



**CITY OF CEDARBURG
A MEETING OF THE LIBRARY BOARD
TUESDAY, NOVEMBER 11, 2025 – 7:00 PM**

A meeting of the Library Board, City of Cedarburg, Wisconsin, will be held on Tuesday, November 11, 2025 at 7:00 PM at the Community Room located inside the Cedarburg Public Library, W63 N589 Hanover Avenue.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. STATEMENT OF PUBLIC NOTICE
4. COMMENTS AND SUGGESTIONS FROM CITIZENS
5. APPROVAL OF MINUTES
 - A. Approval of October 14, 2025 Library Board minutes
6. APPROVAL OF BILLS AND FINANCIAL STATEMENTS
7. REPORTS
 - A. Director's Report
 - B. School Report
8. NEW BUSINESS
 - A. Discussion and possible action on Library Closing Dates for 2026.
9. ADJOURNMENT

City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information.

City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request reasonable accommodation, contact the Clerk's Office, (262) 375-7606, email: cityhall@cityofcedarburg.wi.gov.

MEMBERS – PLEASE NOTIFY CITY CLERK'S OFFICE IF UNABLE TO ATTEND THIS MEETING.

**CITY OF CEDARBURG
LIBRARY BOARD
OCTOBER 14, 2025**

**LIB20251014-1
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Tuesday, October 14, 2025, 7:00 p.m. in the Staff Lounge located on the 2nd floor inside the Cedarburg Public Library, W63 N589 Hanover Avenue.

The meeting was called to order by Vice-President Joycelyn Russo at 7:00 p.m.

ROLL CALL: Present – Kassandra Bartelme, Joycelyn Russo,
 Council Member Melissa Bitter, Superintendent Jeridon Clark

Excused – Michael Maher, Meghan O’Driscoll, DeWayna Cherrington

Also Present - Library Director Linda Eastwood

STATEMENT OF PUBLIC NOTICE

It was acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

COMMENTS & SUGGESTIONS FROM CITIZENS – None

APPROVAL OF MINUTES

Motion made by Jeridon Clark, seconded by Melissa Bitter, to approve the September 9, 2025 Library Board minutes. Motion carried without a negative vote with Michael Maher, DeWayna Cherrington, and Meghan O’Driscoll excused.

APPROVAL OF BILLS AND FINANCIAL STATEMENTS

The library is overbudget on computers and copiers due to upgrades made. Other lines are underbudget. Operating supplies is also overbudget but this will be looked into to see if something has been mislabeled. Bottomline is 68.38% of the budget spent by the end of September which is trending under budget for spending. Revenue is above budget with over \$27,000 received in donations already (budgeted \$15,000).

The library budgeted \$36,428 to be used from the fund balance but this is unlikely to be used.

Books will have to be ordered from Amazon for the time being because Baker and Taylor Books went out of business. Another venue is being considered (Ingram) but many other libraries are also looking at them. Baker and Taylor also did all the processing for the library and so now the library staff will have to do that on the Amazon books.

Annual carpet and chair cleaning was paid for in September. A to Z serviced the boiler and the chiller.

Motion made by Kassandra Bartelme, seconded by Jeridon Clark to approve the September 2025 Bills and Financials. Motion carried without a negative vote with Michael Maher, DeWayna Cherrington, and Meghan O'Driscoll excused.

REPORTS

Director's Report

No change in personnel. There were several work anniversaries in September. Three staff will attend the WLA conference later this month in Middleton, WI. All interior painting and wall repairs were completed in one day and they did a great job. They also painted the directional signs. The veranda was power-washed. LED lights were replaced on the first floor. The second-floor lights still need to be replaced. This is being paid for using capital and it is okay to use it into 2026 since the project may not be completed by then due to issues getting supplies. The Ozaukee/Washington LWV are making public libraries their focus for 2026 and would like to do some activities with the libraries in connection with the country's 250th anniversary. Delta Gamma Kappa will donate \$1000 to the library for a project. Youth Services would like to use that to start a world language collection.

The Ozaukee and Sheboygan counties 5-year plan is up for renewal. The committee voted to request a small increase to the county library tax in order to reimburse the libraries for the expense of digital resources used by non-librarians residents (e.g. Town of Cedarburg residents). The added tax income will be used to purchase more digital resources to benefit all Monarch library cardholders. The counties will need to vote on this.

Friends of the Library made about \$17,000 in book sales this year. Total revenue this year so far is \$38,389, including donations, book sales, dine to donate, etc. They are opening a CPL merchandise online store. Patrons can purchase items and the FOTL will purchase swag for the CPL staff. The Fiber Arts Club made almost \$2000 with their art sale this past weekend. The Cedarburg Reads author night was very successful with around 80 people attending.

The library director met with the personnel committee to review feedback from library board members. ABC's 20/20 used the Community Room to do two interviews for an episode and provided \$1000 for their use. Staff ended up staying until they finished filming at midnight. That staff will receive comp time. ABC's 20/20 staff also filmed at the Cedarburg Art Museum.

The self-check machines will not be supported after 2026 so the library will need new machines in 2027.

The Summer Reading program was popular with the 738 people (children and young adults) signed up. Reading Dragons are very popular. Kids read to earn Dragon cards which motivates them to read. Library usage is increasing, both physical items and digital items. A tech help for seniors was started called Quick Clicks to help older adults in navigating digital devices. Adult Services started Classics, Coffee, and Cookies Book Club. The first book was Vanity Fair and was well-attended.

There have been several compliments coming in about the library. It is much appreciated.

School Report

The elementary schools are working on aligning goals and lessons to the AASL National School Library Standards. The library staff are finishing up the book fairs.

UNFINISHED BUSINESS

Update on the proposed 2026 Budget

The library will have 0% change in budget amount from the city. The library will get additional money from the county because of the town of Grafton pulling out of the Village library.

Library requested \$819,819 real estate taxes, but will receive \$794,550 which is what was received the past couple of years. Salaries were increased by 3%, amounting to \$20k. There will be a savings of about \$35k in the health plan because one person is changing from family to single and one is opting out. The Telephone and communications budget line wasn't increased as much as the library had hoped to cover increasing costs. The Repair and maintenance budget line was also reduced from what was asked. The publications and subscriptions budget line was increased to \$125,000 from \$90k and was kept at that. The library is being charged \$11,110 for the new HR director. The budget estimates using almost \$35,000 out of the fund balance.

NEW BUSINESS

Discussion and possible action on New Project Planning Form for Monarch Library System

Monarch Library System created a new Appendix F to the member library agreement. This is a form submitting information for any new project planning asking that they request 6 months notification for new libraries, 4 months prior to installation of equipment such as self-check kiosks, and 3 months for other equipment installation or relocation. The library system needs time to plan for moving digital equipment, lines, etc.

ADJORNMENT

Motion made by Melissa Bitter, seconded by Kassandra Bartelme, to adjourn the meeting at 7:58 p.m. Motion carried without a negative vote with Michael Maher, DeWayna Cherrington, and Meghan O'Driscoll excused.

Kassandra Bartelme
Secretary

ser: LIB
3: Cedarburg

PERIOD ENDING 10/31/2025
% Fiscal Year Completed: 83.29

L NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 10/31/2025	AVAILABLE BALANCE	% BDGT USED
		2025 AMENDED BUDGET	MONTH 10/31/2025			
Fund 260 - LIBRARY FUND						
Revenues						
Dept 000000						
50-000000-411111	REAL ESTATE TAXES	794,550.00	0.00	794,550.00	0.00	100.00
50-000000-435432	LIBRARY GRANTS	10,000.00	0.00	581.73	9,418.27	5.82
50-000000-467100	LIBRARY FEES AND FINES	10,000.00	1,015.70	10,579.87	(579.87)	105.80
50-000000-467110	LIBRARY - COUNTY REIMBURSEMENT	289,557.00	0.00	289,539.87	17.13	99.99
50-000000-467150	LIBRARY - PHOTOCOPIES-TAXABLE	1,500.00	177.71	1,550.80	(50.80)	103.39
50-000000-473200	LIBRARY DONATIONS	15,000.00	1,910.00	28,938.61	(13,938.61)	192.92
50-000000-481100	INVESTMENT INCOME	12,000.00	2,609.59	15,327.51	(3,327.51)	127.73
50-000000-482215	RENT - CITY PROPERTY	500.00	1,000.00	1,705.00	(1,205.00)	341.00
Total Dept 000000		1,133,107.00	6,713.00	1,142,773.39	(9,666.39)	100.85
TOTAL REVENUES		1,133,107.00	6,713.00	1,142,773.39	(9,666.39)	100.85
Expenditures						
Dept 555110 - LIBRARY						
50-555110-500111	SALARIES	471,949.00	54,266.45	381,710.59	90,238.41	80.88
50-555110-500124	BONUSES	350.00	0.00	169.50	180.50	48.43
50-555110-500125	PART TIME SALARIES/SEASONAL	152,173.00	17,663.55	115,846.68	36,326.32	76.13
50-555110-500128	MAINT/PW SALARIES	22,000.00	2,374.62	16,388.01	5,611.99	74.49
50-555110-500135	SICK PAY OUT	1,373.00	0.00	1,271.16	101.84	92.58
50-555110-500151	FICA	49,562.00	5,805.56	40,450.17	9,111.83	81.62
50-555110-500152	RETIREMENT	34,975.00	4,039.09	27,966.32	7,008.68	79.96
50-555110-500154	HEALTH INSURANCE	104,205.00	5,350.28	66,601.42	37,603.58	63.91
50-555110-500155	LIFE INSURANCE	148.00	12.31	118.18	29.82	79.85
50-555110-500161	EAP/125 ADMIN	100.00	0.00	0.00	100.00	0.00
50-555110-500165	WORKERS COMP INS	1,100.00	0.00	1,147.11	(47.11)	104.28
50-555110-500212	ATTORNEY/CONSULTANT	2,000.00	318.50	318.50	1,681.50	15.93
50-555110-500222	ELECTRIC	28,000.00	2,224.68	20,560.58	7,439.42	73.43
50-555110-500223	MARKETING	7,000.00	690.00	7,437.43	(437.43)	106.25
50-555110-500224	NATURAL GAS	10,000.00	0.00	2,141.42	7,858.58	21.41
50-555110-500225	TELEPHONE/COMMUNICATIONS	9,000.00	1,009.09	10,249.37	(1,249.37)	113.88
50-555110-500226	WATER SERVICE	3,000.00	215.84	2,084.00	916.00	69.47
50-555110-500240	REPAIR AND MAINTENANCE	19,000.00	189.00	9,649.37	9,350.63	50.79
50-555110-500290	MAINT/CONTRACTED SERVICES	55,000.00	923.19	45,142.57	9,857.43	82.08
50-555110-500308	PROGRAM SUPPLIES	2,000.00	137.06	837.34	1,162.66	41.87
50-555110-500310	OFFICE SUPPLIES	8,000.00	1,313.06	6,880.58	1,119.42	86.01
50-555110-500312	COMPUTER/COPIER SUPPLIES	5,000.00	0.00	6,608.99	(1,608.99)	132.18
50-555110-500313	PRINTING-NEWSLETTERS, ETC	500.00	0.00	0.00	500.00	0.00
50-555110-500315	POSTAGE	450.00	0.00	432.63	17.37	96.14
50-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	90,000.00	5,951.98	74,475.94	15,524.06	82.75
50-555110-500320	PROF PUBLICATIONS AND DUES	1,800.00	365.11	1,482.11	317.89	82.34
50-555110-500322	DONATION EXPENDITURES	15,000.00	1,858.30	17,712.04	(2,712.04)	118.08
50-555110-500330	TRAVEL & TRAINING	6,000.00	935.19	2,189.07	3,810.93	36.48
50-555110-500331	GRANT EXPENDITURES	15,000.00	0.00	3,392.49	11,607.51	22.62
50-555110-500350	OPERATING SUPPLIES	5,000.00	283.24	6,301.76	(1,301.76)	126.04
50-555110-500380	EQUIPMENT OUTLAY	10,000.00	0.00	7,723.82	2,276.18	77.24
50-555110-500381	SHARED SYSTEM SERVICES	26,000.00	0.00	22,134.83	3,865.17	85.13
50-555110-500382	TECHNOLOGY	7,000.00	183.14	4,037.81	2,962.19	57.68
50-555110-500395	EMPLOYMENT EXPENSES	250.00	64.00	281.50	(31.50)	112.60
50-555110-500510	PROPERTY INSURANCE	6,600.00	0.00	3,153.29	3,446.71	47.78
Total Dept 555110 - LIBRARY		1,169,535.00	106,173.24	906,896.58	262,638.42	77.54

ser: LIB
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PERIOD ENDING 10/31/2025
 % Fiscal Year Completed: 83.29

LINE NUMBER	DESCRIPTION	2025	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED BUDGET	MONTH	10/31/2025	BALANCE	USED
Fund 260 - LIBRARY FUND						
Expenditures						
TOTAL EXPENDITURES		1,169,535.00	106,173.24	906,896.58	262,638.42	77.54
Fund 260 - LIBRARY FUND:						
TOTAL REVENUES		1,133,107.00	6,713.00	1,142,773.39	(9,666.39)	100.85
TOTAL EXPENDITURES		1,169,535.00	106,173.24	906,896.58	262,638.42	77.54
NET OF REVENUES & EXPENDITURES		(36,428.00)	(99,460.24)	235,876.81	(272,304.81)	647.52
BEG. FUND BALANCE		161,446.17		161,446.17		
END FUND BALANCE		125,018.17		397,322.98		

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 260 LIBRARY FUND					
Dept 555110 LIBRARY					
260-555110-500290	MAINT/CONTRACTED SERVICES	FP SOLUTIONS LLC	FIRE SPRINKLER INSPECTION - LIBRARY	355.00	51475
260-555110-500310	OFFICE SUPPLIES	BEYER'S HARDWARE	FINISH NAILS	4.11	51459
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	BAKER & TAYLOR BOOKS	BOOKS & DVD'S	73.04	51457
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	BAKER & TAYLOR BOOKS	BOOKS & DVD'S	32.81	51457
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	PLAYAWAY PRODUCTS LLC	CHEF'S SECRET- GEN	59.39	51492
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	PLAYAWAY PRODUCTS LLC	CANDLE ISLAND- GEN	59.39	51492
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	PLAYAWAY PRODUCTS LLC	WITH A VENGEANCE	77.39	51492
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	PLAYAWAY PRODUCTS LLC	SECRET OF SECRETS	86.39	51492
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	PLAYAWAY PRODUCTS LLC	AUDIOBOOKS	1,186.95	51492
260-555110-500322	DONATION EXPENDITURES	OLSEN'S PIGGLY WIGGLY	CANDY & COOKIES	14.26	51489
260-555110-500322	DONATION EXPENDITURES	OLSEN'S PIGGLY WIGGLY	COFFEE & CREAMER	57.52	51489
Total For Dept 555110 LIBRARY				<u>2,006.25</u>	
Total For Fund 260 LIBRARY FUND				<u><u>2,006.25</u></u>	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF CEDARBURG
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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			Total For All Funds:	<u>2,006.25</u>	

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Fund 260 LIBRARY FUND					
Dept 555110 LIBRARY					
260-555110-500240	REPAIR AND MAINTENANCE	CHIMNEY CONCEPTS, LLC	SERVICE CALL - PILOT ASSEMBLY	189.00	51531
260-555110-500290	MAINT/CONTRACTED SERVICES	CINTAS CORPORATION	MATS & TERRY TOWELS	285.21	51532
260-555110-500308	PROGRAM SUPPLIES	AMAZON CAPITOL SERVICES	BOOKS	58.68	51515
260-555110-500308	PROGRAM SUPPLIES	OLSEN'S PIGGLY WIGGLY	SNACKS	25.69	51567
260-555110-500310	OFFICE SUPPLIES	AMAZON CAPITOL SERVICES	3 HOLE PUNCH	19.67	51515
260-555110-500310	OFFICE SUPPLIES	AMAZON CAPITOL SERVICES	PRINTER PAPER, & PENS	98.35	51515
260-555110-500310	OFFICE SUPPLIES	AMAZON CAPITOL SERVICES	PHOTO FRAMES	19.95	51515
260-555110-500310	OFFICE SUPPLIES	AMAZON CAPITOL SERVICES	KEY FOBS & BOOKS	65.00	51515
260-555110-500310	OFFICE SUPPLIES	OWEN'S OFFICE SUPPLIES, INC	NOTEPADS	150.00	51568
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	BOOK - LET ME TURN YOU ON	25.20	51515
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	DVD & BLU-RAY MOVIES	67.87	51515
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	THE SISTERS- A NOVEL BOOK	16.50	51515
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	BOOKS & DVD'S	34.10	51515
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	DVD & BLU-RAY PHOENICIAN	40.90	51515
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	BOOKS	14.37	51515
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	BLU-RAY GIRL'S GUIDE TO MURDER	24.99	51515
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	DVD/BLU RAY LILO & STITCH	24.59	51515
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	BOOKS & DVD'S	38.44	51515
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	BOOKS & DVD'S	68.56	51515
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	KEY FOBS & BOOKS	47.22	51515
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	BOOKS & DVD'S	167.94	51515
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	MERGENT, INC	HARRIS DIRECTORY & BUSINESS SERVICE	534.00	51556
260-555110-500322	DONATION EXPENDITURES	AMAZON CAPITOL SERVICES	BOOKS & DVD'S	130.18	51515
260-555110-500322	DONATION EXPENDITURES	AMAZON CAPITOL SERVICES	JEWELRY MAKING SUPPLIES	83.26	51515
260-555110-500322	DONATION EXPENDITURES	AMAZON CAPITOL SERVICES	BOOKS & DVD'S	78.77	51515
260-555110-500322	DONATION EXPENDITURES	AMAZON CAPITOL SERVICES	BUTTERFLY KIT & CRAFT SUPPLIES	187.90	51515
260-555110-500322	DONATION EXPENDITURES	COMING FULL CIRCLE	MEMORY CAFE PROGRAM	100.00	51534
260-555110-500322	DONATION EXPENDITURES	MONARCH LIBRARY SYSTEM	POWER CLIPS, TOTES & TWIST PENS	297.30	51560
260-555110-500350	OPERATING SUPPLIES	AMAZON CAPITOL SERVICES	LIQUID HAND SOAP	13.10	51515
Total For Dept 555110 LIBRARY				2,906.74	
Total For Fund 260 LIBRARY FUND				2,906.74	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF CEDARBURG
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 260 LIBRARY FUND	2,906.74	
			Total For All Funds:	<u>2,906.74</u>	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 260 LIBRARY FUND					
Dept 555110 LIBRARY					
260-555110-500290	MAINT/CONTRACTED SERVICES	GUETZKE & ASSOCIATES, INC.	ANNUAL ALARM & SENSITIVITY TESTING	282.98	51614
260-555110-500290	MAINT/CONTRACTED SERVICES	JANI-KING OF MILWAUKEE	OCTOBER 2025 CLEANING	1,020.17	51617
260-555110-500310	OFFICE SUPPLIES	AMAZON CAPITOL SERVICES	BLACK & DECKER REPLACEMENT FILTER	22.10	51592
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	ELIO DVD/BLU-RAY	24.89	51592
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	DVD'S	42.98	51592
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	FLOW- DVD	20.99	51592
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	DVD'S	62.87	51592
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	DVD & BLU-RAY MOVIES	74.89	51592
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	DVD & BLU-RAY CLOWN IN A CORNFIELD	26.48	51592
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	BOOK	12.60	51592
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	DVD'S & BLU-RAY JURASSIC WORLD	79.85	51592
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	DVD'S & BLU-RAY	55.19	51592
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	BOOKS & DVD'S	35.07	51592
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	BOOKS & DVD'S	224.56	51592
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	BOOKS & DVD'S	179.39	51592
260-555110-500322	DONATION EXPENDITURES	AMAZON CAPITOL SERVICES	STICKERS, HEADPHONES & SUPPLIES	208.05	51592
260-555110-500350	OPERATING SUPPLIES	NASSCO, INC.	BATH TISSUE & HANDTOWELS	270.14	51621
Total For Dept 555110 LIBRARY				2,643.20	
Total For Fund 260 LIBRARY FUND				2,643.20	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF CEDARBURG
EXP CHECK RUN DATES 10/24/2025 - 10/24/2025
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 260 LIBRARY FUND	2,643.20	
			Total For All Funds:	<u>2,643.20</u>	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 260 LIBRARY FUND					
Dept 555110 LIBRARY					
260-555110-500308	PROGRAM SUPPLIES	AMAZON CAPITOL SERVICES	OFFICE SUPPLIES	52.69	51641
260-555110-500310	OFFICE SUPPLIES	AMAZON CAPITOL SERVICES	OFFICE SUPPLIES	272.99	51641
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	BOOKS	273.32	51641
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	BOOKS & DVD'S	94.72	51641
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	AMAZON CAPITOL SERVICES	BOOKD & DVD'S	262.19	51641
260-555110-500319	PUBLICATIONS AND SUBSCRIPTIONS	PROQUEST LLC	AUGUST 2025 - JULY 31, 2026 ANCESTRY I	2,035.56	51682
260-555110-500322	DONATION EXPENDITURES	AMAZON CAPITOL SERVICES	BOARD GAMES	387.84	51641
260-555110-500322	DONATION EXPENDITURES	AMAZON CAPITOL SERVICES	BOOKS & DVD'S	154.33	51641
260-555110-500322	DONATION EXPENDITURES	AMAZON CAPITOL SERVICES	COOKIES , TEA & BISCUITS	57.93	51641
260-555110-500322	DONATION EXPENDITURES	OLSEN'S PIGGLY WIGGLY	BAKERY, FRUIT & SNACKS	51.65	51678
Total For Dept 555110 LIBRARY				3,643.22	
Total For Fund 260 LIBRARY FUND				3,643.22	

10/31/2025 09:19 AM
User: mrusso
DB: Cedarburg

INVOICE GL DISTRIBUTION REPORT FOR CITY OF CEDARBURG
EXP CHECK RUN DATES 10/31/2025 - 10/31/2025
JOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 260 LIBRARY FUND	3,643.22	
			Total For All Funds:	<u>3,643.22</u>	

CEDARBURG PUBLIC LIBRARY
DIRECTOR REPORT
OCTOBER 2025 ACTIVITY

Personnel

No change in Personnel. Work anniversaries for Oct.: Sarah Kelly, Adult Services, 3 years. Three staff members attended the WI Library Association Conference in Middleton.

2025 Goals – updates in BOLD

- Facility maintenance:
 - Painting/wall repair and outdoor veranda power washing. **Completed in September.**
 - LED lights very slowly being installed due to supply issues. **First floor lighting is completed, this project will continue into 2026. This is paid for with capital funds, not our budget.**
 - Window washing **completed in August.**
 - Carpet and furniture cleaning. **Completed in May.**
 - Getting quotes from other cleaning companies for weekend work. **This is no longer needed.**
 - Consider looking at directional signs for people entering the building. **Directional signage for service areas completed in September.**
- Collection:
 - Library of Things. **This collection was moved to another location for better browsing, and an additional shelving unit was purchased. Completed first quarter.**
 - Added vinyl albums as a new collection. **Completed first quarter.**
 - Shelves have been shifted on the 2nd floor to create more space for the young adult collection. **Completed in November.**
 - Additional money for the collection was received through donations. **Year round.**
- Advocacy
 - Speak Up for Libraries statewide campaign. Postcards filled out by the public and sent to the Monarch office to be mailed to our representatives. **Completed second quarter.**
 - When I was at the ALA Conference in Philly, I viewed a screening of The Librarians documentary. The film screening may be reserved by a library to use for a public showing and talk-back afterward, as we did with the film The Public Library. I reached out to the other 4 public libraries in Ozaukee County and the Directors agree they would like to be a part of a county wide event and screen the film at the Cultural Center with a talk-back afterward. This will be a combined effort in marketing and event planning. **We have the CCC reserved for Thursday evening, April 30th. To be completed in 2026.**
 - I met with 2 members of the Ozaukee/Washington County League of Women Voters. They are making the support of public libraries their focus for the upcoming year. They would like to do some activities with the library during the 250th anniversary of the U.S. in July. **To be completed in 2026.**
 - I spoke with members of Delta Kappa Gamma. They want to donate \$1,000 to CPL and asked for a project. Youth Services would like to start a world language collection, books in other languages and books/media that help children learn other languages. DGK likes this project and is working on the grant request. **To be completed in 2026.**

Monarch Library System

- The Ozaukee and Sheboygan Counties 5 Year Plan is up for renewal and a new plan will be presented to the Ozaukee and Sheboygan County Supervisors for approval in December. The committee voted to request a small increase to the county library tax in order to reimburse the libraries for the expense of digital resources used by

non-librariied residents. The librarians requested that the revenue from the added tax be pooled to purchase more digital resources to benefit all Monarch library cardholders. Both counties will need to vote on it, but it is supported by the supervisors on the committee.

Friends of the Library

- Cedarburg Reads author event went very well and we had a good turnout.
- Cedarburg Reads has been asked to collaborate with the Cultural Center for a community theater event in March for the play Our Town. Reads is asked to promote the book Tom Lake, a contemporary Our Town.
- Eagles tribute band concert as a Friends fundraiser **on March 7 at Cultural Center.**
- Friends agreed to a library merch online store. Two library staff members have worked to create library related swag that includes t-shirts, sweatshirts, tote bags and coffee mugs. The store is completely online and involves little to no staff involvement. Patrons can purchase items, pay, and items will be sent directly to them. Friends will receive a little revenue, and it's good PR to have our patrons walking around with CPL themed spiritwear. Friends agreed to pay for outfitting the staff. Should be online fairly soon.

Other

The library will be closed for Thanksgiving and the following Friday.

The library will be closed Dec. 12 for staff in-service training day.

The library will be closed Dec. 25, 25, 31 and Jan. 1, 2026.

Sarah Kelly

Adult Services and Community Outreach Librarian

October 2025

Programs, Projects, & Community Connections

- **WLA Conference:** This month, I attended the Wisconsin Library Association Annual Conference, which offered valuable insights into collaboration, community engagement, and staff well-being.
 - **All-Ages Programming:** Learned strategies for cross-department collaboration to enhance participation and inclusivity in library programs.
 - **Public Humanities:** Participated in a discussion about sustaining humanities programming amid statewide funding challenges, emphasizing the importance of local partnerships.
 - **Staff Wellness & Resilience:** Attended sessions on preventing burnout, promoting compassion resilience, and fostering sustainable work practices within library teams.
 - **Leadership & Legal Compliance:** Gained perspectives from experienced library leaders and updated knowledge on records retention, open meetings, and transparency laws.
 - **Community Engagement:** Explored innovative outreach models supporting underserved populations and gathered new ideas for community read programs and partnerships.

Overall, the conference provided fresh approaches and practical tools to strengthen our programming, outreach, and internal collaboration efforts.

2025 Goals

1. **Secure Funding and Grants** – Look into potential grants or partnerships that could help expand services, programs, or collections.
 - Progress: I have begun researching potential grants to apply for.
2. **Improve Data-Driven Collection Development** – Use circulation statistics and patron feedback to make more informed decisions about non-fiction acquisitions.
 - Progress: Continuing to order books based on patron feedback and which books circulate more.
3. **Focus on updating editions in the non-fiction collection** – Systematically reviewing each subject area and prioritizing the purchase of the latest editions.
 - Progress: Completed weeding of the Young Adult collection and am now starting a 22-page weeding report for the Adult Nonfiction section.

October Adult Program Stats:

	A	B	C	D	E	F	G	H	I
	Date	Time	Duration	Local Event Name	Target Audience:	Group Attending,	Primary Format:	Was this	Number of
					Young Child (0-5), Child (6-11), Young Adult (12-18), Adult (19+), General Interest (all ages)	Pre-recorded (no live attendees), or Self-directed Activity	In-person on-site; in-person off-site; Live, virtual (no in-person)	program recorded for later viewing	in-person attendees
199	10/1/2025	1:00 PM		120 Needle Arts Club	Adult (19+)	Group attending	In-person onsite	No	14
200	10/2/2025	11:00 AM		60 Lasata Outreach	Adult (19+)	Group attending	In-person offsite	No	6
201	10/6/2025	12:00 PM		60 Cooking Club	Adult (19+)	Group attending	In-person onsite	No	10
202	10/7/2025	11:00 AM		60 Tech Tuesdays	Adult (19+)	Group attending	In-person onsite	No	0
203	10/8/2025	10:00 AM		120 Cribbage Club	General Interest (all ages)	Group attending	In-person onsite	No	11
204	10/8/2025	1:00 PM		120 Needle Arts Club	Adult (19+)	Group attending	In-person onsite	No	15
205	10/8/2025	6:00 PM		60 Identity Theft with Ben Merens	Adult (19+)	Group attending	In-person onsite	No	0
206	10/9/2025	1:00 PM		120 Genealogy Club	Adult (19+)	Group attending	In-person onsite	No	11
207	10/9/2025	6:30 PM		60 Tracking the World's Hot Spots	Adult (19+)	Group attending	In-person onsite	No	20
208	10/9/2025	6:30 PM		120 Cedarburg Reads at Cultural Center	Adult (19+)	Group attending	In-person offsite	No	85
209	10/11/2025			Cedarburg Creates: CPL Needle Arts Club Fundraiser for CFOL	General Interest (all ages)	Group attending	In-person onsite	No	250
210	10/12/2025	1:00 PM		120 Juggling Club	General Interest (all ages)	Group attending	In-person onsite	No	18
211	10/15/2025	10:00 AM		120 Cribbage Club	General Interest (all ages)	Group attending	In-person onsite	No	10
212	10/15/2025	1:00 PM		120 Needle Arts Club	Adult (19+)	Group attending	In-person onsite	No	18
213	10/15/2025	6:30 PM		60 Author's Circle	Adult (19+)	Group attending	In-person onsite	No	12
214	10/16/2025	6:30 PM		60 Core Muscle Strenght Author Talk	Adult (19+)	Group attending	In-person onsite	No	25
215	10/20/2025	1:00 PM		120 Memory Cafe	Adult (19+)	Group attending	In-person onsite	No	30
216	10/21/2025	1:00 PM		60 Afternoon Tea Book Club	Adult (19+)	Group attending	In-person onsite	No	20
217	10/21/2025	6:00 PM		120 Genealogy Club	Adult (19+)	Group attending	In-person onsite	No	9
218	10/22/2025	10:00 AM		120 Cribbage Club	General Interest (all ages)	Group attending	In-person onsite	No	14
219	10/22/2025	1:00 PM		120 Needle Arts Club	Adult (19+)	Group attending	In-person onsite	No	20
220	10/27/2025	10:00 AM		60 Yoga	Adult (19+)	Group attending	In-person onsite	No	10
221	10/27/2025	1:00 PM		60 Nonfiction Book Club	Adult (19+)	Group attending	In-person onsite	No	0
222	10/28/2025	2:00 PM		60 Tech Tuesdays	Adult (19+)	Group attending	In-person onsite	No	0
223	10/29/2025	10:00 AM		120 Cribbage Club	General Interest (all ages)	Group attending	In-person onsite	No	8
224	10/29/2025	1:00 PM		120 Needle Arts Club	Adult (19+)	Group attending	In-person onsite	No	27
225	10/30/2025	11:00 AM		60 Hamilton House Outreach	Adult (19+)	Group attending	In-person offsite	No	3

Adult Services Report – October 2025

Quick Clicks: Tech Help for Seniors

The **Quick Clicks for Seniors** initiative continues to see steady participation and positive feedback. The program provides one-on-one technology assistance for older adults, helping patrons with essential digital skills such as smartphone setup, email use, e-book downloads, and online safety. Sessions are available by appointment, and feedback indicates participants are gaining both confidence and independence in using their devices.

Cedarburg Authors' Circle

The **Cedarburg Authors' Circle** meets on the **first and third Wednesday of each month**, maintaining consistent attendance and engagement. Meetings alternate between guided discussions on writing craft and structured peer critiques. The group continues work on the upcoming **Cedarburg Authors' Circle Literary Journal**, scheduled for publication in **May 2025**.

CPL Radio Room Refit and The Jack Henke Show

With the refit of the **former CPL Radio studio** complete, we successfully relaunched **The Jack Henke Show**, which now streams **live every weekday morning at 8:00 a.m. CST** on the library's **Facebook page and YouTube channel**. The show's return has been met with strong community interest and serves as an engaging outreach tool for the library.

Our first week of programming was **underwritten by VIP Photography**, with all proceeds supporting **The Friends of the Cedarburg Public Library**. Efforts are underway to secure additional underwriters for upcoming broadcasts to continue supporting Friends-funded programs and services.

Quick Clicks – Senior Tech Help Report

Reporting Period: October 2025

Prepared by: Jeff Messerman

Session Summaries

1. Susan

- **Objective:** Install Windows 11 on an 8 year old PC
- **Outcome:** Windows 11 has specific internal processor requirements that her older PC simply doesn't have under the hood. There is a good chance that it could work but Microsoft doesn't provide support for an
- **Additional Assistance:** She intends to begin the process of shopping for a new desktop. I invited her to make an additional session reservation if she'd like to review the specs with me prior to her purchase.

2. Sandy

- **Objective:** Set up and operate voicemail on a new Motorola Razr phone. Also needs to address telemarketer issues
- **Outcome:** Successfully set up and trained her to use it.
- **Additional Assistance:** Sandy is receiving an inordinate amount of telemarketing calls, which is causing enough congestion to her voicemail box that it is inoperable after only a few days. I suggested she potentially look at purchasing a new phone number from her provider and getting that new number on the National Do Not Call Registry.

Monthly Activity Report October 2025

Department Circ

Date 11/3/2025

Monthly Stats: October

58 new library cards were issued

Cumulative: 672

Visits in the Library: October

10,138 Cumulative: **34,738**

Self-Check: October 2025

Items Issued:

Lobby near Makerlab: **3,422**

Lobby near Elevator: **2,054**

Second Floor: **910**

Children's: **3,709**

Items Renewed:

Lobby near Makerlab: **90**

Lobby near Elevator: **45**

Second Floor: **21**

Children's: **59**

Total:

Lobby near Makerlab: **3,512**

Lobby near Elevator: **2,099**

Second Floor: **931**

Children's: **3,768**

Automated Outdoor Book Drop: October

4,134 items returned cumulative: **44,151**

1,646 sessions started cumulative: **16,580**

Physical Material circulation by month and year **October**

Sum of Physical Circulation	Library CEDARBURG								
	2017	2018	2019	2020	2021	2022	2023	2024	2025
January	16,898	15,056	15,571	14,877	14,067	14,537	14,542	13,876	15,045
February	14,936	13,590	14,025	14,792	14,086	12,903	13,070	13,855	14,042
March	17,503	16,403	15,522	11,688	14,955	14,839	15,722	15,058	16,986
April	16,326	15,557	15,326	860	13,413	15,173	13,891	14,597	14,743
May	15,669	13,470	13,954	3,220	12,251	12,916	13,110	13,264	14,928
June	20,861	17,761	18,482	12,863	16,959	16,481	16,724	17,298	17,097
July	19,742	18,820	20,045	14,674	16,675	16,651	16,441	18,161	18,911
August	17,696	17,100	17,228	13,315	14,929	16,879	16,883	17,059	17,563
September	14,591	14,011	14,872	12,718	13,093	13,720	14,156	14,095	15,240
October	15,742	15,202	15,266	14,130	13,630	13,545	14,224	14,875	16,013
November	15,375	15,393	13,812	13,444	12,460	13,353	13,613	14,297	
December	12,447	13,413	12,572	13,421	11,430	11,871	12,606	12,982	
Grand Total	197,786	185,776	186,675	140,002	167,948	172,868	174,982	179,417	160,568

Overdrive Material circulation by month and year **October**

Sum of OverDrive Checkouts	Library CEDARBURG								
	2017	2018	2019	2020	2021	2022	2023	2024	2025
January	1,648	2,022	2,312	2,477	2,937	2,817	3,205	4,381	4,060
February	1,612	1,824	2,123	2,610	2,762	2,622	3,027	3,887	3,664
March	1,814	2,119	2,412	2,601	2,806	3,050	3,477	4,037	4,131
April	1,795	2,114	2,345	2,960	2,667	2,895	3,195	3,607	4,003
May	1,776	2,081	2,343	2,807	2,676	2,950	3,477	3,841	4,015
June	1,638	2,038	2,334	2,527	2,518	2,774	3,448	3,237	3,902
July	1,923	2,249	2,485	2,675	2,675	2,973	3,821	3,825	3,941
August	1,915	2,419	2,379	2,728	2,765	3,217	3,735	3,783	3,692
September	1,842	2,291	2,233	2,461	2,563	2,870	3,629	3,548	3,722
October	1,840	2,180	2,246	2,695	2,753	3,022	4,314	3,456	3,782
November	1,824	2,126	2,180	2,753	2,645	2,778	3,963	3,523	
December	1,829	2,195	2,262	2,689	2,766	2,871	3,645	3,517	
Grand Total	21,456	25,658	27,654	31,983	32,533	34,839	42,936	44,642	38,912

Sum of Overdrive & Physical Material circulation by month and year **October**

Sum of Circulation	Year								
Month	2017	2018	2019	2020	2021	2022	2023	2024	2025
January	18,546	17,078	17,883	17,354	17,004	17,354	17,747	18,257	19,105
February	16,548	15,414	16,148	17,402	16,848	15,525	16,097	17,742	17,706
March	19,317	18,522	17,934	14,289	17,761	17,889	19,199	19,095	21,117
April	18,121	17,671	17,671	3,820	16,080	18,068	17,086	18,204	18,746
May	17,445	15,551	16,297	6,027	14,927	15,866	16,587	17,105	18,943
June	22,499	19,799	20,816	15,390	19,477	19,255	20,172	20,535	20,999
July	21,665	21,069	22,530	17,349	19,350	19,624	20,262	21,986	22,852
August	19,611	19,519	19,607	16,043	17,694	20,096	20,618	20,842	21,255
September	16,433	16,302	17,105	15,179	15,656	16,590	17,785	17,643	18,962
October	17,582	17,382	17,512	16,825	16,383	16,567	18,538	18,331	19,795
November	17,199	17,519	15,992	16,197	15,105	16,131	17,576	17,820	
December	14,276	15,608	14,834	16,110	14,196	14,742	16,251	16,499	
Grand Total	219,242	211,434	214,329	171,985	200,481	207,707	217,918	224,059	199,480

Overdrive circulation Breakdown: October 2025

Ebooks: Monarch Library System - Cedarburg Public Library – **1,349**

E-Audiobooks: Monarch Library System - Cedarburg Public Library – **1,552**

Magazines: Monarch Library System - Cedarburg Public Library – **881**

Circulation Break Down by location: October

Total circulation	16013
City of Cedarburg circulation	9388
Ozaukee county libraried circ minus local municipality	1896

Circulation to libraried and non-libraried patrons by Monarch county

Dodge county libraried circ	0
Dodge county non-libraried circ	0
Washington county libraried circ	216
Washington county non-libraried circ	712
Ozaukee county libraried circ	11284
Ozaukee county non-libraried circ	3717

Sheboygan county libraried circ	2
Sheboygan county non-libraried circ	23
Total:	15954

**Circulation to patrons by Monarch county
other than home county (includes:
Washington, Dodge, and Sheboygan counties)**

In-System libraried circ	218
In-System non-libraried circ	735
Total:	953

**Adjacent county circulation (includes
Milwaukee and Waukesha counties)**

Adjacent county libraried circ	29
Adjacent county non-libraried circ	10
Total:	39

**Other Wisconsin county circulations (includes
all counties not listed above)** 20

Non-Wisconsin circulations 0

Non-Libraried cross-county circulations

Sheboygan	23
Washington	712
Waukesha	10

Milwaukee 0 All Milw is currently libraried, so expect 0 count here

Meetings & Events:

October 23, 2025- MLS Circulation Committee -- Virtual

Lauren's Goals:

Collection Development – Adult DVD Collection --

In October I didn't get to focus on this goal too much; however, I did work off of the list given to me by Anthony in June and delete all of the fiction DVD titles that were obviously not in the collection any longer. These were noticeable as they had never made the transition from cutter

numbers, to alphabetical title call numbers. This way there will be as little confusion as possible when I'm able to grab the Fiction DVDs for weeding.

ADA Compliance investigating and executing --

This goal has slowed down a little bit in the month of October. Continue to see patrons use the materials that were purchased with the grant money – especially during the book sale at the beginning of the month.

Professional Development --

I was able to watch two webinars that were recorded in September for Tech Days 2025 this past month.

(1) Truth in the Age of Deepfakes: Spotting Misinformation in a Synthetic World – this was a very interesting webinar on how to tell when images or videos are actually AI created.

(2) What Does AI Mean for our Future? - This was a broader lecture on AI in general. The lecturer discussed what AI is and how it works and then discussed how this can lead to false information being grabbed while being used as a search engine. AI is only as good as the information it is fed to teach it and sometimes the creators can have malicious intent. While there was some foreboding elements there was also some glimmers of bright spots as AI will not be going away it will only keep expanding.

Sarah F's New Goals:

Overhaul LP Collection, continued:

This goal is complete.

Improve the Juvenile Movie Collection, continued:

4 regular new titles cataloged

*Freaky Friday (triple pack) to prepare for the arrival of Freakier Friday

*10 Highlight DVDs per the specific goal of boosting the Non Fiction.

Professional Development, continued:

This goal was not the focus this month.

Monthly Report for October 2025

Youth Services

Prepared by Heidi Griffin and Kim Hoppe

Department Highlights

☐ Cedarburg Writes

- ☐ The YS team read and voted on the school age submissions for Cedarburg Writes.

☐ Family Bingo

- ☐ Kelly Ann's new family program offering has become a hit on select Monday evenings. Families can participate in picture bingo to win a small prize such as candy, stickers, or a book to take home!

☐ K-9 Nitro Visit

- ☐ Kim coordinated with Cedarburg Police K-9 Officer Schemenauer to offer a program for families to come in and meet Nitro the K-9 dog and learn how he assists our community.

☐ Events and Collaborations

- ☐ Heidi continued working with the Delta Kappa Gamma Wisconsin chapter to apply for a grant to expand the World Language collection in the Children's Library.

☐ Collection Management

- ☐ We continue to use professional publications to help inform book purchases: Kirkus, School Library Journal, etc.
- ☐ Jaida continues weeding YA fiction
- ☐ Reading Trends: Natural Disaster Survival, Manga, Paw Patrol, Horror/Halloween, Spanish children's books, Scooby Doo,

Goals & Areas of Focus: Heidi

Collection Management: Ordered and cataloged new Yoto cards. Integrated state books into non-fiction. Ordered graphic novel replacement copies with money from Friends. Continue to work with Friends with Fill the Shelves campaign.

Programming: Eight storytimes, filled in for Mr. Dan's storytime, read witch themed stories at From the Heart's Witch festival, coordinated with The Mama Gathering on offering a storytime in November.

Department: Catalog training for Heidi, Kim, and Jaida with Alison, training on how to cover books, Winter planning for new links, shared upcoming program information with local schools.

Goals & Areas of Focus: Kim

Collection Management: Began using training resources and videos for using our new book vendor, Ingram. Ordered books for our YA, Juvenile Fiction, and Graphic Novel collections from Amazon to supplement our canceled Baker & Taylor orders.

Programming: Led 4 Youth Fiber Arts Club sessions and 4 Cribbage Clubs, as well as a Book Bedazzling program for middle and high school patrons and Meet K9 Nitro with K9 Officer Schemenauer.

Department: Learned how to cover hard-cover books. Switched our Tinker Lab theme over to a Financial Literacy theme and changed the department scavenger hunt to fall leaves.

Meetings, Connections, Webinars, Professional Development

10/3/2025 - Collection Management Confidence Webinar – HG

10/3/2025 - Witch Storytime at From the Heart – HG

10/9/2025 - Day of Dialog Webinar – HG

10/14/2025 - Winter Program Planning Meeting – HG, KH, JM, KD

10/15/2025 - Procreate Winter Program Planning Meeting with Presenters – KH

10/20/2025 - Catalog Training with Alison – HG, KH, JM

10/29-10/30/2025 - Wisconsin Library Association Annual Conference – KH

October		
10/6/2025	Family Bingo	26
10/7/2025	Toddler Time: Owls	43
10/7/2025	YFAC	13
10/8/2025	Cribbage Club	11
10/9/2025	Preschool Storytime: Owls	26
10/9/2025	YA Drop-In Crafts	1
10/13/2025	Teen Bedazzling - Teen	9
10/14/2025	Toddler Time: Pets	27
10/14/2025	YFAC	11
10/16/2025	Preschool Storytime: Pets	35
10/16/2025	Book Bedazzling - Tween	17
10/20/2025	Family Bingo	13
10/21/2025	Toddler Time: Monsters	52
10/21/2025	YFAC	11
10/22/2025	Cribbage Club	14
10/23/2025	Preschool Storytime	35
10/23/2025	Meet K9 Nitro & Officer Schemenauer	36
10/28/2025	Toddler Time: Halloween	50
10/28/2025	Youth Fiber Arts	12
10/29/2025	Cribbage Club	8
10/30/2025	Preschool Storytime: Halloween	38
All Month	1000 Books Before Kindergarten	16
All Month	Literacy Alcove	221
All Month	Tinker Lab	247
All Month	Kid Librarian	5
All Month	Scavenger Hunt	225
All Month	Reading Dragons	12

2026 *Library Closing Dates*

January						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		