

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
October 26, 2020 – 7:00 P.M.**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, October 26, 2020 at 7:00 p.m.** The meeting will be held online utilizing the zoom app. Information on how to access the meeting is attached to the meeting packet or can be requested by emailing: mhilvo@ci.cedarburg.wi.us.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Sherry Bublit, Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson, Patricia Thome, Barbara Lythjohan
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. APPROVAL OF MINUTES – October 12, 2020 Common Council minutes*
8. PUBLIC HEARING
 - A. Open Public Hearing regarding Resolution 2020-22 amending the Comprehensive Land Use Plan – 2025; close public hearing
 - B. Open Public Hearing regarding Ordinance No. 2020-12 to rezone the 55.287 Acre Parcel Located at W73 N1122 Washington Ave; close public hearing
9. NEW BUSINESS
 - A. Consider Resolution 2020-22 Amending the Comprehensive Land Use Plan – 2025; and action thereon

- B. Consider Ordinance 2020-12 to Rezone the 55.287 Acre Parcel Located at W73 N1122 Washington Avenue; and action thereon
- C. Consider granting a time extension to Super-Western for completion of the HWY 60 Business Park Grading; and action thereon.
- D. Consider Ordinance 2020-12 annexing the 3.768 acres at 6620 Susan Lane in the Town of Cedarburg to the City of Cedarburg; and action thereon (Plan Commission 9/3/2020)
- E. Discuss the proposed completion of Susan lane and opening the road to through traffic in 2021; and action thereon.
- F. Consider Mayoral appointments for Public Arts Commission; and action thereon*
- G. Consider engineering proposals received for the 2021 street, utility, and asphalt repair projects; and action thereon
- H. Consider overview of 2021 Budget*
- I. Consider Class “B” Fermented Malt Beverage License application of DK Enterprises Inc., W62 N601 Washington Avenue, for Daryl Kranich, Agent, premises to be licensed: W62 N601 Washington Avenue, known as Creamy Pig; and action thereon
- J. Consider License/Permit Applications; and action thereon
 - 1. Consider approval of new Operator License applications for the period ending June 30, 2021 for Tyler J. Bell and renewal Operator License applications for the period ending June 30, 2021 for Anne E. Johnson and Benjamin Voith; and action thereon***
 - 2. Consider request from Wollersheim Winery Inc (Cedar Creek Winery) to add a contiguous portion of the Cedar Creek Settlement to their premise description; in which a portion is being relinquished by Donna Taylor (Cream & Crepe Café); and action thereon
- K. Consider payment of bills dated 10/09/2020 through 10/16/2020, transfers for the period 10/10/2020 through 10/23/2020 and payroll period 10/04/2020 through 10/17/2020; and action thereon*

10. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. Administrator’s Report*

11. COMMUNICATIONS

- A. Comments and suggestions from citizens
- B. Comments and announcements by Council Members

B. Mayor Report

12. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

- * *Information attached for Council; available through City Clerk's Office.*
- ** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*
- *** *Information available through the Clerk's Office.*

City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

10/21/20 tas To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@ci.cedarburg.wi.us.



CITY OF CEDARBURG PUBLIC MEETING POLICY DURING COVID-19

The City of Cedarburg will begin utilizing [zoom](#), an online meeting tool, to conduct City meetings. This includes all public meetings. We are cancelling all non-essential meetings and limiting agenda items but there are items that do require decisions to be made so that projects throughout the City can continue or get completed in a timely manner. We will continue to adhere to open meeting laws as set forth by the State of Wisconsin.



Most recently the Wisconsin Department of Justice issued an advisory on March 16, 2020, addressing this issue and stating that: "Governmental bodies typically can meet their open meetings obligations, while practicing social distancing to help protect public health, by conducting meetings via telephone conference calls if the public is provided with an effective way to monitor such calls (such as public distribution, at least 24 hours in advance, of dial-in information for a conference call)." The advisory emphasizes that "When an open meeting is held by teleconference or video conference, the public must have a means of monitoring the meeting. DOJ concludes that, under the present circumstances, a governmental body will typically be able to meet this obligation by providing the public with information (in accordance with notice requirements) for joining the meeting remotely, even if there is no central location at which the public can convene for the meeting.

CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 FOR PUBLIC

To download [zoom](#) on your mobile device, click on one of the following:



Here are the procedures for public to be able to view a meeting live through [zoom](#).

1. Contact the City Administrator, Mikko Hilvo, 2 hours in advance of the meeting you wish to attend via [zoom](#) by emailing him at mhilvo@ci.cedarburg.wi.us.
2. In your email Subject line please put down the meeting that you wish to attend (example: Common Council Meeting on 3-30-20 at 7:00pm).
3. Provide your Name, Address, Email, Phone Number to him via email with a request to join the meeting.
4. You will receive an invite to the meeting via email. Click on the invite prior to the meeting being held. The meeting will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
5. All public participants will have their microphone muted.
6. If, during public comment, anyone wishes to talk they should request to do so through the chat feature or by using the "hand" to wave at the meeting organizer. The administrator of the meeting will unmute you at the appropriate time and ask you to make your comments.

If you are unable to utilize a computer, iPad, or tablet to view the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, we can email one to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.



CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 – FOR STAFF & BOARD MEMBERS

The City of Cedarburg will be utilizing the [zoom](#) app to hold public meetings starting March 23, 2020 until April 30, 2020. All meetings will adhere to Wisconsin Open Meetings Law. The [zoom](#) app provides an option for the public to join the meeting via computer, iPad, tablet, or phone. Meetings will also be recorded and made available through our Clerks office for viewing at a later time.

Here are the procedures for staff and board members to utilize [zoom](#).

1. The City Administrator, Mikko Hilvo, will email a meeting invite to each staff and board member 24 hours prior to the meeting.
2. If another staff member, council member, or presenter needs access to the meeting and the ability to discuss an item they should request to get a meeting invite by emailing mhilvo@ci.cedarburg.wi.us at minimum 6 hours prior to the meeting.
3. In your email Subject line please put down the meeting that you wish to attend. (Example: Common Council Meeting on 3-30-20 at 7:00pm)
4. Provide your Name, Address, Email, Phone Number and reason for attending the meeting to the administrator.
5. All agendas and documents that need to be shared during the meeting will be sent to members ahead of time and also provided electronically to the meeting organizer (City Administrator).
6. All meetings will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
7. All staff and/or board members will have their microphones on unless they mute it themselves. All public participants will have their microphone muted except during public comments or if they use the chat feature asking the administrator for permission to speak.
8. All Votes will be done through roll call.

If you are unable to utilize a computer, iPad, or tablet to participate in the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, it can be emailed to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.

**CITY OF CEDARBURG
COMMON COUNCIL
October 12, 2020**

**CC20201012-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held online on Monday, October 12, 2020, utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 7:00 p.m.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Sherry Bublitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson, Patricia Thome, Barbara Lythjohan

Also Present - City Administrator Mikko Hilvo, City Attorney Michael Herbrand, Deputy City Clerk Amy Kletzien, City Clerk Tracie Sette, Finance Director/Treasurer Christy Mertes Parks, Recreation, and Forestry Director Danny Friess, Director of Engineering and Public Works Tom Wiza, Assistant Engineer Mike Wieser, Police Chief Thomas Frank, Fire Chief Jeff Vahsholtz, Public Works Superintendent Joel Bublitz, Water Recycling Center Superintendent Eric Hackert, Forrester Kevin Westphal, Senior Center Director Aubrey Suppinger interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS- None

APPROVAL OF MINUTES

Motion made by Council Member Thome, seconded by Council Member Bublitz, to approve the September 28, 2020 Common Council minutes. Motion carried without a negative vote.

NEW BUSINESS

CONSIDER MAYORAL APPOINTMENTS FOR LANDMARK COMMISSION; AND ACTION THEREON

Mayor O’Keefe did not have an appointment for the Landmarks Commission at this meeting. He encouraged community members to apply.

CONSIDER OVERVIEW OF 2021 BUDGET

City Administrator Hilvo presented the second draft of the proposed 2021 budget. The revised tax rate is \$7.87 which is a \$0.01 increase from 2020. Streets, Forestry Operations, and Public Safety remain as priorities for 2021.

City Administrator Hilvo asked the Council Members for questions and feedback on the proposed 2021 Budget.

Council Member Bublitz was impressed with only a \$0.01 increase in the tax rate. Council Member Bublitz asked about the extension of Susan Lane and whether the Council would be voting on this in the future. City Administrator Hilvo said that this item is in this budget and will not be presented again. Director Wiza explained that this is an unusual line in the Capital budget, due to an annexation, the developer will require access to the land where there is none. The City's Official Map includes the 60-foot right-of-way dedication to extend Susan Lane from Washington Avenue to Sheboygan Road. The Developer is required to pay for all utilities and improvements. The City has budgeted \$130,000 to complete this project. The Developer Agreement will be presented to the Council at a later date. If the street is extended it will taper back to 32 feet rather than the current 40-foot width. The addition of stop signs was discussed for safety concerns. Further discussion will take place at the next Common Council meeting.

Council Member Arnett thanked everyone involved on a great budget. He appreciates that trees are a priority and asked to see a detailed plan on contracted services and City personnel services to replace trees and remove stumps.

In answer to Council Member Arnett's question, City Administrator Hilvo stated that only one part-time employee at the Library is receiving additional benefits.

Council Member Arnett asked that any leftover money at the end of the year be applied to replacing the City signs with the new logo.

In answer to Council Member Arnett's question, Finance Director/Treasurer Mertes explained that the \$1 million addition to the Fund Balance between 2018-2020 is partly due to spending that did not occur, COVID expenses that will be reimbursed, and the Police Department not being fully staffed. She will take a closer look and report to Council Member Arnett on the differences.

Council Member Burkart agreed that the money spent on signs is a small price to pay for uniformity, which was part of the branding effort to present a new face.

In answer to Council Member Burkart's question regarding the cost for leaf pick up each year that could possibly be used for Forestry efforts, Superintendent Bublitz stated that leaf pick up is part of the Recycling Grant that the City receives each year to help reimburse equipment and man hours for this service to the residents.

Council Member Burkart expressed appreciation to the staff for a good budget. She would like to explore additional help for the Public Works Department in the future. Trees are the City's biggest complaints.

Council Member Verhaalen stated that a 12% increase for health insurance was concerning and he asked if it may be lower. City Administrator Hilvo said the City is hoping for only an 8% increase but that is unknown at this time.

Council Member Verhaalen did not agree with replacing the City signs until they were worn. He understood that there was no obligation to replace signs right away and the branding efforts would not add any additional costs for the City.

Council Member Simpson was in favor of replacing City signs when needed. He also asked if the yard waste fee could be increased every five years or so, to offset costs rather than the one-time \$30 fee.

Superintendent Publitz stated that a recurring fee for the yard waste site was frowned upon in the beginning because of the cost of the new building. The charge to residents is only for the cost of the card.

Council Member Verhaalen was not in favor of a recurring fee to use the yard waste facility because it was understood at the time the new building was finished that the taxpayers paid enough for the facility.

Council Member Thome expressed appreciation to the City Departments for a tremendous effort on the budget. She was encouraged that the health insurance rates may be lower than what is budgeted. Council Member Thome also confirmed with Finance Director/Treasurer Mertes that she was comfortable with the fund balance. Regarding street signs, Council Member Thome said that it was a minimal investment for a visible difference, and she would like to see them replaced. Council Member Thome stated that Council Member Arnett and Council Member Verhaalen represented the yard waste card correctly.

Council Member Lythjohan said the budget was well done and she appreciated the questions and answers. She asked if the health insurance rates come in lower, is it possible that the tax rate increase would be below \$0.01. City Administrator Hilvo said that a \$0.01 increase is equal to \$13,000. In answer to Council Member Lythjohan and Mayor O'Keefe's question, Finance Director/Treasurer Mertes said that a 2% savings in the health insurance premium would be \$20,000 and the City could have a zero increase when the budget is finalized.

Mayor O'Keefe expressed appreciation to Finance Director/Treasurer Mertes for doing a great job on the budget. He stated that he advocates for Department Heads to be creative with their budgets and should not be penalized if money is available for additional signage. Mayor O'Keefe explained that Susan Lane is an obvious ancillary route and with a through street it would reduce traffic on surrounding streets.

City Administrator Hilvo stated that the Susan Lane can be discussed at the next Common Council meeting.

CONSIDER APPROVAL OF RESOLUTION NO. 2020-20 TO ADOPT THE OZAUKEE COUNTY HAZARD MITIGATION PLAN; AND ACTION THEREON

City Administrator Hilvo explained that the Disaster Mitigation Act of 2000 requirements call for local hazard mitigation plans to be reviewed; updated to reflect changes in development, progress in local mitigation efforts, and changes in priorities; and reapproved every five years for local jurisdictions to be able to receive hazard mitigation funding. Without a FEMA approved hazard mitigation plan hazard mitigation-based grants may be denied, and FEMA disaster reimbursement can be more difficult to justify and delayed in processing. This is the fourth update, and it does not require expenditure of any funds for any projects or work. Each project or strategy listed in the plan would be addressed and funded on its own merits whether that is tax levy or grant funded.

Motion made by Council Member Bublit, seconded by Council Member Simpson, to approve Resolution No. 2020-20 adopting the Ozaukee County Hazard Mitigation Plan. Motion carried without a negative vote.

CONSIDER APPROVAL OF RESOLUTION NO. 2020-21 AUTHORIZING THE SALE OF A TWENTY-ACRE VACANT PARCEL OF REAL PROPERTY, IN THE CITY OF CEDARBURG HIGHWAY 60 INDUSTRIAL PARK, TO WILO USA, LLC (“WILO”); AND ACTION THEREON

City Administrator Hilvo explained that adoption of Resolution No. 2020-21 allows the City of Cedarburg to sell the proposed 20-acre parcel to WILO USA, LLC. The resolution also assigns City Administrator Hilvo as the designator and allows him to attend the closing on October 23, 2020 and sign on the City’s behalf.

Motion made by Council Member Thome, seconded by Council Member Arnett, to adopt Resolution No. 2020-21 authorizing the sale of a twenty-acre vacant parcel of real property, in the City of Cedarburg Highway 60 Industrial Park, to WILO USA, LLC (“WILO”). Motion carried without a negative vote.

CONSIDER APPROVAL OF PROPOSED COVENANTS FOR HIGHWAY 60 BUSINESS PARK LOCATED AT N130 W6603 STATE HWY 60; AND ACTION THEREON

City Attorney Herbrand explained that these covenants will serve to update the covenants from the City’s first Business Park located along south Evergreen Boulevard to contain language and restrictions that are more relevant to the Highway 60 Business Park. The updated covenants address, among others, such things as the parking setback being reduced from 40’ to 25’ which better reflects typical planning standards, it includes aesthetic and architectural controls where the Plan Commission will have direct oversight into design, and establishes a term limit where these covenants are binding for 25 years with an automatic 5 year extension unless an instrument is signed by a majority of the lot owners, based on acreage owned, is signed and recorded changing or terminating the covenants. The Plan Commission reviewed and recommended approval of the covenants at their October 5 meeting by unanimous vote.

Mayor O’Keefe commended and thanked Attorney Herbrand for playing an important role in this venture with WILO.

Motion made by Council Member Arnett, seconded by Council Member Thome, to approve the proposed covenants for the Highway 60 Business Park located at N130 W6603 State Hwy. 60. Motion carried without a negative vote.

DISCUSS 2020 TRICK OR TREAT; AND ACTION THEREON

City Administrator Hilvo explained that Trick or Treat is currently scheduled for October 31, 2020 from 5 p.m. – 8 p.m. with the proposed recommendations:

- If you do not wish to participate leave your porch light off.
- Leaving a candy dish out instead of handing out the candy or wrapping small bags with candy to prevent reaching into a bowl.
- Wash hands or use hand sanitizer prior to eating candy.

- Trick or Treat with siblings or a couple close friends instead of large groups.
- All participants should wear masks.
- Anyone with COVID or COVID symptoms should NOT participate.
- The City strongly encourages all residents to follow the Washington Ozaukee Public Health Department guidelines. The Washington Ozaukee Public Health Department is following guidance from the CDC regarding Halloween and other holiday celebrations.

City Administrator Hilvo asked the Common Council for their recommendation.

Council Member Arnett opined that Halloween would happen regardless of the current circumstances and participants should be informed and proceed safely by following the CDC guidelines.

Council Member Verhaalen explained that the Annual Pumpkin Walk will be taking place downtown. It will be a personal choice to participate in Halloween activities. People not wanting to participate should leave their outside lights off. Most activities will take place outside and may provide a brief return to normalcy.

Council Member Burkart agreed with the scientist and was hesitant to promote Trick or Treating.

Council Member Bublitz stated that she would think differently if school was virtual; however, friends are seeing each other at school, and she cautioned participants to follow CDC guidelines. This is a difficult decision, but it is important to balance the physical and mental health of the children.

Council Member Simpson agreed to allow Trick or Treating with safety guidelines.

Council Member Thome said that the School District has done a great job of protecting the students and was concerned about the City becoming a destination. However, she agreed with following the CDC guidelines by limiting groups to five friends, staying within their neighborhoods, and having fun creatively.

Council Member Lythjohan agreed to allowing Trick or Treating with guidelines.

Council Member Burkart said that some communities outside Ozaukee County have canceled Trick or Treating; however, no communities within Ozaukee County have canceled to-date.

Melissa Bitter, N92 W6217 Arbor Drive, appreciated the Common Council's discussion and encouraged the City to promote Trick or Treating with guidelines.

Mayor O'Keefe was in favor of the community safely proceeding with Trick or Treating and following the CDC guidelines. He stressed that people respect those individuals who choose not to participate under the current conditions. He has had conversations with people who want to participate and has received emails from people who caution against the activity. He urged the schools and newspaper to stress that individuals show respect and honor the privacy and concerns of all those in the community, regardless of their choice to participate or not.

Council Member Thome agreed that guidelines and recommendations should be published to enforce the City's intent in allowing Trick or Treating.

Motion made by Council Member Arnett, seconded by Council Member Simpson, to allow Trick-or-Treating in the City subject to publicizing and encouraging citizens to follow the CDC guidelines for a safe Halloween. Motion carried without a negative vote.

CONSIDER REQUEST FROM UNION HOUSE CEDARBURG, LLC TO AMEND THE PREMISE DESCRIPTION OF THE CLASS “B” BEER AND “CLASS B” LIQUOR LICENSE AT W62 N559 WASHINGTON AVENUE TO SELL AND SERVE ALCOHOL OUTSIDE ON THE STREET IN FRONT OF THEIR BUSINESS DURING STRAWBERRY FESTIVAL AND WINE & HARVEST FESTIVAL; AND ACTION THEREON

Motion made by Council Member Burkart, seconded by Council Member Lythjohan, to approve the request from Union House Cedarburg, LLC to amend the premise description of the Class “B” Beer and “Class B” Liquor license at W62 N559 Washington Avenue to sell and serve alcohol outside on the street in front of their business during Strawberry Festival and Wine & Harvest Festival.

BJ Homayouni stated that only beer and wine are allowed during the festivals and the motion should reflect that.

The motion was amended to change the word alcohol to beer and wine in the motion. Council Member Lythjohan agreed. Motion carried without a negative vote.

CONSIDER LICENSE/PERMIT APPLICATIONS; AND ACTION THEREON

Motion made by Council Member Bublitz, seconded by Council Member Burkart, to approve new Operator License applications for the period ending June 30, 2021 for B.J. Homayouni, Madissen Homayouni, Payman Homayouni, Joshua Thompson and Joni Yench. Motion carried without a negative vote.

CONSIDER PAYMENT OF BILLS DATED 09/25/2020 THROUGH 10/02/2020, TRANSFERS FOR THE PERIOD 09/26/2020 THROUGH 10/09/2020 AND PAYROLL FOR THIRD QUARTER EMS AND PAYROLL PERIOD 09/20/2020 THROUGH 10/03/2020; AND ACTION THEREON

Motion made by Council Member Burkart, seconded by Council Member Bublitz, to approve payment of bills dated 09/25/2020 through 10/02/2020, transfers for the period 09/26/2020 through 10/09/2020 and third quarter EMS and payroll for the period 09/20/2020 through 10/03/2020. Motion carried without a negative vote.

ADMINISTRATOR’S REPORT

City Administrator Hilvo said the City lost a great artist, Paul Yank and he was honored to know him.

Council Member Bublitz thanked City Administrator Hilvo for the camera installation at Cedar Creek Park.

COMMENTS AND SUGGESTIONS FROM CITIZENS- None

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Burkart encouraged citizens to absentee vote by mail by the deadline or in-person between October 20 – 30, 2020.

Council Member Bublitz commended the absentee ballot process and said that receipt of the ballot can be tracked. She also stated that the first Diversity Committee meeting was held, and it is a great group of individuals. She encouraged citizens to follow the grass roots organization.

Council Member Arnett suggested recording the Diversity Committee meetings and posting them to the City's website or to make the meetings available to view live, much like the school district meetings. The Finance Committee will hold their first meeting on October 20 at 1:00 p.m. Council Member Arnett was in favor of the City looking at the staffing level for Public Works to help with trees, as suggested by Council Member Burkart.

MAYOR REPORT

Mayor O'Keefe also acknowledged the passing of an incredible artist, Paul Yank.

ADJOURNMENT

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to adjourn the meeting at 8:46 p.m. Motion carried without a negative vote.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk

CITY OF CEDARBURG

MEETING DATE: 10/26/2020

ITEM NO: 8A & 8B

TITLE:

- A. Open Public Hearing regarding Resolution 2020-22 amending Comprehensive Land Use Plan – 2025 (close public hearing)
- B. Open Public Hearing regarding Ordinance No. 2020-12 to rezone the 55.287 Acre Parcel Located at W73 N1122 Washington Avenue; and action thereon (close public hearing)

ISSUE SUMMARY:

The applicant was before the Plan Commissioner on June 1, 2020 to present several options for the development of the former Baehmann Driving Range property located at W73 N1122 Washington Avenue and asked for feedback to help guide their final design. At the September 3, 2020 meeting, the Plan Commission reviewed the applicant's final proposal and since it reflected the discussion and feedback they offered at the June 1st meeting, the Commission recommended amending the Land Use Plan and rezoning the property in accordance with the attached Resolution No. 2020-22 and Ordinance No. 2020-12

More specifically, the request is to amend the use classification for this site, as shown on the City of Cedarburg 2025 Comprehensive Land Use Plan, from the Commercial, Industrial/Manufacturing, Medium-Density Residential (3.6 to 5.2 units/acre) and High-Density (10.9 to 16.1 units/acre) classifications to the Medium-Density Residential (3.6 to 5.2 units/acre) and High-Density Two-Family (5.2 to 10.8 units/acre) as shown on his attached concept plan (note: the single-family areas shown in light green and brown on their plan both fall within the Medium-Density Residential range and the two-family component falls within the High-Density Residential range).

If Council Members approve the changes to the Land Use plan as noted above, the applicant then requests to rezone the property in accordance with those changes and as reflected in his concept plan. Specifically, the applicant is requesting to rezone the property from the P-1 (temporary) Zoning District to Rs-4 Residential Single-Family at the south end of the project (shown in light green on the plan) which matches the zoning of the lands directly to the south and Rs-5 Residential Single-Family District north thereof (shown in brown on the plan). The Rd-1 Two-Family Zoning District will be applied along the Washington Avenue frontage (shown in blue on the plan) at the northwest area of the site. The area shown as "Baehmann Park" will remain zoned P-1 Park and the stand of woods at the south east corner will be zoned A-1. Finally, the PUD Overlay District will be applied across the entire project area to tie this together as one unified 113-unit residential project. The project will consist of 15 townhouse building (30 units) within the proposed Rd-1 District, 36 single-family lots ranging in size from 10,400sf to 26,500sf within the proposed Rs-4 District and 47 single-family lots ranging in size from 8,400sf to 18,900sf within the proposed Rs-5 District.

This project will include all standard public road improvements with sidewalks, a future road at the northeast corner of the project connecting the City's Business Park roadway to Hilltop Drive in the Town of Cedarburg, parkland dedication shown on the plan as the Baehmann Park and the wooded preservation area at the southeast corner. The road rights-of-way and public parks will be dedicated to the City through the platting process.

Nonconformity to Standards

In accordance with the PUD Ordinance, the Plan Commission through its review and the Common Council through its approval, must acknowledge any departure from the standards of the base underlying Zoning District. Staff's review indicates the following list of departures from the standards:

Rs-4 Single-Family Residential District, Sec. 13-1-45

Code Sec	City Code Requirement	Applicant Requested Departure
(e)	<i>Lots shall be not less than ninety (90) feet in width at the setback line.</i>	Lots to be less than eighty (80) feet in width at the setback line.
(f)(5)	<i>The sum total of the floor area of the principal building and all accessory buildings shall not exceed thirty-six percent (36%) of the lot area; and the lot coverage for the principal buildings and accessory buildings shall not exceed thirty percent (30%) of the lot area.</i>	The sum total of the floor area of the principal building and all accessory buildings shall not exceed forty percent (40%) of the lot area; and the lot coverage for the principal buildings and accessory buildings shall not exceed thirty-five percent (35%) of the lot area.
(g)(1)	<i>There shall be a minimum setback of twenty-five (25) feet from the ROW of all streets.</i>	For corner lots there shall be a minimum fifteen (15) feet from the side street ROW.
(g)(2)	<i>There shall be a side yard on each side of the principal buildings of not less than eight (8) feet in width.</i>	Side yards on each side of all principal buildings shall not be less than seven and one half (7.5) feet .

Rs-5 Single-Family Residential District, Sec. 13-1-46

Code Sec	City Code Requirement	Applicant Requested Departure
(e)	<i>Lots shall be a minimum of 8,400 square feet in size.</i>	Lots to be a minimum of 8,000 square feet in size.
(f)(5)	<i>The sum total of the floor area of the principal building and all accessory buildings shall not exceed thirty-six percent (36%) of the lot area; and the lot coverage for the principal buildings and accessory buildings shall not exceed thirty percent (30%) of the lot area.</i>	The sum total of the floor area of the principal building and all accessory buildings shall not exceed forty percent (40%) of the lot area; and the lot coverage for the principal buildings and accessory buildings shall not exceed thirty-five percent (35%) of the lot area.
(g)(1)	<i>There shall be a minimum setback of twenty-five (25) feet from the ROW of all streets.</i>	For corner lots there shall be a minimum fifteen (15) feet from the side street ROW.

Rd-1 Two-Family Residential District, Sec. 13-1-50

Zero lot line development (*Conditional Use Required*), Sec 13-1-50(d)

Code Sec	City Code Requirement	Applicant Requested Departure
(d)(2)(a)	<i>Lots shall be a minimum of 6,000 square feet in size.</i>	Lots to be a minimum of 4,000 square feet in size.
(d)(2)(a)	<i>Lots shall be not less than fifty (50) feet in width at the setback line.</i>	Lots to be not be less than thirty-three and one half (33.5) feet in width at the setback line.
(d)(2)(b)	<i>There shall be a minimum setback of thirty (30) feet from the ROW of all streets.</i>	For corner lots there shall be a minimum twenty-five (25) feet from the side street ROW.
(d)(2)(b)	<i>There shall be a side yard on one side of the principal buildings of not less than ten (10) feet.</i>	Side yards on one side of all principal buildings shall not be less than seven and one half (7.5) feet .
(f)(4)	<i>The sum of the floor area of the principal two (2) family building and all accessory buildings shall not exceed forty percent (40%) of the lot area.</i>	The sum of the floor area of the principal two (2) family building and all accessory buildings shall not exceed sixty percent (60%) of the lot area.

Staff Comments:

If the applicant receives approval or the attached Resolution and Ordinance, the next step in the process will be preliminary/final plat approval and development agreement approval. Staff feels the street pattern and lot layout, with the transition in density from that which matches existing development to the south and increases to the north and west, is respectful of development in the area and results in smaller single-family lot sizes that the City has been encouraging. If Council Members feel comfortable with the departures from the standards as listed above, your approval should include the following stipulations:

- Storm water management permit required.

- All lots will require a storm sewer lateral for sump pump connection.
- The elevation of the sanitary sewer shall be raised at the east connection about 1-foot subject to City Engineer review and approval.
- City Engineer review and approval of all utility plans.
- Engineering Department review and approval of the site grading, erosion control and storm water management plans.
- Typical per lot impact fees shall be applied.
- The applicant providing a public sidewalk between lots 29 and 30 extending from the cul-de-sac north to the future road right-of-way and then east to the Business Park.
- Installation of sewer and water facilities shall not commence in this project until after those facilities have been installed and certified complete in the Business Park.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

At their September 3, 2020 meeting, the Plan Commission reviewed this request and recommended approval of the Land Use Plan amendment and rezoning by unanimous vote.

BUDGETARY IMPACT:

2020 Impact Fees: 113 Residential Units @ \$7,307.16/Unit = \$825,709.08

ATTACHMENTS:

Minutes from the 9/3/2020 Plan Commission meeting.

Resolution No. 2020-22.

Ordinance No. 2020-12.

Copy of the Proposed Development Plan and Associated material.

INITIATED/REQUESTED BY: Neumann Development, Inc.

FOR MORE INFORMATION CONTACT: Jonathan Censky, City Planner, 262-375-7614

Fairway

VILLAGE

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CITY OF CEDARBURG



Rendering is deemed to be accurate and is subject to change without notice. Please refer to recorded documents for more details.

PRESENTED BY:

NEUMANN

DEVELOPMENTS, INC.

262-542-9200 • NEUMANNDEVELOPMENTS.COM



July 31, 2020

City of Cedarburg
W63N645 Washington Avenue
Cedarburg, WI 53012

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Dear Plan Commission,

We are excited to be submitting for consideration our request to re-zone the following property located in the City of Cedarburg:

- Subject property:
 - Address: 1122 Washington Avenue, Cedarburg, WI 53012
 - Tax Key: 13-022-07-016.00
 - Size: approximately 54.5128 acres
 - Current Owner: Baehmann Family Holdings LLC
 - Current Zoning: P-1 (temporary)
 - Proposed Zoning: combination of Rs-3, Rs-4, and Rd-1 all with a PUD overlay

About Neumann Developments Inc.

Neumann Developments Inc. has been creating single-family residential subdivisions in South-Eastern and South-Central Wisconsin since the year 2000 and has had the proud distinction to have their communities selected for the Metropolitan Builders Association Parade of Homes in eight of the past ten years. Since the year 2000, Neumann Developments has developed over 4000 home sites, built over 40 miles of roads, and preserved over 2000 acres of land.

Through strategic partnerships with some of the area's largest builders we are able to create high quality residential developments that bring lasting value to communities. We look forward to the opportunity to bring a great neighborhood to the City of Cedarburg.

Market Demand

Prior to Covid-19, the market statistics for new residential homes were incredibly strong. In Cedarburg, inventory of homes available for sale in February was a mere 3.5 months, prices were up 4.95% year over year, and days on the market averaged under 60 days. We are already seeing returns to pre-Covid levels and are optimistic this trend will continue. We take a long-range vision in land development planning and the great location, schools, businesses, and community that attract people to Cedarburg will continue to keep demand for new homes in the community strong. By the time this proposed development is ready to bring homes to market in late 2021 and 2022 we are confident that the demand will be there as well.



Smart Growth Area #18

The Baehmann golf center property has been identified as part of Smart Growth Area #18 and originally part of a mixed use TID. Specifically, the Baehmann property was identified to include open space, commercial, industrial, high density residential, and medium density residential uses. At the time of approval of the Hwy 60 business park, the Baehmann property was not included for commercial and industrial uses.

We believe that given the site and community characteristics as well as the demand for residential homes that the highest and best use for the property is to keep a combination of various densities of residential uses from the Smart Growth plan as well as maintaining the proposed open spaces.

Development Overview

- Proposed Development
 - Total Units = 113 units
 - Overall Density = $113/54.0540 \text{ acres} = 2.09 \text{ units/acre}$
 - Current Property Assessed Value = \$796,300
 - Estimated Tax Base upon completion = \$50,000,000
- The Estates - Single Family Residential
 - Total Units = 36 lots
 - Proposed Zoning = Rs-3 PUD
- The Villas – Single Family Residential
 - Total Units = 47 lots
 - Proposed Zoning = Rs-4 PUD
- The Townhomes – Duplex Residential
 - Total Units = 30 units
 - Proposed Zoning = Rd-1 PUD
- Park Dedication = 5.506 acres
- Open Space preservation = 16.2817 Acres

The proposed development will be able to offer new and current residents housing options in various sizes and price points that are hard to find in Cedarburg. We anticipate the duplex townhomes to have about 1800-2000 square feet with an integral two car garage and retail around \$350-\$400K offering great space and low maintenance at a great price for a new home. We anticipate the Villas single family homes to vary in size and design and start in the low-\$400's. Finally, the Estates single family homes, will offer premium homesites and homes starting around \$500K. The entire development will be controlled by a master HOA and architectural controls will be in place to create an aesthetically pleasing neighborhood.



We believe this neighborhood would be a great addition to Cedarburg and the new residents will love the proximity to several parks, the fairgrounds, easy commuter routes, and quick access to the downtown area.

Subject Property



Petition

A. General Statement (see Project Narrative)

1. Site Statistics

- a. Total Area – approximately 54.5128 acres
- b. Area of Open Space – approximately 21.7877 acres
 - i. Wetland and other open space Area = 16.2817 acres
 - ii. Future City Park = 5.506 acres
- c. Total Density – 113 un/54.0540 ac = 2.09 un/acre
 - i. Rs-3 PUD area = 17.7968 acres
 1. ROW area = 2.879 acres
 2. Wetlands = 1.892 acres
 3. Net Density = 36 units/14.7286 acres = 2.44 units/acre
 - ii. Rs-4 PUD area = 18.0786 acres
 1. ROW area = 3.385 acres
 2. Wetlands = 1.221 acres



3. Net Density = 47 units/13.4726 acre = 3.489 units/acre
- iii. Rd-1 PUD area = 5.1955 acres
 1. ROW area = 1.157 acres
 2. Wetlands = 0 acres
 3. Net Density = 30 units/4.0385 acres = 7.4285 units/acre
- d. Proposed number of Dwelling Units – 113 units
 - i. Duplex Townhomes = 30 units
 - ii. Villas Single Family Lots = 47 units
 - iii. Estates Single Family Lots = 36 units
- e. Population Analysis – See project narrative
- f. Municipal services – utilities will become available within the next year
2. Estimated Project Construction Costs = \$6,000,000
3. This property will be owned by a Neumann Developments Inc related LLC entity
4. Proposed Departures from Zoning Code:
 - a. Rs-3 Single Family Residential
 - i. **Code:** Lots shall be a minimum of 12,000 square feet
 1. **Departure:** lots to be a minimum of 10,000 square feet
 - ii. **Code:** Lots shall be not less than 90 feet in width at the setback line
 1. **Departure:** lots shall be not less than 80 feet in width at the setback line
 - iii. **Code:** The sum total of the floor area of the principal building and all accessory buildings shall not exceed thirty-six percent (36%) of the lot area; and the lot coverage for the principle buildings and accessory buildings shall not exceed thirty percent (30%) of the lot area.
 1. **Departure:** the sum total of the floor area of the principal building and all accessory buildings shall not exceed forty percent (40%) of the lot area; and the lot coverage for the principle buildings and accessory buildings shall not exceed thirty-five percent (35%) of the lot area.
 - iv. **Code:** There shall be a minimum setback of twenty-five feet from ROW of all streets
 1. **Departure:** Front side corner lots to be fifteen feet from side street ROW
 - v. **Code:** There shall be a side yard on each side of all principal buildings not less than eight feet in width
 1. **Departure:** side yard setback on each side of all principal buildings to be not less than seven and a half (7.5') feet
 - b. Rs-4 Single Family Residential
 - i. **Code:** Lots shall be a minimum of 10,000 square feet
 1. **Departure:** lots to be a minimum of 8,000 square feet
 - ii. **Code:** Lots shall be not less than 90 feet in width at the setback line



1. **Departure:** lots shall be not less than 60 feet in width at the setback line
- iii. **Code:** The sum total of the floor area of the principal building and all accessory buildings shall not exceed thirty-six percent (36%) of the lot area; and the lot coverage for the principle buildings and accessory buildings shall not exceed thirty percent (30%) of the lot area.
 1. **Departure:** the sum total of the floor area of the principal building and all accessory buildings shall not exceed forty percent (40%) of the lot area; and the lot coverage for the principle buildings and accessory buildings shall not exceed thirty-five percent (35%) of the lot area.
- iv. **Code:** There shall be a minimum setback of twenty five feet from ROW of all streets
 1. **Departure:** Front side corner lots to be fifteen feet from side street ROW
- v. **Code:** There shall be a side yard on each side of all principal buildings not less than eight feet in width
 1. **Departure:** side yard setback on each side of all principal buildings to be not less than seven and a half (7.5') feet
- c. Rd-1 Two Family Residential -- Zero Lot line Development
 - i. **Code:** Lots shall be a minimum of 6,000 square feet
 1. **Departure:** lots to be a minimum of 4,000 square feet
 - ii. **Code:** Lots shall be not less than 50 feet in width at the setback line
 1. **Departure:** lots shall be not less than 33.5 feet in width at the setback line
 - iii. **Code:** There shall be a minimum setback of thirty feet from ROW of all streets
 1. **Departure:** Front street setback to be twenty-five feet from ROW and Front side corner lots to be twenty feet from side street ROW
 - iv. **Code:** There shall be a side yard requirement on one side of a principal building of not less than ten feet
 1. **Departure:** there shall be a side yard requirement on one side of a principal building of not less than seven and half (7.5') feet
 - v. **Code:** The sum total of the floor area of a principal two (2) family building and all accessory buildings shall not exceed forty percent (40%) of the lot area.
 1. **Departure:** the sum total of the floor area of a principal two (2) family building and all accessory buildings shall not exceed sixty percent (60%) of the lot area.

5. Development Timeline:

- a. Project approvals: Fall 2020
- b. Begin Construction: Spring/Summer 2021



c. Complete Construction: Fall 2021

B. General Development Plan

1. A draft Preliminary Plat is included with this PUD Petition. Full Preliminary Plat submittal to follow approved rezoning. Rezoning approval shall be conditioned on final approval of Preliminary Plat.
2. Full legal description is attached as a separate document
3. The proposed development is located off Washington Avenue that leads directly to downtown. There is existing single family residential to the south of the property which will transition through the Rs-3 PUD zoning. There is existing two family and commercial to the west which will be compatible with the proposed Rd-1 PUD zoning. There is existing storage and commercial to the north which will be compatible with the higher density residential proposed. The future business park is located to the east of the property which will be buffered with a future park to the proposed residential development.
4. See included draft Preliminary Plat
5. See attached Land Use Map, Rezone, and draft Preliminary Plat exhibits
6. See attached Land Use Map, Rezone, and draft Preliminary Plat exhibits
7. See attached Land Use Map, Rezone, and draft Preliminary Plat exhibits
8. See attached Land Use Map, Rezone, and draft Preliminary Plat exhibits
9. Declaration of Covenants to accompany Preliminary Plat application
10. See attached Land Use Map, Rezone, and draft Preliminary Plat exhibits
11. See attached Land Use Map, Rezone, and draft Preliminary Plat exhibits
12. Additional soil info to be included with Preliminary Plat application
13. See attached Land Use Map, Rezone, and draft Preliminary Plat exhibits
14. We believe that the residential uses proposed in the attached documents will transition density well from higher density along Washington Avenue, lower density adjacent to neighborhoods to the south, and higher density and open space/park uses to commercial to the north and east.
15. See phasing line on attached draft Preliminary Plat

This petition is being made after careful consideration regarding the market supply and demand of different residential product types in the Cedarburg area and we feel it provides housing options that will benefit the City for many years to come.

Thank you for your consideration of this proposed project.

Sincerely,

Bryan Lindgren

Bryan Lindgren
Neumann Developments Inc

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CITY OF CEDARBURG

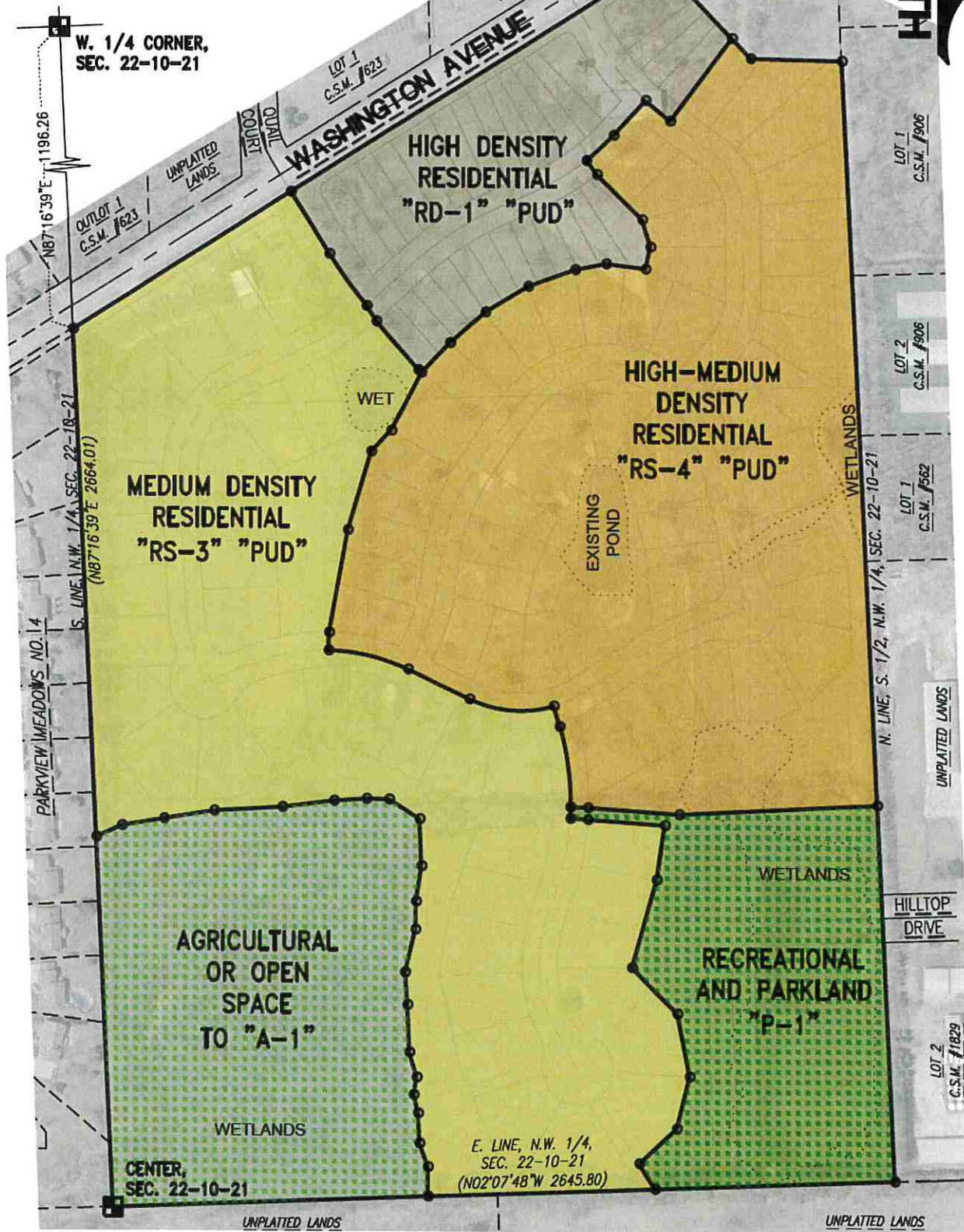
LAND USE EXHIBIT "A"

BEING A PART OF THE SOUTHWEST 1/4 AND SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 22,
TOWN 10 NORTH, RANGE 21 EAST, IN THE CITY OF CEDARBURG, OZAUKEE COUNTY, WISCONSIN.

SCALE: 1"=250'



NORTH



THIS EXHIBIT WAS PREPARED BY GRADY L. GOSSER, P.L.S. (S-2972)

DATE: 7/30/20

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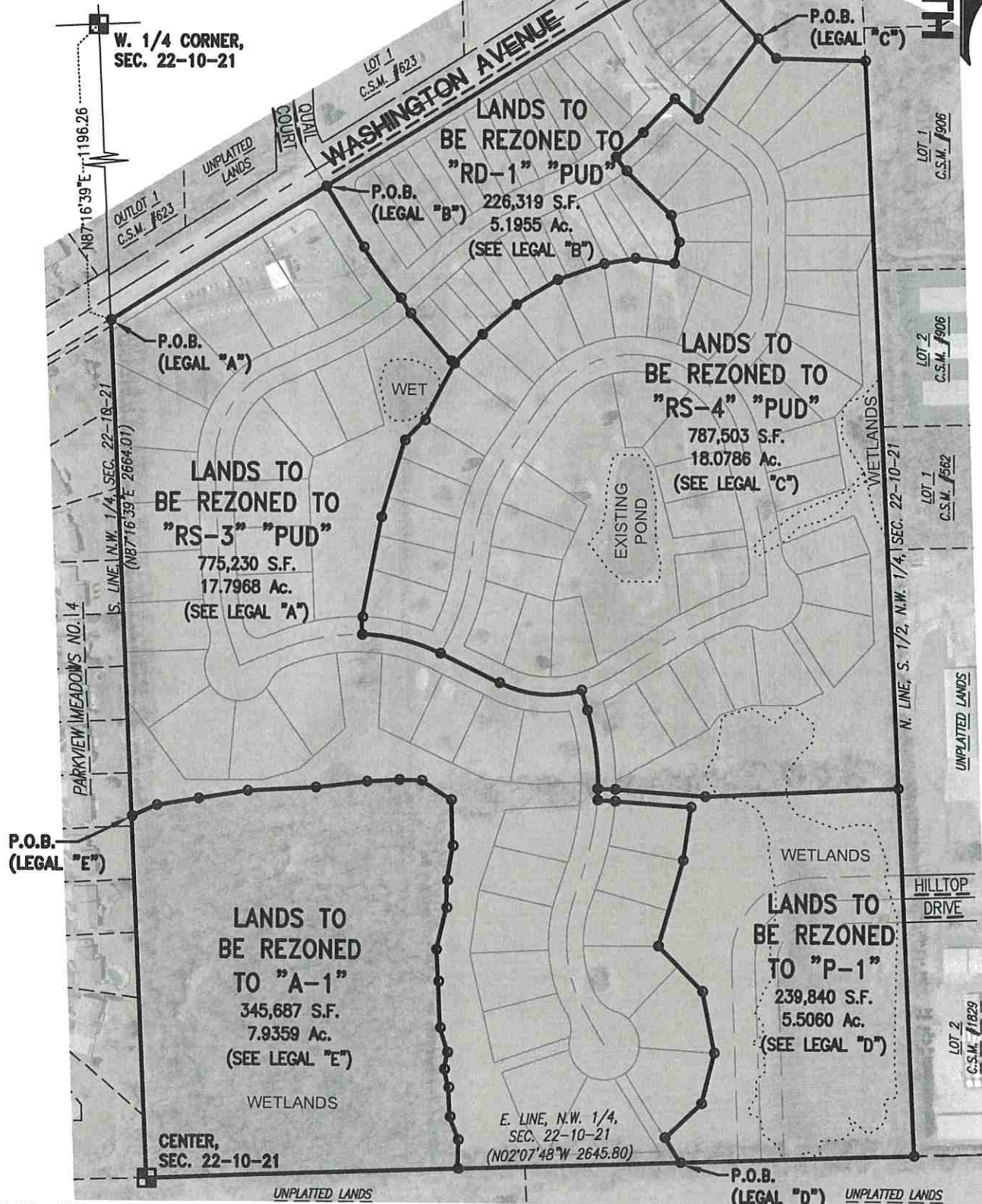
REZONING EXHIBIT "A"

BEING A PART OF THE SOUTHWEST 1/4 AND SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 22,
TOWN 10 NORTH, RANGE 21 EAST, IN THE CITY OF CEDARBURG, OZAUKEE COUNTY, WISCONSIN.

SCALE: 1"=250'



NORTH



THIS EXHIBIT WAS PREPARED BY GRADY L. GOSSER, P.L.S. (S-2972)

DATE: 7/30/20

REZONING EXHIBIT "B"

LEGAL DESCRIPTION "A" (LANDS TO BE REZONED TO "RS-3" "PUD"):

Being a part of the Southwest 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 22, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin, now being more particularly bounded and described as follows:

Commencing at the West 1/4 Corner of said Section 22; Thence North 87°16'39" East and along the South line of the said Northwest 1/4 Section, 1196.26 feet to a point on the Northeast Right-of-Way line of "Washington Avenue" and the place of beginning of lands hereinafter described;

Thence North 31°56'41" West and along the said Northeast Right-of-Way line, 436.85 feet to a point; Thence North 58°03'19" East, 122.53 feet to a point of curvature; Thence Northeasterly 107.67 feet along the arc of a curve, whose center lies to the Northwest, whose radius is 700.00 feet, whose central angle is 08°48'47", and whose chord bears North 53°38'56" East, 107.56 feet to a point; Thence North 58°10'08" East, 30.38 feet to a point; Thence North 48°43'35" East, 107.65 feet to a point; Thence North 37°08'39" East, 6.92 feet to a point; Thence South 62°31'11" East, 109.22 feet to a point; Thence South 45°50'49" East, 49.15 feet to a point; Thence South 73°30'52" East, 137.30 feet to a point; Thence South 79°23'56" East, 174.52 feet to a point; Thence South 88°53'01" East, 30.00 feet to a point; Thence Northeasterly 138.95 feet along the arc of a curve, whose center lies to the Southeast, whose radius is 330.00 feet, whose central angle is 24°07'29", and whose chord bears North 13°10'44" East, 137.92 feet to a point of tangency; Thence North 25°14'28" East, 114.01 feet to a point of curvature; Thence Northeasterly 145.66 feet along the arc of a curve, whose center lies to the Northwest, whose radius is 200.00 feet, whose central angle is 41°43'46", and whose chord bears North 04°22'35" East, 142.47 feet to a point; Thence North 73°30'42" East, 35.47 feet to a point of curvature; Thence Northeasterly 155.07 feet along the arc of a curve, whose center lies to the Southeast, whose radius is 450.00 feet, whose central angle is 19°44'40", and whose chord bears North 83°23'02" East, 154.31 feet to a point; Thence North 03°15'22" East, 30.00 feet to a point; Thence North 04°02'23" East, 130.47 feet to a point; Thence South 81°55'13" East, 92.44 feet to a point; Thence South 73°59'15" East, 151.99 feet to a point; Thence North 45°16'55" East, 108.20 feet to a point; Thence North 78°42'05" East, 106.94 feet to a point; Thence South 75°36'36" East, 89.27 feet to a point; Thence South 43°29'26" East, 85.76 feet to a point; Thence North 58°08'54" East, 49.76 feet to a point on the East line of the said Northwest 1/4 Section; Thence South 02°07'48" East and along the said East line of the said Northwest 1/4 Section, 382.49 feet to a point; Thence North 89°41'01" West, 49.62 feet to a point; Thence South 69°09'15" West, 41.20 feet to a point; Thence South 87°13'29" West, 50.38 feet to a point; Thence South 76°13'52" West, 32.03 feet to a point; Thence North 79°16'24" West, 29.49 feet to a point; Thence South 73°05'48" West, 43.82 feet to a point; Thence South 87°31'35" West, 78.83 feet to a point; Thence South 85°50'53" West, 54.23 feet to a point; Thence North 76°41'51" West, 73.93 feet to a point; Thence North 88°48'24" West, 46.68 feet to a point; Thence North 81°13'18" West, 60.15 feet to a point; Thence South 87°51'58" West, 78.32 feet to a point; Thence South 32°09'28" West, 60.28 feet to a point; Thence South 01°27'02" West, 38.41 feet to a point; Thence South 03°02'24" East, 55.00 feet to a point; Thence South 07°21'55" East, 87.97 feet to a point; Thence South 03°18'43" East, 117.44 feet to a point; Thence South 08°54'04" East, 86.08 feet to a point; Thence South 09°14'49" East, 73.42 feet to a point; Thence South 23°26'17" East, 47.19 feet to a point on the said South line of the said Northwest 1/4 Section; Thence South 87°16'39" West and along the said South line of the said Northwest 1/4 Section, 849.35 feet to the point of beginning of this description.

Said Parcel contains 775,230 Square Feet (or 17.7968 Acres) of land, more or less.

LEGAL DESCRIPTION "B" (LANDS TO BE REZONED TO "RD-1" "PUD"):

Being a part of the Southwest 1/4 of the Northwest 1/4 of Section 22, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin, now being more particularly bounded and described as follows:

Commencing at the West 1/4 Corner of said Section 22; Thence North 87°16'39" East and along the South line of the said Northwest 1/4 Section, 1196.26 feet to a point on the Northeast Right-of-Way line of "Washington Avenue"; Thence North 31°56'41" West and along the said Northeast Right-of-Way line, 436.85 feet to the place of beginning of lands hereinafter described;

Continuing thence North 31°56'41" West and along the said Northeast Right-of-Way line, 732.31 feet to a point; Thence North 46°02'43" East and along the Southeasterly line of Lot 1 of Certified Survey Map No. 4089, 178.11 feet to a point; Thence South 52°57'37" East, 173.24 feet to a point; Thence Southwesterly 53.42 feet along the arc of a curve, whose center lies to the Northwest, whose radius is 500.00 feet, whose central angle is 06°07'17", and whose chord bears South 40°05'49" West, 53.39 feet to a point; Thence South 46°50'33" East, 79.58 feet to a point of curvature; Thence Southeasterly 63.01 feet along the arc of a curve, whose center lies to the Southwest, whose radius is 400.00 feet, whose central angle is 09°01'34", and whose chord bears South 42°19'46" East, 62.95 feet to a point; Thence North 52°11'01" East, 30.00 feet to a point; Thence North 44°19'23" East, 107.31 feet to a point; Thence North 72°21'06" East, 47.70 feet to a point; Thence South 77°27'18" East, 38.06 feet to a point; Thence South 07°18'29" West, 67.46 feet to a point; Thence South 11°03'29" East, 54.60 feet to a point; Thence South 19°25'34" East, 84.80 feet to a point; Thence South 31°15'13" East, 83.71 feet to a point; Thence South 40°55'14" East, 78.42 feet to a point; Thence South 46°25'38" East, 69.35 feet to a point; Thence South 37°08'39" West, 6.92 feet to a point; Thence South 48°43'35" West, 107.65 feet to a point; Thence South 58°10'08" West, 30.38 feet to a point; Thence Southwesterly 107.67 feet along the arc of a curve, whose center lies to the Northwest, whose radius is 700.00 feet, whose central angle is 08°48'47", and whose chord bears South 53°38'56" West, 107.56 feet to a point of tangency; Thence South 58°03'19" West, 122.53 feet to the point of beginning of this description.

Said Parcel contains 226,319 Square Feet (or 5.1955 Acres) of land, more or less.

LEGAL DESCRIPTION "C" (LANDS TO BE REZONED TO "RS-4" "PUD"):

Being a part of the Southwest 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 22, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin, now being more particularly bounded and described as follows:

Commencing at the West 1/4 Corner of said Section 22; Thence North 87°16'39" East and along the South line of the said Northwest 1/4 Section, 1196.26 feet to a point on the Northeast Right-of-Way line of "Washington Avenue"; Thence North 31°56'41" West and along the said Northeast Right-of-Way line, 1169.16 feet to a point; Thence North 46°02'43" East and along the Southeasterly line of Lot 1 of Certified Survey Map No. 4089, 178.11 feet to the place of beginning of lands hereinafter described;

Thence South 52°57'37" East, 173.24 feet to a point; Thence Southwesterly 53.42 feet along the arc of a curve, whose center lies to the Northwest, whose radius is 500.00 feet, whose central angle is 06°07'17", and whose chord bears South 40°05'49" West, 53.39 feet to a point; Thence South 46°50'33" East, 79.58 feet to a point of curvature; Thence Southeasterly 63.01 feet along the arc of a curve, whose center lies to the Southwest, whose radius is 400.00 feet, whose central angle is 09°01'34", and whose chord bears South 42°19'46" East, 62.95 feet to a point; Thence North 52°11'01" East, 30.00 feet to a point; Thence North 44°19'23" East, 107.31 feet to a point; Thence North 72°21'06" East, 47.70 feet to a point; Thence South 77°27'18" East, 38.06 feet to a point; Thence South 07°18'29" West, 67.46 feet to a point; Thence South 11°03'29" East, 54.60 feet to a point; Thence South 19°25'34" East, 84.80 feet to a point; Thence South 31°15'13" East, 83.71 feet to a point; Thence South 40°55'14" East, 78.42 feet to a point; Thence South 46°25'38" East, 69.35 feet to a point; Thence South 62°31'11" East, 109.22 feet to a point; Thence South 45°50'49" East, 49.15 feet to a point; Thence South 73°30'52" East, 137.30 feet to a point; Thence South 79°23'56" East, 174.52 feet to a point; Thence South 88°53'01" East, 30.00 feet to a point; Thence Northeasterly 138.95 feet along the arc of a curve, whose center lies to the Southeast, whose radius is 330.00 feet, whose central angle is 24°07'29", and whose chord bears North 13°10'44" East, 137.92 feet to a point of tangency; Thence North 25°14'28" East, 114.01 feet to a point of curvature; Thence Northeasterly 145.66 feet along the arc of a curve, whose center lies to the Northwest, whose radius is 200.00 feet, whose central angle is 41°43'46", and whose chord bears North 04°22'35" East, 142.47 feet to a point; Thence North 73°30'42" East, 35.47 feet to a point of curvature; Thence Northeasterly 136.31 feet along the arc of a curve, whose center lies to the Southeast, whose radius is 450.00 feet, whose central angle is 17°21'20", and whose chord bears North 82°11'22" East, 135.79 feet to a point; Thence North 00°52'02" East, 30.00 feet to a point; Thence North 04°02'23" East, 154.39 feet to a point; Thence North 02°47'21" West, 334.58 feet to a point on the North line of the South 1/2 of the said Northwest 1/4 Section; Thence South 87°15'38" West and along the said North line of the said South 1/2 of the said Northwest 1/4 Section, 1245.39 feet to a point; Thence South 01°19'43" West and along the East line of said Lot 1 of said Certified Survey Map No. 4089, 154.62 feet to a point; Thence South 46°02'43" West and along the said Southeasterly line of said Lot 1 of said Certified Survey Map No. 4089, 45.94 feet to the point of beginning of this description.

Said Parcel contains 787,503 Square Feet (or 18.0786 Acres) of land, more or less.

LEGAL DESCRIPTION "D" (LANDS TO BE REZONED TO "P-1"):

Being a part of the Southeast 1/4 of the Northwest 1/4 of Section 22, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin, now being more particularly bounded and described as follows:

Commencing at the West 1/4 Corner of said Section 22; Thence North 87°16'39" East and along the South line of the said Northwest 1/4 Section, 2664.01 feet to a point marking the Center of said Section 22; Thence North 02°07'48" West and along the East line of the said Northwest 1/4 Section, 917.90 feet to the place of beginning of lands hereinafter described;

Continuing thence North 02°07'48" West and along the said East line of the said Northwest 1/4 Section, 405.00 feet to a point; Thence South 87°15'38" West and along the North line of the South 1/2 of the said Northwest 1/4 Section, 627.40 feet to a point; Thence South 02°47'21" East, 334.58 feet to a point; Thence South 04°02'23" West, 154.39 feet to a point; Thence South 00°52'02" West, 30.00 feet to a point; Thence Southeasterly 18.76 feet along the arc of a curve, whose center lies to the Southwest, whose radius is 450.00 feet, whose central angle is 02°23'20", and whose chord bears South 87°56'18" East, 18.76 feet to a point; Thence North 03°15'22" East, 30.00 feet to a point; Thence North 04°02'23" East, 130.47 feet to a point; Thence South 81°55'13" East, 92.44 feet to a point; Thence South 73°59'15" East, 151.99 feet to a point; Thence North 45°16'55" East, 108.20 feet to a point; Thence North 78°42'05" East, 106.94 feet to a point; Thence South 75°36'36" East, 89.27 feet to a point; Thence South 43°29'26" East, 85.76 feet to a point; Thence North 58°08'54" East, 49.76 feet to the point of beginning of this description.

Said Parcel contains 239,840 Square Feet (or 5.5060 Acres) of land, more or less.

LEGAL DESCRIPTION "E" (LANDS TO BE REZONED TO "A-1"):

Being a part of the Southeast 1/4 of the Northwest 1/4 of Section 22, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin, now being more particularly bounded and described as follows:

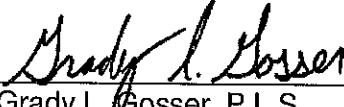
Commencing at the West 1/4 Corner of said Section 22; Thence North 87°16'39" East and along the South line of the said Northwest 1/4 Section, 2045.61 feet to the place of beginning of lands hereinafter described;

Continuing thence North 87°16'39" East and along the said South line of the said Northwest 1/4 Section, 618.40 feet to a point marking the Center of said Section 22; Thence North 02°07'48" West and along the East line of the said Northwest 1/4 Section, 535.41 feet to a point; Thence North 89°41'01" West, 49.62 feet to a point; Thence South 69°09'15" West, 41.20 feet to a point; Thence South 87°13'29" West, 50.38 feet to a point; Thence South 76°13'52" West, 32.03 feet to a point; Thence North 79°16'24" West, 29.49 feet to a point; Thence South 73°05'48" West, 43.82 feet to a point; Thence South 87°31'35" West, 78.83 feet to a point; Thence South 85°50'53" West, 54.23 feet to a point; Thence North 76°41'51" West, 73.93 feet to a point; Thence North 88°48'24" West, 46.68 feet to a point; Thence North 81°13'18" West, 60.15 feet to a point; Thence South 87°51'58" West, 78.32 feet to a point; Thence South 32°09'28" West, 60.28 feet to a point; Thence South 01°27'02" West, 38.41 feet to a point; Thence South 03°02'24" East, 55.00 feet to a point; Thence South 07°21'55" East, 87.97 feet to a point; Thence South 03°18'43" East, 117.44 feet to a point; Thence South 08°54'04" East, 86.08 feet to a point; Thence South 09°14'49" East, 73.42 feet to a point; Thence South 23°26'17" East, 47.19 feet to the point of beginning of this description.

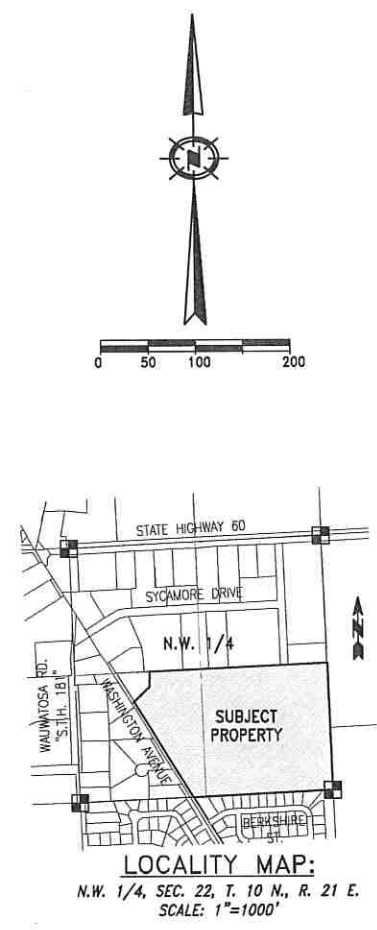
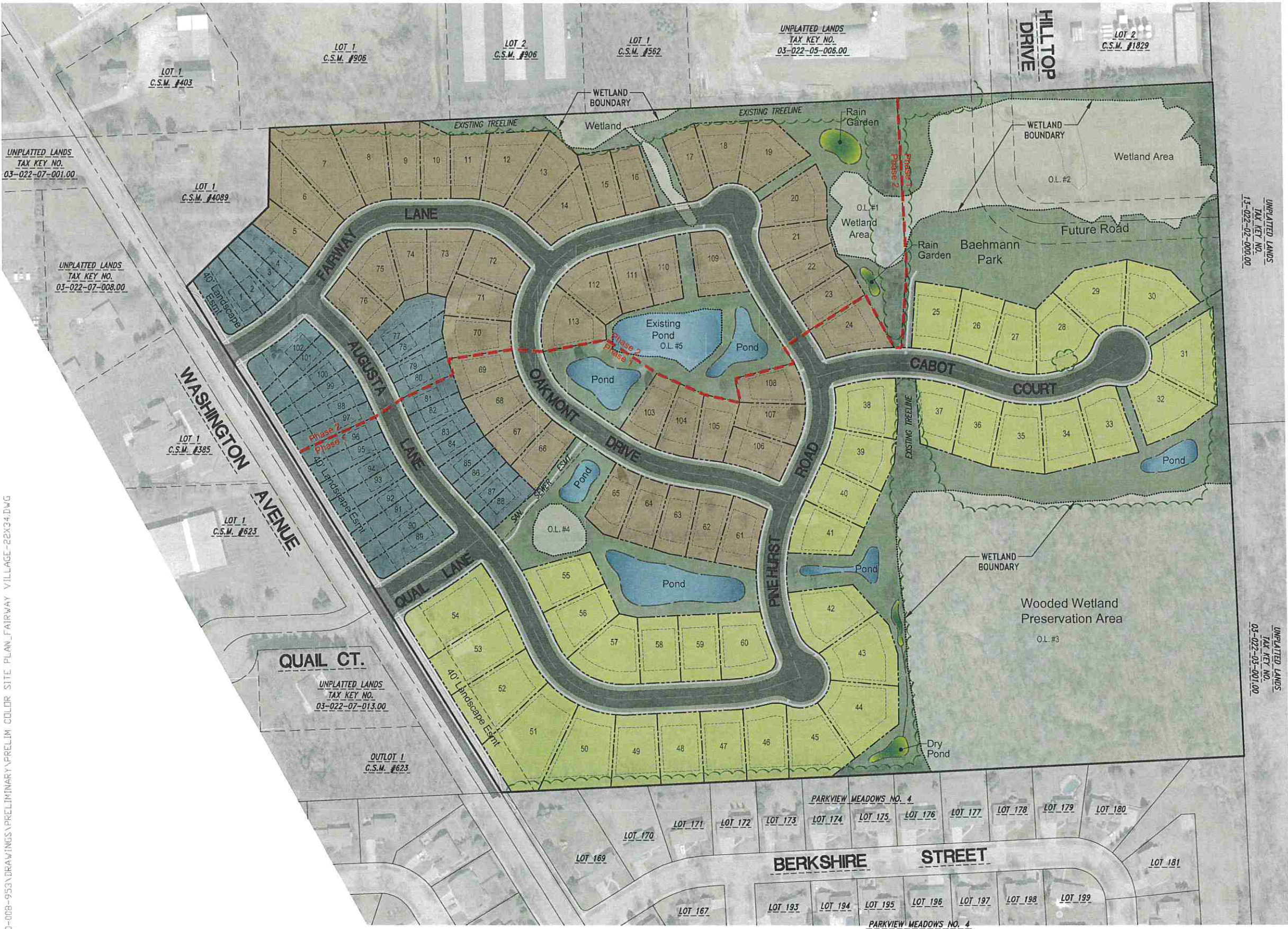
Said Parcel contains 345,687 Square Feet (or 7.9359 Acres) of land, more or less.

Date: 7/30/20




Grady L. Gosser, P.L.S.
Professional Land Surveyor, S-2972
TRIO ENGINEERING, LLC
4100 N. Calhoun Road, Suite 300
Brookfield, WI 53005
Phone: (262)790-1480 Fax: (262)790-1481

X:\2020\20-008-953\DRAWINGS\PRELIMINARY\PRELIM COLOR SITE PLAN_FAIRWAY VILLAGE-22X34.DWG



DEVELOPMENT STATISTICS:

Total Area = 54.5128 Acres	
Washington Ave. Dedication = 0.4588 Acres	
Net Area = 54.0540 Acres	
The Estates	36 lots
Lots 25-60	
Proposed Zoning: RS-3 PUD	
Lot Area=10,000 sf; Lot Width=80', 90' Corner	
Setbacks: Front=25', Side=7.5', Rear=25'	
Front Side Corner=15'	
The Villas	47 lots
Lots 5-24 & 61-76 & 103-113	
Proposed Zoning: RS-4 PUD	
Lot Area=8,000 sf; Lot Width=60', 70' Corner	
Setbacks: Front=25', Side=7.5', Rear=25'	
Front Side Corner=15'	
Townhomes	15 Bldgs-30 units
Lots 1-4 & 77-102	
Proposed Zoning: RD-1 PUD	
Setbacks: Front=25', Rear=25', Front Corner=15'	
Side=15' between buildings	
Total	113 units
Density=113 un/54.0540 ac=2.09 un/ac	

RECEIVED
JUL 31 2020
CITY OF CEDARBURG

4100 N. CALHOUN RD., SUITE 300
BROOKFIELD, WI 53005
PHONE: (262) 790-1480
FAX: (262) 790-1481
EMAIL: jpudelko@trioeng.com

PROJECT:
FAIRWAY VILLAGE
SINGLE FAMILY & DUPLEX RESIDENTIAL SUBDIVISION
CITY OF CEDARBURG, WISCONSIN
BY: NEUMANN DEVELOPMENTS, INC.
N27W24025 PALL COURT, SUITE 100
PEWAUKEE, WI 53072

REVISION HISTORY	
DATE	DESCRIPTION

DATE:
JULY 30, 2020

JOB NUMBER:
20-008-953

DESCRIPTION:
OVERALL
SITE PLAN

SHEET
C1.0



PROJECT:
FAIRWAY VILLAGE
SINGLE FAMILY & DUPLEX RESIDENTIAL SUBDIVISION

BY: NEUMANN DEVELOPMENTS, INC.
N27W24025 PAUL COURT, SUITE 100
PEWAUKEE, WI 53072

REVISION HISTORY	
DATE	DESCRIPTION

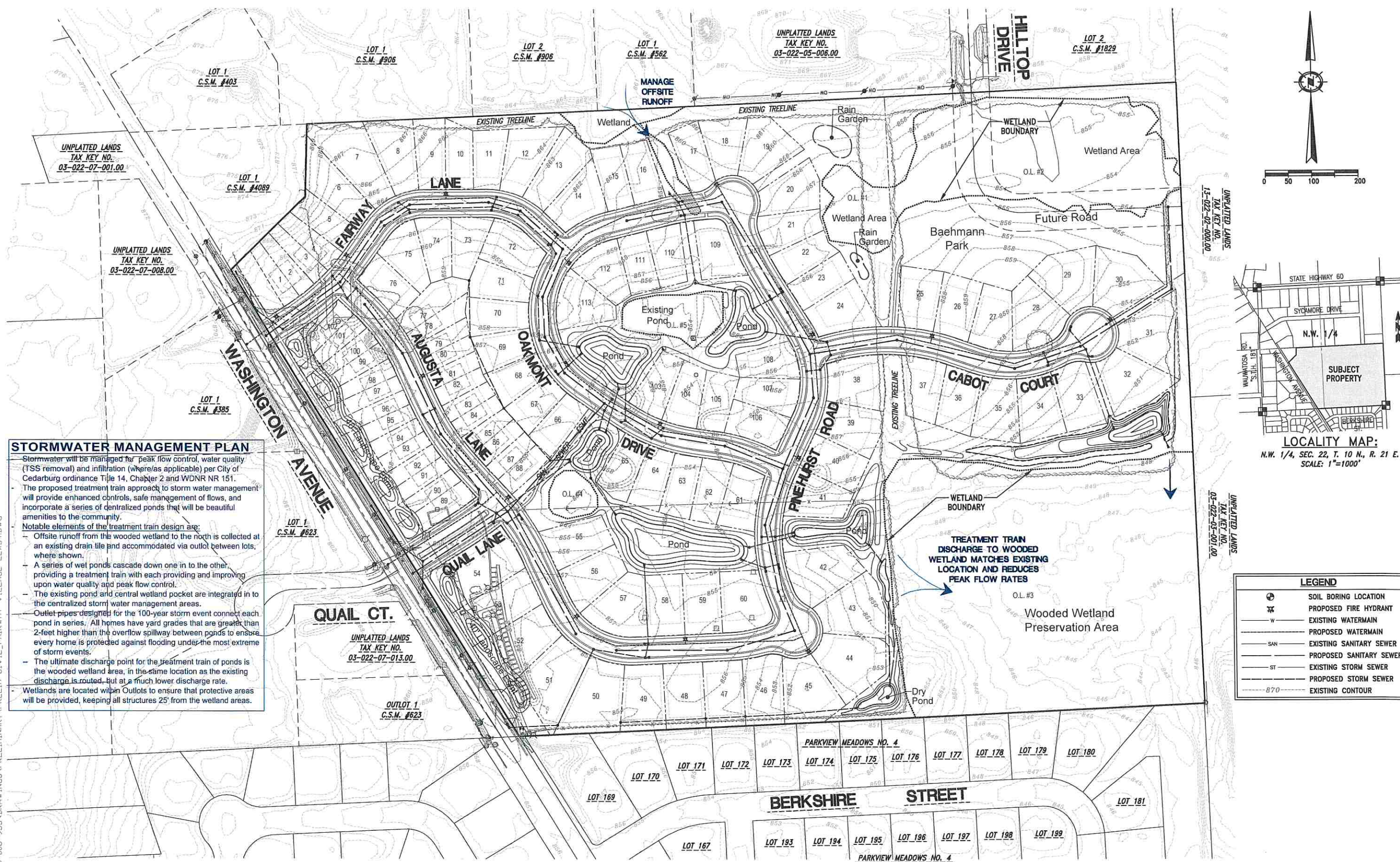
DATE:
JULY 30, 2020

JOB NUMBER:
20-008-953

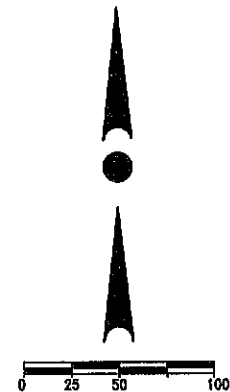
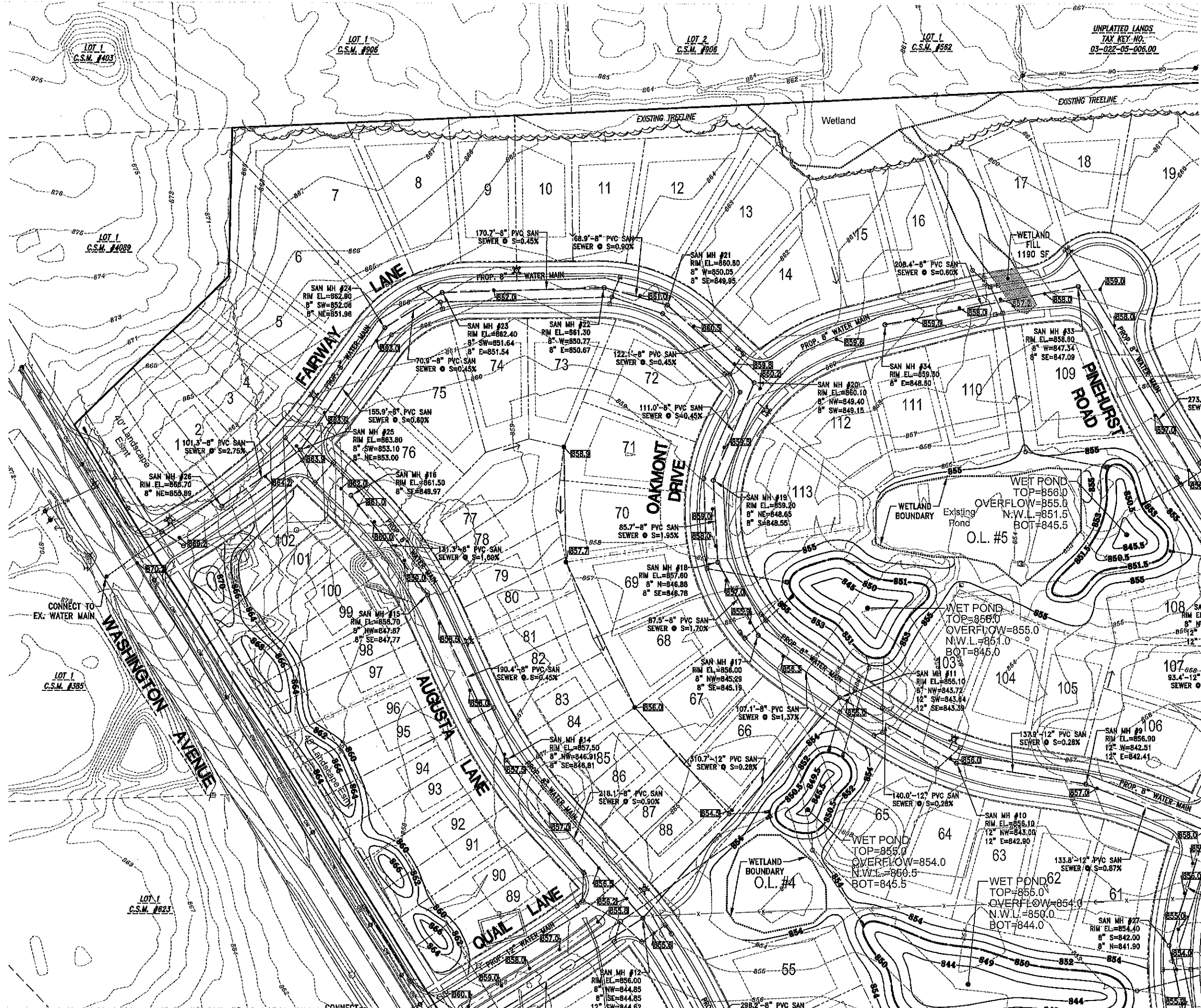
DESCRIPTION:
**OVERALL
PRELIMINARY
DEVELOPMENT
PLAN**

SHEET

C1.1



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4100 N. CALHOUN RD., SUITE 300
BROOKFIELD, WI 53008
PHONE: (262) 790-1490
FAX: (262) 790-1481
EMAIL: jpuedelko@trioeng.com

PROJECT:
FAIRWAY VILLAGE
SINGLE FAMILY & DUPLEX RESIDENTIAL SUBDIVISION
CITY OF CEDARBURG, WISCONSIN
BY: NEUMANN DEVELOPMENTS, INC.
N27W24025 PAUL COURT, SUITE 100
PEWAUKEE, WI 53072

REVISION HISTORY	
DATE	DESCRIPTION

DATE:
JULY 30, 2020

JOB NUMBER:
20-008-953

DESCRIPTION:
**PRELIMINARY
DEVELOPMENT
PLAN**

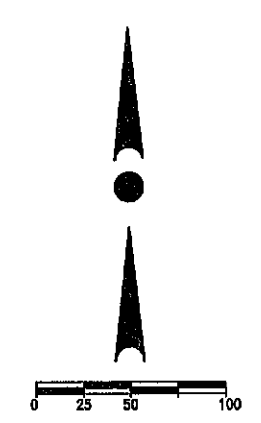
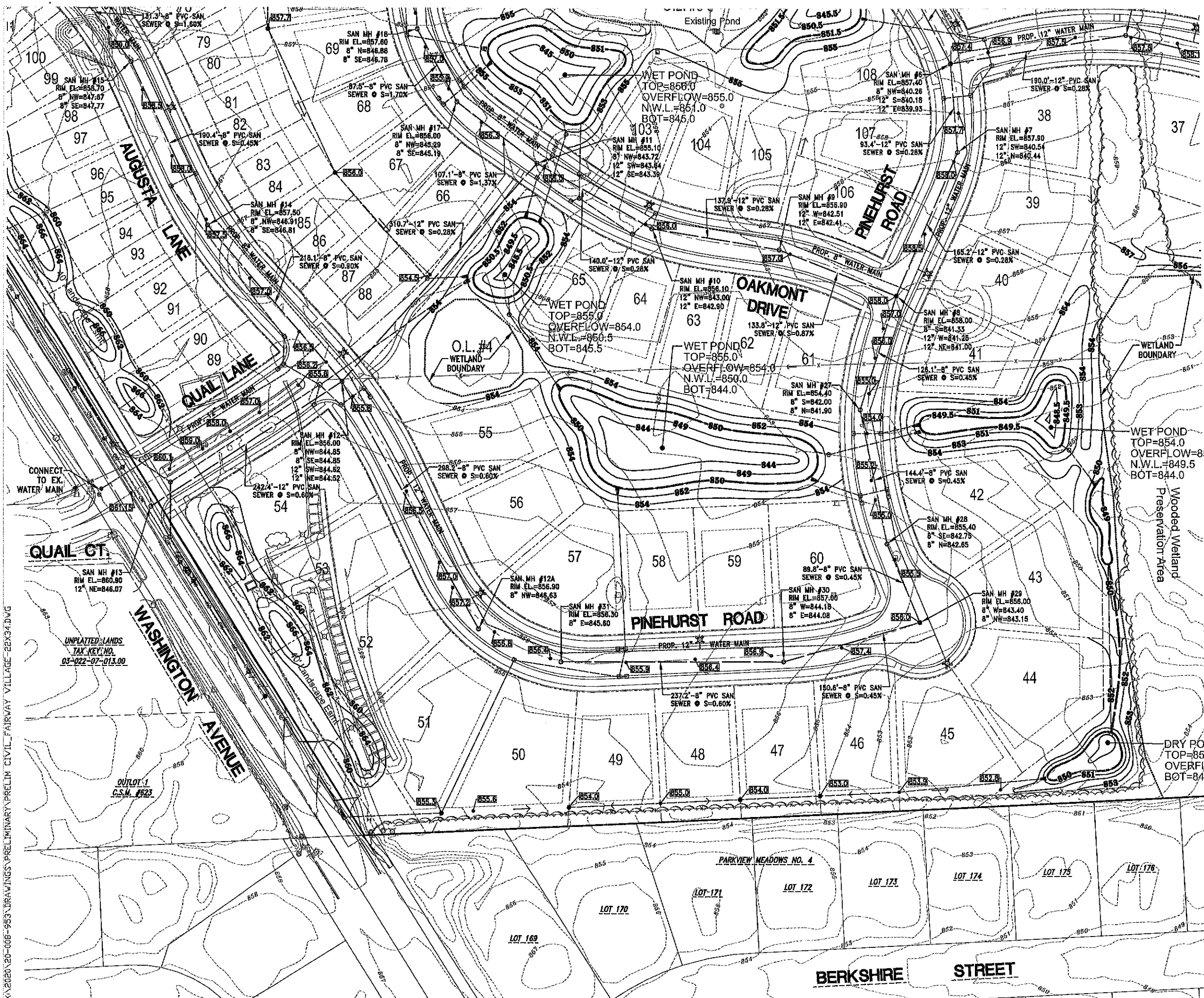
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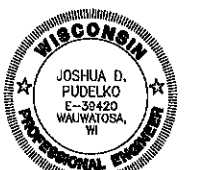
C1.2

NOTE:
EXISTING UNDERGROUND UTILITY INFORMATION WAS OBTAINED FROM AVAILABLE RECORDS. THE ENGINEER MAKES NO GUARANTEE AS TO THE ACCURACY OF THIS INFORMATION. VERIFICATION TO THE SATISFACTION OF THE CONTRACTOR OF ALL UNDERGROUND UTILITIES, WHETHER OR NOT SHOWN ON THE PLANS, SHALL BE ASSUMED AS A CONDITION OF THE CONTRACT. THE CONTRACTOR SHALL NOTIFY THE ENGINEER OF ANY DISCREPANCIES BETWEEN LOCATION OF UTILITIES IN THE FIELD AND LOCATIONS SHOWN ON THE PLANS.

CONTRACTOR IS REQUIRED TO CONTACT DIGGERS HOTLINE TOLL FREE TO OBTAIN LOCATION OF UNDERGROUND UTILITIES PRIOR TO COMMENCING THE WORK. WISCONSIN STATUTE 182.0715 REQUIRES MIN. OF 3 WORK DAYS NOTICE BEFORE YOU EXCAVATE.
CALL DIGGERS HOTLINE 1-800-242-8511

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4100 N. CALHOUN RD., SUITE 300
BROOKFIELD, WI 53005
PHONE: (262) 790-1486
FAX: (262) 790-1481
EMAIL: jpuedelko@trioeng.com

PROJECT:
FAIRWAY VILLAGE
SINGLE FAMILY & DUPLEX RESIDENTIAL SUBDIVISION
CITY OF CEDARBURG, WISCONSIN
BY: NEUMANN DEVELOPMENTS, INC.
N27W24025 PAUL COURT, SUITE 100
PEWAUKEE, WI 53072

REVISION HISTORY	
DATE	DESCRIPTION

DATE:
JULY 30, 2020

JOB NUMBER:
20-008-953

DESCRIPTION:
PRELIMINARY DEVELOPMENT PLAN

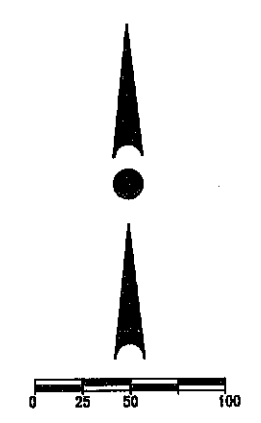
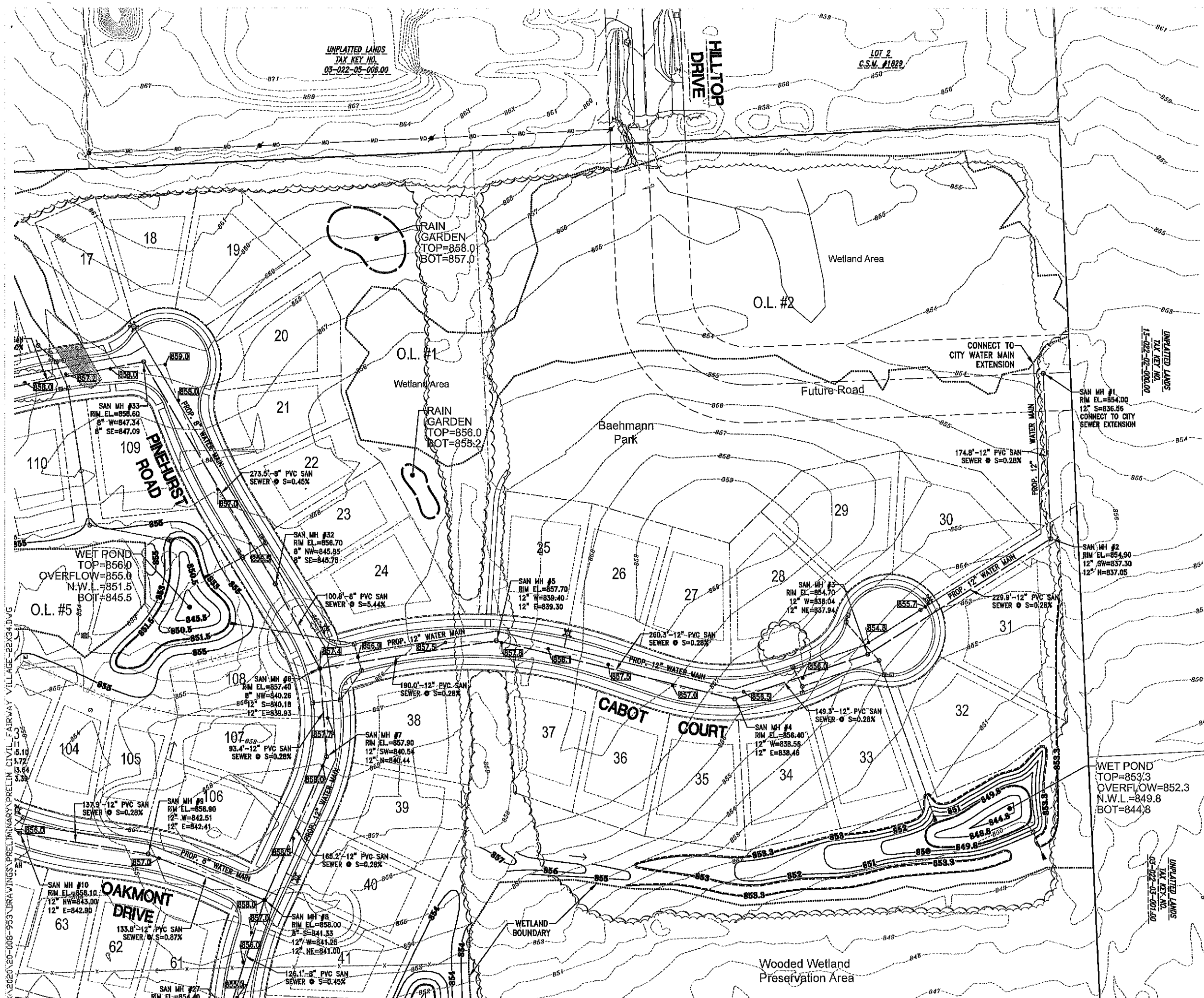
SHEET

C1.3

NOTE:
EXISTING UNDERGROUND UTILITY INFORMATION WAS OBTAINED FROM AVAILABLE RECORDS. THE ENGINEER MAKES NO GUARANTEE AS TO THE ACCURACY OF THIS INFORMATION. VERIFICATION TO THE SATISFACTION OF THE CONTRACTOR OF ALL UNDERGROUND UTILITIES, WHETHER OR NOT SHOWN ON THE PLANS, SHALL BE ASSUMED AS A CONDITION OF THE CONTRACT. THE CONTRACTOR SHALL NOTIFY THE ENGINEER OF ANY DISCREPANCIES BETWEEN LOCATION OF UTILITIES IN THE FIELD AND LOCATIONS SHOWN ON THE PLANS.

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CALL DIGGERS HOTLINE 1-800-242-8511

X:\2020\20-008-953\DRAWINGS\PRELIMINARY\PRELIM CIVIL FAIRWAY VILLAGE-22X34.DWG



4100 N. CALHOUN RD., SUITE 300
BROOKFIELD, WI 53005
PHONE: (262) 790-1468
FAX: (262) 790-1481
EMAIL: jpuudelko@trioeng.com

PROJECT:
FAIRWAY VILLAGE
 SINGLE FAMILY & DUPLEX RESIDENTIAL SUBDIVISION
 CITY OF CEDARBURG, WISCONSIN
 BY: NEUMANN DEVELOPMENTS, INC.
 N27W24025 PAUL COURT, SUITE 100
 PEWAUKEE, WI 53072

REVISION HISTORY

DATE	DESCRIPTION

DATE:
JULY 30, 2020

JOB NUMBER:
20-008-953

DESCRIPTION:
PRELIMINARY DEVELOPMENT PLAN

SHEET
C14

NOTE: EXISTING UNDERGROUND UTILITY INFORMATION WAS OBTAINED FROM AVAILABLE RECORDS. THE ENGINEER MAKES NO GUARANTEE AS TO THE ACCURACY OF THIS INFORMATION. VERIFICATION TO THE SATISFACTION OF THE CONTRACTOR OF ALL UNDERGROUND UTILITIES, WHETHER OR NOT SHOWN ON THE PLANS, SHALL BE ASSUMED AS A CONDITION OF THE CONTRACT. THE CONTRACTOR SHALL NOTIFY THE ENGINEER OF ANY DISCREPANCIES BETWEEN LOCATION OF UTILITIES IN THE FIELD AND LOCATIONS SHOWN ON THE PLANS.

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CALL DIGGERS HOTLINE 1-800-242-6511

**CITY OF CEDARBURG
RESOLUTION NO. 2020-22**

**A Resolution Amending the City of Cedarburg
Comprehensive Land Use Plan - 2025
for the Property at W73 N1122 Washington Avenue**

WHEREAS, the City of Cedarburg, pursuant to the provisions of Section 62.23 of the Wisconsin Statutes, has created a City Plan Commission; and

WHEREAS, the City Plan Commission has prepared a plan for the physical development of the City of Cedarburg and environs, said plan known as *The City of Cedarburg Smart Growth Comprehensive Plan -2025* and

WHEREAS, the City Plan Commission on the 7th day of January 2008 recommended the aforementioned Comprehensive Plan and on the 25th day of February 2008 the Common Council adopted the plan; and

WHEREAS, the adopted Land Use Plan recommends Unsewered Low Density Residential Use as shown on the Land Use Map; and

WHEREAS, a proposed residential buildings on this property would require amending the Commercial, Industrial/Manufacturing Medium Density Residential (3.6 to 5.2 units/acre) and High Density (10.9 to 16.1 units/acre) classification to the Medium Density Residential (3.6 to 5.2 units/acre) and High Density Two - Family classification (5.2 to 10.8 units/acre); and

WHEREAS, the Plan Commission reviewed the requested amendment on September 3, 2020, and the Common Council held a public hearing on October 26, 2020 to consider amending the Plan and found such change to be appropriate and compatible with the existing and future nearby uses.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 66.1001(4)(b) of the Wisconsin Statutes, the City of Cedarburg Common Council on the 26th day of October, 2020 hereby amends *The City of Cedarburg Smart Growth Comprehensive Land Use Plan - 2025*, as follows: the property at W73 N1122 Washington Avenue is hereby classified as Medium Density Residential and High Density Two Family Use in the Comprehensive Land Use Plan – 2025.

Passed and adopted this 26th day of October 2020.

Michael J. O’Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

**CITY OF CEDARBURG
RESOLUTION NO. 2020-22**

**A Resolution Amending the City of Cedarburg
Comprehensive Land Use Plan - 2025
for the Property at W73 N1122 Washington Avenue**

WHEREAS, the City of Cedarburg, pursuant to the provisions of Section 62.23 of the Wisconsin Statutes, has created a City Plan Commission; and

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WHEREAS, the City Plan Commission on the 7th day of January 2008 recommended the aforementioned Comprehensive Plan and on the 25th day of February 2008 the Common Council adopted the plan; and

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Passed and adopted this 26th day of October 2020.

Michael J. O’Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: October 26, 2020

ITEM NO: 9.C.

TITLE: Consider granting a time extension to Super-Western for completion of the HWY 60 Business Park Grading; and action thereon.

ISSUE SUMMARY: The City awarded a contract to Super-Western to grade the HWY 60 Business Park. The contract had about a two-month window to complete the work, and the urgency was mostly related to preparing the Wilo site.

Super-Western has been focusing on the Wilo site, and that area will be complete by the Nov. 1st deadline. Other areas of the business park, however, will need more time. Super-Western is requesting a contract time extension based on the following:

- Delays in the issuance of required DOT permits for work along Hwy 60.
- Delays associated with the We Energies abandonment of an existing buried electric service.
- The presence of buried debris in the south pond which has complicated grading operations.
- Wet weather

Super-Western is requesting the contract substantial completion date be moved to November 20, 2020.

STAFF RECOMMENDATION: Staff recommends extending the substantial completion date to November 20th and the final completion date to December 11th.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: N/A .

ATTACHMENTS: Copy of Super-Western request for contract time extension.

INITIATED/REQUESTED BY: Tom Wiza

FOR MORE INFORMATION CONTACT: Tom Wiza 262-375-7610



N59 W14601 Bobolink Avenue Menomonee Falls, WI 53051
Phone: (262)252-5995 Fax: (262)22-5397
Earthwork-Grading-Building Excavation

10/21/20

Cedarburg Business Park

Please find this letter as a request to amend the contract language of the completion date of the above-mentioned project.

Per Article 3 – Contract Time, of the signed contract, it states that substantial completion is to be no later than November 1, 2020, and final completion no later than November 15, 2020.

Super Western is requesting a time extension to the contract to account for delays out of our control that are discussed in this letter. Attached please find an updated schedule. This schedule does not factor in weather days going forward, as we are in an unpredictable time of the year. It is Super Western's priority to work as long and as diligently as possible if weather and constructability allows.

Basis of Time Extension

- Weather Delays
 - o The City and Super Western held the preconstruction conference on August 17th, 2020. It was Super Western's intention to start the project as early as possible to avoid end of year weather. Clearing /grubbing, and erosion control started the week of the 17th, and dirt moving started August 24th. Between 8/24 and the date of this letter, the following days have been lost due to rain, or wet conditions.
 - August - 25,28,29
 - September – 8,9,10,11,12,14,25,29,30,31
 - October – 1,2,3,5,13,14,15
 - o These lost days have been detrimental to the overall success of the job. Super Western respectfully asks the amount of lost days be considered for a time extension.
- Plan Changes
 - o Due to ROW permits and plan changes needed for the City to obtain State permits, Super Western was asked to reprice storm changes to the plan. In doing so, the submittal process for the storm piping was delayed. These submittals needed to be approved before the order could be placed.
 - o Super Western respectfully asks that this delay be considered regarding a time extension

In conclusion, the delays encountered by Super Western have been significant, but key milestones have been achieved. Among some of the major milestones accomplished are the tenant site has been brought to accepted pad grade and stoned and the road will have been cut to grade for future projects.

Please consider this time extension request and understand that Super Western reserves the right to continue the discussion of future time extensions, or Owner suspension until 2021.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Regent-Smith', with a stylized, cursive script.

Josh Regent-Smith

Project Manager

Wisconsin Department of Transportation

Page _____ of _____

1. The contractor shall submit a copy of the progress schedule to the Region's Project Manager prior to beginning work and 14 days prior to the preconstruction conference. At any time the work falls behind schedule, the Contractor shall submit a revised schedule, if requested by the Engineer.

2. Bar graphs shall be drawn chronologically in the sequence the work will be performed to depict the progress schedule. On working day contracts, the controlling item must be identified.

[illegible]

CITY OF CEDARBURG

MEETING DATE: October 26, 2020

ITEM NO: 9.D.

TITLE: Consider annexation petition of a 3.768 square foot parcel of land located along the north side of Susan Lane approximately 6620W in the Town of Cedarburg to the Plan Commission; and action thereon

ISSUE SUMMARY: Council members are reminded that last February 24, 2020 meeting, you referred the applicant's annexation petition to the Plan Commission for their review and recommendation as is required by State Law. Due to the uncertainty of the economic climate earlier this year, the applicant held off on pursuing annexation until now. Accordingly, now that the applicant's comfort level on the economy is higher, he presented his petition to the Plan Commission on September 3, 2020 and received a positive recommendation to annex the site and that was by unanimous vote.

STAFF RECOMMENDATION: Section 13-1-40(f) requires that annexed areas be placed in the Rs-1 Single-Family Zoning District until an ordinance is created for permanent zoning. Ultimately, the applicant will pursue rezoning the property to the Rs-4 Single-Family District to match adjacent zoning. Staff recommends approval subject to the site being zoned Rs-1 Single-Family Residential District.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

BUDGETARY IMPACT: n/a

ATTACHMENTS:

- Annexation Petition and Map
- September 3, 2020 Plan Commission Minutes.

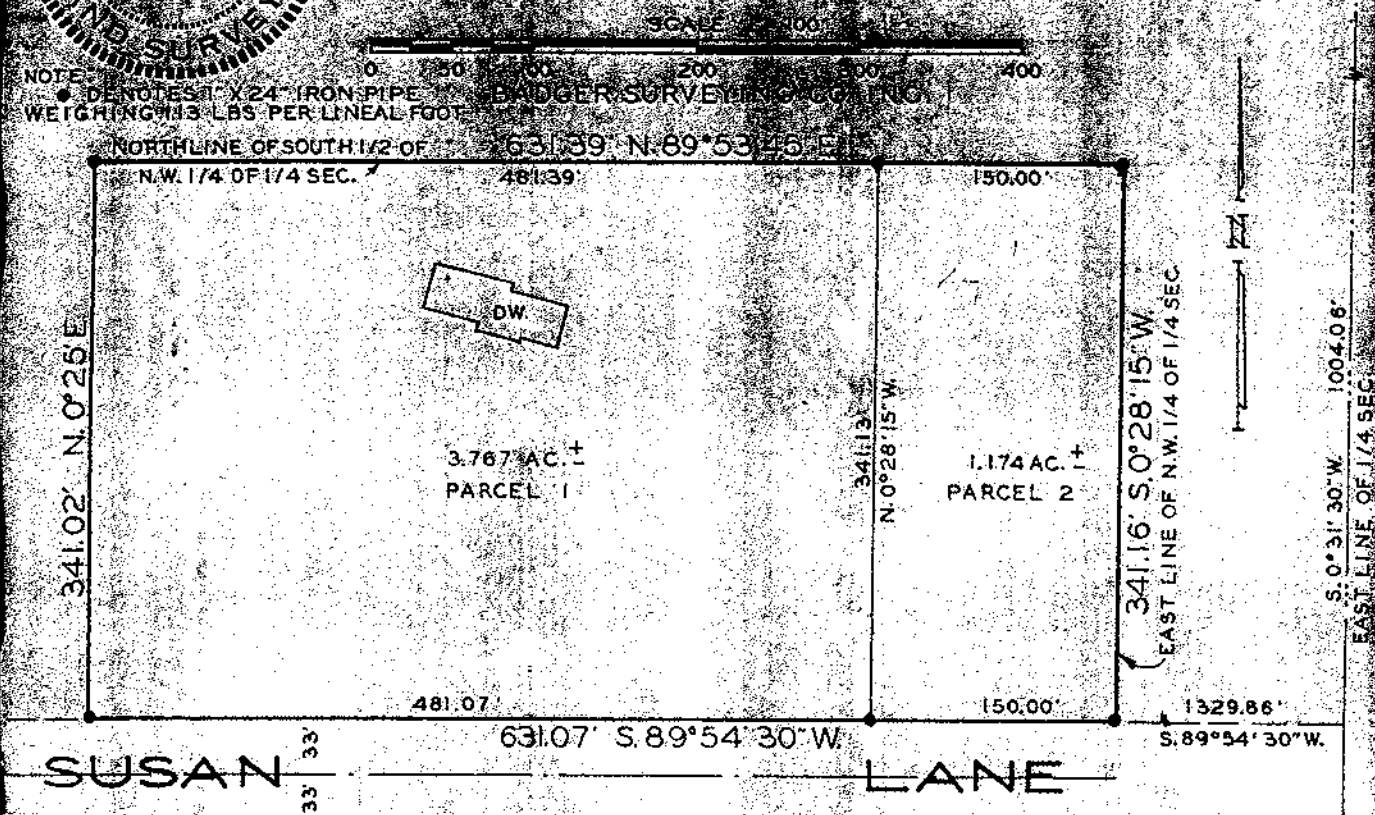
INITIATED/REQUESTED BY: Matthew and Minal Hahm. Owner

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610



CERTIFIED SURVEY MAP
OF PART OF THE NW 1/4 OF THE SE 1/4
OF SEC 22, T. 10 N., R. 21 E. IN THE TOWN
OF CEDARBURG, OZAUKEE COUNTY, WISC.

2 PAGE 3



SURVEYOR'S CERTIFICATE

I, Clarence H. Piepenburg, Registered Land Surveyor, hereby certify: That I have surveyed, divided and mapped that part of the north west 1/4 of the South East 1/4 of Section 22, Township 10 North, Range 21 East, in the Town of Cedarburg, Ozaukee County, Wisconsin, bounded and described as follows: Commencing at the northeast corner of said 1/4 Section; thence S.0° 31' 30"W. along the east line of said 1/4 Section 1004.08 feet to its intersection with the easterly extension of the north line of Susan Lane as laid out in Voland Subdivision; thence S.89° 54' 30"W. along the easterly extension of the north line of said Susan Lane 1329.86 feet to a point in the east line of the north west 1/4 of said 1/4 Section, said point being the point of beginning of the land to be described; thence continuing S.89° 54' 30"W. along the easterly extension of the north line of said Susan Lane 631.07 feet to a point; thence N.0° 25' E. on a line parallel to the west line of said 1/4 Section 341.02 feet to a point in the north line of the south 1/2 of the north west 1/4 of said 1/4 Section; thence N.89° 53' 45"E. along the north line of the south 1/2 of the north west 1/4 of said 1/4 Section 631.39 feet to a point in the east line of the north west 1/4 of said 1/4 Section; thence S.0° 28' 15"W. along the east line of the north west 1/4 of said 1/4 Section 341.16 feet to the point of beginning, containing 4.941 acres of land, more or less.

That I have made such survey, land-division and map by the direction of Andrew Voland and Marjorie Voland, his wife, owners of said land.

That I have complied with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Town of Cedarburg in surveying, dividing and mapping the same. April 29, 1969

Clarence H. Piepenburg
Clarence H. Piepenburg, Registered Land Surveyor S-139

OWNERS' CERTIFICATE

We, as owners, hereby certify that we caused the land described in the foregoing certificate of Clarence H. Piepenburg, Surveyor, to be surveyed, divided and mapped as represented on this map. Dated this 30th day of April, 1969;

Andrew E. Voland (seal) *Marjorie Voland* (seal)
Andrew Voland Marjorie Voland

TOWN BOARD APPROVAL

Resolved, that the Certified Survey Map of Part of the north west 1/4 of the South East 1/4 of Section 22, Township 10 North, Range 21 East, in the Town of Cedarburg, Ozaukee County, Wisconsin, be and the same is hereby approved this 7 day of May, 1969.

ORDINANCE NO.2020-12

An Ordinance Annexing Territory to the City of Cedarburg
6620 Susan Lane
The Hahm Group, LLC

The Common Council of the City of Cedarburg, Wisconsin, hereby ordains as follows:

SECTION 1. Territory Annexed. In accordance with Section 66.0217(2) of the Wisconsin Statutes and the Petition for Direct Annexation filed with the City Clerk of the City of Cedarburg, Wisconsin, signed by all owners of all the real property in the territory and all electors residing in the territory, the following described territory in the Town of Cedarburg, Ozaukee County, Wisconsin, is annexed to the City of Cedarburg, Wisconsin.

Parcel 1, Certified Survey Map 341 being of the Northwest ¼ of the Southeast ¼ of Section 22, Township 10 North, Range 21 East, Recorded in the Office of Register of Deed for Ozaukee County on January 15 1970 in Volume 2 of Certified Survey Maps 3 and 4, as Document 232642, in the Town of Cedarburg, Ozaukee County, Wisconsin which is bounded and described as follows:

Commencing at the Northeast corner of the Southeast ¼ of said Section; Thence S02°06'23"E along the East line of the Southeast ¼ of said Section, 1,006.08 feet; Thence S87°20'04"W 1,479.44 feet to the Southeast Corner of lot 1 of Certified Survey Map 341 being recorded in the Ozaukee County Courthouse in Volume 2, Pages 3-4 as Document Number 232642 and being the Point of Beginning; Thence S87°20'04"W along the North Right of Way line of Susan Lane and being the South line of said Certified Survey Map 341, 481.07 feet; Thence N02°15'59"W 341.02 feet; Thence N87°19'19"E 481.39 feet to the Northeast Corner of Lot 1 of said Certified Survey Map 341; Thence S02°12'46"E along the East line if said Certified Survey Map 341 341.12 feet to the Point of Beginning.

OWNERS: The Hahm Group LLC
TAX KEY NUMBER: 03-022-14-002.00
ADDRESS: 6620 SUSAN LANE
CEDARBURG, WI 53012

The current population of the territory is zero.

SECTION 2. Effect of Annexation. From and after the date of this ordinance, the territory described in Section 1 shall be a part of the City of Cedarburg for any and all purposes provided by law, and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of Cedarburg.

SECTION 3. Temporary Zoning Classification. (a) The territory annexed to the City of Cedarburg by this ordinance is temporarily zoned as follows, pursuant to Sec. 66.0217(8) of the Wisconsin Statutes: RS- I Single Family Residential District; (b) The Plan Commission is directed to prepare an amendment to the zoning ordinance setting forth permanent classifications and regulations for the zoning of the annexed area.

SECTION 4. Aldermanic District Designation. Section 2-1-3 of the Code of Ordinances of the City of Cedarburg is hereby amended to incorporate this annexation. The territory described in Section 1 of this ordinance is hereby made a part of Ward 1, Aldermanic District 1 of the City of Cedarburg, as described in Section 2-1-3 of the City of Cedarburg Code of Ordinances, subject to the ordinances, rules and regulations of the City governing aldermanic districts, and subject to the County Board amending the

ORDINANCE NO.2020-12

supervisory district map to move this parcel from County Supervisory District 11 representing the Town of Cedarburg to County Supervisory District 16 representing the City of Cedarburg.

SECTION 5. Town Taxes. The City agrees to pay annually to the Town of Cedarburg, for five years, an amount equal to the amount of property taxes that the Town levied on the annexed territory, as shown by the tax roll, in the year in which the annexation is final.

SECTION 6. Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance, which can be given effect without the invalid or unconstitutional provision or application.

SECTION 6. Effective Date. This ordinance shall take effect upon its passage and publication as provided by law.

Passed and adopted by the Common Council of the City of Cedarburg, this 26th day of October 2020.

Michael J. O'Keefe, Mayor

Countersigned:

Tracie Sette, City Clerk

Michael P Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: October 26, 2020

ITEM NO: 9.E.

TITLE: Discuss the proposed completion of Susan Lane and opening the road to through traffic in 2021; and action thereon.

ISSUE SUMMARY: Matt Hahm is in the process of annexing a 3.77acre parcel on the north side of Susan Lane between Holly Lane and Susan Court. The development plan calls for 7 single family lots on a cul de sac street connecting to Susan Lane.

When this project is developed, it would leave a mere 150-foot gap of Town land on the north side of Susan Lane. Since Susan Lane is shown on the Official City map as a continuous street, staff is recommending that the Susan Lane pavement be completed as part of the development. The south half of the pavement would be paid by the City, as the fronting property is City owned, and the north half would be borne by the developer. This would be established as part of the developer's agreement, which will ultimately be presented to the Common Council when the final plat is submitted.

STAFF RECOMMENDATION: Staff recommends extending Susan Lane in accordance with the Official Map.

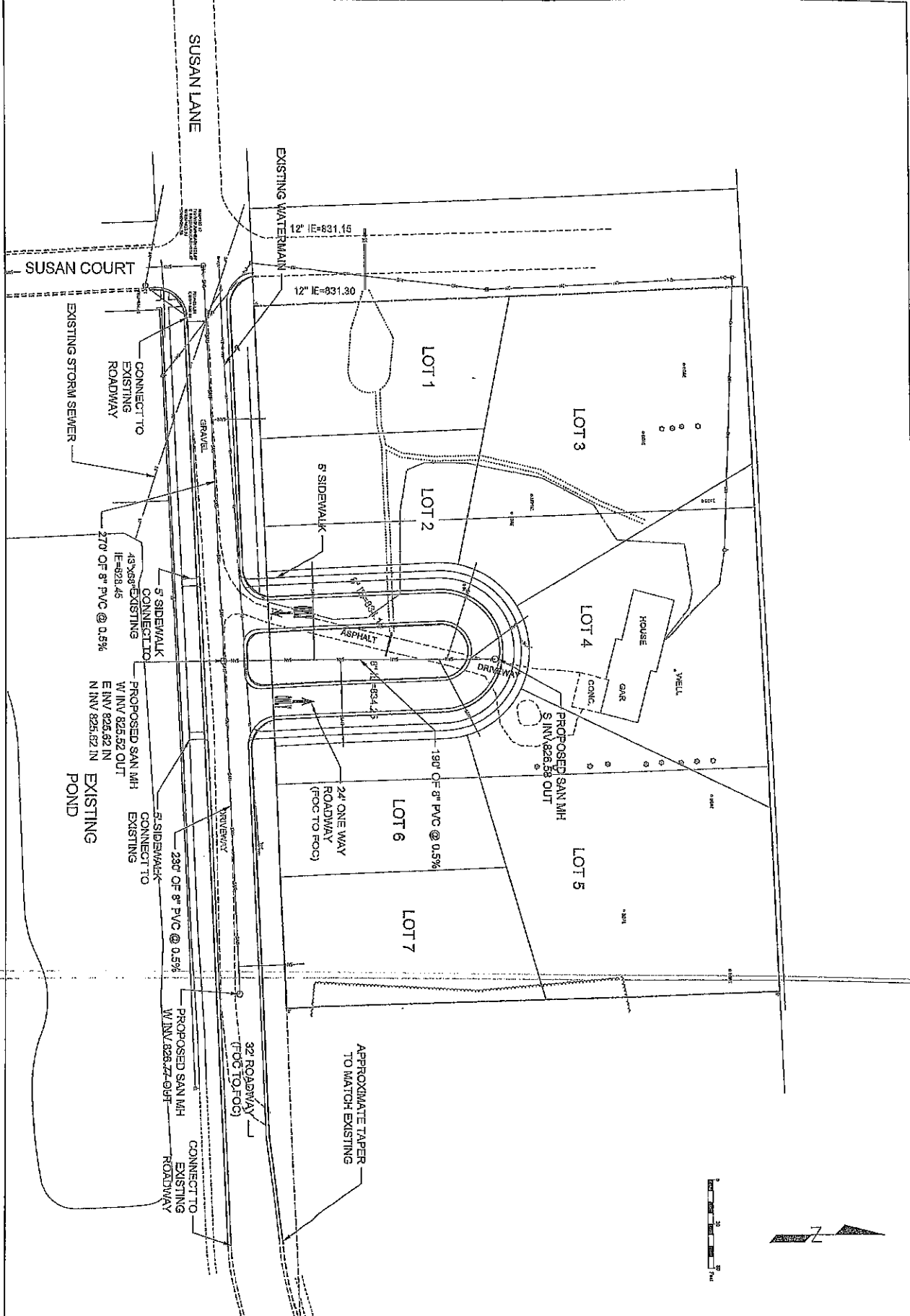
BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

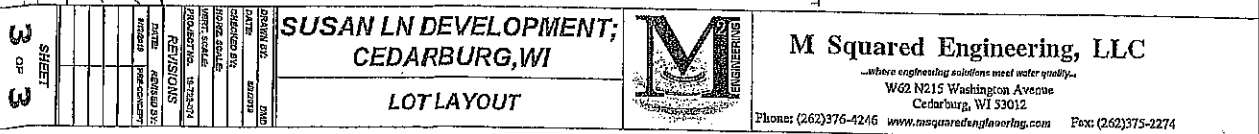
BUDGETARY IMPACT: Estimated \$100,000 for 50% of the Susan Lane curb and gutter, road base, and asphalt pavement, and an estimated \$30,000 for 50% of the Susan Lane curb catch basins and storm sewer. The developer would pay 100% of other utility costs, and everything associated with the cul de sac subdivision roadway and sidewalk.

ATTACHMENTS: Copy of development parcel map.
Air photo of Susan Lane

INITIATED/REQUESTED BY: Tom Wiza

FOR MORE INFORMATION CONTACT: Tom Wiza 262-375-7610





CITY OF CEDARBURG

MEETING DATE: October 26, 2020

ITEM NO: 9.G.

TITLE: Consider award of engineering design for the 2021 Street and Utility Project and the 2021 Asphalt Pavement Repair Project; and action thereon.

ISSUE SUMMARY: Staff requested proposals from a total of five engineering consulting firms for design of the 2021 Street and Utility Project and the 2021 Asphalt Pavement Repair Project. A detailed Request for Proposal (RFP) was sent to each firm, and the scope of work has been well defined. All five firms submitted responsive proposals, and the lowest overall fee for design services was submitted by R.A. Smith. A summary of the proposal fees is included with your agenda.

The 2021 Street and Utility Project includes the reconstruction of Evergreen Boulevard from Western Road to Bridge Road. Evergreen Boulevard will receive new asphalt pavement and open graded base from curb to curb, with spot replacement of defective sidewalk and curb. Storm sewer will be replaced in segments as well as some of the catch basins and leads.

The 2021 Asphalt Pavement Repair Project includes Washington Avenue from Hamilton Road to Center Street. Washington Avenue will receive a new surface layer of asphalt pavement over the existing concrete base from curb to curb, with spot replacement of defective concrete base, sidewalk and curb.

STAFF RECOMMENDATION: Staff recommends award of the engineering design for the 2021 projects to R.A. Smith based on their low fee of \$24,200.00.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: Due to the timing of the Public Works and Sewerage Commission meeting, the engineering proposals were brought directly to the Common Council.

BUDGETARY IMPACT: \$24,200.00 split proportionately between the streets capital and storm water capital budgets. Most of the work in this project, however, is street related.

ATTACHMENTS: Summary spreadsheet of engineering proposal fees.

INITIATED/REQUESTED BY: Tom Wiza / Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser – Assistant City Engineer
262-375-7610

2021 Street and Utility Project & 2021 Asphalt Pavement Repair Project - Engineering Consultants

Proposals Submitted October 20, 2020

	R.A. Smith	M Squared Engineering	Cedar Corporation	Kapur	Ayres Associates
Design Services (Evergreen Boulevard)	\$ 13,600.00	\$ 19,500.00	\$ 15,900.00	\$ 15,400.00	\$ 27,000.00
Design Services (Washington Avenue)	\$ 7,200.00	\$ 6,950.00	\$ 10,550.00	\$ 8,300.00	\$ 11,000.00
Construction Staking	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 6,800.00	\$ 3,500.00
Asbuilt Preparation	\$ 1,400.00	\$ 1,500.00	\$ 1,500.00	\$ 1,700.00	\$ 1,500.00
TOTAL =	\$ 24,200.00	\$ 29,950.00	\$ 29,950.00	\$ 32,200.00	\$ 43,000.00

Construction Inspection (Per Hour)	\$92	\$80-\$95	\$89	\$84	\$92
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CITY OF CEDARBURG

MEETING DATE: 10/26/20

ITEM NO: 9.H.

TITLE: Consider proposed 2021 budget; discussion and direction thereon

ISSUE SUMMARY: Attached is the summary of the proposed budget and tax levy. The tax rate remains at 7.87 which is a \$0.01 increase from 2020. Streets, Forestry Operations, and Public Safety remain to be priorities for 2021. No major changes were made since the last budget presentation. We are still waiting for the health insurance premiums.

STAFF RECOMMENDATION: None

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: Sets budget for 2021

ATTACHMENTS: Tax Levy History, Summary of proposed budget

INITIATED/REQUESTED BY: Mikko Hilvo, City Administrator

FOR MORE INFORMATION CONTACT: Mikko Hilvo, City Administrator

City of Cedarburg—Tax Levy History

City Tax Levies	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Proposed	% Change 2021/2020
General Fund Levy—Operating	5,803,256	5,869,616	6,133,050	5,954,081	6,107,595	6,123,091	0.3%
Capital Improvement Levy	1,170,000	1,192,000	915,000	1,235,000	1,680,000	1,685,000	0.3%
Levy—Library	707,306	707,306	722,194	722,194	738,194	748,194	1.4%
TIF District - City Portion		62	106	148	34,345	88,523	157.7%
Special Revenue Fund Levy—Pool	44,121	65,658	69,652	67,429	69,216	69,216	0.0%
Debt Service Levy	705,776	1,284,280	1,502,211	1,817,184	1,664,669	1,967,470	18.2%
Total City Levy	8,430,459	9,118,922	9,342,213	9,796,036	10,294,019	10,681,494	3.8%
Other Taxing Bodies							
Cedarburg Schools—Operating	11,817,277	11,937,297	11,882,675	12,113,832	12,845,138	13,596,067	5.8%
Cedarburg Schools—TIFs		81	136	183	43,099	112,054	160.0%
Ozaukee County—Operating	2,211,000	2,262,791	2,353,560	2,381,557	2,431,019		-100.0%
Ozaukee County—TIFs		15	27	36	8,138		-100.0%
State of Wisconsin	204,381	212,892					
M.A.T.C.—Operating	1,514,199	1,580,353	1,646,116	1,651,388	1,690,227		-100.0%
M.A.T.C.—TIFs		11	19	25	5,657		-100.0%
Total Tax Levy (Gross)	24,177,316	25,112,362	25,224,746	25,943,057	27,317,297	24,389,615	-10.7%
- State School Credit	(2,087,023)	(2,103,864)	(2,307,992)	(2,285,536)	(2,283,669)		-100.0%
Total Tax Levy (Net)	22,090,293	23,008,498	22,916,754	23,657,521	25,033,628	24,389,615	-2.6%
Equalized Valuation	1,204,323,800	1,254,478,000	1,309,147,300	1,347,465,200	1,433,294,900	1,548,438,900	8.0%
City Equalized Tax Rate	7.00	7.27	7.14	7.27	7.18	6.90	-4.0%
School District Equalized Tax Rate	9.84	9.54	9.08	9.01	8.98	8.80	-2.0%
Total Equalized Tax Rate	18.36	18.35	17.53	17.58	17.49	15.77	-9.8%
Assessed Valuation	1,208,692,140	1,221,899,680	1,248,857,140	1,262,000,218	1,310,325,200	1,357,671,228	3.6%
Assessment Ratio	100.36%	97.39%	95.40%	93.66%	91.42%	87.68%	
Tax Rates (Per \$1,000 A.V.)							
City of Cedarburg	6.97	7.46	7.48	7.76	7.86	7.87	0.1%
Cedarburg School District	9.80	9.79	9.54	9.62	9.86	10.12	2.6%
Ozaukee County	1.83	1.85	1.88	1.89	1.86	0.00	-100.0%
State of Wisconsin	0.17	0.17					
M.A.T.C.	1.25	1.29	1.32	1.31	1.29	0.00	-100.0%
Total Tax Rate (Gross)	20.02	20.56	20.22	20.58	20.87	17.99	-13.8%
- State School Credit	(1.73)	(1.72)	(1.85)	(1.81)	(1.74)	0.00	-100.0%
Total Tax Rate (Net)	18.29	18.84	18.37	18.77	19.13	17.99	-5.9%

CITY OF CEDARBURG, WISCONSIN						
SUMMARY OF PROPOSED 2021 BUDGET						
		2020	2020	2020	2021	
GENERAL FUND	2019	AMENDED	ACTUAL	ESTIMATED	PROPOSED	CHANGE
REVENUES	ACTUAL	BUDGET	(8 MONTHS)	(12 MONTHS)	BUDGET	2021/2020
Taxes - General Government	\$5,958,406	\$6,107,595	\$6,107,595	\$6,107,595	\$6,123,091	0.3%
Tax Equivalent - Utility	840,161	857,396	576,000	857,396	890,122	3.8%
Intergovernmental Revenues	1,269,631	1,327,656	949,176	1,366,412	1,438,670	8.4%
Regulation and Compliance	647,078	378,775	327,381	430,831	376,479	-0.6%
Law and Ordinance Violations	67,723	70,000	30,803	50,350	70,000	0.0%
Public Charges for Services	150,672	123,060	55,402	72,069	118,960	-3.3%
Intergovernmental Charges	519,392	257,944	125,413	239,307	290,099	12.5%
Commercial Revenues	587,730	351,140	327,219	334,575	286,162	-18.5%
Total Revenues	\$10,040,793	\$9,473,566	\$8,498,989	\$9,458,535	\$9,593,583	1.3%
EXPENDITURES						
General Government	\$1,102,727	\$1,314,181	780,427	\$1,257,407	\$1,203,094	-8.5%
Public Safety	4,430,009	4,362,593	2,708,524	4,176,283	4,562,990	4.6%
Public Works	2,591,775	2,758,608	1,631,234	2,652,066	2,781,577	0.8%
Parks & Recreation	1,019,293	925,703	625,211	834,884	957,864	3.5%
Conservation & Development	100,568	104,501	59,796	103,335	87,058	-16.7%
Transfers to Other Funds	276,359	0	0	7,944	384,800	0.0%
Total Expenditures	\$9,520,731	\$9,465,586	\$5,805,192	\$9,031,919	\$9,977,383	5.4%
TAX LEVIES						
Taxes - General Fund	\$5,954,081	\$6,107,595		\$6,107,595	\$6,123,091	0.3%
Taxes - Debt Service Fund	1,817,184	1,664,669		1,664,669	1,967,470	18.2%
Taxes - Special Revenue Fund (Library)	722,194	738,194		738,194	748,194	1.4%
Taxes - TIF District - City Portion	148	34,345		34,345	88,523	157.7%
Taxes - Special Revenue Fund (Swimming Pool)	67,429	69,216		69,216	69,216	0.0%
Taxes - Capital Improvement Fund	1,235,000	1,680,000		1,680,000	1,685,000	0.3%
Total City Tax Levy	\$9,796,036	\$10,294,019		\$10,294,019	\$10,681,494	3.8%
Tax Rate - Equalized	\$7.27	\$7.18		\$7.18	\$6.90	-3.9%
Tax Rate - Assessed	\$7.76	\$7.86		\$7.86	\$7.87	0.1%
CITY OF CEDARBURG, WISCONSIN						
SUMMARY OF PROPOSED 2021 BUDGET						
		2020	2020	2020	2021	
BUDGET SUMMARY - ALL FUNDS	2019	AMENDED	ACTUAL	ESTIMATED	PROPOSED	CHANGE
	ACTUAL	BUDGET	(8 MONTHS)	(12 MONTHS)	BUDGET	2021/2020
Revenues:						
General Fund	\$10,040,793	\$9,473,566	\$8,498,989	\$9,458,535	\$9,593,583	1.3%
Cemetery Fund	53,047	23,040	59,910	58,740	23,040	0.0%
Park Subdivider Deposit Fund	107,321	4,000	97,789	107,015	1,000	-75.0%
Room Tax Fund	84,110	70,000	16,893	32,000	50,000	-28.6%
Recreation Programs Fund	317,831	254,791	185,121	224,041	259,541	1.9%
Fuel System	3,822	2,000	2,397	2,600	2,600	30.0%
Library Fund	971,339	981,343	1,018,209	1,040,850	1,026,229	4.6%
Swimming Pool Fund	327,682	337,723	69,216	86,812	336,761	-0.3%
Debt Service Fund	2,010,351	1,762,000	1,822,807	1,843,305	2,008,470	14.0%
TIF #3, #4, #5	43,086	42,955	111,264	6,622,269	88,523	106.1%
Capital Improvement Fund	2,102,835	1,752,972	2,019,685	2,343,921	2,217,434	26.5%
Water Recycling Center	2,853,628	3,355,543	2,348,783	3,027,071	3,262,660	-2.8%
Internal Service Fund	397,069	333,372	359,230	358,026	323,121	-3.1%
Total Revenues	19,312,914	18,393,305	16,610,293	25,205,185	19,192,962	4.3%
Expenditures:						
General Fund	9,520,731	9,465,586	5,805,192	9,031,919	9,877,401	4.4%
Cemetery Fund	46,100	48,503	19,615	44,835	45,384	-6.4%
Park Subdivider Deposit Fund	86,058					0.0%
Room Tax Fund	82,590	70,000	18,053	33,520	50,000	-28.6%
Recreation Programs Fund	316,554	258,355	170,853	250,431	270,281	4.6%
Fuel System	263	5,000	2,808	4,000	5,000	0.0%
Library Fund	974,069	979,277	709,547	1,014,791	1,070,134	9.3%
Swimming Pool Fund	334,963	337,374	66,032	86,812	336,761	-0.2%
Debt Service Fund	1,839,504	2,066,780	1,680,729	1,819,885	2,049,325	-0.8%
TIF #3, #4, #5	1,042,549	1,248,395	1,218,030	2,597,052	7,413,848	493.9%
Capital Improvement Fund	2,185,421	2,136,918	1,380,515	2,775,367	2,155,203	0.9%
Water Recycling Center	2,959,522	2,844,383	1,772,826	2,757,090	2,926,900	2.9%
Internal Service Fund	532,862	338,193	329,061	326,843	346,587	2.5%
Total Expenditures	19,921,186	19,798,764	13,173,261	20,742,545	26,546,824	34.1%
FUND BALANCES (AS OF 12/31)						
General Fund	\$3,356,206	\$3,364,186		\$3,782,822	\$3,399,022	
Cemetery Fund	262,635	237,172		276,540	254,196	
Park Subdivider Deposit Fund	308,384	312,384		415,399	416,399	
Room Tax Fund	2,004	2,004		484	484	
Recreation Programs Fund	94,509	90,945		68,119	57,379	
Fuel System	5,307	2,307		3,907	1,507	
Library Fund	57,683	59,749		83,742	39,837	
Swimming Pool Fund	0	350		0	0	
Debt Service Fund	102,335	(202,445)		125,755	84,900	
TIF #3, #4, #5	1,757,408	551,968		5,782,625	(1,542,700)	
Capital Improvement Fund	725,077	341,131		293,631	355,862	
Water Recycling Fund	17,326,185	17,837,345		17,596,166	17,931,926	
Internal Service Fund	848,026	843,205		879,209	855,743	
General Obligation Debt, 12/31	\$20,215,455	\$18,524,048		\$18,524,048	\$16,882,952	
20-Oct-20						



City of Cedarburg

City Administrator's Report

October 28, 2020

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works — The 2020 Street & Utility Project is completed.

The grading work is wrapping up on the Hwy. 60 Business Park. Assistant Engineer Wieser will be inspecting the storm sewer part of the grading contract this week.

The 2020 Asphalt Pavement Repair Project on Washington Avenue was completed last week between Hamilton Road and Lincoln Blvd. Fifty percent of the road was milled and resurfaced with three inches of new asphalt.

Engineering RFPs for the 2021 Street & Utility Project and the Pavement Repair Project came in this week.

The Public Works crew is working on leaf pickup.

Treasurer—Finance Director/Treasurer Mertes and Deputy Treasurer/Human Resources Livingston attended the first Finance Committee meeting on Tuesday. The Department is working on the Quarterly Report and preparing for the preliminary audit on November 5 and 6.

Library—The Big Read is taking place through the month of October and the participation has been good. The Beaver Dam Library will be joining the system by year-end and will add a nice collection of material available to Cedarburg residents. Director Pierschalla is working on mid-year reviews and is waiting for the Cares Act money to balance the Library budget.

Clerk — The Department assisted 592 people absentee vote in-person over the first two days. In-person Absentee voting is available to resident from October 20—30, between 8:00 a.m.—4:00 p.m.

Fire Department— Fire Chief Vahsholtz cautioned that the COVID numbers are climbing. Their overall call numbers, not COVID related, are nearing the 1,000 mark for the year.

City Administrator—Economic Development Coordinator Mary Sheffield is ending her contract with the City. Her last day will be October 30.

Respectfully submitted,

Mikko Hilvo
City Administrator

CITY OF CEDARBURG

10/21/20 7:55 AM

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***Check Detail Register©**

Batch: 100920AP,101420PAY,101620AP,101620WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
111300 PWSB Checking					
36166	10/09/20	ADAPTOR INC.			
E 601-573835-360		COLLECTION SYSTEM M	\$645.00	37048	CWRC-COLLECTION SYSTEM MAINTENANCE
		Total	\$645.00		
36167	10/09/20	AECOM TECHNICAL SERVICES INC			
E 400-533440-472		NR216 COMPLIANCE	\$5,648.10	2000413761	NR 216 COMPLIANCE
		Total	\$5,648.10		
36168	10/09/20	AT&T MOBILITY			
E 100-522410-225		TELEPHONE/COMMUNI	\$123.63	09192020	PD-WIRELESS
		Total	\$123.63		
36169	10/09/20	AT&T-TOWER ASSET GROUP			
R 100-482220		RENT - CITY PROP WAT	\$2,630.21	CK REQ	REFUND OF WI SALES TAX FOR CELL TOWER 2020 LEASE
		Total	\$2,630.21		
36170	10/09/20	AXON ENTERPRISE INC			
E 100-522110-240		REPAIR AND MAINTENA	\$90.00	SI-1687722	PD-REPAIR & MAINTENANCE
		Total	\$90.00		
36171	10/09/20	BADGER STATE WASTE, LLC			
E 601-573825-294		SLUDGE HAULING	\$24,402.00	2814	CWRC-SLUDGE HAULING-SEPTEMBER 2020
		Total	\$24,402.00		
36172	10/09/20	BAKER & TAYLOR AV PRE PROCESS			
E 260-555110-319		PUBLICATIONS AND SU	\$47.27	H50500740	LIBR-PUBLICATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$17.21	H50705630	LIBR-PUBLICATIONS
		Total	\$64.48		
36173	10/09/20	BAKER & TAYLOR BOOKS			
E 260-555110-322		DONATION EXPENDITU	\$100.00	2035485785	LIBR-DONATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$374.67	2035485785	LIBR-PUBLICATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$95.73	2035485786	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$20.00	2035495959	LIBR-DONATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$324.61	2035495959	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$20.00	2035506925	LIBR-DONATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$202.94	2035506925	LIBR-PUBLICATIONS
		Total	\$1,137.95		
36174	10/09/20	BARTLETT MANUFACTURING CO. LLC			
E 100-555510-240		REPAIR AND MAINTENA	\$83.00	82631	PARKS-REPAIR & MAINTENANCE
		Total	\$83.00		
36175	10/09/20	BAYCOM INC			
E 100-522110-240		REPAIR AND MAINTENA	\$165.00	SRVCE3018	PD-REPAIR & MAINTENANCE
		Total	\$165.00		
36176	10/09/20	STEPHEN & ALISON BICEK			
R 100-467200		PARK RENTAL FEES	\$100.00	CK REQ	REC-PARK RENTAL REIMBURSEMENT

CITY OF CEDARBURG

10/21/20 7:55 AM

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***Check Detail Register©**

Batch: 100920AP,101420PAY,101620AP,101620WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$100.00		
36177	10/09/20	BOEHLKE BOTTLED GAS CORP.			
G 221-161500		FUEL INVENTORY	\$633.14	U0773161	DPW-FUEL INVENTORY
E 100-533210-351		GAS AND OIL EXPENSE	\$19.00	U0773161	DPW-PAST DUE FEE
Total			\$652.14		
36178	10/09/20	BROOKS TRACTOR			
E 100-533210-353		MAINTENANCE PARTS	\$17.43	M47162	DPW-MAINTENANCE PARTS
Total			\$17.43		
36179	10/09/20	CARDMEMBER SERVICE			
E 100-533110-330		TRAVEL & TRAINING	\$25.00	6174	DPW-TRAVEL & TRAINING
E 100-522310-310		OFFICE SUPPLIES	\$499.55	6174	BI-OFFICE SUPPLIES
E 100-555510-240		REPAIR AND MAINTENA	\$153.24	6182	PARKS-REPAIR & MAINTENANCE
E 220-555390-347		SUPPLIES AND EXPENS	\$274.39	6182	REC-SUPPLIES & EXPENSES
E 220-555390-394		POMS EXPENSES	\$142.10	6182	REC-POMS
E 100-533110-310		OFFICE SUPPLIES	\$22.99	6190	ENG-OFFICE SUPPLIES
E 100-555510-240		REPAIR AND MAINTENA	\$64.98	6190	PARK-REPAIR & MAINTENANCE
E 220-555390-347		SUPPLIES AND EXPENS	\$553.11	6190	REC-SUPPLIES & EXPENSES
E 220-555390-394		POMS EXPENSES	\$56.32	6190	REC-POMS
E 601-573830-340		MAINTENANCE SUPPLIE	\$5.99	6208	CWRC-MAINTENANCE SUPPLIES
E 601-573840-340		MAINTENANCE SUPPLIE	\$504.91	6208	CWRC-MAINTENANCE SUPPLIES
E 601-573835-360		COLLECTION SYSTEM M	\$1.13	6208	CWRC-COLLECTION SYSTEM MAINTENANCE
E 601-573825-372		SAFETY EQUIPMENT	\$248.92	6208	CWRC-SAFETY EQUIPMENT
E 100-533210-350		OPERATING SUPPLIES	\$2,083.81	6216	DPW-OPERATING SUPPLIES
E 100-533210-380		EQUIPMENT/CAPITAL O	\$1,814.98	6216	DPW-EQUIPMENT/CAPITAL
E 100-533440-240		REPAIR AND MAINTENA	\$405.00	6216	DPW-REPAIR & MAINTENANCE
E 220-555390-347		SUPPLIES AND EXPENS	\$69.98	6621	REC-SUPPLIES & EXPENSES
E 100-514700-380		EQUIPMENT/CAPITAL O	\$209.94	6621	TECH-WEBCAMs
E 100-514100-210		PROFESSIONAL SERVIC	\$47.44	6621	CLERK-PROFESSIONAL SERVICES
E 260-555110-310		OFFICE SUPPLIES	\$594.69	6639	LIBR-OFFICE SUPPLIES
E 260-555110-315		POSTAGE	\$170.32	6639	LIBR-POSTAGE
E 260-555110-322		DONATION EXPENDITU	\$752.94	6639	LIBR-DONATION EXPENDITURES
E 260-555110-382		LIBRARY TECHNOLOGY	\$0.99	6639	LIBR-TECHNOLOGY
E 260-555110-319		PUBLICATIONS AND SU	\$51.92	6639	LIBR-PUBLICATIONS
E 100-555510-240		REPAIR AND MAINTENA	\$188.04	6761	PARKS-REPAIR & MAINTENANCE
E 100-522110-240		REPAIR AND MAINTENA	\$167.99	PD	PD-REPAIR & MAINTENCE
E 100-522110-330		TRAVEL & TRAINING	\$182.00	PD	PD-TRAVEL & TRAINING
E 100-522110-390		OTHER EXPENSES	\$108.03	PD	PD-OTHER EXPENSES
E 100-522120-330		TRAVEL & TRAINING	\$2,347.96	PD	PD-TRAVEL & TRAINING
E 100-522120-347		SUPPLIES AND EXPENS	\$142.52	PD	PD-SUPPLIES & EXPENSES
E 100-522120-352		K-9 UNIT EXPENSE	(\$140.00)	PD	PD-K-9 EXPENSE REFUND
E 100-522120-380		EQUIPMENT/CAPITAL O	\$147.37	PD	PD-EQUIPMENT/CAPITAL
E 100-522130-330		TRAVEL & TRAINING	\$547.78	PD	PD-TRAVEL & TRAINING
Total			\$12,446.33		
36180	10/09/20	CDW GOVERNMENT, INC.			
E 100-514100-310		OFFICE SUPPLIES	\$60.51	1799030	CLERK-OFFICE SUPPLIES

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$60.51		
36181	10/09/20	CEDAR CORPORATION			
E 100-533720-290		MAINT/CONTRACTED S	\$4,500.00	104998	PLEASANT VALLEY LANDFILL MONITORING
Total			\$4,500.00		
36182	10/09/20	JON CENSKY			
E 100-566310-210		PROFESSIONAL SERVIC	\$2,359.56	20-0009	PLAN-SEPTEMBER 2020
Total			\$2,359.56		
36183	10/09/20	COMPLETE OFFICE OF WISCONSIN			
E 100-522110-310		OFFICE SUPPLIES	\$100.00	766048	PD-OFFICE SUPPLIES
E 100-533110-310		OFFICE SUPPLIES	\$40.56	770991	ENG-OFFICE SUPPLIES
Total			\$140.56		
36184	10/09/20	CONLEY MEDIA, LLC			
E 100-514100-325		LEGAL PUBLICATIONS	\$65.87	265190920	CLERK-LEGAL PUBLICATIONS
Total			\$65.87		
36185	10/09/20	DECORAH ANIMAL HOSPITAL			
E 100-522120-352		K-9 UNIT EXPENSE	\$98.00	172609	PD-BOARDING K-9
Total			\$98.00		
36186	10/09/20	DIGITAL EDGE OF GRAFTON			
E 100-522110-313		PRINTING-NEWSLETTE	\$15.00	17689	PD-OFFICE SUPPLIES
Total			\$15.00		
36187	10/09/20	FASTENAL COMPANY			
E 100-533210-350		OPERATING SUPPLIES	\$411.48	WISAU11973	DPW-OPERATIANG
Total			\$411.48		
36188	10/09/20	FIRST ADVANTAGE			
E 100-533311-210		PROFESSIONAL SERVIC	\$39.95	2506412009	DRUG TESTING
Total			\$39.95		
36189	10/09/20	FIVE CORNERS DODGE			
E 100-522120-240		REPAIR AND MAINTENA	\$147.02	70024	PD-MAINTENANCE-CAR #4
E 100-522120-240		REPAIR AND MAINTENA	\$33.20	70055	PD-MAINTENANCE-CAR #8
Total			\$180.22		
36190	10/09/20	FUNTACTICS SOCCER CAMP			
E 220-555390-290		MAINT/CONTRACTED S	\$3,880.58	CK REQ	REC-FALL SOCCER LEAGUE
Total			\$3,880.58		
36191	10/09/20	GRAINGER			
E 100-518100-350		OPERATING SUPPLIES	\$8.91	806361093	COMPLEX-MAINTENANCE
E 100-518100-350		OPERATING SUPPLIES	\$33.55	806361093	COMPLEX-MAINTENANCE
Total			\$42.46		
36192	10/09/20	GUTHRIE & FREY			
E 100-518100-240		REPAIR AND MAINTENA	\$75.00	0166042	COMPLEX-RENTAL 11/01/20-1/31/21

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$75.00		
36193	10/09/20	JIM HEIDEN			
E 100-555510-240		REPAIR AND MAINTENA	\$128.00	773925	REC-REPAIR & MAINTENANCE
Total			\$128.00		
36194	10/09/20	JM BRENNAN, INC.			
E 100-518100-240		REPAIR AND MAINTENA	\$260.00	SALES00012	COMPLEX-MAINTENANCE
Total			\$260.00		
36195	10/09/20	JOSEPH JACOBS			
E 100-522310-210		PROFESSIONAL SERVIC	\$150.00	20-019	BI-ELECTRICAL INSPECTION-10/1 & 10/6/20
Total			\$150.00		
36196	10/09/20	KANOPY, INC.			
E 260-555110-319		PUBLICATIONS AND SU	\$348.00	216958	LIBR-PUBLICATIONS
Total			\$348.00		
36197	10/09/20	LAROSA LANDSCAPE COMPANY			
E 100-522110-240		REPAIR AND MAINTENA	\$524.16	0007597-IN	PD-MAINTENANCE
Total			\$524.16		
36198	10/09/20	LIESENER SOILS INC.			
E 200-544210-230		GROUNDS MAINTENAN	\$348.00	0188021-IN	CEMETERY-GROUNDS MAINTENANCE
Total			\$348.00		
36199	10/09/20	MID-AMERICAN RESEARCH CHEMICAL			
E 100-518100-350		OPERATING SUPPLIES	\$149.20	0712231-IN	COMPLEX-HAND SANITIZER-COVID EXPENSE
Total			\$149.20		
36200	10/09/20	MID-STATE EQUIPMENT			
E 100-533210-353		MAINTENANCE PARTS	\$207.93	10053321035	DPW-MAINTENANCE PARTS
Total			\$207.93		
36201	10/09/20	MILLER-BRADFORD AND RISBERG			
E 100-533210-353		MAINTENANCE PARTS	\$161.45	P23718	DPW-MAINTENANCE PARTS
Total			\$161.45		
36202	10/09/20	NAPA AUTO PARTS			
E 100-533210-353		MAINTENANCE PARTS	\$41.26	5269-093693	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$74.21	5269-093699	DPW-MAINTENANCE PARTS
Total			\$115.47		
36203	10/09/20	NEWMAN CHEVROLET			
E 100-533210-353		MAINTENANCE PARTS	\$12.79	169072	DPW-MAINTENANCE PARTS
Total			\$12.79		
36204	10/09/20	NORTH SHORE BANK			
E 100-515400-135		SICK PAY OUT	\$22,042.82	CK REQ	RETIREMENT PAYOUT-TIMM
E 100-515400-111		SALARIES	\$10,301.01	CK REQ	RETIREMENT PAYOUT-TIMM
Total			\$32,343.83		

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36205	10/09/20	OFFICE DEPOT			
E 100-522110-310		OFFICE SUPPLIES	\$37.40	12720503700	PD-OFFICE SUPPLIES
E 100-522110-310		OFFICE SUPPLIES	\$15.87	12720515100	PD-OFFICE SUPPLIES
		Total	\$53.27		
36206	10/09/20	ONTECH SYSTEMS, INC			
E 100-514700-210		PROFESSIONAL SERVIC	\$224.70	51412	TECH-GROTA REMOTE ACCESS
		Total	\$224.70		
36207	10/09/20	PRECISION CUT WINDOW TINT, LLC			
E 100-522120-352		K-9 UNIT EXPENSE	\$160.00	1018	PD-K9 EXPENSE
		Total	\$160.00		
36208	10/09/20	RNR WATER, LLC			
E 350-566710-210		PROFESSIONAL SERVIC	\$250.00	7	TID #4-PROFESSIONAL SERVICES
		Total	\$250.00		
36209	10/09/20	LAUREN ROMANS			
R 100-467200		PARK RENTAL FEES	\$70.00	CK REQ	REC-PARK RENTAL REFUND
		Total	\$70.00		
36210	10/09/20	SINGLE SOURCE INC			
E 353-566710-210		PROFESSIONAL SERVIC	\$4,780.00	20-27	TIF #6 PROFESSIONAL SERVICES
		Total	\$4,780.00		
36211	10/09/20	SITEONE LANDSCAPE SUPPLY			
E 200-544210-230		GROUND MAINTENAN	\$287.75	103582524-0	CEMETERY-GROUNDS MAINTENANCE
		Total	\$287.75		
36212	10/09/20	TIME WARNER CABLE			
E 100-533210-350		OPERATING SUPPLIES	\$117.48	092020	DPW-FIRELINES
E 100-555510-220		Internet	\$117.48	092020	PARKS-INTERNET
E 100-522110-225		TELEPHONE/COMMUNI	\$434.00	092520	PD-INTERNET
		Total	\$668.96		
36213	10/09/20	TRANS UNION LLC			
E 100-522110-225		TELEPHONE/COMMUNI	\$50.00	09006048	PD-MONTHLY SERVICES
		Total	\$50.00		
36214	10/09/20	TRANSUNION RISK & ALTERNATIVE			
E 100-522110-225		TELEPHONE/COMMUNI	\$50.00	10/01/20	PD-SEPTEMBER 2020 FEE
		Total	\$50.00		
36215	10/09/20	UNIFIRST CORPORATION			
E 100-533210-350		OPERATING SUPPLIES	\$67.37	096 1146579	DPW-OPERATING
E 100-533210-350		OPERATING SUPPLIES	\$49.37	096 1148624	DPW-OPERATING
E 601-573825-372		SAFETY EQUIPMENT	\$78.35	096 1149636	CWRC-SAFETY
E 100-533210-350		OPERATING SUPPLIES	\$44.74	096 1149638	DPW-OPERATING
E 100-518100-240		REPAIR AND MAINTENA	\$104.19	096 1149644	COMPLEX-MAINTENANCE
E 100-522100-340		MAINTENANCE SUPPLIE	\$55.50	096 1149645	PD-MAINTENANCE SUPPLIES
		Total	\$399.52		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
36216	10/09/20	WI STATE LABORATORY OF HYGIENE			
E 601-573825-370		LAB SUPPLIES	\$988.00	646914	CWRC-LAB SUPPLIES
		Total	\$988.00		
36217	10/09/20	WISCONSIN HUMANE SOCIETY			
E 100-522110-213		ANIMAL POUND	\$30.00	1814	PD-STRAY FEES-AUGUST 2020
		Total	\$30.00		
36218	10/09/20	WM CORPORATE SERVICES, INC.			
E 100-533710-290		MAINT/CONTRACTED S	\$36,248.52	6552629-227	CH GARBAGE
E 100-533730-290		MAINT/CONTRACTED S	\$17,520.93	6552629-227	CH RECYCLING
		Total	\$53,769.45		
36219	10/09/20	ZIPPS AW DIRECT			
E 400-533210-880		EQUIP REPLACEMENT	\$152.72	778731	DPW-PARTS TRUCK #84
E 100-533210-351		GAS AND OIL EXPENSE	\$2.29	778731	DPW-PARTS TRUCK #84
		Total	\$155.01		
36220	10/14/20	Benjamin Buckenberger			
E 100-522120-111		SALARIES	\$2,905.79		Sept payroll check
		Total	\$2,905.79		
36221	10/16/20	ABT MAILCOM			
E 100-515600-310		OFFICE SUPPLIES	\$2,260.00	2020TBP	TAX BILL POSTAGE
		Total	\$2,260.00		
36222	10/16/20	ADVANCED DISPOSAL-			
R 100-463101		PUBLIC WORKS FEES	\$370.15	E1000144829	DPW-ROLL OFF EXCHANGE
R 100-463101		PUBLIC WORKS FEES	\$65.45	WB00000015	DPW-ROLL OFF EXCHANGE
		Total	\$435.60		
36223	10/16/20	AIRGAS USA LLC			
E 100-533210-353		MAINTENANCE PARTS	\$31.80	9974021671	DPW-MAINTENANCE PARTS
		Total	\$31.80		
36224	10/16/20	APWA			
G 100-162000		PREPAID EXPENSES	\$760.00	118765	ENG-ANNUAL DUES 2021
		Total	\$760.00		
36225	10/16/20	ASCENSION WISCONSIN AT WORK			
E 100-522130-210		PROFESSIONAL SERVIC	\$112.00	160616	PD-EMPLOYMENT SCREEN
		Total	\$112.00		
36226	10/16/20	BAKER & TAYLOR AV PRE PROCESS			
E 260-555110-319		PUBLICATIONS AND SU	\$32.21	H50920480	LIBR-PUBLICATIONS
E 260-555110-319		PUBLICATIONS AND SU	\$17.93	H50967710	LIBR-PUBLICATIONS
		Total	\$50.14		
36227	10/16/20	BEYER'S HARDWARE			
E 100-533210-353		MAINTENANCE PARTS	\$108.63	159811	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$16.63	159941	DPW-MAINTENANCE PARTS

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-533210-353		MAINTENANCE PARTS	\$6.80	159983	DPW-MAINTENANCE PARTS
E 100-555510-240		REPAIR AND MAINTENA	\$3.58	160036	DPW-REPAIR & MAINTENANCE
E 100-533440-240		REPAIR AND MAINTENA	\$19.13	160211	DPW-REPAIR & MAINTENANCE
E 601-573830-340		MAINTENANCE SUPPLIE	\$10.23	160216	CWRC-MAINTENANCE SUPPLIES
E 100-533440-240		REPAIR AND MAINTENA	\$25.62	160217	DPW-REPAIR & MAINTENANCE
E 100-533440-240		REPAIR AND MAINTENA	\$36.89	160307	DPW-REPAIR & MAINTENANCE
E 200-544210-240		REPAIR AND MAINTENA	\$4.31	160373	CEMETERY-REPAIR & MAINTENANCE
E 601-573825-370		LAB SUPPLIES	\$34.17	160413	CWRC-LAB SUPPLIES
E 200-544210-240		REPAIR AND MAINTENA	\$1.25	160417	CEMETERY-REPAIR & MAINTENANCE
E 601-573830-342		JANITORIAL SUPPLIES	\$16.18	160432	CWRC-JANITORIAL SUPPLIES
E 100-533440-240		REPAIR AND MAINTENA	\$67.49	160445	DPW-REPAIR & MAINTENANCE
		Total	\$350.91		
36228	10/16/20	BOEHLKE BOTTLED GAS CORP.			
G 221-161500		FUEL INVENTORY	\$636.13	96727	DPW-FUEL INVENTORY
		Total	\$636.13		
36229	10/16/20	BRAKE & EQUIPMENT COMPANY			
E 100-533210-353		MAINTENANCE PARTS	\$173.76	012146	DPW-MAINTENANCE PARTS
		Total	\$173.76		
36230	10/16/20	CEDARBURG LIGHT & WATER			
E 601-573835-360		COLLECTION SYSTEM M	\$287.36	7907	HYDRANT METERS-3RD QTR 2020
E 601-573835-360		COLLECTION SYSTEM M	\$12,572.13	7908	SEWERAGE-OCTOBER 2020
G 100-256201		DUE TO L&W IMPACT FE	\$2,007.82	CK REQ	WTR IMPACT FEE-CORNERSTONE DEV N111W5923 CAROLYN CT
		Total	\$14,867.31		
36231	10/16/20	CINTAS CORPORATION			
E 260-555110-350		OPERATING SUPPLIES	\$66.57	40638069196	LIBR-OPERATING
		Total	\$66.57		
36232	10/16/20	CITY CEDARBURG-PETTY CASH			
E 100-514100-315		POSTAGE	\$32.95	CK REQ	CLERKS-POSTAGE
		Total	\$32.95		
36233	10/16/20	CNA SURETY			
E 100-522110-390		OTHER EXPENSES	\$30.00	65243256N	PD-NOTARY BOND-WELLMAN
		Total	\$30.00		
36234	10/16/20	COMPLETE OFFICE OF WISCONSIN			
E 100-514200-310		OFFICE SUPPLIES	\$204.40	775480	ELECTIONS-OFFICE SUPPLIES
E 100-518100-350		OPERATING SUPPLIES	\$139.95	780298	COMPLEX-OPERATING
		Total	\$344.35		
36235	10/16/20	DIGITAL EDGE OF GRAFTON			
E 220-555390-309		RECREATION BROCHUR	\$220.00	17715	REC-BROCHURE
		Total	\$220.00		
36236	10/16/20	EGELHOFF LAWNMOWER SERVICE			
E 100-533210-353		MAINTENANCE PARTS	\$65.95	273787	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$21.95	276687	DPW-MAINTENANCE PARTS

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$87.90		
36237	10/16/20	FIVE CORNERS DODGE			
E 100-522120-240		REPAIR AND MAINTENA	\$672.70	70258	PD-REPAIR - CAR #8
Total			\$672.70		
36238	10/16/20	FORESTRY SUPPLIERS			
E 100-555510-240		REPAIR AND MAINTENA	\$282.91	778762-00	PARKS-REPAIR & MAINTENANCE
E 100-555510-240		REPAIR AND MAINTENA	\$282.91	785362-00	PARKS-REPAIR & MAINTENANCE
Total			\$565.82		
36239	10/16/20	FREISTADT AUTOMOTIVE INC			
E 100-522120-240		REPAIR AND MAINTENA	\$100.00	11218	PD-REPAIR - CAR #1
Total			\$100.00		
36240	10/16/20	INTERNATIONAL AG LABS, INC.			
E 100-555510-240		REPAIR AND MAINTENA	\$144.00	683	PARKS-REPAIR & MAINTENANCE
Total			\$144.00		
36241	10/16/20	JANI-KING OF MILWAUKEE			
E 260-555110-290		MAINT/CONTRACTED S	\$933.24	MIL10200443	LIBR-MAINTENANCE
Total			\$933.24		
36242	10/16/20	KENT ADHESIVE PRODUCTS CO.			
E 260-555110-310		OFFICE SUPPLIES	\$115.36	1411885	LIBR-OFFICE SUPPLIES
Total			\$115.36		
36243	10/16/20	JAMIE KRONBERGER			
R 100-467200		PARK RENTAL FEES	\$260.00	CK REQ	REC-REFUND PARK RENTAL
Total			\$260.00		
36244	10/16/20	MACQUEEN EQUIPMENT			
E 100-533210-353		MAINTENANCE PARTS	\$102.00	W03608	DPW-MAINTENANCE PARTS
Total			\$102.00		
36245	10/16/20	MASTER PRINTWEAR			
E 220-555390-394		POMS EXPENSES	\$882.00	8869	REC-POMS
Total			\$882.00		
36246	10/16/20	MATHESON TRI-GAS			
E 100-533210-353		MAINTENANCE PARTS	\$32.55	51703639	DPW-MAINTENANCE PARTS
Total			\$32.55		
36247	10/16/20	MID-AMERICAN RESEARCH CHEMICAL			
E 100-518100-350		OPERATING SUPPLIES	\$276.00	0714025-IN	COMPLEX-OPERATING-COVID EXPENSE
Total			\$276.00		
36248	10/16/20	MILLER-BRADFORD AND RISBERG			
E 400-533210-996		EQUIPMENT REPLACEM	\$51,400.00	E00995	DPW-EQUIPMENT REPLACEMENT #9
E 100-533210-353		MAINTENANCE PARTS	\$105.99	P23777	DPW-MAINTENANCE PARTS
Total			\$51,505.99		

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36249	10/16/20	NASSCO, INC.			
E 260-555110-310		OFFICE SUPPLIES	\$165.03	S2672342.00	LIBR-OFFICE SUPPLIES
		Total	\$165.03		
36250	10/16/20	NEWMAN CHEVROLET			
E 100-533210-353		MAINTENANCE PARTS	\$198.00	169202	DPW-MAINTENANCE PARTS
		Total	\$198.00		
36251	10/16/20	NORTH CENTRAL LABORATORIES			
E 601-573825-370		LAB SUPPLIES	\$227.56	445288	CWRC-LAB SUPPLIES
		Total	\$227.56		
36252	10/16/20	OFFICE COPYING EQUIPMENT, LTD			
E 100-514700-385		EQUIPMENT OUTLAY	\$13.15	AR123880	TECH-FREIGHT TONER
		Total	\$13.15		
36253	10/16/20	OLIVER FIONTAR LLC			
E 350-566710-227		DEVELOPERS INCENTIV	\$9,365.25	617	TIF #4- DRAW #45
E 350-566710-227		DEVELOPERS INCENTIV	\$30,293.75	618	TIF #4- DRAW #45
		Total	\$39,659.00		
36254	10/16/20	OSI ENVIRONMENTAL, INC.			
E 100-533730-344		RECYCLING EXPENSES	\$75.00	1051815	DPW-USED OIL COLLECTION
		Total	\$75.00		
36255	10/16/20	OZAUKEE COUNTY CLERK OF			
R 100-451101		COURT PENALTIES & C	\$150.00	CK REQ	PD-BOND MARGARET M. COULSON CPD #20-20085
		Total	\$150.00		
36256	10/16/20	PIKES SYSTEMS, INC.			
E 100-522100-340		MAINTENANCE SUPPLIE	\$1,039.30	102885	PD-MAINTENANCE SUPPLIES
		Total	\$1,039.30		
36257	10/16/20	QUALITY STATE OIL CO.,INC.			
E 100-533210-351		GAS AND OIL EXPENSE	\$108.27	4503981	DPW-GAS & OIL
		Total	\$108.27		
36258	10/16/20	SHARP ELECTRONICS CORPORATION			
E 100-514700-385		EQUIPMENT OUTLAY	\$743.52	SH406889	TECH-COPIERS
		Total	\$743.52		
36259	10/16/20	SOPER GRADING & EXCAVATING LLC			
E 400-533311-854		STREET IMPROVEMENT	\$112,028.80	6	2020 STREET & UTILITY PROGRAM
E 400-533440-475		STORMWATER IMPROV	\$4,673.19	6	2020 STREET & UTILITY PROGRAM
G 400-156200		DUE FROM LIGHT & WA	\$4,018.59	6	2020 STREET & UTILITY PROGRAM
G 601-184313		COLLECTION MAINS AN	\$4,558.92	6	2020 STREET & UTILITY PROGRAM
		Total	\$125,279.50		
36260	10/16/20	STREICHER'S POLICE EQUIPMENT			
E 100-522120-346		UNIFORMS	\$34.99	I1457218	PD-UNIFORMS
E 100-522120-346		UNIFORMS	\$148.98	I1457218	PD-UNIFORMS

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$183.97		
36261	10/16/20	SUTTERLIN RESTORATIONS			
E 400-555320-865		SWIMMING POOL	\$60,470.00	201012-1	CAPITAL IMPROVEMENT-POOL
Total			\$60,470.00		
36262	10/16/20	THE UNIFORM SHOPPE			
E 100-522110-346		UNIFORMS	\$261.80	303114	PD-UNIFORMS
E 100-522120-346		UNIFORMS	\$71.95	303431	PD-UNIFORMS
E 100-522120-346		UNIFORMS	\$59.95	303542	PD-UNIFORMS
Total			\$393.70		
36263	10/16/20	TIME WARNER CABLE			
E 100-518100-225		TELEPHONE/COMMUNI	\$66.85	14601-2001	CH-TELEPHONE
E 100-513100-225		TELEPHONE/COMMUNI	\$7.42	14601-2001	MAYOR-TELEPHONE
E 100-513200-225		TELEPHONE/COMMUNI	\$7.42	14601-2001	ADMIN-TELEPHONE
E 100-514100-225		TELEPHONE/COMMUNI	\$37.12	14601-2001	CLERK-TELEPHONE
E 100-515600-225		TELEPHONE/COMMUNI	\$22.27	14601-2001	TREAS-TELEPHONE
E 100-515400-225		TELEPHONE/COMMUNI	\$14.85	14601-2001	ASSESSPR-TELEPHONE
E 100-522310-225		TELEPHONE/COMMUNI	\$14.85	14601-2001	BI-TELEPHONE
E 100-533110-225		TELEPHONE/COMMUNI	\$22.27	14601-2001	ENG-TELEPHONE
E 100-566310-225		TELEPHONE/COMMUNI	\$14.85	14601-2001	PLAN-TELEPHONE
E 100-533210-225		TELEPHONE/COMMUNI	\$29.70	14601-2001	DPW-TELEPHONE
E 220-555390-225		TELEPHONE/COMMUNI	\$29.70	14601-2001	REC-TELEPHONE
E 100-555140-225		TELEPHONE/COMMUNI	\$14.85	14601-2001	SRCTR-TELEPHONE
E 601-573825-225		TELEPHONE/COMMUNI	\$59.40	14601-2001	CWRC-TELEPHONE
E 100-522410-225		TELEPHONE/COMMUNI	\$22.27	14601-2001	EM-TELEPHONE
E 100-522230-225		TELEPHONE/COMMUNI	\$14.85	14601-2001	FD-TELEPHONE
E 240-555320-225		TELEPHONE/COMMUNI	\$37.12	14601-2001	CH-TELEPHONE
E 100-555510-220		Internet	\$96.98	259401-3001	REC-GYM-INTERNET
E 100-533210-350		OPERATING SUPPLIES	\$8.84	33301-0001	DPW-DIGITAL ADAPTERS
Total			\$521.61		
36264	10/16/20	TMS INTERNATIONAL LLC			
E 100-533311-240		REPAIR AND MAINTENA	\$96.35	10224116	DPW-REPAIR & MAINTENANCE
Total			\$96.35		
36265	10/16/20	UNEMPLOYMENT INSURANCE			
E 700-519400-393		UNEMPLOYMENT COMP	\$130.16	SEPT	UNEMPLOYMENT CHARGES-SEPTEMBER 2020
Total			\$130.16		
36266	10/16/20	UNIFIRST CORPORATION			
E 601-573825-372		SAFETY EQUIPMENT	\$78.35	096 1150671	CWRC-MAINTENANCE
E 100-533210-350		OPERATING SUPPLIES	\$45.26	096 1150673	DPW-OPERATING
E 100-533210-350		OPERATING SUPPLIES	\$43.81	096 1151707	DPW-OPERATING
Total			\$167.42		
36267	10/16/20	VALU RITE CORPORATION			
E 100-515400-210		PROFESSIONAL SERVIC	\$1,125.00	CK REQ	ASSESSOR-COMM. MAINTENANCE
Total			\$1,125.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
36268	10/16/20	VANTAGE FINANCIAL			
E 400-555510-620		DEBT SERVICE - INTER	\$552.24	56787	GRAPPLE TRUCK INTEREST-NOVEMBER 2020
E 400-555510-610		DEBT SERVICE - PRINCI	\$3,055.76	56787	GRAPPLE TRUCKPRINCIPAL-NOVEMBER 2020
		Total	\$3,608.00		
36269	10/16/20	VISUAL IMAGE PHOTOGRAPHY, INC.			
E 260-555110-322		DONATION EXPENDITU	\$43.11	8570	LIBR-DONATIONS
E 260-555110-322		DONATION EXPENDITU	\$17.87	8604	LIBR-DONATIONS
		Total	\$60.98		
36270	10/16/20	W. & E. RADTKE			
E 100-533311-240		REPAIR AND MAINTENA	\$280.44	137888	DPW-STREET REPAIR & MAINTENANCE
		Total	\$280.44		
36271	10/16/20	WE ENERGIES			
E 100-555510-224		NATURAL GAS	\$14.14	045	BOY SCOUT HOUSE
E 100-522230-224		NATURAL GAS	\$199.87	082	FD
E 100-555510-224		NATURAL GAS	\$22.80	213	GIRL SCOUT HOUSE
E 601-573840-340		MAINTENANCE SUPPLIE	\$12.94	229	SEWER - EVERGREEN #7
E 601-573825-224		NATURAL GAS	\$10.56	296	SEWER - PARK LANE CWRC
E 240-555320-224		NATURAL GAS	\$23.80	374	POOL
E 601-573825-224		NATURAL GAS	\$17.19	423	SEWER - PARK LANE CONTROL BLDG
E 100-518100-224		NATURAL GAS	\$81.98	425	GYM
E 260-555110-224		NATURAL GAS	\$376.96	477	LIBRARY
E 100-522410-224		NATURAL GAS	\$12.10	522	EM
E 100-522100-224		NATURAL GAS	\$272.73	610	PD
E 100-518100-224		NATURAL GAS	\$122.76	666	LINCOLN BLDG
E 601-573840-340		MAINTENANCE SUPPLIE	\$12.21	804	SEWER - KENZIE #11
E 601-573840-340		MAINTENANCE SUPPLIE	\$11.57	866	SEWER - KEUP #10
E 601-573840-340		MAINTENANCE SUPPLIE	\$10.56	928	SEWER - GARFIELD #9
E 601-573840-340		MAINTENANCE SUPPLIE	\$15.66	943	SEWER - HIGHLAND #8
E 100-518100-224		NATURAL GAS	\$141.18	952	CH
E 100-533210-224		NATURAL GAS	\$46.48	957	DPW FACILITY
E 100-522230-224		NATURAL GAS	\$149.75	971	FD
E 240-555320-224		NATURAL GAS	\$23.42	991	POOL
E 100-522100-224		NATURAL GAS	\$25.35	994	PD
E 601-573840-340		MAINTENANCE SUPPLIE	\$11.57	n	SEWER - DORCHESTER #4
		Total	\$1,615.58		
		111300 PWSB Checking	\$472,026.36		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary**111300 PWSB Checking**

100 GENERAL FUND	\$127,394.27
200 CEMETERY FUND	\$641.31
220 RECREATION PROGRAMS FUND	\$6,108.18
221 FUEL SYSTEM - WASH BAY	\$1,269.27
240 SWIMMING POOL FUND	\$84.34
260 LIBRARY FUND	\$4,889.57
350 TIF DISTRICT FUND #4	\$39,909.00
353 TIF DISTRICT #6	\$4,780.00
400 CAPITAL IMPROVEMENTS FUND	\$241,999.40
601 WATER RECYCLING CENTER	\$44,820.86
700 RISK MANAGEMENT FUND	\$130.16
	\$472,026.36

CITY OF CEDARBURG
TRANSFER LIST
10/10/20-10/23/20

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
10/12/2020	\$2,677.38	Light & Water-September charges
10/13/2020	\$7,917.57	WE Energies-business park (echeck)
10/19/2020	\$50,827.46	State of Wisconsin-September sales tax
10/19/2020	\$318.25	Light & Water-September charges
10/21/2020	\$282,000.00	PWSB Payroll
10/22/2020	\$6,058.01	Health Savings Accounts-contributions for 9/20/20-10/3/20
10/22/2020	\$2,181.00	ICMA-contributions for 9/20/20-10/3/20
10/22/2020	\$3,846.80	North Shore Bank-contributions for 9/20/20-10/3/20
10/22/2020	\$440.00	Police Association-union dues for 9/20/20-10/3/20
10/22/2020	\$346.15	State of Wisconsin-child support
10/22/2020	\$250.00	Wisconsin Deferred Comp-contributions for 9/20/20-10/3/20
	<u>\$356,862.62</u>	

PWSB PAYROLL CHECKING ACCOUNT

10/23/2020	\$201,055.07	Payroll for 10/4/20-10/17/20
10/23/2020	\$80,519.17	Payroll taxes for 10/4/20-10/17/20
	<u>\$281,574.24</u>	

PWSB MONEY MARKET ACCOUNT

10/12/2020	\$60,000.00	PWSB Checking
10/16/2020	\$300,000.00	PWSB Checking
10/22/2020	\$300,000.00	PWSB Checking
	<u>\$660,000.00</u>	