



CITY OF CEDARBURG
A MEETING OF THE PUBLIC WORKS AND SEWERAGE COMMISSION
THURSDAY, SEPTEMBER 11, 2025 – 7:00 PM

A meeting of the Public Works and Sewerage Commission, City of Cedarburg, Wisconsin, will be held on Thursday, September 11, 2025 at 7:00 PM. This meeting will be held in-person at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 1.

AGENDA

1. CALL TO ORDER

A. Mayor Patricia Thome

2. ROLL CALL

A. Present - Mayor Patricia Thome, Vice Chairperson Terry Wagner, Rick Verhaalen, AJ Hester, Council Member Robert Simpson, Charlie Schumacher, Nick Janous

Excused- Bob Dries, Tim Larson

Also Present - Director of Engineering Michael Wieser, Water Recycling Center Superintendent Dennis Grulkowski, Public Works Superintendent Joel

3. STATEMENT OF PUBLIC NOTICE

4. APPROVAL OF MINUTES

A. July 10, 2025

5. COMMENTS AND SUGGESTIONS FROM CITIZENS

6. NEW BUSINESS

A. Review the proposed roadway functional classification updates for the Grafton/Cedarburg/Port Washington/ Saukville Urban Area; and action thereon.

B. Review bids received for the 2025 Asphalt Pavement Repair Project.

C. Review bids received for the 2025 Micro Surfacing Project.

D. Consider prohibiting parking on the north and south side of Layton Street to allow for the addition of left and right turning lanes on Layton; and action thereon.

E. Update on the Water Recycling Center Facility Plan.

F. Review the proposed 2026 Engineering, Public Works, and Water Recycling Center operating and capital budgets; and action thereon.

G. Discussion and possible action on certification of the Ethics Code.

7. REPORTS

A. Update on Public Works operations

B. Update on Water Recycling Plant operations and discussion of monthly reports

C. Identify future agenda items

8. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee, or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law. City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request reasonable accommodation, contact the Clerk's Office, (262) 375-7606, email: cityhall@cityofcedarburg.wi.gov

CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
July 10, 2025

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held on Thursday, July 10, 2025. This meeting was held at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Vice Chairperson Terry Wagner.

Roll Call: Present – Vice Chairperson Terry Wagner, Bob Dries, Charlie Schumacher, CM Robert Simpson, Rick Verhaalen, Nick Janous

Excused- Mayor Pat Thome, Tim Larson, AJ Hester, and Superintendent Joel Bublitz

Also Present - Director of Engineering Michael Wieser, Superintendent Dennis Grulkowski, Administrative Assistant Theresa Hanaman

STATEMENT OF PUBLIC NOTICE

Administrative Assistant Theresa Hanaman confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Commissioner Schumacher made a motion, seconded by Commissioner Dries, to approve the minutes of June 12, 2025. The motion carried unanimously, with Mayor Thome and Commissioners Hester and Larson excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS - NONE

NEW BUSINESS

REVIEW ENGINEERING PROPOSALS FOR THE EVERGREEN LIFT STATION UPGRADE AND ACTION THEREON.

Director Wieser reported that a total of 3 engineering proposals were received for the Evergreen Lift Station Upgrade, with the lowest proposal fee of \$62,722.00 being submitted by Ruckert-Mielke. There was a wide range of fees submitted with the proposals. R-M successfully designed the lift station upgrade for the Dorchester Lift Station in 2022, which is similar to the Evergreen Lift Station project. R-M identified additional scope items in their proposal that will likely be needed for the design of the Evergreen Lift Station Upgrade, bringing the total fee to \$88,449.00.

Commissioner Verhaalen made a motion, seconded by Council Member Simpson, to approve the Engineering Proposal submitted by Ruckert-Mielke for the Evergreen Lift Station Upgrade of \$88,449.00. The motion carried unanimously, with Mayor Thome and Commissioners Hester and Larson excused.

CONSIDER A REQUEST TO DEDICATE MULTIPLE PUBLIC STREET PARKING SPACES TO CUSTOMERS OF A SPECIFIC BUSINESS AND ACTION THEREON.

Director Wieser reported that a local business owner had requested that three (3) parking spots on the public street in front of their business be dedicated to customers of their business only.

During COVID-19, the City did allow businesses to reserve one parking space dedicated to carry-out food orders. That practice has since come to an end.

Commissioners agreed that this could set a precedent for other businesses to make similar requests, which would not work within the city.

Commissioner Verhaalen made a motion, seconded by Council Member Simpson, to deny the request to dedicate multiple public street parking spaces to customers of a specific business. The motion carried unanimously, with Mayor Thome and Commissioners Hester and Larson excused.

CONSIDER APPROVAL OF THE ESTIMATE FROM VISU-SEWER FOR THE 2026 CIPP LINING PROGRAM, AND ACTION THEREON.

Superintendent Grulkowski reported the WRC has been performing CIPP lining in areas throughout the City for the last number of years to help alleviate some of the inflow/infiltration entering the collection system. CIPP lining is significantly cheaper (roughly 1/3) than replacing the pipe. The liner is also as strong and lasts as long as the PVC pipe used for replacement.

The City received a proposal from Visu-Sewer to install 2,076 linear feet of liner at \$48.50 per foot for a total of \$100,686.00. If root cutting or grouting of leaks is needed, this would be an additional cost done at time and material rates. The lining work is planned for various sections of the sewer throughout the City.

Commissioner Schumacher made a motion, seconded by Commissioner Drees, to approve the estimate from Visu-Sewer for the 2026 CIPP Lining Program to install 2,076 linear feet of liner at \$48.50 per foot for a total of \$100,686.00. The motion carried unanimously, with Mayor Thome and Commissioners Hester and Larson excused.

REPORTS

UPDATE ON PUBLIC WORKS OPERATIONS

Director Wieser reported that Public Works is completing the cleanup for the Bike Race, Strawberry Fest, and the Fourth of July. They began brush pickup this week and will soon move on to ditch cutting, asphalt repairs, and pothole patching. Following these tasks, they will prepare for Maxwell Street Days and the Ozaukee County Fair.

UPDATE ON WATER RECYCLING PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS

Superintendent Grulkowski reported that the WRC received the new Jetter truck and has completed the ditch project, which went over budget by \$70,000. This budget increase was primarily due to new gearboxes, which cost an estimated \$27,000 each. The team is currently working on cleaning lift stations.

IDENTIFY FUTURE AGENDA ITEMS

NONE

ADJOURNMENT

A motion was made by Commissioner Schumacher, seconded by Council Member Simpson, to adjourn the meeting at 7:22 p.m. The motion carried unanimously, with Mayor Thome and Commissioners Hester and Larson excused.

Theresa Hanaman
Engineering Administrative Assistant

CITY OF CEDARBURG

MEETING DATE: September 11, 2025 **ITEM NO:** A.

TITLE:

Review the proposed roadway functional classification updates for the Grafton/Cedarburg/Port Washington/ Saukville Urban Area; and action thereon.

ISSUE SUMMARY:

Cedarburg was removed from the Milwaukee Urban Area and a new Grafton/Cedarburg/Port Washington/Saukville Urban Area was formed by the DOT. These urban areas are used largely for allocation of State and Federal funds. The functional classification updates are due to the expansion and contraction of the urban area, changes in land use and daily traffic, changes in total mileage, and percentage of roads within each functional classification group: Principal Arterial, Minor Arterial, Collector, and Local Road. See the attached map.

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:

1. Grafton_FC_Change_Map

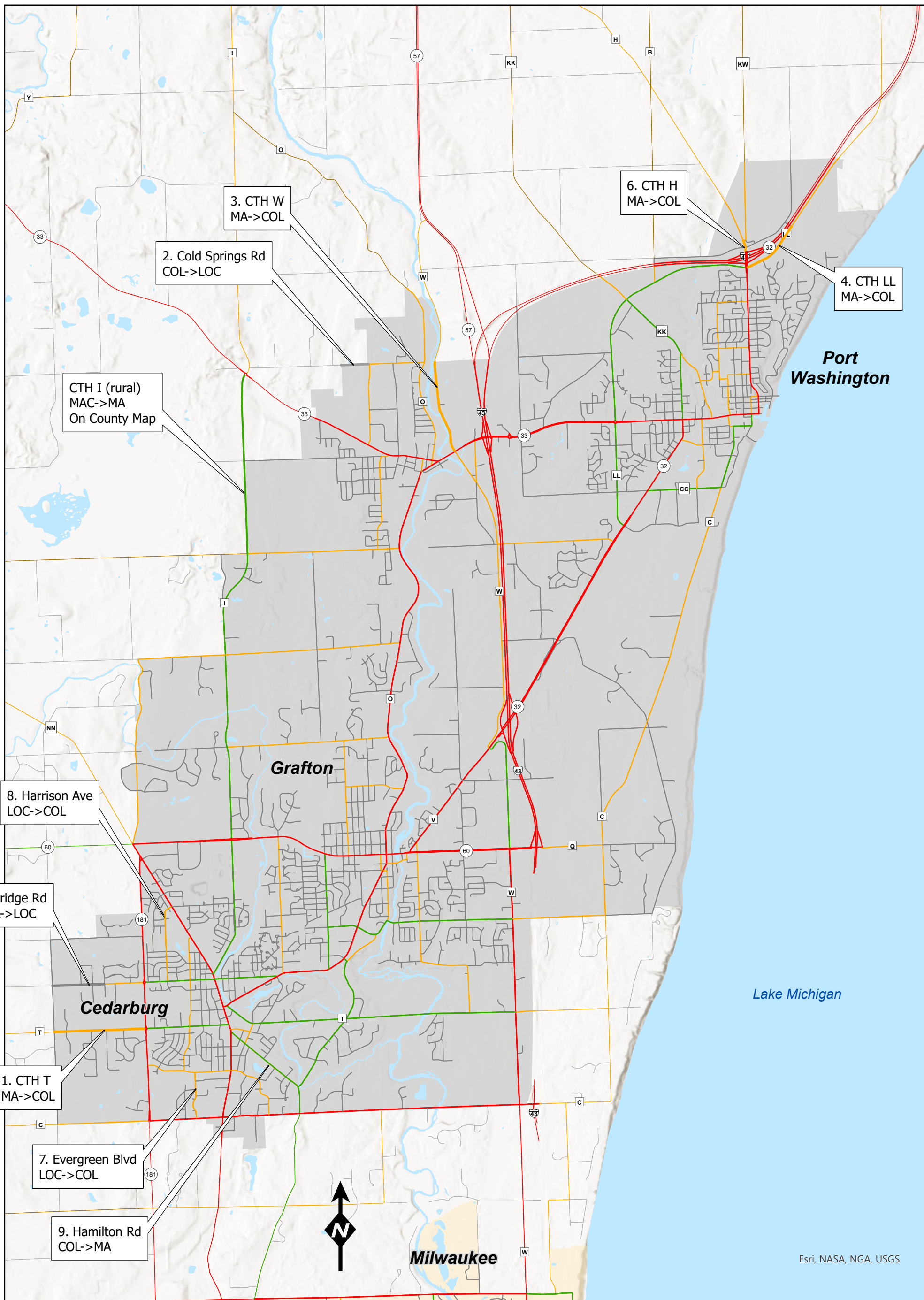
INITIATED/REQUESTED BY:

Mike Wieser

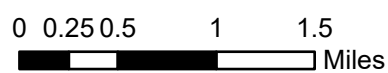
FOR MORE INFORMATION CONTACT:

Grafton-Port Washington-Cedarburg

Functional Classification - Recommended Changes



	Principal Arterial		Urban Area Boundary
	Minor Arterial		Other Nearby Urban Area
	Major Collector		Rural Area
	Local		Planned Route



WisDOT Bureau of Planning and Economic Development
 FHWA Approval Date: xx/xx/xx

The information on these maps was created for the official use of the Wisconsin Department of Transportation (WisDOT). Any other use, while not prohibited, is the sole responsibility of the user. WisDOT expressly disclaims all liability regarding fitness of use of the information for other than official WisDOT business.

Esri, NASA, NGA, USGS

CITY OF CEDARBURG

MEETING DATE: September 11, 2025 **ITEM NO:** B.

TITLE:

Review bids received for the 2025 Asphalt Pavement Repair Project.

ISSUE SUMMARY:

The project consists of milling and overlaying approximately 1,000 square yards of deteriorated asphalt pavement sections on Westlawn Avenue, Arbor Drive and the Hamilton Road/Hilbert Avenue intersection.

A total of 3 bids were received, with the low bid of \$41,930.00 being submitted by All-Ways Contractors Inc. This bid was close to the engineer's estimate.

Due to time constraints to get the project bid out and completed this year, this item was approved by the Common Council at the August 25th meeting.

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:

1. Bid Tab

INITIATED/REQUESTED BY:

Mike Wieser

FOR MORE INFORMATION CONTACT:

City of Cedarburg 2025 Asphalt Pavement Repair Project 2025-06 - Bid Tab

Item #	Description	Units	Quantity	All-Ways Contractors Inc.		Wolf Paving		Paye & Dolan	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Traffic Control	LS	1	\$3,230.00	\$3,230.00	\$2,500.00	\$2,500.00	\$4,400.00	\$4,400.00
2	2" Mill & Overlay	SY	1,000	\$38.70	\$38,700.00	\$39.90	\$39,900.00	\$39.00	\$39,000.00
	TOTAL				\$41,930.00		\$42,400.00		\$43,400.00

CITY OF CEDARBURG

MEETING DATE: September 11, 2025 **ITEM NO:** C.

TITLE:

Review bids received for the 2025 Micro Surfacing Project.

ISSUE SUMMARY:

Micro surfacing is planned to take place on Hamilton Road from Washington Avenue to the RR tracks. Micro surfacing consists of applying a mixture of polymer-modified asphalt emulsion, aggregate, mineral filler, additives, and water to the surface of a properly prepared roadway. The treatment is applied at approximately a 3/8” thickness and can fill cracks and other impurities up to one inch in depth. Micro surfacing protects the pavement against oxidation and water intrusion and can add 7 to 10 years to a pavement’s lifespan.

A total of 2 bids were received, with the low bid of \$20,588.75 being submitted by Struck & Irwin Paving, Inc. This bid was close to the engineer’s estimate.

Due to time constraints to get the project bid out and completed this year, this item was approved by the Common Council at the August 25th meeting.

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:

1. Bid Tab_Micro

INITIATED/REQUESTED BY:

Mike Wieser

FOR MORE INFORMATION CONTACT:

City of Cedarburg 2025 Micro Surfacing Project 2025-07 - Bid Tab

Item #	Description	Units	Quantity	Struck & Irwin Paving, Inc.		Fahrner Asphalt Sealers	
				Unit Price	Total	Unit Price	Total
1.	Traffic Control	LS	1	\$452.50	\$452.50	\$500.00	\$500.00
2.	Micro surfacing	SY	4,525	\$4.45	\$20,136.25	\$5.65	\$25,566.25

Struck & Irwin Paving, Inc.		Fahrner Asphalt Sealers	
Total= \$20,588.75		Total = \$26,066.25	

CITY OF CEDARBURG

MEETING DATE: September 11, 2025 **ITEM NO:** D.

TITLE:

Consider prohibiting parking on the north and south side of Layton Street to allow for the addition of left and right turning lanes on Layton; and action thereon.

ISSUE SUMMARY:

Due to the high volume of cars coming and going from the North Shore Soccer Club facility on the west end of Layton Street, left and right turn lanes are being added. The traffic tends to back up if a vehicle turning left doesn't leave room for right-turning vehicles. To add the turning lanes parking on the north side of Layton would need to be prohibited for 140 feet off the back of curb on Washington and parking on the south side of Layton would need to be prohibited for 135 feet off the back of curb on Washington.

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

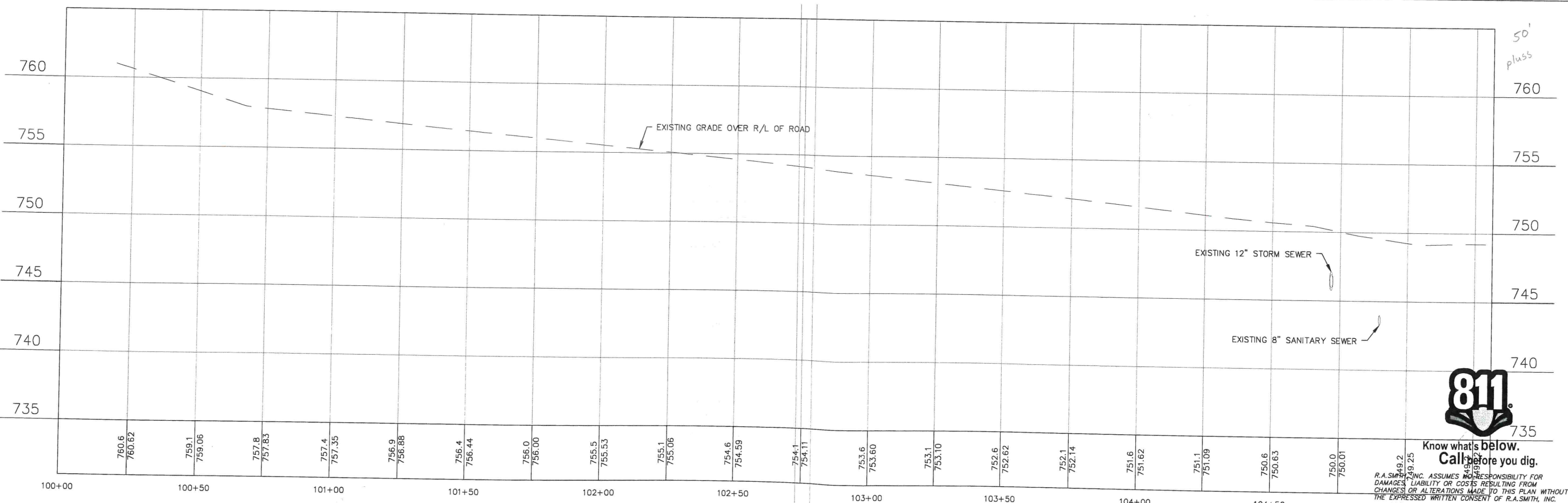
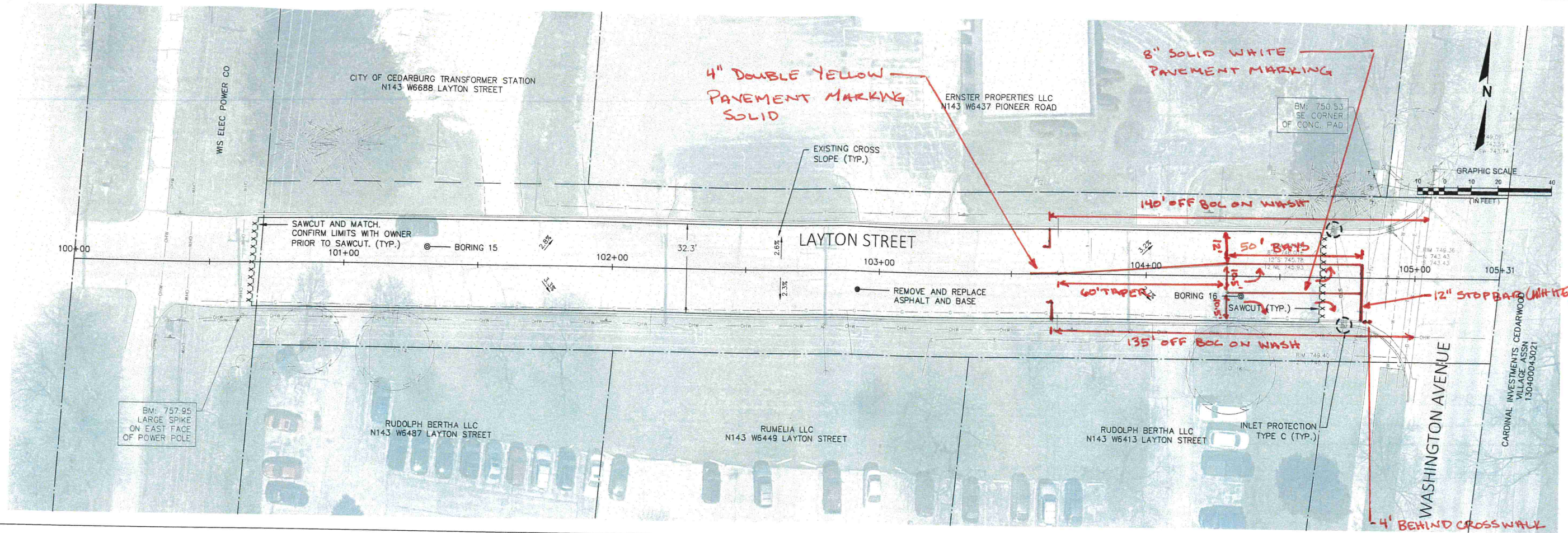
ATTACHMENTS:

1. Layton Turning Lanes

INITIATED/REQUESTED BY:

Mike Wieser

FOR MORE INFORMATION CONTACT:



DATE	DESCRIPTION

16745 W. Bluemound Road
 Brookfield, WI 53005-5938
 (262) 781-1000
 rasmith.com

raSmith
 CREATIVITY BEYOND ENGINEERING

Brookfield, WI | Milwaukee, WI | Appleton, WI | Madison, WI
 Cedarburg, WI | Naperville, IL | Irvine, CA

2025 STREET & UTILITY
 CITY OF CEDARBURG
 LAYTON AVE
 PLAN AND PROFILE

© COPYRIGHT 2025 R.A. Smith, Inc.
DATE: 02-18-2025
SCALE: 1" = 20'
JOB NO. 2240501
PROJECT MANAGER: TROY HARTJES P.E.
DESIGNED BY: YT
CHECKED BY: TTH
SHEET NUMBER

811
 Know what's below.
 Call before you dig.

R.A. SMITH, INC. ASSUMES NO RESPONSIBILITY FOR DAMAGES, LIABILITY OR COSTS RESULTING FROM CHANGES OR ALTERATIONS MADE TO THIS PLAN WITHOUT THE EXPRESSED WRITTEN CONSENT OF R.A. SMITH, INC.

CITY OF CEDARBURG

MEETING DATE: September 11, 2025 **ITEM NO:** E.

TITLE:

Update on the Water Recycling Center Facility Plan.

ISSUE SUMMARY:

Staff is scheduled to receive a draft of the updated facility plan from Donohue the week of September 2nd and will be meeting with Donohue on September 11th. Further updates will be given at the meeting.

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:

None

INITIATED/REQUESTED BY:

Mike Wieser

FOR MORE INFORMATION CONTACT:

CITY OF CEDARBURG

MEETING DATE: September 11, 2025 **ITEM NO:** F.

TITLE:

Review the proposed 2026 Engineering, Public Works, and Water Recycling Center operating and capital budgets; and action thereon.

ISSUE SUMMARY:

Review proposed 2026 Engineering, Public Works, and Water Recycling budgets.

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:

1. Eng_PW_WRC_2026 Budget
2. 7 YEAR STREETS PROGRAM MAP 11X17

INITIATED/REQUESTED BY:

Mike Wieser

FOR MORE INFORMATION CONTACT:

Calculations as of 12/31/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 ACTIVITY THRU 12/31/25	2025 PROJECTED ACTIVITY	2026 DEPT REQUESTED BUDGET	2026 FINANCE REVIEW BUDGET
Dept 000000						
100-000000-411111	REAL ESTATE TAXES	7,358,340	7,358,340		7,358,340	
100-000000-411310	TAX EQUIVALENT - UTILITY	7,815,791	509,131		800,000	
100-000000-411900	INTEREST - DELIN SPEC ASSESS		240			
100-000000-423200	SPECIAL ASSESSMENT REVENUE		315			
100-000000-435100	STATE SHARED REVENUES	522,172	75,829		522,172	
100-000000-435102	EXPENDITURE RESTRAINT GRANT	108,780	108,780			
100-000000-435104	STATE PERSONAL PROPERTY AID	103,767	103,767		103,767	
100-000000-435105	STATE AID CABLE FRANCHISE FEES	29,585	29,585		29,585	
100-000000-435200	STATE GRANT - POLICE TRAINING					
100-000000-435300	STATE TRANSPORTATION AIDS	745,185	558,889		745,185	
100-000000-435302	STATE COMPUTER AIDS	21,048	21,048		21,048	
100-000000-435302	STATE GRANT - RECYCLING	38,019	37,992		37,992	
100-000000-435420	STATE GRANT - FORESTRY					
100-000000-435424	STATE GRANT - ELECTIONS					
100-000000-435430	STATE GRANTS DOT - POLICE					
100-000000-435431	STATE GRANTS DOT - POLICE					
100-000000-441110	LIQUOR & BEER LICENSES	31,767	23,515		25,000	
100-000000-441122	DIRECT SELLER LICENSES	600	590		600	
100-000000-441123	CIGARETTE LICENSES	500	500		500	
100-000000-441124	OPERATOR LICENSES	13,000	14,025		13,000	
100-000000-441125	BICYCLE LICENSES	40	15			
100-000000-441126	DOG & CAT LICENSES	100	220		200	
100-000000-441127	CABLE TV FRANCHISE FEES	116,000	46,850		116,000	
100-000000-441128	TRANSIENT PERMIT FEES	250			250	
100-000000-441129	WEIGHTS & MEASURES LICENSE					
100-000000-443500	BUILDING PERMITS	90,000	94,145		90,000	
100-000000-443501	ELECTRICAL PERMITS	30,000	24,295		30,000	
100-000000-443502	PLUMBING PERMITS	25,000	18,355		25,000	
100-000000-443503	TECHNOLOGY FEE		643			
100-000000-443505	HEATING/AIR COND PERMITS	20,000	16,639		20,000	
100-000000-443506	DRIVE OPENING PERMITS	1,500	180	360	500	
100-000000-443507	EROSION CONTROL PERMITS	3,000	4,332		4,000	
100-000000-443508	OCCUPANCY PERMITS	4,500	5,205		4,500	
100-000000-443509	SIGN PERMITS	1,500	2,629		2,000	
100-000000-443510	STREET OPENING PERMITS	5,000	6,026	6,000	5,000	
100-000000-443511	MISCELLANEOUS PERMIT FEES	4,000	6,901		5,000	
100-000000-443512	BLDG INSPECTION PLAN REVIEW	12,000	20,652		15,000	
100-000000-443513	STORMWATER MGMT PERMIT	500			500	
100-000000-443514	PLAN REVIEW	3,000	3,220		3,000	
100-000000-444400	ZONING PERMITS					
100-000000-451101	COURT PENALTIES & COSTS	24,000	10,483		20,000	
100-000000-451102	STATE FORFEITURES					
100-000000-451301	PARKING VIOLATIONS	20,000	9,133		15,000	
100-000000-451302	WINTER PARKING PERMITS		300		300	
100-000000-461151	TREASURERS OFFICE FEES	21,363	1,739		3,000	
100-000000-461152	LICENSE PUBLICATION FEES	850	960		960	
100-000000-461153	ASSESSORS OFFICE FEES	5,000	4,655		5,000	
100-000000-461155	ENGINEERING FEES	1,000	630	1,000	1,000	
100-000000-461156	BUILDING INSPECT - HOUSE NOS	2,000	1,200		2,000	
100-000000-461157	STATE TAG FEE	2,500	1,280		2,000	
100-000000-461160	CENTRAL DUPLICATING					
100-000000-462140	POLICE DEPARTMENT FEES	5,000	4,951		5,000	
100-000000-462141	ALARM PERMIT FEES		375		350	
100-000000-462145	FALSE ALARM FEES	100	1,840		1,000	
100-000000-463101	PUBLIC WORKS FEES	20,000	16,166		20,000	
100-000000-463103	CELEBRATIONS REVENUE	20,000	32,193		25,000	

Calculations as of 12/31/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 ACTIVITY THRU 12/31/25	2025 PROJECTED ACTIVITY	2026 DEPT REQUESTED BUDGET	2026 FINANCE REVIEW BUDGET
Dept 000000						
400-000000-467520	LIBRARY IMPACT FEE					
400-000000-480000	BOND PREMIUM					
400-000000-481100	INVESTMENT INCOME	10,000	58,210			
400-000000-481110	INVESTMENT INCOME - SP ASSESS					
400-000000-481141	LIBRARY INTEREST					
400-000000-482215	RENT - CITY PROPERTY	38,000	23,161			
400-000000-483315	SALE OF CITY PROPERTY		14,000			
400-000000-485550	DONATIONS		7,407			
400-000000-486000	MISCELLANEOUS REVENUE	40,000	1,217,207		6,298,250	
400-000000-487000	CHANGE IN MARKET VALUE					
400-000000-491000	PROCEEDS FROM BORROWING	1,230,000				
400-000000-491030	LEASE PROCEEDS					
400-000000-491100	TRANSFER FROM GENERAL FUND					
400-000000-491200	TRANSFER FROM CEMETERY FUND	25,000			50,000	
400-000000-491220	TRANSFER FROM REC PROG FND	32,000	32,000			
400-000000-491241	TRANSFER FROM LT & WTR FUND					
400-000000-491250	TRANSFER FROM PARKS/PLAYGROUND					
400-000000-491270	TRANSFER FROM EMS	225,000	447,000			
400-000000-491700	TRANSFER FROM PARKS IMPACT FEE FU					
601-000000-435435	GRANT - ARP ACT-COVID				250,000	
601-000000-464111	RESIDENTIAL REVENUE	3,743,723	1,889,674	3,158,438	4,211,688	
601-000000-464112	COMMERCIAL REVENUE	626,020	311,050	535,918	704,273	
601-000000-464113	INDUSTRIAL REVENUE	544,252	278,410	468,874	612,284	
601-000000-464114	PUBLIC AUTHORITY REVENUE	145,402	74,631	126,922	163,577	
601-000000-464116	WATER REMEDIATION					
601-000000-464200	MISCELLANEOUS REVENUES	10,000	495	110,000	20,000	
601-000000-464215	SEWER CONNECTION FEES		129,308			
601-000000-464220	RESERVE CAPACITY FEE	70,000	50,941	80,000	70,000	
601-000000-464310	SEPTAGE HAULER FEE	25,000	166,678	35,000	50,000	
601-000000-473900	CAPITAL CONTRIB FROM DEVELOPER					
601-000000-481110	INVESTMENT INCOME	30,000	16,709	30,000	30,000	
601-000000-481121	INV INC - WWTF REPLACEMENT	20,000	48,607	20,000	25,000	
601-000000-481122	INV INC - COLL SYST REPLACE					
601-000000-481127	INV INC - WWTP IMPACT FEE					
601-000000-481129	INV INC - BIOSOLIDS IMP FEE					
601-000000-482215	RENT - CITY PROPERTY		155,000			
601-000000-483315	SALE OF CITY PROPERTY		99			
601-000000-486000	MISCELLANEOUS REVENUE		24,751			
601-000000-487000	CHANGE IN MARKET VALUE					
	NET OF REVENUES/APPROPRIATIONS - 000000 -	21,013,296	18,376,413	4,606,012	23,970,963	
Dept 533110 - ENGINEERING/PW ADMINISTRATION						
100-533110-500111	SALARIES	123,874	78,479		131,119	
100-533110-500135	SICK PAY OUT				501	
100-533110-500151	FICA	9,476	6,225		10,069	
100-533110-500152	RETIREMENT	8,609	5,456		9,441	
100-533110-500154	HEALTH INSURANCE	24,523	18,592		25,019	
100-533110-500155	LIFE INSURANCE	25	23		36	
100-533110-500165	WORKERS COMP INS	2,622	2,188		2,311	
100-533110-500210	PROFESSIONAL SERVICES	10,000	4,084	10,000	10,000	
100-533110-500225	TELEPHONE/COMMUNICATIONS	1,300	899	1,300	1,300	
100-533110-500310	OFFICE SUPPLIES	500	577	600	750	
100-533110-500318	GIS MAPPING	3,000		3,000	3,000	
100-533110-500320	PROF PUBLICATIONS AND DUES	1,000	879	1,000	1,200	

Calculations as of 12/31/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 ACTIVITY THRU 12/31/25	2025 PROJECTED ACTIVITY	2026 DEPT REQUESTED BUDGET	2026 FINANCE REVIEW BUDGET
Dept 533110 - ENGINEERING/PW ADMINISTRATION						
100-533110-500330	TRAVEL & TRAINING	2,500	673	2,500	2,600	
100-533110-500350	OPERATING SUPPLIES	1,100	336	1,100	1,100	
100-533110-500351	GAS AND OIL EXPENSE	1,500	582	1,500	1,500	
100-533110-500380	EQUIPMENT OUTLAY	800		800	800	
100-533110-500512	LIABILITY INSURANCE	16,000	18,002		18,902	
NET OF REVENUES/APPROPRIATIONS - 533110 - ENGINEERIN		(206,829)	(136,995)	(21,800)	(219,648)	
Dept 533311 - PUBLIC WORKS CREW						
100-533311-500111	SALARIES	645,096	402,762		627,674	
100-533311-500112	OVERTIME	53,000	20,857		53,000	
100-533311-500125	PART TIME SALARIES/SEASONAL	8,500			8,500	
100-533311-500135	SICK PAY OUT	2,890			23,678	
100-533311-500151	FICA	54,276	32,634		52,672	
100-533311-500152	RETIREMENT	48,518	29,329		49,008	
100-533311-500154	HEALTH INSURANCE	161,736	115,599		182,418	
100-533311-500155	LIFE INSURANCE	103	69		68	
100-533311-500165	WORKERS COMP INS	20,890	17,432		17,734	
100-533311-500210	PROFESSIONAL SERVICES	35,000	32,252		40,000	
100-533311-500240	REPAIR AND MAINTENANCE	55,500	35,148		60,000	
100-533311-500350	OPERATING SUPPLIES	4,000	4,423		5,000	
100-533311-500363	SIGNS	16,000	16,608		21,000	
100-533311-500380	EQUIPMENT OUTLAY					
400-533311-500854	STREET IMPROVEMENTS	1,130,000	930,448	1,130,000	3,730,000	
400-533311-500876	ASPHALT REPAIRS			60,000	60,000	
400-533311-500899	SIDEWALK REPLACEMENTS-CAPITAL	50,000	51,816	50,000	50,000	
400-533311-500998	TRAFFIC SIGNALS/TURN ARROWS					
NET OF REVENUES/APPROPRIATIONS - 533311 - PUBLIC WOR		(2,285,509)	(1,689,377)	(1,240,000)	(4,980,752)	
Dept 533410 - STREETS INELIGIBLE						
100-533410-500240	REPAIR AND MAINTENANCE					
100-533410-500530	MAINTENANCE	3,500	450		3,500	
NET OF REVENUES/APPROPRIATIONS - 533410 - STREETS IN		(3,500)	(450)		(3,500)	
Dept 533420 - STREET LIGHTING						
100-533420-500222	ELECTRIC	288,500	189,138	288,500	347,500	
NET OF REVENUES/APPROPRIATIONS - 533420 - STREET LIG		(288,500)	(189,138)	(288,500)	(347,500)	
Dept 533421 - TRAFFIC SIGNALS						
100-533421-500222	ELECTRIC	3,500	2,029	3,500	4,000	
100-533421-500240	REPAIR AND MAINTENANCE	9,000	1,320	9,000	9,000	
NET OF REVENUES/APPROPRIATIONS - 533421 - TRAFFIC SI		(12,500)	(3,349)	(12,500)	(13,000)	
Dept 533440 - STORM SEWERS						
100-533440-500240	REPAIR AND MAINTENANCE	36,000	22,558		36,000	
100-533440-500295	STREET SWEEPING	15,000	5,793		15,000	
100-533440-500323	STATE OF WI FEES	1,500	2,162	1,500	1,500	
400-533440-500472	NR216 COMPLIANCE	40,000	18,167	40,000	40,000	
400-533440-500475	STORMWATER IMPROVEMENTS	662,930	280,930	662,930	975,000	
400-533440-500877	STORM SEWER CAPITAL PRJT ENG				36,250	
NET OF REVENUES/APPROPRIATIONS - 533440 - STORM SEWE		(755,430)	(329,610)	(704,430)	(1,103,750)	
Dept 533450 - SNOW & ICE CONTROL						
100-533450-500209	PROFESSIONAL SERVICES-SEASONAL	2,000			2,000	
100-533450-500210	PROFESSIONAL SERVICES	6,000			6,000	
100-533450-500340	MAINTENANCE SUPPLIES	9,000	4,420		9,000	

Calculations as of 12/31/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 ACTIVITY THRU 12/31/25	2026 PROJECTED ACTIVITY	DEPT REQUESTED BUDGET	2026 FINANCE REVIEW BUDGET
Dept 533450 - SNOW & ICE CONTROL						
100-533450-500380	EQUIPMENT OUTLAY	4,000	1,585		4,000	
100-533450-500450	SNOW AND ICE MATERIALS	115,000	6,541		146,000	
	NET OF REVENUES/APPROPRIATIONS - 533450 - SNOW & ICE	(136,000)	(12,546)		(167,000)	
Dept 533710 - SOLID WASTE COLLECTIONS						
100-533710-500290	MAINT/CONTRACTED SERVICES	603,800	343,727	603,800	632,076	
100-533710-500297	REFUSE COLLECTION					
	NET OF REVENUES/APPROPRIATIONS - 533710 - SOLID WASTE	(603,800)	(343,727)	(603,800)	(632,076)	
Dept 533720 - GROUNDWATER MONITORING						
100-533720-500290	MAINT/CONTRACTED SERVICES	7,500	3,733	7,700	7,700	
	NET OF REVENUES/APPROPRIATIONS - 533720 - GROUNDWATER	(7,500)	(3,733)	(7,700)	(7,700)	
Dept 533730 - RECYCLING						
100-533730-500240	REPAIR AND MAINTENANCE	5,000			5,000	
100-533730-500290	MAINT/CONTRACTED SERVICES	274,750	156,405	274,750	287,897	
100-533730-500344	RECYCLING EXPENSES	2,400	3,651		3,500	
100-533730-500380	EQUIPMENT OUTLAY					
	NET OF REVENUES/APPROPRIATIONS - 533730 - RECYCLING	(282,150)	(160,056)	(274,750)	(296,397)	
Dept 533750 - ENVIRONMENTAL EXPENSES						
400-533750-500841	PROCHNOW	65,000	19,420		42,500	
400-533750-500871	PUBLIC SIDE - LEAD PIPE REMOVAL					
400-533750-500872	PRIVATE SIDE - LEAD PIPE REMOVAL		11,891			
400-533750-500873	2016 STREET & UTILITY PROJECTS					
400-533750-500874	DAM STUDIES	800,000	32,370	130,000	950,000	
400-533750-500875	LEAD PIPE REPLACEMENTS					
	NET OF REVENUES/APPROPRIATIONS - 533750 - ENVIRONMEN	(865,000)	(63,681)	(130,000)	(992,500)	
Dept 573805 - WRC ADMIN LABOR						
601-573805-500111	SALARIES	256,415	168,106		261,949	
601-573805-500135	SICK PAY OUT				35,999	
601-573805-500151	FICA	19,616	12,641		20,052	
601-573805-500152	RETIREMENT	17,821	11,694		18,861	
601-573805-500154	HEALTH INSURANCE	63,030	46,745		85,832	
601-573805-500155	LIFE INSURANCE	151			51	
601-573805-500159	GASB ADJUSTMENT					
601-573805-500161	EAP/125 ADMIN	500			500	
601-573805-500165	WORKERS COMP INS	7,146	1,489	7,146	4,843	
	NET OF REVENUES/APPROPRIATIONS - 573805 - WRC ADMIN	(364,679)	(240,675)	(7,146)	(428,087)	
Dept 573810 - WRC GENERAL LABOR						
601-573810-500111	SALARIES	270,931	170,340		285,946	
601-573810-500112	OVERTIME	9,000	3,888		9,000	
601-573810-500120	WRC PAGER PAY	18,250	14,610		18,250	
601-573810-500135	SICK PAY OUT					
601-573810-500151	FICA	22,581	14,224		23,730	
601-573810-500152	RETIREMENT	20,515	13,127		22,334	
601-573810-500154	HEALTH INSURANCE	78,468	41,207		80,332	
601-573810-500155	LIFE INSURANCE	114			123	
601-573810-500165	WORKERS COMP INS	7,512	6,268	7,512	7,755	
	NET OF REVENUES/APPROPRIATIONS - 573810 - WRC GENERA	(427,371)	(263,664)	(7,512)	(447,470)	
Dept 573815 - WRC COLL SYSTEM LABOR						
601-573815-500111	SALARIES	129,403	81,884		133,279	

Calculations as of 12/31/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 ACTIVITY THRU 12/31/25	2025 PROJECTED ACTIVITY	2026 DEPT REQUESTED BUDGET	2026 FINANCE REVIEW BUDGET
Dept 573815 - WRC COLL SYSTEM LABOR						
601-573815-500112	OVERTIME		1,888		3,000	
601-573815-500135	SICK PAY OUT					
601-573815-500151	FICA	10,129	5,861		10,425	
601-573815-500152	RETIREMENT	9,202	5,824		9,812	
601-573815-500154	HEALTH INSURANCE	55,794	41,845		57,119	
601-573815-500155	LIFE INSURANCE	19	13		21	
601-573815-500165	WORKERS COMP INS	3,665	3,058	3,665	3,407	
NET OF REVENUES/APPROPRIATIONS - 573815 - WRC COLL S		(208,212)	(140,373)	(3,665)	(217,063)	
Dept 573825 - WRC OPERATIONS						
601-573825-500217	OUTSIDE LAB TESTING			104,102	115,000	
601-573825-500222	ELECTRIC	115,000	75,224		7,200	
601-573825-500224	NATURAL GAS	6,000	2,958	6,924		
601-573825-500225	TELEPHONE/COMMUNICATIONS	10,000	6,478	9,022	10,500	
601-573825-500226	WATER SERVICE	6,500	3,716	5,577	6,500	
601-573825-500294	SLUDGE HAULING	275,000	187,117	297,156	300,000	
601-573825-500312	COMPUTER/COPIER SUPPLIES	7,500	1,747	2,686	5,000	
601-573825-500370	LAB SUPPLIES	22,000	9,111	17,500	22,000	
601-573825-500371	COAGULANTS	20,000	18,675	32,000	25,000	
601-573825-500372	SAFETY EQUIPMENT	12,500	7,424	10,442	13,000	
601-573825-500374	DIESEL FUEL					
NET OF REVENUES/APPROPRIATIONS - 573825 - WRC OPERAT		(474,500)	(312,450)	(485,409)	(504,200)	
Dept 573830 - WRC MAINTENANCE						
601-573830-500297	REFUSE COLLECTION	20,000	12,317	18,580	20,000	
601-573830-500340	MAINTENANCE SUPPLIES	50,500	45,536	68,863	45,000	
601-573830-500342	JANITORIAL SUPPLIES	2,500	1,326	1,747	2,000	
NET OF REVENUES/APPROPRIATIONS - 573830 - WRC MAINTENANCE		(73,000)	(59,179)	(89,190)	(67,000)	
Dept 573835 - COLLECTION SYSTEM						
601-573835-500360	COLLECTION SYSTEM MAINT	28,500	5,219	15,888	20,000	
601-573835-500383	WRC ADAPTIVE MANAGEMENT	200,000	15,731	200,000	200,000	
NET OF REVENUES/APPROPRIATIONS - 573835 - COLLECTION		(228,500)	(20,950)	(215,888)	(220,000)	
Dept 573840 - LIFT STATIONS						
601-573840-500340	MAINTENANCE SUPPLIES	60,000	31,883	48,357	50,000	
NET OF REVENUES/APPROPRIATIONS - 573840 - LIFT STATI		(60,000)	(31,883)	(48,357)	(50,000)	
Dept 573845 - TRANSPORTATION						
601-573845-500240	REPAIR AND MAINTENANCE	13,000	5,205	8,117	13,000	
NET OF REVENUES/APPROPRIATIONS - 573845 - TRANSPORTA		(13,000)	(5,205)	(8,117)	(13,000)	
Dept 573850 - WRC ADMINISTRATION/GENERAL						
601-573850-500210	PROFESSIONAL SERVICES	15,000	5,664	15,000	15,000	
601-573850-500211	EXTRAORDINARY SERVICES	5,000		5,000	5,000	
601-573850-500215	ENGINEERING	30,000		30,000	30,000	
601-573850-500216	L&W BILLING	175,000	78,534	175,000	186,000	
601-573850-500218	SEWER AUDIT	5,500		5,500	5,500	
601-573850-500310	OFFICE SUPPLIES	750	176	750	750	
601-573850-500320	PROF PUBLICATIONS AND DUES	300	230	300	300	
601-573850-500323	STATE OF WI FEES	12,000	9,281	12,000	12,000	
601-573850-500330	TRAVEL & TRAINING	6,000	2,410	5,000	4,000	
601-573850-500390	OTHER EXPENSES	500	133	500	500	
601-573850-500405	HR TRANSFER					
601-573850-500510	PROPERTY INSURANCE	16,000	10,390	16,000	16,000	

Calculations as of 12/31/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 ACTIVITY THRU 12/31/25	2025 PROJECTED ACTIVITY	DEPT REQUESTED BUDGET	2026 FINANCE REVIEW BUDGET
Dept 573850 - WRC ADMINISTRATION/GENERAL						
	NET OF REVENUES/APPROPRIATIONS - 573850 - WRC ADMINI	(266,050)	(106,818)	(265,050)	(286,150)	
	ESTIMATED REVENUES - ALL FUNDS	21,013,296	18,376,413	4,606,012	23,970,963	
	APPROPRIATIONS - ALL FUNDS	7,562,030	4,113,859	4,413,814	10,996,793	
	NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	13,451,266	14,262,554	192,198	12,974,170	
	BEGINNING FUND BALANCE - ALL FUNDS	29,535,884	29,535,884	29,535,884	29,728,082	29,728,082
	ENDING FUND BALANCE - ALL FUNDS	42,987,150	43,798,438	29,728,082	42,702,252	29,728,082

Building Inspection – Cemeteries

PROJECT NAME	DESCRIPTION	BUDGET	FUNDING SOURCE	OPERATING IMPACT
Cemetery Expansion	Possible columbarium and layout	\$50,000	Cemetery Fund	Neutral

Engineering & Public Works – Equipment

PROJECT NAME	DESCRIPTION	BUDGET	FUNDING SOURCE	OPERATING IMPACT
Plow Truck Replacement	Replaces 2009 Peterbilt	\$320,000	Property Tax	Positive
Service Truck Replacement (#75)	Replaces 2008 GMC	\$90,000	Property Tax	Positive
Parks Equipment Replacement (#43)	Multi-function John Deer Unit	\$100,000	Property Tax	Positive
GMC Plow Replacement	Snow removal vehicle	\$70,000	Property Tax	Positive

Stormwater – Consulting & Engineering

PROJECT NAME	DESCRIPTION	BUDGET	FUNDING SOURCE	OPERATING IMPACT
NR216 Compliance	MS4 permit support	\$40,000	Property Tax	Negligible
Engineering Services (2027 prep)	Design for future projects	\$36,250	Property Tax	Positive

Stormwater – Infrastructure

PROJECT NAME	DESCRIPTION	BUDGET	FUNDING SOURCE	OPERATING IMPACT
Franklin: Bridge to Walnut	Storm Water Improvements	\$85,000	Property Tax	Positive
Madison Ave: Walnut to Fair	Storm Water Improvement	\$235,000	Property Tax	Positive
St John Ave: Bridge to Wash	Storm Water Improvements	\$20,000	Property Tax	Positive
Cedar Ridge: Bridge to Orchard	Storm Water Improvements	\$85,000	Property Tax	Positive
Washington Ave: Lincoln to City Limits	Storm Water Improvements	\$550,000	Property Tax	Positive

Street Improvements

PROJECT NAME	DESCRIPTION	BUDGET	FUNDING SOURCE	OPERATING IMPACT
Sidewalk Replacement	Annual Sidewalk Program	\$50,000	Debt	Positive
Asphalt Repairs	Annual Asphalt Repairs	\$60,000	Debt	Positive
Elm St: St. John to Washington	Road Reconstruction	\$75,000	Debt	Positive
Fair St: Evergreen to Washington	Road Reconstruction	\$140,000	Debt	Positive
Franklin Ave: Bridge to Walnut	Road Reconstruction	\$115,000	Debt	Positive
Frankling Ave: Pine to Fair	Road Reconstruction	\$120,000	Debt	Positive
Madison: Walnut to Fair	Road Reconstruction	\$210,000	Debt	Positive
St. John: Bridge to Washington	Road Reconstruction	\$165,000	Debt	Positive

Cedar Ridge: Bridge to Orchard	Road Reconstruction	\$405,000	Debt	Positive
Washington Ave: Lincoln to City Limits	Road Reconstruction	\$2,500,000	Debt	Positive

Fire Department

PROJECT NAME	DESCRIPTION	BUDGET	FUNDING SOURCE	OPERATING IMPACT
Update Bathrooms	Facility Updates	\$20,000	Property Tax	Neutral
Outdoor Security Lights	Facility Updates	\$15,000	Property Tax	Neutral
Firefighting Equipment/Hose	Equipment Replacement	\$15,000	Property Tax	Positive

Library

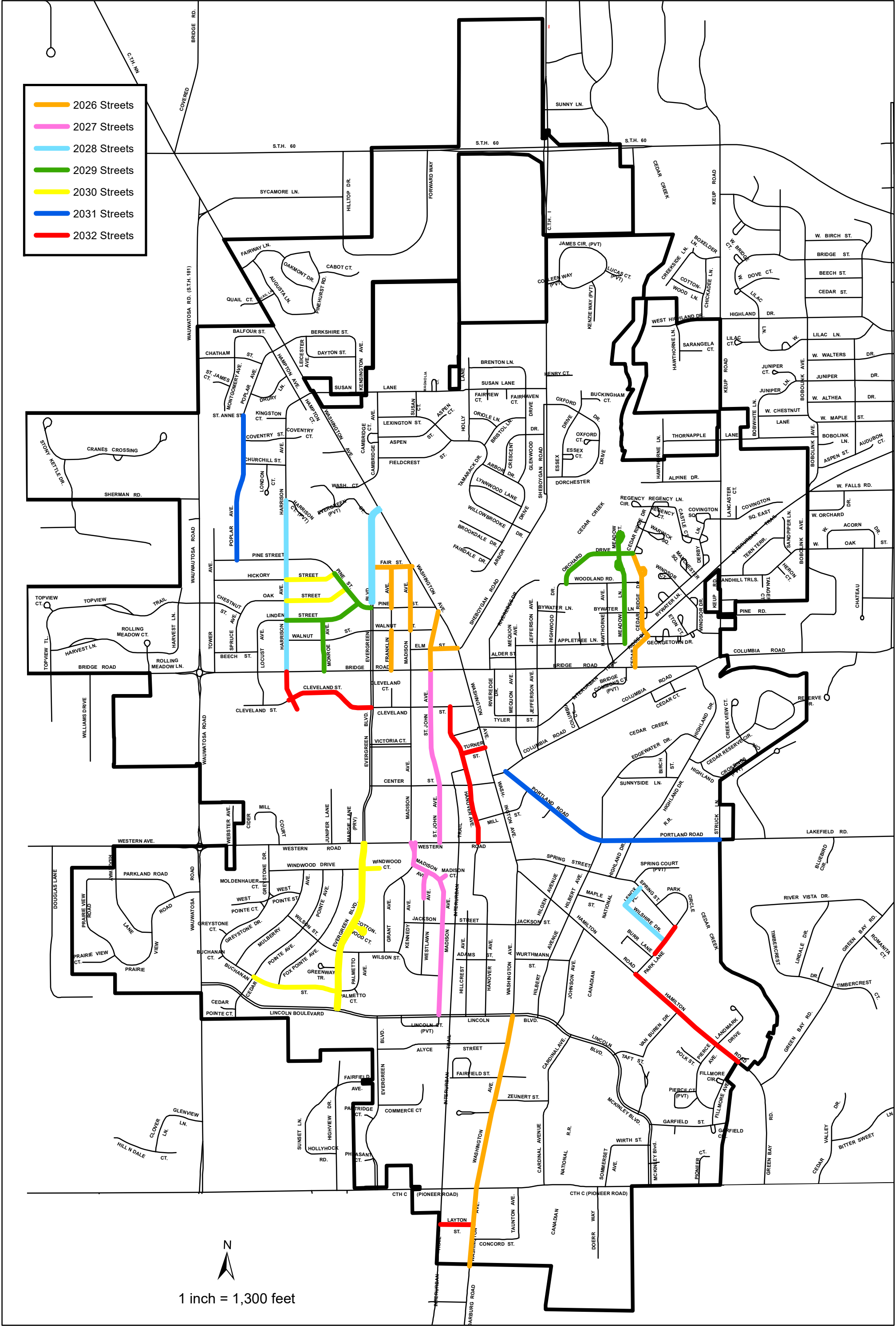
PROJECT NAME	DESCRIPTION	BUDGET	FUNDING SOURCE	OPERATING IMPACT
Update Lighting Control	Facility Updates	\$26,000	Property Tax	Positive

Parks and Forestry

PROJECT NAME	DESCRIPTION	BUDGET	FUNDING SOURCE	OPERATING IMPACT
Bandshell Staining	Maintenance and Preservation	\$45,000	Property Tax	Positive
Layton Ave Playground	New playground installation	\$250,000	Park Impact Fees	Positive
Creekwalk Extension	Extension of Creekwalk	\$500,000	Debt	Negligible

7 YEAR STREETS PROGRAM MAP

- 2026 Streets
- 2027 Streets
- 2028 Streets
- 2029 Streets
- 2030 Streets
- 2031 Streets
- 2032 Streets



CITY OF CEDARBURG

MEETING DATE: September 11, 2025 **ITEM NO:** G.

TITLE:

Discussion and possible action on certification of the Ethics Code.

ISSUE SUMMARY:

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:

1. CHAPTER_5__ETHICS_CODE

INITIATED/REQUESTED BY:

FOR MORE INFORMATION CONTACT:

CHAPTER 5 ETHICS CODE

Sec. 2-5-1 Declaration of policy.

The proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in proper channels of the governmental structure; that public office is not to be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is established in this chapter a code of ethics for all City of Cedarburg officials and employees whether elected or appointed, paid or unpaid, including members of council as well as boards, committees and commissions of the city (city agencies). The purpose of this ethics code is to establish guidelines for ethical standards of conduct for all such officials and employees by setting forth those acts or actions that are incompatible with the best interests of the City of Cedarburg and by directing disclosure by such officials and employees of private financial or other interests in matters affecting the city.

(Ord. No. 2004-08)

Sec. 2-5-2 Responsibility of public office.

Public officials and employees are agents of public purpose and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of this State and carry out impartially the laws of the nation, state and municipality, to observe in their official acts the highest standards of morality and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their prime concern.

(Ord. No. 2004-08)

Sec. 2-5-3 Dedicated service.

- (a) Officials and employees should adhere to the rules of work, professionalism and performance established as the standard for their positions by the appropriate authority.
- (b) Officials and employees should not exceed their authority or breach the law or ask others to do so, and they should work in full cooperation with other public officials and employees unless prohibited from so doing by law or by officially recognized confidentiality of their work.

(Ord. No. 2004-08)

Sec. 2-5-4 Fair and equal treatment.

- (a) *Use of public property.* No official or employee shall request or permit the unauthorized use of city-owned vehicles, equipment, materials or property for personal convenience or profit.
- (b) *Fundraising.* With the exception of fundraising for purposes of raising money for city departmental programming, equipment, or capital projects, which may occur subject to council approval and all provisions of this Code and the State Statutes, the following shall be prohibited:

-
- (1) No official or employee shall request or permit the use of city resources, city time or city equipment for the purpose of fundraising.
 - (2) No official or employee shall use his or her position, authority or influence, whether possessed or anticipated, to represent themselves as a city official or employee for private or public fundraising.
- (b) *Obligations to citizens.* No official or employee shall grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen.

(Ord. No. 2004-08; Ord. No. 2015-13)

Sec. 2-5-5 Conflict of interest.

- (a) *Financial and personal interest prohibited.* No official or employee, whether paid or unpaid, shall engage in any business or transaction or shall act in regard to financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of official duties in the public interest contrary to the provisions of this chapter or which would tend to impair independence of or action in the performance of official duties.
- (b) *Definitions.*
- (1) *Financial interest.* Any interest which shall yield, directly or indirectly, a monetary or other material benefit to the officer or employee or to any person employing or retaining the services of the officer or employee.
 - (2) *Personal interest.* Any interest arising from blood or marriage relationships or from close business or political associations, whether or not any financial interest is involved.
 - (3) *Person.* Any individual or legal entity.
- (c) *Specific conflicts enumerated.*
- (1) *Incompatible employment.* No official or employee shall engage in or accept private employment or render service for private interest when such employment or service is incompatible with the proper discharge of official duties or would tend to impair independence of judgment or action in the performance of official duties, unless otherwise permitted by law.
 - (2) *Disclosure of confidential information.* No official or employee shall, without proper legal authorization, disclose confidential information concerning the property, government or affairs of the City, nor shall such information be used to advance the financial or other private interests of the official or employee or others.
 - (3) *Gifts and favors.*
 - a. No public official or employee may use his or her public office to "obtain financial gain" or "anything of value" for the private benefit of himself or herself, for his or her immediate family, or for an organization with which he or she is associated.
 - b. No person may directly or indirectly offer or give "anything of value" to a local public official or employee if it could reasonably be expected to affect that official's vote, official action or judgment, or if it could be construed as a reward for any official action or inaction on the part of the local public official or employee. No local public official or employee may accept "anything of value" tendered under such circumstances. "Anything of value" is defined as "money or property, favor, service, payment, advance, forbearance, loan or promise of future employment". Legal campaign contributions are exempt from the definitions. An official or employee is not to accept hospitality if, after consideration of the surrounding circumstances, it could reasonably be concluded that such hospitality would not be extended were it not for the fact that the guest, or

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a member of the guest's immediate family, was a City official or employee. This includes any discount on the price of admission, parking, or use of a box at a stadium that is tax exempt from general property taxes. Participation in celebrations, grand openings, open houses, informational meetings and similar events are excluded from this prohibition. This paragraph further shall not be construed to prevent candidates for elective office from accepting hospitality from citizens for the purpose of supporting the candidate's campaign.

- c. No local public official or employee may take any official action that affects a matter in which the public official or employee, a member of his or her immediate family, or an organization with which the official or employee is associated has a substantial financial interest.
 - d. No local public official or employee may use his or her office or position in any way that produces or assists in producing a substantial benefit, either directly or indirectly, for the official or employee, any members of his or her immediate family, or an organization with which the official or employee is associated.
- (4) *Representing private interests before city agencies or courts.* No officer or employee shall appear on behalf of any private person (other than him or herself, his or her spouse or minor children) before any city agency. However, members of the common council may appear before city agencies on behalf of constituents in the course of their duties as representatives of the electorate or in the performance of public or civic obligations.
- (d) *Contracts with the city.* No city officer or employee who, in his capacity as such officer or employee, participates in the making of a contract in which he has a private pecuniary interest, direct or indirect, or performs in regard to that contract with some function requiring the exercise of discretion on his part shall enter into any contract with the city unless it is within the confines of section 946.13.
- (e) *Disclosure of interest in legislation.*
- (1) Any member of the common council who has a financial interest or personal interest in any proposed legislation before the common council shall disclose on the records of the common council or the ethics board created by this chapter the nature and extent of such interest.
 - (2) Any other official or employee who has a financial interest or personal interest in any proposed legislative action of the common council or who serves on a board or committee, shall disclose the nature and extent of such interest.
 - (3) If there is a conflict of interest for any official or employee, he or she must refrain from participating in any way including discussion, deliberations or action on the item.

(Ord. No. 2004-08)

Sec. 2-5-6 Advisory opinion.

Any questions as to the interpretation of any provisions of this code of ethics chapter shall be referred to the personnel committee serving as the ethics board or the city attorney. The fact that a person seeks an advisory opinion and abides by the material facts as stated, is evidence of intent to comply with the ethics code.

(Ord. No. 2004-08)

Sec. 2-5-7 Jurisdiction and application.

- (a) The personnel committee shall have administrative jurisdiction over this code of ethics chapter and shall be deemed the ethics board pursuant to Wis. Stats. § 19.59(3)(d) for that purpose. An individual may request an

(Supp. No. 7)

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advisory opinion on the propriety of any matter to which he or she is or may become a party. However, the personnel committee has complete discretion as to whether to issue such an opinion. All requests and advisory opinions to the ethics board must be in writing.

- (b) The personnel committee may make recommendations with respect to amendments to this code of ethics chapter.
- (c) Upon the sworn complaint of any person alleging facts which, if true, would constitute improper conduct under the provisions of this chapter, the personnel committee shall conduct an investigation of the facts of the complaint; if the investigation indicates there may be a reasonable basis for the complaint justifying further investigation, the committee shall conduct a public hearing in accordance with the common law requirements of due process, including notice, an opportunity to be heard, an opportunity to cross-examine witnesses and to present testimony and other evidence in support of the accused's position and an opportunity to be represented by counsel or other representatives at the expense of the accused. The committee shall make written findings of fact and issue a written decision concerning the propriety of the conduct of the subject official or employee and shall refer the matter to the common council for final disposition.
- (d) In the event a member of the personnel committee is allegedly involved in an ethics code violation, the mayor, subject to the confirmation of the common council, shall appoint another council member to temporarily replace the member of the committee who is under investigation.

(Ord. No. 2004-08)

Sec. 2-5-8 Sanctions.

A determination that an official's or employee's actions constitute improper conduct under the provisions of this chapter may constitute a cause of suspension, removal from office or employment or other action permitted by law.

(Ord. No. 2004-08)

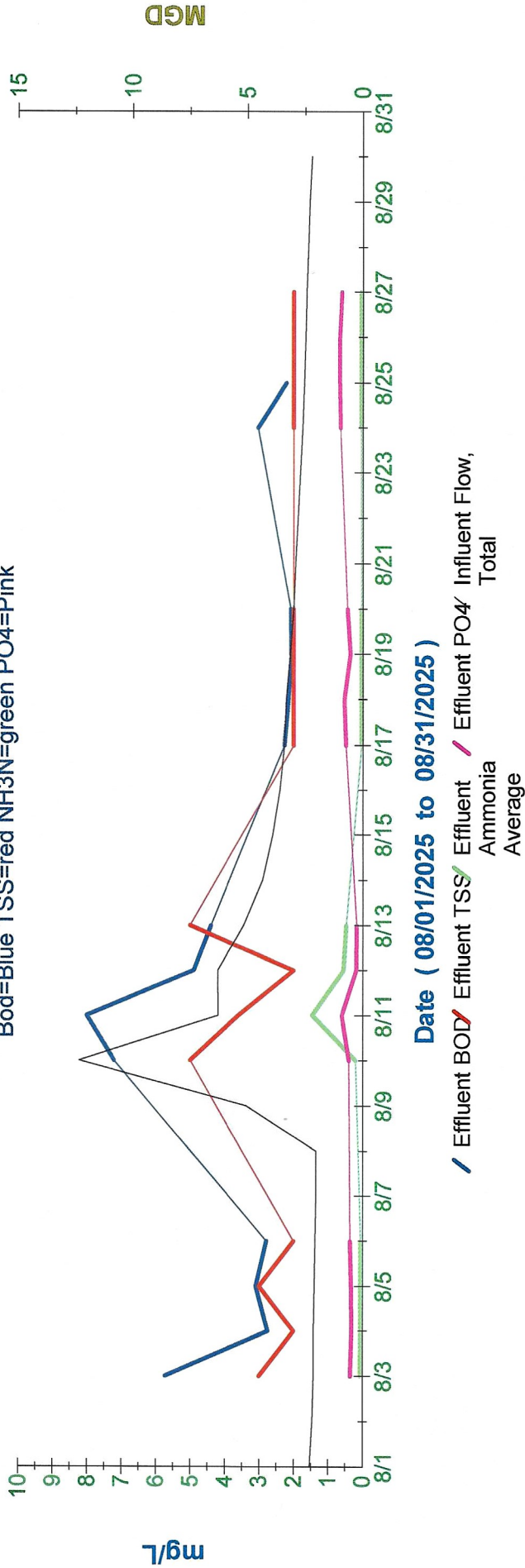
Sec. 2-5-9 Distribution of ethics code.

- (a) The city clerk shall cause a copy of this code of ethics to be distributed to every public official and employee of the City of Cedarburg within 30 days after enactment of this chapter. Each public official and employee elected, appointed or engaged thereafter shall be furnished a copy before entering upon his duties.
- (b) Each public official, the mayor, the chairman of each board, commission or committee and, through the city administrator, the head of each department shall, between May 1 and May 31 each year, review the provisions of this Code with his fellow council, board, commission, committee members or subordinates as the case may be and certify to the city clerk by June 15 that such annual review had been undertaken. A copy of this ethics code chapter shall be continuously posted on each department bulletin board wherever situated.

(Ord. No. 2004-08)

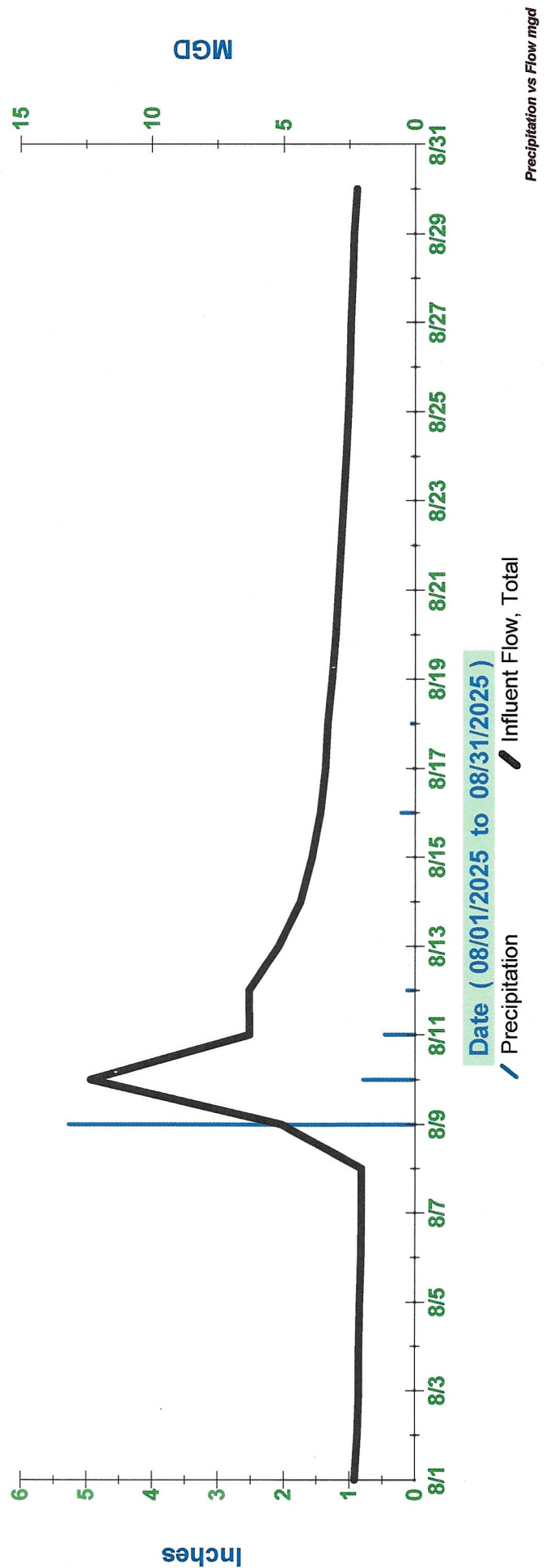
Plant Performance

Bod=Blue TSS=red NH3N=green PO4=Pink



Plant Performance

Precipitation vs Flow mgd



Precipitation vs Flow mgd

Influent and Effluent Data Limits: BOD=10mg/l winter 15mg/l summer, TSS= 15mg/l, NH3N= 3.3mg/l, PO4=0.8mg/l, D.O. 6-9su, Chloride=570mg/l

August, 2025

Date	Influent										Effluent									
	Flow MGD	Mx Flow GPM	BOD mg/L	TSS mg/L	TKN mg/L	Phos mg/L	NH3N mg/L	pH SU	Cl- mg/L	Flow MGD	Mx Flow GPM	BOD mg/L	TSS mg/L	NH3-N mg/L	Phos mg/L	DO, Max mg/L	DO, Mn mg/L	pH SU	Fecals #/100ml	Cl- mg/L
01	2.301	1,089							1.542	864						6.73	6.64			
02	2.191	2,582							1.449	774						6.70	6.57			
03	2.131	2,244	199	354					1.352	774	6	3	0.058	0.339	6.64	6.53				
04	2.134	2,451	100	270				7.6	2.002	1,223	3	2	0.036	0.303	7.35	6.68	7.6			
05	2.102	2,558	148	306			12.120	7.6	2.095	1,180	3	3	0.033	0.318	6.70	6.66	7.6			
06	2.061	2,391	155	328	20.10		13.217	7.6	1.843	996	3	2	0.035	0.352	6.73	6.60	7.6			
07	2.034	2,639						7.5	1.734	1,088					6.68	6.54	7.6			
08	2.035	1,954							1.711	883					6.63	6.44				
09	5.078	10,000							3.374	10,000					6.89	5.71				
10	12.341	6,059	141	254					8.699	6,013	7	5	0.191	0.390	7.46	7.35				
11	6.290	4,869	60	80				7.4	8.698	4,790	8	4	1.453	0.601	7.68	6.92	7.5			
12	6.307	4,587	60	52			3.775	7.5	8.313	4,339	5	2	0.537	0.181	7.40	7.18	7.5			
13	5.187	4,214	44	76			4.453	7.4	5.635	3,423	4	5	0.460	0.157	7.44	6.82	7.5			
14	4.358	3,092						7.4	4.837	2,945					7.07	6.93	7.5			
15	3.913	2,681							4.317	2,676					7.05	7.00				
16	3.599	2,632							3.984	2,554					7.12	7.08				
17	3.412	2,852	61	170					3.712	2,335	2	2	<0.018	0.475	7.18	7.11				
18	3.323	3,434	99	162				7.4	3.584	2,263	2	2	<0.018	0.526	7.16	7.04	7.6			
19	3.155	2,807	77	106			10.328	7.5	3.293	2,189	2	2	<0.018	0.341	7.17	7.11	7.5			
20	3.016	3,022	99	184			9.860	7.5	3.174	1,823	2	2	<0.018	0.425	7.17	7.13	7.5			
21	2.920	2,709						7.5	3.073	1,896					7.19	7.10	7.6			
22	2.818	2,485							2.997	1,834					7.16	7.05				
23	2.725	2,513							2.845	1,729					7.14	7.10				
24	2.628	2,582	124	156					2.690	1,678	3	2	0.024	0.640	7.20	7.18				
25	2.546	2,451	110	140				7.5	2.545	1,571	2	2	0.023	0.656	7.27	7.24	7.6			
26	2.494	2,386		178			13.540	7.5	2.550	1,582		2	0.021	0.660	7.30	7.27	7.6			
27	2.453	2,470	136				12.087	7.5	2.456	3,134		2	0.021	0.602	7.34	6.57	7.6			
28	2.382	2,671						7.6	3.110	1,388					7.11	7.08	7.6			
29	2.325	2,281							2.327	1,362					7.15	7.11				
30	2.219	2,557							2.200	1,400					7.18	7.08				
31																				
Min	2.034	1,089	44	52	20.10		3.775	7.4	1.352	774	2	2	<0.018	0.157	6.63	5.71	7.5			
Max	12.341	10,000	199	354	20.10		13.540	7.6	8.699	10,000	8	5	1.453	0.660	7.68	7.35	7.6			
Total	102.478	93,262	1,476	2,952	20.10		79.380	120.0	102.141	70,706	53	42	2.964	6.966	212.99	206.82	121.1			
Avg	3.416	3,109	106	185	20.10		9.923	7.5	3.405	2,357	4	3	0.185	0.435	7.10	6.89	7.6			
GeoMin																				