



**CITY OF CEDARBURG
A MEETING OF THE PERSONNEL COMMITTEE
MONDAY, AUGUST 10, 2026 – 6:00 PM**

A meeting of the Personnel Committee, City of Cedarburg, Wisconsin, will be held on Monday, August 10, 2026 at 6:00 PM. This meeting will be held in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., on the second floor, Council Chambers.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
 - A. Council Members Amanda Didier, Kristian Lindo, and Robert Simpson
3. STATEMENT OF PUBLIC NOTICE
4. COMMENTS AND SUGGESTIONS FROM CITIZENS
5. APPROVAL OF MINUTES
 - A. Approval of June 18, 2026 Personnel Committee minutes.
6. ADJOURN TO CLOSED SESSION
 - A. It is anticipated the Personnel Committee will adjourn to Closed Session pursuant to State Statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. More specifically, to discuss items 1 - 3:
 1. Discussion on 2026 Employee evaluations.
 2. Discussion on 2027 merit and market adjustments based on revised salary policy.
 3. Approval of December 2, 2025 closed session minutes.
7. RECONVENE TO OPEN SESSION
 - A. Discussion and possible action on 2027 merit and market adjustments.
8. ADJOURNMENT

City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information.

City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request reasonable accommodation, contact the Clerk's Office, (262) 375-7606, email: cityhall@cityofcedarburg.wi.gov.

MEMBERS – PLEASE NOTIFY CITY CLERK'S OFFICE IF UNABLE TO ATTEND THIS MEETING.



**CITY OF CEDARBURG
Personnel Committee
June 18, 2026
Minutes**

1. CALL TO ORDER

The meeting was called to order at 2:06 p.m.

2. ROLL CALL

Members present: Council Member Didier and Council Member Simpson.

Member absent: Council Member Lindo

Also present was Administrator Hilvo and Human Resources Manager Sette.

3. STATEMENT OF PUBLIC NOTICE

Administrator Hilvo confirmed the meeting was publicly noticed.

4. COMMENTS AND SUGGESTIONS FROM CITIZENS

None

5. APPROVAL OF MINUTES

A. December 2, 2025 Personnel Committee minutes.

A motion was made by Council Member Simpson, seconded by Council Member Didier to approve the December 2, 2025 meeting minutes.

6. NEW BUSINESS

A. Discussion and possible action on updating the City's Salary Range Policy.

Administrator Hilvo explained the salary range schedule should be reviewed every five (5) years to ensure the City salary ranges remain competitive. The City's salary structure was last reviewed in 2019. Research was conducted to gain salary range information from many surrounding communities as well as communities with similar populations. The new schedule presented by Administrator Hilvo included overall increases in salary ranges to help strengthen employee retention. A discussion ensued about the salary range with the Personnel Committee deciding not to include the Library ranges since they are controlled by the Library Board.

A motion was made by Council Member Didier, seconded by Council Member Simpson, to approve the 2027 draft salary range with removal of the Library staff ranges. Motion carried without a negative vote with Council Lindo absent.

7. ADJOURNMENT

A motion was made by Council Member Didier, seconded by Council Member Simpson, to adjourn the meeting at 2:18 p.m.

DRAFT