

**CITY OF CEDARBURG
LIBRARY BOARD
MARCH 10, 2026**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Tuesday, March 10, 2026, 7:00 p.m. at the Community Room located inside the Cedarburg Public Library, W63 N589 Hanover Avenue.

1. CALL TO ORDER

The meeting was called to order by President Michael Maher at 7:05 p.m.

2. ROLL CALL

Present: Michael Maher, Meghan O’Driscoll, DeWayna Cherrington, Kassandra Bartelme, Joycelyn Russo, Superintendent Jeridon Clark

Excused – Council Member Melissa Bitter

Also Present – Library Director Linda Eastwood

3. STATEMENT OF PUBLIC NOTICE

It was acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

4. COMMENTS & SUGGESTIONS FROM CITIZENS

None

5. APPROVAL OF MINUTES

A. Approval of February 10, 2026 minutes

Motion made by Jeridon Clark, seconded by Joycelyn Russo, to approve the February 10, 2026 Library Board minutes. Motion carried without a negative vote with Melissa Bitter excused.

6. APPROVAL OF BILLS AND FINANCIAL STATEMENTS

The library has already brought in \$22k in donations this year. There are no unusual expenses or revenues.

Motion made by Joycelyn Russo, seconded by Meghan O’Driscoll to approve the February 2026 Bills and Financials. Motion carried without a negative vote with Melissa Bitter excused.

7. REPORTS

A. Director’s Report

Sue Karlman, long-time member of the CPL Board of Trustees of 21 years, passed away on Sunday evening. The services will be on Friday, March 13.

The FOTL had their fundraising event on Saturday night with the Eagles . It brought in \$12,000 after expenses! There were 243 tickets sold. The silent auction brought in over \$2000. The 50/50 raffle brought in \$875 for the FOTL. The FOTL also got 20% of drink sales. One patron donated \$5000.

The library is listed as a beneficiary in the estate of Carlyle and Marjorie Fay and will receive \$22,500. They were also donors for the new library building. This funding may be used to replace the self-check machines because they will not be supported as of this year. The screens tend to break on them and they lock up. Replacing 4 of them will cost a little over \$23k.

There is a staff member who is still on FMLA and is expected to return next week. Linda is working on getting an RFP for the solar panels.

National Library Week is in April and the youth services staff is planning some fun events. Their Family Bingo night has been popular as was the Rubber Ducky Cosplay.

The Cedarburg Author's Circle published their second book.

The front doors are getting caught on the new carpet squares in the lobby. The new weekend cleaner is working out well so far. Most of the lights have been converted to LED lights. It has been recommended to get a new controller for the HVA system. The new controller is cloud-based and accessible off-site. This can be covered by the equipment budget. An upgrade to the phones is being considered. This would be an upgrade to IP phones. The library's files are being migrated to and SharePoint site.

B. School Report

Read Across America was a couple of weeks ago and it was entertaining to watch the teachers dress up and read books. Stuff the Bus brought in 9000 pounds of food donations. Westlawn won the competition. A culinary arts center or kitchen is being developed. A new Director of Student Services has been recommended to the board for hire.

8. ADJOURNMENT

Motion made by Joycelyn Russo, seconded by Meghan O'Driscoll, to adjourn the meeting at 7:39 p.m. Motion carried without a negative vote with Melissa Bitter excused.

Kassandra Bartelme
Secretary