



**CITY OF CEDARBURG
Landmarks Commission
January 8, 2026
Minutes**

1. CALL TO ORDER

The meeting was called to order by Chairperson Tom Kubala at 8:32 a.m.

2. ROLL CALL

Chairperson Tom Kubala, Council Member Kristin Burkart, Tomi Faye Forbes, Erin Puro, Elizabeth Krimmel

Excused — Doug Yip, James Pape

Also Present — City Planner Mary Censky

3. STATEMENT OF PUBLIC NOTICE

Chairperson Kubala acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

4. APPROVAL OF MINUTES

A. November 13, 2025

Motion made by Council Member Burkart and seconded by Commissioner Puro to approve the minutes of the November 13, 2025 meeting. Motion carried without a negative vote. Commissioners Yip and Pape excused.

5. COMMENTS AND SUGGESTIONS FROM CITIZENS

None

6. REGULAR BUSINESS; AND ACTION THEREON

A. *Review, discussion, and possible action/recommendation to the Plan Commission on the request of applicant Jewish Discovery Center (in c/o Mosche Luchins) for approval to place a permanent accessory structure in the front yard of their building located at W61 N510 Washington Avenue. This*

property, owned by Center for Jewish Life LLC, is zoned B-3 Central Business District with Historic Preservation Overlay.

Rabbi Menachem Rapoport represented the Jewish Discovery Center today. They are thrilled with their new location's space and accessibility. The Menorah was located next to their formal rental property on Columbia. They asked the owner of that property if it could stay in that location and were denied. The best space they have for it is directly in front of the building. Planner Censky pulled up an old map that questions if the front of the building is located right up to or possibly even encroaching a bit on the sidewalk right-of-way. Without an up-to-date survey that cannot be known with precision, and a survey seems like overkill for such a minor encroachment. At this point, there is room to place the Menorah in front of the building, while also maintaining 3-feet clear behind the back-of-curb then 5-feet clear after that which is the new standard for minor right-of way encroachments. The Menorah will be tight against the building and parallel to the street. The possibility of inattentive walkers bumping into the Menorah was discussed (even though it's outside of the required 8-foot clear) and Rabbi Rapoport stated that a planter can be placed on either side of the pedestal base to reduce such possibilities.

Council Member Burkart made a motion that, pending the Jewish Discovery Center agreement to sign the city hold-harmless form for right of way encroachment, the placement of the Menorah on the sidewalk in front of their building is approved. Commissioner Krimmel seconded the motion. Motion carried without a negative vote. Commissioners Yip and Pape excused.

7. COMMENTS AND ANNOUNCEMENTS BY LANDMARKS COMMISSIONERS

None

8. ADJOURNMENT

A motion was made by Council Member Burkart, seconded by Commissioner Puro, to adjourn the meeting at 8:47 a.m.

Tomi Fay Forbes
Secretary