

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
October 12, 2017**

**PW/SEW20171012-1
UNAPPROVED MINUTES**

A meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, October 12, 2017 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:02 p.m. by Mayor Kip Kinzel.

Roll Call: Present - Mayor Kip Kinzel, Council Member Mike O'Keefe, Gary Graham, Jim Slavin, Sandra Beck, Bill Oakes

Excused - Bob Dries, Judy Guse, Charles Schumacher

Also Present - Director of Engineering and Public Works Tom Wiza, Public Works Superintendent Joel Bubnitz, Public Works Secretary Kim Esselmann, Council Member Dick Dieffenbach, Interested Residents and News Media

STATEMENT OF PUBLIC NOTICE

Secretary Esselmann confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Slavin, seconded by Commissioner Oakes, to approve the minutes of September 14, 2017. Motion carried unanimously with Commissioner Dries, Commissioner Guse and Commissioner Schumacher excused.

DISCUSS STREET PARKING RESTRICTIONS AND SIGNAGE ON CENTER STREET AND HANOVER AVE; AND ACTION THEREON

Director Wiza explained that the Commission had previously discussed parking and signage in this area but recommended regulatory changes were never enacted at the Common Council level due to objections. There are clearly competing interests in this area with one faction pursuing removal of select street parking and another faction looking to maximize the use of all available street parking.

Previous recommendations from the Public Works and Sewerage Commission were to change from two hour to four hour parking on the west side of Hanover Avenue from Center Street to the Library driveway and to remove one parking space on the east and west approach at the Interurban Trail on Center Street to improve visibility.

Neither recommendation was acted on by the Common Council due to objections made at previous meetings. The Common Council has now referred the parking and signage issues back to this Commission for further discussion.

The four hour parking proposal for the portion of Hanover was dropped following an objection from the Library Director and the recent September proposal to eliminate a parking space adjacent to the Interurban Trail on Center Street failed due to some inaccurate comments made by a resident at the Council meeting.

Mary Anne Velnetske from the Ozaukee County Historical Society and also a resident on Center Street is against removing one parking space on the east and west side of the Interurban Trail as she believes this is more than just one space. She would like to see the two hour parking on Hanover Ave lifted to allow LaBudde Group employees to park in front of their business and not on Center Street, which has no restrictions.

Heather Latz of Rachel's Roses also objects to removing the parking spaces as this would be detrimental to her business.

Mr. Chris Velnetske asked the question if this is really a crosswalk. He also asked why this is now a safety issue after all these years as the Interurban Trail has been there.

Motion made by Commissioner Oakes, seconded by Mayor Kinzel, to alert motorists and make the crosswalk stand out more by adding trail/bike/pedestrian signage on Center Street approaching the crossing. Motion carried unanimously with Commissioner Dries, Commissioner Guse and Commissioner Schumacher excused.

Motion made by Commissioner Slavin, seconded by Commissioner Oakes, to recommend the Council establish four hour parking on the west side of Hanover Avenue beginning 18 feet south of the public library driveway and continuing south to the intersection with Center Street and to establish four hour parking on the east side of Hanover from Center Street to the VIP driveway. Motion carried unanimously with Commissioner Dries, Commissioner Guse and Commissioner Schumacher excused.

Motion made by Mayor Kinzel, seconded by Commissioner Beck, to have Ordinance No. 2017-21 reconsidered by the Common Council to prohibit parking on Center Street adjacent to the Interurban Trail crossing on the north side of Center Street 32 feet east and 15 feet west of the Interurban Trail and on the south side of Center Street 38 feet east and 25 feet west of the Interurban Trail. Motion carried unanimously with Commissioner Dries, Commissioner Guse and Commissioner Schumacher excused.

CONSIDER REQUEST FROM ADAM VOLTZ FOR PEDESTRIAN SAFETY IMPROVEMENTS AT THE COLUMBIA ROAD CROSSWALK ADJACENT TO COLUMBIA COURT: AND ACTION THEREON

Director Wiza explained that at the request of Council Member Thome, he and Police Chief Frank met to discuss Adam Voltz's ideas for pedestrian safety along Columbia Road. The crosswalk at Columbia Court is used by many residents. All were in agreement that crosswalk safety enhancements would be beneficial. The thought was to paint the crosswalk markings in a very bold fashion and to add crosswalk warning signs in each direction.

Motion made by Commissioner Oakes, seconded by Council Member O'Keefe, to increase painting by making it bold markings and add pedestrian crossing signage on east and west bound Columbia Road after the truck traffic stops from Adlai Horn Park. Motion carried unanimously with Commissioner Dries, Commissioner Guse and Commissioner Schumacher excused.

DISCUSS THE ENCROACHMENT OF PRIVATE LANDSCAPING IN THE PUBLIC STREET RIGHT OF WAY; AND ACTION

Director Wiza explained that Mr. Stewart Schulz spoke under the comments from citizens at the September meeting. He expressed concern and displeasure with the encroachment of private landscaping in the public right of way. A search of the Municipal Code basically confirms that the parkway area should be maintained as grass, but there is some ambiguity between the various ordinance sections. Commissioner Beck questioned why the ordinance was developed in the first place. Mr. Schulz questioned if the City Attorney was contacted. Administration did contact the City Attorney and it was to be brought back to the Public Works Commission for discussion. Who would enforce these ordinances? A list was started:

1. No trees to be planted except city street trees
2. No building materials, yard art, benches
3. Plants no taller than 8" should be allowed planted in the right of way
4. Two foot radius around the trees and mailboxes
5. No overhanging over sidewalk
6. Give specific requests to Attorney
7. Who would enforce it? Building Inspector or City Forester.

No action was taken as the Committee felt legal counsel should be contacted and have something be drafted for Commission review.

CONSIDER CHANGING THE SPEED LIMIT ON SHEBOYGAN ROAD FROM OXFORD DRIVE TO THE NORTH LIMITS OF FAIRFIELD MANOR SUBDIVISION FROM 35 MPH TO 25 MPH; AND ACTION THEREON

Motion made by Commissioner Slavin, seconded by Council Member O'Keefe, to recommend the Council change the speed limit from 35 MPH to 25 MPH on Sheboygan Road from Oxford Drive to the north limits of Fairfield Manor subdivision. Motion carried unanimously with Commissioner Dries, Commissioner Guse and Commissioner Schumacher excused.

DISCUSS SPECIAL CURBSIDE PICK-UP OF BRUSH IN ADVANCE OF FESTIVALS AND SPECIAL EVENTS; AND ACTION THEREON

Motion made by Commissioner Beck, seconded by Commissioner Oakes, not to change brush pick-ups. It remains the first full week of each month from April to October. Motion carried unanimously with Commissioner Dries, Commissioner Guse and Commissioner Schumacher excused.

CONSIDER CREATING A SCHEDULE FOR DISPLAYING FLAGS ON WASHINGTON AVE; AND ACTION THEREON

Motion made by Commissioner Slavin, seconded by Commissioner Oakes to keep the flag placing schedule as is - Memorial Day, July 4th, County Fair, Labor Day, Flag Day, Patriots Day and Veterans Day. Motion carried unanimously with Commissioner Dries, Commissioner Guse and Commissioner Schumacher excused.

UPDATE ON PUBLIC WORKS OPERATIONS

Public Works Superintendent Joel Bublitz explained that the North Shore meeting was held at the new DPW facility. It was attended by about 60 people and vendors.

Street sweeping and catch basin repairs still continue. We have finished brush pick up and are beginning leaf pick up.

Director Wiza explained the monopole contract has been awarded. Antennas on the water tower will come down and be placed on the pole.

UPDATE ON SEWERAGE PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS

The influent and effluent data from September was passed out.

Director Wiza also stated that the Cedarburg Water Recycling Center is now up to full staff.

IDENTIFY FUTURE AGENDA ITEMS

None

ADJOURNMENT

Commissioner Oakes moved to adjourn the meeting at 9:17 p.m. The motion was seconded by Commissioner Beck. Motion carried unanimously with Commissioner Dries, Commissioner Guse and Commissioner Schumacher excused.

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Kim Esselmann
Building Inspection/Public Works Secretary