

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
November 11, 2021**

**PW/SEW2021111-1
UNAPPROVED**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, November 11, 2021. This meeting was held at Cedarburg City Hall, W63N645 Washington Avenue, second floor Council Chambers. The meeting was called to order at 7:00 p.m. by Mayor Michael O'Keefe.

Roll Call:	Present –	Ryan Hammetter, Mayor Michael O'Keefe, Sandy Beck, Bill Oakes, Bob Dries
	Excused-	Council Member Kristin Burkart, Gary Graham, Charles Schumacher
	Also Present -	Director of Engineering Michael Wieser, Cedarburg Water Recycling Center Lead Operator Dennis Grulkowski, Cedarburg Water Recycling Center Superintendent Eric Hackert, City of Cedarburg Residents Barb and Ken Albrecht, Robert Schatzman, Alan Eickburg

STATEMENT OF PUBLIC NOTICE

Secretary Kim Esselmann confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Dries, seconded by Commissioner Beck, to approve the minutes of September 9, 2021. The motion carried unanimously with Commissioner Graham, Commissioner Schumacher and Council Member Kristin Burkart excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

CONSIDER REQUEST FROM N68W7132/W7134 CLEVELAND STREET TO WIDEN DRIVEWAY AND DRIVE APPROACH TO 26 FEET WIDE; AND ACTION THEREON

Mr. Ken Albrecht is requesting to widen the driveway behind the sidewalk from 21 feet wide to 26 feet wide and the driveway approach at the sidewalk from 18 feet wide to 26 feet wide.

The City Code states that openings for vehicular ingress and egress shall not exceed 18 feet at the right-of-way line and 20 feet at the curb for less than three car garages and 24 feet at the right-of-way line and 26 feet at the curb for three or more cars in residential districts and shall not exceed 30 feet at the right-of-way line and 35 feet at the curb in all other zoning districts.

Mr. Albrecht gave Commissioners a handout of the proposed drive approach and driveway measurements.

Motion made by Commissioner Beck, seconded by Commissioner Hammetter, to table this item so Director Wieser can work with the homeowner for a compatible solution due to safety concerns of ice damming, high school traffic, and with no financial payment from the City. The motion carried unanimously with Commissioner Graham, Commissioner Schumacher and Council Member Kristin Burkart excused.

CONSIDER TRAFFIC CONTROL SIGNAGE FOR HIDDEN GROVE SUBDIVISION ON SUSAN LANE; AND ACTION

Director Wieser stated the Hidden Grove subdivision has been paved, we need to erect the street name and traffic control signage.

We are proposing Magnolia Court to be one way traffic. This signage would include a Yield sign and Do-Not-Enter sign. Speed Hump signs are proposed on each side of the speed table. A Yield sign is also proposed on Susan Court at Susan Lane.

The developer will be billed for the cost of all required street name and traffic control signage.

City resident Robert Schatzman, W63N1020 Fairview Court, gave Commissioners a handout and feels that Susan Lane will become a raceway between Sheboygan Road and Washington Ave.

City resident Alan Eickburg, W104N6272 Susan Lane also believes Susan Lane will become a shortcut and promote numerous speeding vehicles.

Discussion was held and Director Wieser will contact the Cedarburg Police Department to do a speed study in the area from Holly Lane to Sheboygan Road now and after Susan Lane is open.

Motion made by Commissioner Oakes, seconded by Commissioner Beck, to follow staff recommendation for placing signage on Magnolia Court and on Susan Lane. The motion carried unanimously with Commissioner Graham, Commissioner Schumacher and Council Member Kristin Burkart excused.

CONSIDER TRAFFIC CONTROL SIGNAGE FOR FAIRWAY VILLAGE SUBDIVISION ON WASHINGTON AVENUE; AND ACTION THEREON

Director Wieser stated the first layer of asphalt has been placed in Fairway Village subdivision, we need to erect the street name and traffic control signage.

A Stop sign is proposed on Quail Lane at the Washington Avenue intersection. All other internal intersections are proposed to be controlled with Yield signs as these are T-intersections.

The developer will be billed for the cost of all required street name and traffic control signage.

Motion made by Commissioner Beck, seconded by Commissioner Oakes, to follow staff recommendation for placing signage on Washington Ave and throughout Fairway Village subdivision as proposed. The motion carried unanimously with Commissioner Graham, Commissioner Schumacher and Council Member Kristin Burkart excused.

REVIEW PROPOSED 2022 ENGINEERING AND PUBLIC WORKS, CEMETERY AND WATER RECYCLING CENTER OPERATING AND CAPITAL BUDGETS; AND ACTION THEREON

Director Wieser apologized for not bringing this to the Commission back in September. The overall budget did have a public hearing at the Common Council meeting on November 8 and is expected to be approved at the November 29 meeting.

Commissioners reviewed the budget and since it has already been approved by the Common Council, no action is needed.

REPORTS

Update on Public Works Operations

Superintendent Bublitz stated that public works crews are working on leaf pick up, putting up the Santa house, wreath placement and Christmas tree lights.

Superintendent Bublitz stated he hired two new people to replace Don Hahn who retired and for Jason Peterson who became the Cedarburg Fire Department full-time fire fighter. Since there was an opening in the Parks Department, Terry Maase moved to the open spot to allow Nathan Hartman and Jake Bougart to be hired as DPW crew members.

Commissioner Dries thanked Superintendent Bublitz and the crews for keeping the downtown and yard waste area looking neat and clean.

Highland Road bridge was hit by a vehicle on Tuesday November 9th. It is damaged and will need repair.

Update on Water Recycling Plant Operations and Discussion of Monthly Reports

Water Recycling Center Lead Operator Grulkowski discussed operations at the plant and plant performance through the effluent and influent reports for the month of September and October.

The Pioneer Road property was discussed regarding condition of the property. Superintendent Hackert stated the process of razing the silo, garages and well building are complete. He is still waiting for WE Energies to disconnect the gas so the house can be razed. There still are many personal items left in the house along with farm equipment left on the property and in the barn.

The Engineering RFP for the Dorchester lift station was submitted.

Identify Future Agenda Items

Items to be discussed at the next meeting:

- Susan Lane traffic and signage.
- N68W7132/W7134 Cleveland Street driveway approach.

ADJOURNMENT

Motion made by Commissioner Oakes, seconded by Commissioner Hammetter, to adjourn the meeting at 9:50 P.M. The motion carried unanimously with Commissioner Graham, Commissioner Schumacher and Council Member Kristin Burkart excused

Kim Esselmann
Building Inspection/Public Works Secretary