

**CITY OF CEDARBURG  
PUBLIC WORKS AND SEWERAGE COMMISSION  
August 8, 2019**

**PW/SEW20190808-1  
UNAPPROVED**

A meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday August 8, 2019 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor O'Keefe.

Roll Call: Present - Mayor Michael O'Keefe, Sandra Beck, Ryan Hammetter, Gary Graham, Bill Oakes, Judy Guse

Excused - Council Member Kristin Burkart, Charles Schumacher, Bob Dries

Also Present - Cedarburg Water Recycling Center Superintendent Eric Hackert, Secretary Kim Esselmann, Cedarburg Water Recycling Center Operator Dennis Grulkowski, Public Works Superintendent Joel Bublitz

**STATEMENT OF PUBLIC NOTICE**

Secretary Esselmann confirmed that proper legal notice of the meeting had been given.

**APPROVAL OF MINUTES**

Motion made by Commissioner Beck, seconded by Commissioner Graham, to approve the minutes of June 12, 2019. The motion carried unanimously with Council Member Kristin Burkart, Commissioner Schumacher and Commissioner Dries excused

**COMMENTS AND SUGGESTIONS FROM CITIZENS**

No comments or suggestions were offered at this time.

**CONSIDER CITY COST PARTICIPATION IN OZAUKEE COUNTY TRAFFIC ENGINEERING STUDY TO EVALUATE PIONEER ROAD/INTERURBAN TRAIL CROSSING SAFETY IMPROVEMENTS; AND ACTION THEREON**

Superintendent Bublitz discussed that Ozaukee County has obtained a proposal from Traffic Analysis and Design, Inc. to complete a traffic study of the Pioneer Road/Interurban Trail crossing. This crossing was the site of a recent fatality and the study would evaluate potential crossing improvements to enhance pedestrian safety.

The cost of the study is \$5,543.00 with an additional \$1,250.00 for traffic counts, if recent count data is unavailable. The County is requesting 50% City cost participation, not to exceed \$3,396.50. Nothing is currently budgeted for this and the Common Council would ultimately need to appropriate funding.

Discussion was held and a motion was made by Commissioner Oakes, seconded by Commissioner Hammetter, to recommend to the Common Council support the study, but since the County has jurisdiction, not to support the cost sharing of \$3,396.50 and County pay all costs. The motion carried unanimously with Council Member Kristin Burkart, Commissioner Schumacher and Commissioner Dries excused.

**CONSIDER REQUEST FOR ADDITIONAL SIGNAGE AT THE JEFFERSON AVENUE/INTERURBAN TRAIL CROSSING; AND ACTION THEREON**

Superintendent Bublitz explained that a resident on Jefferson Avenue has requested additional warning signage for the Interurban Trail crossing at Jefferson Avenue.

Staff did find that there presently is a yellow and black "bicycle" warning sign on each side of the crossing. Staff also noted that the westbound stop sign on the trail at Jefferson was missing, (presumably stolen) and this sign has since been replaced.

The resident also asked if the city would consider placing a portable "yield to pedestrians" sign in the middle of the road.

Staff is recommending repainting the crosswalk markings. If the city were to place the portable sign in the street, it could be setting a precedent for all other Interurban Trail crossings in the City, of which there are 17.

Motion made by Commissioner Guse, seconded by Mayor O'Keefe, to deny the request to place portable "yield to pedestrian" signs but recommends repainting the crosswalk markings. The motion was carried unanimously with Council Member Kristin Burkart, Commissioner Schumacher and Commissioner Dries excused.

**CONSIDER INSTALLATION OF A "YIELD" SIGN FOR SOUTHBOUND HAWTHORNE LANE AT ALPINE DRIVE; AND ACTION THEREON**

Superintendent Bublitz stated the Police Department has requested the city install a "yield" sign on Hawthorne Lane at Alpine Drive. Apparently there have been a number of near miss accidents at this intersection, as the sight distance is poor.

Motion made by Commissioner Oakes, seconded by Commissioner Guse, to install a "yield" sign at the corner of Hawthorne Lane at Alpine Drive. The motion carried unanimously with Council Member Kristin Burkart, Commissioner Schumacher and Commissioner Dries excused.

**DISCUSS 2020 CAPITAL BUDGET; AND ACTION THEREON**

Superintendent Bublitz explained that each year the city add another program and set of streets to the seven-year street capital plan. In evaluating potential streets to add staff typically considers the Paser pavement rating, sanitary sewer condition, water main condition and storm sewer needs. These factors are coordinated within the various department budgets.

This year the Common Council has directed that we add Evergreen Boulevard between Bridge Road and Western Road to the program as soon as possible. Evergreen Boulevard will be a difficult project, in that it is a boulevard street with shallow bedrock, high ground water, and severe frost heave issues. Most of the street does not have storm sewer and the limited storm sewer that does exist, is undersized.

The seven-year plan, staff is proposing will complete the street reconstruction in Willowbrooke Subdivision and Park Circle in 2020, and then tackle Evergreen Boulevard in 2021. This will push Highland Drive and all other streets in the program back one year.

In addition, the Common Council asked that the city give higher priority to arterial streets. To that end, staff proposed to mill and overlay Washington Avenue from just north of Lincoln Boulevard to Hamilton Road. Staff believes this stretch of Washington Avenue could benefit from a 3" mill and asphalt overlay with the addition of Glasgrid reinforcement.

Motion made by Commissioner Hammetter, seconded by Mayor O'Keefe, to accept the changes recommended by staff to the seven-year street capital plan. The motion carried unanimously with Council Member Kristin Burkart, Commissioner Schumacher and Commissioner Dries excused.

**REPORTS**

**Update on Public Works Operations**

Superintendent Bublitz updated the Commissioners that the Ozaukee County Fair is done along with the clean-up. Street painting is all done in the footprint of the Fair.

Three pieces of equipment will need to be replaced in 2020. They are in the budget for replacement of truck # 98, truck # 78 and truck # 70.

Commissioner Guse wanted to thank Public Works for their swift clean up after the festivals. They make it look like nothing ever took place in the downtown area. Superintendent Bublitz also stated that Festivals does a lot of clean up too.

**Update on Water Recycling Plant Operations and Discussion of Monthly Reports**

Superintendent Hackert reported the effluent & influent report for June and July.

Superintendent Hackert discussed sewer rates along with the surrounding communities' rates. Cedarburg currently services 4626 residences. The city need to start funding for the future.

**Identify Future Agenda Items**

None

**ADJOURNMENT**

A motion was made by Commissioner Oakes, seconded by Commissioner Guse, to adjourn the meeting at 8:15 p.m. The motion carried unanimously with Council Member Kristin Burkart, Commissioner Schumacher and Commissioner Dries excused.

Kim Esselmann  
Building Inspection/Public Works Secretary