



**CITY OF CEDARBURG
Common Council
March 9, 2026
Minutes**

1. CALL TO ORDER

A meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, March 9, 2026, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers.

Mayor Patricia Thome called the meeting to order at 7:02 p.m.

2. ROLL CALL

Present - Mayor Patricia Thome, Council Members Melissa Bitter, Jim Fitzpatrick, Kristin Burkart, Amanda Didier, Robert Simpson (via Zoom), Kristian Lindo, Mark Mueller

Also Present - City Administrator Mikko Hilvo, Attorney Michael Herbrand, City Clerk Jessica Campolo, City Planner Mary Censky, Deputy Fire Chief Joey Hintz, Director of Engineering and Public Works Michael Wieser, Water Recycling Center Superintendent Craig Obry, interested citizens and news media

3. MOMENT OF SILENCE

A moment of silence was held.

4. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

5. STATEMENT OF PUBLIC NOTICE

At Mayor Thome's request, City Clerk Campolo verified that notice of this meeting was provided to the public by posting in accordance with the Wisconsin Open Meetings Law.

6. COMMENTS AND SUGGESTIONS FROM CITIZENS

None.

7. PUBLIC HEARING

- A. *Public hearing, discussion, and possible action on Ordinance 2026-07 amending Section 13-1-122 of the City Code, modifying and expanding upon the architectural review principles, standards and procedures.*

Mayor Thome opened the Public Hearing. City Planner Censky explained the proposed code amendments related to architectural review principles, standards, and procedures generally, and the architectural guidelines and regulations applicable to residential buildings specifically.

There was no public comment.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Burkart, to close the Public Hearing. The motion carried on a roll call vote with Council Members Bitter, Fitzpatrick, Burkart, Didier, Simpson, Lindo and Mueller voting aye.

A motion was made by Council Member Burkart, seconded by Council Member Mueller, to approve Ordinance 2026-07 amending Section 13-1-122 of the City Code. The motion carried unanimously.

8. PRESENTATION

- A. *Cedarburg Fire Department - Fire Apparatus Fleet Review*

Deputy Fire Chief Joey Hintz introduced Mike and Nick Wilbur from Emergency Vehicle Response (EVR). Mike Wilbur presented a summary of the Fire Apparatus Fleet Review that was conducted for the Cedarburg Fire Department. Discussion followed regarding equipment needs and funding. The Common Council and the Fire Department agreed the report produced by EVR is very thorough and a valuable tool for future planning.

9. NEW BUSINESS

- A. *Review, discussion and possible approval on the request of applicant/property owner Pioneer Real Estate Development LLC in c/o Mike LaRosa, for Certified Survey Map (CSM) approval to adjust the lot line location between his two parcels located at N144 W5844 and N144 W5800 Pioneer Road. This property is zoned M-2 General Manufacturing.*

City Planner Censky explained that the current owner of these two lots wants to adjust the common lot line between the two by moving it approximately seven feet south. Both

lots will remain compliant as to the minimum required lot size and width. Planner Censky outlined the conditions recommended by the Plan Commission regarding approval of this CSM.

A motion was made by Council Member Burkart, seconded by Council Member Fitzpatrick, to approve the Certified Survey Map adjusting the lot line location between N144 N5844 and N144 W5800 Pioneer Road, including the conditions recommended by the Planner. The motion carried unanimously.

B. Discussion and possible action on review of the 2025 Annual Storm Water Compliance Report

Director of Engineering and Public Works Michael Wieser explained that this report is a requirement of the DNR. Wieser highlighted the accomplishments listed in the report.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Mueller, to approve the 2025 Annual Storm Water Compliance Report. The motion carried unanimously.

C. Discussion and possible action on approval of an addition to 2026 Water Recycling Center Lining Project.

Water Recycling Center Superintendent Craig Obry explained the request to add two pipes to the 2026 CIPP Lining Project.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Mueller, to approve the addition to the 2026 Water Recycling Center Lining Project, not to exceed \$17,400. The motion carried unanimously.

D. Discussion and possible action on approving renewal of the Quadricycle (Pedal Tavern) Application for North 48.

City Administrator Hilvo stated that there are no changes to the pedal tavern route and that the Cedarburg Police Department has reported no issues.

A motion was made by Council Member Mueller, seconded by Council Member Burkart, to approve the renewal application of the Quadricycle (Pedal Tavern) for North 48. The motion carried unanimously. Mayor Thome reminded North 48 to monitor for appropriate behavior during use.

E. Discussion and possible action on the Mayoral Appointment of Michael O'Keefe to the Public Works & Sewerage Commission.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Simpson, to approve the Mayoral Appointment of Michael O'Keefe to the Public Works & Sewerage Commission. The motion carried unanimously.

10. CONSENT AGENDA

A motion was made by Council Member Mueller, seconded by Council Member Burkart, to approve the following Consent Agenda items:

- A. Discussion and possible action on approval of February 23, 2026 Common Council Meeting Minutes

- B. Discussion and possible action on payment of bills dated 02/18/2026-02/28/2026, transfers from 02/21/2026-03/06/2026, and payroll from 02/15/2026-02/28/2026.

The motion carried unanimously.

11. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. Administrator's Report

None.

12. COMMUNICATIONS

- A. Comments and suggestions from Council Members

None.

- B. Mayor's Report

None.

13. ADJOURNMENT

A motion was made by Council Member Mueller, seconded by Council Member Burkart, to adjourn the meeting at 8:29 p.m. The motion carried unanimously.