

**CITY OF CEDARBURG
A MEETING OF THE COMMON COUNCIL
MONDAY AUGUST 14, 2023 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, August 14, 2023 at 7:00 p.m.** The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., on the second floor, Council Chambers. The meeting may be accessed by clicking the following link:

<https://us02web.zoom.us/j/87919316971>

AGENDA

1. CALL TO ORDER - Mayor Michael O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Michael O'Keefe, Council Members Patricia Thome, Jim Fitzpatrick, Kevin Curley, Robert Simpson, Kristin Burkart, Mark Mueller, Melissa Bitter
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. PUBLIC HEARING
 - A. A Public Hearing on the City of Cedarburg Zoning Code, M-2 General Manufacturing District, to include hotels and restaurants as part of the list of approved Conditional Uses*
8. NEW BUSINESS
 - A. Discussion and possible action on Ordinance No. 2023-10 to amend Section 13-1-60(d) of the City Code, M-2 General Manufacturing, to include hotels and restaurants as part of the list of approved Conditional Uses*
 - B. Oath of Office – Patrolman Vladimir Melnikov*
 - C. Discussion and possible action on Amcast property safety and security*
9. PRESENTATIONS
 - A. TID information update by Ehlers Public Finance Advisors

B. 2022 Cedarburg Police Department Report*

10. NEW BUSINESS - CONTINUED

D. Discussion and possible action on monetary compensation for the Auxiliary Police during major City events*

E. Discussion and possible action on Ordinance No. 2023-11 amending Section 2-4-3(b) of the City of Cedarburg Municipal Code related to the Library Board*

F. Discussion and possible action to approve the Mayoral appointment to the Library Board*

G. Discussion and possible action on bids received for the 2023 asphalt repair program*

11. CONSENT AGENDA

A. Discussion and possible action on approval of July 31, 2023 Council Meeting Minutes*

B. Discussion and possible action on License/Permit applications***

1. Consider approval of new and renewal 2023-2024 operator licenses

Woody Burrell

Emma L. Larson

Spencer K. Lohrmann

Bonnie A. McCurley

Mary K. Wolff

C. Discussion and possible action on payment of bills dated 07/22/2023 through 08/XX/2023, transfers from 08/01/2023 through 08/11/2023, and payroll for period 07/23/23 through 08/05/23*

12. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

A. City Administrator's Report*

13. COMMUNICATIONS

A. Comments and suggestions from citizens**

B. Comments and announcements by Council Members

C. Mayor's Report

14. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee, or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

City of Cedarburg is an affirmative action and equal opportunity employer.
All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information.
City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@cityofcedarburg.wi.gov

8/10/23 adk

CITY OF CEDARBURG

MEETING DATE August 14, 2023

ITEM NO: 7A. & 8A.

TITLE Consider Ordinance 2023-10 amending Section 13-1-60(d) of the Zoning Code to permit Restaurants and Hotels businesses as a conditional use in the M-2 General Manufacturing District with the condition that they be located on a site that fronts an arterial road; and action thereon

ISSUE SUMMARY:

The applicant is requesting a zoning text amendment to add *restaurants and hotels* to the list of uses permitted in the M-2 General Manufacturing District. The intent of this change is to establish an approval process to allow for these uses to be considered for the Pioneer Road frontage of the LaRosa site. This request evolved from past discussions coming from the Economic Development Board and a feasibility study conducted at the direction of the Common Council in 2016 to determine whether there was a market for a franchise hotel in Cedarburg. That study suggested that the city could support an upper-midscale 50-60-room hotel.

Staff has now been working with a developer interested in developing a hotel and restaurant on the LaRosa site at N144W5800 Pioneer Road. Before we can process their request, however, the M-2 District must be amended to list these uses as permitted in the district. This district currently allows certain uses other than manufacturing uses such as athletic clubs, gymnasiums, and health resorts and therefore restaurants and hotels seemed to fit the character uses listed in the M-2 District. Moreover, these uses tend to support the weekly needs of manufacturing business during the week and the needs of the community on weekends.

Accordingly, Council members are being asked to approve Ordinance No. 2022- to add these uses to the list of conditional uses in the M-2 General Manufacturing District.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: At their July 11, 2023, meeting, the Plan Commission reviewed this request and recommended adding Restaurants and Hotels provided they are located on a site that fronts an arterial road and that they be added to the list of conditional uses in the M-2 General Manufacturing District.

BUDGETARY IMPACT: N/A

ATTACHMENTS:

- Ord. No. 2023-10
- Plan Commission Minutes from the July 11, 2023, meeting

INITIATED/REQUESTED BY: Consolidated Construction Company, Inc

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610



**CITY OF CEDARBURG – COMMON COUNCIL
OFFICIAL NOTICE OF PUBLIC HEARING
ON A ZONING CHANGE TO CITY OF CEDARBURG
M-2 GENERAL MANUFACTURING DISTRICT ZONING CODE**

NOTICE IS HEREBY GIVEN THAT the Common Council of the City of Cedarburg, WI will hold a PUBLIC HEARING on **Monday, August 14, 2023 at 7:00 p.m.** in the Council Chambers at City Hall, W63 N645 Washington Avenue and via the Zoom app, to approve of amending Section 13-1-60(d) of the City of Cedarburg Zoning Code, M-2 General Manufacturing District, to include *Hotels and Restaurant* uses to the list of conditional uses in that district.

More detailed information on the proposal is available for review in the City Planner's Office during regular business hours.

All interested persons wishing to be heard are invited to attend and offer comments. If you are unable to attend and would like to submit written comments, please direct them to the City Clerk's Office prior to the hearing.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Please contact the City Clerk's Office at (262) 375-7606.

Dated this 19th day of July, 2023.

Tracie Sette
City Clerk

Publish: July 27, 2023
August 3, 2023



LAND DEVELOPMENT APPLICATION

PROPERTY LOCATION/ADDRESS: Pioneer Road & Sommerset Avenue
APPLICANT/BUSINESSNAME: Consolidated Construction Company, Inc.
APPLICANT/BUSINESS ADDRESS: 4300 N. Richmond Street
STATUS OF APPLICANT: ☐ OWNER ☒ AGENT ☐ BUYER ☐ OTHER _____
PHONE: 920-739-3555 EMAIL: baubrey@1call2build.com

PROPERTY OWNER (IF DIFFERENT): Pioneer Hotel Investment, LLC
PROPERTY OWNER MAILING ADDRESS: _____
PROPERTY OWNER PHONE: 262-993-0300 PROPERTY OWNER EMAIL: mike@larosaland.com

REQUEST FOR (CHECK ALL THAT APPLY):

- | | |
|--|--|
| ☐ CONCEPT REVIEW | ☐ CONDITIONAL USE ZONING |
| ☐ SITE/ARCHITECTURAL PLAN APPROVAL | ☐ ANNEXATION REQUEST |
| ☐ SUBDIVISION PLAT OR CSM REVIEW | ☐ VARIANCE/BOARD OF APPEALS |
| ☒ ZONING DISTRICT CHANGE | ☐ OTHER _____ |

DESCRIBE REQUEST: LIST RESTURANTS AND HOTELS AS PERMITTED USES
IN THE "M2" ZONING DISTRICT

PLEASE SUBMIT: FIVE (5) COPIES OF WRITTEN DESCRIPTION OF PROPOSAL OR REQUEST FOR CITY STAFF REVIEW
FIVE (5) FULL SETS OF SUPPORTING DRAWINGS, SKETCHES OR SURVEY MAPS FOR CITY STAFF REVIEW
THIRTEEN (13) SETS OF PLANS (11" x 17" MAX) FOR PLAN COMMISSION REVIEW

The undersigned certifies that he/she has familiarized themselves with the State and Local codes and procedures pertaining to this application. The undersigned further hereby certifies that the information contained in this application is true and correct. This application shall be signed by the property owner(s).

PROPERTY OWNER(S) SIGNATURE: [Signature] DATE: 6-20-23

FOR CITY STAFF USE ONLY

TOTAL FEE: \$ _____ (SEE FEE SCHEDULE ON REVERSE PAGE) DATE FEE PAID: _____
APPLICATION AND FEE RECEIVED BY: _____ PLAN COMMISSION MEETING DATE: _____
ATTACHMENTS (CHECK IF RECEIVED):
☐ FIVE DESCRIPTIONS ☐ FIVE FULL-SIZE SETS ☐ THIRTEEN PLAN SETS
PROPERTY TAX KEY NO/PLAN COMMISSION FILE NO: _____

animal health products, and lawn equipment, provided that all operations are conducted within an enclosed building.

- (12) Retail stores and services related to principal industrial operations.
- (13) Transmitting towers, receiving towers, relay and microwave towers without broadcast facilities or studios.
- (14) Utilities.
- (15) Day care facility. (Ord. 2004-26)
- (e) **Lot Area and Width.** (Also see Article E.) Lots shall have a minimum area of twenty thousand (20,000) square feet and shall not be less than one hundred (100) feet in width.
- (f) **Building Height and Area.** (Also see Article E.)
 - (1) No building or part of a building shall exceed thirty-five (35) feet in height.
 - (2) The sum total of the floor area of the principal building and all accessory buildings shall not exceed thirty percent (30%) of the lot area.
- (g) **Setback and Yards.** (Also see Section 13-1-27 and Article E.)
 - (1) There shall be a minimum building setback of twenty-five (25) feet from the right-of-way of all streets.
 - (2) There shall be a side yard on each side of all principal buildings not less than twenty-five (25) feet in width.
 - (3) There shall be a rear yard of not less than twenty-five (25) feet.
- (h) **Traffic, Loading, Parking, and Access.** (See Article D.)
- (i) **Nonconforming Uses, Structures, and Lots.** (See Article G.)
- (j) **Performance Standards.** (See Article H.)
- (k) **Signs.** (See Title 15, Chapter 5 of the Code of Ordinances.)
- (l) **Site Plan Review.** (See Article F.)
- (m) **Architectural Review.** (See Article F.)

SEC. 13-1-60 M-2 GENERAL MANUFACTURING DISTRICT.

- (a) **Purpose.** The M-2 General Manufacturing District is intended to provide for manufacturing and industrial development of a more general and less restrictive nature than in the M-1 Limited Manufacturing District in those areas where the relationship to surrounding land use would create fewer problems of compatibility and would not necessitate as stringent regulatory controls. Such districts should not normally abut directly upon residential districts.
- (b) **Permitted Uses.** (Also see Section 13-1-225.)
 - (1) Those industrial uses permitted in the M-1 Limited Manufacturing District as either "Permitted" or "Conditional" uses.
 - (2) Processing, manufacturing, and/or storage of the following:
 - a. Aircraft and parts.
 - b. Brick and structural clay tile.
 - c. Clay refractories.
 - d. Coating, engraving, and allied services.

- e. Communication equipment.
- f. Concrete and concrete products not including the manufacturing of cement.
- g. Construction, mining, and materials handling machinery and equipment.
- h. Cutlery, hand tools, and general hardware.
- i. Electric lighting and wiring equipment.
- j. Electrical industrial apparatus.
- k. Electrical transmission and distribution equipment.
- l. Electrometallurgical products.
- m. Electronic components and accessories.
- n. Engines and turbines.
- o. Farm machinery and equipment.
- p. Fine earthenware, table, and kitchen articles.
- q. Flat glass.
- r. Fluid milk, cream, and milk beverages.
- s. Glass containers.
- t. Heating apparatus and plumbing fixtures.
- u. Household appliances.
- v. Metal cans.
- w. Metal products, fabricated structural.
- x. Millwork, lumber yards, saw mills, planing mills; and retail sales of building materials.
- y. Motor vehicles and motor vehicle equipment.
- z. Motorcycles, bicycles, and parts.
- aa. Office, computing, and accounting machines.
- bb. Paving mixtures and blocks.
- cc. Plastic injection molding.
- dd. Porcelain electrical supplies.
- ee. Radio and television receiving sets.
- ff. Screw machine products and bolts, nuts, screws, rivets, and washers.
- gg. Service industry machines.
- hh. Ship and boat building and repairing.
- ii. Signaling and fire control equipment.
- jj. Stone and stone products, cut.
- kk. Wire products, fabricated.
- ll. Warehouses

(c) **Permitted Accessory Uses.**

- (1) Garages for storage of vehicles used in conjunction with the operation of an industry.
- (2) Off-street parking and loading areas.
- (3) Offices, storage, power supply, and other uses normally auxiliary to the principal industrial operations.
- (4) Ground-mounted and building-mounted earth station dish antennas.
- (5) Retail sales and service of products integral with and incidental to a service or

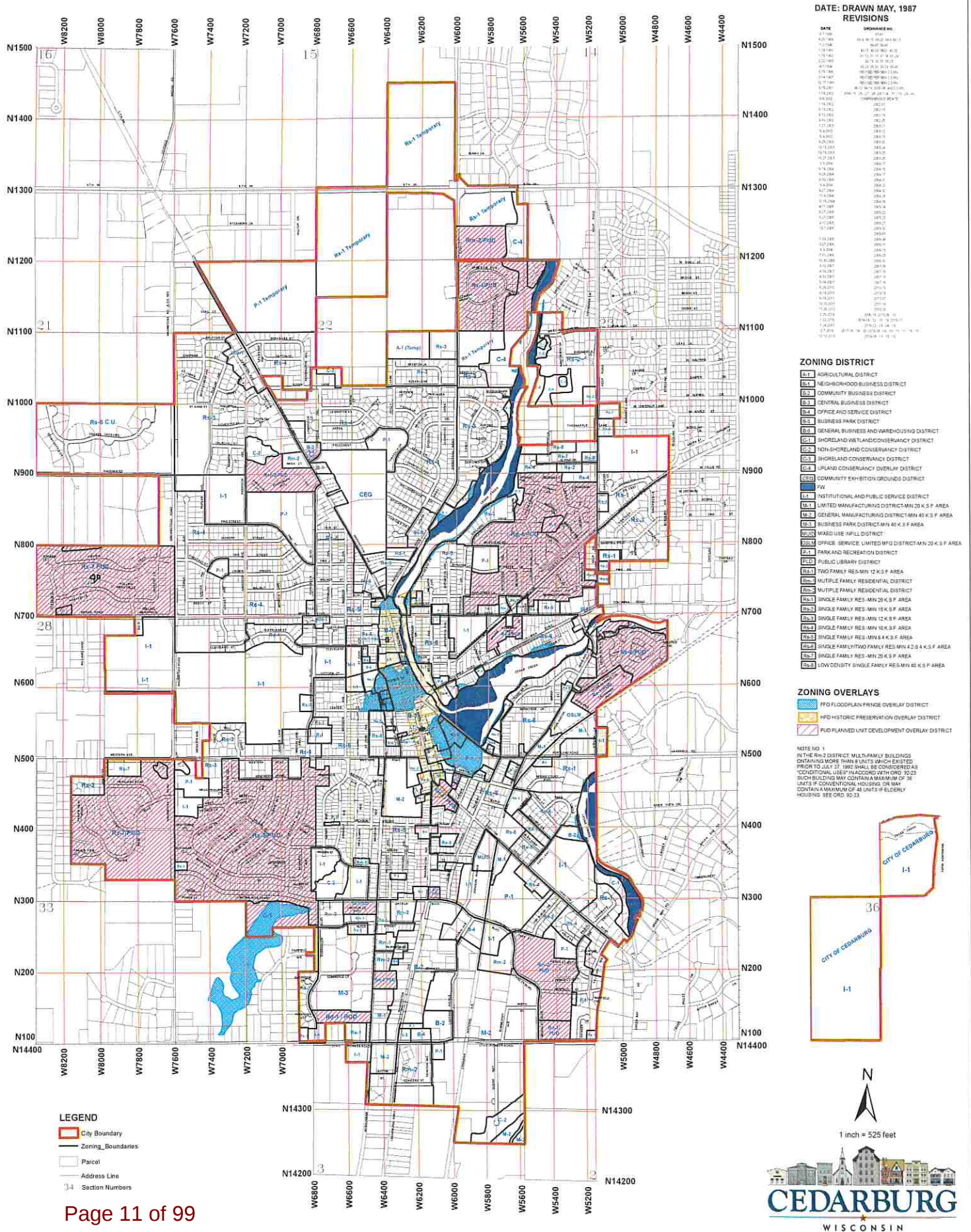
- manufacturing business limited to 20% of the floor area of the principal building.
- (d) **Conditional Uses.** (Also see Section 13-1-226.)
- (1) Bottling of alcoholic beverages.
 - (2) Construction and prefabrication of wood buildings and structural members and construction of wooden containers.
 - (3) Experimental, testing, and research laboratories.
 - (4) Locker plants provided that no meat packing and processing shall be conducted.
 - (5) Millwork, lumber yards, saw mills, and planing mills.
 - (6) Outside storage and outside manufacturing areas, provided that such uses shall be surrounded by a solid fence not less than six (6) feet nor more than eight (8) feet in height unless otherwise approved by the Plan Commission, or an evergreen planting screen not less than six (6) feet tall at the time of planting completely preventing a view from any other property or public right-of-way and shall be at least three hundred (300) feet from a residential district.
 - (7) Processing of hardwood dimension and flooring, veneer, and plywood.
 - (8) Processing of ice cream.
 - (9) Public passenger transportation terminals such as heliports and bus depots, except airports, airstrips, and landing fields, provided all principal structures and uses are not less than one hundred (100) feet from any residential district boundary.
 - (10) Transmitting towers, receiving towers, relay, and microwave towers without broadcast facilities or studios.
 - (11) Utilities, provided all principal structures and uses are not less than fifty (50) feet from any residential district lot line.
 - (12) Wood pressing.
 - (13) New and used automobile sales. (Ord. 95-30)
 - (14) Auction facilities. (Ord. 99-17)
 - (15) Veterinary Clinics. (Ord. 2000-21)
 - (16) Day care facility. (Ord. 2004-26)
 - (17) Landscape Contracting. (Ord. 2006-12)
- (e) **Lot Area and Width.** (Also see Article E.) Lots shall have a minimum area of forty thousand (40,000) square feet and shall not be less than one hundred fifty (150) feet in width.
- (f) **Building Height and Area.** (Also see Article E.)
- (1) No building or part of a building shall exceed forty-five (45) feet in height.
 - (2) The sum total of the floor area of the principal building and all accessory buildings shall not exceed seventy percent (70%) of the lot area.
- (g) **Setback and Yards.** (Also see Section 13-1-27 and Article E.)
- (1) There shall be a minimum building setback of twenty-five (25) feet from the right-of-way of all streets.
 - (2) There shall be a side yard on each side of all principal buildings of not less than twenty-five (25) feet in width.
 - (3) There shall be a rear yard of not less than twenty-five (25) feet.
- (h) **Traffic, Loading, Parking, and Access.** (See Article D.)

- (i) **Nonconforming Uses, Structures, and Lots.** (See Article G.)
- (j) **Performance Standards.** (See Article H.)
- (k) **Signs.** (See Title 15, Chapter 5 of the Code of Ordinances.)
- (l) **Site Plan Review.** (See Article F.)
- (m) **Architectural Review.** (See Article F.)

SEC. 13-1-61 M-3 BUSINESS PARK DISTRICT. (Ord. 96-05)

- (a) **Purpose.** The M-3 Business Park District is intended to provide for the development of compatible manufacturing, warehouse, service business and office uses. The physical and operational characteristics of uses in this District are based on performance standards which would not be detrimental to the public health, safety or welfare or detrimental to the surrounding area as a result of noise, vibration, external lighting, odor, particulate emissions, other visible emission, hazardous pollutants, traffic, physical appearance, or other similar factors. All uses in this District must comply with applicable local, state and federal codes and standards. Uses in the M-3 District are also intended to provide ample off-street parking and loading areas, and landscaped planting screens in those areas adjacent to or abutting residential or other non-commercial uses, to prevent adverse effects upon the adjoining areas.
- (b) **Permitted Uses.** (Also see Section 13-1-225.)
 - (1) Uses involving the manufacture and fabrication of goods within the confines of a building and in which any noise, vibration, heat, or flash produced in any process is confined within the building. Any odors produced or emitted in any process must meet applicable federal and state regulations for air emissions. See Article H/M-3 BPD for Performance Standards in the M-3 District.
 - (2) Buildings for the storage of goods and materials, where such goods or materials are stored inside a building, provided such building is not a mini-warehouse building subdivided into more than three (3) multiple warehouse and storage facilities containing less than one thousand five hundred (1,500) square feet each and available for sublease.
 - (3) Uses providing a service in which noise, vibration, heat, or flash produced on the premises by such service uses are confined within a building. Any odors produced or emitted must meet applicable federal and state regulations for air emissions.
 - (4) Business, professional, clerical, or general offices.
 - (5) Research laboratories.
- (c) **Permitted Accessory Uses.**
 - (1) Sales of products integral with and incidental to a service or manufacturing business.
 - (2) Off-street parking and loading areas.
 - (3) Garages or buildings used for the storage of vehicles used in conjunction with the operation of a permitted use.
 - (4) Enclosed, as well as screened areas, for the storage of materials other than explosive, flammable or hazardous materials.
 - (5) Ground-mounted and building-mounted dish antennas.

Page 11 of 99



Action: A motion was made by Commissioner Arnett, seconded by Council Member Thome, to recommend approval for an Outdoor Alcohol Beverage License for The Cheese Wedge LLC, at N56 W6339 Center Street. Motion carried without a negative vote with Commissioner Kinzel excused.

REQUEST FOR A PICKLEBALL COURT RELOCATION AND SIGN PLAN APPROVAL FOR THE FOX RUN DEVELOPMENT, AND ACTION THEREON.

Planner Censky explained that the petitioner was requesting approval for a minor site change and for the development's identification sign.

The petitioner requested to move the proposed location of the pickleball court from the single-family portion of the project to an area at the northeast corner of the south apartment building. Planner Censky stated that it would have no additional lighting, as it was intended to be for daylight hours only.

Planner Censky detailed the proposed identification sign. It would be for the entire development and is to be located off the northeast corner of the northern apartment building. It would be set back 10' from the Western Road right-of-way, 15' back from Hanover Avenue, and it would be placed perpendicular to Western Road. The measurements of the sign were proposed to be 8' by 3.5' for a total of 28 square feet in size, and it would stand 7' tall. The sign would have background lighting that would illuminate the words and the fox emblem.

Commissioner Wiza asked if it was possible to only have the Fox Run and fox emblem illuminated and to not illuminate the contact information on the sign. Mr. Bach was amenable to the suggestion and agreed to adjust the lighting at the request of the Commission.

Action: A motion was made by Commissioner Wiza, seconded by Commissioner Arnett, to approve the relocation of the pickleball court to the open area adjacent to the southern apartment building and to approve the identification sign, with only the Fox Run and fox emblem portion illuminated, for Fox Run Development. Motion carried without a negative vote with Commissioner Kinzel excused.

 REQUEST RECOMMENDATION OF APPROVAL FOR A ZONING TEXT AMENDMENT TO ADD HOTELS AND RESTAURANTS TO THE LIST OF PERMITTED USES IN THE M-2 DISTRICT, AND ACTION THEREON.

Planner Censky reported that Consolidated Construction Company, Inc was interested in developing a hotel and restaurant on the LaRosa site at N144 W5800 Pioneer Road. Before they could move forward, they were requesting a Zoning-Text Amendment to add hotels and restaurants to the list of uses permitted in the M-2 General Manufacturing District. Originally, the idea evolved from discussions from the Economic Development Board along with a feasibility study conducted at the direction of the Common Council in 2016 that determined the city could support an upper-midscale 50-60-room hotel. Since

the district allowed other uses such as: gymnasiums, health resorts, and athletic clubs, adding hotels and restaurants to the list of Conditional Uses would not be unusual for the area.

Commissioner Strautmanis asked whether there was a way to ensure it was in an area that was not amidst the more industrial-based portions of the district. Planner Censky recommended requiring that hotels and restaurants front a major arterial road so that it would not be obstructed by industrial uses and was visible to those who passed by.

Action: A motion was made by Commissioner Strautmanis, seconded by Council Member Thome, to recommend approval for a Zoning-Text Amendment to add hotels and restaurants as permitted uses in the M-2 General Manufacturing District only on major arterial roads. Motion carried without a negative vote with Commissioner Kinzel excused.

REQUEST FOR REVIEW AND RECOMMENDATION OF APPROVAL OF THE REVISED FLOODPLAIN ORDINANCE, AND ACTION THEREON.

Planner Censky stated that the Wisconsin Department of Natural Resources (DNR) had updated the floodplain ordinance and mandated that all affected communities adopt their new model ordinance. The DNR reviewed the floodplain ordinance drafted by staff and recommended putting it through the approval process. The ordinance included both the minimum regulatory standards required in Ch. NR 116, Wis. Admin. Code, and those of the National Flood Insurance Program 44 CFR 59-72. Section 87.30(1)(b), Stats. The City was required to adopt the ordinance as FEMA flood insurance maps are periodically revised and failure to adopt the ordinance could result in suspension from the National Flood Insurance Program.

Additionally, the DNR recently completed their new flood plain study and are in the review phase of the revised maps. When they have made their final determination on the new maps, all affected municipalities will be required to adopt the new maps, likely to be later this year or early next year.

Mayor O'Keefe asked whether the Commission had any say in what was put in the floodplain ordinance. Commissioner Wiza responded that while a challenge could be made, it was highly difficult to get approval on that challenge, based on his own experience with the floodplain ordinance in the past.

Action: A motion was made by Commissioner Wiza, seconded by Commissioner Arnett, to recommend approval for the Model Floodplain Ordinance. Motion carried without a negative vote with Commissioner Kinzel excused.

LAND USE DISCUSSION FOR THE VACANT PROPERTY IN THE SOUTHEAST CORNER OF SHEBOYGAN ROAD AND STATE HIGHWAY 60.

Planner Censky referenced the previous meeting held in June, where Mr. Blair Williams presented information on the economic reality of retail development for the southeast

ORDINANCE NO. 2023-10

**An Ordinance Amending Section 13-1-60(d) of
City of Cedarburg Code
M-2 General Manufacturing District**

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 13-1-60(d) of the Code of Ordinances of the City of Cedarburg is hereby amended as follows:

Sec. 13-1-60(d) Conditional Uses

(18) Hotels and Restaurants provided that the real property subject to the use fronts on an arterial street.

SECTION 2. Severability. If any provision of this ordinance is invalid or unconstitutional, such invalidity of unconstitutionality shall not affect the other provisions of this ordinance.

SECTION 3. Effective Date: This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 14th day of August, 2023.

Michael O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: August 14, 2023

ITEM NO: 8.B.

TITLE: Oath of Office for Officer Vlad Melnikov

ISSUE SUMMARY: Officer Vlad Melnikov needs to take the formal oath of office for Police Officer for the Cedarburg Police Department.

STAFF RECOMMENDATION: Swear in Officer Melnikov during the Common Council meeting on Aug 14, 2023.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT: None

ATTACHMENTS:

INITIATED/REQUESTED BY: Chief McNerney

FOR MORE INFORMATION CONTACT: Chief McNerney

CITY OF CEDARBURG

MEETING DATE: August 14, 2023

ITEM NO: 8.C.

TITLE: Amcast site safety and security discussion and action thereon

ISSUE SUMMARY: On July 18, 2023 City Administrator Hilvo, Police Chief McNerney, Fire Chief Vahsholtz, Fire Inspector Karnitz, Deputy Fire Chief Hintz, and Building Inspector Thoma did a walk through of the Amcast site to evaluate the northern parcel for Fire/EMS and Police personnel safety, public safety, and security of the facility. All departments provided a memo to the Administrator on their findings and recommendations. Several safety and security concerns were found during the walk through. The recommendations include, among other requirements, to not allow any storage in the remaining building on the site, block all openings to the building and the underground area, clear brush around the perimeter fence, fix or replace perimeter fence to secure any openings, remove any potential access points that make it easier for people to climb over the fence, add security lighting, and add additional cameras with potential live feed to the police department. In the alternate to the recommendations specifically related to the existing building, staff supports removing the entire building on the northern site. Given the current condition of the existing building, and the potential uses of the northern parcel identified by the Owner, staff question the value of the existing building on the site. Representatives of the US EPA and WDNR have indicated in prior meetings that the building can be razed from the site, subject to compliance with all applicable environmental standards and regulations. The Development Agreement with the Owner currently provides that the existing building on the northern parcel can remain at the discretion of the Owner. If removing the entire building is not feasible then removing the 2nd floor of the building should be considered or at minimum all access to it removed and additional support for the structure provided.

STAFF RECOMMENDATION: For discussion purposes. Staff recommendation above.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: None

BUDGETARY IMPACT: None

ATTACHMENTS: None

INITIATED/REQUESTED BY: Mayor O'Keefe

FOR MORE INFORMATION CONTACT: Administrator Hilvo, Chief Vahsholtz, Chief McNerney, Building Inspector Thoma

CEDARBURG POLICE DEPARTMENT

2022 ANNUAL REPORT



CEDARBURG POLICE DEPARTMENT ACCREDITATION



Subsequent to a voluntary and intensive inspection process and a hearing before the WI Law Enforcement Accreditation Group's Governing Board, the Cedarburg Police Department was unanimously granted official accreditation in May 2010 and earned re-accreditation in July 2013, July 2016, August 2019 and August 2022. According to the WILEAG Board, this highly recognized accreditation was granted based on CPD demonstrating its commitment to law enforcement excellence by complying with standards deemed essential to the protection of life, safety, and citizens' rights; and exemplifying the best professional practices in the conduct of its responsibilities. Accreditation is valid for a period of three years.

CEDARBURG POLICE DEPARTMENT

MISSION STATEMENT

Our mission is to work in partnership with the City to protect and enhance the quality of life for all who live, work, or visit our community. This is to be achieved by:

- Maintaining public peace and order through fair and impartial enforcement of the law.
- Fostering an environment of cooperation and trust within our organization and the community.
- Conducting public business efficiently and effectively.

DEPARTMENT VALUES

Members of the Cedarburg Police Department are committed to professionalism through:

- **SERVICE** – by providing quality responsive service and protection to all people in an efficient and effective manner, tempered with courtesy, compassion, and understanding.
- **INTEGRITY** – by upholding the public trust through honest, consistent, and forthright interaction with all people in order to foster an atmosphere of mutual trust and cooperation.
- **RESPECT** – by treating all persons with dignity and respect by promoting equality and fairness, in upholding their Constitutional rights without regard to race, religion, sexual orientation, or ability.

GOALS AND OBJECTIVES

A. To identify criminal offenders and criminal activity and, where appropriate, to apprehend offenders and participate in subsequent court proceedings.

This consists of identifying those thought to be guilty of having committed a criminal offense and subsequently proceeding against them. The investigation process typically involves the gathering of information from victims and witnesses, the collection and analysis of physical evidence, and the relating of the results of these and other inquiries to one or more individuals identified as likely to have committed the offense.

B. To reduce the opportunities for the commission of some crimes through preventive patrol and other measures.

The Department is responsible for interacting with the community to generate mutual understanding so that there may be public support for crime prevention. Community involvement is essential to facilitate a free flow of information between the public and the Department to assist in the identification of problem areas and to inform the public of crime statistics and trends.

C. To aid individuals who are in danger of physical harm.

This aid extends beyond incidents in which the threatened harm is the result of a criminal attack, but also against hazards, accidents, or even discomforts of life.

D. To protect Constitutional guarantees.

An officer may enforce any Federal, State, or local statute which is valid on its face without fear of abrogating the Constitutional rights of the person violating that statute. An officer who lawfully acts within the scope of his/her authority does not deprive persons of their civil liberties.

E. To facilitate the movement of people and vehicles.

The police have assumed a major share of the responsibility for achieving and maintaining the high degree of order that is necessary to make the free movement of people and vehicles possible.

F. To assist those who cannot care for themselves.

Policing consists of providing care and assistance to those who cannot care for themselves because of their age, their state of health, the physically disabled, the mentally ill and retarded, and those suffering from alcohol and drug addiction.

G. To resolve conflict.

The police contribute to the order of the community by resolving inter-group conflict with the objective of resolving clashes before they involve physical confrontation.

H. To identify problems that are potentially serious law enforcement or governmental problems.

The police identify problems that plague the community and channel complaints to the proper governmental agency. Police sort out situations that require attention and identify policies and practices of other governmental agencies which are in need of correction.

I. To create and maintain a feeling of security in the community.

Police help to create an atmosphere that makes it possible for people, exercising reasonable care and precaution, to carry on their ordinary, daily activities with the expectation that they will not be endangered, interfered with, or subject to criminal attack.

J. To promote and preserve order.

The handling of a civil disturbance is viewed as extraordinary, but is among the most firmly established responsibilities of the police.

K. To provide other services on an emergency basis.

Saving lives and aiding the injured, locating lost persons, keeping the peace, and providing for many other miscellaneous needs are basic services provided by the Department. To satisfy these requests, the Department responds to calls for service and renders such aid or advice as is necessitated or indicated by the situation.



August 7, 2023

TO: Mayor Michael O'Keefe and Members of the Common Council, President Joel Dhein and Members of the Police and Fire Commission, and the Citizens of the City of Cedarburg

It is an honor to present the 2022 Annual Report of the Cedarburg Police Department for your review.

2022 marked my first year as Chief of Police for the City of Cedarburg, with the retirement of Chief Thomas Frank on January 4, 2022. As part of this change of leadership, Ryan Fitting was promoted to Captain of Investigations and Joseph Kell was promoted to Captain of Operations. Additionally, Rolland Kegley was promoted to Patrol Sergeant.

2022 marked the hiring of two new officers, Wyatt Ecclestone in January and Justin Buboltz in December. Both new officers attended Milwaukee Area Technical College to obtain their 720-hour law enforcement certification. Wyatt earned the Fitness Award at his academy class. Sgt. Brian Emmrich also announced his intention to retire in July of 2023, which allowed us to make a conditional officer to a third officer in 2022, although he wouldn't be hired until July 2023.

K9 Ranger has also won several K9 competitions for apprehension work and narcotics work. We trained new instructors to add to our exiting group of instructors. Captain Fitting and Sergeant Schellinger both successfully completed the Northwestern Staff and Command School, which was a 400-hour intensive training curriculum.

In June 2022, the Wisconsin Law Enforcement Accreditation Group (WILEAG) was on site to assess and evaluate our policies and procedures for our fourth re-accreditation. In August, we were advised that our re-accreditation was approved and in October, several of our staff attended a WILEAG board meeting to accept our re-accreditation documentation.

Our department continued to provide high quality service to its citizens while also keeping the crime rate low. We had another successful year of providing security for our festivals and special events in the City of Cedarburg. Cedarburg is a one of the major tourist destinations in Wisconsin and the partnerships that the Police Department has with these groups makes these events possible.

Respectfully,

Michael D. McNerney

TABLE OF CONTENTS

ACCREDITATION	1
MISSION STATEMENT	2
GOALS AND OBJECTIVES	3
LETTER FROM CHIEF MCNERNEY	5
TABLE OF CONTENTS	6
CHAIN OF COMMAND	8
PERSONNEL ROSTER AND YEARS OF SERVICE	9
POLICE AND FIRE COMMISSION	11
2022 COMMENDATIONS	12
2022 RETIREMENT, PROMOTIONS AND NEW EMPLOYEES	15
AUXILIARY POLICE UNIT	18
CHAPLAINS	19
SCHOOL CROSSING GUARDS	20
UNIFORM CRIME STATISTICS	21
DEPARTMENT ACTIVITY SUMMARY	22
INCIDENTS AND ARRESTS	26
PATROL AND TOTAL OFFICER ACTIVITY (GRAPHS)	27
TRAFFIC AND PARKING ENFORCEMENT	28
USE OF FORCE SUMMARY	29
VEHICLE PURSUITS	30
CITIZEN COMPLAINTS	31

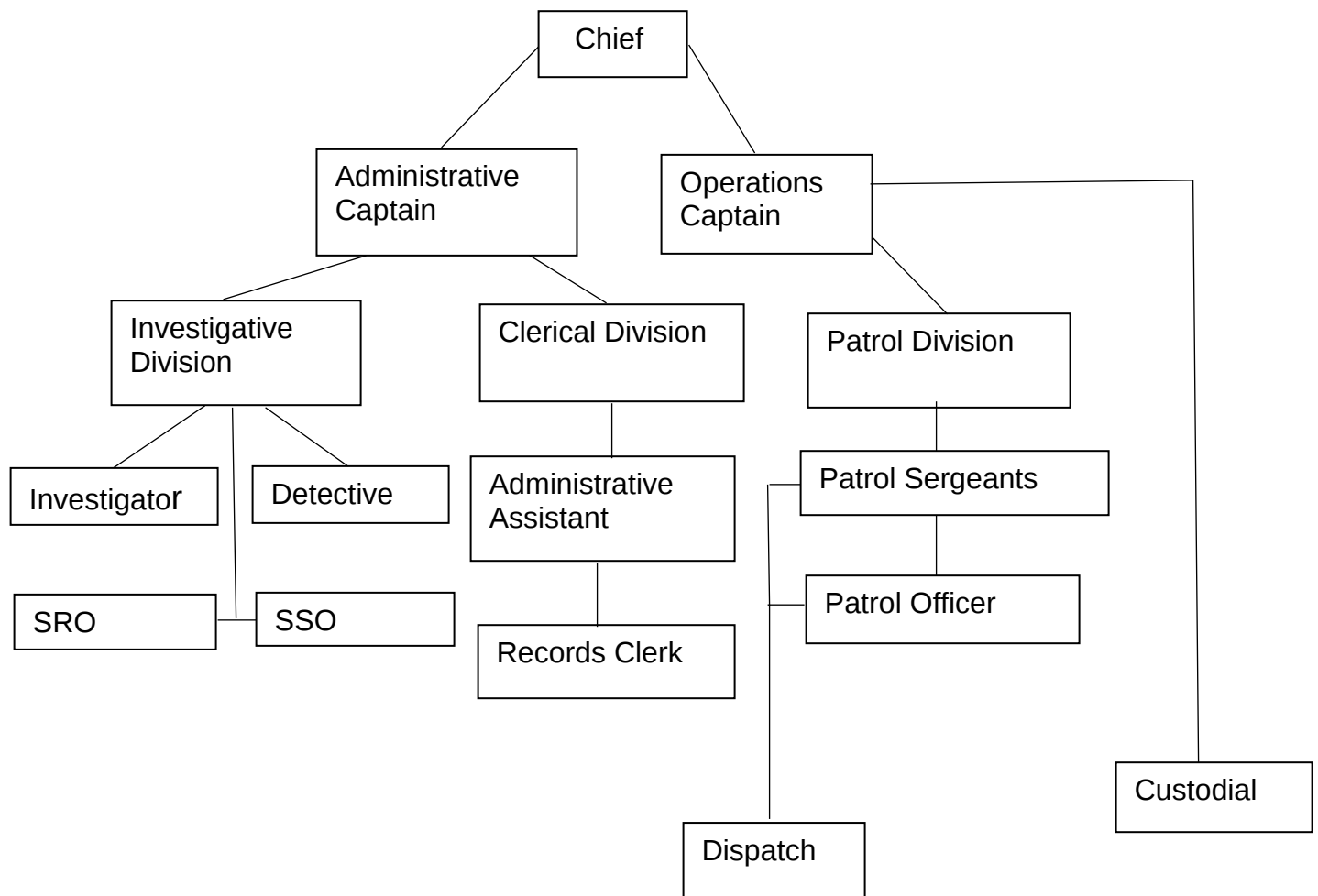
TABLE OF CONTENTS

DISPATCH ACTIVITY AND ALARM-911 CALLS (GRAPHS)	32
SQUAD CAR STATISTICS	33
COURT CASES (Adults, Juveniles, Pretrials)	34
DEPARTMENT OF MOTOR VEHICLE AGENT	35
LOCAL ACTIVITIES AND EVENTS	36
OFFICER TRAINING SUMMARY	37
DISPATCHER AND SECRETARY TRAINING SUMMARY	50
2022 BUDGET	51

CEDARBURG POLICE DEPARTMENT

CHAIN OF COMMAND

Cedarburg Police Department Command Structure



CEDARBURG POLICE DEPARTMENT

2022 PERSONNEL

SWORN PERSONNEL

ADMINISTRATIVE:	Chief Michael D. McNerney Captain Joseph B. Kell
DETECTIVE DIVISION:	Captain Ryan T. Fitting Detective/Juv. Nathan J. Butzler
PATROL DIVISION:	Sergeant Brian J. Emmich Sergeant Thomas E. Schellinger Sergeant Eric R. Wiesenberger Sergeant Rolland G. Kegley Patrol Officer Dustin D. Koehler Patrol Officer Thomas J. Develice Patrol Officer Casey C. Ward Patrol Officer Steven R. Chojnacki Patrol Officer Benjamin B. Buckenberger Patrol Officer Samuel T. Peters Patrol Officer Jacob F. Boldt Patrol Officer Dominic P. Andrews Patrol Officer James R. Bailey Patrol Officer Anthony J. Schlice Patrol Officer Jonathan K. Schemenauer Patrol Officer Brandon L. Becker Patrol Officer Wyatt J. Ecclestone Patrol Officer Justin D. Buboltz

NON SWORN PERSONNEL

DISPATCHERS:	Keith A. Liebherr William A. Esselmann Kara J. Racine Heather A. Wellman Bryan J. Price Jennifer M. DeBroux
CLERICAL:	Administrative Assistant Amy L. Fischer Records Clerk Pamela A. Holloway

CEDARBURG POLICE DEPARTMENT

2021 PERSONNEL-YEARS OF SERVICE

<u>POSITION</u>	<u>NAME</u>	<u>YEARS OF SERVICE</u>
Chief of Police	Michael D. McNerney	22 years, 10 months
Captain	Joseph B. Kell	29 years, 8 months
Captain	Ryan T. Fitting	17 years, 10 months
Detective/Juvenile Officer	Nathan J. Butzler	8 years, 10 months
Sergeant	Brian J. Emmrich	25 years, 8 months
Sergeant	Thomas E. Schellinger	16 years, 4 months
Sergeant	Eric R. Weisenberger	10 years, 9 months
Sergeant	Rolland G. Kegley	20 years, 10 months
Patrol Officer	Dustin D. Koehler	10 years, 6 months
Patrol Officer	Thomas J. Develice	8 years, 8 months
Patrol Officer	Casey C. Ward	6 years, 2 months
Patrol Officer	Steven R. Chojnacki	4 years, 11 months
Patrol Officer	Benjamin B. Buckenberger	4 years, 11 months
Patrol Officer	Samuel T. Peters	3 years, 11 months
Patrol Officer	Jacob F. Boldt	3 years, 9 months
Patrol Officer	Dominic P. Andrews	3 years, 7 months
Patrol Officer	James R. Bailey	2 years, 5 months
Patrol Officer	Anthony J. Schlice	2 years, 5 months
Patrol Officer	Jonathan K. Schemenauer	2 years
Patrol Officer	Brandon L. Becker	1 year, 6 months
Patrol Officer	Wyatt Ecclestone	1 year~
Patrol Officer	Justin Buboltz	4 days~
Canine	Ranger	3 years, 7 months
Dispatcher	Keith A. Liebherr	34 years
Dispatcher	William A. Esselmann	25 years
Dispatcher	Kara J. Racine	24 years, 1 month
Dispatcher	Heather A. Wellman	21 years, 9 months*
Dispatcher	Bryan J. Price	5 years, 4 months
Dispatcher	Jennifer M. DeBroux	2 years, 6 months*
Administrative Assistant	Amy L. Fischer	25 years, 1 month
Records Clerk	Pamela A. Holloway	12 years, 8 months

*Dispatcher Wellman resigned 3/7/2022; Dispatcher DeBroux resigned 3/25/2022.

~New Employee: Wyatt Ecclestone, hired January 4, 2022; Justin Buboltz hired December 27, 2022.

CEDARBURG POLICE AND FIRE COMMISSION

The Cedarburg Police and Fire Commission meets on the second Thursday of the month in January, March, May, July, September and November. The meetings begin at 7:00 p.m. and are held in the Community Room at the Cedarburg Police Department.

Members

Joel Dhein, Vice President
James M. Salp, Commissioner
Stacy Tolomeo, Commissioner
Terry Zimmerman, Vice President
Christopher Hackbarth, Commissioner

Years of Service

2012 - Present
2001 - Present
2020 - Present
2020 - Present
2022 - Present



Joel Dhein



Jim Salp



Stacy Tolomeo



Terry Zimmerman



Chris Hackbarth



Robert Carroll served on the Cedarburg Police & Fire Commission from 1999 to April 2022. He opted to not seek re-appointment to the Commission at the end of his term. We thank him for his many years of dedicated service to the Police & Fire Commission.

2022 COMMENDATIONS

LIFE SAVING AWARDS

The Life Saving Award is given to any member of this Department whose actions significantly contribute to the saving or prolonging of the life of another by actions which are beyond the scope of duties normally performed as a member of this Department. Congratulations on a job well done for all the recipients of the Life Saving Award.



On July 23, 2022 Officer Chojnacki responded to a rescue call for an 80-year female having a seizure, who then became unresponsive. Officer Chojnacki administered CPR along with an AED.



On May 7, 2022 Officer Koehler responded on a mutual aid call at 5 Corners for a report of a male in a vehicle possibly having a seizure. Officer Koehler discovered the male unresponsive and believed to be suffering from a drug overdose; Officer Koehler administered two doses of Narcan, bringing the subject back around.



Officer Buckenberger



Officer Bailey

On November 29, 2022 Officers Buckenberger and Bailey responded to rescue call at the Community Gym for a report a 54-year old male who fell and struck his head. Upon arrival officers located the male unresponsive, performing CPR and administering the AED, with the patient then transported to the hospital.

DISTINGUISHED SERVICE AWARD

The Distinguished Service Award is given to any member of this Department who engages in sustained performance or activities which are clearly beyond the expectations of that member's current assignment and which exemplify the highest level of professional commitment to the mission of this Department.



Sgt. Emmrich received the Distinguished Service Award for his work on our WILEAG re-accreditation process, as well as for his role as the special events coordinator for events such as Strawberry Festival, County Fair, Country in the 'Burg and Wine & Harvest Festival.

SUPERIOR INVESTIGATIVE PERFORMANCE

The Superior Investigative Service Award is initiated by any supervisor to an employee for exceptional performance for specific investigative duties.



Officer Schlice received the Investigative Service Award for his work related to the removal a drug house. Officer Schlice was able to obtain a warrant to gather information on electrical usage, thermal imaging and spent hours gathering evidence which ultimately led to the dismantling of a marijuana grow operation.

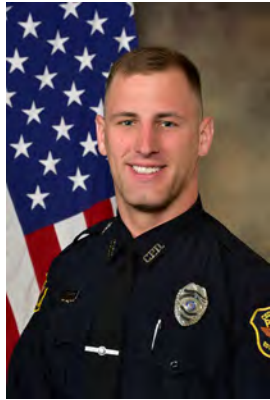
TOP GUN AWARD



Officer Steven Chojnacki was recognized with the Top Gun Award program for the third consecutive year in 2022. The Top Gun Award is given to the officer who received the highest cumulative score for firearms training during the course of the year. Congratulations to Officer Chojnacki on his outstanding performance.

LETTERS OF COMMENDATION

A Letter of Commendation is a higher-level commendation, often issued for either an outstanding single action or outstanding performance over a sustained period of time.



On July 14, 2022 Officer Chojnacki and K9 Ranger were called to assist the Washington County Sheriff's Office to track a missing 85-year old man with dementia who was believed to have wandered into the Kettle Moraine Forest. Officer Chojnacki and K9 Ranger were successfully able to track and locate missing man.



Officers Chojnacki and Schemenauer were off-duty at a town of Jackson restaurant when another patron fainted several times. Officers Chojnacki and Schemenauer administered aid to the victim until rescue personnel arrived, and also assisted in carrying the victim to the main floor.

2022 Retirements, Promotions & New Employees

Retirement



After 43 years of dedicated service, Chief Thomas Frank retired on January 4, 2022. Chief Frank has been a patrol officer; sergeant; firearms instructor; founding member of the Ozaukee County SRT team and served as the team commander; and held various other roles. Chief Frank led our department through our first accreditation with the Wisconsin Law Enforcement Accreditation Group (WILEAG), and we've continued to hold that accreditation since May 2010. Chief Frank helped establish our K9 program, first with K9 Jake, and currently with K9 Ranger. We wish Chief Frank all the best for a long, healthy and happy retirement. Congratulations Tom!

Promotions



Michael McNerney was selected as the next Chief of Police by the Cedarburg Police & Fire Commission after an extensive application, interview, and background investigation process. Chief McNerney joined the Cedarburg Police Department in February 2000 as a patrol officer; promoted to Juvenile Detective in 2013; to Detective Sergeant in 2017; to Lieutenant in 2018; and to Captain in 2020. Chief McNerney served five years with the United States Army from 1993 to 1997 and again from 2005 to 2006. Chief McNerney earned a Bachelor's Degree in 2002 from Mount Scenario College in Ladysmith, Wisconsin; and a Master's of Arts in Ancient and Classical History in 2016 from American Military University in Charles Town, West Virginia. Captain McNerney served on the Ozaukee County Special Response Team for 17 years, with 5 of those years being as the Sniper Team Leader. Additionally, he attended Northwestern's Police School of Staff and Command in 2015.



Ryan Fitting was promoted to Captain of our Investigative Division. Captain Fitting supervises our detective and investigator, as well our school resource and school safety officers. Captain Fitting holds a Master's degree in Criminal Justice and joined the department in 2005.



Joseph Kell was promoted to Patrol Captain. Captain Kell supervises the Patrol Sergeants and Dispatchers. Captain Kell has been instructed firearms and active shooter for our department. Captain Kell joined the department in 1993.



Rolland Kegley was promoted to Patrol Sergeant. Sgt. Kegley has served as a Defensive Tactics instructor for our department. Sgt. Kegley joined the department in 2002.

New Employees



Wyatt Ecclestone joined the department January 4, 2022. Wyatt graduated from UW-Platteville with a bachelor's degree in Criminal Justice. Wyatt attended Milwaukee Area Technical College's 720-hour Law Enforcement Academy from January to May 2022, earning the Physical Fitness Award.

Captain Kell, Officer Ecclestone, Chief McNerney, Sgt. Schellinger

Justin Buboltz joined the department December 27, 2022. Justin previously worked in corrections with the Waukesha County Sheriff's Office. Justin will attend Milwaukee Area Technical College's 720-hour Law Enforcement Academy from January-May 2023.

CEDARBURG AUXILIARY POLICE OFFICERS

ROSTER

Kevin Runkel	Director
Scott Smith	Captain
Randy Bloch	Lieutenant
Clay Delsman	Sergeant
Kathy Klupper	Sergeant

Officers

Chandler Baures	Chris Beloin	Finn Brill	Gabe Chido
Robert Doern	Frank Even	Aaron Gresch	Ken Hackl
Zachary Hoven	Dennis Moze	Ricky Sauthoff	Mitchell Zale
Kamren Westphal			

Sgt. Brian Emmrich	Police Liaison Officer
Ray Vollrath	Fire Department Liaison Officer



Thank you for your dedicated service to our Community!

CPD CHAPLAIN SERVICE

Chaplains provide aid to CPD officers and the citizens of Cedarburg through a field service ministry. They provide spiritual guidance, pastoral counseling, comfort in times of crisis, and such physical help as they are equipped to give on an emergency basis. These services are provided upon request from members of the Cedarburg Police Department. The Chaplains also provide spiritual guidance and pastoral counseling to all CPD personnel, sworn and civilian, and their families in times of need. Police Chaplains are not intended to, nor do they wish to replace, an individual's own minister.

Pastor Randy Raasch has served as a chaplain since the program's inception in 2002.

In 2022, Rabbi Moshe Luchins became part of chaplaincy program.

Thank you Pastor Raasch and Rabbi Luchins for your service to our community.



Chief Michael McNerney, Pastor Raasch, Rabbi Luchins, Captain Kell

SCHOOL CROSSING GUARDS

Gail Andree-Kjell
Scott Duvernall
Betsy Hackett
Brian Kjell
Marlene North
Peter Rausch
Dale Wegner*

Steven Bourbonais
Debbie Gabert
Joanne Kiefer
James Lee
Gerald Radke
Cynthia Read
Kelly Whelpley

Thank you for your assistance in getting children to school and back home safely!



*Retired at end of 2021/2022 school year

UNIFORM CRIME STATISTICS

Crime Index – Part I Offenses

The Cedarburg Police Department participates in the Uniform Crime Reporting (UCR) system. The Department submits the monthly crime statistics for the City of Cedarburg to the Wisconsin Department of Justice/Office of Justice Assistance which, in turn, forwards this information to the Federal Bureau of Investigation's Uniform Crime Reporting Division. Using this data, the FBI annually compiles and publishes *The Uniform Crime Reports* for the public.

The Crime Index is the total number of Part I offenses. Part I offenses include the following crimes: homicide, sexual assault, robbery, aggravated assault, burglary, theft, and motor vehicle thefts. The 2022 Crime Index for the City of Cedarburg shows a 17.8% increase in Part I offenses from 2021.

PART I OFFENSES 2021 – 2022				
	Offenses		Cleared	
Violent Crime	2021	2022	2021	2022
Homicide	0	0	0	0
Forcible Rape	0	0	0	0
Robbery	1	0	1	1
Aggravated Assault	3	4	1	1
Total	4	4	2	2
Property Crime	2021	2022	2021	2022
Burglary	4	1	0	0
Larceny Theft	60	78	8	31
Motor Vehicle Theft	5	3	1	1
Arson	0	0	0	0
Total	69	82	29	32

The table below shows the two-year comparison of the value of stolen property by offense as reported on Uniform Crime Reports. In 2022, there was a 1.8% increase in the stolen property value amounts.

VALUE OF PROPERTY STOLEN BY OFFENSE 2021-2022				
	2021		2022	
Offense	# of Offenses	\$	# of Offenses	\$
Robbery	1	\$485	0	\$0
Burglary	4	\$16,594	1	\$170
Larceny Theft	60	\$98,262	78	\$121,832
Motor Vehicle Theft	5	\$69,200	3	\$66,000
Total	70	\$184,541	82	\$187,832

CEDARBURG POLICE DEPARTMENT

YEAR END 2022

DEPARTMENT ACTIVITY SUMMARY

PAGE 1

CATEGORY	WARNINGS	ARRESTS	INCIDENTS	CATEGORY	AMOUNT
				CALLS FOR SERVICE	23569
ALCOHOL OFFENSE-ADULT	0	16	4	INCIDENTS W/O FIRE & RESCUE	631
ALCOHOL OFFENSE-JUVENILE	0	24	2	PERSON/MOTORIST ASSISTED	2045
ARREST ON WARRANTS	0	7	1	SUSPICIOUS CARS/PERSONS	240
ASSAULT - PHYSICAL/SEX/ETC.	0	5	12	AUTO ACCIDENTS INVESTIGATED	156
ASSIST OTHER DEPARTMENT	0	0	24	DOORS CHECKED	105850
ARSON	0	0	0	DOORS/WINDOWS FOUND OPEN	210
BATTERY/D.V.I.	0	11	10	DOGS/CATS OFFENSES	110
BICYCLE/SKATEBOARD	3	0	0		0
BURGLARY	0	2	1	ASSIST OTHER DEPARTMENTS	299
CCW	0	0	0	VACATION CHECKS	1137
CHILD ABUSE/NEGLECT	0	0	0	VEHICLE LOCKOUTS	71
CRIMINAL DAMAGE TO PROPERTY	0	4	20	CITIZEN COMPLAINTS	2
CURFEW	8	0	0	AVERAGE RESPONSE TIME	0
DISORDERLY CONDUCT	35	42	71		
DOG/CAT OFFENSES	26	3	13	TELEPHONE CALLS	7435
DOMESTIC DISTURBANCE	0	0	0	PERSONS AT STATION	4873
FRAUD/FORGERY/BAD CHECK	0	6	42	PUBLIC RECORDS REQUESTS	487
HARASSMENT	3	0	15	RESCUE SQUAD CALLS	1153
HOMICIDE/SUICIDE/NATURAL	0	0	18	FIRE CALLS	263
JUNKED/ABANDONED VEHICLE	0	0	0		
LITTERING/LOITERING	0	0	0	FIRE ALARMS	82
MENTAL COMMITMENT	0	0	24	BURGLAR ALARMS	101
MISC. OTHER OFFENSES	0	11	155	FALSE ALARMS	140
NARCOTIC/DRUG OFFENSES	0	35	28	911 CALLS	1113
NOISE OFFENSES	0	0	0	FALSE 911 CALLS	306
OBEDIENCE/OBST. OFFICER	0	2	1	CHILD SAFETY SEAT INSPECTIONS	0
OTHER CITY ORD. VIOLATIONS	28	1	1	K-9 DEPLOYMENTS	62
PARK VIOLATIONS	26	0	0		
PERMIT/SIGN VIOLATIONS	4	0	0		
ROBBERY	0	0	0	TRAFFIC FINES	\$36,593.63
RUNAWAY/MISSING PERSON	0	0	5	PARKING CITATIONS	\$17,047.00
SMOKING VIOLATIONS	0	6	3	ACCIDENT/COMPLAINT REPORTS	\$2,191.33
SNOW/SIDEWALK VIOLATIONS	9	0	0	BICYCLE LICENSES	\$70.00
THEFT INCL. SHOPLIFTING	0	31	82	VEHICLE LOCKOUT SERV FEE	\$120.00
THEFT OF VEHICLE	0	1	3	FALSE ALARM FINES	\$300.00
TRESPASSING	18	0	3	FINGERPRINTING	\$270.00
TRUANCY	0	4	5		
HIT AND RUN	0	11	38		
SPEED	1993	67	0		
FAILURE TO OBEY SIGN	28	1	0		
STOP SIGN/SIGNAL	109	4	0	STOLEN PROPERTY REPORTED	\$187,251.00
O.A.W.I.	0	27	26	STOLEN PROPERTY NOT RECOVERED	\$83,365.00
O.A.A.S	0	56	5	AMOUNT RECOVERED	\$103,888.00
NO VALID DRIVERS LICENSE	0	39	8	STOLEN VEHICLES	3
15 DAY CITATIONS	349	0	0	STOLEN VEHICLES RECOVERED	3
ILLEGAL PARKING	17	304	0	WORTHLESS CHECKS REPORTED	1
WINTER PARKING	323	592	0	WORTHLESS CHECK AMOUNTS	\$2,532.00
OTHER TRAFFIC	1108	179	11	WORTHLESS CHECKS RECOVERED	\$2,532.00
TOTALS	4087	1491	631		

CEDARBURG POLICE DEPARTMENT			
YEAR END 2022		DEPARTMENT ACTIVITY SUMMARY	PAGE 1a
OFFENSE CATEGORY	CITY ORD. ARRESTS	MISDEMEANORS	FELONIES
BATTERY/DOMESTIC VIOLENCE INCIDENT	0	0	4
BURGLARY	0	0	1
CARRYING CONCEALED WEAPON	0	0	1
CRIMINAL DAMAGE TO PROPERTY	3	1	0
DISORDERLY CONDUCT	18	24	0
FRAUD/FORGERY/BAD CHECK	0	2	4
HARASSMENT	0	0	0
NARCOTIC/DRUG OFFENSES**	22	7	7
OBEDIENCE/OBSTRUCTING OFFICER	1	1	0
THEFT (INCLUDES SHOPLIFTING)	3	25	3
THEFT OF MOTOR VEHICLE	0	0	5
TOTALS	47	60	25
**BREAKDOWN OF DRUG OFFENSES INCLUDED IN ARRESTS LISTED ABOVE			
TYPE OF DRUG	17 Yrs of Age & Under	18 Yrs. Of Age & Over	TOTALS
THC	3	21	24
COCAINE	0	1	1
LSD	0	0	
HEROIN	0	3	3
AMPHETAMINES	0	2	2
PRESCRIPTION	0	6	6
OTHER	0	1	1
POSSESSION OF DRUG PARAPHERNALIA	2	17	19

Cedarburg Police Department Activity Summary															
YEAR END 2022								PAGE 4							
	Speed Citations	Speed Warnings	Parking Citations	Parking warnings	OAWI Arrests	OAR/OAS/No DL Arrests	Other Traffic Arrests	Other Traffic Warnings	Accidents Investigated	City Ordinance Arrests	City Ordinance Warnings	15 Day Warnings	Vehicle Lockouts	Alarms Answered	Total of Page 1
Officers															
Capt. Kell	1	13	0	0	0	1	0	7	3	1	1	2	0	0	29
Sgt. Emmrich	0	89	8	1	0	2	14	10	26	0	4	36	8	17	215
Sgt. Schellinger	0	23	28	79	0	0	0	7	4	0	7	2	0	8	158
Sgt. Weisenberger	3	110	10	3	2	2	10	63	19	1	15	22	10	13	283
Sgt. Kegley	1	77	24	2	1	3	3	44	12	1	15	10	8	11	212
Capt. Fitting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Det. Butzler	0	0	0	0	0	0	0	0	2	0	0	0	0	0	2
P.O. Koehler	1	39	6	1	1	2	1	12	15	3	1	0	2	9	93
P.O. Develice	15	567	21	1	1	16	10	57	33	4	13	28	11	23	800
P.O. Ward	0	32	60	0	0	1	1	4	9	12	10	10	3	7	149
P.O. Chojnacki	3	88	106	1	0	13	37	118	21	10	10	53	6	15	481
P.O. Buckenberger	8	58	82	134	2	10	17	44	0	5	8	16	0	6	390
P.O. Peters	6	93	31	0	4	9	16	125	16	2	4	30	8	14	358
P.O. Boldt	0	27	8	2	0	0	1	13	2	5	6	6	2	1	73
P.O. Andrews	13	60	185	83	3	4	10	26	7	9	14	7	1	18	440
P.O. Bailey	3	116	210	22	1	10	12	55	6	7	6	15	2	10	475
P.O. Schlice	3	125	24	2	2	4	15	97	20	6	17	14	13	18	360
P.O. Schemenauer	3	182	25	5	1	3	7	75	22	7	23	46	2	11	412
P.O. Becker	3	145	59	3	6	8	27	83	19	22	8	35	5	15	438
P.O. Ecclestone	4	149	9	1	3	7	14	73	19	7	11	17	6	10	330
Totals	67	1993	896	340	27	95	195	913	255	102	173	349	87	206	5698

Cedarburg Police Department ActivitySummary															
YEAR END 2022										PAGE 4a					
Officers	Misdemeanor Arrests	Felony Arrests	Arrests on Warrants	Incidents Investigated	Doors and Windows Open	Fire and Rescue Calls	Dog and Cat Offenses	Suspicious Car or Person	Assist Other Department	Assist Person or Motorist	Subtotal Page 2	Subtotal Pages 1 and 2	Community Service Calls	Total of page 2	Total of page 1 and 2
Capt. Kell	0	0	0	5	0	8	2	1	2	35	53	82	45	180	209
Sgt. Emmrich	2	1	0	34	1	72	18	26	30	291	475	690	846	2011	2226
Sgt. Schellinger	2	0	0	4	20	42	2	8	12	72	162	320	761	1243	1401
Sgt. Weisenberger	4	2	1	36	10	64	8	36	24	276	461	744	4158	5363	5646
Sgt. Kegley	2	0	0	33	22	59	11	35	21	316	499	711	8653	9863	10075
Capt. Fitting	0	1	0	5	0	1	1	0	0	6	14	14	3	31	31
Det. Butzler	2	1	0	10	0	4	0	0	1	9	27	29	1	57	59
P.O. Koehler	21	7	0	34	1	52	16	31	20	188	349	439	234	1022	1115
P.O. Develice	5	5	1	62	3	104	15	17	32	296	540	1340	675	2555	3355
P.O. Ward	2	2	1	64	1	23	3	9	4	66	175	324	366	865	1014
P.O. Chojnacki	3	2	2	53	1	57	8	24	48	250	448	929	1910	3287	3768
P.O. Buckenberger	2	0	0	13	27	49	5	10	15	76	197	587	1560	2344	2734
P.O. Peters	3	1	0	37	10	76	13	24	33	233	430	788	5407	6625	6983
P.O. Boldt	3	0	0	30	4	25	3	6	9	91	171	244	789	1204	1277
P.O. Andrews	6	1	0	19	7	69	4	33	21	154	314	754	1125	2193	2633
P.O. Bailey	2	1	1	19	117	54	6	19	13	169	401	876	3204	4481	4956
P.O. Schlice	6	4	0	48	5	67	10	22	28	280	470	830	8634	9934	10294
P.O. Schemenauer	5	0	0	43	28	95	13	36	29	240	489	901	6571	7961	8373
P.O. Becker	1	1	0	32	20	73	10	22	44	353	556	994	6761	8311	8749
P.O. Ecclestone	3	1	1	50	9	66	10	13	21	178	352	682	2538	3572	3902
Totals	74	30	7	631	286	1060	158	372	407	3579	6583	12278	54241	66519	78800

CEDARBURG POLICE DEPARTMENT

YEAR END 2022

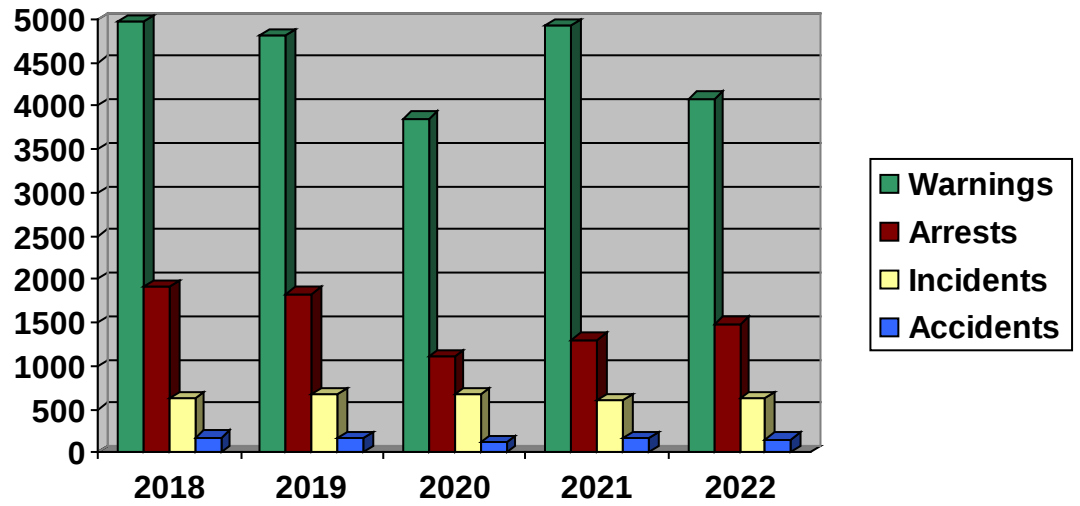
OFFICER	Incidents	Arrests	Charges	Arrests by Shift	
Capt. Kell	5	1	0		
Sgt. Emmrich	34	3	1	First Shift	85
Sgt. Schellinger	4	2	1		
Sgt. Weisenberger	36	9	6	Second Shift	105
Sgt. Kegley	33	5	0		
				Third Shift	40
Capt. Fitting	5	1	2		
Det/Juv Butzler	10	3	0	Total	230
P.O. Koehler	34	31	16	Incident Status	
P.O. Develice	62	18	9	Open	63
P.O. Ward	64	9	2	Closed	505
P.O. Chojnacki	53	18	16	Inactive	59
P.O. Buckenberger	13	9	7	Unfounded	4
P.O. Peters	37	10	8	Total	631
P.O. Boldt	30	9	0		
P.O. Andrews	19	18	17		
P.O. Bailey	19	11	10		
P.O. Schlice	48	22	15		
P.O. Schemenauer	43	9	3		
P.O. Becker	32	30	9		
P.O. Ecclestone	50	12	11		
	631	230	133		

INCIDENTS MADE ACCORDING TO TIME

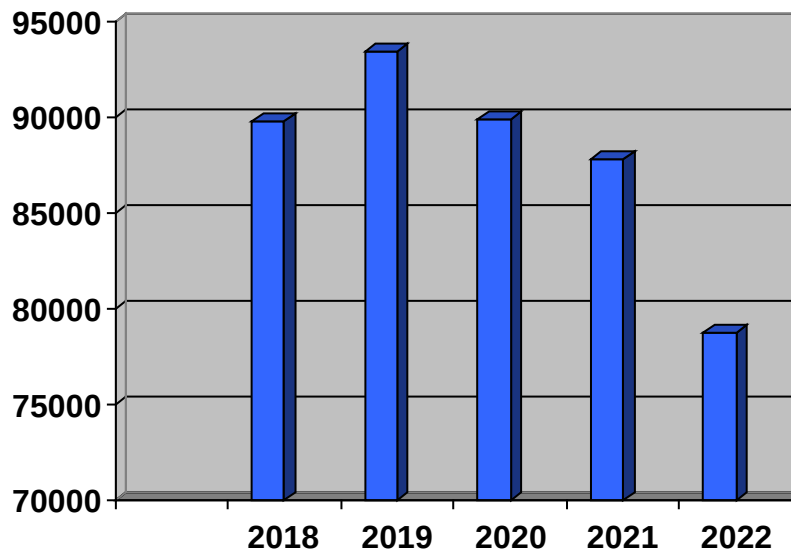
TIME	NUMBER		TIME	NUMBER
7:00	24		19:00	23
8:00	24		20:00	29
9:00	48		21:00	25
10:00	39		22:00	17
11:00	50		23:00	10
12:00	51		0:00	9
13:00	54		1:00	4
14:00	41		2:00	2
15:00	50		3:00	6
16:00	43		4:00	4
17:00	37		5:00	4
18:00	25		6:00	12

Incidents by Shift	
First Shift	331
Second Shift	249
Third Shift	51

PATROL ACTIVITY



TOTAL OFFICER ACTIVITY



TRAFFIC AND PARKING ENFORCEMENT

The table below shows a comparison of traffic and parking enforcement in the City of Cedarburg during 2022. A total of 384 citations traffic violations were issued; this is a decrease of 37.5% from 2021. Warnings and correction notices (15-day citations) issued in 2022 totaled 3,587.

896 parking citations were issued in 2022, an increase of 83.2% from 2021. 340 parking warnings were issued in 2022, a decrease of 41.1% from 2021.

Overall traffic enforcement in 2022 showed a decrease of 10.8% from 2021 totals.

TRAFFIC AND PARKING ENFORCEMENT 2019 – 2022

<u>Enforcement Type</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Traffic Citations	587	438	614	384
Traffic Warnings & Corrections (15-day)	4,250	3,101	4,143	3,587
Parking Citations (regular)	289	66	156	304
“ “ (winter)	587	414	343	592
Parking Warnings (regular)	55	14	34	17
“ “ (winter)	287	486	543	323
TOTALS	6,155	4,519	5,833	5,207

Cedarburg Police Department

RESPONSE TO RESISTANCE SUMMARY 2022

(previously titled Use of Force Summary)

Number of Use of Force incidents: 12

Type of Call responding to:

Disorderly Conduct- 1
Emergency Detention- 3
Fleeing Vehicle- 1
High Risk Traffic Stop- 1
Weapons Offense- 1
Domestic Violence- 2
Trespassing- 1
Welfare Check- 1
Missing Child- 1

Type of force used:

Presentation of Taser- 1
Presentation of Firearm- 4
Decentralization- 6
Control Device (Body Wrap)-1

Result of call:

Arrest- 5
Emergency Detention- 4
No Action- 2
DHS Safety Plan- 1



Cedarburg Police Department

Vehicle Pursuits

In 2022, Cedarburg Police Department was involved in one vehicle pursuit, which is detailed below:

In October, Cedarburg Police Department attempted to stop a vehicle for an excessive speed violation on Hamilton Road. The vehicle failed to pull over and was followed into the City of Mequon, at which time the pursuit was terminated. The driver was never identified. The pursuit lasted approximately 1.8 miles and occurred around 6:27 p.m.



Cedarburg Police Department

Citizen Complaints

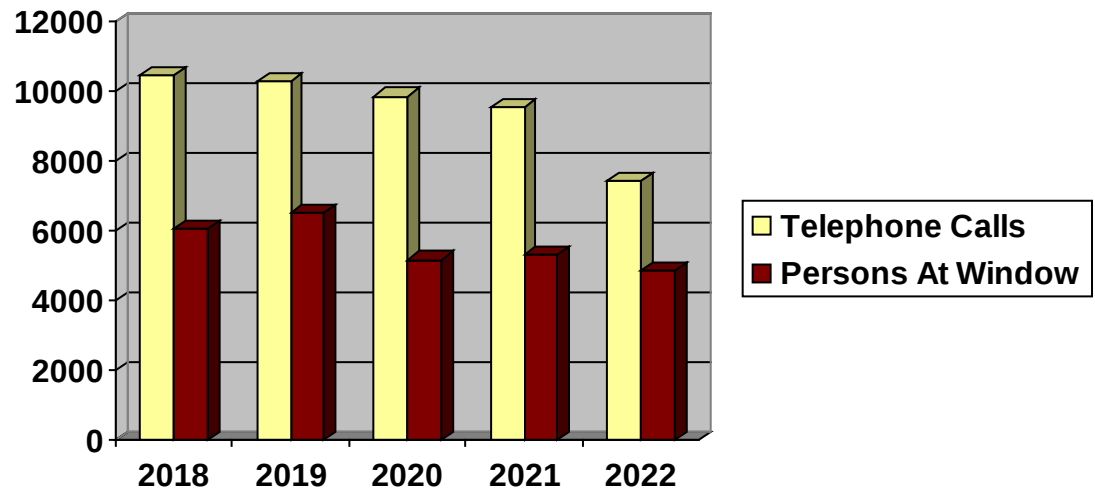
Cedarburg General Order 15.01 outlines the procedures for Citizen Complaints. If a written complaint is filed against an officer, the Captain is assigned to investigate the allegation(s). The investigation will include interviewing citizen, the officer(s) alleged of wrongdoing, as well as the review of any video footage that is available. Upon the conclusion of the investigation, the Captain will notify the Chief of the findings and final disposition of the investigation.

August 2022- Officers responded to a residence regarding a driving complaint. The resident was subsequently arrested for Operating While Intoxicated. The resident then filed a citizen complaint alleging excessive force was used by officers. A review of officers' body camera footage refuted all claims made by the complainant. The complaint was marked as unfounded.

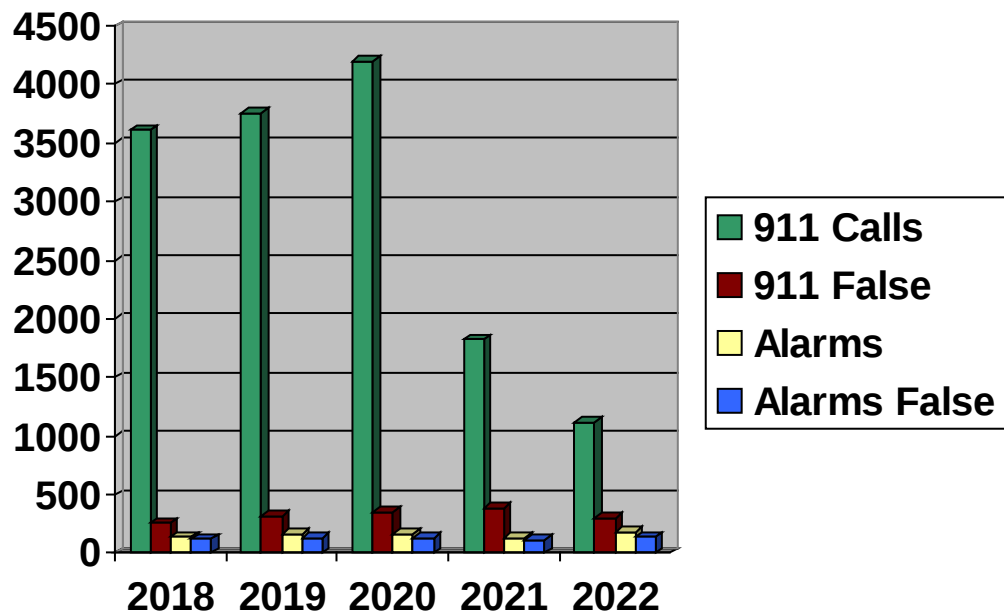
December 2022- Officers responded to a trespassing report; the suspect was arrested for trespassing and operating while intoxicated with a passenger under 16 years of age. The suspect's mother responded to the police department, stating she was upset officers weren't showing empathy towards the suspect's substance abuse issues. Upon further conversation with the complainant and a review of the body camera footage, it was found that officers acted professionally and ethically. The complaint was marked as unfounded.



DISPATCH ACTIVITY



ALARMS/911 CALLS



SQUAD VEHICLE FLEET 2022 Statistics

Squad #	Miles Driven in 2022	Fuel (gallons) Used in 2022	Year-End Odometer	2022 Maintenance
1	11,126	340.8	37,826	\$0
2	18,042	1,494.5	33,796	\$1,272.88
3	4,494	205.2	77,354	\$6,080.19
4	26,491	2,389.2	41,919	\$1,627.04
5-Old	1,471	146.9	64,385	\$0
5-New	9,824	840.1	9,924	\$380.00
6-Old	4,496	493.5	80,530	\$0
6-New	13,011	1,194.1	13,011	\$593.34
7	5,173	216.2	65,409	\$892.13
8	23,075	2,242.1	33,873	\$1,127.88
9	8,528	596.4	75,122	\$60.05
10	13,030	1,123.5	112,280	\$842.51
11	1,343	107.8	1,343	\$0
Total	140,104	11,390.3		\$12,876.02



MID-MORAINES MUNICIPAL COURT CITATIONS

ADULT CITATIONS	2019	2020	2021	2022
JANUARY	91	50	47	57
FEBRUARY	57	55	42	41
MARCH	93	58	46	45
APRIL	78	53	31	67
MAY	95	24	61	32
JUNE	51	0	62	28
JULY	67	26	54	35
AUGUST	47	52	77	47
SEPTEMBER	79	57	46	73
OCTOBER	96	39	63	37
NOVEMBER	52	71	61	32
DECEMBER	44	38	47	28
TOTALS:	839	523	637	522
JUVENILE CITATIONS	2019	2020	2021	2022
JANUARY	7	9	2	5
FEBRUARY	0	7	3	4
MARCH	10	15	1	0
APRIL	2	3	1	15
MAY	2	2	3	0
JUNE	11	0	1	2
JULY	6	1	2	1
AUGUST	1	3	2	2
SEPTEMBER	2	0	2	0
OCTOBER	4	0	0	0
NOVEMBER	1	0	2	1
DECEMBER	6	5	4	2
TOTALS:	52	45	23	32
PRETRIALS	2019	2020	2021	2022
JANUARY	12	13	9	11
FEBRUARY	26	22	12	14
MARCH	20	21	7	7
APRIL	27	27	23	16
MAY	22	4	8	22
JUNE	26	2	27	17
JULY	8	7	18	13
AUGUST	25	10	22	13
SEPTEMBER	29	18	15	12
OCTOBER	22	20	10	33
NOVEMBER	36	15	16	15
DECEMBER	21	23	12	16
TOTALS:	274	182	179	189

CPD SERVES AS DMV AGENT

Since being appointed mid-year 2008, the Cedarburg Police Department has served as an agent of the WI Department of Motor Vehicles. Individuals no longer need to travel to DMV offices out of the city or rely on postal service for vehicle registration services. CPD is able to process most motor vehicle title and registration/renewal transactions available at regular DMV locations. Services provided include title registrations and renewals; replacement titles; the issuance of license plates; and registration transferals. Additional administrative fees apply.

During 2022, the department processed the following transactions:

<u>Renewals</u>			<u>New Registrations</u>	
January	21	\$94.50	15	\$122.25
February	9	\$40.50	17	\$138.55
March	15	\$67.50	11	\$89.65
April	19	\$85.50	15	\$122.25
May	15	\$67.50	15	\$122.25
June	20	\$90.00	14	\$114.10
July	10	\$45.00	15	\$122.25
August	10	\$45.00	10	\$81.50
September	4	\$18.00	4	\$32.60
October	9	\$40.50	15	\$122.25
November	9	\$40.50	7	\$57.05
December	2	\$9.00	12	\$97.80
TOTALS	143	\$643.50	150	\$1,222.50

Transactions processed during 2022 totaled 293 compared to 616 in 2021. 2022 revenue totaled \$1,866.00, compared to \$4,264.85 in 2021. Renewals for 2022 totaled 143, compared to 207 for 2021. New registration for 2022 totaled 150, compared to 409 for 2021.



2022 MUTUAL AID ASSISTANCE

AGENCY ASSISTED BY CPD	2019	2020	2021	2022
Ozaukee County Sheriff	40	64	93	98
Grafton Police Department	16	18	12	17
Mequon Police Department	11	9	13	6
Other Agencies	19	6	9	8
TOTAL	86	97	127	129

LOCAL ACTIVITIES AND EVENTS

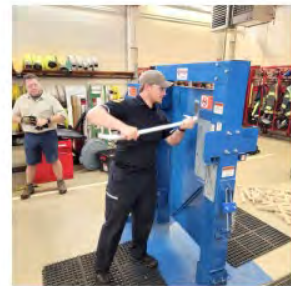
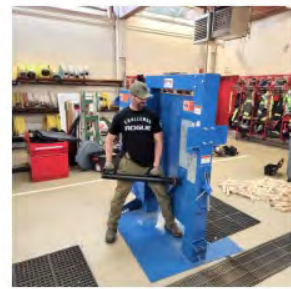
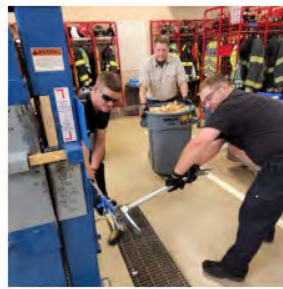
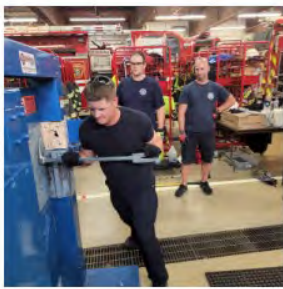
The chart below indicates the number of billable hours worked by Cedarburg police officers during the past four years for the organizations or activities listed below. Sponsoring organizations are responsible for paying for the time officers spend working at these activities.

ORGANIZATION	2019	2020	2021	2022
Cedarburg High School	15	0	0	22
Cedarburg Fire Department Maxwell Street Days	24	0	15	30
Festivals	271	0	102	316
Ozaukee County Fair	180	0	152	202
Country in the Burg	80	0	42	137
TOTAL HOURS	570	0	311	707

In 2019, 2021 and 2022, in addition to working their normal duty schedules, Cedarburg officers have worked a total of 1,588 hours at special events.

(No special events overtime in 2020 due to COVID-19).

PERSONNEL TRAINING 2022



Cedarburg Police Department
2022 Officer Training

DATES	COURSE INFORMATION	LOCATION	OFFICER	HRS
1/3-1/6/2022 1/10-1/13/2022 1/24-1/27/2022	DAAT Instructor Course	WCTC; Pewaukee	Peters	96
1/4/2022	Monthly K9 Training	Sheboygan Co. Training Group	Chojnacki	8
1/7/2022	Physical Readiness Test Assessor Certification	WCTC; Pewaukee	Buckenberger	8
1/7/2022	Monthly K9 Training	Fond du Lac County Fairgrounds	Chojnacki	8
1/7/2022	Public Information Officer/Media Training	hosted by CPD; Labarbera Media Group	Kell Emmrich Ward	8 8 8
1/11/2022	SRT Training- Shooting & Officer Rescue Drills	Outdoor Range	Schellinger Buckenberger	8 8
1/12/2022	Personal & Professional Breakthroughs for LE Officers	Kent Williams	Emmrich Develice Chojnacki Bailey Schemenauer Becker	4 4 4 4 4 4
1/12/2022	SRT-Sniper Training-Range Work	Outdoor Range	Boldt	8
1/17/2022	First Aid Recertification-CPD, Narcan, EpiPen	Kelly LaPorta/Ascension-CFD	Kell Emmrich Schellinger Weisenberger Kegley Butzler Koehler Ward Chojnacki Buckenberger Poeters Boldt Andrews Bailey Schlice Schemenauer Becker	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
1/24-4/8/2022	Northwestern School of Police Staff and Command	WCTC; Pewaukee	Fitting Schellinger	400 400
1/25/2022	SRT Training-Scenario Based-Search Warrants	Lakewood Lane-Mequon	Buckenberger	8
1/25/2022	SRT-Sniper Training- Range & Afternoon w/Entry Team	Outdoor Range	Boldt	8
1/27-1/28/2022	WI Juvenile Officers' Association Conference	Green Bay, WI	Ward Boldt	16 16
	<i>What's New with the Office of School Safety; Drug Trends; Everything Tech for Your Investigations ICAC Investigations & ICAC Victim Services Unit; Best Practices in Suicide Prevention; School Safety</i>			

**Cedarburg Police Department
2022 Officer Training**

2/2/2022	Monthly K9 Training	Steinig Tal-Campbellsport	Chojnacki	8
2/7-2/10/2022	WI Chiefs of Police Mid-Winter Conference	Kalahari Resort, WI Dells	McNerney	20
2/7-2/10/2022 & 2/14-2/16/2022	Handgun & Rifle Instructor	WCTC; Pewaukee	Buckenberger	56
			Boldt	56
2/15-2/17/2022	Field Training Officer Certification	WCTC; Pewaukee	Peters	24
2/17/2022	Monthly K9 Training	Washington County Training Group	Chojnacki	8
2/21-2/22/2022	Mobile Field Force/Crowd Control	WCTC; Pewaukee	Develice	8
			Ward	8
2/22/2022	SRT Training-Scenario Training	Justice Center & Admin Bldg; Port Wash.	Buckenberger	8
2/22/2022	SRT Training-Sniper-Weapons Inspections & Maintenance	ADM Mfg & Outdoor Range	Boldt	8
2/24/2022	Patrol Response to Suspicious Death-Webinar	Advanced Police Concepts	Kegley	4
			Chojnacki	4
			Schemenauer	4
			Becker	4
2/28-3/1/2022	Mobile Field Force/Crowd Control; Legal Update; De-Escalation (SRC-Mobile Field Force/Crowd Control Only)	WCTC; Pewaukee	Chojnacki	8
			Buckenberger	16
			Schemenauer	16
3/1; 3/8; 3/15; 3/22	New Investigator's School	MATC-Oak Creek	Schlice	40
3/3/2022	How to Increase Speed, Power & Stamina in K9 Performance	Northeast K9 Conditioning-Webinar	Chojnacki	1.5
3/8/2022	SRT Training-Hostage Rescue Scenarios	Rebel Manufacturing-Saukville	Buckenberger	8
3/8/2022	SRT-Snipers-Pistol Drills; Stalking; Steel/Paper Targets	Outdoor Range	Boldt	8
3/14-3/15/2022	Mobile Field Force/Crowd Control; Legal Update; De-Escalation	WCTC; Pewaukee	Koehler	16
			Peters	16
3/14-3/18/2022	Crisis Intervention Team Training	OZSO & Concordia University	Schemenauer	40
3/17/2022	WILEAG Accreditation Training	CVMIC	Weisenberger	7
			Koehler	7
3/17/2022	WRAP Instructor Course	Safe Restraints, Inc	Ward	2
			Buckenberger	2
			Peters	2
			Boldt	2
3/18/2022	K9 Unit Supervisor Seminar	WCTC; Pewaukee	Kell	8
3/20/2022	Agitated Subjects and Ketamine	Lexipol Webinar	Weisenberger	1.25
3/20/2022	Grant Funding for Body Worn Cameras	Lexipol Webinar	Weisenberger	1
3/22/2022	Off-Duty Handgun Qualification-SigP320 58K070476	Officer Buckenberger	Becker	0.5

**Cedarburg Police Department
2022 Officer Training**

3/22/2022	SRT Training-Firearms Training	Outdoor Range	Buckenberger	8
3/23/2022	K9 Medical Care	OpK9 Medical	Chojnacki	4
			Buckenberger	4
3/23/2022	SRT-Sniper Training; Cold weather stalking	OZSO Outdoor Range	Boldt	8
3/24/2022	Monthly K9 Training	Washington County Training Group	Chojnacki	8
3/26/2022	Comp. Approaches to Combat Drug Impaired Driving	Abbott Pharmaceuticals Webinar	Weisenberger	1
3/26/022	Law Dog Challenge Police K9 Competition	Fox Ridge Game Farm; Oconto Falls, WI	Chojnacki	8
Mar-22	KnowBe4 Internet Security Training	KnowBe4	Kell	0.5
			Emmrich	0.5
			Weisenberger	0.5
			Kegley	0.5
			Butzler	0.5
			Koehler	0.5
			Chojnacki	0.5
			Peters	0.5
			Bailey	0.5
			Schlice	0.5
			Schemenauer	0.5
			Ecclestone	0.5
4/5/2022	Monthly K9 Training	Steinig Tal Kennels-Campbellsport	Chojnacki	8
4/4-4/5/2022	Mobile Field Force/Crowd Control; Legal Update; De-Escalation	WCTC; Pewaukee	Emmrich	16
			Kegley	16
			Becker	16
4/6/2022	Active Shooter-Advanced Course	St Mary's School-Port Washington	Weisenberger	8
			Koehler	8
			Schemenauer	8
4/7/2022	Active Shooter-Advance Course	St Mary's School Port Washington	Emmrich	8
			Kegley	8
			Andrews	8
4/11-4/12/2022	Mobile Field Force/Crowd Control; Legal Update; De-Escalation	WCTC; Pewaukee	Butzler	16
			Schlice	16
4/12/2022	SRT Training-Joint Entry and Snipers	Lakewood Drive-Mequon	Schellinger	8
			Buckenberger	8
			Boldt	8
4/15/2022	Tactical Emergency Casualty Care	WCTC; Pewaukee	Andrews	8
			Schlice	8
			Schemenauer	8
			Becker	8
4/18-4/19/2022	Mobile Field Force/Crowd Control; Legal Update; De-Escalation	WCTC; Pewaukee	Weisenberger	16
			Bailey	16

Cedarburg Police Department
2022 Officer Training

4/19/2022	Strip Search Policy Review	Deer Creek Technologies;GO 17.02	McNerney	0.25
			Fitting	0.25
			Kell	0.25
			Emmrich	0.25
			Schellinger	0.25
			Weisenberger	0.25
			Kegley	0.25
			Butzler	0.25
			Koehler	0.25
			Develice	0.25
			Ward	0.25
			Chojnacki	0.25
			Buckenberger	0.25
			Peters	0.25
			Boldt	0.25
			Andrews	0.25
			Bailey	0.25
			Schlice	0.25
			Schemenauer	0.25
			Becker	0.25
4/21/2022	Monthly K9 Training	Ozaukee County Training Group	Chojnacki	8
4/25-4/26/2022	Mobile Field Force/Crowd Control; Legal Update; De-Escalation	WCTC; Pewaukee	Boldt	16
			Andrews	16
4/26/2022	SRT Training-Firearms Training	Outdoor Range	Schellinger	8
			Buckenberger	8
4/27/2022	SRT-Sniper Training-Shooting Glass	Outdoor Range	Boldt	8
5/2/2022	WRAP User Training	CPD; Ptlm Ward; Ptlm Buckenberger; Ptlm Peters; Ptlm Boldt	Kell	1
			Emmrich	1
			Schellinger	1
			Weisenberger	1
			Butzler	1
			Koehler	1
			Develice	1
			Andrews	1
			Bailey	1
			Schlice	1
			Schemenauer	1
			Becker	1
5/2-5/4/2022	Annual K9 Recertification	Steinig Tal Kennel, Campbellsport	Chojnacki	24
5/5-5/7/22	Jessifany Canine Certification & Seminar	Jessifany Canine Services; Iron Ridge, WI	Chojnacki	24
5/9/2022	Peer Support Fundamentals	WCTC-Pewaukee	Schlice	8
5/10/2022	SRT-Sniper Training; Live fire drills-pistol & rifles	Outdoor Range	Boldt	8
5/10/2022	SRT Training-Joint Training w/Milwaukee DEA	West Allis PD Training Bldg	Schellinger	8
			Buckenberger	8

Cedarburg Police Department
2022 Officer Training

5/11-5/13/2022	Annual Firearms Qualifications <i>Annual Pistol and Rifle Qualifications; Deadly Force review & quiz; Confirmed Zero; Drawing & Shooting from inside a vehicle; Drawing & shooting from A-frame of a vehicle; Removing rifle from squad; Addressing multiple threats; Pistol out-of-battery reload; Rifle out-of-battery reload; Close quarters pistol drill</i>	Outdoor Range; Sgt Schellinger; Ptlm Buckenberger; Ptlm Boldt	McNerney	3.5
			Fitting	3.5
			Kell	3.5
			Emmrich	3.5
			Schellinger	3.5
			Weisenberger	3.5
			Kegley	3.5
			Butzler	3.5
			Koehler	3.5
			Develice	3.5
			Ward	3.5
			Chojnacki	3.5
			Buckenberger	3.5
			Peters	3.5
			Boldt	3.5
			Andrews	3.5
			Bailey	3.5
			Schlice	3.5
			Schemenauer	3.5
			Becker	3.5
5/12-5/13/2022	Off-Duty Handgun Qualifications	Outdoor Range; Sgt. Schellinger	McNerney	0.5
			Kell	0.5
			Schellinger	0.5
			Weisenberger	0.5
			Develice	0.5
			Buckenberger	0.5
			Peters	0.5
			Andrews	0.5
			Schlice	0.5
			Schemenauer	0.5
5/16/2022	Mobile Field Force Training	Ozaukee Training Group; held at CPD	Schlice	8
			Becker	8
5/17/2022	The Evolution of Ammunition; Ballistics Demonstration	Hornaday-held at Jefferson County SO	Boldt	4
			Becker	4
5/18/2022	Mobile Field Force Training	Ozaukee Training Group; held at CPD	Weisenberger	8
5/19/2022	Mobile Field Force Training	Ozaukee Training Group; held at CPD	Kegley	8
5/19/2022	Monthly K9 Training	Washington County Training Group	Chojnacki	5
5/20/2022	Mobile Field Force Training	Ozaukee Training Group; held at CPD	Emmrich	8
			Ward	8
5/20/2022	Developing the Patrol Investigator	WCTC-Pewaukee	Bailey	8
5/23/2022	Handgun & Rifle Qualifications	Outdoor Range; Sgt. Schellinger	Ecclestone	2
5/23/2022	Off-Duty Qualification	Outdoor Range; Sgt. Schellinger	Ecclestone	0.5
5/23/2022	EVOC Training	MATC-Mequon	Butzler	4
			Develice	4

**Cedarburg Police Department
2022 Officer Training**

5/23-5/26/2022	Active Threat Pre-Conference & Conference	WI DOJ; Best Western, Oshkosh	Buckenberger Boldt	32 32
5/24/2022	SRT Training-Firearms Drills	Outdoor Range	Schellinger	8
5/24/2022	EVOC Training	MATC-Mequon	Weisenberger	4
5/25-5/27/2022	Practical Introduction to Supervision	WCTC-Pewaukee	Kegley	24
5/25/2022	Profiling Teen Killers, School Shooters, Mass Murderers and Serial Killers	Phil Chalmers; hosted at PWP	Butzler Kell	8 8
5/26/2022	EVOC Training	MATC-Mequon	Kell Emmrich	4 4
5/27/2022	EVOC Training	MATC-Mequon	Koehler Ecclestone	4 4
5/27/2022	Taser Instruction & Certification	CPD-Captain Kell	Ecclestone	4
5/28/2022	Pursuit Training; Stop Stick Training	CPD; Officer Develice	Ecclestone	4
6/6/2022	Investigator In-Service	WCTC; Pewaukee	Butzler Koehler	8 8
6/7-6/9/22	Intoximeter-Basic Breath Examiner Training	WI Chem Test; held at WCTC	Schemenauer	19
6/9-6/10/2022	AR-15 Advanced Armorer Course	Lakeshore Technical College; Cleveland, WI	Schellinger Boldt	16 16
6/13/2022	Monthly K9 Training	Steinig Tal Kennels-Campbellsport	Chojnacki	8
6/13-6/15/2022	Vehicle Contacts Instructor Course	WCTC; Pewaukee	Develice	24
6/14/2022	SRT-Sniper Training-Race Route Survey	Outdoor Range; Village/Grafton Race Route	Boldt	8
6/14/2022	SRT Training-Woodland Ops; Team Movement	Outdoor Range	Schellinger Buckenberger	8 8
6/20-6/22/2022	Advanced Scent Specific Man Trailing for Patrol Dog	Canine Search Solutions; Calumet Co. SO	Chojnacki	24
6/20-6/23/2022	Instructor Development Course	WCTC; Pewaukee	Weisenberger	32
6/28/2022	SRT Training-Woodland Ops	1605 Hwy 33; West Bend	Schellinger Buckenberger	8 8
6/29/2022	SRT-Sniper Training-Distance shooting; 50 cal shooting	Outdoor range	Boldt	8
7/5/2022	Monthly K9 Training	Steinig Tal Kennels-Campbellsport	Chonacki	8
7/12/2022	SRT Training-Vehicle Assaults	Outdoor Range	Schellinger Buckenberger Boldt	8 8 8
7/16/2022	BOLA Wrap Training	Ptln. Peters	Ecclestone	1

Cedarburg Police Department
2022 Officer Training

7/18-7/20/2022	Firearms Training <i>Battleship; The Bells; Pistol Hostage Rescue Gambler; Long Distance Threat; XL Grid of Fire; Rifle Positional Shoot; Know Your Limitations;Blue Falcon</i>	OZSO Outdoor Range Instructors-Sgt. Schellinger; Ptlm Buckenberger; Ptlm Boldt	McNerney Kell Fitting Butzler Emmrich Schellinger Weisenberger Kegley Koehler Develice Ward Chojnacki Buckenberger Peters Boldt Andrews Bailey Schlice Schemenauer Becker Ecclestone	3 3
7/21/2022	Door Breach Training <i>Halligan Bar; Sledge Hammer; Ram; Breaching inside and outside swinging door</i>	CFD; Sgt Schellinger; Ptlm Buckenberger	McNerney Kell Fitting Butzler Emmrich Schellinger Weisenberger Kegley Koehler Develice Ward Chojnacki Buckenberger Peters Boldt Andrews Bailey Schlice Schemenauer Becker Ecclestone	2 2
7/22/2022	Monthly K9 Training	Steinig Tal Kennels-Campbellsport	Chojnacki	8
7/26-7/27/2022	Advanced Roadside Impaired Driving Enforcement (ARIDE)	WCTC; Pewaukee	Schemenauer Becker	16 16
7/26/2022	SRT Training-Vehicle Assault Training	Outdoor Range	Buckenberger	8
7/27/2022	SRT Training-Sniper- Steel Targets; Unsupported Drills	Outdoor Range	Boldt	8
7/28/2022	SRT-Negotiator-New Member Orientation	Ozaukee Sheriff's Department	Bailey	1.5
8/2/2022	Monthly K9 Training	Cedarburg	Chojnacki	8
8/2/2022	Police Sniper Tripod Clinic	Critical Impact Group; Jefferson Co. SO	Boldt	8

**Cedarburg Police Department
2022 Officer Training**

8/2/2022	Introduction to Incident Command System- ICS100	FEMA webinar	Kell	2
8/8-8/10/2022	WI Chiefs of Police Summer Conference	KI Center, Green Bay	McNerney	20
	<i>Surviving Retirement; Legal Updates-Atty General's Office; How to Maximize Sick Bank/PTO Payouts for Retirement; Retirement Issues and the Employer; Sexual Assault Kit Initiative Update; What an Agency Can Do for Retirees; Leading During Challenging Times; Atty Gen Josh Kaul-Legal Updates; Effective Leadership-Don't Just Survive-Thrive</i>		Schellinger	20
8/9/2022	ICS200- Basic Incident Command Sytem-Intial Response	FEMA Webinar	Kell	4
8/9/2022	SRT Training-QRF & Officer Down Rescue Drills	OZSO Outdoor Range	Boldt	8
8/15/2022	EVOC Training	MATC-Mequon	Schlice	4
			Schemenauer	4
			Becker	4
8/16/2022	EVOC Training	MATC-Mequon	Chojnacki	4
			Boldt	4
8/17/2022	EVOC Training	MATC-Mequon	Schellinger	4
			Kegley	4
8/18/2022	EVOC Training	MATC-Mequon	Ward	4
			Buckenberger	4
			Peters	4
8/18/2022	Monthly K9 Training	Fond du Lac County training group	Chojnacki	8
8/22/2022	IS-700.B-Intro to National Incident Manangement System	FEMA webinar	Kell	3.5
8/23/2022	SRT Training- Quick Reaction Force;Officer Down Drills	Outdoor Range	Schellinger	8
			Buckenberger	8
8/24/2022	SRT-Sniper-Handgun Drills; Steel Targets;Unsupported Shoo	Outdoor Range	Boldt	8
8/31/2022	IS-800.D-National Response Framework	FEMA Webinar	Kell	3
9/7/2022	Officer Wellness	CVMIC-Wauwatosa	Kegley	8
9/9/2022	Crisis Negotiations Skills for First Responders	NTOA Online Course	Bailey	8
9/11/2022	Getting Started with First Responder Therapy Dogs	Lexipol Webinar	Weisenberger	1
9/11/2022	Police & the Press:Navigating Today's Complex Interactions	Lexipol Webinar	Weisenberger	1.5
9/12-9/13/2022	Servant Leadership	Chief Mac Tristan; Grafton PD	Butzler	16
			Weisenberger	16
			Kegley	16
9/12-9/16/2022	DCI-Death Investigation School	Green Lake Conference Center	Bailey	74
9/19-9/23/2022				
9/18-9/21/2022	WI Law Enforcement Canine Handlers Conference	Madison, WI	Chojnacki	24

**Cedarburg Police Department
2022 Officer Training**

9/26-9/30/22	National Tactical Officers Association Conference	NTOA; Milwaukee	Schellinger	40
			Buckenberger	40
		(Boldt-Wed 9/28 only)	Boldt	8
9/27-9/29/2022	Intoximeter-Basic Breath Examiner Training	WI Chem Test; held at WCTC	Becker	20
			Ecclestone	20
9/29/2022	Identifying Criminal Vehicles and Occupants	Street Cop Training; St Francis	Develice	7
10/3/2022	Mobile Field Force	Ozaukee County Fairgrounds	Chojnacki	8
			Ecclestone	8
10/4/2022	Negotiator Training Scenarios	OZSO	Bailey	4
10/4/2022	Mobile Field Force	Ozaukee County Fairgrounds	Peters	8
10/5-10/6/2022	Grant Writing	Northeast WI Tech College; Green Bay	Bailey	16
10/6/2022	Mobile Field Force	Ozaukee County Fairgrounds	Schemenauer	8
10/10-10/14/2022	Crisis Intervention Team Training	Thiensville PD & Concordia	Bailey	40
			Becker	40
			Ecclestone	40
10/10/2022	Background Investigations	WCTC; Pewaukee	Fitting	8
			Butzler	8
			Koehler	8
10/10/2022	SRT Training-Annual PT Test and Qualifications	Outdoor Range	Schellinger	8
			Buckenberger	8
			Boldt	8
10/11/2022	SRT Training- Vortex Optics	Vortex Optics Training Center; Barneveld	Schellinger	8
			Buckenberger	8
			Boldt	8
10/12/2022	SRT Training-K9 Applications w/Team Deployments	Ozaukee County Fairgrounds & Pavilion	Schellinger	8
			Buckenberger	8
10/12/2022	SRT-Sniper Training-Cole Bore; Sniper Craft; Positional	Outdoor Range	Boldt	8
10/17/2022	Monthly K9 Training	Campellsport Training Group	Chojnacki	8
10/17/2022	Active Shooter-Level 1-Basic Course	St Mary's Convent- Port Washington	Ecclestone	8
10/18/2022	Active Shooter-Level 2-Advanced Course	St Mary's Convent- Port Washington	Develice	8
			Bailey	8
			Schlice	8
10/19/2022	Active Shooter-Level 2-Advanced Course	St Mary's Convent- Port Washington	Kell	5
			Becker	8
10/24/2022	Monthly K9 Training	Cedarburg	Chojnacki	8
10/27/2022	WILEAG Assessor Training	CVMIC; Wauwatosa	Weisenberger	7

Cedarburg Police Department
2022 Officer Training

11/3/2022	WILEAG Accreditation Manager Training	CVMIC; Wauwatosa	Kegley	8
11/8/2022	SRT Training-Joint Entry, Snipers & Negotiators	Christian Life Church, Belgium	Schellinger	8
			Buckenberger	8
			Boldt	8
			Bailey	8
11/8-11/10/2022	Special Event Safety Seminars	Special Event-Fort Lauderdale, FL	Weisenberger	20
11/11/2022	Personal & Professional Breakthroughs for Police Officers	Breachpoint Consulting	Kegley	4
11/16/2022	3 Ways to Fight the #1 First Responder Killer	Lexipol Webinar	Weisenberger	1
			Ecclestone	1
11/14-11/17/2022	Firearms Training <i>Get Low; Holster and Hoist; Hostage Rescue; Long Distance; Multiple Subject Assault; Officer Rescue; Precision Plates; Rifle Positional Shoot; Shoulder-to-Shoulder Rifle Transition</i>	Outdoor Range	McNerney	3
			Fitting	
			Kell	
			Emmrich	
			Schellinger	
			Weisenberger	
			Kegley	
			Koehler	
			Develice	
			Ward	
			Chojnacki	
			Buckenberger	
			Peters	
			Boldt	
			Andrews	
			Bailey	
			Schlice	
			Schemenauer	
			Becker	
			Ecclestone	
11/22/2022	Stepping Up as a Supervisor: What the Data Tells Us	Lexipol Webinar	Weisenberger	1
11/22/2022	Officer Decision Making: Why Qualified Immunity Isn't a Good Guide	Lexipol Webinar	Weisenberger	1.25
11/22/2022	To Serve and Protect the Data: 5 Steps for Securing Your Agency's Sensitive Information	Lexipol Webinar	Weisenberger	1
11/22/2022	SRT Training-Firearms Training	Outdoor Range	Buckenberger	8
11/23/2022	SRT-Sniper Training-Annual Qualification; .50 Barrett	Outdoor Range	Boldt	8
11/28-11/30/2022	Intoximeter Recertification Training	WI Chem Test; held at CPD	Kell	2
			Emmrich	2
			Schellinger	2
			Weisenberger	2
			Kegley	2
			Koehler	2
			Develice	2
			Ward	2
			Chojnacki	2
			Buckenberger	2

Cedarburg Police Department
2022 Officer Training

(Intoximeter Recertification, continued from previous page)

			Peters	2
			Boldt	2
			Andrews	2
			Bailey	2
			Schlice	2
			Schemenauer	2
			Becker	2
			Ecclestone	2
11/29/2022	Monthly K9 Training	Hartford Town Hall	Chojnacki	8
12/1/2022	Instructor Update	WI DOJ; ACADIS webinar	Kell	5
12/7-12/8/2022	DAAT/Scenario Training	Cedarburg Fire Department	Kell	4
	Breacher Training; Reaction Hand Strike; Reaction Forearm Strike; Strong Hand Strike; Strong Forearm Strike; Reaction Front Kick; Reaction Knee Strike; Strong Angle Kick; Strong Angle Knee Strike; Pressure Point Techniques; Spit Hood-General Order Review & Application of Spit Hood; Wrap Restraint & policy review		Emmrich	4
			Schellinger	4
			Weisenberger	4
			Kegley	4
			Koehler	4
			Develice	4
			Ward	4
			Chojnacki	4
			Buckenberger	4
			Peters	4
			Boldt	4
			Andrews	4
			Bailey	4
			Schlice	4
			Schemenauer	4
			Becker	4
12/9/2022	Annual Department Meeting	Cedarburg Police Department	McNerney	2
	Legal Updates w/Johnathan Woodward; Mr. Bob's Under the Bridge; Department Awards		Fitting	2
			Kell	2
			Emmrich	2
			Schellinger	2
			Weisenberger	2
			Kegley	2
			Butzler	2
			Koehler	2
			Develice	2
			Ward	2
			Chojnacki	2
			Buckenberger	2
			Peters	2
			Boldt	2
			Andrews	2
			Bailey	2
			Schlice	2
			Schemenauer	2
			Becker	2
			Ecclestone	2
12/12-12/16/2022	FBI Crisis Negotiation Training	FBI Field Office, St. Francis	Bailey	40
12/13/2022	SRT Sniper Training	Doerr Way; Outdoor Range	Boldt	8
	First portion w/entry on scenarios; second portion at range-low light/night operations			

Cedarburg Police Department
2022 Officer Training

12/16/2022	Monthly K9 Training	Shboygan County Training Group	Chojnacki	8
12/26/2022	Monthly K9 Training	Cedarburg	Chojnacki	8
12/28/2022	Firearms Training-New Officer <i>Use of Force Policy Review; Deadly Force Written Test; Pistol-Grips; 4 stages of the draw; Dry fire drills; Live Fire-drawing from the holster, reload drills; phase 1 and 2 malfunctions; Rifle-Grip, Stance, High/low ready, Dry fire drills, Optic offset; Zeroing irons & sights; High/low ready; phase 1 malfunction</i>	Sgt Schellinger; Outdoor Range	Buboltz	8
12/29/2022	SRT-Sniper Training-Night Vision/Low light; Stalking	Outdoor Range	Boldt	8

2022 Dispatch Clerical Training

<u>DATES</u>	<u>COURSE INFORMATION</u>	<u>LOCATION</u>	<u>EMPLOYEE</u>	<u>HRS</u>
1/17/2022	First Aid Recertification-CPD, Narcan, EpiPen	Kelly LaPorta/Ascension-CFD	Liebherr	2
			Esselmann	2
			Wellman	2
			Price	2
			DeBroux	2
2/25/2022	SRT-Negotiator Training	OSZO	DeBroux	4
3/13/2022	Hemorrhage/Lacerations (.25 hrs); Burn(Scalds) and Explosion (Blasts) (.25 hrs); Determining Status Breathing (1 hours)	IAED Webinars	Esselmann	1.5
3/17/2022	WILEAG Accreditation Training	CVMIC	Fischer	7
Mar-22	KnowBe4 Internet Security Training	KnowBe4	Fischer	0.5
			Racine	0.5

2022 BUDGET



POLICE – STATION & ADMINISTRATION

Responsibilities Include:

- Recognize citizen cooperation through the issuance of commendations
- Make recommendations to Mayor, Common Council, Boards, Commissions, and citizens concerning public safety issues
- Seek potential grants and funding
- Coordinate annual Safety Day event to enhance public relations and offer information regarding Cedarburg Police Department
- Provide 24-hour police communications dispatch center
- Provide secretarial support to officers and supervisory staff
- Provide general upkeep of the police station building, grounds, and equipment
- Oversee maintenance and repairs of police vehicles
- Provide 24-hour, open door service to the public
- Prepare bids annually for replacement of patrol vehicles

Department Services Indicators	2019	2020	2021 Estimated	2022 Projected
Number of Telephone Calls Received by Dispatch	10,354	9,838	10,464	9,356
911 Calls	3,384	4,204	3,712	3,584
False 911 Calls	98	350	308	284
Individuals Receiving Assistance at Station	5,970	5,175	6,824	5,354
Citizens Requests for Open Records	502	520	494	488
Mental Commitment Complaints	18	35	25	10
Violent Crimes	4	6	4	16
Property Crimes	93	79	85	104
Value of Property Stolen	\$47,228	\$89,943	\$25,928	\$90,000
Recovery of Property Stolen	\$11,807	\$47,739	\$1,284	\$50,000
Municipal Warrants Processed	36*	20*	22*	0

Service Area	Objective	Efficiency Measure	Target 2019/2020	Target 2020/2021	Target 2021/2022
Police Department	Safe Community	Violent Crime Rate	.20%	.10%	10%
Police Department	Safe Community	Property Crime Rate	10.00%	8.00%	8.00%
Police Department	Safe Community	Youth Crime Rate	1.00%	.80%	.80%

2021 Significant Accomplishments:

- Installed upgraded 911 hardware
- Applied for and received 911 grant
- Leadership Training for Lieutenants
- Hired and trained two new officers
- Assist PFC with selections of next chief of police
- Promoted one sergeant to lieutenant

2022 Objectives to be Accomplished:

- Hire and train one officer

Long Term Objectives:

- Facilities needs evaluation

Budget Variances:

- None

CITY OF CEDARBURG BUDGET

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	2020 AMENDED BUDGET	2021 AMENDED BUDGET	2021 PROJECTED ACTIVITY	2022 COUNCIL APPROVED BUDGET	2022 COUNCIL APPROVED % CHANGE
Dept 522100 - POLICE STATION							
Expenditure							
100-522100-500111	SALARIES	20,283	20,689	20,899	26,405	15,426	(26.19)
100-522100-500112	OVERTIME	400	400	400	0	400	0.00
100-522100-500135	SICK PAY OUT	235	235	278	0	278	0.00
100-522100-500151	FICA	1,637	1,670	1,651	2,020	1,731	4.85
100-522100-500152	RETIREMENT	1,386	1,458	1,438	1,743	1,003	(30.25)
100-522100-500154	HEALTH INSURANCE	3,611	3,645	4,194	4,194	12,475	197.45
100-522100-500155	LIFE INSURANCE	24	24	25	0	0	(100.00)
100-522100-500159	LONGEVITY	479	504	0	0	0	0.00
100-522100-500165	WORKERS COMP INS	852	703	677	677	680	0.44
100-522100-500222	ELECTRIC	28,591	29,305	30,037	29,000	30,488	1.50
100-522100-500224	NATURAL GAS	12,000	12,120	12,241	12,241	12,241	0.00
100-522100-500226	WATER SERVICE	1,270	1,346	1,413	1,413	1,413	0.00
100-522100-500240	REPAIR AND MAINTENANCE	20,000	20,000	20,000	40,000	22,000	10.00
100-522100-500340	MAINTENANCE SUPPLIES	4,500	4,500	4,500	4,000	4,500	0.00
100-522100-500510	PROPERTY INSURANCE	1,310	1,533	1,703	1,703	1,703	0.00
TOTAL EXPENDITURE		96,578	98,132	99,456	123,396	104,338	4.91
NET OF REVENUES/APPROPRIATIONS - 522100 - POLICE STATION		(96,578)	(98,132)	(99,456)	(123,396)	(104,338)	4.91
Dept 522110 - POLICE ADMINISTRATION							
Expenditure							
100-522110-500111	SALARIES	205,731	209,638	222,269	222,269	110,932	(50.09)
100-522110-500112	OVERTIME	4,129	5,000	5,000	5,000	5,000	0.00
100-522110-500122	OFFICE/DISPATCHERS	393,175	412,970	432,964	432,967	445,967	3.00
100-522110-500134	HOLIDAY PAY	13,294	13,559	13,930	13,930	14,348	3.00
100-522110-500135	SICK PAY OUT	5,990	5,768	3,491	3,491	60,708	1,638.99
100-522110-500151	FICA	48,595	50,516	51,841	51,841	44,328	(14.49)
100-522110-500152	RETIREMENT	49,444	54,456	56,397	56,397	43,646	(22.61)
100-522110-500154	HEALTH INSURANCE	159,649	133,304	141,550	141,550	128,667	(9.10)
100-522110-500155	LIFE INSURANCE	247	247	174	174	48	(72.41)
100-522110-500159	LONGEVITY	12,904	13,408	0	0	0	0.00
100-522110-500165	WORKERS COMP INS	6,065	6,233	6,899	6,899	3,620	(47.53)
100-522110-500212	ATTORNEY/CONSULTANT	15,000	15,000	15,000	18,000	18,000	20.00
100-522110-500213	ANIMAL POUND	1,500	1,500	1,500	1,500	1,500	0.00
100-522110-500225	TELEPHONE/COMMUNICATIONS	29,000	29,000	29,000	32,000	31,000	6.90
100-522110-500240	REPAIR AND MAINTENANCE	46,000	46,000	46,000	57,000	48,000	4.35
100-522110-500310	OFFICE SUPPLIES	6,500	6,500	6,500	6,500	6,500	0.00
100-522110-500313	PRINTING-NEWSLETTERS, ETC	3,500	3,500	3,500	1,000	3,500	0.00
100-522110-500320	PROF PUBLICATIONS AND DUES	1,250	1,250	1,250	750	1,250	0.00
100-522110-500330	TRAVEL & TRAINING	4,500	4,500	4,500	6,000	4,500	0.00
100-522110-500346	UNIFORMS	3,700	3,700	3,700	2,041	3,700	0.00
100-522110-500347	SUPPLIES AND EXPENSES	300	300	300	348	300	0.00
100-522110-500380	EQUIPMENT/CAPITAL OUTLAY	2,500	2,500	2,500	3,400	3,000	20.00
100-522110-500390	OTHER EXPENSES	2,000	2,000	2,000	2,000	2,000	0.00
100-522110-500512	LIABILITY INSURANCE	20,233	22,157	21,413	21,413	14,905	(30.39)
TOTAL EXPENDITURE		1,035,206	1,043,006	1,071,678	1,086,470	995,419	(7.12)
NET OF REVENUES/APPROPRIATIONS - 522110 - POLICE ADMINIS		(1,035,206)	(1,043,006)	(1,071,678)	(1,086,470)	(995,419)	(7.12)

POLICE – PATROL & INVESTIGATIONS

Responsibilities Include:

- Patrol areas of the City with squad vehicle, bicycle, foot patrol, and canine
- Apprehend violators of state and local laws/ordinances and take appropriate action as specified by the rules/regulations and policies/procedures of the City
- Render service and provide assistance to those who live, work, or visit the City of Cedarburg by responding to home and vehicle lock-outs; providing open door and window checks for businesses, and home checks while citizens are on vacation; providing directions, and motor vehicle and driver's license information to the public; assisting motorists and pedestrians; locating lost children; and investigating problems encountered by the public while in the City
- Handle initial investigations of crimes or criminal activity and complete the proper reports for follow-up by the Lt. Detective or Det. Juvenile Officer
- Support and security to all schools through the Juvenile Officer and School Safety Officer
- Three officers are trained as Special Response Team (SRT) members to help supplement the county-wide SRT unit; two officers participate on the Anti-Drug Task Force; three officers are trained as firearms instructors; and two officer are trained as defensive tactics instructor and one officer is a police vehicle pursuit instructor
- All officers undergo at least 24 hours of mandatory, annual training but strive for 40 to 60 hours of training
- Officers investigate complaints; respond to fire/rescue calls, burglar/fire alarms and false 911 calls; issue warnings or citations for offenses; secure all City park restrooms year-round; investigate complaints related to burglary, theft, arson, vice, narcotics, sexual assaults/abuse, domestic violence, identity theft, juvenile enforcement, mental commitment, and other types of investigations as required
- Provide public education for adults and juveniles related to crime prevention, drug/alcohol awareness, child abuse, identity theft, and graffiti problems
- Provide Bicycle Safety Camp and Safety Town to help educate and protect young children relating to pedestrian and bicycle safety

Department Services Indicators:	2019	2020	2021 Estimated	2022 Projected
Calls for Service and Incidents Received	24,664	25,805	26,638	24,588
Assistance to Motorists/Pedestrians	2,662	4,482	2,988	2,392
Fire/Rescue Responses	1,200	670	1,376	886
Burglar/Fire Alarms	114	186	184	130
Homes Checked While Residents on Vacation	3,212	1,442	2,800	1,630
Lockouts of Vehicles	118	88	136	84
Issued Warnings	4,698	3,820	4,730	3,958
Arrests	2,322	1,109	2,206	1,352
Safety Town Attendees and Volunteers	150	0	150	150

CITY OF CEDARBURG BUDGET

Department Services Indicators:	2019	2020	2021 Estimated	2022 Projected
Safety Camp Attendees and Volunteers	0	150	150	150
Hand Checked Doors	104,980	106,140	106,980	104,980
Hours on Bicycle Patrol	100	100	100	100
Citations Issued, Includes Parking Cites	2,248	1,109	2,158	1,200
Criminal Complaints	86	86	78	70
Accidents Investigated	144	190	138	150
K-9 Deployments	65	65	50	90

2021 Significant Accomplishments:

- Added dispatcher to Special Response Team negotiator (replacement)
- Selected and trained two Field Training Officers
- Provided special training for Juvenile Officer and School Safety Officer
- Replaced 3 marked squads with new design
- Provided Admin training for sergeants
- Provided supervisory training to officers in charge
- Trained students on ALICE
- Added and trained new officer for drug unit
- Added investigators position
- Hired and trained two new officers
- Enhanced wellness programs for all employees
- Ground fight training for officers
- Supervisory training for new sergeant
- Added two new less lethal resources with BOLO warp and projectile launcher

2022 Objectives to be Accomplished:

- Train additional FTO and DAAT instructor
- Add more security cameras on City buildings
- Add security cameras in the community
- Increase crime prevention programs

Long Term Objectives:

- Develop future leaders within the department

Budget Variances:

- None

CITY OF CEDARBURG BUDGET

		2019	2020	2021	2021	2022	2022
GL NUMBER	DESCRIPTION	AMENDED BUDGET	AMENDED BUDGET	AMENDED BUDGET	PROJECTED ACTIVITY	COUNCIL APPROVED BUDGET	COUNCIL APPROVED % CHANGE
APPROPRIATIONS							
Dept 522120 - POLICE PATROL DIVISION							
Expenditure							
100-522120-500111	SALARIES	1,301,004	1,426,736	1,400,187	1,320,187	1,525,449	8.95
100-522120-500112	OVERTIME	48,480	51,253	52,175	60,000	53,740	3.00
100-522120-500123	CROSSING GUARDS	36,553	46,700	46,685	46,685	46,683	0.00
100-522120-500129	BILLABLE WAGES	(10,000)	(75,000)	(75,000)	(75,000)	(75,000)	0.00
100-522120-500134	HOLIDAY PAY	59,273	62,663	63,790	63,790	65,704	3.00
100-522120-500135	SICK PAY OUT	4,049	2,259	1,503	1,503	2,764	83.90
100-522120-500151	FICA	111,116	118,513	120,292	120,292	130,163	8.21
100-522120-500152	RETIREMENT	150,010	174,777	177,576	177,576	185,255	4.32
100-522120-500154	HEALTH INSURANCE	260,047	293,840	379,293	379,293	452,003	19.17
100-522120-500155	LIFE INSURANCE	204	187	177	177	223	25.99
100-522120-500159	LONGEVITY	13,141	10,852	8,106	8,106	8,122	0.20
100-522120-500165	WORKERS COMP INS	41,621	41,837	43,347	43,347	42,156	(2.75)
100-522120-500240	REPAIR AND MAINTENANCE	20,000	20,000	20,000	20,000	20,000	0.00
100-522120-500330	TRAVEL & TRAINING	16,000	16,000	16,000	16,000	16,000	0.00
100-522120-500346	UNIFORMS	12,200	12,000	12,000	17,000	14,000	16.67
100-522120-500347	SUPPLIES AND EXPENSES	5,500	5,500	5,500	13,500	5,500	0.00
100-522120-500351	GAS AND OIL EXPENSE	25,000	25,000	25,000	33,740	27,000	8.00
100-522120-500352	K-9 UNIT EXPENSE	7,000	3,000	3,000	3,500	3,000	0.00
100-522120-500380	EQUIPMENT/CAPITAL OUTLAY	25,000	25,000	25,000	28,039	25,000	0.00
100-522120-500390	OTHER EXPENSES	500	500	500	1,200	500	0.00
100-522120-500510	PROPERTY INSURANCE	3,401	3,997	3,906	3,506	3,311	(15.23)
TOTAL EXPENDITURE		2,130,099	2,265,614	2,329,037	2,282,441	2,551,573	9.55
Totals for dept 522120 - POLICE PATROL DIVISION		2,130,099	2,265,614	2,329,037	2,282,441	2,551,573	9.55
Dept 522130 - POLICE INVESTIGATIVE DIVISION							
Expenditure							
100-522130-500111	SALARIES	178,476	184,709	189,957	189,957	195,836	3.09
100-522130-500112	OVERTIME	5,519	5,629	2,894	1,000	2,980	2.97
100-522130-500129	BILLABLE WAGES	(1,500)	(1,500)	(1,500)	(2,052)	(1,500)	0.00
100-522130-500134	HOLIDAY PAY	3,568	3,639	1,351	1,351	1,391	2.96
100-522130-500135	SICK PAY OUT	0	0	0	0	1,105	100.00
100-522130-500151	FICA	14,401	14,901	14,779	14,779	15,206	2.89
100-522130-500152	RETIREMENT	20,018	22,867	22,681	22,681	23,657	4.30
100-522130-500154	HEALTH INSURANCE	43,364	43,446	35,366	35,366	40,161	13.56
100-522130-500155	LIFE INSURANCE	36	35	18	18	20	11.11
100-522130-500159	LONGEVITY	2,184	2,310	488	488	551	12.91
100-522130-500165	WORKERS COMP INS	5,634	5,318	5,367	5,367	4,969	(7.42)
100-522130-500210	PROFESSIONAL SERVICES	2,500	2,500	2,500	5,000	2,500	0.00
100-522130-500235	OPERATING EXPENSES	0	3,000	0	0	0	0.00
100-522130-500310	OFFICE SUPPLIES	3,000	0	3,000	2,500	3,500	16.67
100-522130-500330	TRAVEL & TRAINING	2,000	2,000	2,000	2,000	2,000	0.00
100-522130-500346	UNIFORMS	1,250	1,250	1,250	1,250	1,250	0.00
TOTAL EXPENDITURE		280,450	290,104	280,151	279,705	293,626	4.81
Totals for dept 522130 - POLICE INVESTIGATIVE DIVISION		280,450	290,104	280,151	279,705	293,626	4.81
TOTAL APPROPRIATIONS		2,410,549	2,555,718	2,609,188	2,562,146	2,845,199	9.05
NET OF REVENUES/APPROPRIATIONS - FUND 100		(2,410,549)	(2,555,718)	(2,609,188)	(2,562,146)	(2,845,199)	9.05
Fund 400 - CAPITAL IMPROVEMENTS FUND							
APPROPRIATIONS							
Dept 522120 - POLICE PATROL DIVISION							
Expenditure							
400-522120-500811	VEHICLE REPLACEMENTS	40,000	92,000	46,000	77,349	138,000	200.00
TOTAL EXPENDITURE		40,000	92,000	46,000	77,349	138,000	200.00
Totals for dept 522120 - POLICE PATROL DIVISION		40,000	92,000	46,000	77,349	138,000	200.00
TOTAL APPROPRIATIONS		40,000	92,000	46,000	77,349	138,000	200.00



THIS REPORT IS A PUBLICATION OF THE

CEDARBURG POLICE DEPARTMENT

W75 N444 WAUWATOSA ROAD

CEDARBURG, WI 53012

911 (emergency)

262-375-7620 (non-emergency)

262-375-7624 (fax)

www.cedarburgpolice.com

Prepared by

Amy L. Fischer

Administrative Assistant

2022 Annual Report

CITY OF CEDARBURG

MEETING DATE: August 14, 2023

ITEM NO: 10.D.

TITLE: Discussion and possible action on monetary compensation for the Auxiliary Police during major City events

ISSUE SUMMARY: Currently, the City's Auxiliary Police do not receive compensation for working at special events. We currently have 20 auxiliaries serving in the auxiliary unit which makes the City's program the strongest auxiliary program in Ozaukee County. If the City does not retain enough auxiliaries willing to work during special events, their posts will have to be manned by full-time certified officers. This will greatly increase the cost and put a further drain on our resources at the police department.

STAFF RECOMMENDATION: We recommend paying the auxiliaries \$15.00 dollars per hour for their work at our special events with the costs being passed along to the event organizers. We would also charge outside communities that utilize our auxiliaries for their special events. Based upon last year's hours, the total cost for our four major events would be \$3,026.25. This number could fluctuate a little bit based upon needs, but the hours have been consistent over the years. The cost per event are as follows: Strawberry Fest-\$699.50, Ozaukee County Fair-\$247.50, Country in the Burg-\$1,027.50, Wine and Harvest- \$1,053.75. This would start in 2024, giving the event organizers time to plan for this additional cost.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT: No impact to the City or Police Department. The cost will be passed along to the event organizers and outside agencies.

ATTACHMENTS:

INITIATED/REQUESTED BY: Chief McNerney

FOR MORE INFORMATION CONTACT: Chief McNerney

ORDINANCE NO. 2023-11

An Ordinance Amending Section 2-4-3(b) of City of Cedarburg Code Library Board

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 2-4-3 of the Code of Ordinances of the City of Cedarburg is hereby amended as follows:

Sec. 2-4-3(b) Library Board

(b) *Library board*; ~~compensation.~~

- (1) The library board shall have all the powers provided in Wis. Stats. § 43.58, and any other applicable Wisconsin Statute including, but not limited to, exclusive control of the expenditure of all moneys collected, donated or appropriated for the library fund relating to libraries.
- (2) The library board shall consist of seven members, who shall be residents of the City of Cedarburg, except that one member may, at the discretion of the mayor and common council, be an administrator or other employee of the Cedarburg School District, which member shall not be required to reside in the City of Cedarburg. All members shall be appointed by the mayor of the city, subject to confirmation by the common council of the city.
- (3) The seven-member board shall be divided into three classes. Initially, three members shall serve for three years, two members shall serve for two years and two members shall serve for one year, ending April 30. ~~The mayor shall appoint one of the administrators of the Cedarburg Public Schools, or his designate, as one of the members of the Board, subject to confirmation by the common council of the city.~~
- (4) Appointments to the board shall be made as soon as practical after approval of this ordinance. The initial appointees shall all serve interim terms of office expiring April 30, 2010, at which time the three year, two year and one year terms set forth above shall commence.
- (5) Not more than one member of the common council shall at any one time be a member of the board.
- (6) Vacancies on the board shall be filled by appointment for any unexpired term by the common council in the same manner as original appointments are made.

SECTION 2. Severability. If any provision of this ordinance is invalid or unconstitutional, such invalidity of unconstitutionality shall not affect the other provisions of this ordinance.

SECTION 3. Effective Date: This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 14th day of August, 2023.

Michael O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

surveys, MLK Day is observed by other communities currently and many are considering adding it as well. The purpose for both these updated policies is to attract and retain highly qualified staff that are experienced to meet our community's needs.

A motion was made by Council Member Thome, seconded by Council Member Simpson, to approve the Vacation Time and Holiday Policies as provided. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON 2024 CITY PLANNER POSITION

City Planner Censky, is planning to retire in June 2024. He has been in the position for over twenty years and has acquired a wealth of knowledge. He currently works part-time. With ongoing growth in the City, the need to revise a Downtown Master Plan, Parks and Open Space Plan, Smart Growth Comprehensive Land Use Plan, and Zoning Code dictate that the City would be best served with a full-time Director of Planning and Development. This position would also assist the City Administrator with economic development. There is also a need for the incoming Planner to overlap with the current Planner to gain knowledge. Administrator Hilvo would like to hire the next Planner to begin May 2024.

A motion was made by Council Member Thome, seconded by Council Member Simpson, to approve the 2024 City Planner position as noted in the 2024 budget, with a start date of May 2024 in order to shadow Planner Censky for one month. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON LENGTH OF TERM FOR RESIDENT MEMBERS OF THE NEW JOINT FIRE/EMS SERVICES COMMITTEE

A new Joint Fire/EMS Services Committee was created at the July 10, 2023 Common Council meeting. The membership consists of (2) Town Board members plus (1) town resident and (2) City Council Members plus (1) city resident. The elected officials shall serve during their term of office or until removal or resignation. The unelected (resident) terms shall hold office for such term as designated by the Mayor and confirmed by the Common Council.

A motion was made by Council Member Burkart, seconded by Council Member Simpson, to approve a length of term of two years for the resident members of the new Joint Fire/EMS Services Committee. Motion carried without a negative vote.

ANNUAL REVIEW AND CERTIFICATION OF THE CODE OF ETHICS

The Council acknowledged reviewing and understanding the Code of Ethics. The Council also acknowledged the certification that the Code of Ethics was reviewed by City Boards, Commissions and Committees.



DISCUSSION AND POSSIBLE ACTION ON MAYORAL APPOINTMENT OF JERIDON CLARK TO THE LIBRARY BOARD

Currently, City Code requires all Library Board members to live within the City of Cedarburg. This Code limits how many employees of the Cedarburg School District are eligible to be appointed to the Library Board. The Council may wish to discuss this agenda item at a future meeting.

A motion was made by Council Member Burkart, seconded by Council Member Mueller, to table the Mayoral appointment to the Library Board. Motion carried without a negative vote.

CITY OF CEDARBURG

MEETING DATE: August 14, 2023

ITEM NO: 10.G.

TITLE: Consider bids received for the 2023 Asphalt Pavement Repair Program; and action thereon.

ISSUE SUMMARY: Staff advertised and received bids for the 2023 Asphalt Pavement Repair Program. This year's program involves the resurfacing of approximately 2,130 square feet of the northbound lane of Washington Avenue between Pine Street and Evergreen Boulevard. The surface layer of asphalt has deteriorated in this area, and the best fix is to mill and overlay the top 2-inches of asphalt.

Four bids were received for the work, most of those bids were very competitive and well below our estimate. The lowest responsive bid was submitted by Wolf Paving in the amount of \$39,290.00.

STAFF RECOMMENDATION: Staff recommends awarding the 2023 Asphalt Pavement Repair contract to Wolf Paving based on their low unit price bid of \$39,290. We also request authorization to expand areas to be resurfaced at the unit price bid, not-to-exceed a total of \$60,000.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: \$60,000 was budgeted for the Asphalt Repair Contract.

ATTACHMENTS: Bid tabulation

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser
Director of Engineering and Public Works 262-375-7610

City of Cedarburg 2023 Asphalt Pavement Repair Project 2023-06 - Bid Tab

				Wolf Paving		Stark Pavement Corp.		Pablocki Paving Corp.		Payne & Dolan, Inc.	
Item #	Description	Units	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Traffic Control	LS	1	\$4,890.00	\$4,890.00	\$2,500.00	\$2,500.00	\$3,776.00	\$3,776.00	\$4,000.00	\$4,000.00
2	2" Mill & Overlay	SY	2,150	\$16.00	\$34,400.00	\$18.00	\$38,700.00	\$18.08	\$38,872.00	\$25.10	\$53,965.00
TOTAL					\$39,290.00		\$41,200.00		\$42,648.00		\$57,965.00

**CITY OF CEDARBURG
COMMON COUNCIL
JULY 31, 2023**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, July 31, 2023, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers, and online utilizing the Zoom app.

Mayor Michael O’Keefe called the meeting to order at 7:00 p.m. A moment of silence was observed, and the Pledge of Allegiance was recited.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Jim Fitzpatrick, Kristin Burkart, Patricia Thome, Robert Simpson, Kevin Curley, Mark Mueller, Melissa Bitter

Also Present - City Administrator Mikko Hilvo, Attorney Michael Herbrand, City Clerk Tracie Sette, City Planner Jon Censky, interested citizens and news media.

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, City Clerk Sette verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Ann Friesch – N111 W5893 Carolyn Ct.

Ms. Friesch asked the Council to consider creating a new fee for the pickleball courts for those who reside outside the City limits. She explained how overused and overcrowded the pickleball courts are in Cedarburg and many of the players reside in Mequon, where there are not enough courts. The added revenue could be used for maintenance of the courts.

Connie Kincaide – N75 W7255 Linden St.

Ms. Kincaide wished to thank Administrator Hilvo for attending the Ozaukee County Board meeting last month and speaking on the topic of grant funding. She reiterated the importance of the City receiving the EMS grant funding originally agreed upon between the City and County.

NEW BUSINESS

The Mayor requested to address agenda item 7.H. first:

DISCUSSION AND POSSIBLE ACTION ON REQUEST FOR AN OUTDOOR ALCOHOL BEVERAGE LICENSE FROM THE CHEESE WEDGE LLC LOCATED AT N56 W6339 CENTER STREET

The Cheese Wedge LLC is requesting approval of an Outdoor Alcohol Beverage License to be able to serve alcohol on the patio located off the northeast corner of the building located at N56 W6339 Center Street. The patio is enclosed by a six-foot-high white fence coupled with an interior three foot high decorative fence which serves to separate customers from the pedestrian traffic on Center Street. The servers will have access to the patio from a door located on the east side of the building and will not be subject to delivering drinks via the sidewalk. Customers will access the patio from the Center Street sidewalk. Ingress/egress to this area will be controlled by the Cheese Wedge LLC.

A motion was made by Council Member Thome, seconded by Council Member Burkart, to approve an Outdoor Alcohol Beverage License for The Cheese Wedge LLC located at N56 W6339 Center Street, subject to the Planner's recommendations. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON MUELLER COMMUNICATIONS PROPOSAL TO THE CEDARBURG FIRE DEPARTMENT TO PROVIDE SERVICES FOR A POTENTIAL OPERATING REFERENDUM

The recently approved 10-year Fire/EMS Shared Services Agreement between the Town and City of Cedarburg will be in effect from 2024-2033. The agreement included, among other items, a staffing plan that would be implemented following approval of a referendum by voters to fund the expanded department. Town and City elected officials agreed to investigate hiring a firm with experience in such referenda to best inform the public, gather input from each household in the form of a survey, help answer logistical questions, and guide the process in a professional and efficient manner.

The newly formed Town/City Fire/EMS Committee held their inaugural meeting July 24, 2023 at City Hall. Among other business, the Committee reviewed and recommended the Town and City approve the proposal from Mueller Communications regarding the referendum. The proposal outlines Mueller Communications staff that would be dedicated to the project. Their three-phase approach includes: 1) An options assessment which would likely provide the public with background on the "why" for the referendum. 2) A community wide survey, and 3) public education ahead of any potential referendum. In total, the scope of the proposal is \$48,922, with the City's share of \$31,614. Administrator Hilvo explained that ARPA funds will be utilized for the scope of this work.

A motion was made by Council Member Burkart, seconded by Council Member Simpson, to approve the Mueller Communications proposal to the Cedarburg Fire Department to provide services for a potential operating referendum. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON BUILDING INSPECTOR VEHICLE LEASE

Discussions on leasing City vehicles have been taking place for the past two years. To comply with levy limits, several communities within Ozaukee and Washington Counties have moved to leasing municipal fleet vehicles. As of this year, the Cedarburg Police Department began the first year of the Southgate Financial leasing program with four new vehicles, set to be delivered within the next couple of weeks.

Recently, a vehicle that suits the needs of the Building Inspector (a 2020 Jeep Cherokee) has become available through Southgate Financial. The 2020 Jeep Cherokee would replace a 1999 Jeep which happens to be the oldest vehicle in the City Hall fleet and will be requiring approximately \$1,500.00 in repairs. The lease is for \$551.54 per month for 48 months. Annual payments would total \$6,619. The payments for the remainder of 2023 would total \$2,760. With the savings realized from the delay in receiving the Police Department vehicles, the City will cover this cost in the 2023 Capital Improvement fund. The full annual lease payments will be added to the budget beginning in 2024. Directly following the final lease payment, the City would own the vehicle.

A motion was made by Council Member Burkart, seconded by Council Member Mueller, to approve the Building Inspector vehicle lease. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF CATALIS TAX & CAMA INC CONTRACT RENEWAL FOR CITY ASSESSMENT SERVICES

As of January 1, 2021 the City began contracting with Grota Appraisals for Assessor services. The City has been pleased with their services during the past three years, which included doing a City wide revaluation in 2022. The current contract ends on December 31, 2023. The new contract is for three additional years with an annual cost of \$85,800. This represents an increase of \$2,300 from the last contracted amount. Grota Appraisals merged with Catalis Tax & CAMA Inc. in 2022; however, the City continues to work with the same staff as with the previous Grota Appraisals.

A motion was made by Council Member Burkart, seconded by Council Member Thome, to approve the Catalis Tax & CAMA Inc. contract renewal for City Assessment Services. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON SALARY RANGE POLICY

Due to large increases in the cost of living in recent years, some of the current City salary ranges are below the average as compared with surrounding communities. Information from neighboring and other Wisconsin communities' compensation studies and current staff wages were used to revise the the City's current policy. In addition to some increases to the wage scales, this policy also allows for a range step increase if staff receive or hold a higher degree and/or certification specific to their position. This revised policy will help guide the City Staff wages for the next 3-5 years.

A motion was made by Council Member Burkart, seconded by Council Member Thome, to approve the Salary Range Policy as provided. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON VACATION TIME AND HOLIDAY POLICY

A common theme among employers has been the difficulty in attracting and retaining qualified employees. Based on various surveys done in Wisconsin communities, many employers are starting to offer more generous benefits. Some of these benefits include an increase in time off with the ability to utilize time off beginning on day one of employment. The recommended Vacation policy is similar to other communities with the exception of providing thirty days of vacation after twenty years of employment. The Holiday policy provides one additional day off on MLK day. Based on holiday pay

surveys, MLK Day is observed by other communities currently and many are considering adding it as well. The purpose for both these updated policies is to attract and retain highly qualified staff that are experienced to meet our community's needs.

A motion was made by Council Member Thome, seconded by Council Member Simpson, to approve the Vacation Time and Holiday Policies as provided. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON 2024 CITY PLANNER POSITION

City Planner Censky, is planning to retire in June 2024. He has been in the position for over twenty years and has acquired a wealth of knowledge. He currently works part-time. With ongoing growth in the City, the need to revise a Downtown Master Plan, Parks and Open Space Plan, Smart Growth Comprehensive Land Use Plan, and Zoning Code dictate that the City would be best served with a full-time Director of Planning and Development. This position would also assist the City Administrator with economic development. There is also a need for the incoming Planner to overlap with the current Planner to gain knowledge. Administrator Hilvo would like to hire the next Planner to begin May 2024.

A motion was made by Council Member Thome, seconded by Council Member Simpson, to approve the 2024 City Planner position as noted in the 2024 budget, with a start date of May 2024 in order to shadow Planner Censky for one month. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON LENGTH OF TERM FOR RESIDENT MEMBERS OF THE NEW JOINT FIRE/EMS SERVICES COMMITTEE

A new Joint Fire/EMS Services Committee was created at the July 10, 2023 Common Council meeting. The membership consists of (2) Town Board members plus (1) town resident and (2) City Council Members plus (1) city resident. The elected officials shall serve during their term of office or until removal or resignation. The unelected (resident) terms shall hold office for such term as designated by the Mayor and confirmed by the Common Council.

A motion was made by Council Member Burkart, seconded by Council Member Simpson, to approve a length of term of two years for the resident members of the new Joint Fire/EMS Services Committee. Motion carried without a negative vote.

ANNUAL REVIEW AND CERTIFICATION OF THE CODE OF ETHICS

The Council acknowledged reviewing and understanding the Code of Ethics. The Council also acknowledged the certification that the Code of Ethics was reviewed by City Boards, Commissions and Committees.

DISCUSSION AND POSSIBLE ACTION ON MAYORAL APPOINTMENT OF JERIDON CLARK TO THE LIBRARY BOARD

Currently, City Code requires all Library Board members to live within the City of Cedarburg. This Code limits how many employees of the Cedarburg School District are eligible to be appointed to the Library Board. The Council may wish to discuss this agenda item at a future meeting.

A motion was made by Council Member Burkart, seconded by Council Member Mueller, to table the Mayoral appointment to the Library Board. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF A ONE-TIME EVENT ON AUGUST 19, 2023 HELD AT FAITH LUTHERAN CHURCH WITH AMPLIFIED MUSIC FROM 6:00 P.M. – 8:30 P.M. AT A REDUCED PERMITTING FEE OF \$50.00

A motion was made by Council Member Curley, seconded by Council Member Simpson, to approve a one-time event on August 19, 2023 to be held at Faith Lutheran Church with amplified music from 6:00 p.m. – 8:30 p.m. at a reduced permitting fee of \$50.00. Motion carried without a negative vote.

CONSENT AGENDA:

A motion was made by Council Member Thome, seconded by Council Member Burkart, to approve the following consent agenda items. Motion carried without a negative vote.

- July 10, 2023 Common Council meeting minutes
- New 2023-2024 Operator Licenses for period ending June 30, 2024 for:

Andrea E Acosta	Mark C Kowalkowski
Jaime M DuVergey	Neal C Maciejewski
Tyler C Crass	Richard J Roden
Paige E Forler	Robert J Roden
LeRoy C Haeuser	Tami L Schuette
Lori Haeuser	Terrance Ronsman
Mark J Hilgendorf	Mark J Schubert
Jamie S Maier	Brian A Vorpagel
Bethanie A Roeglin	Jeffrey A Wandschneider
Carie R Jommen	

- Payment of bills dated 07/01/2023 through 07/21/2023, transfers for the period 07/01/2023 through 07/28/2023, and payroll for period 07/09/2023 through 07/21/2023

ADMINISTRATOR’S REPORT

Administrator Hilvo’s report was included in the Council packet.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Fitzpatrick requested the website reflect the current Diversity Committee ordinance in terms of name, mission and vision statement, in order for the City to remain consistent. Council Member Curley opined that this was not necessary.

MAYOR'S REPORT

The Mayor announced that his mother turned 95 years old today.

ADJOURNMENT

A motion was made by Council Member Mueller, seconded by Council Member Burkart, to adjourn the meeting at 8:11 p.m. Motion carried without a negative vote.

Tracie Sette
City Clerk

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/28/2023	PWBD	44352	ABLE DISTRIBUTING	DELTA CHROIME MTRING & TECK	100-555510-500240	366.15
07/28/2023	PWBD	44353	ANDRES MEDICAL BILLING	SERVICE 6/30/2023	270-522500-500210	3,216.78
07/28/2023	PWBD	44354	AT&T	JUNE 17, 2023- JULY 16, 2023 SERVICE	100-518100-500225	94.64
		44354		MONTHLY SERVICE JULY 16 THRU AUGUST	100-522110-500225	103.20
		44354		JUNE 17, 2023- JULY 16, 2023 SERVICE	100-533210-500225	89.34
		44354		JUNE 17, 2023- JULY 16, 2023 SERVICE	260-555110-500225	130.46
		44354		JUNE 17, 2023- JULY 16, 2023 SERVICE	270-522500-500225	90.72
		44354		JUNE 17, 2023- JULY 16, 2023 SERVICE	601-573825-500225	122.21
						630.57
07/28/2023	PWBD	44355	AT&T MOBILITY	WIRELESS JUNE 12 - JULY 11, 2023	100-522110-500225	1,177.65
		44355		WIRELESS SERVICE JUNE 8 2023 - JULY 7	100-522310-500225	213.15
		44355		WIRELESS SERVICE JUNE 8 2023 - JULY 7	100-533110-500225	190.16
		44355		WIRELESS SERVICE JUNE 8 2023 - JULY 7	100-533210-500225	86.48
		44355		WIRELESS SERVICE JUNE 8 2023 - JULY 7	100-533210-500380	545.07
		44355		WIRELESS SERVICE JUNE 8 2023 - JULY 7	100-555510-500225	63.48
		44355		SERVICE JULY 8 - AUGUST 7, 2023	270-522500-500235	397.49
		44355		WIRELESS SERVICE JUNE 8 2023 - JULY 7	601-573825-500225	74.25
						2,747.73
07/28/2023	PWBD	44356	BADGER POPCORN & CONCESSION	DRINKS & SNACKS	240-555321-500350	2,048.05
07/28/2023	PWBD	44357	BAKER & TAYLOR BOOKS	BOOKS & DVD'S	260-555110-500319	315.49
		44357		BOOKS & DVD'S	260-555110-500322	22.00
						337.49
07/28/2023	PWBD	44358	BEYER'S HARDWARE	LIGHTERS	100-533210-500353	42.51
		44358		60 LB CONCRETE MIX	100-533311-500363	14.38
		44358		HARDWARE & PUTTY	270-522500-500350	15.94
						72.83
07/28/2023	PWBD	44359	BILL SCHNITZER PLUMBING LLC	INSTALL WATER FOUNTAIN IN PARK BY POO	100-555510-500240	646.37
07/28/2023	PWBD	44360	BLAIN'S FARM & FLEET	BATTERY TENDER 2 BANK CHARGER	100-533210-500353	119.99
07/28/2023	PWBD	44361	BOUND TREE MEDICAL, LLC	SYRINGE & NITROGLYCERIN	270-522500-500347	653.86
07/28/2023	PWBD	44362	CARRICO AQUATIC RESOURCES	PULSAR BRIQUETTS	240-555320-500350	5,458.07

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/28/2023	PWBD	44363	CEDARBURG LIGHT & WATER	DELIQUENT SEWER CHARGES	100-000000-256200	209.06
07/28/2023	PWBD	44364	CHAY'S TAE KWON DO	RESEDENT FEES	220-555390-500290	420.00
07/28/2023	PWBD	44365	CHUCK MOEGENBURG	WINDOW CLEANING	100-518100-500240	120.00
07/28/2023	PWBD	44366	CINTAS CORPORATION	CABINET REFILL	100-533210-500350	549.75
		44366		MATS, TOWELS & TOWELS	260-555110-500350	130.98
		44366		CABINET SERVICE OFFICE & LOCKER ROOM	601-573825-500372	194.25
						874.98
07/28/2023	PWBD	44367	CITY OF MILWAUKEE	ANNUAL FLOWERS	100-555220-500347	2,933.00
07/28/2023	PWBD	44368	COMPLETE OFFICE OF WISCONSIN	BATTERY AA	100-515600-500310	34.98
07/28/2023	PWBD	44369	DORNER INC.	2023 STREET & UTILITY PROJECT	400-533311-500854	102,773.60
		44369		2023 STREET & UTILITY PROJECT	601-000000-184313	3,936.57
						106,710.17
07/28/2023	PWBD	44370	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	270-522500-500347	2,663.63
07/28/2023	PWBD	44371	EMR, LLC	# 74 WHEEL ALIGNMENT	100-533210-500353	93.55
07/28/2023	PWBD	44372	FASTENAL COMPANY	XXL GLOVES	100-533210-500350	204.80
		44372		GLOVES, CBL TIE & HARDWARE	100-533311-500363	295.84
						500.64
07/28/2023	PWBD	44373	FIDUCIARY REAL ESTATE DEVELOPMEN	2023 DEVELOPER INCENTIVE LESS FEES	351-566710-500227	137,004.78
07/28/2023	PWBD	44374	FIRE SAFETY USA INC	SENSOR & GAS MONITOR	270-522500-500380	290.00
07/28/2023	PWBD	44375	FORESTRY SUPPLIERS	EAR PLUGS & CAP	100-555510-500240	111.28
07/28/2023	PWBD	44376	GALLS, LLC	20 UNIFORMS	100-522410-500346	64.60
07/28/2023	PWBD	44377	GENERAL COMMUNICATIONS INC	CHEVY 1500 CREW CAB MOBILE	400-522230-500811	7,548.30
07/28/2023	PWBD	44378	GRAINGER	SHOE COVERS	100-518100-500350	46.81
07/28/2023	PWBD	44379	GREGG MARGULIS	ACTIVITY CANCELLATION	220-000000-467318	75.00
07/28/2023	PWBD	44380	GUETZKE & ASSOCIATES, INC.	ANNUAL TEST & QUARTERLY INSPECTION D	100-533210-500350	547.00
		44380		ANNUAL INSPECTION- SPRINKLER SYSTEM F	270-522500-500350	220.00
						767.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/28/2023	PWBD	44381	HORIZON COMMERCIAL POOL SUPPLY	DIATOMACIAOUS EARTH, ACID MAGIC & PRO	240-555320-500350	4,009.16
07/28/2023	PWBD	44382	HOUSEMAN & FEIND, LLP	TRAFFIC MATTERS JUNE 2023	100-522110-500212	720.00
07/28/2023	PWBD	44383	JAMES IMAGING SYSTEMS	CONTRACT 7/11/2023- 7/10-2024	260-555110-500312	338.73
07/28/2023	PWBD	44384	JOE JACOBS	WESTERN AVE PHASE 1 & POOL BONDING	100-522310-500210	240.00
07/28/2023	PWBD	44385	KRISTEN BORNSTEIN	ACTIVITY CANCELLATION	220-000000-486000	26.00
07/28/2023	PWBD	44386	KW CONSULTING AND DEVELOPMENT, L	SERVICES FORMER AMCAST SITE	350-566710-500210	3,539.96
07/28/2023	PWBD	44387	MACQUEEN EQUIPMENT	VIZCON4 CALLAP	270-522500-500397	266.33
07/28/2023	PWBD	44388	MID-AMERICAN RESEARCH CHEMICAL	GLOVE, BLACK NITRILE- LARGE	100-518100-500350	254.01
07/28/2023	PWBD	44389	NAPA AUTO PARTS	#42 SWITCH MOUNT	100-533210-500353	10.54
07/28/2023	PWBD	44390	NASSCO, INC.	3CAN LINER, HAND TOWELS, GLOVES & CLE	260-555110-500350	350.21
07/28/2023	PWBD	44391	NEWMAN CHEVROLET	# 72 LUBE, OIL & FILTER	100-533210-500353	87.70
07/28/2023	PWBD	44392	NILE XPEDITE SOLUTIONS OF WIS LL	LOADS 3401,3407 & 3413 TO SUPERIOR	601-573825-500370	1,155.00
07/28/2023	PWBD	44393	OLSEN'S PIGGLY WIGGLY	SNACKS	100-533210-500350	164.56
		44393		SNACKS	260-555110-500322	67.35
		44393		DISTILLED WATER	601-573825-500370	28.19
						260.10
07/28/2023	PWBD	44394	ONTECH SYSTEMS, INC	RMM TECH & INCIDENT TECH	100-522110-500212	193.34
		44394		JUNE 2023 BILLING - CLOUD BACKUP	100-522110-500240	80.00
						273.34
07/28/2023	PWBD	44395	OWEN'S OFFICE SUPPLIES	LABEL ROLLS	260-555110-500310	48.00
07/28/2023	PWBD	44396	PARISH SURVEY & ENGINEERING LLC	HANOVER AVENUE STAKING - THROUGH JUNE	354-566710-500210	3,252.50
07/28/2023	PWBD	44397	PENNY LIVINGSTON	ACTIVITY CANCELLATION	220-000000-486000	26.00
07/28/2023	PWBD	44398	PORT WASHINGTON ADULT SENIOR CEN	FIRESIDE DINNER 6.22.203	100-555140-500390	1,555.50
07/28/2023	PWBD	44399	QUALITY STATE OIL CO., INC.	TRANSACTIONS 6/1/2023- 6/30/2023	100-533210-500351	181.59
07/28/2023	PWBD	44400	SCHMITZ READY MIX, INC.	REFLEX EXPANSION	100-533440-500240	32.00
07/28/2023	PWBD	44401	SOUTHERN OZAUKEE FIRE & EMG MEDI	INTERCEPTING JUNE 2023	270-522500-500210	1,600.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/28/2023	PWBD	44402	STATE INDUSTRIAL PRODUCTS	FRAGRANCE BURST & HAND SOAP	240-555320-500350	1,938.70
07/28/2023	PWBD	44403	SUPER SALES USA, INC	2 TURBO EXTREME	100-522410-500340	159.98
07/28/2023	PWBD	44404	THIENSVILLE FIRE DEPARTMENT	INTERCEPTING	270-522500-500210	670.98
07/28/2023	PWBD	44405	U. S. CELLULAR	SERVICE CHARGES 7/10/2023 THROUGH 8/	100-533210-500225	50.00
		44405		SERVICE CHARGES 7/10/2023 THROUGH 8/	100-555510-500225	81.50
		44405		SERVICE CHARGES 7/10/2023 THROUGH 8/	601-573825-500225	36.00
		44405		SERVICE CHARGES 7/10/2023 THROUGH 8/	601-573825-500312	10.50
						178.00
07/28/2023	PWBD	44406	UNIFIRST CORPORATION	MATS, & MOPS	100-518100-500240	160.37
		44406		MATS & MOPS	100-522100-500340	78.63
		44406		WIPERS & UNIFORM	100-533210-500350	52.47
						291.47
07/28/2023	PWBD	44407	WALDSCHMIDTS TOWN & COUNTRY	BEARINGS, BOLTSW & BELTS	100-533210-500353	214.50
07/28/2023	PWBD	44408	WISCONSIN BIOMEDICAL SERVICES IN	DEFIBRILLATION PADS	100-522120-500380	372.96
07/28/2023	PWBD	44409	WISCONSIN DEPT OF JUSTICE-TIME	OFFICE SUPPORT & TIME ACCESS	100-522110-500225	447.75
07/28/2023	PWBD	44410	WISCONSIN HUMANE SOCIETY	STRAY PERIOD JUNE 2023	100-522110-500213	60.00
07/28/2023	PWBD	44411	WM CORPORATE SERVICES, INC	SERVICE 6/1/2023-6/30/2023	100-533710-500290	44,540.00
		44411		SERVICE 6/1/2023-6/30/2023	100-533730-500290	20,272.50
						64,812.50
08/04/2023	PWBD	44412	ADAM ARENTZ	REIMBURSE FOR BUSHMAN BURIAL	200-000000-486000	500.00
08/04/2023	PWBD	44413	AIRGAS USA LLC	OXYGEN	270-522500-500347	322.76
08/04/2023	PWBD	44414	AMISH CRAFTSMEN GUILD II	GARDEN BENCH	100-555510-500384	1,763.67
08/04/2023	PWBD	44415	AT&T MOBILITY	SERVICE JUNE 12 - JULY 11, 2023	100-522410-500225	115.98
08/04/2023	PWBD	44416	BADGER POPCORN & CONCESSION	PIZZA, LEMONADE & POPCORN	240-555321-500350	1,004.34
08/04/2023	PWBD	44417	BAKER & TAYLOR BOOKS	BOOKS & DVD'S	260-555110-500319	1,905.23
		44417		BOOKS & DVD'S	260-555110-500322	492.49
		44417		BOOKS & DVD'S	260-555110-500331	61.83

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						2,459.55
08/04/2023	PWBD	44418	BATZNER PEST CONTROL	SERVICE	270-522500-500350	64.90
08/04/2023	PWBD	44419	BEYER'S HARDWARE	HARDWARE	100-555510-500240	138.47
		44419		HARDWARE	240-555320-500340	6.90
						145.37
08/04/2023	PWBD	44420	BILL HILL	GREAT AMERICAN SONG BOOK	100-555140-500390	150.00
08/04/2023	PWBD	44421	BLAIN'S FARM & FLEET	BLOWER TOOL & FAN BARE TOOL	100-533210-500353	268.99
08/04/2023	PWBD	44422	BMO HARRIS BANK N.A.	JUNE & JULY 2023 STATEMENT	270-522500-500225	16.87
		44422		JUNE & JULY 2023 STATEMENT	270-522500-500235	82.50
		44422		JUNE & JULY 2023 STATEMENT	270-522500-500240	294.35
		44422		JUNE & JULY 2023 STATEMENT	270-522500-500320	15.81
		44422		JUNE & JULY 2023 STATEMENT	270-522500-500330	437.00
		44422		JUNE & JULY 2023 STATEMENT	270-522500-500346	436.06
		44422		JUNE & JULY 2023 STATEMENT	270-522500-500350	382.33
		44422		JUNE & JULY 2023 STATEMENT	270-522500-500396	607.05
		44422		JUNE & JULY 2023 STATEMENT	270-522500-500397	232.00
		44422		JUNE & JULY 2023 STATEMENT	270-522500-500400	159.92
						2,663.89
08/04/2023	PWBD	44423	CARLIN HORTICULTURAL SUPPLIES	PRODIAMINE 65 WDG	100-555510-500341	114.20
08/04/2023	PWBD	44424	CARRICO AQUATIC RESOURCES	PULSAR BRIQUETTES	240-555320-500350	5,010.42
08/04/2023	PWBD	44425	CEDARBURG LIGHT & WATER	JUNE 2023 SEWER METER BILLING	601-573850-500216	11,710.55
08/04/2023	PWBD	44426	CEDARBURG POLICE ASSOCIATION	BRIAN EMMRICH RETIREMENT PAYOUT	100-522120-500159	2,058.00
08/04/2023	PWBD	44427	CHARTER COMMUNICATIONS	SERVICE FROM 7/24/23 THROUGH 8/23/23	100-522110-500225	584.00
08/04/2023	PWBD	44428	CINTAS CORPORATION	MATS, TOWELS & UNIFORMS	601-573825-500372	116.40
08/04/2023	PWBD	44429	CONWAY SHIELD	GLOBE SHADOW ZF BOOT	270-522500-500380	560.00
08/04/2023	PWBD	44430	DAVE GOGGIN	REPAIR OF ANTIQUE CLOCK	270-522500-500350	30.00
08/04/2023	PWBD	44431	DIANE REDMAN	QIGONG INSTRUCTION JULY	100-555140-500210	56.00
08/04/2023	PWBD	44432	DIGITAL EDGE OF GRAFTON	BANNER & FOOD TICKETS- NATIONAL NIGHT	232-522120-500358	250.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/04/2023	PWBD	44433	E. & B. SCALE SERVICES INC.	CLEAN & ADJUST METTLER MODEL AE 200	601-573825-500370	125.00
08/04/2023	PWBD	44434	ELIZABETH ROLLAND	JULY INSTRUCTION	100-555140-500210	337.00
08/04/2023	PWBD	44435	EMERGENCY MEDICAL PRODUCTS	GLOVES, ADHESIVE STRIPS & NRB/VENT	100-522120-500347	216.41
		44435		MEDICAL SUPPLIES	270-522500-500347	526.02
						742.43
08/04/2023	PWBD	44436	EMR, LLC	REPLACED GEAR BOX & BLEAD SYSTEM	270-522500-500240	7,897.21
08/04/2023	PWBD	44437	EXCEL DISPOSAL OF WISCONSIN LLC	JULY 2023 30 YD SWITCH	100-000000-463101	325.72
08/04/2023	PWBD	44438	GABI SUSTACHE	CAMP HIP HOP	220-555390-500394	120.00
08/04/2023	PWBD	44439	GALLS, LLC	WOMENS EMS PANTS	270-522500-500350	132.61
08/04/2023	PWBD	44440	GRAFTON ACE HARDWARE	STRAW MULCH	200-544210-500350	32.38
08/04/2023	PWBD	44441	GRAINGER	FULL BODY HARNESS	601-573825-500372	258.85
08/04/2023	PWBD	44442	HOLIDAY WHOLESALE, INC	CANDY	240-555321-500350	145.65
08/04/2023	PWBD	44443	HOME DEPOT CREDIT SERVICES	WIRE STRIPPER & FIRM GRIP UTILITY	100-518100-500240	42.94
08/04/2023	PWBD	44444	HORIZON COMMERCIAL POOL SUPPLY	HYDROCHLORIC ACID MAGIC	240-555320-500350	1,161.18
08/04/2023	PWBD	44445	JAMES IMAGING SYSTEMS, INC.	CONTRACT 7/15/2023 - 8/14/2023	260-555110-500312	313.76
08/04/2023	PWBD	44446	JEFF KLINGLER	M28 LITHIUM ON CHARGES	270-522500-500380	140.83
08/04/2023	PWBD	44447	JOHNSON CONTROLS FIRE	ANNUAL BILLING JUNE 21- MAY 24	260-555110-500290	665.73
08/04/2023	PWBD	44448	JONATHAN CENSKY	JULY 2023 SERVICES	100-566310-500210	5,599.12
08/04/2023	PWBD	44449	KIMBERLY LEUTENEGGER	ACTIVITY CANCELLATIONS	220-000000-486000	345.00
08/04/2023	PWBD	44450	MAD SCIENCE OF MILWAUKEE	ASTRO INNOVATIONS CAMP	220-555390-500290	3,675.00
08/04/2023	PWBD	44451	MASTER PRINTWEAR	T SHIRTS	220-555390-500347	197.95
08/04/2023	PWBD	44452	MULCAHY SHAW WATER, INC.	PROBE REPLACEMENT CAP & SENSOR	601-573830-500340	383.00
08/04/2023	PWBD	44453	NAPA AUTO PARTS	# 78 AIR & OIL FILTERS	100-533210-500353	102.06
		44453		OIL & AIR FILTER	270-522500-500240	28.94
						131.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/04/2023	PWBD	44454	NASSCO, INC.	BATH TISSUE, CAN LINER & BATH TISSUE	100-518100-500350	784.90
08/04/2023	PWBD	44455	NEWMAN CHEVROLET	LUBE, OIL FILTER 2022 CHEVY TAHOE	270-522500-500240	87.70
08/04/2023	PWBD	44456	NORTH SHORE BANK	BRIAN EMMRICH RETIREMENT PAYOUT	100-522120-500135	25,865.43
08/04/2023	PWBD	44457	OLSEN'S PIGGLY WIGGLY	VARIOUS COOKIES	100-519200-500343	61.96
		44457		HOT DOG BUNS	240-555321-500350	192.50
		44457		ICE	601-573825-500370	3.59
						258.05
08/04/2023	PWBD	44458	OZAUKEE DISPOSAL CORPORATION	2 YARD DUMPSTER JUNE 2023	601-573830-500297	1,525.00
08/04/2023	PWBD	44459	P2 DEVELOPMENT COMPANY LLC	ENGINEERING SERVICES FOR FOX RUN DEVE	354-566710-500210	92,035.42
08/04/2023	PWBD	44460	POMP'S SERVICES INC.	DURAVIS TIRES	100-533210-500353	437.18
08/04/2023	PWBD	44461	RAINBOW TREE CARE	DRILL BIT, HARNESS CONNECTOR & BALL V	100-555510-500290	322.80
08/04/2023	PWBD	44462	REDISHRED ACQUISITION INC	SERVICE 236" FOR JULY 2023	100-515600-500210	57.20
08/04/2023	PWBD	44463	REINDERS, INC.	TORO Z MASTER 7500-D 96" TFD	400-533210-500880	45,399.00
08/04/2023	PWBD	44464	RELIANT FIRE APPARATUS, INC.	AIR SEAT CONROL VALVES	270-522500-500240	62.99
08/04/2023	PWBD	44465	RICOH USA, INC.	LEASE 8/1/2023- 10/31/2023	100-522110-500240	991.08
08/04/2023	PWBD	44466	SHERWIN INDUSTRIES, INC.	YELLOW TRAFFIC PAINT	100-533311-500240	1,553.00
08/04/2023	PWBD	44467	SHORT ELLIOTT HENDRICKSON INC	2022 DISH NSB @ WESTERN AVE MONO POLE	100-533110-500210	1,172.92
08/04/2023	PWBD	44468	SITEONE LANDSCAPE SUPPLY	SEED MIXTURE & FERTILIZER	200-544210-500350	267.20
08/04/2023	PWBD	44469	SOUTHSIDE TIRECO.,INC	TIRES	100-533210-500353	997.40
08/04/2023	PWBD	44470	SUPERIOR CHEMICAL CORP.	BOMB OUT & WIPES	601-573830-500342	238.46
08/04/2023	PWBD	44471	SYMBIONT	ENGINEERING SERVICES ADAPTIVE MANAGEM	601-573835-500383	4,244.20
08/04/2023	PWBD	44472	TAKAKO WILLDEN	CHAIR YOGA 3 CLASSES	100-555140-500210	75.00
08/04/2023	PWBD	44473	TOMASO'S	PIZZA & CHIPS	270-522500-500350	112.00
08/04/2023	PWBD	44474	TSR SOLUTIONS, INC.	SENIOR CENTER CONNECTION DOWN	100-514700-500210	242.82
08/04/2023	PWBD	44475	UNDERWATER CONNECTION	DIVE SUITS-ENCUMBRANCE OF 2022 FUNDS	100-522230-500235	17,964.80

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/04/2023	PWBD	44476	UNIFIRST CORPORATION	WIPERS & UNIFORMS	100-533210-500350	52.47
08/04/2023	PWBD	44477	WITMER PUBLIC SAFETY GROUP	HOSE END FOAM SPRAYER	270-522500-500240	375.96
		44477		ITEC TANK BOSS OZYGEN CYLINDER	270-522500-500396	2,505.00
						2,880.96
08/04/2023	PWBD	44478	YOGAONE	YOGA CLASSES	220-555390-500290	312.00
TOTAL - ALL FUNDS				TOTAL OF 127 CHECKS		614,800.54

--- GL TOTALS ---

100-000000-256200	DUE TO LIGHT AND WATER	209.06
100-000000-463101	PUBLIC WORKS FEES	325.72
100-514700-500210	PROFESSIONAL SERVICES	242.82
100-515600-500210	PROFESSIONAL SERVICES	57.20
100-515600-500310	OFFICE SUPPLIES	34.98
100-518100-500225	TELEPHONE/COMMUNICATIONS	94.64
100-518100-500240	REPAIR AND MAINTENANCE	323.31
100-518100-500350	OPERATING SUPPLIES	1,085.72
100-519200-500343	AWARDS, SUPPLIES	61.96
100-522100-500340	MAINTENANCE SUPPLIES	78.63
100-522110-500212	ATTORNEY/CONSULTANT	913.34
100-522110-500213	ANIMAL POUND	60.00
100-522110-500225	TELEPHONE/COMMUNICATIONS	2,312.60
100-522110-500240	REPAIR AND MAINTENANCE	1,071.08
100-522120-500135	SICK PAY OUT	25,865.43
100-522120-500159	LONGEVITY	2,058.00
100-522120-500347	SUPPLIES AND EXPENSES	216.41
100-522120-500380	EQUIPMENT/CAPITAL OUTLAY	372.96
100-522230-500235	OPERATING EXPENSES	17,964.80
100-522310-500210	PROFESSIONAL SERVICES	240.00
100-522310-500225	TELEPHONE/COMMUNICATIONS	213.15
100-522410-500225	TELEPHONE/COMMUNICATIONS	115.98
100-522410-500340	MAINTENANCE SUPPLIES	159.98
100-522410-500346	UNIFORMS	64.60
100-533110-500210	PROFESSIONAL SERVICES	1,172.92
100-533110-500225	TELEPHONE/COMMUNICATIONS	190.16
100-533210-500225	TELEPHONE/COMMUNICATIONS	225.82
100-533210-500350	OPERATING SUPPLIES	1,571.05
100-533210-500351	GAS AND OIL EXPENSE	181.59
100-533210-500353	MAINTENANCE PARTS	2,374.42
100-533210-500380	EQUIPMENT/CAPITAL OUTLAY	545.07
100-533311-500240	REPAIR AND MAINTENANCE	1,553.00
100-533311-500363	SIGNS	310.22
100-533440-500240	REPAIR AND MAINTENANCE	32.00
100-533710-500290	MAINT/CONTRACTED SERVICES	44,540.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
100-533730-500290			MAINT/CONTRACTED SERVICES			20,272.50
100-555140-500210			PROFESSIONAL SERVICES			468.00
100-555140-500390			OTHER EXPENSES			1,705.50
100-555220-500347			SUPPLIES AND EXPENSES			2,933.00
100-555510-500225			TELEPHONE/COMMUNICATIONS			144.98
100-555510-500240			REPAIR AND MAINTENANCE			1,262.27
100-555510-500290			MAINT/CONTRACTED SERVICES			322.80
100-555510-500341			TREES AND SUPPLIES			114.20
100-555510-500384			LEGACY TREE & BENCH PROGRAM			1,763.67
100-566310-500210			PROFESSIONAL SERVICES			5,599.12
200-000000-486000			MISCELLANEOUS REVENUE			500.00
200-544210-500350			OPERATING SUPPLIES			299.58
220-000000-467318			SAFETY TRAINING			75.00
220-000000-486000			MISCELLANEOUS REVENUE			397.00
220-555390-500290			MAINT/CONTRACTED SERVICES			4,407.00
220-555390-500347			SUPPLIES AND EXPENSES			197.95
220-555390-500394			POMS EXPENSES			120.00
232-522120-500358			NATIONAL NIGHT OUT			250.00
240-555320-500340			MAINTENANCE SUPPLIES			6.90
240-555320-500350			OPERATING SUPPLIES			17,577.53
240-555321-500350			OPERATING SUPPLIES			3,390.54
260-555110-500225			TELEPHONE/COMMUNICATIONS			130.46
260-555110-500290			MAINT/CONTRACTED SERVICES			665.73
260-555110-500310			OFFICE SUPPLIES			48.00
260-555110-500312			COMPUTER/COPIER SUPPLIES			652.49
260-555110-500319			PUBLICATIONS AND SUBSCRIPTIONS			2,220.72
260-555110-500322			DONATION EXPENDITURES			581.84
260-555110-500331			GRANT EXPENDITURES			61.83
260-555110-500350			OPERATING SUPPLIES			481.19
270-522500-500210			PROFESSIONAL SERVICES			5,487.76
270-522500-500225			TELEPHONE/COMMUNICATIONS			107.59
270-522500-500235			OPERATING EXPENSES			479.99
270-522500-500240			REPAIR AND MAINTENANCE			8,747.15
270-522500-500320			PROF PUBLICATIONS AND DUES			15.81
270-522500-500330			TRAVEL & TRAINING			437.00
270-522500-500346			UNIFORMS			436.06
270-522500-500347			SUPPLIES AND EXPENSES			4,166.27
270-522500-500350			OPERATING SUPPLIES			957.78
270-522500-500380			EQUIPMENT/CAPITAL OUTLAY			990.83
270-522500-500396			EMS - FLEX GRANT EXPENSES			3,112.05
270-522500-500397			EMS - FAP GRANT EXPENSES			498.33
270-522500-500400			EMS EQUIPMENT			159.92
350-566710-500210			PROFESSIONAL SERVICES			3,539.96
351-566710-500227			DEVELOPERS INCENTIVE			137,004.78
354-566710-500210			PROFESSIONAL SERVICES			95,287.92
400-522230-500811			VEHICLE REPLACEMENTS			7,548.30
400-533210-500880			EQUIP REPLACEMENT			45,399.00
400-533311-500854			STREET IMPROVEMENTS			102,773.60

Check Date	Bank	Check #	Payee	Description	GL #	Amount
601-000000-184313				COLLECTION MAINS AND ACCESS.		3,936.57
601-573825-500225				TELEPHONE/COMMUNICATIONS		232.46
601-573825-500312				COMPUTER/COPIER SUPPLIES		10.50
601-573825-500370				LAB SUPPLIES		1,311.78
601-573825-500372				SAFETY EQUIPMENT		569.50
601-573830-500297				REFUSE COLLECTION		1,525.00
601-573830-500340				MAINTENANCE SUPPLIES		383.00
601-573830-500342				JANITORIAL SUPPLIES		238.46
601-573835-500383				WRC ADAPTIVE MANAGEMENT		4,244.20
601-573850-500216				L&W BILLING		11,710.55
				TOTAL		614,800.54

CITY OF CEDARBURG
TRANSFER LIST
8/1/23-8/11/23

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
8/1/2023	\$2,242.28	Delta Dental-August dental & vision premiums
8/1/2023	\$141,347.20	ETF-June retirement contributions
8/9/2023	\$306,000.00	PWSB Payroll
8/10/2023	\$1,240.58	ICMA-contributions for 7/23/23-8/5/23
8/10/2023	\$4,045.00	North Shore Bank-contributions for 7/23/23-8/5/23
8/10/2023	\$346.15	State of Wisconsin-child support for 7/23/23-8/5/23
8/10/2023	\$1,269.04	Wis Deferred Comp-contributions for 7/23/23-8/5/23
8/10/2023	\$522.50	Police Association-dues for 7/23/23-8/5/23
	<u>\$457,012.75</u>	

PWSB PAYROLL CHECKING ACCOUNT

8/11/2023	\$220,905.95	Payroll for 7/23/23-8/5/23
8/11/2023	\$85,842.47	Payroll taxes for 7/23/23-8/5/23
	<u>\$306,748.42</u>	



City of Cedarburg

City Administrator's Report

August 10, 2023

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works— The work on Sommerset Avenue, Wirth Street, Garfield Street, and the alley between Franklin Avenue and Evergreen Boulevard was paved this week. The Bids for the 2023 Asphalt Pavement Repair Project, to repair approximately 2,150 square yards of deteriorated asphalt pavement sections on the northbound lane of Washington Avenue between Evergreen Boulevard and Pine Street, were opened today. The Gas Company will be replacing the gas main at the intersection of Washington Avenue and Western Road. The Hanover Avenue extension is running behind schedule and will be fully completed by the end of the year.

The Public Works crew has been working on setting up and take down relating to National Night Out and the Ozaukee County Fair. They will continue to work on street patching, brush pick up, and setting up for Country in the Burg.

Treasurer—Finance Director/Treasurer Livingston is working on a salary and benefits spreadsheet for the Budget. This is a payroll week.

Fire— The Department answered 40 calls between Wednesday and Sunday.

Police— Patrol Officer Vladislav Melnikov began on July 19 and has started field training. National Night Out was a great success with 130 agencies participating and 1400 people attending the event.

Light & Water—The water tower on Western Road was removed last week. The Utility will be submitting an application for an electric rate increase. Open enrollment for health insurance will take place in October.

Administrator— The Common Council passed updated Vacation and Holiday policies for 2024. They also approved the hiring of a Director of Planning and Development, mid-year 2024, after Planner Censky's retirement.

Respectfully submitted,

Mikko Hilvo