

CEDARBURG LIGHT & WATER COMMISSION

February 16, 2026

The regular monthly meeting of the Light & Water Commission was held on Monday, February 16, 2026 at 6:00 p.m. at the utility office.

Call to order by President Andy Moss

Roll Call: Present – Michael Bradburn, Kurt Dykstra, Tim Larson, Andy Moss, David Pagel, and Paul Radtke

Excused – City Council Member Jim Fitzpatrick

Also Present – General Manager Karsten Huse, Administrative Manager Mari Lauer, Water Utility Superintendent Tim Martin, Utility Engineer Jeff Thierfelder, GIS Analyst Mark Stram, and Financial Manager Erin Jaeger

STATEMENT OF PUBLIC NOTICE

The Statement of Public Notice was read, and it was acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

The minutes of the Regular Meeting held on January 20, 2026 were read and approved on a motion by Tim Larson, seconded by Paul Radtke. Motion carried.

VOUCHER SUMMARY FOR JANUARY

Accounts Payable, ACH, & Wire Transfers	\$ 1,576,165.40
Payroll	<u>110,317.77</u>
Total Vouchers	\$ 1,686,483.17

BANK BALANCE FOR JANUARY

1/1/26 Balance Available	\$ 2,881,973.50
+ Deposits	1,746,613.74
- Checks and Other Debits	<u>-1,004,088.69</u>
1/31/26 Available Balance	\$ 3,624,498.55

REVENUE ITEMS FOR JANUARY

kWh Sold 9,889,119	\$ 1,103,513.87
Water Sold 26,755,013 Gallons	<u>222,948.60</u>
	\$ 1,326,462.47

Water Pumped 35,769,700 Gallons
Power Purchased – 10,176,894 kWh

NEW BUSINESS

INTRODUCTION OF WATER OPERATOR JARED KISON

Karsten Huse introduced Jared Kison, Water Operator. Jared previously worked for the City of Cedarburg Waste Water Treatment Plant. He is getting acquainted with the daily operations of the Water Dept Team.

ELECTRIC DEPARTMENT ANNUAL PRESENTATION

Jeff Thierfelder provided the annual Electric Department presentation. The presentation was intended to review key activities from the last year or so, the present, and the future outlook for the electric department. The presentation is available electronically.

Jeff discussed customer and utility financed projects, outage statistics, 2025 completed projects, 2025 projects carried over into 2026, and 2026 construction plans. Future considerations include planning for a new substation, retiring 5kV substations, distribution automation, overhead main line rebuilds, and replacing electric meters.

Mark Stram presented the Outage Management System (OMS) and an online inspection application. The OMS is live on the CLW website with limited capabilities at this time. Additional functions will continue to be added to the OMS in 2026 and beyond as the system continues to be developed and tested.

ELECTRIC AND WATER INVENTORY ADJUSTMENTS; AND ACTION THEREON

Karsten discussed the need for the commission to approve the annual adjustments to physical inventory as part of the annual audit prep. Once again, inventory for both utilities went smoothly for 2025.

Each year the utility takes a physical count of inventory products. These counts are compared to the count in the computerized inventory system. Differences are reviewed each year by the Electric Superintendent, Water Superintendent, and General Manager. Any variances that have a large quantity and/or dollar difference or that may have a material effect on the utility's property record units are researched to determine if errors made during the year are identifiable, and such errors are corrected. If errors in procedure are identified, they are discussed with the employees, and corrections are made.

A motion was made by Tim Larson, seconded by Paul Radtke, to approve annual adjustments to balance the value of physical inventory in stock with the accounting records in the amount of (\$7,184) for the electric utility and \$33 for the water utility. Motion carried.

ADJOURN TO CLOSED SESSION

A motion was made by Paul Radtke, seconded by Tim Larson, to adjourn to closed session Pursuant to Wis. Stats. 19.85 (1) (g) to confer with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved, specifically regarding (a) an accounts receivable dispute and potential legal action.

POSSIBLE ACTION ON CLOSED SESSION ITEMS

A motion was made by Tim Larson, seconded by Paul Radtke, to approve the next steps in pursuit of the special assessment against a Cedarburg property owner. Motion carried.

CITY COUNCIL, MANAGER AND DEPARTMENT REPORTS

The Manager & Department Reports were provided to the commissioners in advance of the meeting. The full reports can be reviewed in the electronic commission packet.

Karsten Huse discussed highlights of each department report and addressed commission questions and concerns.

APPROVAL OF BILLS

The bills listed on the Check Register were audited, and a motion was made by Paul Radtke, seconded by Tim Larson, to approve the bills for payment. Motion carried.

ADJOURNMENT

A motion was made by Paul Radtke, seconded by Tim Larson, to adjourn at 8:03 pm