



**CITY OF CEDARBURG
A MEETING OF THE PUBLIC WORKS AND SEWERAGE COMMISSION
THURSDAY, JULY 10, 2025 – 7:00 PM**

A meeting of the Public Works & Sewerage Commission, City of Cedarburg, Wisconsin, will be held on Thursday, July 10, 2025 at 7:00 PM at Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 2.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
 - A. Present: Vice Chairperson Terry Wagner, Council Member Robert Simpson, Rick Verhaalen, AJ Hester, Charlie Schumacher, Bob Dries, Tim Larson, Nick Janous

Excused: Mayor Patricia Thome

Also, Present: Director of Engineering & Public Works Mike Wieser, Water Recycling Center Superintendent Dennis Grulkowski, Superintendent of Public Works Joel Publitz, Administrative Assistant Theresa Hanaman
3. STATEMENT OF PUBLIC NOTICE
4. APPROVAL OF MINUTES
 - A. June 12, 2025
5. COMMENTS AND SUGGESTIONS FROM CITIZENS
6. NEW BUSINESS
 - A. Review engineering proposals for the Evergreen Lift Station Upgrade; and action thereon.
 - B. Consider a request to dedicate multiple public street parking spaces to customers of a specific business; and action thereon.
 - C. Consider approval of the estimate from Visu-Sewer for the 2026 CIPP Lining Program; and action thereon.
7. REPORTS
 - A. Update on Public Works operations
 - B. Update on Water Recycling Plant operations and discussion of monthly reports

C. Identify future agenda items

8. ADJOURNMENT

CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
June 12, 2025

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held on Thursday, June 12, 2025. This meeting was held at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor Pat Thome.

Roll Call: Present – Mayor Patricia Thome, AJ Hester, Terry Wagner, Bob Dries, Charlie Schumacher, CM Robert Simpson arrived at 7:06 p.m.

Excused- Rick Verhaalen, Nick Janous, Tim Larson

Also Present - Director of Engineering Michael Wieser, Superintendent Dennis Grulkowski, Administrative Assistant Theresa Hanaman

STATEMENT OF PUBLIC NOTICE

Administrative Assistant Theresa Hanaman confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Commissioner Schumacher made a motion, seconded by Commissioner Dries, to approve the minutes of May 8, 2025. The motion carried unanimously, with Commissioners Verhaalen, Janous, and Larson excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS - NONE

NEW BUSINESS

ELECTION OF A VICE CHAIRPERSON FOR THE PUBLIC WORKS SEWERAGE COMMISSION.

Mayor Thome made a motion, seconded by Commissioner Dries, to appoint Commissioner Wagner as Vice Chairperson for the Public Works and Sewerage Commission. The motion carried unanimously, with Commissioners Verhaalen, Janous, and Larson excused.

PRESENTATION OF THE COMPLIANCE MAINTENANCE ANNUAL REPORT FOR THE WATER RECYCLING CENTER, AND ACTION THEREON.

Superintendent Grulkowski presented his annual report for the Water Recycling Center. This presentation is a DNR requirement. This item was approved by the Common Council at the June 9, 2025, meeting.

Commissioner Dries complimented Superintendent Grulkowski and the Wastewater Treatment Facility staff, noting that it is great to see there have been no backups and that everything is running smoothly. Commissioner Dries made a motion, seconded by Commissioner Hester, to approve the Compliance

Maintenance Annual Report for the Water Recycling Center. The motion carried unanimously, with Commissioners Verhaalen, Janous, and Larson excused.

UPDATE ON THE WATER RECYCLING CENTER FACILITY PLAN

Director Wieser presented: Donohue continues to work on Phase 2 of the Facility Plan for the WRC, including the two additional alternatives. They have completed the soil borings, endangered species review, cultural resources review, agricultural impact notice, and a figure showing the force main route. Their next tasks include a cost estimate for site demolition/restoration of the existing WRC site, updating the alternatives evaluation chapter of the facility plan will include results of further evaluation and the additional alternatives, and a use rate impact analysis. The updated version of the facility plan should be completed in September.

Director Wieser will have a meeting in July with Donahue and MMSD. Mayor Thome questioned whether there are further evaluations regarding the endangered species, cultural resources review, and agricultural impact notice at which point Director Wieser stated there was not.

Discussion only, no action was taken.

DISCUSSION ON COLUMBARIUM'S IN ZUR RUHE CEMETERY

Director Wieser presented: A Commission member requested the addition of a potential columbarium to the agenda. There is a possibility that a columbarium could be placed in areas of Zur Ruhe Cemetery with high bedrock where traditional burial plots are unavailable. A sample image of a columbarium from St. Francis Borgia Cemetery was shared with the Commission members.

Each columbarium unit is estimated to cost \$18,000, with the potential for approximately 48 niches per unit. Director Wieser confirmed that there is a space available at Zur Ruhe Cemetery for this addition.

The Commission members discussed next steps, design considerations, and the necessary changes to the city's code to accommodate the columbarium. Mayor Thome noted the aesthetic appeal of the columbariums at Advent Church, while Commissioner Hester emphasized the need for a professional designer to guide the project.

The next step is for Director Wieser to find a designer and obtain an estimate for the design and installation of the columbarium.

Discussion only, no action was taken.

DISCUSSION ON THE WOOLEN MILLS DAM

Director Wieser presented: Repairs to Woolen Mills Dam, which is located just north of Bridge Road on Cedar Creek, have been planned for the past 5 years. The City has worked with Ramboll to complete a Dam Failure Analysis and Ramboll is currently working on a Stability Analysis. After completion of the Stability Analysis it is anticipated Ramboll will be able to begin preparing plans and specifications for the Woolen Mills Dam Repairs. The City and Ramboll have been working closely with the WDNR throughout this process.

Director Wieser noted that after some questions arose, the city met with the WDNR to discuss repairs to the Woolen Mills Dam. The following is a summary:

- Woolen Mills Dam is anticipated to have a High Hazard rating based on an analysis that determined inundation of structures downstream of the dam in case of failure. Repairs are under consideration to address deterioration of the abutments, scour and other issues. Design changes and/or repairs could also be made to improve the stability and increase the capacity of the dam. However, the repairs are not likely to meet the full capacity requirements of NR 333.07(1). Instead, the City and WDNR discussed accepting reduced requirements per NR 333.07(2)(b), and it is the expectation of the department that some reasonable capacity improvements will be made within the context of the repairs, such as reinforcing and/or widening the spillway on the right (west) bank.
- As per NR333.05(2), a stability analysis shall be prepared for the reconstruction of the dam. This stability analysis is intended to identify potential areas of instability that need to be addressed by the repairs and provide the background needed to design the repairs.
- Grant funding will be available for the repairs, including the stability analysis.

WDNR has granted a time extension for plan completion and submission to WDNR until December 31, 2025

The Common Council has recently questioned whether the City should go forward with repairing the dam or investigate the possibility of removing the dam. Common Council has requested that Director Wieser bring forward an updated proposal from Inter-Fluve, Inc. to conduct a Feasibility Study for the potential removal of the Woolen Mills Dam. This feasibility study will investigate water control and demolition methods, sediment volume and contamination assessment, preliminary staging, access, sediment management plans, concept-level restoration alternatives, and cost estimates for various removal and restoration scenarios. Other optional tasks include bathymetric surveys, sediment depth probing, preliminary contaminant testing to refine sediment handling strategies, and potential permitting needs. The total cost, including optional tasks of this Feasibility Study, is \$60,209. The Common Council discussed the feasibility study at their June 9th meeting but did not take action.

Commissioner Dries inquired whether the city could deploy divers into the dam for inspection purposes. Director Wieser responded that there was no need to utilize divers, as the city already had access to rock core and toe core data, which provide sufficient information about the dam's composition and thickness.

Discussion only, no action was taken.

REPORTS

UPDATE ON PUBLIC WORKS OPERATIONS

Director Wieser provided an informative update on the Public Works operation, highlighting several key activities. The team has been actively engaged in maintaining the city's cleanliness and infrastructure. Their recent efforts include brush pickup and consistent street sweeping to keep our streets clean. They also handled setup and takedown for several community events, including the Memorial Day Parade, Maxwell Street Days, and the Senior Parade.

In addition, they performed maintenance work across the city, such as applying mastic and repainting parking spaces and curbs. Next on their schedule is assisting with preparations for the Strawberry Festival and the Wilo Bike Race.

UPDATE ON WATER RECYCLING PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS

Superintendent Grulkowski informed the Commissioners that the ditch project is currently underway and that Drain 3 has been completed. The Water Recycling Center (WRC) will require two gearboxes by the end of the month to maintain progress. Additionally, a minimum of two aerators must remain operational at all times.

Total Suspended Solids (TSS) levels are increasing. Council Member Simpson suggested the rise may be linked to the P2 Development. Superintendent Grulkowski confirmed that Kemps Dairy is not the source and indicated that a manhole sampling in the area may be necessary to identify the cause.

IDENTIFY FUTURE AGENDA ITEMS

RFP for Evergreen Lift Station

ADJOURNMENT

A motion was made by Commissioner Hester, seconded by Commissioner Schumacher, to adjourn the meeting at 7:31 p.m. The motion carried unanimously, with Commissioners Verhaalen, Janous, and Larson excused.

Theresa Hanaman
Engineering Administrative Assistant

CITY OF CEDARBURG

MEETING DATE: July 10, 2025

ITEM NO: A.

TITLE:

Review engineering proposals for the Evergreen Lift Station Upgrade; and action thereon.

ISSUE SUMMARY:

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:

1. Engineering Consultants Proposal Results

INITIATED/REQUESTED BY:

FOR MORE INFORMATION CONTACT:

Evergreen Lift Station Upgrade - Engineering Consultants

Proposals Submitted June 26, 2025

	Ruekert-Mielke	Donohue	SEH
Design of Lift Station & Site Design	\$52,173.00	\$88,910.00	\$136,500.00
Construction Staking	\$4,123.00	\$4,585.00	\$4,200.00
Submittal Review	\$5,416.00	\$17,080.00	\$11,100.00
Record Drawings	\$1,010.00	\$5,375.00	\$4,900.00
Total =	\$62,722.00	\$115,950.00	\$156,700.00
 Optional Scope Items Total	 \$25,727	 \$16,000	 \$11,000
 Construction Inspection (Per Hour)	 \$132	 \$145	 \$142

CITY OF CEDARBURG

MEETING DATE: July 10, 2025

ITEM NO: B.

TITLE:

Consider a request to dedicate multiple public street parking spaces to customers of a specific business; and action thereon.

ISSUE SUMMARY:

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:

None

INITIATED/REQUESTED BY:

FOR MORE INFORMATION CONTACT:

CITY OF CEDARBURG

MEETING DATE: July 10, 2025

ITEM NO: C.

TITLE:

Consider approval of the estimate from Visu-Sewer for the 2026 CIPP Lining Program; and action thereon.

ISSUE SUMMARY:

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:

1. 2026 Sewer Lining Quote

INITIATED/REQUESTED BY:

FOR MORE INFORMATION CONTACT:

Proposal

To: Dennis Grulkowski
City of Cedarburg
W54N370 Park Ln.
Cedarburg, WI 53012
262-375-7900

From: Mike Olsen
Visu Sewer, LLC.
W230 N4855 Betker Dr.
Pewaukee, WI 53072
262-695-2340

Date: 6/10/2025

Project: Cedarburg – 2026 Sanitary Sewer CIPP Installation

Visu-Sewer is pleased to provide the following quotation for CIPP installation:

Install 2,076 linear feet of 8" National Liner @ \$48.50 per linear foot \$100,686.00

The above listed price is based on a video inspection dated 11/14/2024 and assumes the current pipe conditions are suitable for CIPP installation. Pricing includes:

- Labor, material, and equipment.
- Mobilization and Traffic Control
- One (1) pass jet cleaning and televising of sewers prior to installation.
- Bypass pumping of existing flow.
- Installation of National Liner per manufacturer's instructions, ASTM 1216.
- Reinstatement of twenty-three (23) active service connections
- Televising sewers after installation.

NOTE: Due to volatility in material pricing and availability this proposal is valid for 30 days from the date of origination. If a signed proposal has not been received within 30 days price(s) may be adjusted upon mutual agreement, or the proposal may be withdrawn by either party.

The City of Cedarburg shall provide: drivable equipment access to all manholes, water from nearby hydrants (without charge), a dump site for captured debris, and traffic control beyond cones and signs. If needed, removal of obstructions (e.g., roots, deposits, and protruding taps) will be completed at a T&M rate of \$335.00 per hour for street accessible lines and \$425.00 for easement accessible lines. If needed, grouting of active leaks at a T&M rate of \$385.00 per hour for street accessible lines and \$455.00 for easement accessible lines plus \$15.00 per gallon of material used. Heavy cleaning with a vactor will be quoted separately. Mobilization and/ or time on site will be billed at a T&M rate of \$335.00 per hour for pipe sections not suitable for CIPP installation. Thank you for the opportunity to quote on this project. Please do not hesitate to call if you have any questions.

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to standard practices or specifications submitted. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. The owner to carry fire, tornado, and other necessary insurance. If a collapse of the original pipe results during the lining process, Visu-Sewer, LLC. will not be held liable for costs associated with excavation, repairs, or restoration. Our workers are fully covered by Workmen's Compensation Insurance. Time and material rates are charged "port to port". This proposal may be withdrawn if not accepted within 30 days of issue. Terms - Net 30 days.

Acceptance of Proposal

The above prices / conditions are satisfactory and are hereby accepted. Visu-Sewer, LLC. is authorized to do the work as specified.

Date: _____ Signature: _____

www.visu-sewer.com

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