



**CITY OF CEDARBURG
Landmarks Commission
July 23, 2026
Minutes**

1. CALL TO ORDER

The meeting was called to order by Commissioner Erin Puro at 8:35 a.m.

2. ROLL CALL

Present: Chairperson Tom Kubala, Council Member Amanda Didier, Commissioner Doug Yip, Commissioner Erin Puro

Excused: Vice Chairperson James Pape, Commissioner Elizabeth Krimmel

Also present: City Planner Mary Censky, Secretary Tomi Fay Forbes

3. STATEMENT OF PUBLIC NOTICE

Commissioner Puro acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

4. APPROVAL OF MINUTES

- A. Discussion and possible action on approval of June 25, 2026 Landmarks Commission meeting minutes.*

A motion was made by Commissioner Yip, seconded by Council Member Didier to approve the minutes of the June 25, 2026 meeting. Motion carried unanimously. Commissioner Krimmel and Vice Chairperson Pape excused.

5. COMMENTS AND SUGGESTIONS FROM CITIZENS

None

6. REGULAR BUSINESS; AND ACTION THEREON

- A. Review, discussion and possible action/recommendation to the Plan Commission and Common Council to lend their support to the Landmarks Commission as they consider making an application in 2026 for a no-match grant from the Wisconsin State Historical Society to have a community-wide historic survey conducted in 2027.*

Planner Censky stated that she spoke to the City Administrator, asking if he would recommend as a best practice enlisting the support of the Plan Commission and Common Council prior to making application to the Wisconsin State Historical Society. A discussion ensued as to whether the survey should incorporate only the area outside of the present historic district or also include the historic district. The consensus was to include the present historic district due to changes to the buildings, possibly changing the status of the buildings, in the past forty years. The grant money should cover the entire project as well as city staff time involved in completing the project.

Commissioners asked what we will do with the information once the survey is completed. It was agreed that the State Historical Society may have some guidance. Also, that local realtors should be aware of the survey content. Former City Council Member Kristin Burkhart, also a realtor, had the City provide a link on the city website that realtors can refer to in order to learn more about listed homes in the city. The link can be found on the city site under Departments / Planning / Historic Properties and Preservation in the City of Cedarburg.

Corrections and additions to the letter of intent presented by Planner Censky include completion of the first paragraph and the addition of a list of all Wisconsin communities who have had historic surveys completed. The list can be found on the <https://wisconsinhistory.org/preserve/state-historic-preservation-office/certified-local-government-program/certified-local-government-grants/> under the link <https://wisconsinhistory.org/MediaFileLocation/z1xdhwny/wisconsinclg-oct2024.pdf>. Commissioner Forbes expressed surprise at the number of communities in the state which have been surveyed, around seventy.

The next Plan Commission meeting is scheduled for August 3rd and the next Common Council meeting is scheduled for August 10th. Landmarks Commission members are encouraged to attend both meetings if possible. Commissioner Puro will prepare a presentation and be ready to respond to questions.

A motion was made by Commissioner Puro, Seconded by Council Member Didier to recommend the memorandum be advanced to the Plan Commission and Common Council. Motion carried unanimously.

7. COMMENTS AND ANNOUNCEMENTS BY LANDMARK COMMISSIONERS

None

8. ADJOURNMENT

A motion was made by Council Member Didier, seconded by Chairperson Kubala to adjourn the meeting at 8:54 a.m. Motion carried unanimously. Commissioner Krimmel and Vice Chairperson Pape excused.