



**CITY OF CEDARBURG  
Common Council  
June 29, 2026  
Minutes**

**1. CALL TO ORDER**

Mayor Patricia Thome called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

Present: Mayor Patricia Thome, Council Members Melissa Bitter, Jim Fitzpatrick, Andrew Mammen, Amanda Didier, Robert Simpson (via Zoom), Kristian Lindo, and Mark Mueller (via Zoom at 7:13 p.m.)

Also Present: City Administrator Mikko Hilvo, City Attorney Michael Herbrand, City Clerk Jessica Campolo, Director of Engineering & Public Works Michael Wieser, Police Chief Michael McNerney

**3. MOMENT OF SILENCE**

A moment of silence was held.

**4. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**5. STATEMENT OF PUBLIC NOTICE**

At Mayor Thome's request, City Clerk Campolo verified that notice of this meeting was provided to the public by posting in accordance with the Wisconsin Open Meetings Law.

**6. COMMENTS AND SUGGESTIONS FROM CITIZENS**

None.

## **7. PUBLIC HEARING; AND ACTION THEREON**

- A. *Public hearing, discussion, and possible action on Ordinance 2026-11, creating Section 7-19 of the City of Cedarburg Code of Ordinances, Regulation of Massage and Bodywork Establishments.*

Mayor Thome opened the Public Hearing. Chief McNerney explained that the proposed ordinance establishes operational standards and oversight for massage and bodywork establishments to deter illegal activity, including prostitution and human trafficking, and to ensure services are provided by qualified, state-licensed practitioners. Although the City has not experienced these issues, the ordinance is intended as a proactive measure to protect public safety and support legitimate businesses.

There was no public comment.

A motion was made by Council Member Didier, seconded by Council Member Bitter, to close the public hearing. The motion carried on a roll call vote with Council Members Bitter, Fitzpatrick, Mammen, Didier, Simpson, and Lindo voting aye, and Council Member Mueller excused.

Discussion was held, and Council Member Lindo recommended a line be added to Section 7-19-5 Criminal Conviction Disqualifications to include "any conviction that would require a person to register as a sex offender under Wis. Stat. §§ 973.048."

A motion was made by Council Member Lindo, seconded by Council Member Bitter, to approve Ordinance 2026-11, creating Section 7-19 of the City of Cedarburg Code of Ordinances, Regulation of Massage and Bodywork Establishments, with the amendment adding to Section 7-19-5 Criminal Conviction Disqualifications to include "any conviction that would require a person to register as a sex offender under Wis. Stat. §§ 973.048." The motion carried unanimously with Council Member Mueller excused.

## **8. PRESENTATION**

- A. *Baker Tilly - Audit Report*

Paul Frantz of Baker Tilly presented the audit report and reported that the audit went well.

## **9. NEW BUSINESS**

- A. *Discussion and possible action on the Dam Remediation Design Proposal for*

*the Woolen Mill Dam.*

Director of Engineering and Public Works Michael Wieser explained that repairs to the Woolen Mill Dam have been planned for several years. Engineering analyses determined that the dam does not meet current safety criteria and recommended remedial measures. Ramboll submitted a proposal to complete an alternatives analysis and final design for the repairs, with Task 1 providing updated cost estimates and design recommendations before proceeding with additional phases.

Council members discussed the dams, the increasing costs of repairs, and the importance of obtaining comprehensive information before making future decisions. City Administrator Hilvo recommended that the City consider a feasibility study on removing the dam to ensure all options are evaluated.

Public Comment

Steve Brill W69 N419 Fox Pointe Ave  
Steve opposes repairing the dam.

Terry King W63 N762 Sheboygan Rd.

Terry stated that more information is needed before an informed decision can be made.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Lindo, to approve Task 1 of the Dam Remediation Design Proposal in the amount of \$14,500. The motion carried unanimously.

*B. Discussion and possible action on increasing the monetary compensation for the Auxiliary Police during major events.*

Chief McNerney explained implementing a competitive, rank-based pay structure will help attract and retain qualified Auxiliary Police personnel, recognize leadership responsibilities, and ensure adequate staffing levels for community events.

A motion was made by Council Member Didier, seconded by Council Member Mammen, to increase the monetary compensation for the Auxiliary Police during major events. The motion carried unanimously.

*C. Discussion and possible action on Ordinance 2026-12, amending Section 10-1-15(b) of the City Code, adding Cedarburg School District grounds to the list of stop signs that can be enforced.*

Chief McNerney explained that patrol officers are currently unable to enforce stop signs on Cedarburg School District property. The proposed ordinance would authorize officers to enforce the stop signs if safety issues arise. He noted that the School District supports adoption of the ordinance.

A motion was made by Council Member Mammen, seconded by Council Member Simpson, to approve Ordinance 2026-12, amending Section 10-1-5(b) of the City Code, adding Cedarburg School District grounds to the list of stop signs that can be enforced.

The motion carried unanimously.

D. *Discussion and possible action on Ordinance No. 2026-14, amending Section 10-1-17(a) of the City Code to include specific intersections on Cedarburg School District grounds.*

Chief McNerney explained that patrol officers are currently unable to enforce posted left-turn restrictions on Cedarburg School District property. The proposed ordinance would authorize officers to enforce the left-turn restrictions. He noted that the School District supports adoption of the ordinance.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Mammen, to approve Ordinance No. 2026-14, amending Section 10-1-17(a) of the City Code to include specific intersections on Cedarburg School District grounds. The motion carried unanimously.

E. *Discussion and possible action on approval to begin filling a vacancy in the Cedarburg Police Department.*

Chief McNerney explained that Captain Kell is retiring in January 2027 and requested approval to begin the hiring process to fill the upcoming vacancy.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Didier, to approve filling a vacancy in the Cedarburg Police Department. The motion carried unanimously.

F. *Discussion and possible action on Ordinance 2026-13, amending Section 1-1-7 General Penalty of the City Code, to reflect 2025 Wisconsin Act 113.*

Chief McNerney and Attorney Herbrand explained due to the recent signing of 2025 Assembly Bill 443, court costs can now be increased. This ordinance contains a wording change to the Code to reflect this.

A motion was made by Council Member Mammen, seconded by Council Member Simpson, to approve Ordinance 2026-13, amending Section 1-1-7 General Penalty of the City Code, to reflect 2025 Wisconsin Act 113. The motion carried unanimously.

G. *Discussion and possible action on approval of a Parade Permit for the Ozaukee County Fair and Beechwood Sales and Service, to be held on Thursday, July 30, 2026.*

Administrator Hilvo explained that the City received a special event parade application. Scott McConeghy of Beechwood Sales and Mark Larson of the Ozaukee County Fair presented information regarding the opportunity for the Budweiser Clydesdales to parade through Cedarburg on Thursday, July 30, at 3:00 p.m. Council members asked questions, which were addressed by the presenters. Chief McNerney provided input regarding the proposed street closure.

A motion was made by Council Member Mammen, seconded by Council Member Mueller, to approve the parade permit for the Ozaukee County Fair and Beechwood Sales and Service, to be held on Thursday, July 30, 2026. The motion carried unanimously.

- H. *Discussion and possible action on granting a new Class "B" Beer and "Class C" Liquor (wine only) License for Happy Place Cooking Space, W57 N14280 Doerr Way, Suite 104, Cedarburg, WI 53012. Sally Wagner, Agent, Premises to be licensed: W57 N14280 Doerr Way, Suite 104, Cedarburg, WI 53012, known as Happy Place Cooking Space.*

Sally Wagner represented Happy Place Cooking Space. She gave an overview of the business and its request for an alcohol license.

A motion was made by Council Member Lindo, seconded by Council Member Fitzpatrick, to grant a Class "B" Beer and "Class C" Liquor (wine only) License to Happy Place Cooking Space, W57 N14280 Doerr Way, Suite 104, Cedarburg, Sally Wagner, Agent, subject to the conditions of the Happy Place Cooking Space Conditional Use Permit. The motion carried unanimously.

- I. *Discussion and possible action on the approval of the City's revised Salary Policy.*

City Administrator Hilvo explained that salary structures should remain competitive to support effective recruitment and retention. Best practice recommends a comprehensive review every five years to ensure the City remains aligned with regional and comparable community compensation trends. With the 2019 salary structure approaching the end of its useful cycle, an update is necessary. The City's Personnel Committee has approved the revision.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Mammen, to approve the City's revised Salary Policy. The motion carried unanimously.

- J. *Discussion and possible action on the Preliminary 2027 Budget Parameters and Budget Calendar.*

City Administrator Hilvo identified several major operational and capital priorities that will impact financial planning for the upcoming year. Council Member Fitzpatrick emphasized that the Council should remain mindful of the financial impact on taxpayers.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Mueller, to approve the Preliminary 2027 Budget Parameters and Budget Calendar. The motion carried unanimously.

- K. *Discussion and possible action on the Mayoral appointments of Tracey Larson*

*to the Light & Water Commission, and Tim Voeller to the Community Development Authority.*

Mayor Thome thanked David Pagel for his many years of service to the Light & Water Commission.

A motion was made by Council Member Didier, seconded by Council Member Fitzpatrick, to approve the Mayoral appointments of Tracey Larson to the Light & Water Commission, and Tim Voeller to the Community Development Authority. The motion carried unanimously.

#### **10. CONSENT AGENDA**

A motion was made by Council Member Bitter, seconded by Council Member Mueller, to approve the following Consent Agenda items, with a change to the June 8, 2026 Common Council minutes, changing "Didier" to "Bitter" in item 11A.

- A. Discussion and possible action on approval of June 8, 2026 Common Council meeting minutes and June 15, 2026 Joint Common Council and Plan Commission meeting minutes.
- B. Discussion and possible action on approving Alcohol License renewal applications, effective July 1, 2026 - June 30, 2027.
- C. Discussion and possible action on approving additional Election Inspectors for the 2026-2027 Election Cycle: Emily Copps, Paul Demczak, James Mannes, and Barb Mueller.
- D. Discussion and possible action on approval of bills dated 06/02/2026-06/20/2026 and payroll dated 05/24/2026-06/06/2026 and 06/07/2026-06/20/2026.

The motion carried unanimously.

#### **11. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS**

- A. Administrator's Report

City Administrator Hilvo thanked the Fire Department, Police Department, Emergency Government, and Public Works Department, for their hard work during the Strawberry Festival.

#### **12. COMMUNICATIONS**

- A. Comments and suggestions from Council Members

Council Member Bitter requested an update on the Ad Hoc Bicycle and Pedestrian Committee as a future agenda item.

Council Member Mueller reiterated Administrator Hilvo's comments and thanked the public servants who help with the City's festivals and events.

B. Mayor's Report

The Mayor shared that Governor Tony Evers and the Department of Transportation visited Cedarburg and helped recognize the valuable work done by the Public Works department.

**13. ADJOURNMENT**

A motion was made by Council Member Mueller, seconded by Council Member Simpson, to adjourn the meeting at 8:26 p.m. The motion carried unanimously.