



**CITY OF CEDARBURG
Landmarks Commission
February 12, 2026
Minutes**

1. CALL TO ORDER

The meeting was called to order by Chairperson Tom Kubala at 8:28 a.m.

2. ROLL CALL

Present – Chairperson Tom Kubala, Council Member Kristin Burkart, Tomi Fay Forbes, Elizabeth Krimmel, Doug Yip

Excused – James Pape, Erin Puro

Also Present – City Planner Mary Censky, City Administrator Mikko Hilvo

3. STATEMENT OF PUBLIC NOTICE

Chairperson Kubala acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

4. APPROVAL OF MINUTES

A. January 22, 2026

Motion made by Commissioner Krimmel and seconded by Council Member Burkart to approve the minutes of the January 22, 2026 meeting. Motion carried without a negative vote. Commissioners Pape and Puro excused.

5. COMMENTS AND SUGGESTIONS FROM CITIZENS

None

6. REGULAR BUSINESS; AND ACTION THEREON

- A. Review, discussion, and possible approval of new front wall, back wall, and projecting signs in support of the Wild Lavender shop located at W63 N712 Washington Avenue. This .66-acre site is zoned B-3 Central Business District w/ HPD Historic Preservation District Overlay. The applicant is shop owner Melissa Crook. The property owner is Bridge Mill Co. in c/o Ben Levy.*

The proposed projecting sign and wall sign for the front of the building will replace the existing signs. The new round signs will be white with black lettering. There is currently no sign on the back of the building; the applicant is requesting that one be approved that is identical to the sign in front of the building. The building inspector stated that all proposed signage meets code.

Commissioner Krimmel made a motion that the signage be approved as proposed. Commissioner Yip seconded the motion. Motion carried without a negative vote. Commissioners Pape and Puro excused.

- B. Review, discussion, and possible action/recommendation to the Plan Commission for Site Plan Amendment approval. Applicant/property owner, City of Cedarburg, seeks to remove the patch of grass in front of the John Armbruster Community Gymnasium and replace it with concrete or similar material. This B-3 Central Business District w/ HPD Historic Preservation Overlay zoned property is located at W63 N641 Washington Avenue.*

City Administrator Mikko Hilvo represented the city in this request. He stated that the city is interested in sprucing up the front façade of the gymnasium. The grassy area to the south of the entry sidewalk has been reseeded a number of times, but is walked on so much that it isn't staying nice. The proposal is that the area be surfaced, then some large pots with flowers and some benches will soften the area. The city can also place one of the temporary directional signs in that area. On the north side of the entry sidewalk there are brick pavers that LaRosa Landscape Company installed years ago. Those particular pavers are no longer available.

Commissioners were not in favor of a plain concrete slab. They would like to see consistency between the north side and the south side. Concrete with a stamped pattern was discussed, but Commissioners concluded that pavers may be a better option because if one is damaged it can be replaced. The pavers should look as similar as possible to the pavers on the north side or, ideally, both sides of the walk be paved with the same material. Chairperson Kubala asked that the City think in terms of longevity. What will last longer and is easier to repair? The walkway to the Interurban Bridge has some chipped pavers, they can be individually replaced. Commissioners acknowledged that we should ask of the City the same that we would ask of a private property owner.

Commissioner Krimmel made a motion to recommend approval to the Plan Commission for replacement of the grass in front of the gymnasium on the south side of the entry sidewalk with pavers as similar as possible to the ones on the north side of the walkway. Commissioner Yip seconded the motion. Motion carried without a negative vote. Commissioners Pape and Puro excused.

7. COMMENTS AND ANNOUNCEMENTS BY LANDMARKS COMMISSIONERS

None

8. ADJOURNMENT

A motion was made by Commissioner Krimmel, seconded by Commissioner Yip, to adjourn the meeting at 8:46 a.m. Motion carried without a negative vote. Commissioners Pape and Puro excused.

Tomi Fay Forbes
Secretary