

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
September 12, 2019**

**PW/SEW20190912-1
UNAPPROVED**

A meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday September 12, 2019 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor O'Keefe.

Roll Call: Present - Mayor Michael O'Keefe, Sandra Beck, Ryan Hammetter, Gary Graham, Council Member Kristin Burkart

Excused - Charles Schumacher, Bob Dries, Bill Oakes, Judy Guse

Also Present - Director of Engineering Tom Wiza, Secretary Kim Esselmann, Public Works Superintendent Joel Bublitz

STATEMENT OF PUBLIC NOTICE

Secretary Esselmann confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Beck, seconded by Commissioner Graham, to approve the minutes of August 8, 2019. The motion carried unanimously with Commissioners Oakes, Guse, Schumacher and Dries excused

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

CONSIDER REQUEST TO PROHIBIT PARKING ON THE EAST SIDE OF SHEBOYGAN ROAD FROM WASHINGTON AVENUE TO WILLOWBROOKE DRIVE; AND ACTION THEREON

The City has received concerns/complaints from residents that Sheboygan Road just north of Washington Avenue, is too narrow to accommodate on-street parking on both sides. Parking is presently prohibited from 8:00 AM to 6:00 PM on the east side, but the city have observed backups and gridlock during the fair and other evening events.

The Police Department supports a permanent prohibition of street parking on the east side from Washington Avenue to Willowbrooke Drive.

Motion made by Mayor O'Keefe, seconded by Commissioner Beck, to have a no parking zone 1000' feet north on the east side of Sheboygan Road from Washington Avenue. The motion carried unanimously with Commissioners Oakes, Guse, Schumacher and Dries excused

DISCUSS 2020 ENGINEERING AND PUBLIC WORKS OPERATING AND CAPITAL BUDGET; AND ACTION THERON

The operating budgets of Public Works, Health and Sanitation, Engineering, Cemetery and Conservation and Development were discussed.

A new cemetery records/GIS program was discussed. It will cost a one-time fee of \$11,500.00 through Symbiont. This is a change from Ruekert and Meilke.

Motion made by Commissioner Beck, second by Commissioner Graham, to recommend the Common Council accept the operating and capital budgets as presented. The motion carried unanimously with Commissioners Oakes, Guse, Schumacher and Dries excused

REPORTS

Update on Public Works Operations

Superintendent Bublitz updated the Commissioners that the Country in the Burg went well with set up and take down. Not much was required from DPW.

Street sweeping, painting, sink holes and catch basins are all being worked on.

Wine and Harvest festival is next and Superintendent Bublitz is going to make a summer and winter chart showing where man hours are being spent. Although Festivals pays for their time, it still takes away from the work needed to be done throughout the City during these events.

Update on Water Recycling Plant Operations and Discussion of Monthly Reports

Director Wiza reported the effluent & influent report for August.

Director of Engineering Tom Wiza also explained that the wet well has been completed on the Highland Drive lift station.

Identify Future Agenda Items

Discuss signage at the Interurban trail crossing at Pioneer Road.

ADJOURNMENT

A motion was made by Commissioner Graham, seconded by Commissioner Beck, to adjourn the meeting at 8:21 p.m. The motion carried unanimously with Commissioners Oakes, Guse, Schumacher and Dries excused

Kim Esselmann
Building Inspection/Public Works Secretary