



**CITY OF CEDARBURG
Personnel Committee
June 18, 2026
Minutes**

1. CALL TO ORDER

The meeting was called to order at 2:06 p.m.

2. ROLL CALL

Members present: Council Member Didier and Council Member Simpson.

Member absent: Council Member Lindo

Also present was Administrator Hilvo and Human Resources Manager Sette.

3. STATEMENT OF PUBLIC NOTICE

Administrator Hilvo confirmed the meeting was publicly noticed.

4. COMMENTS AND SUGGESTIONS FROM CITIZENS

None

5. APPROVAL OF MINUTES

A. December 2, 2025 Personnel Committee minutes.

A motion was made by Council Member Simpson, seconded by Council Member Didier to approve the December 2, 2025 meeting minutes.

6. NEW BUSINESS

A. Discussion and possible action on updating the City's Salary Range Policy.

Administrator Hilvo explained the salary range schedule should be reviewed every five (5) years to ensure the City salary ranges remain competitive. The City's salary structure was last reviewed in 2019. Research was conducted to gain salary range information from many surrounding communities as well as communities with similar populations. The new schedule presented by Administrator Hilvo included overall increases in salary ranges to help strengthen employee retention. A discussion ensued about the salary range with the Personnel Committee deciding not to include the Library ranges since they are controlled by the Library Board.

A motion was made by Council Member Didier, seconded by Council Member Simpson, to approve the 2027 draft salary range with removal of the Library staff ranges. Motion carried without a negative vote with Council Lindo absent.

7. ADJOURNMENT

A motion was made by Council Member Didier, seconded by Council Member Simpson, to adjourn the meeting at 2:18 p.m.