

CEDARBURG LIGHT & WATER COMMISSION

December 16, 2024

The regular monthly meeting of the Light & Water Commission was held on Monday, December 16, 2024 at 6:00 p.m. at the utility office.

Call to order by Blaine Hilgendorf

Roll Call: Present – Joseph Dorr, Blaine Hilgendorf, Tim Larson, Andy Moss, David Pagel, Paul Radtke and City Council Member Jim Fitzpatrick
Also Present – General Manager Ben Collins, Administrative Manager Mari Lauer, Electric Superintendent Karsten Huse, Financial Analyst Jessica Cotter

STATEMENT OF PUBLIC NOTICE

The Statement of Public Notice was read, and it was acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

The minutes of the Regular Meeting held on November 18, 2024 were read and approved on a motion by Tim Larson, seconded by Paul Radtke. Motion carried.

VOUCHER SUMMARY FOR NOVEMBER

Accounts Payable, ACH, & Wire Transfers	\$ 1,473,043.66
Payroll	<u>142,352.42</u>
Total Vouchers	\$ 1,615,396.08

BANK BALANCE FOR NOVEMBER

11/1/24 Balance Available	\$ 764,336.42
+ Deposits	1,546,043.12
- Checks and Other Debits	<u>1,636,045.35</u>
11/30/24 Available Balance	\$ 674,334.19

REVENUE ITEMS FOR NOVEMBER

kWh Sold 8,192,748	\$ 935,496.89
Water Sold 26,803,251 Gallons	<u>162,501.43</u>
	\$ 1,097,998.32
Water Pumped 32,843,020 Gallons	
Power Purchased – 8,450,746 kWh	

NEW BUSINESS

RESOLUTION 2024-01 COMMENDING BLAINE HILGENDORF FOR 23 YEARS OF SERVICE; AND ACTION THEREON

Resolution 2024-01 was read.

A motion to approve Resolution 2024-01, recognizing Commissioner Blaine Hilgendorf for 23 years of service was made by Jim Fitzpatrick, seconded by Tim Larson. Motion carried.

RESOLUTION 2024-02 COMMENDING JOSEPH DORR FOR 27 YEARS OF SERVICE; AND ACTION THEREON

Resolution 2024-02 was read.

A motion to approve Resolution 2024-02, recognizing Commissioner Joseph Dorr for 27 years of service was made by Paul Radtke, seconded by David Pagel. Motion carried.

CONSIDER RESIGNATION OF CURRENT GENERAL MANAGER, BEN COLLINS; AND ACTION THEREON

General Manager Ben Collins submitted his resignation effective January 6, 2025.

A motion was made by Tim Larson, seconded by Paul Radtke to accept the resignation of Ben Collins. Motion carried.

CONSIDER APPOINTMENT OF INTERIM GENERAL MANAGER; AND ACTION THEREON

The Personnel Committee discussed the appointment of Interim General Manager Karsten Huse. They reviewed the WPPI Management Assistance Program. WPPI resources include retired Kaukauna General Manager, Jeff Feldt and other WPPI internal staff members.

They also reviewed the potential development plan; strategies and tactics including resources and priorities.

Karsten will work on delegating current Electric Superintendent responsibilities to Electric staff.

A motion was made by Tim Larson, seconded by Paul Radtke, to appoint Karsten Huse as Interim General Manager effective December 16, 2024. Motion carried.

DISCUSSION ON WPPI DIRECTOR AND ALTERNATE APPOINTMENTS; AND ACTION THEREON

A motion was made by Joe Dorr, seconded by Andy Moss, to appoint Karsten Huse as the CLW Primary Director to the Board of WPPI Energy effective December 16, 2024. Motion carried.

PRESENTATION AND REVIEW OF LONG-TERM CASH FLOW MODEL AND RATE ADEQUACY FOR BOTH ELECTRIC AND WATER UTILITIES; AND ACTION THEREON

Financial Analyst Jessica Cotter presented the long-term cash flow model.

A motion was made by Joe Dorr, seconded by David Pagel, to authorize staff to proceed with developing rate cases for both electric and water utilities as discussed. Motion carried.

APPROVAL OF BILLS

The bills, as listed on the Check Register were audited, and a motion was made by Jim Fitzpatrick, seconded by Joe Dorr to approve the bills for payment. Motion carried.

ADJOURN TO CLOSED SESSION

A motion was made by Joe Dorr, seconded by Paul Radtke to adjourn to closed pursuant to Wis. Stats. 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss General Manager, Ben Collins' employment agreement.

POSSIBLE ACTION ON CLOSED SESSION ITEMS

No action was taken.

ADJOURNMENT

A motion was made by Joe Dorr, seconded by Tim Larson, to adjourn at 8:30 pm.