POLICE AND FIRE COMMISSION **PFC20171109-1**
November 9, 2017 **UNAPPROVED**

A regular meeting of the Police and Fire Commission, City of Cedarburg, Wisconsin, was held on Thursday, November 9, 2017 at the Cedarburg Police Department, W75N444 Wauwatosa Road, Cedarburg, Wisconsin, in the Community Room.

The meeting was called to order by President Robert Carroll at 7:00 p.m.

Roll Call: Present - Robert Carroll, Steve Weber, Jim Salp, Linda Krieg, and Joel Dhein

Also Present – Police Chief Thomas J. Frank and Asst. Fire Chief William Hintz

STATEMENT OF PUBLIC NOTICE

Robert Carroll acknowledged the agenda for this meeting which was posted and distributed in compliance with Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion was made by Jim Salp, seconded by Steve Weber, to approve the September 14, 2017 minutes. Motion carried without negative vote.

ADJOURNMENT – CLOSED SESSION

Motion was made by Jim Salp, seconded by Joel Dhein, to adjourn to closed session at 7:02 p.m. pursuant to Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically, to consider candidates for vacant police officer position. Approval of closed session minutes of November 10, 2016, October 3, 2017 and October 4, 2017. Motion carried without a negative vote.

RECONVENE TO OPEN SESSION

Motion made by Jim Salp, seconded by Steve Weber, to reconvene to open session at 7:24 p.m. Motion carried without negative vote.

NEW BUSINESS

Discuss Approval of Police Officer Candidate for Vacant Position; and Action Thereon
Candidate testing has not concluded so no action was taken.

Consider New Member Nathan Tiegs for Active EMS; and Action Thereon
Motion made by Jim Salp, seconded by Steve Weber, to approve Nathan Tiegs for Active EMS member. Motion carried without negative vote.

Consider Records Retention Policy Relating to the Police & Fire Commission; and Action Thereon

Chief Frank advised he will be conducting research on records retention and no action will be currently taken.

REPORT OF POLICE CHIEF AND FIRE CHIEF

Update on Police Department Projects

Chief Frank reported the Department is close to finalizing the 2018 budget with the Common Council.

Update on Fire Department Projects

Asst. Chief Hintz reported the Fire Department is working with the Common Council on the 2018 budget. The Fire Department did extra training this past month along with the testing of vehicles.

Confirm Next Meeting (January 11, 2018) and Agenda Items; and Action Thereon

Chief Frank confirmed the next meeting will be held January 11, 2018.

ADJOURNMENT

Motion made by Steve Weber, seconded by Joel Dhein, to adjourn the meeting at 7:45 p.m. Motion carried without negative vote.

Linda Krieg
Secretary

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