

**CITY OF CEDARBURG/TOWN OF CEDARBURG
AD HOC JOINT BICYCLE & PEDESTRIAN COMMITTEE MEETING MINUTES
DECEMBER 4, 2025**

A regular meeting of the Ad Hoc Joint Bicycle & Pedestrian Committee of the City of Cedarburg and Town of Cedarburg was held Thursday, December 4, 2025, at Cedarburg Town Hall Board Room, 1293 Washington Avenue, Cedarburg, WI.

1. The meeting was called to order by Todd Bugnacki at 8:00 a.m.
2. Roll Call: Present – City of Cedarburg: Administrator Mikko Hilvo, Parks, Recreation & Forestry Director Danny Friess, and Commission Chair Todd Bugnacki
Non-voting members: Mike McMenimen and Kit Keller

Town of Cedarburg: Director of Public Works Adam Monticelli and Director of Parks & Recreation Paul Jungbauer
Non-voting members: Brian Murphy and Don Salvaggio
Also Present: Town Assistant Administrator/Clerk Sara Jacoby.

3. **STATEMENT OF PUBLIC NOTICE**

At Chair Bugnacki's request, Assistant Administrator/Clerk Jacoby verified that notice of this meeting was posted in accordance with the Wisconsin Open Meetings Law.

4. **APPROVAL OF MINUTES**

Director Monticelli made a motion to approve the November 6, 2025 minutes, seconded by Director Friess, and carried unanimously.

5. **UNFINISHED BUSINESS**

A. Discussion and possible action on Bicycle and Pedestrian Survey

Administrator Hilvo read each question suggested for the Cedarburg Bicycle and Pedestrian Safety Survey and amended the questions for grammatical and other minor changes that did not affect the substance of the question. Director Friess made a motion to approve the questions as amended in the meeting, seconded by Administrator Hilvo, and carried unanimously.

Administrator Hilvo read each question suggested for the Safe Walking and Biking Routes to School Survey and amended the questions for grammatical and other minor changes that did not affect the substance of the question. Director Friess made a motion to approve the questions as amended in the meeting, seconded by Administrator Hilvo, and carried unanimously.

B. Discussion and possible action on timeline of Bicycle and Pedestrian Survey

Administrator Hilvo noted that the School District was prepared to send the survey link as part of their December 18 communications and shared a date of December 12th for the community survey. A reminder would be sent the week of December 22nd to encourage participation before the December 31 close date. This would allow time to report to the committee for January 8, 2025 Ad Hoc Joint Bicycle & Pedestrian Committee meeting.

6. **NEW BUSINESS** None

7. **COMENTS AND SUGESTIONS FROM CITIZENS** None

8. **ADJOURNMENT**

A motion was made by Administrator Hilvo seconded by Director Friess, to adjourn the meeting at 8:29a.m. Motion carried unanimously.

Sara Jacoby
Town Assistant Administrator/Clerk