



**CITY OF CEDARBURG
Landmarks Commission
June 25, 2026
Minutes**

1. CALL TO ORDER

The meeting was called to order by Chairperson Tom Kubala at 8:30 a.m.

2. ROLL CALL

Roll Call: Present – Chairperson Tom Kubala, Vice Chairperson James Pape, Council Member Amanda Didier, Tomi Fay Forbes, Erin Puro

Excused – Elizabeth Krimmel, Doug Yip

Also Present – City Planner Mary Censky, applicants John Bauer, Elliot Scott, Cole Felmer

3. STATEMENT OF PUBLIC NOTICE

Chairperson Kubala acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

4. APPROVAL OF MINUTES

A. *May 14, 2026*

Motion made by Commissioner Pape and seconded by Commissioner Forbes to approve the minutes of the May 14, 2026 meeting. Motion carried without a negative vote. Commissioners Krimmel and Yip excused.

5. COMMENTS AND SUGGESTIONS FROM CITIZENS

None

6. REGULAR BUSINESS; AND ACTION THEREON

- A. *Applicant Paul Hackbarth, d/b/a Camp Bar, requests approval of a decal window sign located in the window of the front door of his business located at W63 N664 Washington Avenue. This .24-acre site, owned by John Roth Building LLC, is zoned B-3 Central Business District w/ HPD Historic Preservation Overlay District.*

The applicant is requesting permission to affix a decal to the front door glass representing the business. The proposed decal complies with sign code.

Council Member Didier made a motion to approve the decal with the condition that no other signs may be displayed in this window except by issuance of a Temporary Sign Permit from the Building Inspector for limited occurrences and periods of time, and that the applicant apply for and receive an after-the-fact Sign Permit. Commissioner Pape seconded the motion. Motion carried without a negative vote. Commissioners Krimmel and Yip excused.

- B. *Applicant/property owner Cedarburg Art Museum and Society, Inc., in c/o Cole Felmer as the contractor, requests approval of their plans for front porch post and framing repairs along with deck replacement. This .42-acre property, located at W63 N675 Washington Avenue, is zoned B-3 Central Business District w/ HPD Historic Preservation Overlay District.*

John Bauer, the Executive Director of the Art Museum, stated that the porch needs repair due to rot from water damage. A grant from the Greater Cedarburg Foundation is supporting the project. Contractors Cole Felmer and Elliot Scott described the damage to not only the decking, but under the decking wood rot is compromising the integrity of the columns and support for the porch. The decking will be removed and the under decking and supports replaced. When the project is completed, the porch will look the same as it does now. Chairperson Kubala complimented the contractors on a thorough job with submission of their plans. Mr. Bauer also stated they are considering some kind of a textured topcoat to be added to the surface of the porch, so it is not as slippery when it is wet.

Commissioner Puro made a motion that the project proceed as proposed upon the receipt of the Building Permit. Council Member Didier seconded the motion. Motion carried without a negative vote. Commissioners Krimmel and Yip excused.

- C. *Discussion and possible action on annual certification of the Ethics Code.*

Commission members acknowledged receipt of and intention to comply with the Ethics Code.

7. COMMENTS AND ANNOUNCEMENTS BY LANDMARKS COMMISSIONERS

None

8. ADJOURNMENT

A motion was made by Commissioner Puro, seconded by Council Member Didier, to adjourn the meeting at 8:43 a.m. Motion carried without a negative vote. Commissioners Krimmel and Yip excused.

Tomi Fay Forbes
Secretary