



PEOPLE YOU KNOW. SERVICE YOU TRUST.

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AGENDA – September 16, 2024

The regular monthly meeting of the Cedarburg Light & Water Commission will be held on Monday, September 16, 2024 at 6:00 p.m. at the utility office. This meeting will also be available for virtual attendance online utilizing Zoom.

Zoom Meeting Information:

<https://zoom.us/j/96219152236>

Meeting ID: 962 1915 2236

Call-in: 312-626-6799

- I. CALL TO ORDER – President Blaine Hilgendorf
- II. ROLL CALL: Joseph Dorr, Blaine Hilgendorf, Tim Larson, Andy Moss, David Pagel, and Paul Radtke
Excused – City Council Member Jim Fitzpatrick
Also Present – General Manager Ben Collins
- III. STATEMENT OF PUBLIC NOTICE
- IV. APPROVAL OF MINUTES – Meeting held on July 15, 2024
- V. NEW BUSINESS
 1. Introduction of GIS Analyst, Mark Stram
 2. Front Office Reorganization to Support Business Needs; and Action Thereon
 3. Thermostat Demand Response Program; and Action Thereon
 4. Newly Created Job Descriptions
 - a. Manager of Finance and Accounting; and Action Thereon
 - b. Financial Analyst; and Action Thereon
 5. 2025 Compensation & Benefits; and Action Thereon
 6. Policy Updates
 - a. Bereavement Leave Policy; and Action Thereon
 - b. Worker's Compensation Policy; and Action Thereon
 - c. Jury Duty and Court Appearance Policy; and Action Thereon
 - d. Unpaid Personal Leave of Absence Policy; and Action Thereon
 7. City Council, Manager and Department Reports
- VI. APPROVAL OF BILLS
- VII. ADJOURN TO CLOSED SESSION

Pursuant to Wis. Stats. 19.85 (1)(g) to confer with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved, specifically regarding Well #4 update.

1. Approval of Closed Session Minutes – Meeting Held on December 18, 2023
2. Discussion on Well #4

VIII. RECONVENE TO OPEN SESSION

IX. ADJOURN

Cedarburg Light & Water Utility is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. Cedarburg Light & Water Utility is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request reasonable accommodation, contact the utility at 262-375-7650 or email: generalmail@clwuc.gov.