

**CITY OF CEDARBURG  
COMMON COUNCIL  
September 9, 2024**

**CC20240909-1  
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, September 9, 2024 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor Thome called the meeting to order at 7:01 p.m. A moment of silence was observed, and the Pledge of Allegiance was recited.

Roll Call:           Present - Mayor Patricia Thome, Council Members Melissa Bitter, Jim Fitzpatrick, Kristin Burkart, Kevin Curley, Robert Simpson, Kristian Lindo, Mark Mueller (via Zoom)

Also Present - City Administrator Mikko Hilvo, Deputy City Clerk Jessica Campolo, City Attorney Michael Herbrand, Fire Chief Jeff Vahsholtz, Police Chief Michael McNerney, Library Director Linda Eastwood, interested citizens

**STATEMENT OF PUBLIC NOTICE**

At Mayor Thome's request, Deputy City Clerk Campolo verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law.

**COMMENTS AND SUGGESTIONS FROM CITIZENS**

Jesse Scott - N49 W5237 Portland Road

**NEW BUSINESS**

**OATH OF OFFICE – FIREFIGHTER/PARAMEDIC JOEL DEUTSCH**

Fire Chief Vahsholtz introduced the City's newest Firefighter/Paramedic, Joel Deutsch. Deputy Clerk Campolo administered the Oath of Office.

**PRESENTATIONS**

**2023 CEDARBURG POLICE DEPARTMENT ANNUAL REPORT**

Police Chief Michael McNerney presented the 2023 Cedarburg Police Department Annual Report.

**2023 LIBRARY DIRECTOR ANNUAL REPORT**

Library Director Linda Eastwood presented the 2023 Cedarburg Library Annual Report.

**NEW BUSINESS, CONTINUED**

**DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2024-11 AUTHORIZING THE PURCHASE OF A VACANT PARCEL OF PROPERTY, APPROXIMATELY .66 ACRES LOCATED AT W63 N530 HANOVER AVENUE IN THE CITY OF CEDARBURG, AND AUTHORIZING THE CITY ADMINISTRATOR TO SIGN CLOSING DOCUMENTS**

City Administrator Hilvo and Attorney Herbrand explained that the City has come to an agreement to purchase this property for future parkland use. This will be deed restricted to remain as passive parkland under City ownership. The Resolution will allow City Administrator Hilvo to sign the closing documents for the purchase of the property.

Motion made by Council Member Burkart, seconded by Council Member Fitzpatrick, to approve Resolution No. 2024-11 authorizing the purchase of a vacant parcel of property, approximately .66 acres located at W63N530 Hanover Avenue in the City of Cedarburg, and authorizing the City Administrator to sign Closing Documents. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION ON MAYORAL APPOINTMENT OF MARY KAY BOURBULAS TO THE COMMUNITY DEVELOPMENT AUTHORITY**

Mayor Thome shared that Dale Lythjohan has resigned from the Community Development Authority.

**Public Comment**

Terry King - W63 N762 Sheboygan Rd.

Motion made by Council Member Burkart, seconded by Council Member Bitter, to approve the Mayoral appointment of Mary Kay Bourbulas to the Community Development Authority. Motion carried without a negative vote with Council Member Lindo abstaining.

**DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF AN OUTDOOR ALCOHOL BEVERAGE LICENSE APPLICATION SUBMITTED BY SIERZANT LLC, AGENT SETH DEHNE, N49 W5471 PORTLAND ROAD, CEDARBURG**

City Administrator Hilvo explained the need to postpone this agenda item while more information is being gathered.

**Public Comment**

John Nelson - W55 N470 Spring Ct.

Motion made by Council Member Curley, seconded by Council Member Burkart, to postpone discussion and possible action on approval of an outdoor alcohol beverage license application submitted by Sierzant, LLC, Agent Seth Dehne, N49 W5471 Portland Road, Cedarburg, to September 30, 2024. Motion carried without a negative vote.

**CONSENT AGENDA**

Motion made by Council Member Burkart, seconded by Council Member Bitter, to approve the following consent agenda items:

- A. Discussion and possible action on approval of August 26, 2024 Council Meeting Minutes
- B. Discussion and possible action on payment of bills dated 08/17/2024 through 08/31/2024

Motion carried without a negative vote.

**CITY ADMINISTRATOR'S REPORT**

City Administrator Hilvo shared that he we will be attending the ICMA Conference in Pittsburgh later this month. He also shared that a survey about the parks system is being sent to residents.

**MAYOR REPORT**

The Mayor signed a Proclamation honoring Hometown Heating Air & Electric as the Ozaukee Economic Development Medium Business of the Year.

Council Member Curley shared that there are several events in honor of September 11 National Day of Service. The first is a blood drive at City Hall on Tuesday, September 10, 2024. The second is a tree planting at the new Hanover Avenue park, on Wednesday, September 11, 2024, at 4:00 p.m. Both events are sponsored by the Diversity Committee.

**ADJOURN TO CLOSED SESSION**

A motion was made by Council Member Fitzpatrick, seconded by Council Member Bitter, to adjourn to closed session at 8:01 p.m. pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or to conduct other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically to discuss a land purchase offer of 1.92 acres of City owned park land on Hilltop Road. Motion carried on a roll call vote with Council Members Bitter, Fitzpatrick, Burkart, Curley, Simpson, Lindo, and Mueller voting aye.

**RECONVENE TO OPEN SESSION**

The meeting reconvened to open session at 8:53 p.m.

**DISCUSSION AND POSSIBLE ACTION ON LAND PURCHASE OFFER OF 1.92 ACRES OF CITY OWNED PARK LAND ON HILLTOP ROAD**

No action was taken.

**ADJOURNMENT**

Motion made by Council Member Mueller, seconded by Council Member Burkart, to adjourn the meeting at 8:55 p.m. Motion carried without a negative vote.

Jessica Campolo  
Deputy City Clerk