

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
SEPTEMBER 14, 2023**

**PW/SEW20230914-1
UNAPPROVED**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, September 14, 2023. This meeting was held at Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor O'Keefe.

Roll Call: Present: Mayor Mike O'Keefe, Council Member Robert Simpson (7:03 arrival), Rick Verhaalen, Andrew Hester, Charles Schumacher, Bill Oakes, Terry Wagner

Excused: Sandra Beck, Robert Dries

Also Present: Director of Engineering Michael Wieser, Public Works Superintendent Joel Bublitz, Water Recycling Center Superintendent Dennis Grulkowski, City Clerk Tracie Sette

STATEMENT OF PUBLIC NOTICE

At Mayor O'Keefe's request, City Clerk Tracie Sette verified that notice of this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

A motion was made by Commissioner Oakes, seconded by Commissioner Hester, to approve the July 13, 2023, Public Works and Sewerage Meeting minutes. Motion carried without a negative vote with Commissioners Beck and Dries, and Council Member Simpson excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

REVIEW BIDS RECEIVED FOR THE 2023 ASPHALT PAVEMENT REPAIR PROJECT AND ACTION THEREON

Director of Engineering Wieser explained four bids were received for the 2023 Asphalt Pavement Repair Project. The lowest bid was submitted by Wolf Paving for \$39,290.00 which was well below the engineering estimate and well within the budget of \$60,000. The Common Council awarded this contract to Wolf Paving at their August 14 meeting and approved of expanding the project areas to be resurfaced at the unit price bid not to exceed the budget.

The project involved milling and overlaying the top two (2) inches of pavement. The original project area was approximately 2,130 square yards on the northbound lane of Washington

Avenue from Pine Street to Evergreen Boulevard. Additional locations were added on the northbound lane of Washington Avenue from Sheboygan Road to Saint John Avenue and on Jefferson Avenue in the southbound lane between Bridge Road and Tyler Street. The project total will be approximately \$52,000.

DISCUSSION ON ENGINEERING WORK FOR THE 2024 STREET AND UTILITY PROJECT AND ACTION THEREON

Director of Engineering Wieser explained the 2024 Street Utility Project plan. Typically, an RFP is sent out to five (5) firms for street utility projects. Cedarburg Light & Water is planning to incorporate the Lead-Service Replacement project with the Street Utility project. Since R.A. Smith is experienced with the lead-service replacement project and will already be working with Light & Water on this project, the City would like to award the contract for the Street Utility Project to R.A. Smith without the RFP process. This would avoid having two engineers on the same project.

A discussion ensued regarding the long-range plan for the southern end of the Washington Avenue Street project. The Engineering Department is currently reviewing alternatives for a quicker fix rather than waiting until 2027 to address the repair and repaving.

A motion was made by Commissioner Oakes, seconded by Commissioner Hester, to forego the RFP process and solicit a bid from R.A. Smith for the 2024 Street & Utility Project Plan. Motion carried without a negative vote with Commissioners Dries and Beck excused.

REVIEW THE PROPOSED 2024 ENGINEERING, PUBLIC WORKS, CEMETERY, AND WATER RECYCLING CENTER OPERATING AND CAPITAL BUDGETS AND ACTION THEREON

Director Wieser reviewed the proposed 2024 Engineering budget along with the seven-year street project and the cemetery grass mowing efforts. Superintendent Bublitz reviewed the 2024 Public Works budget along with proposed truck/vehicle/equipment replacements. Superintendent Grulkowski reviewed the Water Recycling Center operating budget.

UPDATE ON PUBLIC WORKS OPERATIONS

Superintendent Bublitz explained the recent operations by the Public Works Department have consisted of street projects along with preparing for Country in the Burg, Wine & Harvest Festival, Maxwell Street Days, and Oktober Fest. More safety and security measures have been put in place for this year's festivities. Leaf pick-up will begin soon.

UPDATE ON WATER RECYCLING PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS FOR THE MONTH OF JULY AND AUGUST

Superintendent Grulkowski explained the Facility Study has not been completed yet. The Study will guide the City in determining if the Water Recycling Center could be renovated or

if a new plant should be built. He also explained that because of the new developments taking place in the City, the plant will soon be operating at capacity.

He further reported the Total Suspended Solids (TSS) and Biochemical Oxygen Demand (BOD) rates have been over acceptable limits recently. This issue is currently being investigated.

IDENTIFY FUTURE AGENDA ITEMS

Possible future agenda items include:

- Zuh Ruhe internment
- St. Francis Borgia left turn out of parking lot
- Traffic study for intersection of Sheboygan Road and Washington Avenue

ADJOURNMENT

A motion made by Commissioner Hester, seconded by Commissioner Oakes, to adjourn the meeting at 8:03 p.m. Motion carried without a negative vote with Commissioners Beck and Dries excused.

Tracie Sette,
City Clerk