



**CITY OF CEDARBURG  
A MEETING OF THE PUBLIC WORKS AND SEWERAGE COMMISSION  
THURSDAY, NOVEMBER 13, 2025 – 7:00 PM**

A meeting of the Public Works and Sewerage Commission, City of Cedarburg, Wisconsin, will be held on Thursday, November 13, 2025 at 7:00 PM. This meeting will be held in-person, at City Hall located at W63 N645 Washington Avenue, Cedarburg, WI., lower level, Room 2.

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. STATEMENT OF PUBLIC NOTICE
4. APPROVAL OF MINUTES
  - A. October 9, 2025
5. COMMENTS AND SUGGESTIONS FROM CITIZENS
6. NEW BUSINESS
  - A. Consider allowing the sump pump lateral for W61 N971 Crescent Drive to discharge to the curb & gutter through the curb face; and action thereon.
  - B. Discuss speeding complaints on Susan Lane; and action thereon.
  - C. Update on the Adaptive Management Plan.
7. REPORTS
  - A. Update on Public Works operations
  - B. Update on Water Recycling Plant operations and discussion of monthly reports
  - C. Identify future agenda items
8. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee, or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

\* Information attached for Council; available through City Clerk's Office. \*\* Citizen

comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments. \*\*\* Information available through the Clerk's Office. City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request reasonable accommodation, contact the Clerk's Office, (262) 375-7606, email: [cityhall@cityofcedarburg.wi.gov](mailto:cityhall@cityofcedarburg.wi.gov)

**CITY OF CEDARBURG**  
**PUBLIC WORKS AND SEWERAGE COMMISSION**  
**October 9, 2025**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held on Thursday, October 9, 2025. This meeting was held at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, Room 2.

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Pat Thome.

**ROLL CALL**

Present – Mayor Patricia Thome, AJ Hester, Terry Wagner (arrival 7:40 pm), Charlie Schumacher, CM Robert Simpson, Rick Verhaalen

Excused- Bob Dries, Tim Larson

Also Present - Director of Engineering Mike Wieser, Superintendent Joel Bublitz, Administrative Assistant Theresa Hanaman

**STATEMENT OF PUBLIC NOTICE**

Administrative Assistant Theresa Hanaman confirmed that proper legal notice of the meeting had been given.

**APPROVAL OF MINUTES**

A motion was made by Commissioner Verhaalen, seconded by Commissioner Schumacher, to approve the minutes of July 10, 2025. The motion carried unanimously, with Commissioners Dries and Larson excused.

**COMMENTS AND SUGGESTIONS FROM CITIZENS**

Mark Leonardelli of N100 W6715 Susan Lane is concerned about speeding on Susan Lane and is requesting assistance from the city.

**NEW BUSINESS**

**REVIEW THE PROPOSED ROADWAY FUNCTIONAL CLASSIFICATION UPDATES FOR THE GRAFTON/CEDARBURG/PORT WASHINGTON/ SAUKVILLE URBAN AREA, AND ACTION THEREON**

Director Wieser reported that Cedarburg was removed from the Milwaukee Urban Area, and a new Grafton/Cedarburg/Port Washington/Saukville Urban Area was formed by the DOT. These urban areas are largely used for the allocation of State and Federal funds. The functional classification updates are due to the expansion and contraction of the urban area, changes in land use and daily traffic, changes in total mileage, and percentage of roads within each functional classification group: Principal Arterial,

Minor Arterial, Collector, and Local Road.

Director Wieser has requested that the Department of Transportation (DOT) reclassify certain roads. Harrison, which is currently classified as a local road, has been reclassified as a collector road because it connects Bridge Road to Washington and has a school located along it. Additionally, South Evergreen and Lincoln have been upgraded from a local street to a collector street, while Hamilton has been designated as a connector street leading to a minor arterial road.

A motion was made by Commissioner Schumacher, seconded by Commissioner Hester, to recommend for approval to the Common Council. The motion carried unanimously with Commissioners Dries and Larson excused.

**CONSIDER PROHIBITING PARKING ON THE NORTH AND SOUTH SIDE OF LAYTON STREET TO ALLOW FOR THE ADDITION OF LEFT AND RIGHT TURNING LANES ON LAYTON; AND ACTION THEREON**

Director Wieser reported that due to the high volume of cars coming and going from the North Shore Soccer Club facility on the west end of Layton Street, left and right turn lanes have been added at Layton and Washington. The traffic tends to back up if a vehicle turning left onto Washington doesn't leave room for right-turning vehicles. To add the turning lanes, parking on the north side of Layton would need to be prohibited for 140 feet off the back of the curb on Washington, and parking on the south side of Layton would need to be prohibited for 135 feet off the back of the curb on Washington.

Commissioner Hester questioned how many parking spots would be removed if this were considered. Director Wieser stated that a total of 12 parking spots would be removed, but the gravel pad was expanded to offset the loss of these spots.

A motion was made by Commissioner Hester, seconded by Council Member Simpson, to prohibit parking on the north and south side of Layton Street to allow for the addition of left and right turning lanes on Layton. The motion carried unanimously with Commissioners Dries and Larson excused.

**REVIEW ENGINEERING PROPOSALS FOR THE 2026 STREET AND UTILITY PROJECT; AND ACTION THEREON**

Director Wieser reported that the request for proposals was sent to 4 engineering firms for the design of the 2026 Street and Utility Project. Proposals were due on October 2nd.

The 2026 project includes the reconstruction of Fair Street from Evergreen to Washington, Franklin Avenue from Bridge to Walnut and from Pine to Fair, Madison Avenue from Walnut to Fair, St John Avenue from Bridge to Washington, Elm Street from St John to Washington, and Cedar Ridge Drive from Bridge to Orchard.

All streets will receive new asphalt pavement and base from curb to curb, with spot replacement of defective concrete sidewalk and curb. Portions of the sanitary sewer will be replaced on Fair Street, Franklin Avenue, Madison Avenue, and St John Avenue. Portions of the water main will be replaced on Fair Street, Franklin Avenue, Madison Avenue, St John Avenue, and Elm Street. Storm sewer will be partially replaced and/or added to sections of Franklin Avenue, Madison Avenue, and Cedar Ridge Drive.

Commissioner Verhaalen emphasized the importance of timing for Fair Street, especially considering Maxwell Street Days and the Ozaukee County Fair.

A motion was made by Mayor Thome, seconded by Commissioner Hester, to recommend for approval to the Common Council the proposal from RA Smith for the 2026 Street and Utility Project, not to exceed \$53,800.00. The motion carried unanimously with Commissioners Dries and Larson excused.

Council Member Simpson expressed dissatisfaction with the landscaping company from the previous project and would vote against hiring them again.

### **UPDATE ON THE WATER RECYCLING CENTER FACILITY PLAN**

Director Wieser and the staff received another draft of the updated facility plan from Donohue. He presented an evaluation of the alternatives outlined in the Facility Plan, comparing them against various facility goals. This comparison assesses non-monetary goals alongside monetary goals. All facility goals were weighted equally, with a scoring system that categorizes them as High, Moderate, or Low.

Among the four alternatives evaluated were: upgrading and expanding the existing Water Resource Center (WRC) at \$85.55 million; implementing a Membrane Bioreactor and upgrading biosolids at the current WRC at \$96.18 million; constructing a new WRC off Pioneer at \$131.42 million; or treating wastewater at the Metropolitan Milwaukee Sewerage District (MMSD) at \$85.25 million.

Although the alternative option for MMSD is less expensive, the city would have to petition MMSD in 2027, wait until 2028 for their review, and then have it added to their facility plan for 2030. At that point, MMSD could determine that the city requires too many repairs and potentially deny the request.

The facility plan for the Membrane Bioreactor (MBR) encompasses all components on the existing site, including sludge drying. However, this could lead to odor issues and would necessitate a change in operations that would only occur a couple of times a year.

Alternative 1, which involves remodeling, is similarly priced to the alternative proposed for the Milwaukee Metropolitan Sewerage District (MMSD). Donahue recommends proceeding with the remodel in a three-phase approach:

Phase 1: High-priority repairs from 2026 to 2029 at \$21 million.

Phase 2: Continuing work from 2029 to 2032 at \$33.3 million.

Phase 3: Addressing lower-priority items from 2032 to 2035 at \$29.8 million.

Next steps would be to set a special meeting between Public Works and Sewerage Commission, along with Donahue and the Common Council to discuss the facility plans.

Commissioner Schumacher inquired whether population growth had been accounted for in the proposed alternatives. Director Wieser confirmed that a 20-year growth projection has been established, and the final plan will be consistent with the sewer department's 20-year forecasts.

Mayor Thome confirmed with Director Wieser that if the city selected Alternative 1, the biosolids would still be directed to Pioneer Road.

This item was discussion only, no action was taken.

### **REVIEW THE PROPOSED 2026 ENGINEERING, PUBLIC WORKS, AND WATER RECYCLING CENTER OPERATING AND CAPITAL BUDGETS; AND ACTION THEREON**

The proposed 2026 Engineering, Public Works, and Water Recycling budgets were reviewed.

A motion was made by Mayor Thome, seconded by Council Member Simpson, to recommend the proposed 2026 Engineering, Public Works, and Water Recycling Center Operating and Capital Budget for approval to the Common Council. The motion carried unanimously with Commissioners Dries and Larson excused.

**DISCUSSION AND POSSIBLE ACTION ON CERTIFICATION OF THE ETHICS CODE.**

Commission members stated they have read, understand and agree to abide by the City of Cedarburg Ethics Code.

**REPORTS**

**UPDATE ON PUBLIC WORKS OPERATIONS**

Superintendent Joel Bublitz updated the Commission that the DPW was preparing for Wine & Harvest Fest, Oktoberfest, the Greater Cedarburg Foundation, and Maxwell Street Days over the last month. The last round of brush pickup has occurred, and leaf pickup has begun.

**UPDATE ON WATER RECYCLING PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS**

Director Wieser informed the Commissioners that there was an overflow in August of 250,000 gallons into the creek. Also, repair is needed on bearing trains and worn-out couplings on aerators four and five. Superintendent Grulkowski is looking at pricing. The team is currently working on catch basin and sewer cleaning and upgrading the Evergreen lift station.

**IDENTIFY FUTURE AGENDA ITEMS**

Discuss Susan Lane and the speed studies/speed limit.

**ADJOURNMENT**

A motion was made by Commissioner Hester, seconded by Commissioner Schumacher, to adjourn the meeting at 7:31 p.m. The motion carried unanimously with Commissioners Dries and Larson excused.

Theresa Hanaman  
Engineering Administrative Assistant

**CITY OF CEDARBURG**

**MEETING DATE:** November 13, 2025      **ITEM NO:** A.

**TITLE:**

Consider allowing the sump pump lateral for W61 N971 Crescent Drive to discharge to the curb & gutter through the curb face; and action thereon.

**ISSUE SUMMARY:**

A resident at W61 N971 Crescent Drive has requested to run their sump pump discharge under the sidewalk and through the curb face onto Crescent Drive. The discharge from their sump pump has caused ponding on their yard as well as the sidewalk. There is no storm sewer on this section of Crescent Drive. Staff has no issues with this request. See the attached exhibit.

**STAFF RECOMMENDATION:**

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:**

**BUDGETARY IMPACT:**

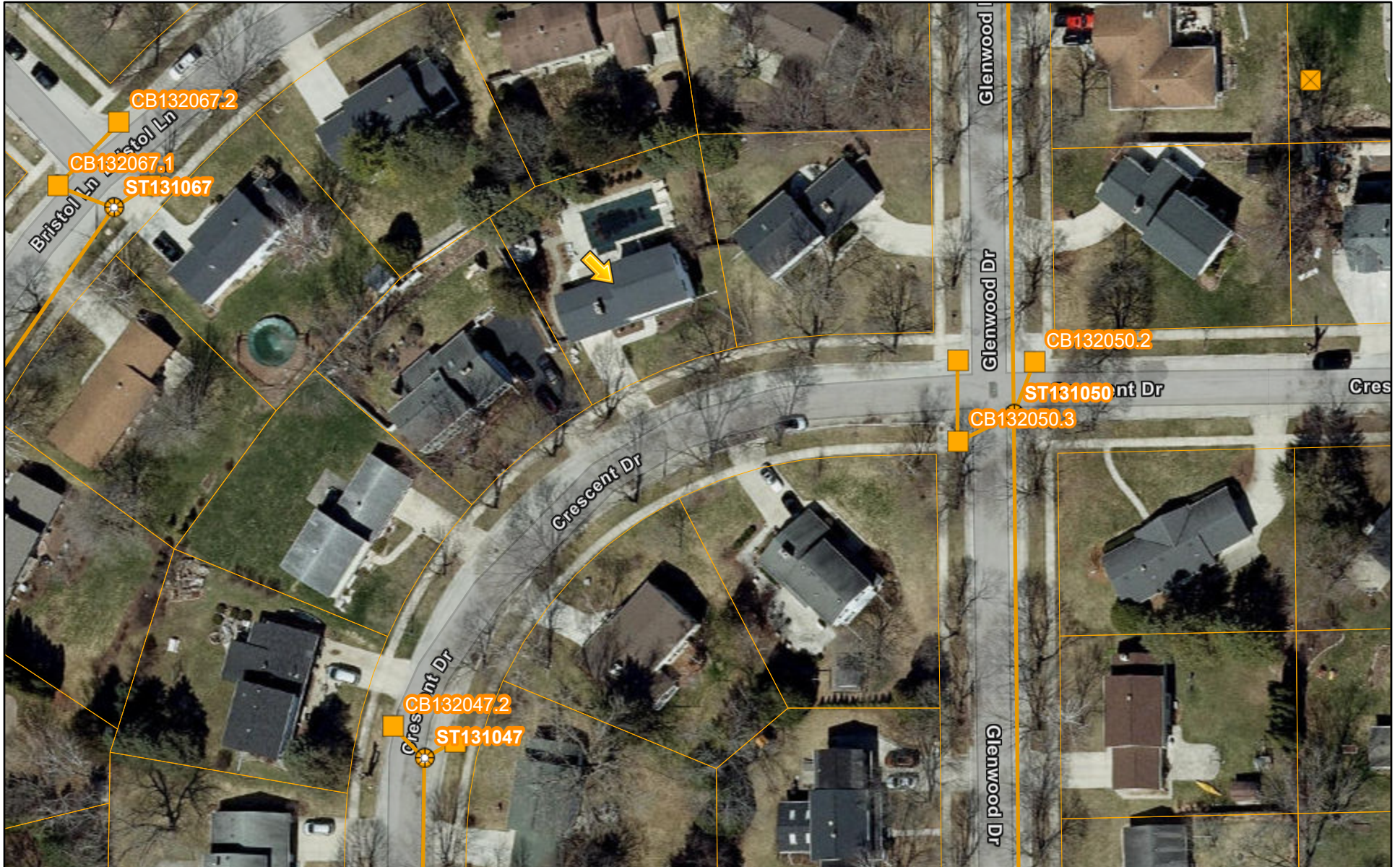
**ATTACHMENTS:**

1. W61N971 Crescent








**INITIATED/REQUESTED BY:**

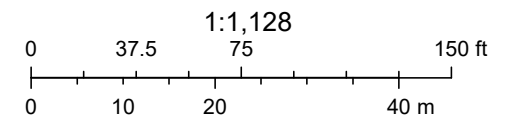
**FOR MORE INFORMATION CONTACT:**

# City of Cedarburg Map



11/4/2025, 2:01:33 PM

-  Storm: Manholes
-  Catch Basin Grate
-  Ozaukee County Parcels
-  Storm: Catch Basins
-  Storm: Mains
-  Tax Parcel
-  Catch Basin
-  Cedarburg Municipal Boundaries



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

Web AppBuilder for ArcGIS

**CITY OF CEDARBURG**

**MEETING DATE:** November 13, 2025      **ITEM NO:** B.

**TITLE:**

Discuss speeding complaints on Susan Lane; and action thereon.

**ISSUE SUMMARY:**

In the last Public Works and Sewerage Commission meeting it was requested that the complaints of speeding on Susan Lane be added to a future agenda.

The Police Department completed a study on Susan Lane at Kensington Avenue in September, the average speed was 29.6 mph and the 85th percentile speed was 34 mph. The study also showed 1.7% of vehicles were traveling at 40 mph or greater. It is often considered acceptable when the average speed is within 5 mph of the speed limit and the 85th percentile speed is within 10 mph of the speed limit. Studies have shown that crash rates decrease when the 85th percentile speed is within 10 mph of the speed limit.

The Police Department has increased patrols in the area. The Public Works Department has added and/or enlarged speed limit signs. Orange flags were added on the speed limit sign for eastbound traffic just east of Washington Avenue and to the speed limit sign for westbound traffic just east of Susan Court. The flags were removed from the speed limit sign just east of Susan Court at the request of a resident due to their appearance. Signs that state “Radar Enforced” are on order and will be added to two of the speed limit signs.

**STAFF RECOMMENDATION:**

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:**

**BUDGETARY IMPACT:**

**ATTACHMENTS:**

1. Armadillo Report 64 (Susan -Kensington Recheck)

**INITIATED/REQUESTED BY:**

**FOR MORE INFORMATION CONTACT:**

# ARMADILLO TRAFFIC STATISTICS REPORT



**TARGET AREA:** Susan / Kensington

**TARGET DATE:** 9/10/25 – 9/17/25

## STATISTICAL INFORMATION

**Total Vehicles Counted:** 2,730  
**Average Vehicle Speed:** 29.6MPH  
**85<sup>th</sup> Percentile Speed:** 34MPH

## TOP SPEEDERS

Timestamp	Speed	Class	Direction
9/16/2025 4:52:15 PM	48	Medium	Incoming
9/16/2025 3:14:23 PM	46	Medium	Outgoing
9/14/2025 1:44:55 PM	46	Medium	Outgoing
9/12/2025 5:30:48 PM	46	Medium	Incoming
9/17/2025 8:11:03 AM	45	Medium	Incoming
9/14/2025 3:03:13 AM	44	Medium	Incoming
9/11/2025 7:11:06 AM	44	Medium	Outgoing
9/17/2025 8:14:19 AM	43	Medium	Outgoing
9/15/2025 1:57:22 PM	43	Medium	Outgoing
9/14/2025 6:43:10 PM	43	Medium	Outgoing
9/13/2025 11:11:21 AM	43	Medium	Incoming
9/12/2025 5:54:10 PM	43	Medium	Outgoing
9/12/2025 4:25:27 PM	43	Medium	Incoming
9/12/2025 8:12:16 AM	43	Medium	Incoming
9/17/2025 10:28:21 AM	42	Medium	Outgoing
9/16/2025 6:58:44 PM	42	Medium	Outgoing
9/16/2025 1:14:34 PM	42	Medium	Outgoing
9/16/2025 8:02:30 AM	42	Medium	Outgoing
9/16/2025 7:27:51 AM	42	Medium	Outgoing
9/15/2025 4:19:09 PM	42	Medium	Incoming
9/14/2025 4:01:20 PM	42	Medium	Incoming
9/14/2025 3:04:28 PM	42	Medium	Outgoing
9/14/2025 11:52:52 AM	42	Medium	Outgoing
9/14/2025 11:22:01 AM	42	Medium	Incoming
9/13/2025 6:40:05 PM	42	Medium	Outgoing
9/12/2025 10:42:20 PM	42	Medium	Outgoing
9/12/2025 6:06:55 PM	42	Medium	Incoming
9/12/2025 4:48:53 PM	42	Medium	Incoming
9/12/2025 3:19:39 PM	42	Medium	Outgoing
9/11/2025 7:24:01 PM	42	Medium	Incoming

\*\*\*THE ARMADILLO DOES NOT DISTINGUISH WHICH "SPEEDERS" ARE OPERATING AS EMERGENCY VEHICLES\*\*\*

9/11/2025 5:57:58 PM	42	Medium	Outgoing
9/11/2025 1:28:48 PM	42	Medium	Outgoing
9/16/2025 4:41:28 PM	41	Medium	Outgoing
9/16/2025 10:14:44 AM	41	Medium	Outgoing
9/15/2025 7:05:30 PM	41	Medium	Outgoing
9/15/2025 6:52:37 PM	41	Medium	Incoming
9/15/2025 1:21:52 PM	41	Medium	Incoming
9/15/2025 11:24:48 AM	41	Medium	Incoming
9/15/2025 8:16:29 AM	41	Medium	Outgoing
9/14/2025 12:28:43 PM	41	Medium	Outgoing
9/12/2025 1:02:34 PM	41	Medium	Incoming
9/12/2025 12:03:49 PM	41	Medium	Outgoing
9/12/2025 11:24:45 AM	41	Medium	Incoming
9/12/2025 7:57:05 AM	41	Medium	Incoming
9/11/2025 5:44:52 PM	41	Medium	Outgoing
9/11/2025 4:24:50 PM	41	Medium	Outgoing
9/11/2025 12:24:57 PM	41	Medium	Outgoing
9/11/2025 11:44:13 AM	41	Medium	Outgoing

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## **SUMMARY**

During the time frame of 9/10 – 9/17 the Armadillo was on deployment in the area of Susan at Kensington. During this time frame the Armadillo logged 2,730 vehicle pass through the area. Of these vehicles 48 were going at or greater than 15mph over the posted 25MPH speed zone. This accounts for 1.7% of the vehicles traveling through the area.

\*\*\*THE ARMADILLO DOES NOT DISTINGUISH WHICH "SPEEDERS" ARE OPERATING AS EMERGENCY VEHICLES\*\*\*

**CITY OF CEDARBURG**

**MEETING DATE:** November 13, 2025      **ITEM NO:** C.

**TITLE:**

Update on the Adaptive Management Plan.

**ISSUE SUMMARY:**

Superintendent Grulkowski will give an update on the Adaptive Management plan.

**STAFF RECOMMENDATION:**

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:**

**BUDGETARY IMPACT:**

**ATTACHMENTS:**

None

**INITIATED/REQUESTED BY:**

**FOR MORE INFORMATION CONTACT:**

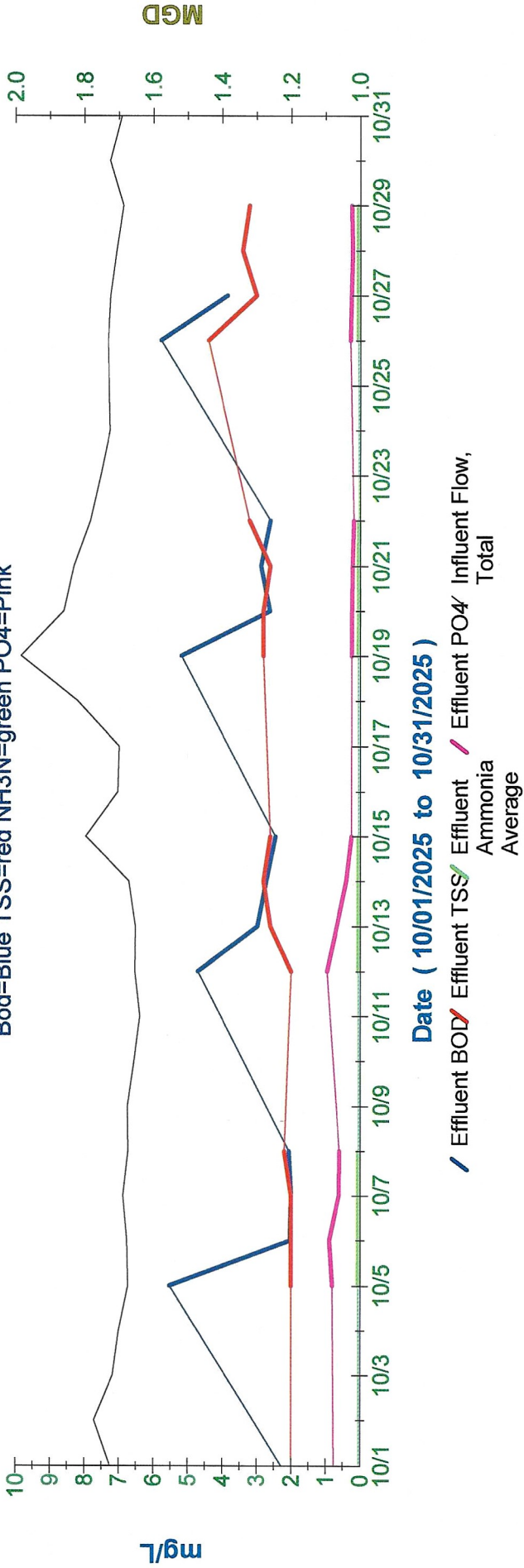
Influent and Effluent Data Limits: BOD=10mg/l winter 15mg/l summer, TSS= 3.3mg/l, NH3N= 3.3mg/l, PO4=0.8mg/l, D.O. 6-9su, Chloride=570mg/l

October, 2025

Date	Influent										Effluent										
	Flow MGD	Mx Flow GPM	BOD mg/L	TSS mg/L	TKN mg/L	Phos mg/L	NH3N mg/L	pH SU	Cl- mg/L	Flow MGD	Mx Flw GPM	BOD mg/L	TSS mg/L	NH3-N mg/L	Phos mg/L	DO, Max mg/L	DO, Min mg/L	pH SU	Fecals #/100ml	Cl- mg/L	
01	1.726	2,234	276	346			15.396	7.5		1.629	996	2	2	0.032	0.763	6.58	6.15	7.6			
02	1.772	2,367						7.4		1.672	997					7.91	6.96	7.6			
03	1.717	1,414								1.579	935					7.02	6.86				
04	1.700	1,745								1.565	899					6.93	6.85				
05	1.673	2,335	257	418						1.511	947	6	2	0.051	0.800	6.93	6.89			435	
06	1.676	2,469	335	552				7.6		1.535	924	2	2	0.033	0.885	6.99	6.96	7.6		765	
07	1.688	1,976	212	466	29.40		16.30	7.5		1.582	902	2	2	0.041	0.612	7.14	7.12	7.4		480	
08	1.673	1,993	265	384			16.849	7.6		1.553	938	2	2	0.036	0.601	7.25	7.22	7.6		480	
09	1.674	2,163						7.6		1.566	950					7.28	7.14	7.6			
10	1.655	1,647								1.524	859					7.21	7.15				
11	1.639	1,360								1.526	878					7.21	7.08				
12	1.653	1,869	218	316						1.517	865	5	2	0.041	0.952	7.16	7.06				
13	1.651	1,837	182	396				7.6		1.522	951	3	3	0.039	0.681	7.19	7.16	7.5			
14	1.670	2,149	208	312			17.510	7.7		1.538	1,038	3	3	0.033	0.399	7.27	7.18	7.5			
15	1.796	2,202	231	322			15.364	7.7		1.729	1,049	2	3	0.031	0.243	7.28	7.17	7.6			
16	1.703	2,289						7.7		1.520	1,330					7.28	7.04	7.6			
17	1.699	1,704								1.666	902					7.12	6.88				
18	1.820	1,989								1.614	1,194					6.97	6.84				
19	1.983	1,957	202	434						1.921	1,050	5	3	0.044	0.239	7.13	7.09				
20	1.860	2,714	185	244				7.6		1.714	1,146	3	3	0.028	0.223	7.18	7.09	7.6			
21	1.830	2,205	184	270			15.444	7.7		1.726	1,076	3	3	0.033	0.218	7.23	7.18	7.6			
22	1.782	2,525	175	220			16.410	7.7		1.724	1,004	3	3	0.030	0.175	7.36	7.32	7.6			
23	1.753	2,193						7.6		1.698	991					7.45	7.42	7.6			
24	1.726	1,591								1.596	1,005					7.49	7.46				
25	1.729	1,628								1.648	936					7.52	7.45				
26	1.731	1,961	189	254						1.641	908	6	4	0.040	0.273	7.53	7.40				
27	1.724	2,087	169	272				7.6		1.689	1,028	4	3	0.037	0.243	7.49	7.34	7.6			
28	1.707	2,128		232			16.494	7.6		1.629	954		3	0.032	0.221	7.42	7.33	7.6			
29	1.687	2,041		234			15.703	7.7		1.592	955		3	0.039	0.239	7.41	7.33	7.6			
30	1.725	2,021						7.7		1.576	907					7.38	7.29	7.6			
31	1.691	1,862								1.534	906					7.38	7.32				
Min	1.639	1,360	169	220	29.40		15.364	7.4		1.511	859	2	2	0.028	0.175	6.58	6.15	7.4		435	
Max	1.983	2,714	335	552	29.40		17.510	7.7		1.921	1,330	6	4	0.051	0.952	7.91	7.46	7.6		765	
Total	53.513	62,655	3,287	5,672	29.40		145.470	137.1		50.036	30,420	50	46	0.620	7.767	224.69	220.73	136.5		2,160	
Avg	1.726	2,021	219	334	29.40		16.163	7.6		1.614	981	3	3	0.036	0.457	7.25	7.12	7.6		540	
GeoMn																					

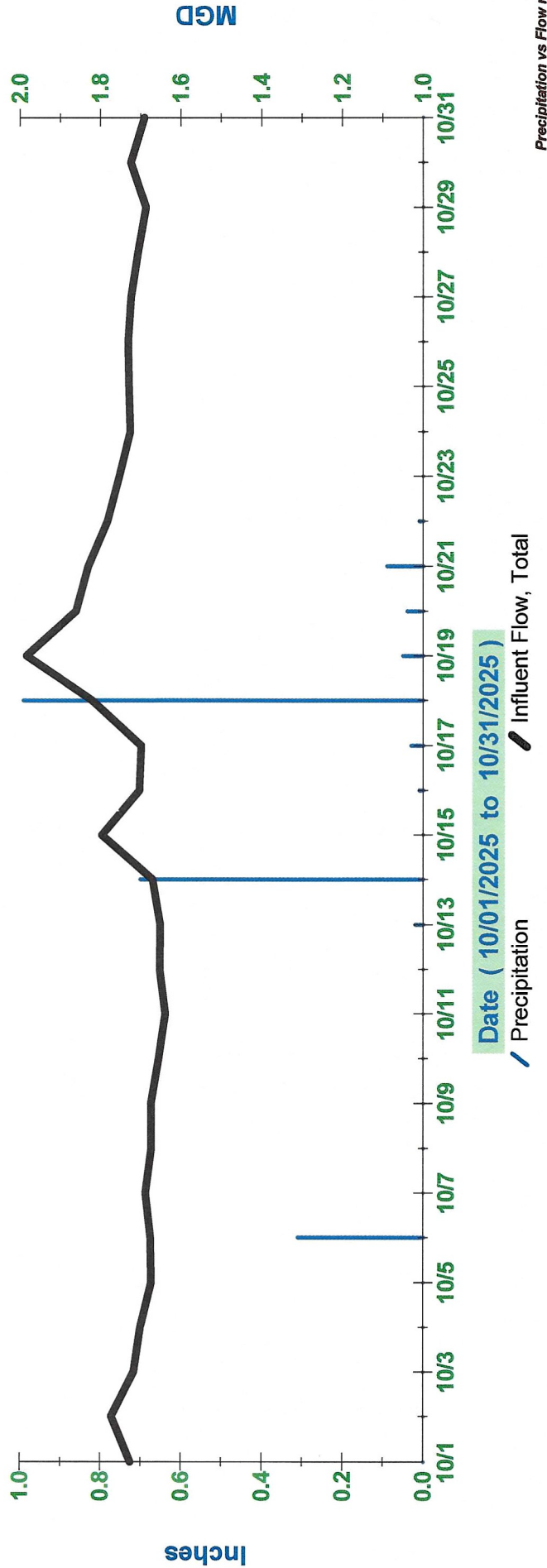
### Plant Performance

Bod=Blue TSS=red NH3N=green PO4=Pink



Plant Performance

### Precipitation vs Flow mgd



Precipitation vs Flow mgd