



**CITY OF CEDARBURG
Personnel Committee
December 2, 2025
Minutes**

1. CALL TO ORDER

Chairperson Kristin Burkart called the meeting to order at 11:09 a.m.

2. ROLL CALL

Present: Council Members Kristin Burkart, Robert Simpson, and Kristian Lindo

Also present: Administrator Mikko Hilvo, Mayor Patricia Thome, Treasurer Kelly Livingston

3. STATEMENT OF PUBLIC NOTICE

Administrator Mikko Hilvo verified that notice of the meeting was posted in accordance with the Wisconsin Open Meetings Law.

4. APPROVAL OF MINUTES

A. Approval of August 14, 2025 minutes

A motion was made by Council Member Burkart, seconded by Council Member Simpson, to approve minutes from the August 14, 2025 Personnel meeting. Motion carried without a negative vote with Council Member Lindo not yet present.

5. ADJOURN TO CLOSED SESSION

A motion was made by Council Member Simpson, seconded by Council Member Burkart, to adjourn to Closed Session at 11:12 a.m. pursuant to State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically discussed was compensation for the newly selected Human Resources Manager. Motion carried unanimously.

6. RECONVENE TO OPEN SESSION

A. Discussion and possible recommendation regarding compensation for the newly selected Human Resources Manager.

A motion was made by Council Member Lindo, seconded by Council Member Simpson, to hire the new Human Resources Manager at the mid-range of the pay range for the position. Motion carried without a negative vote.

7. ADJOURNMENT

A motion was made by Council Member Burkart, seconded by Council Member Simpson to adjourn meeting at 11:42 a.m. Motion carried without a negative vote.

[MIN_SIGNATURES]