



**CITY OF CEDARBURG
A MEETING OF THE COMMON COUNCIL
MONDAY, AUGUST 11, 2025 – 7:00 PM**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on Monday, August 11, 2025 at 7:00 PM. The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., on the second floor, Council Chambers. The meeting may be accessed by clicking the following link:

<https://us02web.zoom.us/j/89919149800>

AGENDA

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Present: Mayor Patricia Thome, Council Members Melissa Bitter, Jim Fitzpatrick, Kristin Burkart, Amanda Didier, Robert Simpson, Kristian Lindo, Mark Mueller

5. STATEMENT OF PUBLIC NOTICE

6. COMMENTS AND SUGGESTIONS FROM CITIZENS

Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 2 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.

7. UNFINISHED BUSINESS

8. NEW BUSINESS

- A. Discussion and possible action on Mayoral appointment of James Hayes to the Plan Commission
- B. Discussion and action on Fire Department organizational changes and 2026 Budget
- C. Discussion and possible action on a Cedarburg Fire Department Fund Balance Policy: Capital Equipment and Annual Surplus
- D. Discussion and possible action on Mayoral appointments to the Joint Bicycle

and Pedestrian Facilities Ad Hoc Committee

- E. Discussion and possible action on proposed new regulations applicable to sidewalk right-of-way encroachments throughout the B-3 Central Business District and Historic Preservation Overlay Zoning District
- F. Discussion and possible action on issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc. for Oktoberfest to be held on Saturday, October 4, 2025 from 10:00 a.m. to 9:00 p.m. and Sunday, October 5, 2025 from 10:00 a.m. to 5:00 p.m.

9. CONSENT AGENDA

- A. Discussion and possible action on approval of July 28, 2025 Council Meeting Minutes
- B. Discussion and possible action on payment of bills dated 07/20/2025 through 08/02/2025, transfers from 07/31/2025 through 08/08/2025, and payroll from 07/20/2025 through 08/02/2025

10. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. City Administrator's Report

11. COMMUNICATIONS

- A. Comments and suggestions from Council Members
- B. Mayor's Report

12. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee, or commission pursuant to State ex. rel. Badke v.

Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* Information attached for Council; available through City Clerk's Office. ** Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments. *** Information available through the Clerk's Office. City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing

access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request reasonable accommodation, contact the Clerk's Office, (262) 375-7606, email: cityhall@cityofcedarburg.wi.gov

CITY OF CEDARBURG

MEETING DATE: August 11, 2025

ITEM NO: B.

TITLE:

Discussion and action on Fire Department organizational changes and 2026 Budget

ISSUE SUMMARY:

In accordance with the 10-year Shared Services Agreement between the City of Cedarburg and the Town of Cedarburg, the Fire Chief will present the proposed annual budget and staffing plan to both the Common Council and Town Board during their respective first meetings in August. These presentations serve as the formal opportunity for each elected body to review and approve the budget figures to be incorporated into their respective municipal budgets.

Ahead of this Council meeting, the Joint Fire & EMS Committee convened on July 24, 2025, to review the draft 2026 budget and proposed staffing changes. The Committee unanimously recommended approval of the attached budget and staffing plan. Proposed staffing adjustments are color-coded in the accompanying staffing chart, which the Chief will address during the presentation.

STAFF RECOMMENDATION:

Approve

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The Joint Fire & EMS Committee approved the changes and the proposed budget at the July 24, 2025 meeting.

BUDGETARY IMPACT:

No impact on the Fire & EMS referendum approved levy.

ATTACHMENTS:

1. Revised FD Organization Chart 2025 - 2030
2. FD Budget 2025-2030

INITIATED/REQUESTED BY:

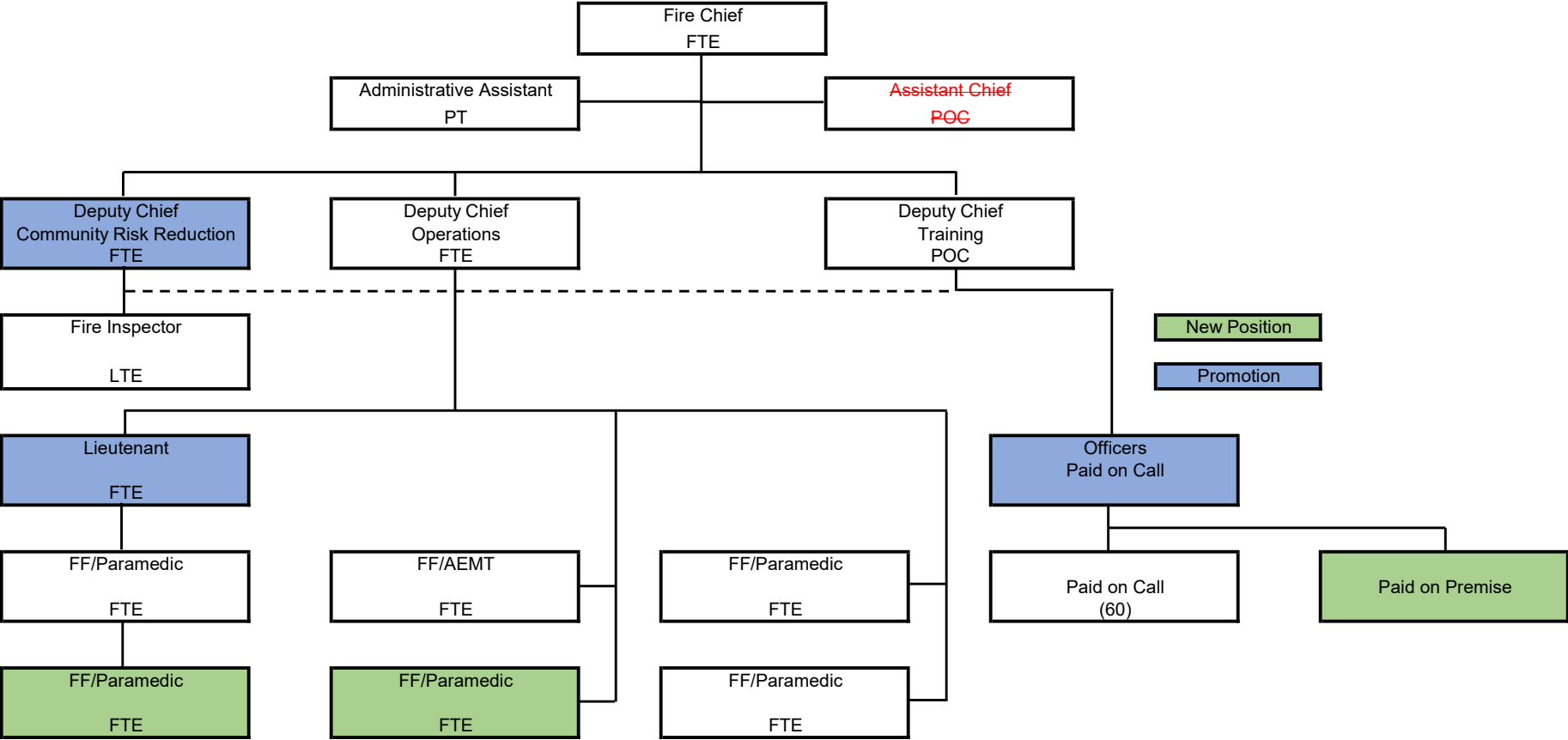
Chief Vahsholtz

FOR MORE INFORMATION CONTACT:

Chief Vahsholtz

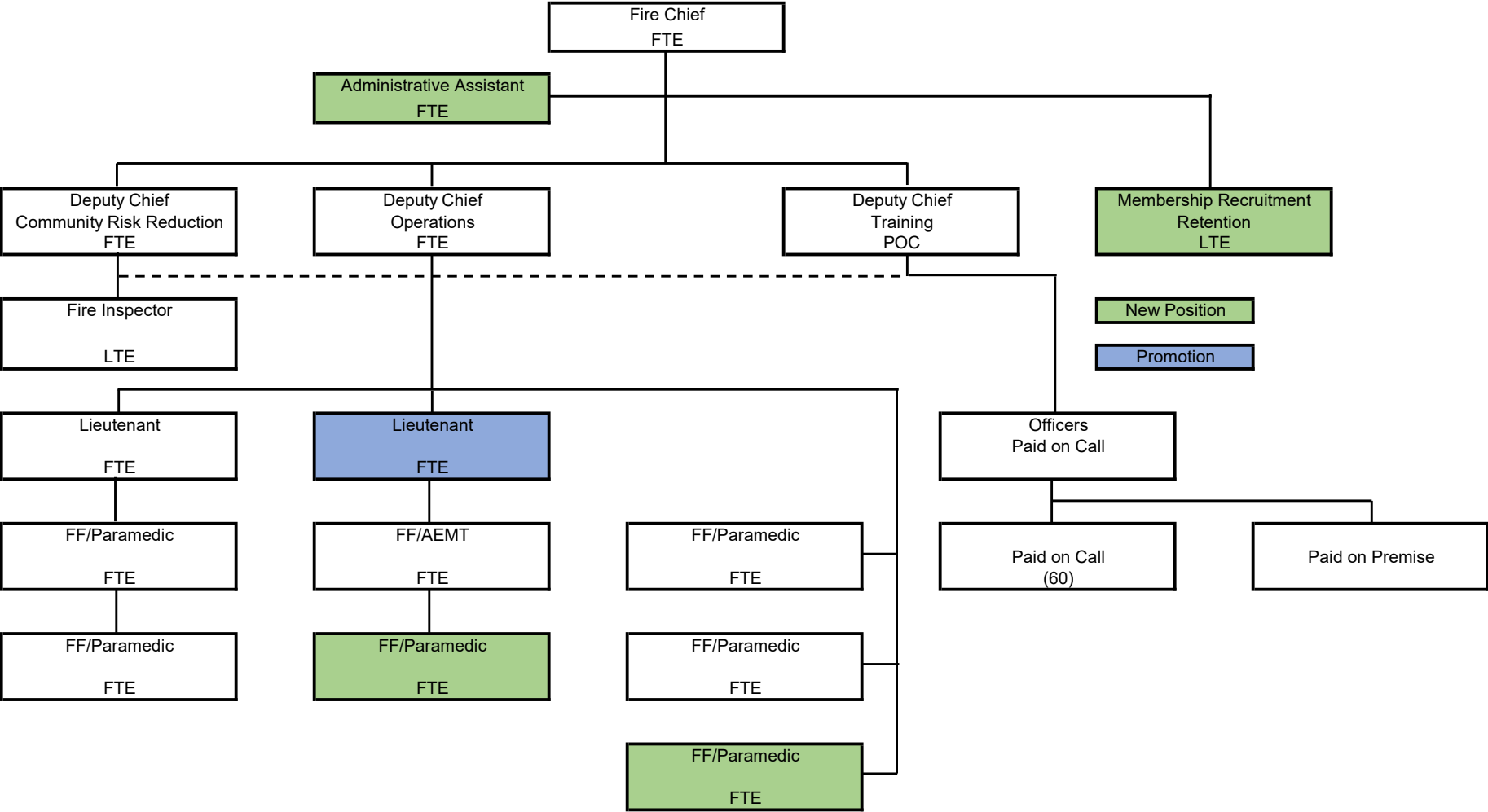
Cedarburg Fire Department
Organizational Chart

2025



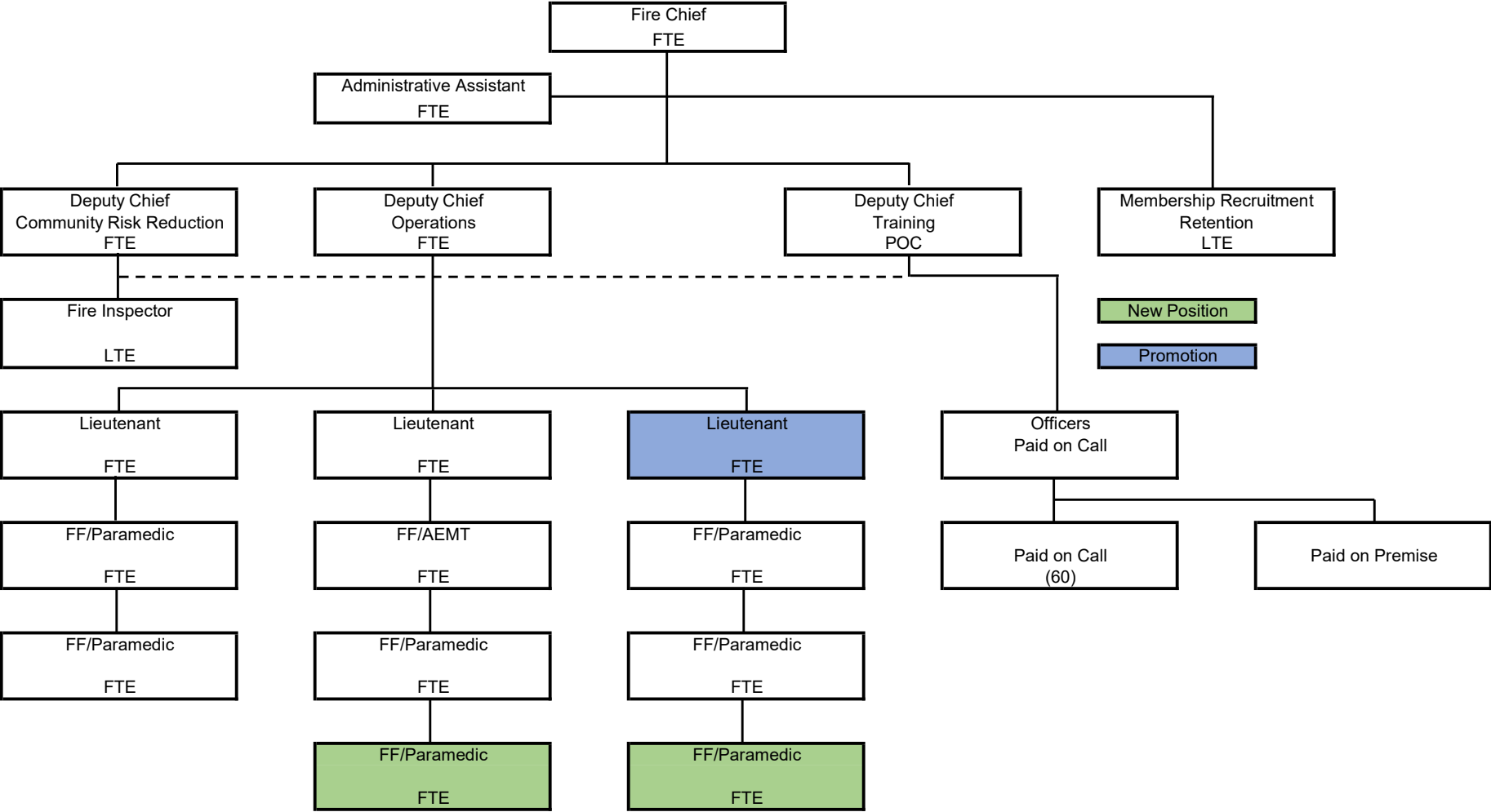
Cedarburg Fire Department
Organizational Chart

2026



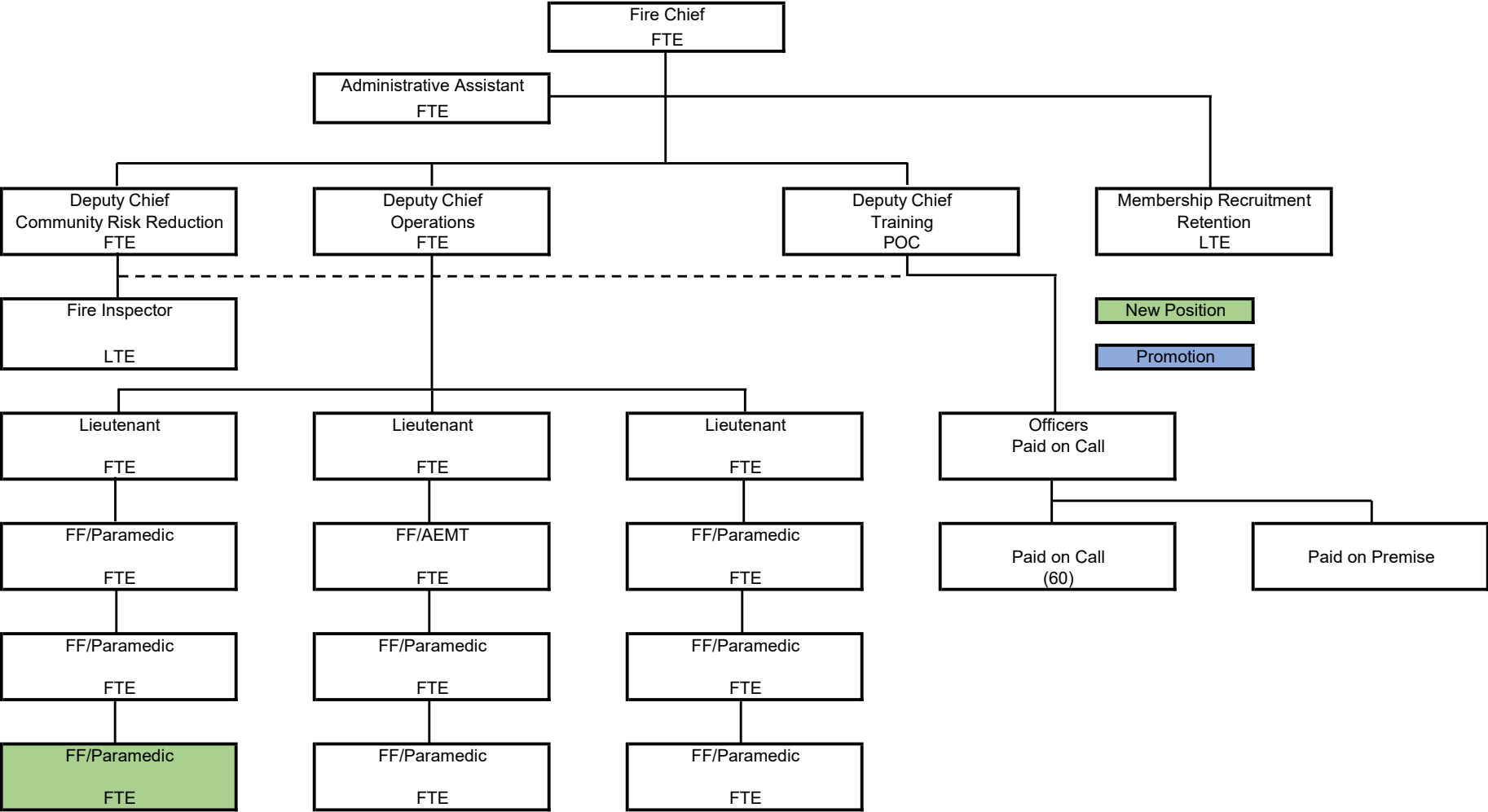
Cedarburg Fire Department
Organizational Chart

2027



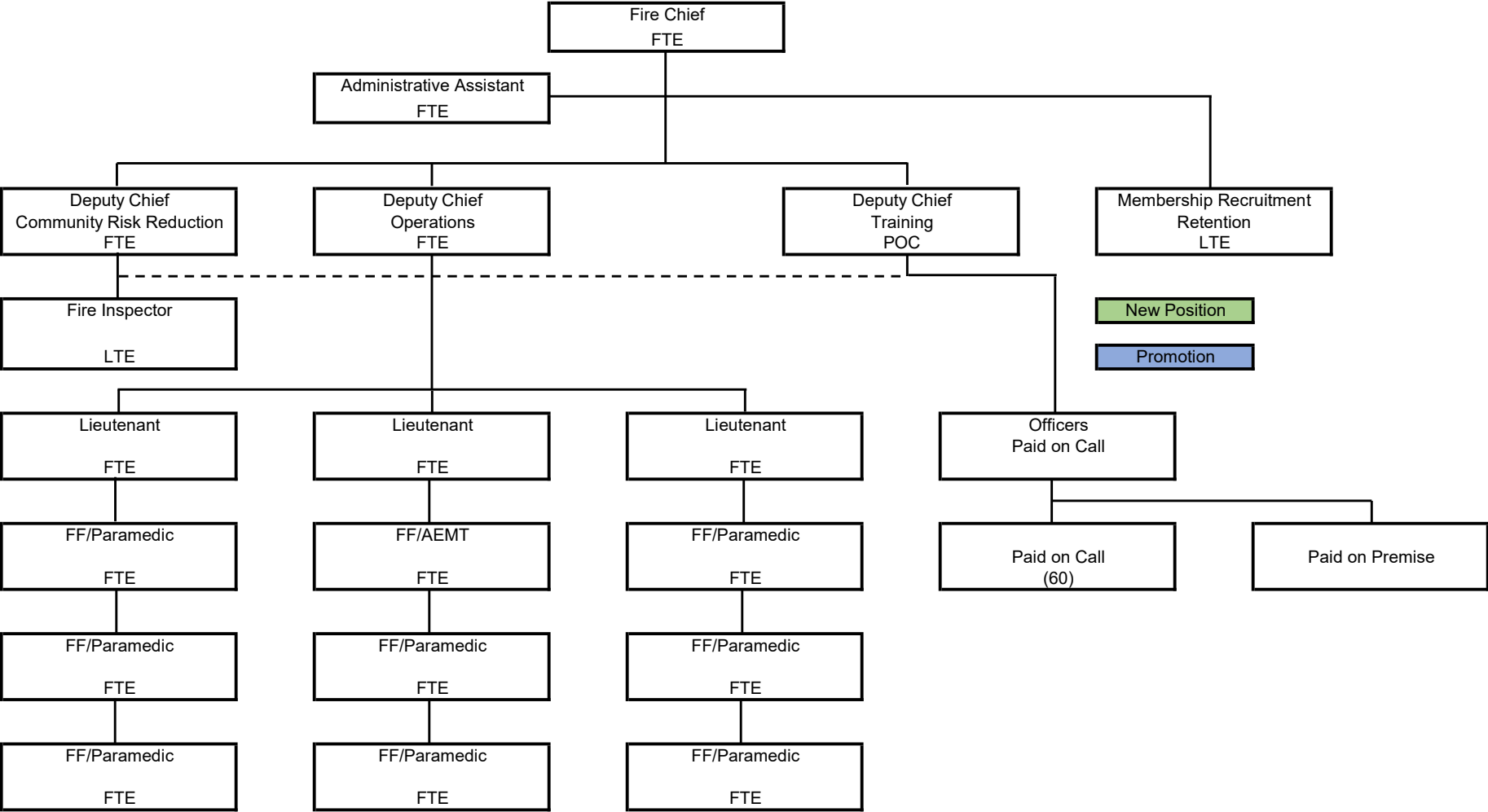
Cedarburg Fire Department
Organizational Chart

2028



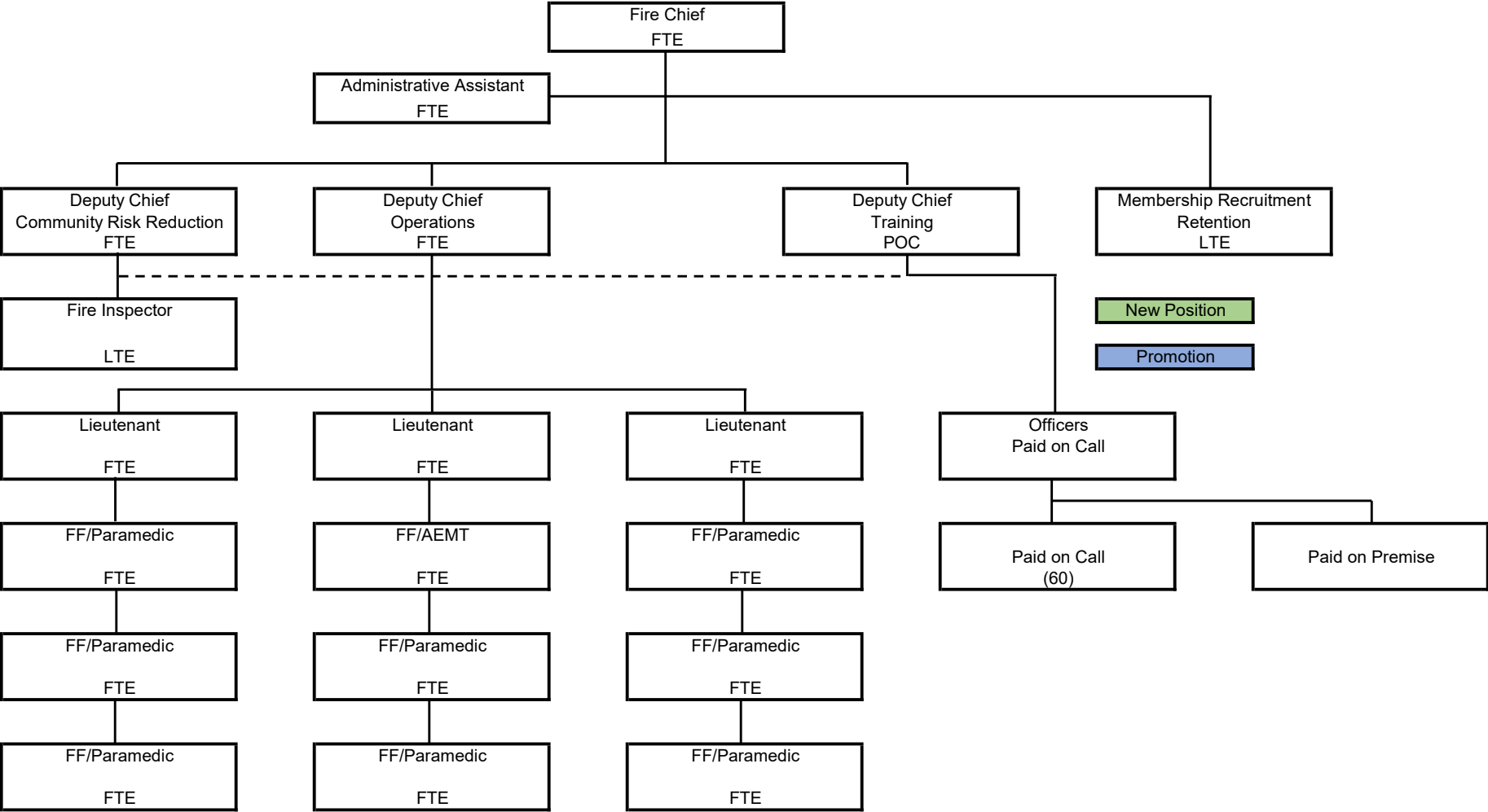
Cedarburg Fire Department
Organizational Chart

2029



Cedarburg Fire Department
Organizational Chart

2030



		2025	2025	2026	2027	2028	2029	2030
GL NUMBER	DESCRIPTION	AMENDED BUDGET	ACTIVITY THRU 12/31/25	DEPT REQUESTED BUDGET	DEPT REQUESTED BUDGET	DEPT REQUESTED BUDGET	DEPT REQUESTED BUDGET	DEPT REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 000000								
270-000000-411111	REAL ESTATE TAXES	1,829,273	1,829,273	1,245,736	1,354,406	1,756,501	1,829,273	1,829,273
270-000000-411112	CITY ARPA FUNDS							
270-000000-435100	STATE SHARED REVENUES							
270-000000-435101	FIRE INSURANCE DUES	105,000	330	103,047	104,077	105,118	106,169	107,231
270-000000-435201	STATE GRANT - FD SAFETY			3,400	3,434	3,468	3,503	3,538
270-000000-435400	OZAUKEE COUNTY ARPA FUNDING							
270-000000-435401	FLEX GRANT							
270-000000-435402	FAP GRANT		66,946					
270-000000-435403	GRANT REVENUES		1,000					
270-000000-441130	FIRE INSPECTION FEE	22,000	20,609	32,000	32,320	32,643	32,969	33,299
270-000000-462146	EMS TRANSPORTS BILLING	680,000	430,401	1,400,000	1,414,000	1,428,140	1,442,421	1,456,845
270-000000-462147	INSURANCE WRITE-DOWNS/WRITE-OFF/R		(76,987)	(925,000)	(934,250)	(943,593)	(953,029)	(962,559)
270-000000-473406	UNIFORMS	500	716	500	505	510	515	520
270-000000-473407	FIRE-OPERATING EXP-TOWN	536,623		684,741	744,472	965,490	965,490	965,490
270-000000-473408	FIRE/EMS DISPATCHING							
270-000000-473409	EMERGENCY MNGMT-TOWN							
270-000000-473450	TOWN ARPA FUNDS							
270-000000-481100	INVESTMENT INCOME		41,768					
270-000000-481120	FD INVESTMENT INCOME							
270-000000-483315	SALE OF CITY PROPERTY							
270-000000-483320	FD EQUIPMENT SALES							
270-000000-485551	DONATIONS - FD							
270-000000-485650	CONTRIB OF EMS ASSETS							
270-000000-486000	MISCELLANEOUS REVENUE	10,000	244					
270-000000-486005	EVENT REVENUE		6,679	10,000	10,100	10,201	10,303	10,406
Totals for dept 000000 -		3,183,396	2,320,979	2,554,424	2,729,064	3,358,478	3,437,614	3,444,043
TOTAL ESTIMATED REVENUES		3,183,396	2,320,979	2,554,424	2,729,064	3,358,478	3,437,614	3,444,043

GL NUMBER	DESCRIPTION	2025	2025	2026	2027	2028	2029	2030
		AMENDED BUDGET	ACTIVITY THRU 12/31/25	DEPT REQUESTED BUDGET	DEPT REQUESTED BUDGET	DEPT REQUESTED BUDGET	DEPT REQUESTED BUDGET	DEPT REQUESTED BUDGET
APPROPRIATIONS								
Dept 522500 - FIRE & EMS								
270-522500-500111	SALARIES	788,630	323,880	1,027,269	1,228,152	1,381,346	1,422,787	1,454,710
270-522500-500112	OVERTIME	25,000	4,843	30,000	30,000	30,000	30,909	31,218
270-522500-500121	PART TIME SALARIES	229,422	53,060	218,942	229,511	240,096	247,299	254,718
270-522500-500125	PART TIME SALARIES/SEASONAL		304					
270-522500-500151	FICA	77,881	27,561	97,630	113,806	126,335	127,763	131,596
270-522500-500152	RETIREMENT	118,847	51,656	149,379	171,340	206,177	216,389	228,881
270-522500-500154	HEALTH INSURANCE	154,520	47,570	243,311	314,491	392,469	416,018	428,499
270-522500-500155	LIFE INSURANCE	60	36	78	80	83	85	87
270-522500-500165	WORKERS COMP INS	30,471	25,479	37,739	44,777	50,103	51,607	53,156
270-522500-500210	PROFESSIONAL SERVICES	88,000	22,520	46,000	47,000	48,000	49,000	50,000
270-522500-500212	ATTORNEY/CONSULTANT	2,000		4,000	4,500	5,000	5,500	6,000
270-522500-500222	ELECTRIC	17,000	10,567	18,000	18,180	18,362	18,546	18,731
270-522500-500223	MARKETING	5,000	3,029	5,000	5,050	5,101	5,152	5,204
270-522500-500224	NATURAL GAS	16,000	9,865	13,000	13,130	13,261	13,394	13,528
270-522500-500225	TELEPHONE/COMMUNICATIONS	30,000	11,979	30,000	30,000	30,000	30,000	30,000
270-522500-500226	WATER SERVICE	7,500	2,835	7,500	7,500	7,500	7,500	7,500
270-522500-500230	GROUNDNS MAINTENANCE	1,000	503	500	505	510	515	520
270-522500-500235	EQUIPMENT TESTING	12,000		12,000	12,120	12,241	12,363	12,487
270-522500-500240	REPAIR AND MAINTENANCE	70,000	43,065	77,000	77,770	78,548	79,333	80,126
270-522500-500290	MAINT/CONTRACTED SERVICES	7,000	1,955	7,000	7,070	7,141	7,212	7,284
270-522500-500310	OFFICE SUPPLIES	7,500	1,850	6,500	6,565	6,631	6,697	6,764
270-522500-500315	POSTAGE	500	46	200	202	204	206	208
270-522500-500320	PROF PUBLICATIONS AND DUES	2,500	1,397	2,000	2,020	2,040	2,060	2,081
270-522500-500330	TRAVEL & TRAINING	45,000	11,917	45,000	45,450	45,905	46,364	46,828
270-522500-500333	COUNTY FUNDED ARPA EXPENDITURES							
270-522500-500346	UNIFORMS	10,000	4,349	10,000	10,100	10,201	10,303	10,406
270-522500-500347	EMS SUPPLIES AND EXPENSES	50,000	27,567	58,000	55,153	59,166	59,758	60,356
270-522500-500350	OPERATING SUPPLIES	60,000	33,298	65,000	65,650	66,307	66,970	67,640
270-522500-500351	GAS AND OIL EXPENSE	24,000	8,816	24,000	24,240	24,482	24,727	24,974
270-522500-500380	FIREFIGHTING EQUIPMENT	36,000	13,108	40,000	40,400	40,804	41,212	41,624
270-522500-500382	TECHNOLOGY		254	32,940	33,929	34,947	35,996	37,076
270-522500-500390	COMPUTERS/SOFTWARE/APPS	6,000	6,075	25,000	25,250	25,503	25,758	26,016
270-522500-500392	REFUNDS - EMS BILLING	6,000	1,082	5,000	5,050	5,101	5,152	5,204
270-522500-500396	EMS - FLEX GRANT EXPENSES		2,131					
270-522500-500397	EMS - FAP GRANT EXPENSES		5,600					
270-522500-500400	EMS EQUIPMENT	20,000	24	20,000	20,200	20,402	20,606	20,812
270-522500-500401	EMS-CITY ADMINISTRATIVE FEES	18,363	18,363	18,914	19,482	20,067	20,670	21,291
270-522500-500402	EMS-PARAMEDIC OVERSIGHT FEE	62,000	75,000	75,000				
270-522500-500405	HR TRANSFER			22,220	22,887	23,574	24,282	25,011
270-522500-500510	PROPERTY INSURANCE	47,500	56,885	59,730	60,327	60,930	61,539	62,154
270-522500-500512	LIABILITY INSURANCE	6,500	7,313	7,679	7,756	7,834	7,912	7,991
270-522500-500707	TRANSFER TO FD & EMS FUND							
270-522500-500708	TRANSFER TO REFERENDUM FUND		853,003					
270-522500-500940	TRANSFER TO CAPITAL IMP FUND	225,000	447,000	42,393	86,000	289,855	286,145	203,376
Totals for dept 522500 - FIRE & EMS		2,307,194	2,215,785	2,583,924	2,885,643	3,396,226	3,487,729	3,484,057
TOTAL APPROPRIATIONS		2,307,194	2,215,785	2,583,924	2,885,643	3,396,226	3,487,729	3,484,057
NET OF REVENUES/APPROPRIATIONS - FUND 270		876,202	105,194	(29,500)	(156,579)	(37,748)	(50,115)	(40,014)
BEGINNING FUND BALANCE		2,046,333	2,046,333	2,151,527	2,122,027	1,965,448	1,927,700	1,877,585
ENDING FUND BALANCE		2,922,535	2,151,527	2,122,027	1,965,448	1,927,700	1,877,585	1,837,571

CITY OF CEDARBURG

MEETING DATE: August 11, 2025

ITEM NO: C.

TITLE:

Discussion and possible action on a Cedarburg Fire Department Fund Balance Policy: Capital Equipment and Annual Surplus

ISSUE SUMMARY:

◆ Purpose

To establish formal guidelines for the accumulation, use, and oversight of the Cedarburg Fire Department's Fund Balance, supporting long-term capital equipment planning and responsible allocation of annual budget surpluses.

◆ Background

The Fund Balance Policy is developed in alignment with the Fire Department's future 7-year Capital Equipment Replacement Plan and the shared services framework outlined in the **Fire Protection/Emergency Medical Services Agreement** (approved June 2023). It ensures transparent and collaborative financial planning between the City and Town of Cedarburg. The **Fire & EMS Committee unanimously recommended** the attached CFD Fund Balance Policy: Capital Equipment and Annual Surplus, which is established as part of the shared services agreement.

◆ Key Provisions

Section	Summary
Fund Sources	Primary funding from EMS revenue and Fireman's Park Inc. donations; secondary support from fund balance and City/Town contributions per cost-share formula.
Fund Balance Accumulation	Annual transfers for future capital purchases; year-end surplus split between City and Town for future operating expenses.
Allowable Uses	Capital equipment per approved 7-year plan; emergency replacements critical to operations.
Approval Requirements	All expenditures require budget-cycle approval; emergency purchases need post-event ratification; overages require separate approval.
Oversight & Review	Annual reporting by Fire Chief; monitoring by City Finance Department; formal policy review every three years.

◆ Fiscal Impact

This policy formalizes fund management practices, promotes long-term capital planning, and ensures surplus funds are reinvested to offset future operating costs. It supports fiscal sustainability and intergovernmental transparency.

◆ Recommendation

Staff recommends **Council approval** of the Cedarburg Fire Department Fund Balance Policy: Capital Equipment and Annual Surplus, as endorsed by the Fire & EMS Committee.

STAFF RECOMMENDATION:

Approve

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Joint Fire and EMS Commission approved the fund balance policy at the July 24, 2025 meeting.

BUDGETARY IMPACT:

No impact.

ATTACHMENTS:

None

INITIATED/REQUESTED BY:

Mikko Hilvo

FOR MORE INFORMATION CONTACT:

Mikko Hilvo, City Administrator
Chief Vahscholtz

CITY OF CEDARBURG

MEETING DATE: August 11, 2025

ITEM NO: D.

TITLE:

Discussion and possible action on Mayoral appointments to the Joint Bicycle and Pedestrian Facilities Ad Hoc Committee

ISSUE SUMMARY:

STAFF RECOMMENDATION:

Approve

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:

None

INITIATED/REQUESTED BY:

Mikko Hilvo

FOR MORE INFORMATION CONTACT:

Mikko Hilvo, City Administrator

CITY OF CEDARBURG

MEETING DATE: August 11, 2025

ITEM NO: E.

TITLE:

Discussion and possible action on proposed new regulations applicable to sidewalk right-of-way encroachments throughout the B-3 Central Business District and Historic Preservation Overlay Zoning District

ISSUE SUMMARY:

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:

None

INITIATED/REQUESTED BY:

FOR MORE INFORMATION CONTACT:

CITY OF CEDARBURG

MEETING DATE: August 11, 2025

ITEM NO: F.

TITLE:

Discussion and possible action on issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc. for Oktoberfest to be held on Saturday, October 4, 2025 from 10:00 a.m. to 9:00 p.m. and Sunday, October 5, 2025 from 10:00 a.m. to 5:00 p.m.

ISSUE SUMMARY:

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:

1. Oktoberfest Application

INITIATED/REQUESTED BY:

FOR MORE INFORMATION CONTACT:

CITY OF CEDARBURG
W63 N645 Washington Avenue
P.O. Box 49
Cedarburg, WI 53012

City Clerk

(262) 375-7606
FAX (262) 375-7906

APPLICATION FOR FESTIVAL CELEBRATION PERMIT

Name of Festival Oktoberfest

Date(s) October 4-5 Starting Time(s) 10am Sat+Sun Ending Time(s) 9pm Sat
5pm Sun

Name of Committee Friends of Winter Festival + Oktoberfest

Address W63 N643 Washington Avenue Cedarburg WI 53012
Street City State

Chairperson of Festival Cori Kaminsky

Address PO Box 406 Cedarburg WI 53012 Telephone 262-377-3891
Street City State

PERMIT FEE: \$300

Cori Kaminsky 8/6/25
Signature of Chairperson Date

FOR OFFICE USE ONLY

City Clerk's Office

- ☐ Certificate of Insurance provided
- ☐ Map of festival area provided
- ☐ List of Festival Cmte. members, sponsors, and participants
- ☐ Date of Common Council approval
- ☐ Permit fee paid
- ☐ Date Permit issued
- ☐ Application(s) for Special Class B License(s) received & approved (if applicable)
- ☐ Application(s) for Block Party(s) approved (if applicable)
- ☐ Application for rental of City Hall meeting rooms approved (if applicable)

City Administrator

Recreation Department

- ☐ Application for rental of City Park approved (if applicable)
- ☐ Application for rental of Community Center approved (if applicable)
- ☐ Application for rental of City Hall lawn approved (if applicable)

Police Department

- ☐ Additional Police Officers approved (if applicable)
- ☐ List of booth locations and special parking provisions

Public Works Department

- ☐ Work order for Public Works services received (if applicable)

City Treasurer's Office

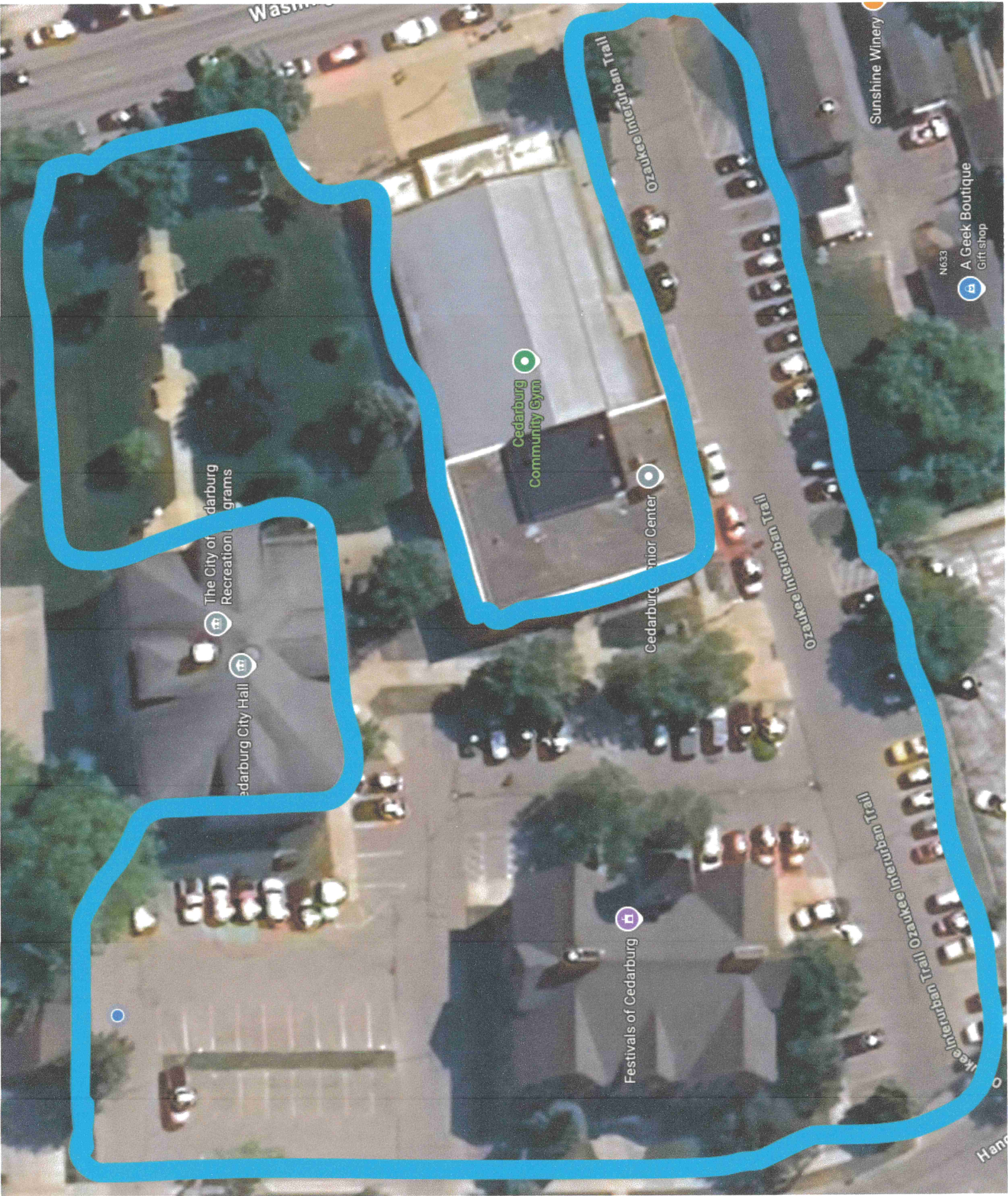
- ☐ Invoice date (if applicable)
- ☐ Payment received (due within 30 days)

***** Senior Center

Fire Department

- ☐ Approval for health & safety (if applicable)

☐ Senior Parking



**CITY OF CEDARBURG
COMMON COUNCIL
July 28, 2025**

**CC20250728-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, July 28, 2025 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor Thome called the meeting to order at 7:00 p.m. A moment of silence was observed, and the Pledge of Allegiance was recited.

Roll Call: Present - Mayor Patricia Thome, Council Members Jim Fitzpatrick, Kristin Burkart, Amanda Didier, Robert Simpson, Kristian Lindo and Mark Mueller

Excused - Council Member Melissa Bitter

Also Present - City Administrator Mikko Hilvo, Deputy City Clerk Jessica Campolo, City Attorney Johnathan Woodward, Director of Engineering & Public Works Michael Wieser, Water Recycling Center Superintendent Dennis Grulkowski, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor Thome's request, Deputy City Clerk Campolo verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None.

NEW BUSINESS

DISCUSSION AND POSSIBLE ACTION ON PROPOSAL FOR 2026 CURED-IN-PLACE-PIPE (CIPP) LINING PROGRAM

Water Recycling Center Superintendent Grulkowski explained that Cured-In-Place-Pipe (CIPP) Lining is in lieu of pipe replacement. He noted that the price went up two dollars per foot from last year.

A motion was made by Council Member Burkart, seconded by Council Member Simpson, to approve the proposal for the 2026 Cured-In-Place Pipe (CIPP) Lining Program, not to exceed \$100,686.00. The motion carried without a negative vote with Council Member Bitter excused.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2025-26 ADDING WASTEWATER TERMS TO CITY CODE

Water Recycling Center Superintendent Grulkowski explained that this ordinance amends various sections in Chapter 9 of City Code regarding Public Utilities. These sections are amended to include the terms PFAS, PFOA, and PFOS. Also included in the ordinance is the removal of the \$50.00 fee for discharge septic application and placing it on the fee schedule.

A motion was made by Council Member Mueller, seconded by Council Member Burkart, to accept Ordinance No. 2025-26 adding wastewater terms to City Code. The motion carried without a negative vote with Council Member Bitter excused.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF RESOLUTION NO. 2025-12 ADOPTING THE MOST RECENT FEE SCHEDULE

Water Recycling Center Superintendent Grulkowski explained that this Resolution adds “Application for Septic Disposal” onto the city fee schedule.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Simpson, to approve Resolution 2025-12 adopting the most recent fee schedule. The motion carried without a negative vote with Council Member Bitter excused.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF ESCROW AGREEMENT WITH FIRST AMERICAN TITLE INSURANCE COMPANY FOR LUTHER GROUP ACQUISITION LLC

City Administrator Hilvo explained that this agreement is part of the sale of business park land to Luther Group.

A motion was made by Council Member Burkart, seconded by Council Member Mueller, to approve the Escrow Agreement with First American Title Insurance Company for Luther Group Acquisition LLC. The motion carried without a negative vote with Council Member Bitter excused.

CONSENT AGENDA

A motion was made by Council Member Fitzpatrick, seconded by Council Member Burkart, to approve the following consent agenda items:

- A. Discussion and possible action on approval of July 14, 2025 Council Meeting minutes
- B. Discussion and possible action on payment of bills dated 07/09/2025 through 07/19/2025, transfers from 07/12/2025 through 07/25/2025, and payroll from 07/06/2025 through 07/19/2025

The motion carried without a negative vote with Council Member Bitter excused.

CITY ADMINISTRATOR’S REPORT

City Administrator Hilvo shared that the Assistant City Engineer has resigned, the city will begin the process of filling this position.

COMMENTS AND SUGGESTIONS FROM COUNCIL MEMBERS - None.

MAYOR’S REPORT - None.

ADJOURNMENT

A motion was made by Council Member Mueller, seconded by Council Member Fitzpatrick, to adjourn the meeting at 7:07 p.m. The motion carried without a negative vote with Council Member Bitter excused.

Jessica Campolo
Deputy City Clerk

CITY OF CEDARBURG

MEETING DATE: August 11, 2025

ITEM NO: B.

TITLE:

Discussion and possible action on payment of bills dated 07/20/2025 through 08/02/2025, transfers from 07/31/2025 through 08/08/2025, and payroll from 07/20/2025 through 08/02/2025

ISSUE SUMMARY:

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:

1. ck reg 7.20 -08.02
2. Transfer List 073125-080825

INITIATED/REQUESTED BY:

FOR MORE INFORMATION CONTACT:

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User: mrusso
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
07/25/2025	PWBDD	50838*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	518100	245.37
07/25/2025	PWBDD	50841	BEYER'S HARDWARE	REPAIR AND MAINTENANCE	500240	555510	33.95
				REPAIR AND MAINTENANCE	500240	555510	9.87
				CHECK PWBDD 50841 TOTAL FOR FUND 100:			43.82
07/25/2025	PWBDD	50849	CEDARBURG LIGHT & WATER	DUE TO L&W IMPACT FEES	256201	000000	2,126.29
				DUE TO CLW - DELINQ UTILITIES - TAX	256202	000000	54.50
				CHECK PWBDD 50849 TOTAL FOR FUND 100:			2,180.79
07/25/2025	PWBDD	50850*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	513100	12.45
				TELEPHONE/COMMUNICATIONS	500225	513200	12.50
				TELEPHONE/COMMUNICATIONS	500225	514100	35.62
				INTERNET	500220	514700	763.61
				TELEPHONE/COMMUNICATIONS	500225	515400	20.15
				TELEPHONE/COMMUNICATIONS	500225	515600	26.40
				TELEPHONE/COMMUNICATIONS	500225	518100	42.37
				TELEPHONE/COMMUNICATIONS	500225	522310	20.17
				INTERNET	500220	522410	149.99
				TELEPHONE/COMMUNICATIONS	500225	522410	23.60
				TELEPHONE/COMMUNICATIONS	500225	533110	26.15
				TELEPHONE/COMMUNICATIONS	500225	533210	33.75
				OPERATING SUPPLIES	500350	533210	160.00
				TELEPHONE/COMMUNICATIONS	500225	555140	20.00
				INTERNET	500220	555510	129.99
				INTERNET	500220	555510	160.00
				INTERNET	500220	555510	110.00
				TELEPHONE/COMMUNICATIONS	500225	566310	24.25
				CHECK PWBDD 50850 TOTAL FOR FUND 100:			1,771.00
07/25/2025	PWBDD	50851	CHUCK MOEGENBURG	REPAIR AND MAINTENANCE	500240	518100	120.00
07/25/2025	PWBDD	50854	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	500310	515600	82.66
07/25/2025	PWBDD	50855	DISCOVERY COACH	OTHER EXPENSES WICKED BUS FINAL	500390	555140	850.00

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Fund: 100 GENERAL FUND							
07/25/2025	PWBDD	50857	E.H. WOLF AND SONS, INC.	FUEL INVENTORY	161500	000000	5,673.77
				FUEL INVENTORY	161500	000000	4,267.13
				CHECK PWBDD 50857 TOTAL FOR FUND 100:			9,940.90
07/25/2025	PWBDD	50859	FAULKS BROS. CONSTRUCTION, INC	TREES AND SUPPLIES	500341	555510	326.00
07/25/2025	PWBDD	50860	FIVE CORNERS DODGE	REPAIR AND MAINTENANCE	500240	522120	39.85
07/25/2025	PWBDD	50862	GOLLNICK & SONS TREE SERVICE	MAINT/CONTRACTED SERVICES	500290	555510	1,350.00
07/25/2025	PWBDD	50866	JOHNSON CONTROLS SECURITY SOLU	REPAIR AND MAINTENANCE	500240	518100	467.99
07/25/2025	PWBDD	50869	LAROSA LANDSCAPE COMPANY	REPAIR AND MAINTENANCE	500240	522100	840.93
07/25/2025	PWBDD	50871	MACQUEEN EQUIPMENT	MAINTENANCE PARTS	500353	533210	3,107.99
07/25/2025	PWBDD	50873	MATT LARSEN	PUBLIC WORKS FEES	463101	000000	25.00
07/25/2025	PWBDD	50876	ODP BUSINESS SOLUTIONS,LLC	OFFICE SUPPLIES	500310	522110	46.19
				OFFICE SUPPLIES	500310	522110	76.94
				OFFICE SUPPLIES	500310	522110	6.18
				CHECK PWBDD 50876 TOTAL FOR FUND 100:			129.31
07/25/2025	PWBDD	50877*#	OLSEN'S PIGGLY WIGGLY	OTHER EXPENSES - SNRCONF COF&CRM	500390	555140	65.79
				REPAIR AND MAINTENANCE	500240	555510	8.59
				CHECK PWBDD 50877 TOTAL FOR FUND 100:			74.38
07/25/2025	PWBDD	50878	ONTECH SYSTEMS, INC	REPAIR AND MAINTENANCE	500240	522110	40.00
07/25/2025	PWBDD	50880	PAYNE & DOLAN, INC.	REPAIR AND MAINTENANCE	500240	533311	111.65
07/25/2025	PWBDD	50883*#	R.A. SMITH NATIONAL	DEVELOPERS AGREE-STONE LAKE	239261	000000	180.00
07/25/2025	PWBDD	50884	RAY O'HERRON CO., INC.	UNIFORMS	500346	522120	360.50
07/25/2025	PWBDD	50885	REINDERS, INC.	MAINTENANCE PARTS	500353	533210	393.13
07/25/2025	PWBDD	50888	SUPERIOR CHEMICAL LLC	REPAIR AND MAINTENANCE	500240	533311	383.80

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Fund: 100 GENERAL FUND							
07/25/2025	PWBDD	50889	T-MOBILE USA INC	PROFESSIONAL SERVICES	500210	522130	400.00
07/25/2025	PWBDD	50890	TRANSUNION RISK AND ALTERNATIVE	PROFESSIONAL SERVICES	500210	522130	75.00
07/25/2025	PWBDD	50892#	UNIFIRST CORPORATION	REPAIR AND MAINTENANCE	500240	518100	218.22
				MAINTENANCE SUPPLIES	500340	522100	107.50
				OPERATING SUPPLIES	500350	533210	80.98
				OPERATING SUPPLIES	500350	533210	79.78
				CHECK PWBDD 50892 TOTAL FOR FUND 100:			486.48
07/25/2025	PWBDD	50893	WISCONSIN HUMANE SOCIETY	ANIMAL POUND	500213	522110	150.00
08/01/2025	PWBDD	50899*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	518100	44.01
				TELEPHONE/COMMUNICATIONS	500225	522110	286.15
				TELEPHONE/COMMUNICATIONS	500225	533210	44.01
				CHECK PWBDD 50899 TOTAL FOR FUND 100:			374.17
08/01/2025	PWBDD	50900*#	AT&T MOBILITY	TELEPHONE/COMMUNICATIONS	500225	522110	1,354.29
				TELEPHONE/COMMUNICATIONS	500225	522310	97.17
				TELEPHONE/COMMUNICATIONS	500225	522410	116.13
				TELEPHONE/COMMUNICATIONS	500225	533110	103.17
				TELEPHONE/COMMUNICATIONS	500225	533210	131.06
				TELEPHONE/COMMUNICATIONS	500225	555510	158.07
				CHECK PWBDD 50900 TOTAL FOR FUND 100:			1,959.89
08/01/2025	PWBDD	50903*#	BEYER'S HARDWARE	MAINTENANCE PARTS	500353	533210	10.77
				MAINTENANCE PARTS	500353	533210	5.56
				MAINTENANCE PARTS	500353	533210	15.29
				REPAIR AND MAINTENANCE	500240	555510	51.28
				CHECK PWBDD 50903 TOTAL FOR FUND 100:			82.90
08/01/2025	PWBDD	50905	BRIDGIE PHOA	OTHER EXPENSES	500390	555140	150.00
08/01/2025	PWBDD	50909*#	CEDARBURG LIGHT & WATER	DUE TO L&W IMPACT FEES	256201	000000	2,126.29

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Fund: 100 GENERAL FUND							
08/01/2025	PWBDD	50910*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	518100	50.00
				TELEPHONE/COMMUNICATIONS	500225	522110	422.56
				TELEPHONE/COMMUNICATIONS	500225	522110	584.00
				CHECK PWBDD 50910 TOTAL FOR FUND 100:			1,056.56
08/01/2025	PWBDD	50913	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	500310	515600	61.11
				OFFICE SUPPLIES	500310	515600	47.04
				CHECK PWBDD 50913 TOTAL FOR FUND 100:			108.15
08/01/2025	PWBDD	50915	ELIZABETH ROLLAND	PROFESSIONAL SERVICES - JULY TAIJI	500210	555140	450.00
08/01/2025	PWBDD	50917	ERIC VON SCHLEDORN FORD	REPAIR AND MAINTENANCE	500240	522120	456.73
08/01/2025	PWBDD	50919	FASTENAL COMPANY	MAINTENANCE PARTS	500353	533210	152.05
				MAINTENANCE PARTS	500353	533210	84.99
				CHECK PWBDD 50919 TOTAL FOR FUND 100:			237.04
08/01/2025	PWBDD	50922	FP SOLUTIONS LLC	PROFESSIONAL SERVICES	500210	533210	105.00
08/01/2025	PWBDD	50923	FREENOTES HARMONY PARK	REPAIR AND MAINTENANCE	500240	555510	1,394.40
08/01/2025	PWBDD	50929	JACQUELINE E.W.JANZ	PROFESSIONAL SERVICES - MINDFUL JULY	500210	555140	32.00
08/01/2025	PWBDD	50932*#	JM BRENNAN, INC.	REPAIR AND MAINTENANCE	500240	518100	658.50
08/01/2025	PWBDD	50933	JOE JACOBS	PROFESSIONAL SERVICES	500210	522310	975.00
08/01/2025	PWBDD	50934	JULLANE JACKSON	PUBLIC WORKS FEES	463101	000000	25.00
08/01/2025	PWBDD	50936	LETTERS & SIGNS	MAINTENANCE SUPPLIES	500340	533450	312.00
08/01/2025	PWBDD	50941*#	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	9.08
08/01/2025	PWBDD	50942	NASSCO, INC.	REPAIR AND MAINTENANCE	500240	555510	160.05
08/01/2025	PWBDD	50943	NEENAH FOUNDRY CO.	REPAIR AND MAINTENANCE	500240	533440	713.00
08/01/2025	PWBDD	50945	ONTECH SYSTEMS, INC	EQUIPMENT/SOFTWARE	500380	514700	820.00
08/01/2025	PWBDD	50946	OZAUKEE COUNTY REGISTER OF	RECORDING FEES	500311	514100	30.00

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Fund: 100 GENERAL FUND							
08/01/2025	PWBDD	50949	RAINBOW TREE CARE	MAINT/CONTRACTED SERVICES	500290	555510	2,071.59
08/01/2025	PWBDD	50951	RAY O'HERRON CO., INC.	UNIFORMS	500346	522120	189.41
08/01/2025	PWBDD	50956	TAKAKO WILLDEN	PROFESSIONAL SERVICES - JULY CHAIR YOGA	500210	555140	100.00
08/01/2025	PWBDD	50957	TIRES UNLIMITED AUTOMOTIVE	REPAIR AND MAINTENANCE	500240	522120	552.00
08/01/2025	PWBDD	50959	TOWN OF CEDARBURG	MAINT/CONTRACTED SERVICES	500290	533720	1,733.00
08/01/2025	PWBDD	50960	TRACY LUKAS	PUBLIC WORKS FEES	463101	000000	40.00
08/01/2025	PWBDD	50961*#	U.S. CELLULAR	TELEPHONE/COMMUNICATIONS	500225	533110	21.00
				TELEPHONE/COMMUNICATIONS	500225	533210	87.33
				TELEPHONE/COMMUNICATIONS	500225	555510	31.50
				CHECK PWBDD 50961 TOTAL FOR FUND 100:			139.83
08/01/2025	PWBDD	50962*#	UNIFIRST CORPORATION	OPERATING SUPPLIES	500350	533210	79.78
08/01/2025	PWBDD	50963*#	WE ENERGIES	NATURAL GAS-0713912926-00011	500224	518100	25.50
				NATURAL GAS-0713912926-00006	500224	518100	26.32
				NATURAL GAS-0713912926-00001	500224	518100	34.58
				NATURAL GAS-0711276804-00002	500224	522100	1,736.32
				NATURAL GAS-0711276804-00001	500224	522100	16.01
				NATURAL GAS-0713912926-00004	500224	522410	10.85
				NATURAL GAS-0713912926-00009	500224	533210	38.38
				NATURAL GAS-0719886467-00001	500224	555510	16.47
				NATURAL GAS-0707973696-00001	500224	555510	13.15
				CHECK PWBDD 50963 TOTAL FOR FUND 100:			1,917.58
08/01/2025	PWBDD	50964	WISC.DEPT.OF JUSTICE-TIME	TELEPHONE/COMMUNICATIONS	500225	522110	447.75
				Total for fund 100 GENERAL FUND			43,683.25
Fund: 200 CEMETERY FUND							
07/25/2025	PWBDD	50842	BLAIN'S FARM & FLEET	GROUNDS MAINTENANCE	500230	544210	59.99
07/25/2025	PWBDD	50863	GRAFTON ACE HARDWARE	GROUNDS MAINTENANCE	500230	544210	104.67

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Fund: 200 CEMETERY FUND							
08/01/2025	PWBDD	50927	GRAFTON ACE HARDWARE	REPAIR AND MAINTENANCE	500240	544210	7.73
				REPAIR AND MAINTENANCE	500240	544210	169.77
CHECK PWBDD 50927 TOTAL FOR FUND 200:							177.50
08/01/2025	PWBDD	50932*#	JM BRENNAN, INC.	MISCELLANEOUS REVENUE	486000	000000	1,631.00
Total for fund 200 CEMETERY FUND							1,973.16
Fund: 220 RECREATION PROGRAMS FUND							
07/25/2025	PWBDD	50840	BARBANAN FICTION LLC	SUPPLIES AND EXPENSES			** VOIDED **
07/25/2025	PWBDD	50848	CEDARBURG CREEK FARM	SUPPLIES AND EXPENSES	500347	555390	1,593.00
07/25/2025	PWBDD	50850*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	555390	33.75
07/25/2025	PWBDD	50868	KELLY BROWN	YOUTH FOOTBALL REGISTRATION	467317	000000	65.00
07/28/2025	PWBDD	50894	BARBARIAN FICTION LLC	SUPPLIES AND EXPENSES	500347	555390	3,100.00
08/01/2025	PWBDD	50898	ANGELA SIEVERS	YOUTH FOOTBALL REGISTRATION	467317	000000	80.00
08/01/2025	PWBDD	50906	CAITLIN LODUHA	POMS REVENUE	467332	000000	95.00
08/01/2025	PWBDD	50907	CAREY HAUBENSCHILD	POMS REVENUE	467332	000000	105.00
08/01/2025	PWBDD	50931	JENNIFER ALTOMARE	YOUTH FOOTBALL REGISTRATION	467317	000000	70.00
08/01/2025	PWBDD	50938	MASTER PRINTWEAR	SUPPLIES AND EXPENSES	500347	555390	6,877.50
08/01/2025	PWBDD	50947	PAIGE SCOTT	YOUTH FOOTBALL REGISTRATION	467317	000000	70.00
08/01/2025	PWBDD	50953	SCHLITZ AUDUBON NATURE CENTER	SUPPLIES AND EXPENSES	500347	555390	300.00
08/01/2025	PWBDD	50954	SHALOM WILDLIFE ZOO	SUPPLIES AND EXPENSES	500347	555390	1,233.00
Total for fund 220 RECREATION PROGRAMS FUND							13,622.25
Fund: 240 SWIMMING POOL FUND							
07/25/2025	PWBDD	50850*#	CHARTER COMMUNICATIONS	INTERNET	500220	555320	229.74
				TELEPHONE/COMMUNICATIONS	500225	555320	33.06
CHECK PWBDD 50850 TOTAL FOR FUND 240:							262.80

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Fund: 240 SWIMMING POOL FUND							
07/25/2025	PWBDD	50872	MASTER PRINTWEAR	UNIFORMS	500346	555320	2,089.95
				EQUIPMENT OUTLAY	500380	555320	617.25
				CHECK PWBDD 50872 TOTAL FOR FUND 240:			2,707.20
07/25/2025	PWBDD	50877*#	OLSEN'S PIGGLY WIGGLY	OPERATING SUPPLIES	500350	555321	21.51
				OPERATING SUPPLIES	500350	555321	21.51
				OPERATING SUPPLIES	500350	555321	77.90
				OPERATING SUPPLIES	500350	555321	33.70
				OPERATING SUPPLIES	500350	555321	17.91
				CHECK PWBDD 50877 TOTAL FOR FUND 240:			172.53
08/01/2025	PWBDD	50897	AMBER BROWN	SWIMMING POOL - LESSONS	467342	000000	90.00
08/01/2025	PWBDD	50903*#	BEYER'S HARDWARE	EQUIPMENT OUTLAY	500380	555320	62.51
08/01/2025	PWBDD	50908	CARRICO AQUATIC RESOURCES	OPERATING SUPPLIES	500350	555320	10,960.52
08/01/2025	PWBDD	50916	EMILY CURLEY	SWIMMING POOL - LESSONS	467342	000000	50.00
08/01/2025	PWBDD	50940	MICHELLE BOYLE	SWIMMING POOL FEES	467340	000000	75.00
08/01/2025	PWBDD	50963*#	WE ENERGIES	NATURAL GAS-0716746085-00001	500224	555320	138.02
				NATURAL GAS-0719900042-00001	500224	555320	3,362.85
				CHECK PWBDD 50963 TOTAL FOR FUND 240:			3,500.87
				Total for fund 240 SWIMMING POOL FUND			17,881.43
Fund: 260 LIBRARY FUND							
07/25/2025	PWBDD	50837	AMAZON CAPITOL SERVICES	REPAIR AND MAINTENANCE	500240	555110	167.19
				MAINT/CONTRACTED SERVICES	500290	555110	129.00
				OFFICE SUPPLIES	500310	555110	169.99
				COMPUTER/COPIER SUPPLIES	500312	555110	61.40
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	161.59
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	115.68
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	62.07
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	72.73
				DONATION EXPENDITURES	500322	555110	193.38
				DONATION EXPENDITURES	500322	555110	89.41

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Fund: 260 LIBRARY FUND							
				DONATION EXPENDITURES	500322	555110	177.50
				DONATION EXPENDITURES	500322	555110	42.98
				CHECK PWBDD 50837 TOTAL FOR FUND 260:			<u>1,442.92</u>
07/25/2025	PWBDD	50838*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	555110	323.22
07/25/2025	PWBDD	50839	BAKER & TAYLOR BOOKS	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	32.78
07/25/2025	PWBDD	50847	CEDARBURG CHAMBER OF COMMERCE	DONATION EXPENDITURES	500322	555110	75.00
07/25/2025	PWBDD	50850*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	555110	204.99
07/25/2025	PWBDD	50856	DPI SUPPLY,INC	COMPUTER/COPIER SUPPLIES	500312	555110	38.75
07/25/2025	PWBDD	50882	PLAYAWAY PRODUCTS LLC	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	1,196.52
07/25/2025	PWBDD	50886	RIVOLI THEATRE	DONATION EXPENDITURES	500322	555110	50.00
08/01/2025	PWBDD	50895	ABDO PUBLISHING	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	49.90
08/01/2025	PWBDD	50899*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	555110	43.99
08/01/2025	PWBDD	50901	BAKER & TAYLOR BOOKS	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	401.52
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	285.16
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	392.26
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	67.74
				DONATION EXPENDITURES	500322	555110	219.91
				DONATION EXPENDITURES	500322	555110	291.54
				DONATION EXPENDITURES	500322	555110	72.00
				DONATION EXPENDITURES	500322	555110	36.00
				DONATION EXPENDITURES	500322	555110	50.00
				CHECK PWBDD 50901 TOTAL FOR FUND 260:			<u>1,816.13</u>
08/01/2025	PWBDD	50903*#	BEYER'S HARDWARE	EQUIPMENT OUTLAY	500380	555110	83.58
08/01/2025	PWBDD	50911*#	CINTAS CORPORATION	MAINT/CONTRACTED SERVICES	500290	555110	270.93

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Fund: 260 LIBRARY FUND							
08/01/2025	PWBDD	50930	JAMES IMAGING SYSTEMS, INC.	COMPUTER/COPIER SUPPLIES	500312	555110	219.18
				COMPUTER/COPIER SUPPLIES	500312	555110	870.64
				CHECK PWBDD 50930 TOTAL FOR FUND 260:			1,089.82
				Total for fund 260 LIBRARY FUND			6,718.53
Fund: 270 FIRE DEPT & EMS							
07/25/2025	PWBDD	50838*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	522500	154.70
07/25/2025	PWBDD	50844	BOUND TREE MEDICAL, LLC	EMS SUPPLIES AND EXPENSES	500347	522500	48.36
				EMS - FAP GRANT EXPENSES	500397	522500	4,849.94
				CHECK PWBDD 50844 TOTAL FOR FUND 270:			4,898.30
07/25/2025	PWBDD	50845	CASPER COFFEE	OPERATING SUPPLIES	500350	522500	166.50
07/25/2025	PWBDD	50850*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	522500	229.61
				TELEPHONE/COMMUNICATIONS	500225	522500	18.98
				CHECK PWBDD 50850 TOTAL FOR FUND 270:			248.59
07/25/2025	PWBDD	50858	EMS MANAGEMENT & CONSULTANTS	PROFESSIONAL SERVICES	500210	522500	4,189.57
07/25/2025	PWBDD	50861	GALLS, LLC	UNIFORMS	500346	522500	29.60
				UNIFORMS	500346	522500	113.83
				UNIFORMS	500346	522500	91.83
				UNIFORMS	500346	522500	25.27
				CHECK PWBDD 50861 TOTAL FOR FUND 270:			260.53
07/25/2025	PWBDD	50864	GRUBE'S THIENSVILLE STANDARD, INC	TRAVEL & TRAINING	500330	522500	103.50
07/25/2025	PWBDD	50867	JOIN THE FIRE SERVICE LLC	MARKETING	500223	522500	429.00
07/25/2025	PWBDD	50875	NEWMAN CHEVROLET	REPAIR AND MAINTENANCE	500240	522500	178.13
07/25/2025	PWBDD	50877*#	OLSEN'S PIGGLY WIGGLY	OPERATING SUPPLIES	500350	522500	114.59
				OPERATING SUPPLIES	500350	522500	38.72
				OPERATING SUPPLIES	500350	522500	46.48
				OPERATING SUPPLIES	500350	522500	41.41

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Fund: 270 FIRE DEPT & EMS							
				OPERATING SUPPLIES	500350	522500	57.28
				OPERATING SUPPLIES	500350	522500	141.81
				CHECK PWBDD 50877 TOTAL FOR FUND 270:			440.29
07/25/2025	PWBDD	50881	PEPSI-COLA	OPERATING SUPPLIES	500350	522500	178.49
08/01/2025	PWBDD	50896	AIRGAS USA LLC	EMS SUPPLIES AND EXPENSES	500347	522500	304.51
08/01/2025	PWBDD	50899*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	522500	44.01
08/01/2025	PWBDD	50900*#	AT&T MOBILITY	TELEPHONE/COMMUNICATIONS	500225	522500	637.01
				TELEPHONE/COMMUNICATIONS	500225	522500	10.00
				CHECK PWBDD 50900 TOTAL FOR FUND 270:			647.01
08/01/2025	PWBDD	50904	BOUND TREE MEDICAL, LLC	EMS - FAP GRANT EXPENSES	500397	522500	319.80
08/01/2025	PWBDD	50910*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	522500	357.12
08/01/2025	PWBDD	50912	CLIA LABORATORY PROGRAM	EMS SUPPLIES AND EXPENSES	500347	522500	248.00
08/01/2025	PWBDD	50918	EXTINGUISHERS AT RANDOM LLC	FIREFIGHTING EQUIPMENT	500380	522500	352.00
08/01/2025	PWBDD	50921	FIRE CATT, LLC	EQUIPMENT TESTING	500235	522500	5,860.00
08/01/2025	PWBDD	50924	FREISTADT AUTOMOTIVE INC	REPAIR AND MAINTENANCE	500240	522500	377.00
08/01/2025	PWBDD	50925	GALLS, LLC	UNIFORMS	500346	522500	69.12
				UNIFORMS	500346	522500	69.65
				UNIFORMS	500346	522500	69.65
				CHECK PWBDD 50925 TOTAL FOR FUND 270:			208.42
08/01/2025	PWBDD	50926	GENERAL COMMUNICATIONS INC	TELEPHONE/COMMUNICATIONS	500225	522500	302.50
08/01/2025	PWBDD	50928	IBS OF SOUTHEASTERN WISCONSIN	REPAIR AND MAINTENANCE	500240	522500	509.90
08/01/2025	PWBDD	50935	LEGAL & LIABILITY RISK	TRAVEL & TRAINING	500330	522500	150.00
08/01/2025	PWBDD	50941*#	NAPA AUTO PARTS	REPAIR AND MAINTENANCE	500240	522500	66.94

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 FIRE DEPT & EMS							
08/01/2025	PWBDD	50944	OLSEN'S PIGGLY WIGGLY	OPERATING SUPPLIES	500350	522500	42.25
08/01/2025	PWBDD	50948	QUALITY STATE OIL CO., INC.	GAS AND OIL EXPENSE	500351	522500	185.39
08/01/2025	PWBDD	50952	RELIANT FIRE APPARATUS, INC.	FIREFIGHTING EQUIPMENT	500380	522500	259.35
08/01/2025	PWBDD	50958	TOTAL INDUSTRIAL AIR LLC	OPERATING SUPPLIES	500350	522500	2,241.09
08/01/2025	PWBDD	50962*#	UNIFIRST CORPORATION	MAINT/CONTRACTED SERVICES	500290	522500	137.97
08/01/2025	PWBDD	50963*#	WE ENERGIES	NATURAL GAS 0713912926-00003	500224	522500	61.75
				NATURAL GAS 0713912926-00008	500224	522500	26.35
				CHECK PWBDD 50963 TOTAL FOR FUND 270:			88.10
				Total for fund 270 FIRE DEPT & EMS			23,948.96
Fund: 280 PUBLIC SAFETY IMPACT FEES							
08/01/2025	PWBDD	50920	FGM ARCHITECTS INC	PROFESSIONAL SERVICES	500210	522140	2,800.00
				Total for fund 280 PUBLIC SAFETY IMPACT FEES			2,800.00
Fund: 300 DEBT SERVICE FUND							
07/25/2025	PWBDD	50843*#	BOND TRUST SERVICES CORP	DEBT SERVICE - INTEREST	500620	581530	64,818.50
				DEBT SERVICE - INTEREST	500620	581540	2,150.00
				DEBT SERVICE - INTEREST	500620	581565	5,912.50
				DEBT SERVICE - INTEREST	500620	581575	6,075.00
				CHECK PWBDD 50843 TOTAL FOR FUND 300:			78,956.00
				Total for fund 300 DEBT SERVICE FUND			78,956.00
Fund: 350 TIF DISTRICT FUND #4							
07/25/2025	PWBDD	50843*#	BOND TRUST SERVICES CORP	DEBT SERVICE - INTEREST	500620	566710	49,016.25
				Total for fund 350 TIF DISTRICT FUND #4			49,016.25
Fund: 353 TIF DISTRICT #6							
07/25/2025	PWBDD	50843*#	BOND TRUST SERVICES CORP	DEBT SERVICE - INTEREST	500620	566710	61,875.00
				Total for fund 353 TIF DISTRICT #6			61,875.00
Fund: 354 TIF DISTRICT #7							
07/25/2025	PWBDD	50843*#	BOND TRUST SERVICES CORP	PROFESSIONAL SERVICES	500210	566710	400.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 354 TIF DISTRICT #7							
				DEBT SERVICE - INTEREST	500620	566710	52,950.00
				CHECK PWBDD 50843 TOTAL FOR FUND 354:			53,350.00
				Total for fund 354 TIF DISTRICT #7			53,350.00
Fund: 400 CAPITAL IMPROVEMENTS FUND							
07/25/2025	PWBDD	50836	ACME SPORTS, INC.	OFFICER EQUIPMENT	500724	522120	11,794.77
07/25/2025	PWBDD	50870	M SQUARED ENGINEERING	STREET IMPROVEMENTS	500854	533311	16,884.00
07/25/2025	PWBDD	50883*#	R.A. SMITH NATIONAL	DUE FROM LIGHT & WATER	156200	000000	538.00
				STREET IMPROVEMENTS	500854	533311	904.00
				STORMWATER IMPROVEMENTS	500475	533440	204.00
				CHECK PWBDD 50883 TOTAL FOR FUND 400:			1,646.00
08/01/2025	PWBDD	50902	BEAR ARMS LLC	OFFICER EQUIPMENT	500724	522120	540.00
08/01/2025	PWBDD	50950	RAMBOLL AMERICAS ENGINEERING	DAM STUDIES	500874	533750	9,120.90
				Total for fund 400 CAPITAL IMPROVEMENTS FUND			39,985.67
Fund: 410 LEAD SERVICE - PRIVATE							
07/25/2025	PWBDD	50874	MRJ INC	PRIVATE SIDE - LEAD PIPE	500872	533750	195,524.26
				Total for fund 410 LEAD SERVICE - PRIVATE			195,524.26
Fund: 601 WATER RECYCLING CENTER							
07/25/2025	PWBDD	50838*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	573825	231.99
07/25/2025	PWBDD	50843*#	BOND TRUST SERVICES CORP	DEBT SERVICE - INTEREST	500620	573860	5,212.75
07/25/2025	PWBDD	50846	CCP INDUSTRIES INC	SAFETY EQUIPMENT	500372	573825	483.19
07/25/2025	PWBDD	50850*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	573825	55.25
				TELEPHONE/COMMUNICATIONS	500225	573825	149.99
				CHECK PWBDD 50850 TOTAL FOR FUND 601:			205.24
07/25/2025	PWBDD	50852	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	149.01
07/25/2025	PWBDD	50853	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	211.99

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 601 WATER RECYCLING CENTER							
07/25/2025	PWBDD	50877*#	OLSEN'S PIGGLY WIGGLY	LAB SUPPLIES	500370	573825	37.53
07/25/2025	PWBDD	50879	OZAUKEE DISPOSAL CORPORATION	REFUSE COLLECTION	500297	573830	1,525.00
07/25/2025	PWBDD	50883*#	R.A. SMITH NATIONAL	COLLECTION MAINS AND ACCESS.	184313	000000	354.00
07/25/2025	PWBDD	50887	SABEL MECHANICAL, LLC	FALK #2070FZ2B GEARBOXES FOR DITCH	185335	000000	53,999.68
07/25/2025	PWBDD	50891	TRUCK COUNTRY-MILWAUKEE NORTH	COLLECTION SYSTEM MAINT	500360	573835	1,018.45
08/01/2025	PWBDD	50899*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	573825	44.01
08/01/2025	PWBDD	50900*#	AT&T MOBILITY	TELEPHONE/COMMUNICATIONS	500225	573825	98.07
08/01/2025	PWBDD	50903*#	BEYER'S HARDWARE	JANITORIAL SUPPLIES	500342	573830	12.57
				COLLECTION SYSTEM MAINT	500360	573835	40.47
				CHECK PWBDD 50903 TOTAL FOR FUND 601:			53.04
08/01/2025	PWBDD	50909*#	CEDARBURG LIGHT & WATER	COLLECTION SYSTEM MAINT	500360	573835	56.28
08/01/2025	PWBDD	50911*#	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	140.84
08/01/2025	PWBDD	50914	E. & B. SCALE SERVICES INC.	LAB SUPPLIES	500370	573825	150.00
08/01/2025	PWBDD	50937	LUBRICATION ENGINEERS	MAINTENANCE SUPPLIES	500340	573830	949.86
08/01/2025	PWBDD	50939	MEAD & HUNT INC.	YEAR #4 OF ADAPTIVE MANAGEMENT	500383	573835	315.00
08/01/2025	PWBDD	50955	STARNET TECHNOLOGIES	MAINTENANCE SUPPLIES	500340	573840	600.00
08/01/2025	PWBDD	50961*#	U.S. CELLULAR	TELEPHONE/COMMUNICATIONS	500225	573825	36.50
08/01/2025	PWBDD	50963*#	WE ENERGIES	ELECTRIC 1838 PIONEER 0711836389-00004	500222	573825	18.34
				NATURAL GAS-0712590709-00001	500224	573825	9.90
				NATURAL GAS-0713182701-00001	500224	573825	9.90
				MAINTENANCE SUPPLIES-0713912926-00012	500340	573840	18.07
				MAINTENANCE SUPPLIES-0711836389-00001	500340	573840	13.15

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 601 WATER RECYCLING CENTER							
				MAINTENANCE SUPPLIES-0713912926-00007	500340	573840	11.67
				MAINTENANCE SUPPLIES-0713912926-00010	500340	573840	14.00
				MAINTENANCE SUPPLIES-0713912926-00002	500340	573840	16.31
				CHECK PWBDD 50963 TOTAL FOR FUND 601:			111.34
				Total for fund 601 WATER RECYCLING CENTER			65,983.77
Fund: 700 RISK MANAGEMENT FUND							
07/25/2025	PWBDD	50865	JACK SIEFKES	WORKERS COMP-WAGE RECOVERY	482000	000000	400.00
				Total for fund 700 RISK MANAGEMENT FUND			400.00
			TOTAL - ALL FUNDS				655,718.53

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CITY OF CEDARBURG
TRANSFER LIST
7/31/25-8/8/25

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
7/31/2025	\$115,157.32	ETF-June WRS remittance
7/31/2025	\$430.83	Windriver-fees
8/1/2025	\$12,507.97	Southgate Leasing-August leases
8/1/2025	\$3,408.84	Delta Dental-August dental & vision leases
8/3/2025	\$315.17	Windriver-fees
8/6/2025	\$341,000.00	PWSB Payroll
8/7/2025	\$2,449.43	Mission Square-contributions for 7/20/25-8/2/25
8/7/2025	\$5,560.00	North Shore Bank-contributions for 7/20/25-8/2/25
8/7/2025	\$622.11	State of Wisconsin-child support for 7/20/25-8/2/25
8/7/2025	\$916.66	Wis Deferred Comp-contributions for 7/20/25-8/2/25
8/7/2025	\$577.50	Police Association-dues for 7/20/25-8/2/25
	<u>\$482,945.83</u>	
PWSB PAYROLL CHECKING ACCOUNT		
8/8/2025	\$247,195.65	Payroll for 7/20/25-8/2/25
8/8/2025	\$94,276.79	Payroll taxes for 7/20/25-8/2/25
	<u>\$341,472.44</u>	

City of Cedarburg, Wisconsin



City Administrator's Report

 **Date:** August 4, 2025

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed

Department Updates

Senior Center

- There are a few trips lined up for August, programs are being lined up for fall and holidays.

Clerk's Office

- Work on implementing the new agenda & minutes software continues.

Treasurer

- Work on the 2026 budget continues.

Police Department

- No major issues with the County Fair, looking ahead to Country In the Burg.

Library

- The summer reading program is complete; prizes will be awarded this week.
- ScreenBeams are being installed in the study rooms.

Building Inspection

- Permits have been pulled for Cedar Way Development.
- The foundation is in for Cedar Plaza.
- Phase 2 of lead lateral replacement will begin before fall.
- Gym façade work will begin soon.

Fire

- There was a barn fire in the Town of Cedarburg last week.
- The department will have to work with the County on staffing future County Fairs.
- A conditional offer of employment was made to a current member in Paramedic School.

Parks, Rec & Forestry

- Fall/Winter/Spring Activity Guide will be online next week.
- Flag football begins this week.
- Fall soccer league begins August 19.
- The department is working on switching Rec software for 2026.

Engineering

- raSmith will assist with inspections until the Assistant Engineer position is filled.