



**CITY OF CEDARBURG
A MEETING OF THE LIBRARY BOARD
TUESDAY, AUGUST 11, 2026 – 7:00 PM**

A meeting of the Library Board, City of Cedarburg, Wisconsin, will be held on Tuesday, August 11, 2026 at 7:00 PM at the Community Room located inside the Cedarburg Public Library, W63 N589 Hanover Avenue.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
 - A. Council Member Kristian Lindo, Board President Michael Maher, Joycelyn Russo, Kassandra Bartelme, Meghan O'Driscoll, Jean O'Keefe, Superintendent Jeridon Clark
3. STATEMENT OF PUBLIC NOTICE
4. COMMENTS AND SUGGESTIONS FROM CITIZENS
5. APPROVAL OF MINUTES
 - A. Approval of July 14, 2026, meeting minutes.
6. APPROVAL OF BILLS AND FINANCIAL STATEMENTS
7. REPORTS
 - A. Director's Report
 - B. School Report
8. UNFINISHED BUSINESS
 - A. Discussion and possible action on 2027 Budget Draft.
 - B. Discussion and possible action on Solar Panel RFP documents.
9. ADJOURNMENT

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City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request reasonable accommodation, contact

the Clerk's Office, (262) 375-7606, email: cityhall@cityofcedarburg.wi.gov.

MEMBERS – PLEASE NOTIFY CITY CLERK'S OFFICE IF UNABLE TO ATTEND THIS MEETING.



**CITY OF CEDARBURG
Library Board
July 14, 2026
Minutes**

1. CALL TO ORDER

The meeting was called to order by Vice President Joycelyn Russo at 7:03 p.m.

2. ROLL CALL

Michael Maher (arrived 7:09 p.m.), Meghan O'Driscoll, Kassandra Bartelme, Joycelyn Russo, Jean O'Keefe, Superintendent Jeridon Clark, Council Member Kristian Lindo

Excused – None

Also Present - Library Director Linda Eastwood, via video call: Ashley Sansthagen, Kimmy Zender from Cedarburg Light & Water.

3. STATEMENT OF PUBLIC NOTICE

It was acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

4. COMMENTS AND SUGGESTIONS FROM CITIZENS

None

5. APPROVAL OF MINUTES

A. Approval of June 9, 2026 minutes.

Motion made by Jean O'Keefe, seconded by Megan O'Driscoll, to approve the June 9, 2026 Library Board minutes. Motion carried without a negative vote with Michael Maher excused.

6. APPROVAL OF BILLS AND FINANCIAL STATEMENTS

Most expenses are usual. The air conditioning went out during the last heat wave and needed to be repaired. All the money from the county has come in (\$301,270). One staff

member went from no insurance to family health insurance so that line-item budget will be exceeded. Publications and subscriptions will increase soon as the vendors have figured out their processes.

Motion made by Jocelyn Russo, seconded by Meghan O'Driscoll to approve the June 2026 Bills and Financials. Motion carried without a negative vote.

7. REPORTS

A. Director's Report

Two new shelvers were hired and are getting up to speed. The new sorter bins have arrived and have been installed and are working well. The LED light conversion is just about complete. Windows will be cleaned next week. New self-check machines have been ordered, and they are waiting their arrival. The AV group in Mequon has evaluated our screen and projectors in the Community Room and made recommendations. There are good numbers of emails being opened by recipients and a good number of merchandise items being sold. The counts were lower on the weekend of Strawberry Festival so may consider closing on that Saturday.

Summer reading is in full swing with 592 children and teen sign-ups. The world language collection is being expanded using donations from League of Women Voters. There have been many activities in the library including a well-attended estate planning seminar.

Adult services have been busy bringing books to local assisted living facilities and planning the Cedarburg Reads and Writes event this fall. The featured speaker is Michael Perry.

Circulation numbers of overdrive and physical items in 2025 were the highest in the last 8 years, possibly of all time, at 234,284. This year we have already had 118,579 items circulated putting the library on track to beat last year's numbers.

Quick Clicks Tech Help by appointment is very popular. The Cedarburg Authors' Circle is working on volume 2 of their annual anthology. A motivational speaker, AJ Bocchini, held a virtual presentation to Marquette OT students. Jeff facilitated the live streaming of the Cedarburg 4th of July parade.

B. School Report

Only one open position left to fill for teachers. Registration opens tomorrow for students. CSD continues to be one of the best districts in the state. The district will have to beef up the reading summer school opportunities a little bit due to Act 20.

8. NEW BUSINESS

A. Discussion and possible action on 2027 budget.

Linda has just started working on the budget. She is waiting for wages and benefits updates from the city. Wages will increase by 3%. The library was asked to create a salary classification structure just for library staff. She has examples from other libraries and will put together a classification structure. The draft will go onto the personnel committee first, then the whole board. No other budget items are expected to be out of the ordinary, except the pay-out for Linda's vacation due to her retirement. One library director recruiter quoted \$30k to help with hiring. Riti Grover of the Monarch Library System will also help boards hire library directors with interview questions and attend the interviews, etc.

No action was taken on this item.

B. Discussion and possible action on solar panel pricing.

The two guests presented the Solar Report from Cedarburg Light & Water. Solar is best used when the facility uses all the energy produced. CL&W is recommending a 75 kW or 110 kW system size based on facility energy use May 2025 – May 2026 and daily sun hours. They recommend getting 3 quotes from installers, ideally for the same size system to facilitate comparisons. We should ensure that the installer uses the CL&W rates as they're usually lower than larger utilities. We have quotes from Arch Solar in Milwaukee and Sun Peak in Madison. Some installers offer packages with online performance tracking, etc. The average dollar per watt is \$2.43, but it will be a little bit lower with a larger system. A 75 kW system will save an estimated \$6,901/year and will cost \$182,250. A 100 kW system will save \$8,579/year and cost \$243,000. Based on energy savings alone, estimated simple payback is approximately 36 more years for the 100 kW system vs 75 kW system. The library's energy use more closely matches the estimated energy production of a 75 kW system. Batteries are an option to bank energy produced by solar and to use when solar power isn't being produced. Batteries are still very expensive but can be added in the future. CL&W does not offer any incentives for solar but Focus on Energy does. Presenter opines that it's better to start with smaller system (e.g., 75 kW) and then add panels later if needed. That also helps with balancing the energy used versus the energy produced. Another thing to consider is the age and type of roof. CL&W is there to help with any questions and support as we navigate this process.

No action was taken on this item.

9. ADJOURNMENT

Motion made by Joycelyn Russo, seconded by Meghan O'Driscoll, to adjourn the meeting at 8:27 p.m. Motion carried without a negative vote.

Kassandra Bartelme
Secretary

REVENUE AND EXPENDITURE REPORT FOR CITY OF CEDARBURG

Balance As Of 07/31/2026

GL Number	Description	2026 Original Budget	YTD Balance 07/31/2026	Available Balance 07/31/2026	% Bdgt Used
Fund: 260 LIBRARY FUND					
Account Category: Revenues					
Department: 000000					
260-000000-411111	REAL ESTATE TAXES	794,550.00	794,550.00	0.00	100.00
260-000000-435432	LIBRARY GRANTS	2,000.00	23,000.00	(21,000.00)	1,150.00
260-000000-435435	GRANT - ARP ACT-COVID	0.00	0.00	0.00	0.00
260-000000-467100	LIBRARY FEES AND FINES	12,000.00	7,478.51	4,521.49	62.32
260-000000-467110	LIBRARY - COUNTY REIMBURSEMENT	301,247.00	301,270.00	(23.00)	100.01
260-000000-467150	LIBRARY - PHOTOCOPIES-TAXABLE	1,500.00	953.86	546.14	63.59
260-000000-473200	LIBRARY DONATIONS	20,000.00	54,842.07	(34,842.07)	274.21
260-000000-481100	INVESTMENT INCOME	10,000.00	3,261.69	6,738.31	32.62
260-000000-482215	RENT - CITY PROPERTY	500.00	465.00	35.00	93.00
260-000000-491400	TRANSFER FROM CAPITAL IMPROVE	0.00	0.00	0.00	0.00
Total Dept 000000		1,141,797.00	1,185,821.13	(44,024.13)	103.86
Revenues		1,141,797.00	1,185,821.13	(44,024.13)	103.86
Account Category: Expenditures					
Department: 555110 LIBRARY					
260-555110-500111	SALARIES	490,997.00	266,571.84	224,425.16	54.29
260-555110-500124	BONUSES	950.00	25.00	925.00	2.63
260-555110-500125	PART TIME SALARIES/SEASONAL	141,000.00	85,282.69	55,717.31	60.48
260-555110-500128	MAINT/PW SALARIES	22,313.00	10,135.15	12,177.85	45.42
260-555110-500135	SICK PAY OUT	1,785.00	0.00	1,785.00	0.00
260-555110-500151	FICA	50,191.00	28,275.11	21,915.89	56.34
260-555110-500152	RETIREMENT	37,944.00	20,654.84	17,289.16	54.44
260-555110-500154	HEALTH INSURANCE	65,628.00	56,072.88	9,555.12	85.44
260-555110-500155	LIFE INSURANCE	147.00	92.95	54.05	63.23
260-555110-500161	EAP/125 ADMIN	0.00	0.00	0.00	0.00
260-555110-500165	WORKERS COMP INS	1,572.00	622.00	950.00	39.57
260-555110-500212	ATTORNEY/CONSULTANT	2,000.00	0.00	2,000.00	0.00
260-555110-500222	ELECTRIC	25,000.00	12,771.34	12,228.66	51.09
260-555110-500223	MARKETING	7,500.00	6,423.93	1,076.07	85.65
260-555110-500224	NATURAL GAS	8,500.00	6,964.33	1,535.67	81.93
260-555110-500225	TELEPHONE/COMMUNICATIONS	10,000.00	7,456.49	2,543.51	74.56
260-555110-500226	WATER SERVICE	3,000.00	1,751.52	1,248.48	58.38
260-555110-500240	REPAIR AND MAINTENANCE	15,000.00	1,910.96	13,089.04	12.74
260-555110-500290	MAINT/CONTRACTED SERVICES	55,000.00	45,901.39	9,098.61	83.46
260-555110-500308	PROGRAM SUPPLIES	2,000.00	1,440.39	559.61	72.02
260-555110-500310	OFFICE SUPPLIES	8,000.00	6,766.35	1,233.65	84.58
260-555110-500312	COMPUTER/COPIER SUPPLIES	6,000.00	6,674.93	(674.93)	111.25
260-555110-500313	PRINTING-NEWSLETTERS, ETC	500.00	690.00	(190.00)	138.00
260-555110-500315	POSTAGE	450.00	58.58	391.42	13.02
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	125,000.00	46,444.72	78,555.28	37.16
260-555110-500320	PROF PUBLICATIONS AND DUES	1,800.00	760.50	1,039.50	42.25
260-555110-500322	DONATION EXPENDITURES	20,000.00	18,065.67	1,934.33	90.33
260-555110-500329	EMPLOYEE RELATIONS	0.00	0.00	0.00	0.00
260-555110-500330	TRAVEL & TRAINING	6,000.00	3,749.31	2,250.69	62.49
260-555110-500331	GRANT EXPENDITURES	2,000.00	22,969.00	(20,969.00)	1,148.45
260-555110-500336	TRANSPORTATION	0.00	0.00	0.00	0.00
260-555110-500350	OPERATING SUPPLIES	6,000.00	3,264.42	2,735.58	54.41
260-555110-500380	EQUIPMENT OUTLAY	7,000.00	0.00	7,000.00	0.00
260-555110-500381	SHARED SYSTEM SERVICES	28,500.00	2,102.21	26,397.79	7.38
260-555110-500382	TECHNOLOGY	7,000.00	2,016.33	4,983.67	28.80
260-555110-500395	EMPLOYMENT EXPENSES	250.00	0.00	250.00	0.00
260-555110-500405	HR TRANSFER	11,110.00	11,000.00	110.00	99.01
260-555110-500510	PROPERTY INSURANCE	6,600.00	6,128.67	471.33	92.86
Total Dept 555110 - LIBRARY		1,176,737.00	683,043.50	493,693.50	58.05
Expenditures		1,176,737.00	683,043.50	493,693.50	58.05
Fund 260 - LIBRARY FUND:					
TOTAL REVENUES		1,141,797.00	1,185,821.13	(44,024.13)	103.86
TOTAL EXPENDITURES		1,176,737.00	683,043.50	493,693.50	58.05
NET OF REVENUES & EXPENDITURES:		(34,940.00)	502,777.63	(537,717.63)	
BEG. FUND BALANCE - ALL FUNDS		206,945.85	206,945.85		
END FUND BALANCE - ALL FUNDS		172,005.85	709,723.48		

INVOICE DISTRIBUTION REPORT FOR CITY OF CEDARBURG

EXP CHECK RUN DATES 07/10/2026 - 07/10/2026

POSTED AND UNPOSTED

PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 260 LIBRARY FUND					
Department: 555110 LIBRARY					
260-555110-500313	PRINTING-NEWSLETTERS, ETC	VISUAL IMAGE PHOTOGRAPHY,	JUNE-AUGUST LIBRARY LINKS	690.00	54014
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	INGRAM LIBRARY SERVICES	BOOKS & DVD'S	53.39	53993
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	PLAYAWAY PRODUCTS LLC	BOOKS AND MATERIALS	68.99	20
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	CONLEY MEDIA, LLC	2026 RENEWAL	354.00	53976
260-555110-500322	DONATION EXPENDITURES	CRYPTIDS, ANOMOLIES & PARAN	LIBRARY PRESENTATION	300.00	53977
Total Department 555110 LIBRARY				1,466.38	
Total Fund 260 LIBRARY FUND				1,466.38	

INVOICE DISTRIBUTION REPORT FOR CITY OF CEDARBURG

EXP CHECK RUN DATES 07/17/2026 - 07/17/2026

POSTED AND UNPOSTED
PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 260 LIBRARY FUND					
Department: 555110 LIBRARY					
260-555110-500290	MAINT/CONTRACTED SERVICES	JANI-KING OF MILWAUKEE	JULY 2026 CLEANING	1,701.57	54042
260-555110-500308	PROGRAM SUPPLIES	AKALAI HANUI	YOGA CLASS	225.00	54020
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	KANOPY, INC.	JUNE TICKETS	238.00	54045
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	INGRAM LIBRARY SERVICES	BOOKS & DVD'S	398.36	54041
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	INGRAM LIBRARY SERVICES	CHESS FOR BEGINNERS	38.44	54041
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	INGRAM LIBRARY SERVICES	BOOKS & DVD'S	154.73	54041
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	INGRAM LIBRARY SERVICES	BOOKS & DVD'S	25.50	54041
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	CHILDREN'S PLUS	LOOK BOOK	41.00	54027
260-555110-500322	DONATION EXPENDITURES	CHILDREN'S PLUS	BOOKS & DVD'S	531.79	54027
260-555110-500322	DONATION EXPENDITURES	OLSEN'S PIGGLY WIGGLY	FLORAL & CARD	30.58	54054
260-555110-500322	DONATION EXPENDITURES	OLSEN'S PIGGLY WIGGLY	SNACKS	8.61	54054
Total Department 555110 LIBRARY				3,393.58	
Total Fund 260 LIBRARY FUND				3,393.58	

INVOICE DISTRIBUTION REPORT FOR CITY OF CEDARBURG

EXP CHECK RUN DATES 07/23/2026 - 07/23/2026

POSTED AND UNPOSTED

PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 260 LIBRARY FUND					
Department: 555110 LIBRARY					
260-555110-500290	MAINT/CONTRACTED SERVICES	ORKIN COMMERCIAL SERVICES	JULY 2026 SERVICE	127.33	54098
260-555110-500310	OFFICE SUPPLIES	AMAZON CAPITOL SERVICES	COFFEE MAKER & COPY PAPER	35.38	54075
260-555110-500310	OFFICE SUPPLIES	AMAZON CAPITOL SERVICES	PENCILS	9.98	54075
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	PROQUEST LLC	ANCESTRY LIBRARY RENEWAL	2,106.80	28
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	INGRAM LIBRARY SERVICES	BOOKS & DVD'S	235.21	54090
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	INGRAM LIBRARY SERVICES	BOOKS & DVD'S	19.07	54090
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	AMAZON CAPITOL SERVICES	HOPPERS- DVD	25.99	54075
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	AMAZON CAPITOL SERVICES	BOOKS & DVD'S	11.51	54075
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	AMAZON CAPITOL SERVICES	BOOKS & DVD'S	73.57	54075
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	AMAZON CAPITOL SERVICES	DVD'S	40.86	54075
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	AMAZON CAPITOL SERVICES	BOOK	10.18	54075
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	AMAZON CAPITOL SERVICES	BLU-RAY DISC	26.73	54075
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	AMAZON CAPITOL SERVICES	BOOK	5.00	54075
260-555110-500322	DONATION EXPENDITURES	AMAZON CAPITOL SERVICES	BALLOT BOXES	15.99	54075
260-555110-500322	DONATION EXPENDITURES	AMAZON CAPITOL SERVICES	GAMES, STICKERS & BOOKS	261.13	54075
260-555110-500331	GRANT EXPENDITURES	ENVISIONWARE INC	SOI-AMH-2K-4497 CEDARBURG	22,969.00	63
260-555110-500350	OPERATING SUPPLIES	CINTAS CORPORATION	MATS, & TOWELS	319.69	54080
260-555110-500350	OPERATING SUPPLIES	AMAZON CAPITOL SERVICES	CLEANING SUPPLIES	127.11	54075
Total Department 555110 LIBRARY				26,420.53	
Total Fund 260 LIBRARY FUND				26,420.53	

INVOICE DISTRIBUTION REPORT FOR CITY OF CEDARBURG

EXP CHECK RUN DATES 07/31/2026 - 07/31/2026

POSTED AND UNPOSTED

PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 260 LIBRARY FUND					
Department: 555110 LIBRARY					
260-555110-500290	MAINT/CONTRACTED SERVICES	ENVISIONWARE INC	ESC RENEWAL 7/1/26-6/31/27	1,225.22	64
260-555110-500310	OFFICE SUPPLIES	AMAZON CAPITOL SERVICES	PAPER, INK & MEMBERSHIP	493.64	54108
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	AMAZON CAPITOL SERVICES	BOOKS	240.93	54108
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	AMAZON CAPITOL SERVICES	BOOKS	218.21	54108
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	AMAZON CAPITOL SERVICES	PO# CB260521	(1.59)	54108
260-555110-500319	PUBLICATIONS AND SUBSCRIPT	AMAZON CAPITOL SERVICES	PO# CB260505DVDLP	(6.03)	54108
260-555110-500322	DONATION EXPENDITURES	PLAYAWAY PRODUCTS LLC	BOOKS AND MATERIALS	278.95	65
260-555110-500322	DONATION EXPENDITURES	AMAZON CAPITOL SERVICES	GAMES, CRAFT SUPPLIES	64.87	54108
260-555110-500322	DONATION EXPENDITURES	AMAZON CAPITOL SERVICES	CRAFT SUPPLIES	81.22	54108
260-555110-500322	DONATION EXPENDITURES	AMAZON CAPITOL SERVICES	PENS, PENCILS , STICKERS & SUPPLIES	204.94	54108
Total Department 555110 LIBRARY				<u>2,800.36</u>	
Total Fund 260 LIBRARY FUND				<u>2,800.36</u>	

CEDARBURG PUBLIC LIBRARY
DIRECTOR REPORT
JULY 2026 ACTIVITY

Personnel

No change in personnel. Our custodian, Joan, celebrates 6 years at CPL. She keeps the library looking great!

2026 Goals – updates in bold

- Acquire quotes for solar panels for the roof and other cost saving measures for utilities. **RFP quotes have been received and will be shared at board meeting.**
- Update Library Policies and Procedures. Review all policies and make updates/revisions as needed. **Ongoing.**
- Re-establish connection with the CFOL Endowment Fund committee for future projects and growth of the fund.
 - **Completed on Feb. 2, 2026.** Committee consists of: Jean Heberer (Chair), Heidi May (Secretary), Maria Jarvi (Treasurer), Mike Maher (Library Board President), Phil Paige (Friends President). Members at Large: Amy Cordio and Mike O'Keefe. The Fund approved the purchase of two additional bins for the automated sorter, not to exceed \$23,000. The Fund started the year with \$187,000+. The Fund is overseen by the Cedarburg Friends of the Library and is administered by The Greater Milwaukee Foundation. Additional bins for the sorter have been added and are helping a great deal during our busy summer.
- Continue to make repairs and updates to the physical building. See the Assistant Director report.
- Advocacy
 - I met with 2 members of the Ozaukee/Washington County League of Women Voters. LWV has made the support of public libraries their focus for the upcoming year. They would like to do some activities with the library during the 250th anniversary of the U.S. in July. LWV donated money for the library to purchase new books about American history, and they are participating in our History in the Hot Seat America 250 event.
 - I spoke with members of Delta Kappa Gamma. They want to donate \$1,000 to CPL and asked for a project. Youth Services would like to start a world language collection, books in other languages and books/media that help children learn other languages. DGK likes this project and is working on the grant request. Books have been purchased with donation money, and they have arrived.
 - Attended Library Legislation Day in Madison on Feb. 10, 2026. Attended Public Library Association Conference in Minneapolis April 22-24.

Monarch Library System

- MLS is moving services to the Cloud, so this may amount to some short downtime in our ILS but the benefit will be stability in the network.

Friends of the Library

- Eagles tribute band concert as a Friends fundraiser on March 7 at Cultural Center. The profit was over \$12,000.
- Friends agreed to a library merch online store. Profits are over \$1,200.
- Cribbage tournament at the Legion on Sunday, April 26. Fundraiser. Profit was over \$2,000.
- Friends approved my annual budget request in the amount of \$14,950. This helps cover programs/materials/events/staff sunshine activities/extra copies of bestsellers and more.
- Friends take the summer off, except for the July booksale, meet again in Sept.
- **Cedarburg Reads and Writes kicks off in Aug. Featured author is Michael Perry. He will be speaking on Oct. 8.**

Monthly Report for July 2026

Youth Services

Prepared by Heidi Griffin and Kim Hoppe

Department Highlights

Summer Reading

The library is buzzing with kids checking in for summer reading. Halfway incentives include: a scoop of custard from Culvers, a Wisconsin State Fair ticket, a family guest pass to Schlitz Audubon, a beach pass to Lake Lenwood in West Bend, a free Admirals hockey ticket, a free slice of pizza or salad from Kwik Trip, and an entry into the grand prize drawing.

Teen Crafts

Jaida planned two awesome teen craft opportunities for July; Beaded Plants and Mini Bookshelves. During beaded plants, teens used mini terra cotta planters, foam, wire, and beads to create their own potted plant. 14 teens attended and created awesome plant look alikes. During Mini Bookshelves, teens could create a wooden bookshelf with mini books and decorations. Custom mini books were made with preprinted book cover stickers and foam sheets. Teens had the opportunity to request three custom made book cover stickers before the program. Adults also had an interest in the program and were invited to attend after teens had a chance to participate. This program brought in 21 participants.

Events and Collaborations

History in the Hot Seat

History in the Hot Seat was a lively and entertaining intergenerational program that brought six teams together to compete in a *Family Feud*-style history challenge. Co-hosted with the League of Women Voters, the event featured lively competition, with the League even having a team of their own. The top three teams earned prizes, along with a special award for Best Dressed. Adult Services Librarian Jeff Messerman and Jack Henke served as the program's MCs, keeping the audience laughing throughout the evening. A special thank you to the planning committee that included staff from each department.

Collection Management

We continue to use professional publications to help inform book purchases: Kirkus, School Library Journal, etc.

Jaida continues to work on weeding the YA collection.

Reading trends: Wings of Fire series, Dork Diaries series, graphic novels, Warriors series, historical fiction, National Park Mystery series

Goals & Areas of Focus: Heidi

2026 Goals:

- **Expand World Language collection by adding titles in languages to support community ELL's**

- **Continue learning and developing cataloging skills**
- **Schedule time to work one on one with Kim and Jaida to continue training on cataloging and collection management.**

Collection Management: Cataloged new items for Library of Things, Yoto, and all book collections. Ordered and cataloged items from League of Women Voters donation. Cataloged World Language books from Delta Kappa Gamma donation.

Programming: Planned and performed three storytimes, Kindergarten Party, met with DKG group to begin planning for a fall program to showcase new world language books

Department: Fall program planning, training Kim on non-fiction cataloging

Goals & Areas of Focus: Kim

2026 Goals:

-I will learn how to use Polaris for cataloging and collection management.

-I will stay current with juvenile fiction and non-fiction trends.

-I will improve the quality and organization of the Juvenile Fiction collection.

Collection Management: Began relabeling project for the Intermediate collection. This will provide more consistency and smoother book searching. Ordered new books for juvenile fiction, intermediate, and graphic novel collections. An order has been placed, thanks to a generous donation from the Friends of the Cedarburg Library Cribbage Tournament.

Programming: Took the CPL Book Bike to the Cedarburg Pool. Cohosted a successful intergenerational program with Sarah Kelly from Adult Services: Dried Flower Bookmarks, four Youth Fiber Arts Clubs and five Cribbage Clubs. We offered three weeks of Farm-Fresh Featured Recipes from Happy Place Cooking Space with samples of Lemon Blueberry Muffins, Zucchini Chocolate Chip Energy Bites, and Homemade Ranch Dip with pretzel rods.

Department: Continued training with Heidi on cataloging nonfiction material.

Meetings, Connections, Webinars, Professional Development

7/7 - History in the Hot Seat meeting with LOWV – HG, KH, KD

7/8 - YS Fall Planning Meeting- HG, KH, JM, KD

7/8 - Fall/Winter Planning Meeting with Happy Place Cooking Space – KH

7/15 - YS Fall Marketing Meeting – KH, GL

7/17 - Full-Time Staff Meeting – HG, KH

7/21 - Meeting with Delta Kappa Gamma - HG

July

7/2/2026	Lego	13
7/2/2026	Farm-Fresh Featured Recipe	46
7/6/2026	Teen Crafts: Beaded Potted Plants	13
7/7/2026	Book Bike - Cedarburg Pool	20
7/7/2026	Youth Fiber Arts Club	5
7/8/2026	Cribbage Club	17
7/9/2026	History in the Hot Seat: America 250	41
7/9/2026	Creative Writing Workshop	4
7/9/2026	Family Storytime	38
7/13/2026	Dried Flower Bookmarks	29
7/13/2026	Family Bingo - Summer Theme	41
7/14/2026	Youth Fiber Arts Club	9
7/15/2026	Cribbage Club	14
7/16/2026	Family Storytime	45
7/16/2026	Mini Bookshelves	21
7/16/2026	Farm-Fresh Featured Recipe	50
7/17/2026	Make with Me - Sailboats	32
7/20/2026	Mr. Dan	24
7/21/2026	Youth Fiber Arts Club	4
7/22/2026	Cribbage Club	11
7/23/2026	Family Storytime	46
7/27/2026	Mr. Dan	15
7/27/2026	Family Bingo - Summer Theme	40
7/28/2026	Youth Fiber Arts Club	12
7/29/2026	Cribbage Club	12
7/30/2026	Kindergarten Party	8
7/30/2026	Farm-Fresh Featured Recipe	16
All Month	1000 Books Before Kindergarten	22
All Month	Literacy Alcove	166
All Month	Tinker Lab	256
All Month	Kid Librarian	6
All Month	Reading Dragons	30
All Month	Summer Reading Sign-ups Children's	559
All Month	Summer Reading Sign-ups Teen	143
All Month	Summer Reading Check-ins Children's	377
All Month	Summer Reading Check-ins Teen	95

Monthly Activity Report July 2026
Department Circ
Date 8/3/2026

Monthly Stats: July

48 new library cards were issued

Cumulative: 413

Visits in the Library: July (The Counter Malfunctioned in May inaccurate data)
12,828 **Cumulative: 142,983 (minus April)**

Self-Check: July 2026

Items Issued:

Lobby near Makerlab: **2,158**

Lobby near Elevator: **(New Machine installed July 30): 72**

Second Floor: **1,161**

Children's: **(New Machine installed July 30): 76**

Items Renewed:

Lobby near Makerlab: **38**

Lobby near Elevator: **(New Machine installed July 30): 0**

Second Floor: **25**

Children's: **(New Machine installed July 30): 6**

Total:

Lobby near Makerlab: **2,196**

Lobby near Elevator: **(New Machine installed July 30): 72**

Second Floor: **1,186**

Children's: **(New Machine installed July 30): 82**

Automated Outdoor Book Drop: July

4,699 items returned cumulative: **30,496**

1,757 sessions started cumulative: **11,768**

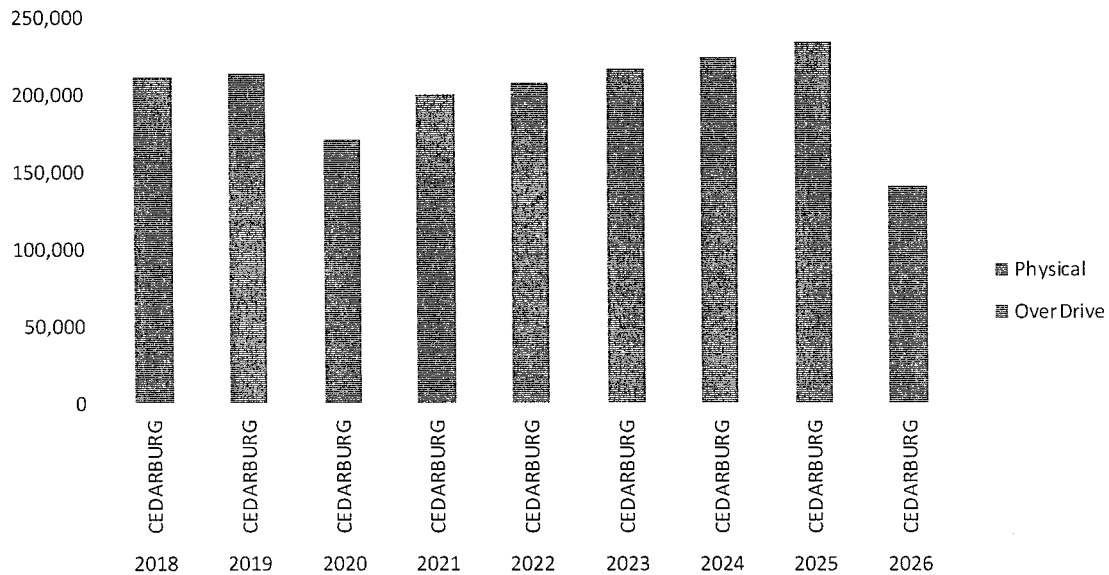
Physical Material circulation by month and year **July (2018-2026)**

Sum of Physical Circulation	Library CEDARBURG								
Month	2018	2019	2020	2021	2022	2023	2024	2025	2026
January	15,056	15,571	14,877	14,067	14,537	14,542	13,876	15,045	15,993
February	13,590	14,025	14,792	14,086	12,903	13,070	13,855	14,042	14,307
March	16,403	15,522	11,688	14,955	14,839	15,722	15,058	16,986	16,962
April	15,557	15,326	860	13,413	15,173	13,891	14,597	14,743	15,314
May	13,470	13,954	3,220	12,251	12,916	13,110	13,264	14,928	14,090
June	17,761	18,482	12,863	16,959	16,481	16,724	17,298	17,097	17,079
July	18,820	20,045	14,674	16,675	16,651	16,441	18,161	18,911	17,972
August	17,100	17,228	13,315	14,929	16,879	16,883	17,059	17,563	
September	14,011	14,872	12,718	13,093	13,720	14,156	14,095	15,240	
October	15,202	15,266	14,130	13,630	13,545	14,224	14,875	16,013	
November	15,393	13,812	13,444	12,460	13,353	13,613	14,297	14,368	
December	13,413	12,572	13,421	11,430	11,871	12,606	12,982	12,826	
Grand Total	185,776	186,675	140,002	167,948	172,868	174,982	179,417	187,762	111,717

Sum of Overdrive & Physical Material circulation by year

Sum of Circulation	Format		
Year	OverDrive	Physical	Grand Total
2017	21,456	197,786	219,242
2018	25,658	185,776	211,434
2019	27,654	186,675	214,329
2020	31,983	140,002	171,985
2021	32,533	167,948	200,481
2022	34,839	172,868	207,707
2023	42,936	174,982	217,918
2024	44,642	179,417	224,059
2025	46,522	187,762	234,284
2026	29,192	111,717	140,909

Physical and OverDrive Circulation by Library



Overdrive circulation Breakdown: July 2026

Ebooks: Monarch Library System - Cedarburg Public Library – **1,504**

E-Audiobooks: Monarch Library System - Cedarburg Public Library – **1,828**

Magazines: Monarch Library System - Cedarburg Public Library – **1,026**

Grand Total: 4,358

Overdrive Advantage Checkouts: July 2026
Month: 226 YTD: 363

Circulation Break Down by location: July

Total circulation	17972
City of Cedarburg circulation	10614
Ozaukee county libraried circ minus local municipality	1828

Circulation to libraried and non-libraried patrons by Monarch county

Dodge county libraried circ	0
Dodge county non-libraried circ	4
Washington county libraried circ	125
Washington county non-libraried circ	734
Ozaukee county libraried circ	12442
Ozaukee county non-libraried circ	4555
Sheboygan county libraried circ	27
Sheboygan county non-libraried circ	8
Total:	17895

**Circulation to patrons by Monarch county
other than home county (includes:
Washington, Dodge, and Sheboygan counties)**

In-System libraried circ	152
In-System non-libraried circ	746
Total:	898

**Adjacent county circulation (includes
Milwaukee and Waukesha counties)**

Adjacent county libraried circ	56
Adjacent county non-libraried circ	7
Total:	63

**Other Wisconsin county circulations (includes
all counties not listed above)**

	14
Non-Wisconsin circulations	0

Non-Libraried cross-county circulations

Sheboygan	8
Washington	734

Waukesha

7

Milwaukee

All Milw is currently libraried, so expect 0
0 count here

Meetings & Events:

July 7, 2026 – America250 full committee meeting with League of Woman Voters -- Lauren

July 9, 2026 – America250 Program! --Lauren

July 17, 2026- Staff Meeting -- Lauren

Lauren's Goals:

Collection Development – Adult DVD Collection --

4 DVDs were weeded this month, based on usage numbers and scratches on the items

Department Goal: Patron Purge document --

Two more pages of patrons were purged.

Personal Goal: Professional Development --

I attended the CVMIC Course: Performance Evaluations: PLM1D3.

This course is a part of the Perfecting Leadership study track and I have now been automatically signed up for that study track as well by participating.

This course was a 3 hour long session on how to get the most out of performance evaluations and how to build them from scratch to be most effective for your organization. We walked through case studies and found the pitfalls and errors of rubrics and notes. Also focusing on how best to take notes and observe all year long for your staff. It is a process best started and implemented in a new year.

Access Librarian Goal: No significant progress was made on this goal as the focus of July as the focus was on Summer Reading program returns and filling the gaps when there were no shelveis.

Sarah F's New Goals:

1. Continue to Develop Professionally

7/16 - Understanding Library Authority under Chapter 43 webinar:

I knew the operation of public libraries in Wisconsin is unique in that the state statutes delegate more authority to library boards than municipalities, but aside from that, Chapter 43

was...nebulous to me. So, when I received an email about this webinar, I was eager to sign up. There is still much to learn, but I now have a better grasp on library boards' and municipalities' respective powers.

2. Review Circulation Policies for Potential Revision

- No significant progress was made towards this goal

3. SFF Collection Maintenance

- I had Anthony generate a spreadsheet of every SFF title we own, including last circulation dates, and Jeff and I discussed modifying the weeding parameters in order to avoid gutting the already small collection; we decided to only weed items that 1) do not belong to a series that still circulates, 2) are not rare, and 3) have not circulated since 2020.
- I plan to begin inventorying and weeding once Summer Reading truly winds down.

***. Continue to Improve the Juvenile Movie Collection**

Sarah Kelly

Adult Services and Community Outreach Librarian

July 2026

Programs, Projects, & Community Connections

Started preparing for this year's Cedarburg Reads and Writes event, which will feature author Michael Perry. Updated the website and social media posts to promote the August 1st launch date for Cedarburg Writes. Ordered 25 copies of *Improbable Mentors* by Michael Perry.

Ordered American History books using the \$1,500 donation from the League of Women Voters.

2026 Goals

1. **Update Nonfiction section** – Update books to new editions in each section. Continue weeding out of date books.
2. **Community Outreach** – Create more partnerships and develop more connections in the community by attending more events and promoting the library offsite.
3. **Continuing education** – Continue attending conferences and library meetups to gain fresh ideas for programs and support ongoing professional development. Additionally, seek out and participate in relevant webinars to further expand knowledge and skills.

July Adult Program Stats:

				Target Audience:	Group Attending:	Primary Format:	Was this program recorded?		Number of views	Number of self-directed	Method of Counting (not	Sh
				Young Child (0-5), Child (6-11), Young Adult (12-18), Adult (19+), General Interest (all ages)	Pre-recorded (no live attendees), or Self-directed Activity	In-person on-site; in-person off-site; Live, virtual (no in-person)	far later	in-person	Number of live, post	within 30 days of	participants	required)
Date	Time	Duration	Local Event Name				viewing	attendees	virtual attendees			
7/17/2026	10:00 AM	120	Cribbage Club	General Interest (all ages)	Group attending	In-person onsite	No	12				
7/17/2026	8:30 PM	90	Author's Circle	Adult (19+)	Group attending	In-person onsite	No	9				
7/17/2026	1:00 PM	120	Needle Arts	Adult (19+)	Group attending	In-person onsite	No	16				
7/17/2026	10:00 AM	120	Cribbage Club	General Interest (all ages)	Group attending	In-person onsite	No	11				
7/17/2026	1:00 PM	120	Afternoon Tea Book Club	Adult (19+)	Group attending	In-person onsite	No	26				
7/17/2026	10:00 AM	120	Cribbage Club	General Interest (all ages)	Group attending	In-person onsite	No	14				
7/17/2026	6:00 PM	60	Body's Hidden Messages	Adult (19+)	Group attending	In-person onsite	No	6				
7/17/2026	6:00 PM	90	Genealogy Club	Adult (19+)	Group attending	In-person onsite	No	11				
7/17/2026	1:00 PM	120	Juggling Club	General Interest (all ages)	Group attending	In-person onsite	No	12				
7/17/2026	1:00 PM	60	Afternoon Tea Book Club	Adult (19+)	Group attending	In-person onsite	No	20				
7/17/2026	10:00 AM	120	Cribbage Club	General Interest (all ages)	Group attending	In-person onsite	No	10				
7/17/2026	1:00 PM	120	Needle Arts Club	Adult (19+)	Group attending	In-person onsite	No	18				
7/17/2026	6:00 PM	60	AI with Ben Merens	Adult (19+)	Group attending	In-person onsite	No	8				
7/17/2026	10:00 AM	60	Yoga	Adult (19+)	Group attending	In-person onsite	No	12				
7/17/2026	10:00 AM	120	Cribbage Club	General Interest (all ages)	Group attending	In-person onsite	No	22				
7/17/2026	1:00 PM	120	Needle Arts Club	Adult (19+)	Group attending	In-person onsite	No	24				
7/17/2026	6:00 PM	60	Fems with Glenn Harrod	Adult (19+)	Group attending	In-person onsite	No	12				
7/17/2026	10:30 AM	30	Laura's Independent Living	Adult (19+)	Group attending	In-person offsite	No	5				
7/17/2026	11:00 AM	30	Assist Care	Adult (19+)	Group attending	In-person offsite	No	4				
7/17/2026	10:00 AM	60	Lakeside Assisted Living	Adult (19+)	Group attending	In-person offsite	No	6				
7/17/2026	11:00 AM	60	Hamilton House	Adult (19+)	Group attending	In-person offsite	No	0				

BUDGET REPORT FOR CITY OF CEDARBURG
Calculations As of 07/31/2026

GL Number	Description	2025 Activity	2026 Council Approved	2026 Activity	2026 Projected	2027 Dept Requested
Fund: 260 LIBRARY FUND						
Account Category: Estimated Revenues						
260-000000-411111	REAL ESTATE TAXES	794,550.00	794,550.00	794,550.00	794,550.00	794,550.00
260-000000-435432	LIBRARY GRANTS	3,388.05	2,000.00	23,000.00	23,000.00	2,000.00
260-000000-467100	LIBRARY FEES AND FINES	11,895.33	12,000.00	7,478.51	12,000.00	12,000.00
260-000000-467110	LIBRARY - COUNTY REIMBURSEMENT	289,539.87	301,247.00	301,270.00	301,270.00	331,864.00
260-000000-467150	LIBRARY - PHOTOCOPIES-TAXABLE	1,790.60	1,500.00	953.86	1,500.00	1,700.00
260-000000-473200	LIBRARY DONATIONS	38,388.84	20,000.00	54,842.07	55,000.00	20,000.00
260-000000-481100	INVESTMENT INCOME	17,156.56	10,000.00	3,261.69	6,000.00	6,000.00
260-000000-482215	RENT - CITY PROPERTY	1,705.00	500.00	465.00	500.00	600.00
	Estimated Revenues	1,158,414.25	1,141,797.00	1,185,821.13	1,193,820.00	1,168,714.00
Account Category: Appropriations						
260-555110-500111	SALARIES	468,536.88	490,997.00	266,571.84	490,997.00	537,403.00
260-555110-500124	BONUSES	169.50	950.00	25.00	950.00	350.00
260-555110-500125	PART TIME SALARIES/SEASONAL	143,393.10	141,000.00	85,282.69	141,000.00	126,539.00
260-555110-500128	MAINT/PW SALARIES	20,449.86	22,313.00	10,135.15	21,500.00	22,977.00
260-555110-500135	SICK PAY OUT	3,056.40	1,785.00	0.00	1,785.00	45,080.00
260-555110-500151	FICA	49,922.78	50,191.00	28,275.11	50,191.00	52,549.00
260-555110-500152	RETIREMENT	34,354.69	37,944.00	20,654.84	37,944.00	38,962.00
260-555110-500154	HEALTH INSURANCE	77,460.88	65,628.00	56,072.88	85,000.00	154,561.00
260-555110-500155	LIFE INSURANCE	142.80	147.00	92.95	147.00	171.00
260-555110-500165	WORKERS COMP INS	1,147.11	1,572.00	622.00	1,694.00	1,171.00
260-555110-500212	ATTORNEY/CONSULTANT	318.50	2,000.00	0.00	0.00	1,000.00
260-555110-500222	ELECTRIC	24,072.73	25,000.00	12,771.34	24,000.00	25,000.00
260-555110-500223	MARKETING	7,437.43	7,500.00	6,423.93	7,500.00	7,500.00
260-555110-500224	NATURAL GAS	2,141.42	8,500.00	6,964.33	8,500.00	8,500.00
260-555110-500225	TELEPHONE/COMMUNICATIONS	12,803.81	10,000.00	7,456.49	13,000.00	13,000.00
260-555110-500226	WATER SERVICE	2,523.38	3,000.00	1,751.52	3,000.00	3,000.00
260-555110-500240	REPAIR AND MAINTENANCE	11,642.35	15,000.00	1,910.96	8,000.00	15,000.00
260-555110-500290	MAINT/CONTRACTED SERVICES	53,276.28	55,000.00	45,901.39	55,000.00	55,000.00
260-555110-500308	PROGRAM SUPPLIES	1,891.66	2,000.00	1,440.39	2,000.00	2,000.00
260-555110-500310	OFFICE SUPPLIES	8,768.88	8,000.00	6,766.35	8,000.00	8,000.00
260-555110-500312	COMPUTER/COPIER SUPPLIES	9,232.05	6,000.00	6,674.93	7,000.00	10,000.00
260-555110-500313	PRINTING-NEWSLETTERS, ETC	0.00	500.00	690.00	690.00	700.00
260-555110-500315	POSTAGE	434.26	450.00	58.58	200.00	200.00
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	95,437.83	125,000.00	46,444.72	125,000.00	125,000.00
260-555110-500320	PROF PUBLICATIONS AND DUES	1,804.11	1,800.00	760.50	1,000.00	1,800.00
260-555110-500322	DONATION EXPENDITURES	23,805.64	20,000.00	18,065.67	50,000.00	20,000.00
260-555110-500330	TRAVEL & TRAINING	4,676.53	6,000.00	3,749.31	5,000.00	5,000.00
260-555110-500331	GRANT EXPENDITURES	3,392.49	2,000.00	22,969.00	22,969.00	2,000.00
260-555110-500350	OPERATING SUPPLIES	7,698.33	6,000.00	3,264.42	6,000.00	7,500.00
260-555110-500380	EQUIPMENT OUTLAY	7,560.82	7,000.00	0.00	7,000.00	7,000.00
260-555110-500381	SHARED SYSTEM SERVICES	24,991.14	28,500.00	2,102.21	28,500.00	28,000.00
260-555110-500382	TECHNOLOGY	6,928.64	7,000.00	2,016.33	6,000.00	7,000.00
260-555110-500395	EMPLOYMENT EXPENSES	289.00	250.00	0.00	50.00	250.00
260-555110-500405	HR TRANSFER	0.00	11,110.00	11,000.00	11,000.00	11,000.00
260-555110-500510	PROPERTY INSURANCE	3,153.29	6,600.00	6,128.67	6,129.00	6,200.00
	Appropriations	1,112,914.57	1,176,737.00	683,043.50	1,236,746.00	1,349,413.00

Fund 260 - LIBRARY FUND:

BUDGET REPORT FOR CITY OF CEDARBURG
Calculations As of 07/31/2026

GL Number	Description	2025 Activity	2026 Council Approved	2026 Activity	2026 Projected	2027 Dept Requested
Fund: 260 LIBRARY FUND						
TOTAL ESTIMATED REVENUES		1,158,414.25	1,141,797.00	1,185,821.13	1,193,820.00	1,168,714.00
TOTAL APPROPRIATIONS		1,112,914.57	1,176,737.00	683,043.50	1,236,746.00	1,349,413.00
NET OF REVENUES & APPROPRIATIONS:		<u>45,499.68</u>	<u>(34,940.00)</u>	<u>502,777.63</u>	<u>(42,926.00)</u>	<u>(180,699.00)</u>
BEG. FUND BALANCE - ALL FUNDS		161,446.17	206,945.85	206,945.85	206,945.85	164,019.85
END FUND BALANCE - ALL FUNDS		206,945.85	172,005.85	709,723.48	164,019.85	(16,679.15)

08/05/2026

BUDGET REPORT FOR CITY OF CEDARBURG
Calculations As Of 07/31/2026

GL Number	Description	2025 Activity	2026 Council Approved	2026 Activity	2026 Projected	2027 Dept Requested
Fund: 260 LIBRARY FUND						
Account Category: Estimated Revenues						
260-000000-411111	REAL ESTATE TAXES	794,550.00	794,550.00	794,550.00	794,550.00	794,550.00
260-000000-435432	LIBRARY GRANTS	3,388.05	2,000.00	23,000.00	23,000.00	2,000.00
260-000000-467100	LIBRARY FEES AND FINES	11,895.33	12,000.00	7,478.51	12,000.00	12,000.00
260-000000-467110	LIBRARY - COUNTY REIMBURSEMENT	289,539.87	301,247.00	301,270.00	301,270.00	331,864.00
260-000000-467150	LIBRARY - PHOTOCOPIES-TAXABLE	1,790.60	1,500.00	953.86	1,500.00	1,700.00
260-000000-473200	LIBRARY DONATIONS	38,388.84	20,000.00	54,842.07	55,000.00	20,000.00
260-000000-481100	INVESTMENT INCOME	17,156.56	10,000.00	3,261.69	6,000.00	6,000.00
260-000000-482215	RENT - CITY PROPERTY	1,705.00	500.00	465.00	500.00	600.00
Estimated Revenues		1,158,414.25	1,141,797.00	1,185,821.13	1,193,820.00	1,168,714.00
Account Category: Appropriations						
260-555110-500111	SALARIES	468,536.88	490,997.00	266,571.84	490,997.00	537,403.00
260-555110-500124	BONUSES	169.50	950.00	25.00	950.00	350.00
260-555110-500125	PART TIME SALARIES/SEASONAL	143,393.10	141,000.00	85,282.69	141,000.00	126,539.00
260-555110-500128	MAINT/PW SALARIES	20,449.86	22,313.00	10,135.15	21,500.00	22,977.00
260-555110-500135	SICK PAY OUT	3,056.40	1,785.00	0.00	1,785.00	45,080.00
260-555110-500151	FICA	49,922.78	50,191.00	28,275.11	50,191.00	52,549.00
260-555110-500152	RETIREMENT	34,354.69	37,944.00	20,654.84	37,944.00	38,962.00
260-555110-500154	HEALTH INSURANCE	77,460.88	65,628.00	56,072.88	85,000.00	154,561.00
260-555110-500155	LIFE INSURANCE	142.80	147.00	92.95	147.00	171.00
260-555110-500165	WORKERS COMP INS	1,147.11	1,572.00	622.00	1,694.00	1,171.00
260-555110-500212	ATTORNEY/CONSULTANT	318.50	2,000.00	0.00	0.00	1,000.00
260-555110-500222	ELECTRIC	24,072.73	25,000.00	12,771.34	24,000.00	25,000.00
260-555110-500223	MARKETING	7,437.43	7,500.00	6,423.93	7,500.00	7,500.00
260-555110-500224	NATURAL GAS	2,141.42	8,500.00	6,964.33	8,500.00	8,500.00
260-555110-500225	TELEPHONE/COMMUNICATIONS	12,803.81	10,000.00	7,456.49	13,000.00	13,000.00
260-555110-500226	WATER SERVICE	2,523.38	3,000.00	1,751.52	3,000.00	3,000.00
260-555110-500240	REPAIR AND MAINTENANCE	11,642.35	15,000.00	1,910.96	8,000.00	15,000.00
260-555110-500290	MAINT/CONTRACTED SERVICES	53,276.28	55,000.00	45,901.39	55,000.00	55,000.00
260-555110-500308	PROGRAM SUPPLIES	1,891.66	2,000.00	1,440.39	2,000.00	2,000.00
260-555110-500310	OFFICE SUPPLIES	8,768.88	8,000.00	6,766.35	8,000.00	8,000.00
260-555110-500312	COMPUTER/COPIER SUPPLIES	9,232.05	6,000.00	6,674.93	7,000.00	10,000.00
260-555110-500313	PRINTING-NEWSLETTERS, ETC	0.00	500.00	690.00	690.00	700.00
260-555110-500315	POSTAGE	434.26	450.00	58.58	200.00	200.00
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	95,437.83	125,000.00	46,444.72	125,000.00	125,000.00
260-555110-500320	PROF PUBLICATIONS AND DUES	1,804.11	1,800.00	760.50	1,000.00	1,800.00
260-555110-500322	DONATION EXPENDITURES	23,805.64	20,000.00	18,065.67	50,000.00	20,000.00
260-555110-500330	TRAVEL & TRAINING	4,676.53	6,000.00	3,749.31	5,000.00	5,000.00
260-555110-500331	GRANT EXPENDITURES	3,392.49	2,000.00	22,969.00	22,969.00	2,000.00
260-555110-500350	OPERATING SUPPLIES	7,698.33	6,000.00	3,264.42	6,000.00	7,500.00
260-555110-500380	EQUIPMENT OUTLAY	7,560.82	7,000.00	0.00	7,000.00	7,000.00
260-555110-500381	SHARED SYSTEM SERVICES	24,991.14	28,500.00	2,102.21	28,500.00	28,000.00
260-555110-500382	TECHNOLOGY	6,928.64	7,000.00	2,016.33	6,000.00	7,000.00
260-555110-500395	EMPLOYMENT EXPENSES	289.00	250.00	0.00	50.00	250.00
260-555110-500405	HR TRANSFER	0.00	11,110.00	11,000.00	11,000.00	11,000.00
260-555110-500510	PROPERTY INSURANCE	3,153.29	6,600.00	6,128.67	6,129.00	6,200.00
Appropriations		1,112,914.57	1,176,737.00	683,043.50	1,236,746.00	1,349,413.00
Fund 260 - LIBRARY FUND:						
TOTAL ESTIMATED REVENUES		1,158,414.25	1,141,797.00	1,185,821.13	1,193,820.00	1,168,714.00
TOTAL APPROPRIATIONS		1,112,914.57	1,176,737.00	683,043.50	1,236,746.00	1,349,413.00
NET OF REVENUES & APPROPRIATIONS:		45,499.68	(34,940.00)	502,777.63	(42,926.00)	(180,699.00)
BEG. FUND BALANCE - ALL FUNDS		161,446.17	206,945.85	206,945.85	206,945.85	164,019.85
END FUND BALANCE - ALL FUNDS		206,945.85	172,005.85	709,723.48	164,019.85	(16,679.15)