



**CITY OF CEDARBURG
A MEETING OF THE POLICE & FIRE COMMISSION
THURSDAY, SEPTEMBER 11, 2025 – 7:00 PM**

A meeting of the Police & Fire Commission, City of Cedarburg, Wisconsin, will be held on Thursday, September 11, 2025 at 7:00 PM. This meeting will be held at the Cedarburg Police Department, W75 N444 Wauwatosa Road, Community Room.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. STATEMENT OF PUBLIC NOTICE
4. APPROVAL OF MINUTES
 - A. Approval of May 8, 2025 and July 29, 2025 meeting minutes
5. NEW BUSINESS
 - A. Discussion and possible action on approval of active Fire/EMS Membership for the following:
 - 1) Bridger Fields
 - 2) Brian Murphy
 - 3) Antony Ace
 - 4) Garrett Horn
6. REPORT OF POLICE CHIEF AND FIRE CHIEF
7. ADJOURNMENT

City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request reasonable accommodation, contact the Clerk's Office, (262) 375-7606, email: cityhall@cityofcedarburg.wi.gov. MEMBERS – PLEASE NOTIFY CITY CLERK'S OFFICE IF UNABLE TO ATTEND THIS MEETING.

**CITY OF CEDARBURG
POLICE & FIRE COMMISSION
MAY 8, 2025**

**PFC20250508-1
UNAPPROVED**

A regular meeting of the Police & Fire Commission of the City of Cedarburg, Wisconsin, was held on Thursday, May 8, 2025 at 7:00 P.M. at the Cedarburg Police Department, W75 N444 Wauwatosa Road, Community Room.

President Joel Dhein called the meeting to order at 7:04 p.m.

Roll Call: Present: Joel Dhein, Jim Salp, Terry Zimmerman, Mark Sette

Excused: Stacy Tolomeo

Also Present: Police Chief Mike Mc Nerney, Fire Chief Jeff Vahsholtz

STATEMENT OF PUBLIC NOTICE

Joel Dhein acknowledged the agenda for this meeting was posted and distributed in compliance with Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

A motion was made by Terry Zimmerman, seconded by Jim Salp to approve the minutes of the January 9, 2025, Police and Fire Commission Meeting. Motion carried without a negative vote with Stacy Tolomeo excused.

NEW BUSINESS

DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT OF SPECIAL OFFICERS FOR TRAFFIC CONTROL DURING MAXWELL STREET DAYS

Special Officers from Cedarburg Fire Department - James Albrecht, Kara Racine, Raymond Vollrath, Robert Vollrath, Jr., David Lee

Special Officers from Cedarburg American Legion - James Lee, Brian Kjell, Dennis Jaeger, Keith Mason

A motion was made by Jim Salp, seconded by Terry Zimmerman, to approve the appointment of special officers for traffic control at Maxwell St. Days effective May 8, 2025. Motion carried without a negative vote with Stacy Tolomeo excused.

DISCUSSION AND POSSIBLE ACTION ON APPLICATION FOR MEMBERSHIP IN THE CEDARBURG FIRE DEPARTMENT FOR THE FOLLOWING POSITIONS:

Chief Vahsholtz made the following comments about the following individuals and advised the following candidates were recommended by the personnel committee for appointment. All have passed

background checks. However, all need to be scheduled for medical / physical.

- Mariia Valentiuk – Active EMS
Interested in taking EMT class this summer. Currently living in Grafton. Fled Ukraine war to Denmark and eventually here. Works at the Stilt House.
- Brianna Reimer – Active Fire/EMS
Currently completing EMT school at MPTC. Works as a caregiver. Eventually looking to become a paramedic.
- Brady Naas – Active Fire/EMS
Graduating from CHS next month. Currently an explorer at CFD. Obtained his FF 1 & EMT while in high school. Highly motivated. Will be attending MSOE and wants to be an engineer for Pierce Manufacturing.
- Mathew Miller – Active Fire/EMS
Interested in taking FF and EMT school and will enroll in those courses in fall if approved. Lives in Grafton; works in Cedarburg.
- Nathaniel Lese – Active Fire
Per Chief Vahsholtz, Nathan has withdrawn his application and will not be considered for an active fire position at this time.

A motion to approve Mariia Valentiuk, Brianna Reimer, Brady Naas, & Matthew Miller contingent on their successful completion of medical / physical was made by Terry Zimmerman, seconded by Jim Salp. Motion carried without a negative vote with Stacy Tolomeo excused.

- Madeline Kieckhefer – Passive Membership
Goes by “Mica”. Currently an explorer at CFD. Has completed EMT basic. Graduating from CHS next month. Leaving for college in Minnesota but would like to remain as part of the department.
- Bill Emery - Passive Membership
Full time FF at West Allis Fire. Lives in Cedarburg. Their policies do not allow him to be an active member at other departments. Has a side business for FF recruitment and would like to be active with fundraising at Fireman’s Park.

A motion to approve Madeline Kieckhefer and Bill Emery for passive membership with CFD was made by Jim Salp, seconded by Terry Zimmerman. The motion carried without a negative vote with Stacy Tolomeo excused.

DISCUSSION AND POSSIBLE ACTION ON PROMOTION OF THE FOLLOWING PAID ON CALL MEMBERS:

Per Chief Vahsholtz, all the following will be on a 6-month probationary status if approved.

- Nick Janous – Lieutenant (LT) assigned to training

Joined in 2019. Strong work ethic. Several FF Credentials. Meets all NFPA and WI Safety and Professional Services requirements.

A motion to promote Nick Janous to paid on call Lieutenant assigned to training with a 6-month probationary period was made by Terry Zimmerman, seconded by Jim Salp. The motion carried without a negative vote with Stacy Tolomeo excused.

- Matt Petrarca – LT of Rescue Company (EMS Only)

Joined in 2006. Advanced EMT. Prior paramedic. Very involved and motivated.

- Tanya Zarling – LT of Rescue Company (EMS Only)

Joined as in explorer while at CHS in 2018. Advanced EMT. CPR instructor.

A motion to promote Matt Petrarca and Tanya Zarling to Lieutenant of Rescue company with a 6-month probation period was made by Jim Salp, seconded by Terry Zimmerman. The motion carried without a negative vote with Stacy Tolomeo excused.

- Edward “Eddie” Lanser – Acting LT of Engine Company

Joined in 2020. Has many certifications but hasn’t yet completed all of the training needed to meet NFPA and WI SPS requirements (needs fire officer 1). The Chief would like to put him on a 1-year probationary period with the expectation of completing the necessary courses for NFPA / WI SPS requirements.

- Robert “Bobby” Jung – Acting LT of Engine Company

Was an explorer while at CHS. Joined in 2008. Has FF 1 & 2. He needs to obtain two more courses / credentials to meet NFPA / WI SPS requirements. Chief will have Bobby on a 2-year probationary period to allow him to take the necessary courses. He may be able to complete the courses within 1 year dependent on when MATC offers the courses.

A motion to promote Edward Lansing and Robert Jung to paid on call Acting Lieutenant of Engine Company was made by Terry Zimmerman, seconded by Jim Salp. The motion carried without a negative vote with Stacy Tolomeo excused.

REPORT OF POLICE CHIEF AND FIRE CHIEF

UPDATE ON POLICE DEPARTMENT PROJECTS

Police Chief McNerney made the following comments:

- All 3 new officers are being sworn in at the Council meeting on Monday. All 3 are doing extremely well in the academy and are all at the top of their classes.
- The PD has been doing home visits to new homeowners in the city to familiarize them with the PD for approximately 2 years. The Fire Chief asked to work collaboratively with the PD on this. The PD and Fire went to approximately 12 homes and it was extremely well received by the homeowners. The combined program will continue.
- The Chief will be putting a proposal in front of the Council on Monday for \$23,000 for

new firearms for all officers carrying Sig Sauer P320. A safety defect has been identified (nationwide) with the current Sig Sauer firearms. The company is not taking responsibility for the defect and the potential dangers do not warrant continued use of the Sig Sauer P320 sidearms.

- The building committee continues to work on potential plans for PD upgrades. Once a more solid plan is developed it will go to the council for approval. The Chief is hoping to bring plans to the council in the fall of the year.
- The Chief is working on a plan to make two corporal positions with the idea of preparing officers for further promotion. The position would likely have a small monetary increase due to added responsibilities.
- The Chief is working on a second canine. A lot of funding has already come in for the new canine. The only cost to the city will be for the car.
- The officer's contract is coming up. Their requests are reasonable and are only focusing on wages.

UPDATE ON FIRE DEPARTMENT PROJECTS

Fire Chief Vahsholtz commented on the following items:

- The Chief continues to work / plan for the new building. A combined police / fire is looking less feasible as the studies continue due to land constraints at the current PD site. The Chief expressed concerns over potential costs to acquire land for a building site as well as concerns over shared funding with the town. Planning will continue towards solutions to overcome those issues.
- The Fire Department will be hosting an open house on Wednesday 5-8 P.M. All are welcome.
- The Chief continues to work on hiring full-time officers. All departments are struggling with finding / hiring qualified candidates.

CONFIRM NEXT MEETING AND AGENDA ITEMS - The next meeting will be held July 10, 2025

ADJOURNMENT

A motion to adjourn at 7:51 p.m. was made by Jim Salp, seconded by Terry Zimmerman. The motion carried without a negative vote with Stacy Tolomeo excused.

Mark Sette
PFC Secretary

**CITY OF CEDARBURG
POLICE & FIRE COMMISSION
July 29, 2025**

**PFC20250729-1
UNAPPROVED**

A meeting of the Police & Fire Commission of the City of Cedarburg, Wisconsin, was held on Tuesday, July 29, 2025. The meeting was held virtually via Zoom.

Vice President Terry Zimmerman called the meeting to order at 9:01 A.M.

Roll Call: Present: Terry Zimmerman, Stacy Tolomeo, Jim Salp, Mark Sette
 Excused: PFC President Joel Dhein

Also Present: Fire Chief Jeff Vahsholtz

STATEMENT OF PUBLIC NOTICE

PFC Secretary Sette acknowledged the agenda for this meeting was posted and distributed in compliance with Wisconsin Open Meetings Law.

NEW BUSINESS

A. Discussion and possible action on certification of Ethics Code

Vice President Zimmerman confirmed that all members present received and reviewed the Current City of Cedarburg Code of Ethics. All members present acknowledged receipt and agree with the content of the Code of Ethics.

A motion was made by Stacy Tolomeo, seconded by Jim Salp, to acknowledge that all members present have read, understood, and agreed with the current City of Cedarburg Code of Ethics. Motion carried without a negative vote with President Joel Dhein excused.

B. Discussion and possible action on approval of a conditional offer of employment to a prospective new full-time Fire Department Member.

Fire Chief Vahsholtz advised the Commission that (5) interviews recently took place at the Cedarburg Fire Department for the position Full-Time Firefighter / Paramedic. This was a panel interview consisting of the Chief, Assistant Chief Hintz, Assistant Chief Boettcher from Port Washington Fire, CFD Medical Director Glamm, and PFC Commissioner Sette.

Chief Vahsholtz advised that candidate Katrina Schoen stood out among those interviewed and recommended she receive a conditional offer of employment. The Chief advised that Katrina is a Cedarburg native. She grew up in Cedarburg and graduated from C.H.S. After graduation she went to college with ambitions to become a physician. During her studies she changed her focus to public safety but remained interested in medical services. She graduated and has undertaken paramedic training on her own. She maintains a very good G.P.A. and expects to graduate from MATC

Paramedic School in December 2025. Katrina is also a current member of the Cedarburg Fire Department. She is very active and is very well respected by other members of the Department.

Commissioner Sette mirrored the Chief's comments and reported that Katrina gave one of the best interviews he had been part of in quite some time. He noted Katrina's passion for Cedarburg as well as her demeanor, ability to think on her feet, intellect, and genuine desire to help others.

A motion was made by Mark Sette, seconded by Stacy Tolomeo, to approve a conditional offer of employment to Katrina Schoen for the position of Full-Time Firefighter / Paramedic. The motion carried without a negative vote with President Joel Dhein excused.

Adjournment

A motion to adjourn at 9:12 a.m. was made by Stacy Tolomeo, seconded by Jim Salp. The motion carried without a negative vote with President Joel Dhein excused.

Mark Sette
PFC Secretary

CITY OF CEDARBURG

MEETING DATE: September 11, 2025 **ITEM NO:** A.

TITLE:

Discussion and possible action on approval of active Fire/EMS Membership for the following:

- 1) Bridger Fields
- 2) Brian Murphy
- 3) Antony Ace
- 4) Garrett Horn

ISSUE SUMMARY:

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:

None

INITIATED/REQUESTED BY:

FOR MORE INFORMATION CONTACT: