



**CITY OF CEDARBURG
A MEETING OF THE LANDMARKS COMMISSION
THURSDAY, JULY 24, 2025 – 8:30 AM**

A regular meeting of the Landmarks Commission of the City of Cedarburg, Wisconsin, will be held on Thursday, July 24, 2025 at 8:30 AM. The meeting will be held in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., Lower Level, Room 1

AGENDA

1. CALL TO ORDER

A. Chairperson Tom Kubala

2. ROLL CALL

A. Present - Chairperson Tom Kubala, Vice Chairperson James Pape, Tomi Fay Forbes, Doug Yip, Elizabeth Krimmel, Erin Puro

Excused - Council Member Kristen Burkart

Also Present - City Planner Mary Censky

3. STATEMENT OF PUBLIC NOTICE

4. APPROVAL OF MINUTES

A. June 26, 2025

5. COMMENTS AND SUGGESTIONS FROM CITIZENS

6. REGULAR BUSINESS

A. Review, discussion, and possible approval/Certificate of Appropriateness on the request of applicant Rory Palubiski of Fein Design, to provide maintenance on the front façade of the building, and to evaluate the condition of storm windows, windows, facia, crown molding, and roof above the store front awnings. The proposal is to repair these elements or replace if/as determined necessary using materials that match. The owner of this property, located at W62 N588 Washington Avenue, is 1874 The Anvil LLC in c/o Vicki Bergstresser.

B. Review, discussion and possible approval for Planner to send the DRAFT letter to State of Wisconsin Historical Society expressing the City's intent to apply for a no matching grant in the 2026 grant cycle for the purpose of having a Survey done to identify historic buildings and sites that should, if not already, be considered for Local Landmark designation and possible inclusion under the Historic Preservation Overlay Zoning District.

C. Discussion and possible action on certification of Ethics Code

7. COMMENTS AND ANNOUNCEMENTS BY LANDMARKS COMMISSIONERS
8. ADJOURNMENT

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, June 26, 2025, at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, Room 1.

The meeting was called to order by Chairperson Tom Kubala at 8:30 a.m.

Roll Call: Present – Chairperson Tom Kubala, Vice Chairperson James Pape, Council Member Kristin Burkart, Tomi Fay Forbes, Elizabeth Krimmel, Doug Yip, Erin Puro

Also Present – City Planner Mary Censky, Building Inspector Jeffrey Thoma, Mayor Patricia Thome, Applicant Ben Levy on behalf of Tealco

STATEMENT OF PUBLIC NOTICE

Chairperson Kubala acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion was made by Council Member Burkart and seconded by Commissioner Yip to approve the minutes of the June 12, 2025, meeting. Motion carried without a negative vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS – NONE

REGULAR BUSINESS

REVIEW, DISCUSSION, AND POSSIBLE APPROVAL OF THE REQUEST OF APPLICANT TEALCO, IN c/o BEN LEVY, ON BEHALF OF PROPERTY OWNER BRIDGE MILL CO., TO REMOVE THE OUTER LAYER OF EXISTING EXTERIOR SIDING ON ALL FOUR ELEVATIONS OF THE BUILDING LOCATED AT W63 N712 WASHINGTON AVENUE (CURRENT TENANT OCCUPANT IS WILD LAVENDAR). THE APPLICANT HAS REMOVED (AS EXPLORATION) A PORTION OF OUTER SIDING ON THE NORTH WALL AND FINDS THERE MAY BE VIABLE ORIGINAL SIDING THAT COULD BE RESTORED. THIS PROPERTY IS ZONED B-3 CENTRAL BUSINESS DISTRICT WITH HPD HISTORIC PRESERVATION DISTRICT OVERLAY.

Back in 2024, the applicant, Ben Levy of Tealco, received approval to remove the siding on one wall of the building to evaluate the condition of the original wood cladding underneath. On June

13, 2024, the Commission advised that before all of the siding is removed, the applicant return to the board to seek permission to complete the process. Mr. Levy presented a photo of what they've found for siding on the north elevation, and it looks like it's in quite good condition. The applicant requests to expose the rest of the building and is hopeful that he will find similar conditions on the other three sides. His goal is to complete the restoration of the original siding. Mr. Levy seeks approval to continue the removal/restoration process, replace damaged siding with like kind material as needed, address missing trim, and paint the entire building. He would also like to replace the present signage.

Chairperson Kubala inquired as to the intention regarding the trim. Mr. Levy stated that he would replace any damaged material with cedar that matches as closely as possible, replace the windowsills which are rotted, and paint the building with cream for the trim and a shade of brown for the building. Chairperson Kubala asked if Mr. Levy has photos of the original building. He stated that the photos the Cultural Center found were taken too far away to be very helpful, though he did reveal that the paint color appeared to be cream and that there was another almost identical building just to the south of the building of discussion, with vertical siding as opposed to his building's horizontal siding.

The Commission asked that once the entire building is revealed, Mr. Levy must submit a plan that includes photographs of the building from each side with indications of how he plans to handle repair/replacement of any damaged parts (the façade has a lot of trim) as well as color samples. Chairperson Kubala stated this is a good start.

Commissioner Yip made a motion, seconded by Commissioner Puro to approve the complete removal of the exterior siding with the intention of restoring and repairing the original wood siding and trim, but the applicant must return to the Commission for approval once a specific plan has been developed for the completion of the project and before any painting, repair or replacement of exterior materials is performed. Motion carried without a negative vote.

REVIEW, DISCUSSION, AND POSSIBLE APPROVAL OF PLANS TO RESTORE OR REPLACE THE COPPER FLASHING LOCATED ALONG THE TOP EDGE OF THE MASONRY WALLS ON THE EAST ELEVATION OF THE CITY-OWNED GYMNASIUM BUILDING LOCATED AT W63 N641 WASHINGTON AVENUE. THIS PROPERTY IS ZONED B-3 CENTRAL BUSINESS DISTRICT WITH HPD HISTORIC PRESERVATION DISTRICT OVERLAY.

Investigation prior to roof replacement triggered this project. Inspector Thoma is asking the Commission to recommend either aluminum or copper flashing to replace the original/existing

copper flashing that is presently found along the top of the masonry wall. Most of the flashing is only seen from above the building, but about a two inches reveal is visible from the street view.

Inspector Thoma stated that aluminum flashing is built into the cost of the roof replacement. The copper flashing would add about \$6,000 to the project. However, the project, overall, is still under budget. Regarding maintenance, copper and aluminum will last about the same length of time. The roof is projected to last 40-50 years, and the flashing should have a similar lifespan. Council Member Burkart acknowledged sensitivity to the City's budget. Both Mayor Thome and Chairperson Kubala stated that the Commission expects other private building owners to meet historic standards; it is appropriate to expect the City to do the same.

Replacing the copper with copper will allow the community to witness the natural color change over time, indicative of copper, rather than selecting a weathered-copper green color of aluminum. Inspector Thoma stated that, unfortunately, the copper that will be removed is not salvageable. He also stated that he is presently working on a replacement for the curved fascia around the top of the porch roof; the piece will need to be brazed and welded to replicate the original façade.

Commissioner Pape made a motion, seconded by Commissioner Yip, that the City replace the present copper with like material. Motion carried without a negative vote.

ADJOURNMENT

A motion was made by Commissioner Puro, seconded by Commissioner Krimmel, to adjourn the meeting at 8:54 a.m. Motion carried without a negative vote.

Tomi Fay Forbes
Secretary



LANDMARKS COMMISSION APPLICATION

PROPERTY LOCATION/ADDRESS: W62 N588 Washington Ave
NAME OF EXISTING/PROPOSED BUSINESS (IF APPLICABLE): Weeds/Boulangerie Du Monde
APPLICANT INFORMATION

APPLICANT NAME Rory Palubiski BUSINESS NAME: Fein Design
APPLICANT/BUSINESS ADDRESS: 1124 N. Cedarburg Rd. Suite 350
STATUS OF APPLICANT: ☐ OWNER ☐ AGENT ☐ BUYER ☐ TENANT ☒ OTHER general contractor
PHONE: 262-238-0774 EMAIL: rory@feindesigns.com

PROPERTY OWNER INFORMATION

PROPERTY OWNER NAME (IF DIFFERENT): Vicki Bergstresser 78624
PROPERTY OWNER MAILING ADDRESS: 1250 Triple Creek Rd. Fredericksburg TX
PROPERTY OWNER PHONE: 830-307-4534 PROPERTY OWNER EMAIL: vberg222@gmail.com

DESCRIBE REQUEST: Provide maintenance to the front facade of the building. Evaluate storm windows, windows, facias, crown molding, and roof above store front awnings. Repair as needed, and if replacements are needed, all details to match existing.

PLEASE SUBMIT: TEN (10) COPIES OF WRITTEN DESCRIPTION OF PROPOSAL OR REQUEST * PLUS ELECTRONIC COPY
TEN (10) COPIES OF DRAWINGS, SKETCHES, PICTURES OR SURVEY MAPS (11" x 17" MAX)
*PLUS ELECTRONIC COPY

MATERIAL AND COLOR SAMPLES (WILL BE RETAINED BY THE CITY)

SUBMITTAL DEADLINE: Plans must be received no later than 16 days prior to Landmarks Commission meeting.

*ELECTRONIC COPIES MAY BE SENT TO THANAMAN@CITYOFCEDARBURG.WI.GOV OR PROVIDE A THUMB DRIVE

The undersigned certifies that he/she has familiarized themselves with the State and Local codes and procedures pertaining to this application. The undersigned further hereby certifies that the information contained in this application is true and correct. This application shall be signed by the property owner(s).

APPLICANT SIGNATURE: [Signature] DATE: 6-27-25
PROPERTY OWNER(S) SIGNATURE: [Signature] DATE: 6-27-25

FOR CITY STAFF USE ONLY

LANDMARKS COMMISSION MEETING DATE: _____ PLAN COMMISSION REVIEW NEEDED? ☐ YES ☐ NO

ATTACHMENTS (CHECK IF RECEIVED):

☐ TEN WRITTEN DESCRIPTIONS

☐ TEN DRAWINGS, SKETCHES OR MAPS

☐ MATERIAL/COLOR SAMPLES (IF APPLICABLE)

PROPERTY TAX KEY NO: _____

City of Cedarburg W63 N845 Washington Avenue PO Box 48 Cedarburg Wisconsin 53012-0049
(262) 375-7614 Fax (262) 375-7908
Website: www.ci.cedarburg.wi.us

06/2024



W62N588 WASHINGTON AVE.

FEIN DESIGN, LLC

Project scope for front façade:

- Scaffolding drawing is included in packet. The store front awnings will need to be removed and then re-installed after the scaffolding is removed.
- Once the scaffolding is in place, we can evaluate the front façade better and do repairs
 - Storm windows
 - Windows
 - Facias
 - Crown molding – top of building and above awnings
 - Millwork specialist to make new moldings that will exactly match existing
 - Lead roof membrane above store front awnings
- Painting / caulking work – all colors to match existing
 - Storm windows
 - Windows
 - Facias
 - Crown molding
 - Corbels / decorative details

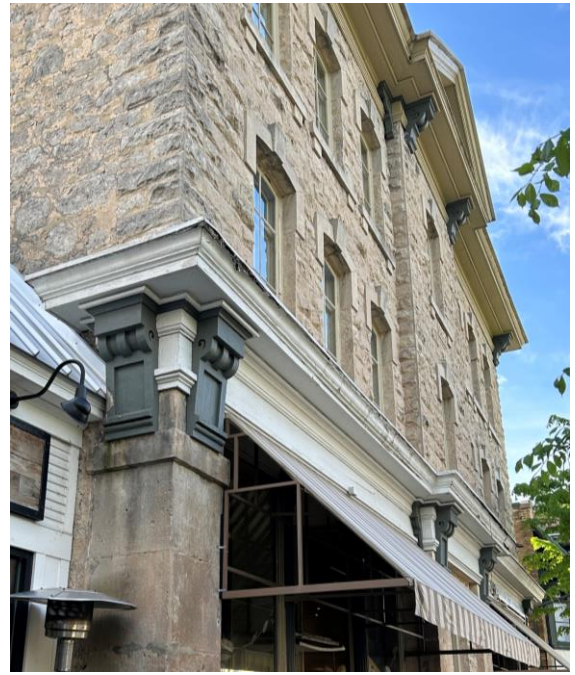


- 1 Storm windows**
- 2 Windows**
- 3 Facias**
- 4 Crown molding – top of building and above awnings**
- 5 Lead roof membrane above store front awnings**



1 2 WINDOWS / STORM WINDOWS

- Windows and storm windows to be evaluated once scaffolding is up
 - Repairs or replacements to match existing details
 - Painting / caulking to match existing color



FACIAS & CROWN MOLDING DETAILS

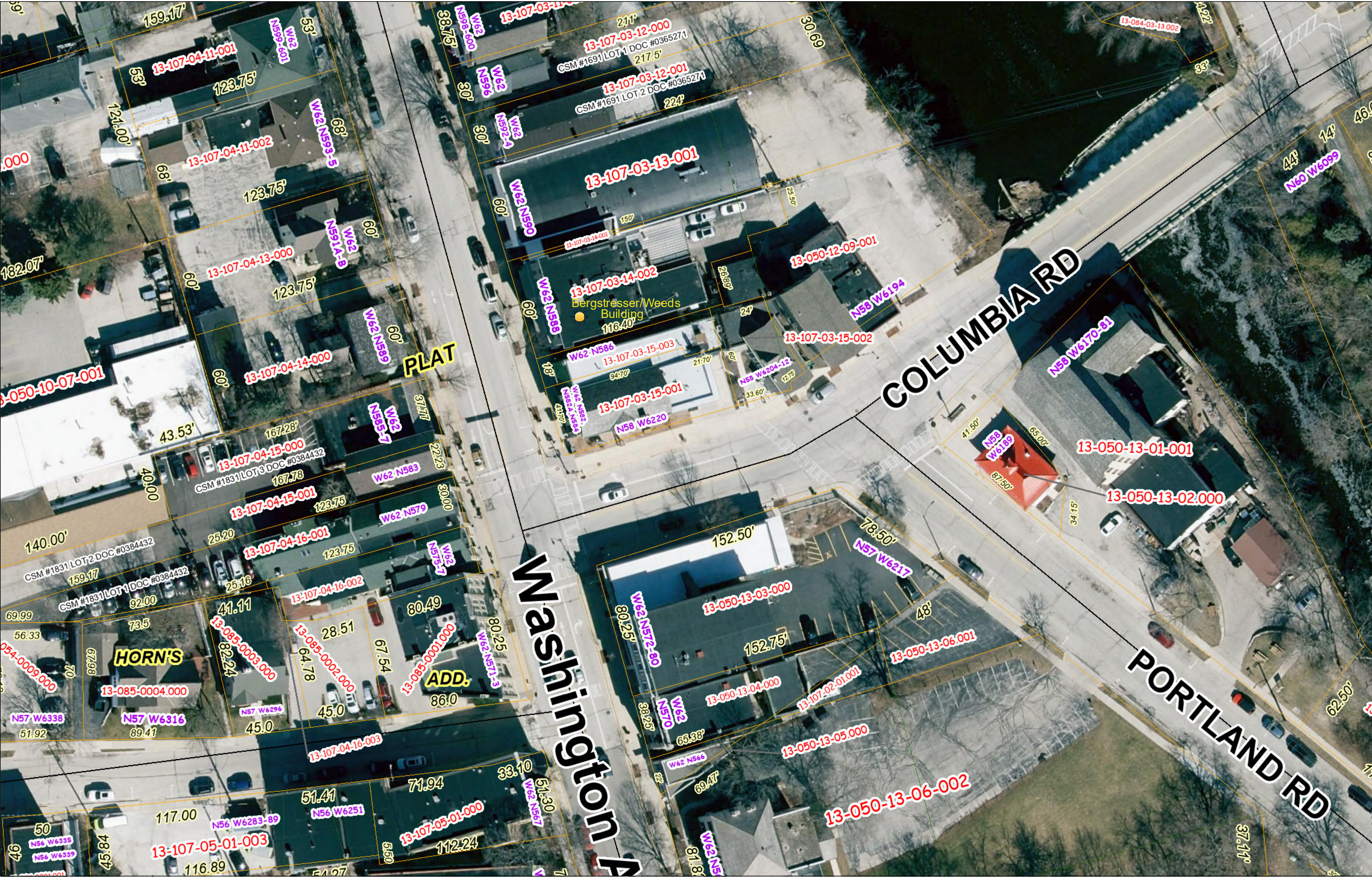
- Facia & crown molding details to be evaluated once scaffolding is up
 - Repairs or replacements to match existing details
 - Our millwork specialist took a sample molding and can fabricate any new materials to exactly match existing
 - The existing corbels and other decorative details appear to be in good condition. These would remain 'as is' but would be part of the painting scope. All colors to match existing.



5 LEAD ROOF MEMBRANE

- Existing lead roof membrane to be evaluated once scaffolding is up
 - Repairs or replacements as needed to match existing details

Parcel Information



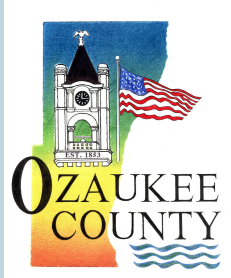
Product of the LAND INFORMATION OFFICE

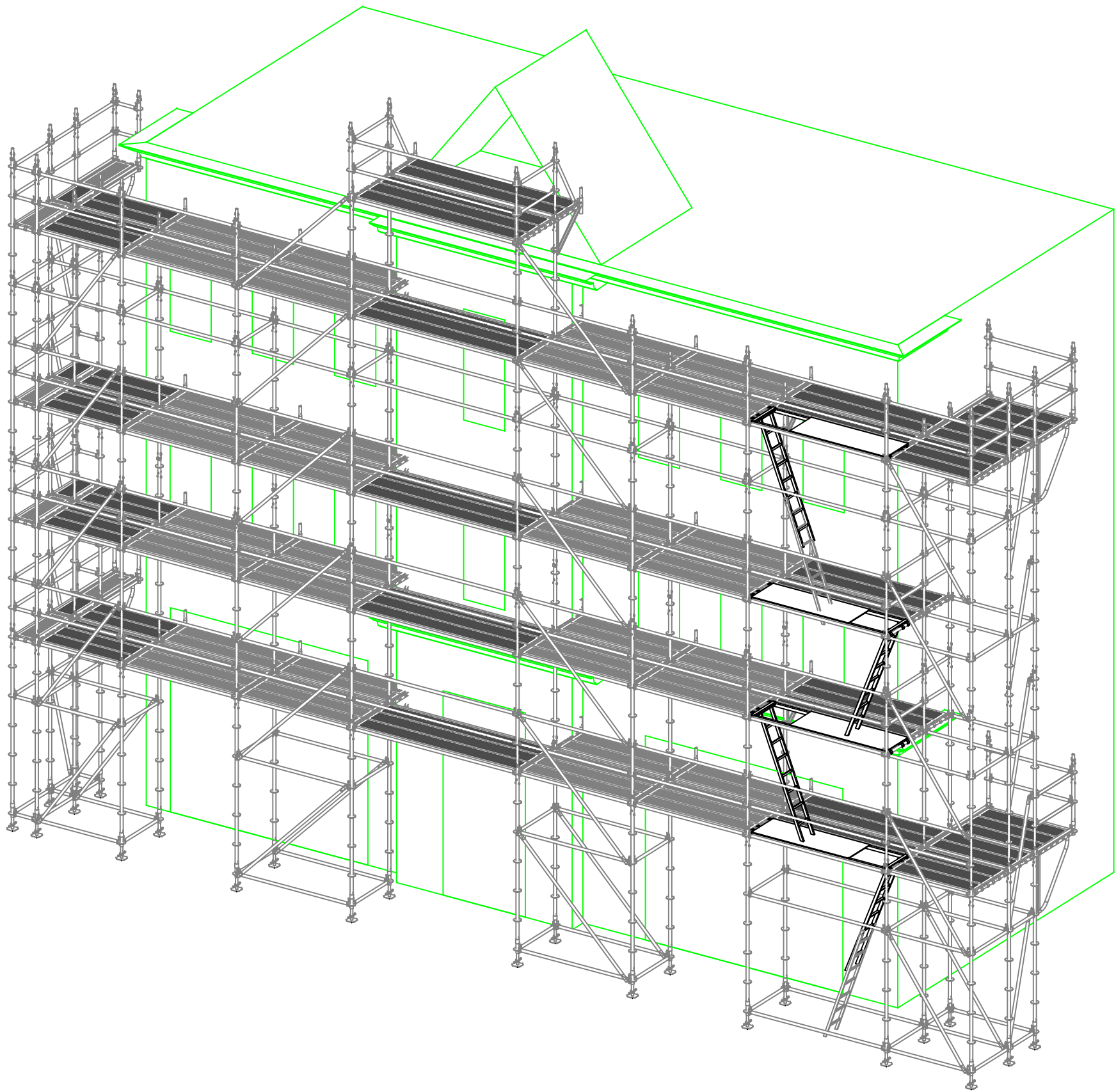
6/30/2025, 12:18:56 PM

6/30/2025, 12:18:56 PM

00.0027055 0.011 0.0165 0.022
mi

DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled.





1 ISOMETRIC VIEW

SCALE: NOT TO SCALE (N.T.S.)



DESIGNED
EQUIPMENT

SWING STAGING • SCAFFOLDING • CANOPY • SHORING



SEAL:

PROJECT:

FACADE RESTORATION
W62N588 WASHINGTON AVE.
CEDARBURG, WI 53012

CLIENT:

DV RENTALS

SHEET DESCRIPTION:

TITLE SHEET & GENERAL NOTES

SUBMITTAL:

DATE:

A
B
C
D
E
F

DRAWN BY: AM

DATE: 05/15/2025

CHECKED BY: JB

PROJECT #: SC-25-14

SHEET #: 0.0

SCALE:

0  1"



SEAL:

PROJECT:

FACADE RESTORATION
W62N588 WASHINGTON AVE.
CEDARBURG, WI 53012

CLIENT:

DV RENTALS

SHEET DESCRIPTION:

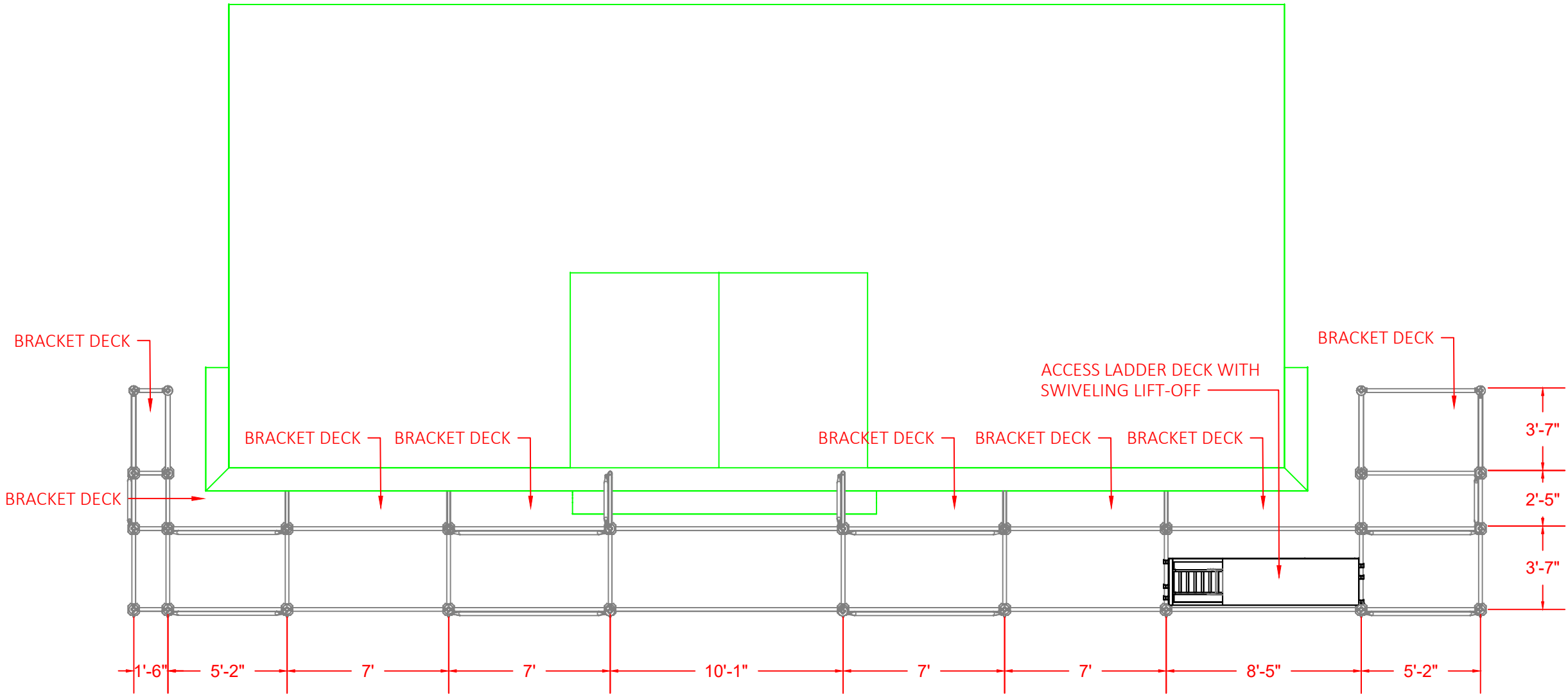
DETAILED INFORMATION

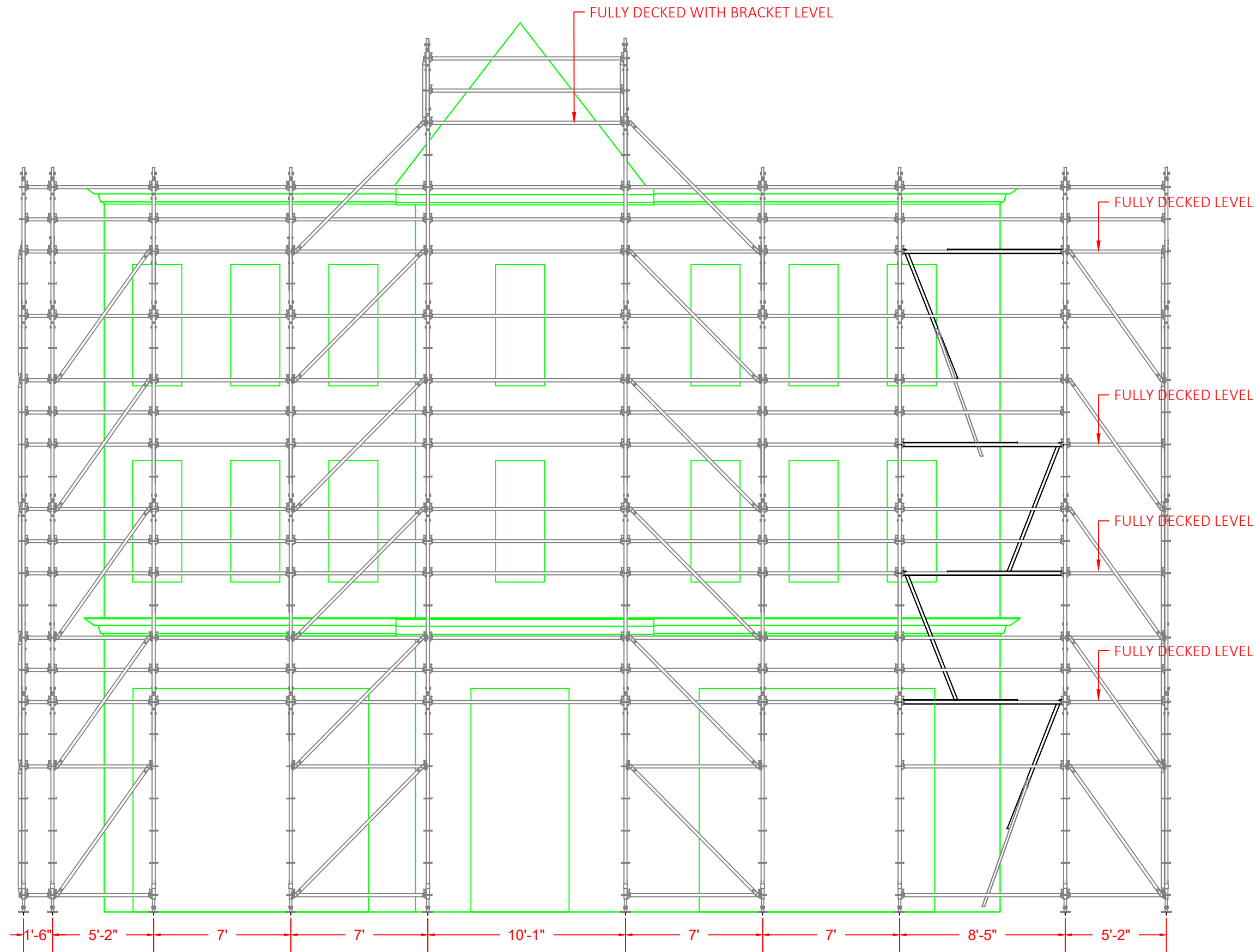
SUBMITTAL:	DATE:
A	
B	
C	
D	
E	
F	

DRAWN BY: AM	DATE: 05/15/2025
CHECKED BY: JB	PROJECT #: SC-25-14

SHEET #: 1.0

SCALE:
0 1"





3 FRONT VIEW

SCALE: $\frac{3}{16}" = 1'-0"$



DESIGNED

EQUIPMENT

SWING STAGING • SCAFFOLDING • CANOPY • SHORING

PRELIMINARY
NOT FOR CONSTRUCTION

SEAL:

PROJECT:

FACADE RESTORATION
W62N588 WASHINGTON AVE.
CEDARBURG, WI 53012

CLIENT:

DV RENTALS

SHEET DESCRIPTION:

DETAILED INFORMATION

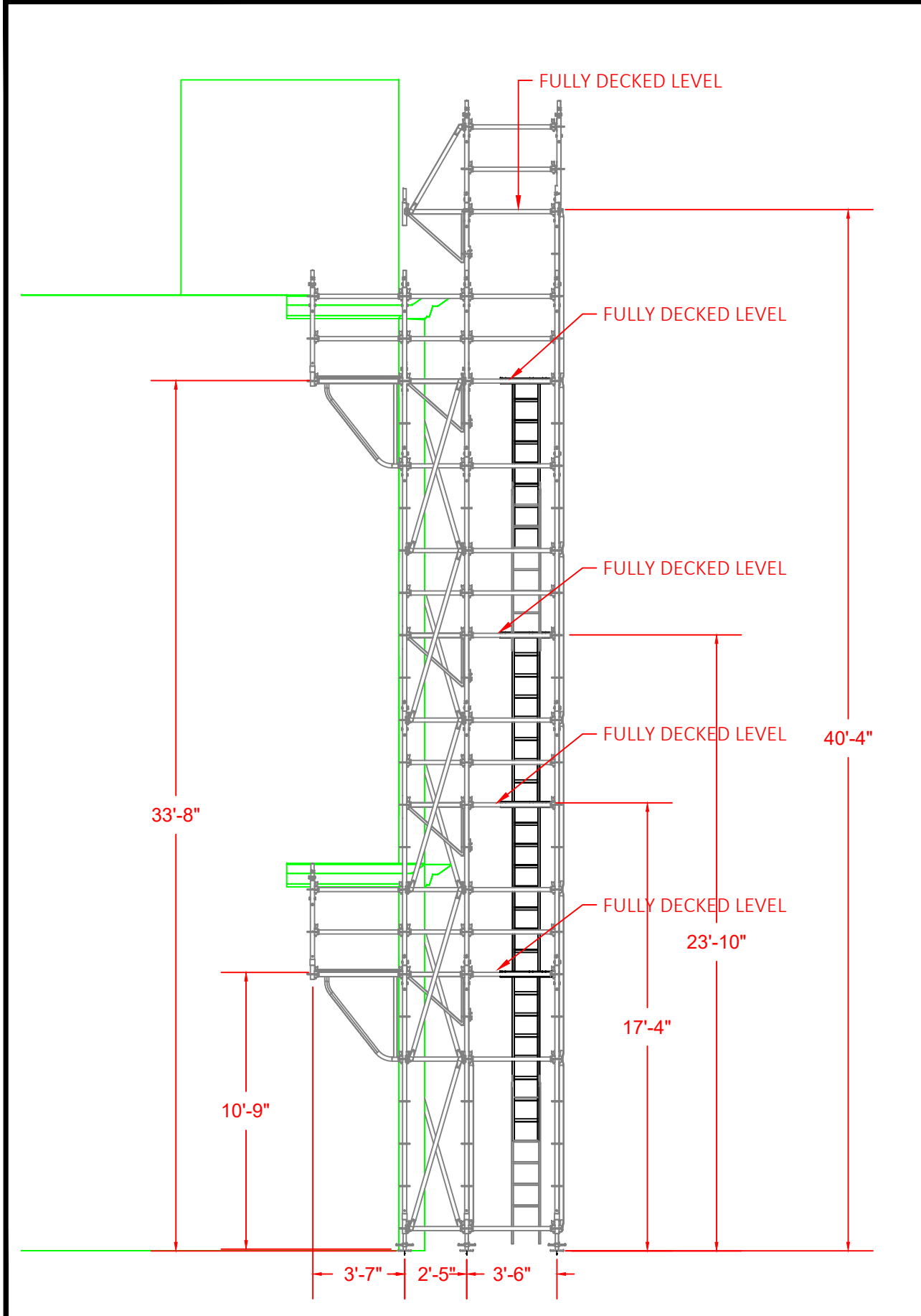
SUBMITTAL:	DATE:
A	
B	
C	
D	
E	
F	

DRAWN BY: AM	DATE: 05/15/2025
CHECKED BY: JB	PROJECT #: SC-25-14

SHEET #: 2.0

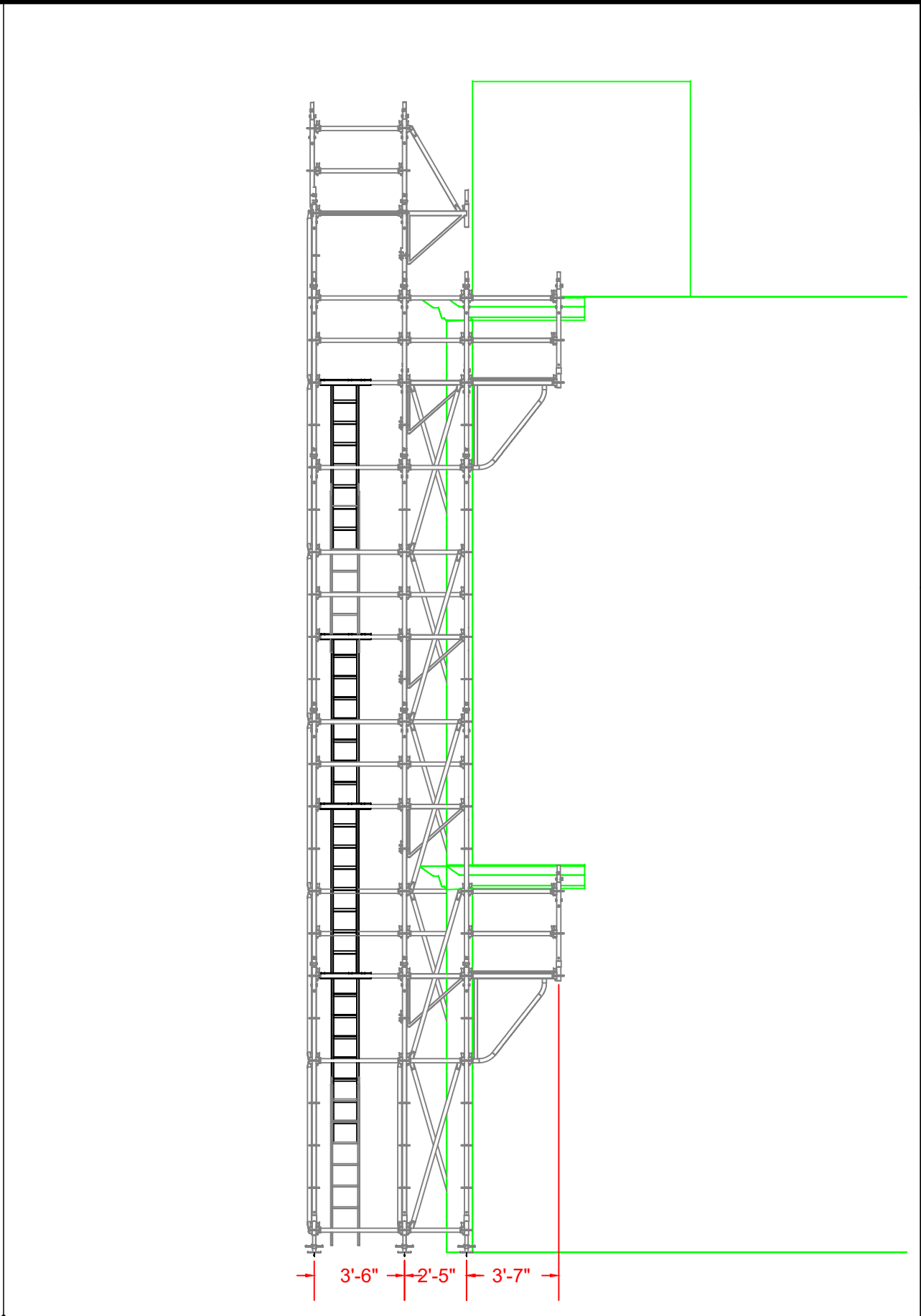
SCALE:

0  1"



4 LEFT SIDE SCAFFOLD VIEW

SCALE: $\frac{3}{16}" = 1'-0"$



5 RIGHT SIDE SCAFFOLD VIEW

SCALE: $\frac{3}{16}" = 1'-0"$



PROJECT:

FACADE RESTORATION
W62N588 WASHINGTON AVE.
CEDARBURG, WI 53012

CLIENT:

DV RENTALS

SHEET DESCRIPTION:

DETAILED INFORMATION

SUBMITTAL:	DATE:
A	
B	
C	
D	
E	
F	

DRAWN BY: AM	DATE: 05/16/2025
CHECKED BY: JB	PROJECT #: SC-25-14

SHEET #: 3.0

SCALE:



July 25, 2025

Jason Tish
Wisconsin Historical Society
CERTIFIED LOCAL GOVERNMENT COORDINATOR
PRESERVATION EDUCATION COORDINATOR
816 State Street, Rm 305
Madison, WI 53706

Re: 2026 CLG Grants

Dear **Jason**,

Please accept this Letter of Intent from the City of Cedarburg confirming that we plan to apply, as a Certified Local Government (CLG), for a no match grant from the Wisconsin Historical Society in the 2026 grant cycle. Any grant monies received by the City would be used to conduct a Community Survey to identify buildings, sites, and other community assets of historical significance.

The City of Cedarburg is extremely fortunate to have a very well preserved and protected Washington Avenue Historic District which defines our downtown. We think of our existing Washington Avenue Historic District as much more than just a local or State treasure, rather, it is a place so well preserved and functionally vibrant that it is visited as a purposeful destination by people traveling from various other countries.

Radiating out from this downtown district, we recognize that there are many additional buildings/structures that, while not contiguous to the Washington Avenue District, appear to be excellent candidates for preservation and protection through local landmark designation in their own right. For efficiencies sake, the City of Cedarburg would propose to provide a map narrowing down the survey area from citywide to a much more manageable selection of neighborhoods and places.

If this project fits the goals of the Wisconsin Historical Society and the CLG grant objectives, the City of Cedarburg looks forward to submitting a full and timely application and proposal for the grant.

We sincerely appreciate your consideration and look forward to hearing back from you as to next steps.

Kindly,

Mary Censky, City Planner
City of Cedarburg

Tom Kubala, Chairman of the
City of Cedarburg Landmarks Commission

W63N645 Washington Ave.
Cedarburg, WI 53012
p: 262.375.7610
mcensky@cityofcedarburg.wi.gov



CHAPTER 5 ETHICS CODE

Sec. 2-5-1 Declaration of policy.

The proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in proper channels of the governmental structure; that public office is not to be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is established in this chapter a code of ethics for all City of Cedarburg officials and employees whether elected or appointed, paid or unpaid, including members of council as well as boards, committees and commissions of the city (city agencies). The purpose of this ethics code is to establish guidelines for ethical standards of conduct for all such officials and employees by setting forth those acts or actions that are incompatible with the best interests of the City of Cedarburg and by directing disclosure by such officials and employees of private financial or other interests in matters affecting the city.

(Ord. No. 2004-08)

Sec. 2-5-2 Responsibility of public office.

Public officials and employees are agents of public purpose and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of this State and carry out impartially the laws of the nation, state and municipality, to observe in their official acts the highest standards of morality and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their prime concern.

(Ord. No. 2004-08)

Sec. 2-5-3 Dedicated service.

- (a) Officials and employees should adhere to the rules of work, professionalism and performance established as the standard for their positions by the appropriate authority.
- (b) Officials and employees should not exceed their authority or breach the law or ask others to do so, and they should work in full cooperation with other public officials and employees unless prohibited from so doing by law or by officially recognized confidentiality of their work.

(Ord. No. 2004-08)

Sec. 2-5-4 Fair and equal treatment.

- (a) *Use of public property.* No official or employee shall request or permit the unauthorized use of city-owned vehicles, equipment, materials or property for personal convenience or profit.
- (b) *Fundraising.* With the exception of fundraising for purposes of raising money for city departmental programming, equipment, or capital projects, which may occur subject to council approval and all provisions of this Code and the State Statutes, the following shall be prohibited:

-
- (1) No official or employee shall request or permit the use of city resources, city time or city equipment for the purpose of fundraising.
 - (2) No official or employee shall use his or her position, authority or influence, whether possessed or anticipated, to represent themselves as a city official or employee for private or public fundraising.
 - (b) *Obligations to citizens.* No official or employee shall grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen.

(Ord. No. 2004-08; Ord. No. 2015-13)

Sec. 2-5-5 Conflict of interest.

- (a) *Financial and personal interest prohibited.* No official or employee, whether paid or unpaid, shall engage in any business or transaction or shall act in regard to financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of official duties in the public interest contrary to the provisions of this chapter or which would tend to impair independence of or action in the performance of official duties.
- (b) *Definitions.*
 - (1) *Financial interest.* Any interest which shall yield, directly or indirectly, a monetary or other material benefit to the officer or employee or to any person employing or retaining the services of the officer or employee.
 - (2) *Personal interest.* Any interest arising from blood or marriage relationships or from close business or political associations, whether or not any financial interest is involved.
 - (3) *Person.* Any individual or legal entity.
- (c) *Specific conflicts enumerated.*
 - (1) *Incompatible employment.* No official or employee shall engage in or accept private employment or render service for private interest when such employment or service is incompatible with the proper discharge of official duties or would tend to impair independence of judgment or action in the performance of official duties, unless otherwise permitted by law.
 - (2) *Disclosure of confidential information.* No official or employee shall, without proper legal authorization, disclose confidential information concerning the property, government or affairs of the City, nor shall such information be used to advance the financial or other private interests of the official or employee or others.
 - (3) *Gifts and favors.*
 - a. No public official or employee may use his or her public office to "obtain financial gain" or "anything of value" for the private benefit of himself or herself, for his or her immediate family, or for an organization with which he or she is associated.
 - b. No person may directly or indirectly offer or give "anything of value" to a local public official or employee if it could reasonably be expected to affect that official's vote, official action or judgment, or if it could be construed as a reward for any official action or inaction on the part of the local public official or employee. No local public official or employee may accept "anything of value" tendered under such circumstances. "Anything of value" is defined as "money or property, favor, service, payment, advance, forbearance, loan or promise of future employment". Legal campaign contributions are exempt from the definitions. An official or employee is not to accept hospitality if, after consideration of the surrounding circumstances, it could reasonably be concluded that such hospitality would not be extended were it not for the fact that the guest, or

a member of the guest's immediate family, was a City official or employee. This includes any discount on the price of admission, parking, or use of a box at a stadium that is tax exempt from general property taxes. Participation in celebrations, grand openings, open houses, informational meetings and similar events are excluded from this prohibition. This paragraph further shall not be construed to prevent candidates for elective office from accepting hospitality from citizens for the purpose of supporting the candidate's campaign.

- c. No local public official or employee may take any official action that affects a matter in which the public official or employee, a member of his or her immediate family, or an organization with which the official or employee is associated has a substantial financial interest.
 - d. No local public official or employee may use his or her office or position in any way that produces or assists in producing a substantial benefit, either directly or indirectly, for the official or employee, any members of his or her immediate family, or an organization with which the official or employee is associated.
- (4) *Representing private interests before city agencies or courts.* No officer or employee shall appear on behalf of any private person (other than him or herself, his or her spouse or minor children) before any city agency. However, members of the common council may appear before city agencies on behalf of constituents in the course of their duties as representatives of the electorate or in the performance of public or civic obligations.
- (d) *Contracts with the city.* No city officer or employee who, in his capacity as such officer or employee, participates in the making of a contract in which he has a private pecuniary interest, direct or indirect, or performs in regard to that contract with some function requiring the exercise of discretion on his part shall enter into any contract with the city unless it is within the confines of section 946.13.
- (e) *Disclosure of interest in legislation.*
- (1) Any member of the common council who has a financial interest or personal interest in any proposed legislation before the common council shall disclose on the records of the common council or the ethics board created by this chapter the nature and extent of such interest.
 - (2) Any other official or employee who has a financial interest or personal interest in any proposed legislative action of the common council or who serves on a board or committee, shall disclose the nature and extent of such interest.
 - (3) If there is a conflict of interest for any official or employee, he or she must refrain from participating in any way including discussion, deliberations or action on the item.

(Ord. No. 2004-08)

Sec. 2-5-6 Advisory opinion.

Any questions as to the interpretation of any provisions of this code of ethics chapter shall be referred to the personnel committee serving as the ethics board or the city attorney. The fact that a person seeks an advisory opinion and abides by the material facts as stated, is evidence of intent to comply with the ethics code.

(Ord. No. 2004-08)

Sec. 2-5-7 Jurisdiction and application.

- (a) The personnel committee shall have administrative jurisdiction over this code of ethics chapter and shall be deemed the ethics board pursuant to Wis. Stats. § 19.59(3)(d) for that purpose. An individual may request an

advisory opinion on the propriety of any matter to which he or she is or may become a party. However, the personnel committee has complete discretion as to whether to issue such an opinion. All requests and advisory opinions to the ethics board must be in writing.

- (b) The personnel committee may make recommendations with respect to amendments to this code of ethics chapter.
- (c) Upon the sworn complaint of any person alleging facts which, if true, would constitute improper conduct under the provisions of this chapter, the personnel committee shall conduct an investigation of the facts of the complaint; if the investigation indicates there may be a reasonable basis for the complaint justifying further investigation, the committee shall conduct a public hearing in accordance with the common law requirements of due process, including notice, an opportunity to be heard, an opportunity to cross-examine witnesses and to present testimony and other evidence in support of the accused's position and an opportunity to be represented by counsel or other representatives at the expense of the accused. The committee shall make written findings of fact and issue a written decision concerning the propriety of the conduct of the subject official or employee and shall refer the matter to the common council for final disposition.
- (d) In the event a member of the personnel committee is allegedly involved in an ethics code violation, the mayor, subject to the confirmation of the common council, shall appoint another council member to temporarily replace the member of the committee who is under investigation.

(Ord. No. 2004-08)

Sec. 2-5-8 Sanctions.

A determination that an official's or employee's actions constitute improper conduct under the provisions of this chapter may constitute a cause of suspension, removal from office or employment or other action permitted by law.

(Ord. No. 2004-08)

Sec. 2-5-9 Distribution of ethics code.

- (a) The city clerk shall cause a copy of this code of ethics to be distributed to every public official and employee of the City of Cedarburg within 30 days after enactment of this chapter. Each public official and employee elected, appointed or engaged thereafter shall be furnished a copy before entering upon his duties.
- (b) Each public official, the mayor, the chairman of each board, commission or committee and, through the city administrator, the head of each department shall, between May 1 and May 31 each year, review the provisions of this Code with his fellow council, board, commission, committee members or subordinates as the case may be and certify to the city clerk by June 15 that such annual review had been undertaken. A copy of this ethics code chapter shall be continuously posted on each department bulletin board wherever situated.

(Ord. No. 2004-08)