



**CITY OF CEDARBURG  
A MEETING OF THE COMMON COUNCIL  
MONDAY, DECEMBER 8, 2025 – 7:00 PM**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on Monday, December 8, 2025 at 7:00 PM. The meeting will be held in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., on the second floor, Council Chambers and online utilizing the Zoom app. For access, send request to [cityhall@cityofcedarburg.wi.gov](mailto:cityhall@cityofcedarburg.wi.gov).

**AGENDA**

1. CALL TO ORDER

2. ROLL CALL

A. Mayor Patricia Thome, Council Members Melissa Bitter, Jim Fitzpatrick, Kristin Burkart, Amanda Didier, Robert Simpson, Kristian Lindo, Mark Mueller

3. MOMENT OF SILENCE

4. PLEDGE OF ALLEGIANCE

5. STATEMENT OF PUBLIC NOTICE

6. COMMENTS AND SUGGESTIONS FROM CITIZENS

Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 2 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.

7. NEW BUSINESS

A. Review, discussion, and possible approval of a Certified Survey Map as presented by applicant/property owner Jo Ann Hofhine (in c/o Eric Hofhine) to split a .21-acre vacant lot off from their existing .49-acre parcel located at N50 W6678 Western Road. This property is zoned Rs-5 Single-Family Residential.

B. Discussion and possible action on approval of a Class "B" Beer and "Class C" Liquor (wine only) license for The Back Space, LLC. P.O. Box 401, Cedarburg, WI 53012, Jeanie Crawford, Agent, premise to be licensed: W61 N397 Washington Avenue Unit C, known as The Back Space.

C. Discussion and possible action on Ordinance Nos. 2025-45, 2025-46, and 2025-47 removing fees from City Code and placing in the City fee schedule

D. Discussion and possible action on Resolution No. 2025-20 approving the latest

Fee Schedule

- E. Discussion and possible action on approval of Election Inspectors for the 2026-2027 election cycle

8. CONSENT AGENDA

- A. Discussion and possible action on approval of November 24, 2025 Council Meeting Minutes
- B. Discussion and possible action on payment of bills dated 11/15/2025 through 12/01/2025, transfers from 11/25/2025 through 12/01/2025, and payroll from 11/09/2025 through 11/22/2025

9. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. Administrator's Report
- B. Assessor's Year End Report

10. COMMUNICATIONS

- A. Comments and suggestions from Council Members
- B. Mayor's Report

11. ADJOURN TO CLOSED SESSION

- A. It is anticipated the Common Council will adjourn to closed session pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchase of public property, the investment of public funds, or to conduct other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically to be discussed is item 11.A.1. It is further anticipated the Common Council will remain in closed session pursuant to State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility. More specifically to discuss item 11.A.2.

1) Discussion on Purchase and Sale Agreement and related Tax Guaranty Agreement with Luther Group Acquisition

2) Discussion regarding compensation for the newly selected Human Resources Manager

3) Approval of November 10, 2025 Closed Session minutes

12. RECONVENE TO OPEN SESSION

- A. Discussion and possible action on Tax Development Guaranty Agreement with Luther Group Acquisition.
- B. Discussion and possible action on compensation for the newly selected Human Resources Manager

### 13. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee, or commission pursuant to State ex. rel. Badke v.

Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

\* Information attached for Council; available through City Clerk's Office. \*\* Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments. \*\*\* Information available through the Clerk's Office. City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request reasonable accommodation, contact the Clerk's Office, (262) 375-7606, email: [cityhall@cityofcedarburg.wi.gov](mailto:cityhall@cityofcedarburg.wi.gov)