

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
August 8, 2024**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, August 8, 2024. This meeting was held at Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor Thome.

Roll Call:	Present –	Mayor Patricia Thome, Terry Wagner, Rick Verhaalen, Bob Dries, Tim Larson, Nick Janous
	Excused -	AJ Hester, Charlie Schumacher, Council Member Robert Simpson
	Also Present -	Director of Engineering Michael Wieser, Superintendent Dennis Grulkowski, Administrative Assistant Theresa Hanaman

STATEMENT OF PUBLIC NOTICE

Administrative Assistant Theresa Hanaman confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

A motion was made by Commissioner Verhaalen and seconded by Commissioner Dries to approve the minutes of June 13th, 2024. The motion carried unanimously with Commissioner Hester, Commissioner Schumacher, and Council Member Simpson excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

None

CONSIDER BIDS RECEIVED FOR THE HANOVER AVENUE SURFACE PAVING PROJECT; AND ACTION THEREON.

Director Wieser updated the PW&S Commission that the Fox Run Development has progressed to a point where foundations on all buildings should be installed within the next month. That should end the need for large, tracked equipment on site. The Fox Run developer has requested that the city place the surface layer of asphalt on Hanover Avenue between Western Road and just north of Jackson Street before the end of the 2024 paving season, and with the progression of the development that request is acceptable to staff.

Staff composed bidding documents, advertised, and received bids for the 2024 Hanover Avenue Surface Paving project. A total of 3 bids were received with the low bid of \$58,487.00 being submitted by Payne and Dolan Inc. Payne and Dolan have completed many successful paving

projects in Cedarburg in the past and had done all the previous paving in Fox Run. The bidding documents require the work to take place in October 2024.

A motion was made by Commissioner Verhaalen and seconded by Commissioner Wagner to approve the bid submitted by Payne and Dolan for the Hanover Avenue Surfacing Project in the amount of \$58,487.00. The motion carried unanimously with Commissioner Hester, Commissioner Schumacher, and Council Member Bob Simpson excused.

CONSIDER BIDS RECEIVED FOR THE 2024 MICRO SURFACING PROJECT; AND ACTION THEREON.

Director Wieser explained this is a pilot project for micro surfacing in the city and is planned to take place on Mulberry Avenue from Windwood Drive to Buchanan Street. Micro surfacing consists of applying a mixture of polymer modified asphalt emulsion, aggregate, mineral filler, additives, and water to the surface of a properly prepared roadway. The treatment is applied at approximately a 3/8" thickness and can fill cracks and other impurities up to one inch in depth. Micro surfacing protects the pavement against oxidation and water intrusion and can add 7 to 10 years to a pavement's lifespan.

Staff composed bidding documents, advertised, and received bids for the 2024 Micro Surfacing Project. A total of 2 bids were received with the low bid of \$20,960.00 being submitted by Fahrner Asphalt Sealers, LLC. Fahrner's bid was approximately \$4,000 below the engineer's estimate and within budget.

A motion was made by Commissioner Larson and seconded by Commissioner Wagner to approve the bid submitted by Fahrner Asphalt Sealers for the 2024 Micro Surfacing Project in the amount of \$20,960.00. The motion carried unanimously with Commissioner Hester, Commissioner Schumacher, and Council Member Simpson excused.

CONSIDER BIDS RECEIVED FOR THE 2024 ASPHALT PAVEMENT REPAIR PROJECT; AND ACTION THEREON.

The project consists of milling and overlaying approximately 900 square yards of deteriorated asphalt pavement sections on Portland Road, Windwood Drive, Wilson Street, and Fox Pointe Avenue.

Staff composed bidding documents, advertised, and received bids for the 2024 Asphalt Pavement Repair Project. A total of five bids were received with the low bid submitted by Parking Lot Maintenance, Inc. Parking Lot Maintenance, Inc's bid was in the amount of \$29,820.00. Director Wieser had a \$60,000.00 budget for both the 2024 Micro Surfacing Project and the 2024 Asphalt Pavement Repair Project. This bid brings the total to \$50,780.00 which is under the projected budget of \$60,000.00.

A motion was made by Commissioner Dries and seconded by Commissioner Larson to approve the bid submitted by Parking Lot Maintenance, Inc. for the 2024 Asphalt Pavement Repair Project in the amount of \$29,820.00. The motion carried unanimously with Commissioner Hester, Commissioner Schumacher, and Council Member Simpson excused.

CONSIDER INCREASING THE SEWER USE CHARGE TO \$15.00 PER 1,000 GALLONS AND THE MONTHLY SEWER CONNECTION FEE TO \$16.40 PER MONTH; AND ACTION THEREON.

Superintendent Grulkowski reiterated to the PW&S Commission the Water Recycling Center is in dire need of renovations. Although no decision has been made whether to renovate the existing plant or to build a new water recycling facility; staff has been asked to plan for engineering work to begin in 2026. Staff has received a budgeting price for engineering on a new plant of approximately \$8,000,000 and \$5,300,000 for renovation. In order to pay for up to \$8,000,000 of engineering work in 2026, the Sewer Use Charge would need to be increased to \$15.00 per 1,000 gallons and the Monthly Sewer Connection Fee increased to \$16.40 per month per connection. This is an increase of \$22 per month and \$265.03 per year.

A motion was made by Commissioner Wagner and seconded by Commissioner Dries to the rate increase of \$15 per 1,000 and \$16.40 for the connection fee per month and recommend to the Common Council that the increase becomes effective January 1, 2025. The motion carried unanimously with Commissioner Hester, Commissioner Schumacher, and Council Member Simpson excused.

PUBLIC COMMENT- NONE

REPORTS

UPDATE ON PUBLIC WORKS OPERATIONS

Director Wieser updated the Commission on what Public Works has been working on such as, finishing clean-up for Strawberry Fest, Fourth of July, and the Bike Race, along with Ozaukee County Fair. Work was done on catch basins at Mulberry, along with street painting. Crews have also been picking up brush.

UPDATE ON WATER RECYCLING PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS

Superintendent Grulkowski asked the Commission to look at the monthly reports for June, especially what the precipitation does to the plant, and explained that in July there was not a lot of rain, so the in-flow and flow dropped drastically. From March until June there was an average of 3.4 million gallons going through the treatment plant. The WRC is designed for 2.75 million gallons and there have been days the WRC is over 5 million gallons.

Superintendent Grulkowski stated that Starnet, who did the building of the Dorchester Lift Station, is finishing up a few punch list items and will be completed next week.

IDENTIFY FUTURE AGENDA ITEMS - NONE

ADJOURNMENT

A motion was made by Commissioner Larson and seconded by Commissioner Verhaalen to adjourn the meeting at 7:32 p.m. The motion carried unanimously with Commissioner Hester, Commissioner Schumacher, and Council Member Simpson excused.

Theresa Hanaman
Engineering and Planning Administrative Assistant