CITY OF CEDARBURG
A MEETING OF THE COMMON COUNCIL
MONDAY, JUNE 30, 2025 – 7:00 PM

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on Monday, June 30, 2025 at 7:00 PM The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., on the second floor, Council Chambers. The meeting may be accessed by clicking the following link: https://us02web.zoom.us/j/88008541268

AGENDA

1. CALL TO ORDER
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS
7. PRESENTATIONS
   A. Cedarburg Fire Department Annual Report
8. UNFINISHED BUSINESS
9. NEW BUSINESS
   A. Discussion and possible action on Cedarburg Fire Department Fleet Evaluation Proposal
   B. Discussion and possible action on approval of bid to replace Community Gym roof
   C. Discussion and possible action on creation of an Ad Hoc Bicycle and Pedestrian Plan Committee
   D. Discussion and possible action on approving Resolution No. 2025-11 for the creation of a Bike and Pedestrian Plan Adhoc Committee.
10. CONSENT AGENDA
    A. Discussion and possible action on approval of June 9, 2025 Council Meeting Minutes
    B. Discussion and possible action on payment of bills dated 06/02/2025 through

06/20/2025, transfers from 06/03/2025 through 06/30/2025, and payroll from 05/25/2025 through 06/21/2025

11. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

    A. City Administrator Report

12. COMMUNICATIONS FROM COUNCIL MEMBERS AND/OR MAYOR

13. ADJOURN TO CLOSED SESSION

    A. It is anticipated the Common Council will adjourn to closed session pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchase of public property, the investment of public funds, or to conduct other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to be discussed:

        1 - Approval of Closed Session minutes from June 9, 2025 Common Council Meeting

        2 - Discussion on Purchase Offer for Lot 4 in the Hwy 60 Business Park

14. RECONVENE TO OPEN SESSION

    A. Discussion and possible action on Purchase Offer from Luther Group for Lot 4 in the Hwy 60 Business Park.

15. ADJOURNMENT

2024
CEDARBURG FIRE DEPARTMENT
ANNUAL REPORT

Mayor Thome, Members of the Common Council, and Administrator Hilvo:

I would like to present the 2024 year-in-review for the Cedarburg Fire Department. On the following pages you will see many charts and graphs of our activities over the past year. I am proud of our paid-on-call members, and our full-time staff, for their hard work and dedication to our community. Without all of them, there would not be much of a report to give.

2024 was another very busy year for the department. Our dedicated members ran a total of 1,602 calls, an increase of 3.89% from last year. EMS calls were 81.2% of our total calls. Of those 1302 EMS calls, 76.5% of our patients were 60 years and older. For statistics on types of calls and frequency, see pages 6-10.

In 2024, our members put in 1,221 hours of stand-by for all the special events held in our community.
Our department also continued to hold Maxwell Street Days and other fund-raising events at Firemen's Park. Our members devoted 3,895 hours at the park. They accomplish that on top of our rising call volume, training, and other events.

We were pleased to add our 3rd full-time paramedic, Joel Deutsch, in September 2024. Joel brings with him over 12 years of Paramedic and firefighting experience. He is a great addition to our team and for our community. At the end of 2024, Jason Peterson, one of our full-time employees, successfully completed a full year of Paramedic school. Jason is now licensed as a Paramedic under the Southern Ozaukee Fire and Emergency Medical Services Department, providing service to our community.

Our front cover this year shows our new ambulance, a 2023 Ram 5500 chassis, designed by our ambulance committee, ordered in 2023 and delivered in April 2024; see page 19 for more specifics. This is the first new ambulance we have purchased since 2011. Patient care is a top priority of our department, and the ride in the new ambulance is both comfortable and safe, making it easier for our crews to provide care to our patients.

In closing, I would like to say THANK YOU to Mayor Thome, Administrator Hilvo, and the members of the Common Council for all that you have done to support our fire department. 2024 held major accomplishments in terms of a successful referendum, recruitment of new members, and being able to continue to better serve the City and Town of Cedarburg. The members of our department consist of amazing men and women, and our young Explorers, who all share a common bond by serving their community well. **I couldn't be any prouder to see the dedication by our members.**

Sincerely,

Jeffrey J. Vahsholtz
Chief

CFD 2024 Active Membership Roster

Under 1 year (Probationary):
Roman J. Poss
Noah L. Nouansacksy
Dustin A. Wallace
Christopher A. Bakos
Christopher T. Sprenger
Heath M. Oberg
Benjamin N. Schuster
Benjamin M. Gustafson
Teddy Krol
Hailey I. Jett
Joseph P. Pietrowiak
Colt L. Cofta

1 to 10 years:
Caitlin Steinberg
Andy Schottler
Will Didier
Rob Henry
Chris Brunette
Emily Cleveland
Octavio Arreaga-Chavez
Kelly Scott
Melissa Demczak
Denisa Demczak
Jamie Wilhelme
Caleb Wardenburg
Abigail J. DeGuelle
Daniel W. Dowty
Katrina Schoen
David B. Lee
Shelby J. Mayer
Stephanie M. Van Pietersom
Klark A. Pennings

1 to 10 years continued:
Christopher J. Naas
Daniel M. Wolf
Nicholas J. Lesselyoung
Nicole A. Naas
Karissa J. Mathias
Shaun M. Smith
Edward T. Lanser
Michael R. Kranz
Nicholas L. Janous
Tanya N. Zarling
Melanie L. Clausing-Miles
Lindsay L. Lanser *Lt. Rescue
Robert D. Mathias
Andrew J. Hester
Dennis W. Grulkowski
Jeffrey L. Nelson
Randy A. Tews
Dustin J. Halyburton *Dive Leader

11 to 15 years:
Kelly A. LaPorta
Norine C. Nelson

16 to 24 years:
Robert F. Jung
John E. Zarling
Andrew W. Heidtke *Deputy Chief/Training
David M. Schwantes
Edward M. Petrarca
Nichole J. Zarling * Captain Rescue Company
Christopher C. Hoerz
Peter J. Pautz *Lt. Engineers
Nathan M. Matter
Craig A. Boerner * Captain Engineers
Joseph E. Grube *Lt. Engine Company
Grant D. Witte *Safety Officer
Joel L. Bublitz

25 to 34 years (Honorary Active):
James G. Bougie
Kara J. Racine
Scott E. Matusewic
Suzanne V. Ernst
Carly A. Giuliani

35 to 39 years (Honorary Active):
William H. Hintz * Assistant Chief

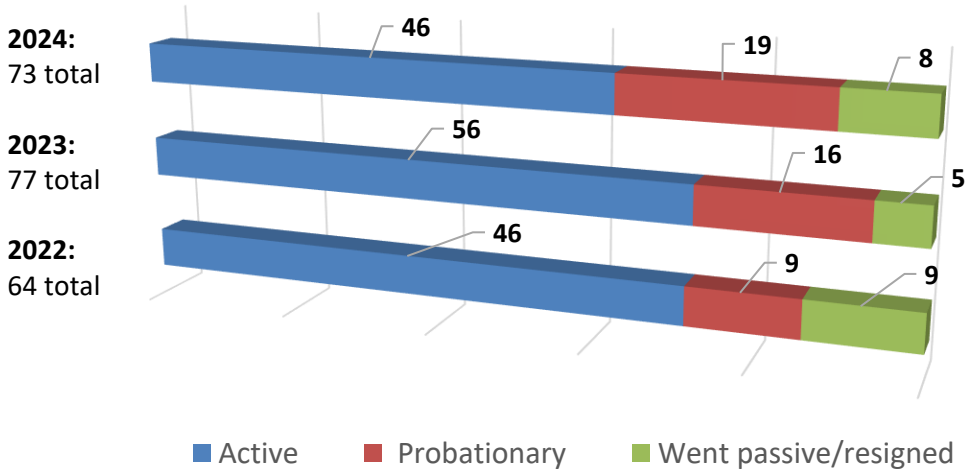
40 years and over: (Honorary Active):
Gregory G. Boerner
Raymond R. Jung
Edward A. Bublitz

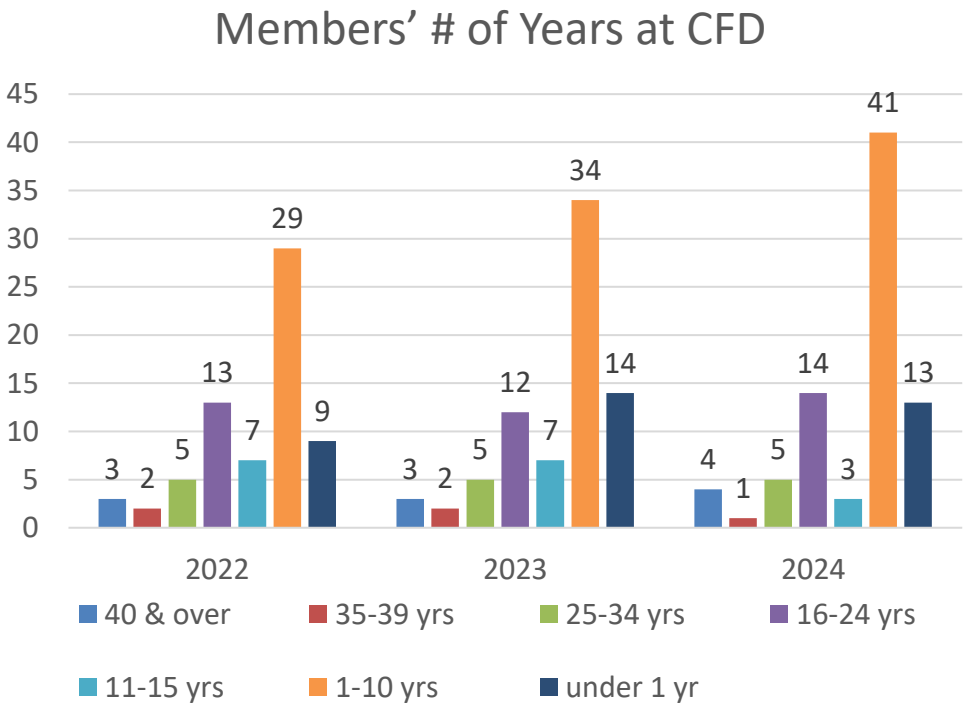
73 Paid-On-Call Members; 8 Full-Time Employed
Total Active Members in 2024: 81

8 Full-Time Employees:
Jeffrey J. Vahsholtz (Volunteer 1978 promoted to Chief 2014; Full-Time 2024) *Honorary Active Chief
Joseph W. Hintz (Volunteer 2008 to Full-Time 2020) *Deputy Chief
Blake R. Karnitz (Volunteer 2010; Hired Full-Time 2017) *Captain CRR
Jason Peterson (Volunteer 2016 to Full-Time 2021) HEO/FF/AEMT
Ethan J. LeGault (Volunteer to Full-Time 2022) HEO/FF/AEMT
Christopher R. Wunsch (Hired Full-Time 2023) HEO/FF/Paramedic
Nicholas G. Hepner (Hired Full-Time 2023) MPO/FF/Paramedic
Joel P. Deutsch (Hired Full-Time 2024) MPO/FF/Paramedic

*Denotes Officers/Chiefs

Each year, our paid-on-call membership retention fluctuates due to changes in people's lives; such as career changes, health, family, relocating etc. As shown below, for every new probationary member brought in, there can be an unknown number of members who leave in the same year. The numbers shown here do not include full-time employees.





In 2024, the bell tolled one last time for the following CFD members:

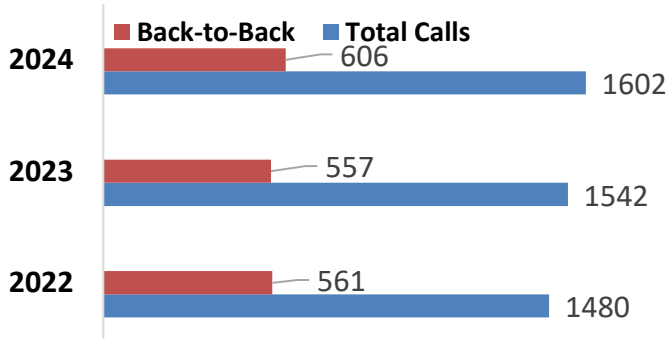
Norbert Barrelmann
Jim Wrobbel
Peter Janke
Jerry Frank
Bill Stoll
Dick Didier

2024

The Cedarburg Fire Department responded to a total of **1,602** incidents

	City	Town	Mutual Aid Given to other departments	Total
Rescue	1,034	242	26	1,302
Fire	195	74	28	297
Dive	0	0	3	3
Totals	1,229	316	57	1,602

For Mutual Aid Given and Mutual Aid Received information and statistics, see Page 7 for Rescue Incidents and Page 8 for Fire Incidents.



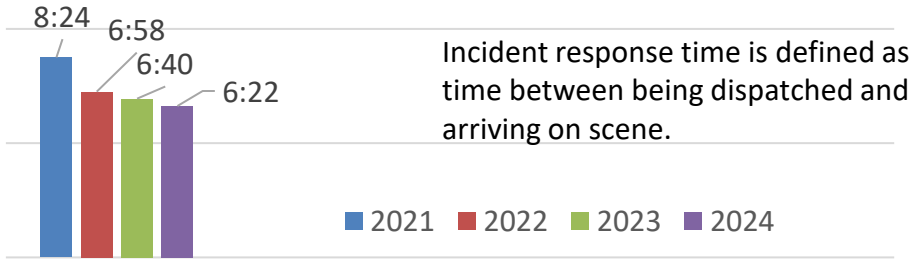
Back-to-Back Calls

Defined as when two or more incidents occur simultaneously, such as when one crew is out on a Rescue or Fire call and another incident is dispatched.

Percentage of back-to-back calls:

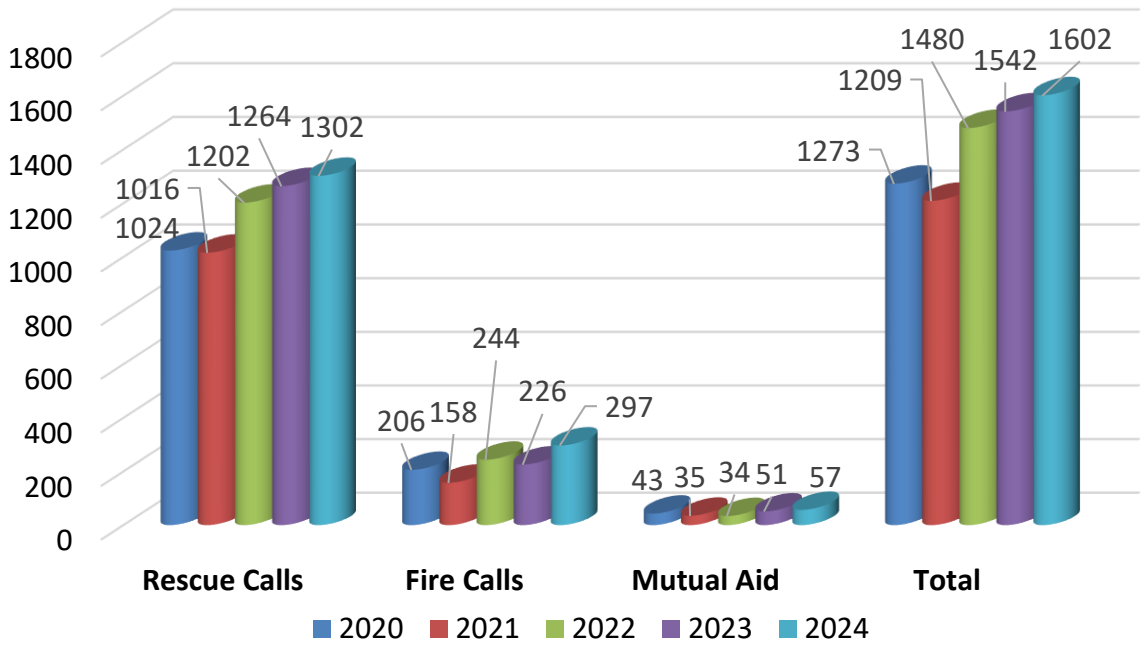
2024: 37.8%
2023: 36.1%
2022: 37.9%

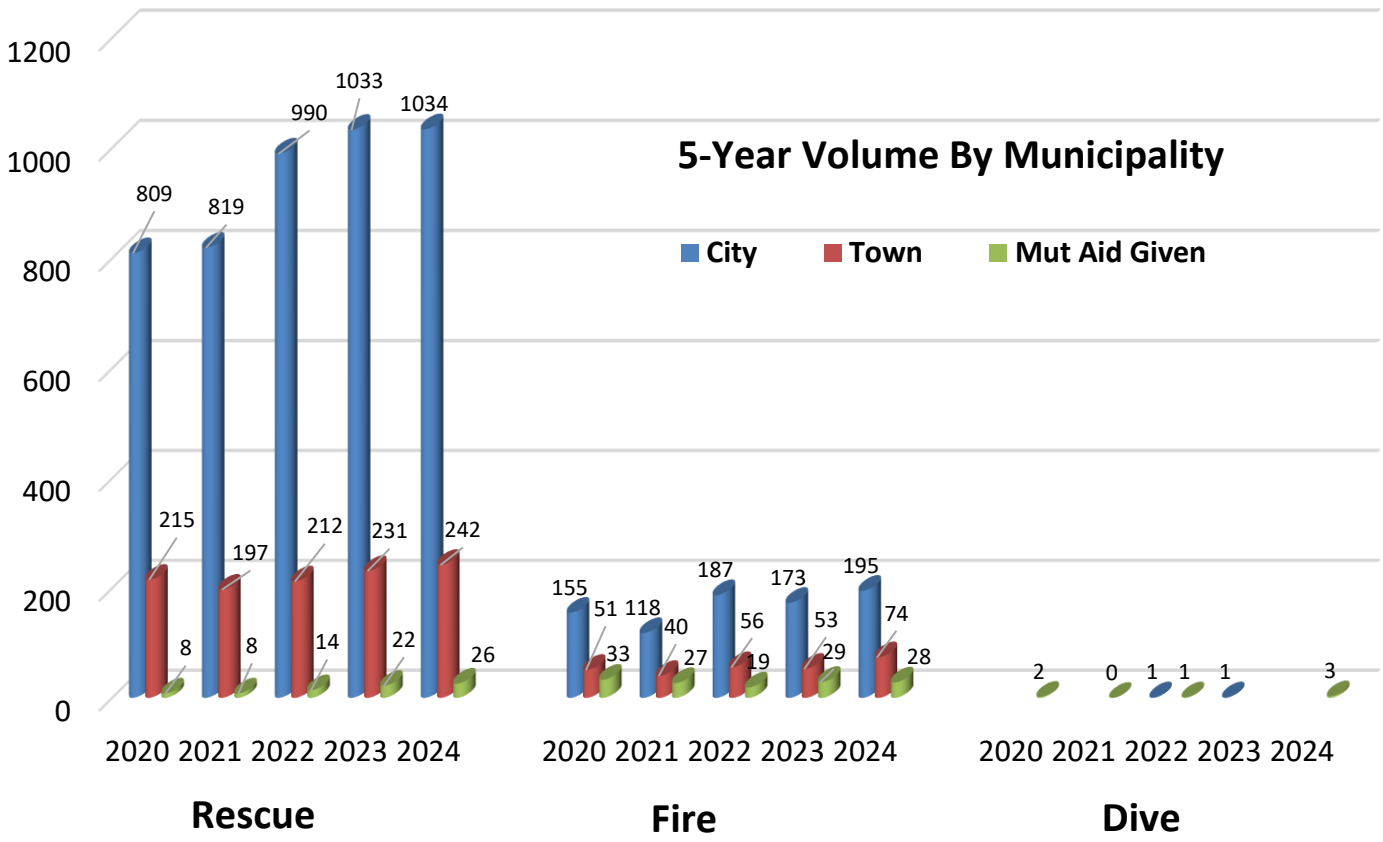
Average Response Time Min:Sec



Incident response time is defined as the amount of time between being dispatched and the first unit arriving on scene.

Fire and Rescue Incident Totals
5-Year Comparison

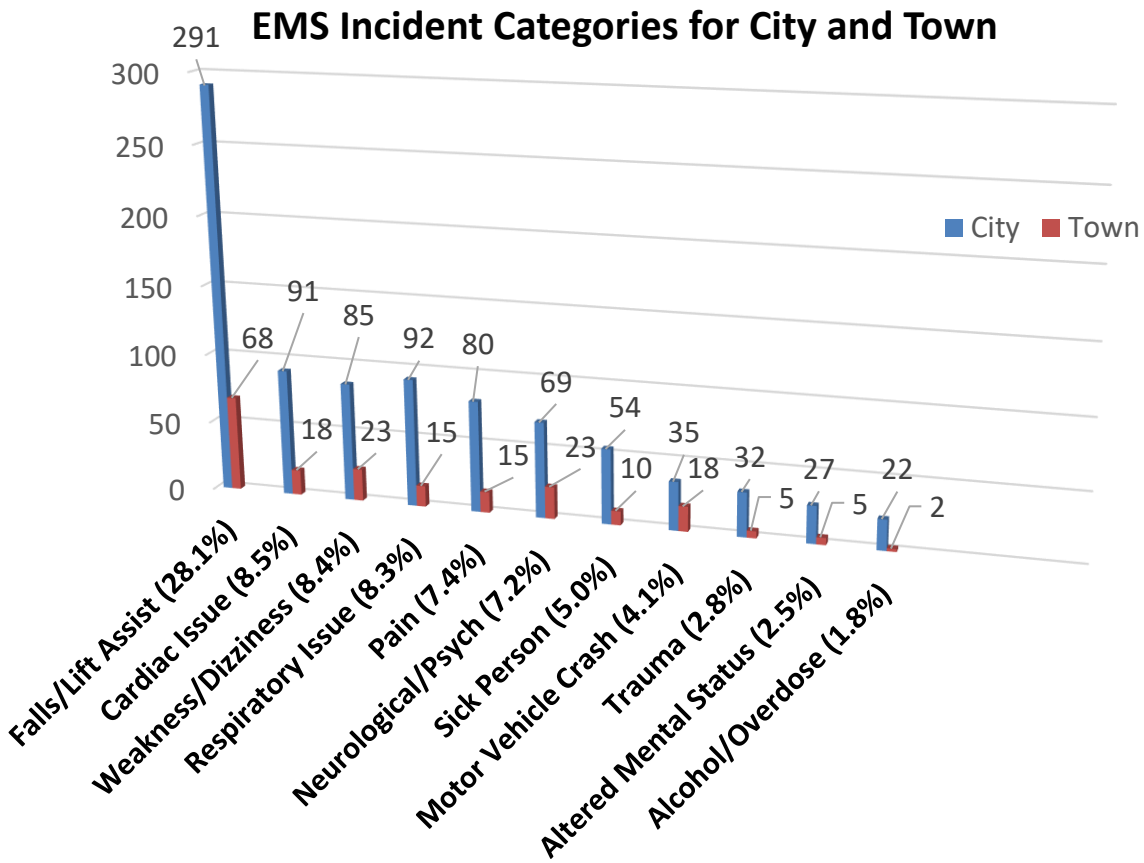




Rescue Incidents Summary

Total EMS: 1,302

City: 1,034 Town: 242 Mutual Aid Given: 26



Paramedic Intercept Breakdown

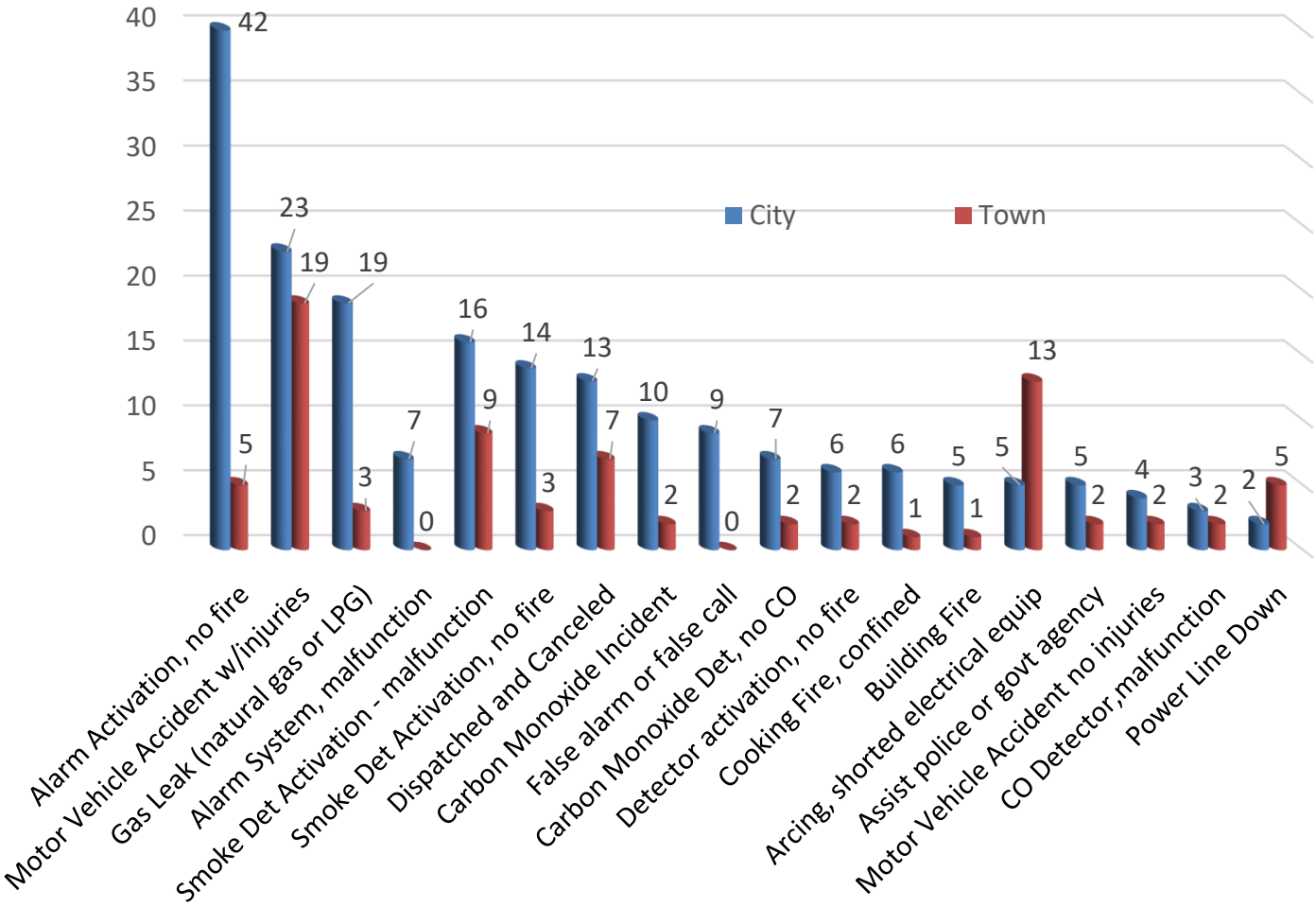
Total EMS calls	1,302	81.3% of all calls
Total Intercept Requests	578	44.4% of all EMS calls
Paramedic Transport	123	9.5% of all EMS calls

A majority of the intercept requests are computer generated. The county uses a program called ProQA. Based on questions asked by dispatch and answers given, the software determines if a paramedic is sent or not. The crew can and will call for a paramedic if needed, when one has not been automatically sent.

Types of Fire Incidents

Total: 297 City: 195 Town: 74

Mutual Aid Given/MABAS: 28 (see next page)



CITY Fires (5):

January (3 Fires): 1) House w/ attached garage. Mutual Aid requested, fire contained to garage and extinguished. 2) House w/ heavy fire in attic, MABAS 1st Box Alarm, extensive overhaul to roof. 3) House w/attached garage fire, MABAS Full Still Level, extinguished and ventilation required.

February (1) : Laundry room/heavy smoke at assisted living facility. Ventilation required.

June (1): House fire contained to kitchen with ventilation required.

TOWN Fires (1):

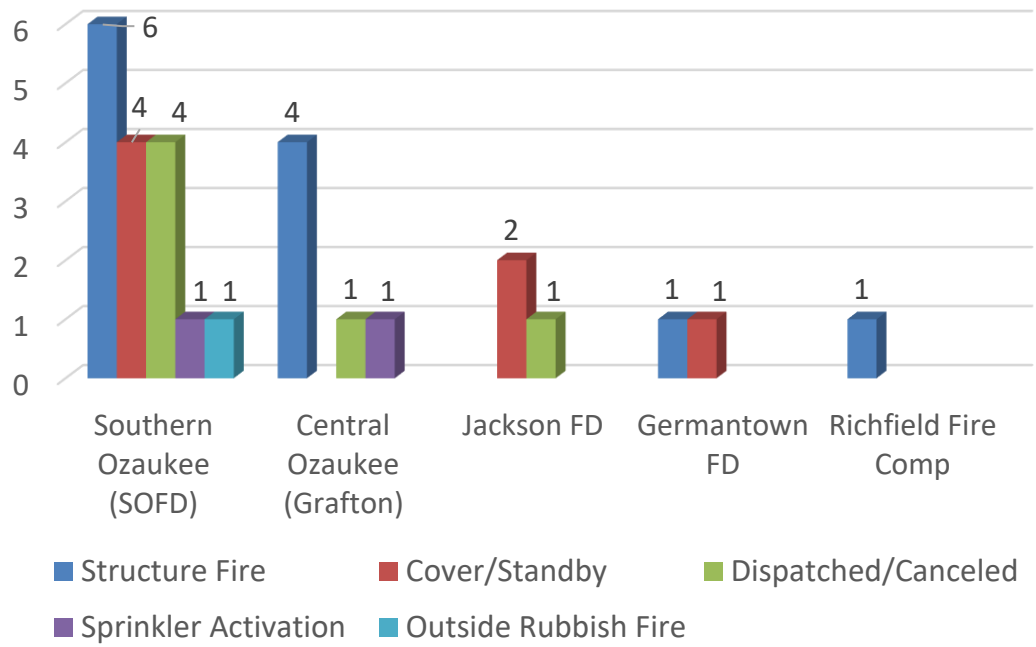
June: MABAS Full Still, Burning smell/smoke on electrical wires running into house. Ventilation required. House next door called 911 for burning smell also, investigated as power lines down, energizing cable lines to both homes.

Types of Fire Incidents

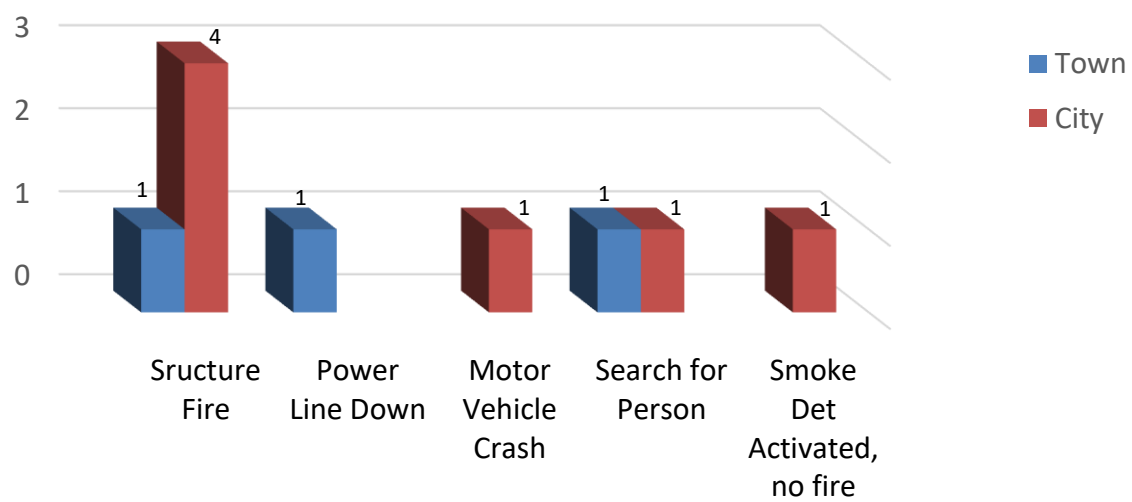
Total: 297 City: 195 Town: 74

Mutual Aid Given/MABAS: 28

Cedarburg **provided Mutual Aid** to other fire departments 28 times for various types of fire incidents:



Cedarburg **received Mutual Aid** from other departments 10 times; 3 in the Town of Cedarburg and 7 in the City of Cedarburg. See below for types of fire calls.



2024 Staffing and Promotions

Full-time FF/Paramedic Joel Deutsch

Joel Deutsch joined the department on May 9, 2024, as a paid-on-call **Firefighter/Paramedic.** Within a few months, Joel was hired to our full-time staff and was officially sworn in at the Common Council meeting at City Hall on September 9th. Joel was a member of the Thiensville Fire Department from 2010 to 2022. During those years, Deutsch would often work with our EMS crews on our calls, arriving on scene as a paramedic intercept. As an assistant chief in Thiensville, Deutsch led over 30 volunteer firefighters, emergency medical technicians and paramedics. In addition to being a nationally registered paramedic since 2012, Deutsch holds certifications in Firefighter 1 and 2, Driver/Operator Pumper and Aerial, Fire Inspector 1, and Fire Officer 1 and 2.

In a press release, Chief Vahsholtz stated, "Joel is familiar with implementing mentorship programs to assess knowledge, skills, and abilities of Fire/EMS personnel, as well as handling administrative roles which he acquired as an EMS service director. It is exciting to see growth, with three full-time paramedics; all helping to strengthen and build our paramedic program for our community and raise the bar again in providing the best care possible."

Chief Vahsholtz announced the promotion of **Blake Karnitz** to the rank of **Captain.** Blake will oversee the new **Community Risk Reduction Division (CRR**). See page 27 for more about CRR.

Joining the department in 2010, Blake first took on the role of Fire Inspector and Assistant Training Officer in 2013. Blake was hired to his full-time position as Fire Inspector in 2017. In addition to being a State Certified Fire Inspector, Blake holds certifications for Firefighter 1 and 2, Advanced EMT, Instructor 1 and 2, Fire Officer 1 and 2, and RTF Leader. He earned the rank of Rescue Lieutenant in 2019.

In addition to his many certifications, Blake also completed the National Fire Academy's Managing Officer Program (a multiyear curriculum that introduces emerging emergency services leaders to personal and professional skills in change management, risk reduction and adaptive leadership. Blake also completed his Bachelor of Science degree in Fire Administration and Fire Investigation, which he worked on over the last 3 years and recently graduated Magna Cum Laude. Blake is a State Certified Fire Investigator, receiving his training through the Wisconsin Department of Justice, State Fire Marshals office.

We are proud of Blake's accomplishments and excited for his leadership in our new CRR division.

Full-time FF/AEMT/Fire Inspector Captain Blake Karnitz

2024 Training Summary

Training at CFD is an essential part of our routine every month for our paid-on-call members and full-time staff. A few highlights from 2024 were:

- Captain Blake Karnitz invited the Wisconsin Department of Justice, Division of Criminal Investigation to discuss fire behavior at our training in January. Special Agent Beine discussed the basics of combustion, fire dynamics based on ventilation openings and conducted a live fire demonstration.

- Trainings were conducted at the "Burn house" on Hamilton Road several times throughout the year, using the house for coordinated company trainings simulating deployment on a fire scene. Time was also put in to "prep" the burn house for room and content burning. Skills practice included multi-company evolutions, thermal imaging, hose advancements, search and rescue, and forcible entry. Several of our high school age Explorer Program members also joined in at the burn house to learn and train with firefighters during the year.

- In August, CFD hosted an Association of Ozaukee County Fire Departments Training, a 2-day class in Aerial and Tower Ladder Operations. Regular scheduled training in August was held to review the Festival Box Hose Deployment and Ladders.

- Live fires for training included, 1) a controlled brush burn held in April off Lakefield Road, and 2) a live fire in November held at the burn house. Live fire trainings take a significant amount of planning and coordination to ensure realism and safety.

In 2024, the Cedarburg Fire Department sent 20 individuals to various Fire and EMS certification courses offered through the local technical colleges. Our members attending those classes put in many hours of class time and practical training; up to 3 nights a week spent away from their families and personal time. This is close to 1/3 of our active membership being committed to expanding their skills and knowledge purely for the benefit of the community.

See chart on the next page for the hours spent in courses, and overall trainings and meetings.

2024 Training Summary

Training Categories	5,067 Hours	Details
Fire Suppression	768 Hours 252 Hours 40 Hours 881 Hours 145 Hours 239 Hours	• Firefighter I Course • Firefighter II Course • Fire Officer II Course • Monthly Fire Trainings (includes Auto Extrication) • Controlled Burn Brush Fire #1 (April) • Other training (Online, Outside seminar/Classes)
EMS Rescue	900 Hours 180 Hours 67 Hours 535 Hours 209 Hours 263 Hours	• EMT Basic Course • AEMT Course • RTF Ops/Active Shooter Training • Monthly EMS Trainings (includes • Other training (Online, outside seminar/classes) • Instructed CPR classes to outside groups/businesses
Engineers	523 Hours 42 Hours	• Monthly Trainings (includes Jump Seat, Road Test/Miles and CEVO online) • Truck Maintenance
Incident Command	14 Hours	• All Online (Fire and EMS)
Dive Team	9 Hours	• Ice Dive – Harrington Beach State Park
Meetings	**418 Hours**	**Details**
Meetings	143 Hours 9 Hours 29 Hours 61 Hours 89 Hours 87 Hours	• Business Meetings • Executive Board • Officers Meetings • Committee Meetings • Mentorship and New Member Orientation • Additional Meetings
Explorers Program	**336 Hours**	**Details**
Explorers (Age 14-18)	299 Hours 37 Hours	• Monthly Trainings • Meetings
Grand Total	**5,821 Hours**	

2024 Engine Company

In 2024, the Engine Company accomplished getting all our fire hose tested, from supply lines to our interior lines used to put out fires. In total, 15,280 feet of hose was tested to ensure that there are no issues. All ground and roof ladders were also tested with no problems.

Engine Company was able to replace a corded positive pressure fan with a new and updated battery fan. This allows us to ventilate both fire calls and gas leak calls, not limiting us to the use of a power cord.

Equipment and SCBA checks were performed daily by our full-time staff, along with help from our paid-on-call members. Toward the end of the year, we were able to work with some new hand line nozzles to observe the new technology and to determine what is best for our replacement needs in the future.

2024 Engineers

In 2024, CFD Engineers participated in trainings based on pumping within a municipal water system (hydrants) as well as pumping and drafting within the rural areas of our protection area. Trainings on aerial operations and apparatus driving were also conducted throughout the year.

CFD Engineers spent time conducting vehicle maintenance and making minor apparatus repairs throughout the year.

Drivers were also busy with driving qualifications on the new Ambulance 150, which arrived in early 2024. We had four (4) members, who had previously received their state certifications, complete in-house qualifications and testing to become CFD Motor Pump Operators (MPOs).

Ethan LeGault, Christopher Wunsch, Scott Matusewic and Caleb Wardenburg were all promoted to MPO's in 2024.

2024 Rescue Company

The CFD Rescue Company was once again very busy in 2024, continuing the upward trend. We finished the year with 1,602 total calls, of which 1,302 were rescue calls…another record. To help with our growing call volume, we added one full-time FF/Paramedic, while another full-time FF/AEMT successfully completed a year of paramedic schooling. In addition, we added nine licensed EMT Basics and one Advanced EMT to our roster, which includes current and new members that successfully completed the EMT Basic course.

In addition to new staff, we also added a new ambulance to our fleet, bringing our fleet up to three units, allowing us to best serve the members and visitors of our community. The new ambulance is a 2023 Ram 5500 designed by our members, purchased through ARV, and built by AEV. The ambulance was delivered in April 2024 and placed into service in May. We were fortunate to have this ambulance showcased at FDIC, which is the largest fire and rescue conference and trade show in North America, as an industry leading design and build. Some benefits to the new ambulance are the liquid spring suspension which makes a smoother and safer ride for both the patients and crew, improved safety features for the patients and crew, and improved emergency and scene lighting.

In 2024, we gained a new medical director, Kevin Glamm, M.D. A volunteer member of our department since 2007, Kevin worked his way up to Rescue Company Lieutenant before leaving the area to attend medical school, remaining in the department as a passive member during that time. Kevin (pictured at left) has come back as our Medical Director to help serve and protect the community of Cedarburg once again.

A big highlight of our year was being able to successfully resuscitate three cardiac arrest patients, allowing them to make full recoveries with minimal to no deficits. This was due to a quick response, immediate high level of care being provided, and high functioning teams of volunteers and full-time staff. The lives of these three patients, and each of their family's, would be much different without the great teamwork of our members.

The CFD Rescue Company keeps up the hard work to make sure that we are prepared to respond to any call at any time, providing the best possible treatment to those in need, while doing it with professionalism and compassion. The most valuable feature of this department is its members, who never stop working through the night, always giving up their leisure time and family time to improve the city. The sacrifices they make, and their dedication, is the core of the Cedarburg Fire Department.

2024 Explorers Post 9610 Program

Our CFD Explorer Post had 8 active members, male and female, who participated in the Fire & EMS exploration program this year.

The Explorer program provides the participants with an understanding of a career in the fire service and prepares them with the skills required to become certified Firefighters & EMT's. To be an explorer you must be between the ages of 14-18, maintain good grades in school, and actively participate in the program.

While the Explorers have their own monthly training, they are also encouraged to attend our department monthly trainings for active Fire & EMS personnel. These trainings include fire suppression, EMS, search & rescue, extrication, engineer/driver operator, and many other topics that prepare them with the knowledge to excel in school if they choose a career in these fields. Throughout 2024, members participated in 12 Explorer trainings and attended numerous other department trainings.

Explorers start off as probationary members of the Explorer post. Once they have gained the knowledge necessary, they are able to test out and come off probationary status. At that time, they are issued a pager, and they may begin to ride along, with supervision, on fire calls and gain first-hand experience.

CFD Explorers continue the tradition of creating and posting safety quotes that are displayed on the CFD sign in front of Olsen's Cedarburg Piggly Wiggly on Washington Avenue. They also helped with housekeeping and maintenance around the station. During our Open House and other events, they are able to talk with the public and give tours of the station and apparatus.

We are excited to share that a previous CFD explorer and our department's first cadet, Colt Cofta, applied for and was hired by the City of Waukesha Fire Department. This is evidence of our program's success and his personal drive. Tyler Hoerz, also a previous Explorer who left to attend college in 2024, has joined the department as a passive member as he plans to continue helping at our fundraising events during the summer.

Our Post gained two new members who were able to attend classes at MATC. Brady Naas, who joined early in 2024, attended FF1 and is currently taking EMT-B. Micah Kieckhefer is also taking EMT-B. Both will be able to obtain their NREMT certification sometime in 2025 and will be eligible for department membership once they've graduated high school.

2024 Explorers:
Lt. Addison Milam, Lt. Kennedy Gehweiler, Ben Hoerz,
Tyler Hoerz, Brady Naas, Micah Kieckhefer,
Angelina Seatz, and Sophia Seatz

Explorers training with fire hose operation

AWARDS 2024

Each year, the Cedarburg Fire Department recognizes the achievements of the past year for Active, Passive and Honorary members at their **Awards and Recognition Program**. The Awards banquet was held on Saturday, April 13th at the Cedarburg Cultural Center with a catered sit-down dinner and after the awards presentation, our members enjoyed entertaining BINGO games provided by our friends from The Lion's Club.

Chief Vahsholtz and Deputy Chief Heidtke presented service awards to the following members:
5 years: Tanya Zarling; and for 15 years: Bobby Jung, and Deputy Chief Joey Hintz

Four members were recognized for their honorary service of 25 years or more:

Kara Racine for **30 years honorary active service.**
Kara, shown at left, was also thanked for her years working as a Telecommunicator for Cedarburg, helping the fire department and her community.

Jim Bougie, Chris Hackbarth and Theresa Grube were also each awarded for **25 years of honorary service** in the department

Edward "Eddie" Bublitz received special recognition for **50 years of active service**.

Eddie joined the Cedarburg Fire Department on February 1, 1974. During his first few years, he completed both Basic and Advanced Firefighting courses. His love of helping people inspired him to also become an EMT. He completed the course provided through local hospitals, passed the National Registry test, and soon, in addition to responding to fire calls, he was running rescue calls.

In 1978, he was promoted to Rescue Company Lieutenant, then promoted again to Rescue Captain in 1979. Ed became qualified as an Engineer on ALL department vehicles at CFD and received his state certification as an MPO. Eddie is a true caregiver: his many accomplishments, dedication and participation in the department reflect that every year. Eddie attends many of our monthly training nights and serves on department committees, such as the House and Truck Committees. In 2018, the highest award from the Cedarburg Fire Department, the Meritorious Service Award, was presented to Eddie at our Awards Banquet.

Shown L to R: Asst Chief Bill Hintz, Chief Jeff Vahsholtz, Eddie Bublitz, and Deputy Chief Andy Heidtke

The **Ozaukee County Association of Fire Departments** represented by Waubeka Fire Chief Jason **Caswell**, and the **Badger Firefighter's Association** represented by Jim Langford also presented Eddie with awards for his 50 years of service.

AWARDS Continued

First Responder of the Year recognition went to the following members who responded to the most calls in 2024:

Asst Chief Bill Hintz (85 Fire calls)
EMT Jim Bougie (162 Rescue calls)
EMT Nick Lesselyoung
(237 total Fire and Rescue)

From L to R: Chief Vahsholtz, Jim Bougie, Asst Chief Bill Hintz, and Nick Lesselyoung

A special **"Lifesaving Award"** was presented to **AEMT Melanie Clausing-Miles** for her using her skills and training in the summer of 2023. Melanie was at her local gym, Ozaukee Fitness, working out with her husband, when he suddenly became non-responsive, and was not breathing. She immediately acted using her CPR training; she checked his pulse, began chest compressions, asked for the AED on site and for someone to immediately call 911. Melanie maintained her composure and stayed calm the entire time.

She was able to revive her husband's breathing and pulse before Cedarburg Paramedics and EMS personnel arrived on scene. Chief Vahsholtz presented her with the award at the banquet and everyone in attendance stood in applause to recognize her lifesaving actions as her husband and their gym trainer stood with her on stage.

From L to R: AEMT Melanie Clausing-Miles, husband Shawn, and their gym trainer

To top the evening off, there was **one "surprise award"**, that Chief Vahsholtz knew nothing about until retired Chief Rich Van Dinter stepped up to the podium. Van Dinter began with these words; "Tonight, I'm honored to represent the fire department to recognize Chief Jeff Vahsholtz for his leadership over the last 10 years."

He went on to describe the challenges Chief Vahsholtz and the department faced over the last several years; volunteer recruitment and retention, improving response times, how Covid affected procedures/ policies and the safety of our responders, and then came the consolidation study of fire departments in Ozaukee County.

Van Dinter acknowledged Vahsholtz for developing a plan that had never been done at CFD to address these issues: hiring two (2) full-time FF/AEMTs, and one (1) FF/AEMT Deputy Chief. Months went into researching the structure needed to bring on full-time personnel, and to create procedures to go forward for the future.

Chief Vahsholtz receives the Leadership Trophy

New Apparatus 2024

CFD added to the apparatus fleet in 2024. Ambulance 150 was purchased as a third ambulance to reduce the wear and tear on the other two ambulances, which have been in service since 2012. The third ambulance will help further the life of all three ambulances. It took two years to design, build, and acquire.

Ambulance 150 provides advanced life support Emergency Medical Service (EMS) and patient transport to area hospitals.

150 responds as the primary Ambulance out of Station 1.

Purchase price: $400,000

Specifications include:

- 2023 Dodge Ram 5500 4x4 Chassis
- 6.4L Gasoline Hemi Engine
- AEV ambulance module

Fire Apparatus 2024

All fire apparatus, shown here and on the next several pages, were donated from Cedarburg Firemen's Park Inc. to the residents of Cedarburg. No taxpayer dollars were spent to purchase this apparatus.

ENGINE 163

Engine 163 is the first due engine out of Station 1.

Purchase price: $685,000

Specifications include:

- 2016 Pierce Quantum 6-person chassis
- 500hp DD13 Detroit Diesel engine
- Allison automatic transmission
- 1500 GPM Pierce PUC pump
- 1,000-gallon water tank
- 25-gallon Class A foam tank
- 20 kW Harrison hydraulic generator

Fire Apparatus 2024 (continued)

Engine 161 rotates monthly as the second due engine out of Station 1 and Station 2.

Purchase price: $460,000

<u>Specifications include</u>:

- 2004 Pierce Quantum 6-person chassis
- 515hp Detroit Diesel engine
- Allison automatic transmission
- 1500 GPM Waterous pump
- 1,000-gallon water tank
- 25-gallon Class A foam tank
- 15 kW PTO driven generator

ENGINE 161

ENGINE 162

Engine 162 rotates monthly as the second due engine out of Station 1 and Station 2.

Purchase price: $560,000

<u>Specifications include</u>:

- 2009 Pierce Quantum 6-person chassis
- 525 hp Detroit Diesel engine
- Allison automatic transmission
- 1500 GPM Pierce PUC Pump
- 1,000-gallon water tank
- 25-gallon Class A foam tank
- 20 kW PTO driven generator

Tender 164 is third due out of Station 1 for rural fire calls.

Purchase Price: $500,000

<u>Specifications include:</u>

- 2020 Kenworth T880, 2-person chassis
- 600hp Cummins X15 engine
- Allison automatic transmission
- 1500 GPM Waterous pump
- 3,000 Gallon water tank
- (2) 3,000 Gallon portable water tanks

TENDER 164

Fire Apparatus 2024 (continued)

Ladder Tower 159 was the first aerial platform in Ozaukee County. It has the ability to operate with up to 800lbs of weight at the tip and can operate at an elevation of 5 degrees below the level of the truck. The aerial platform also has a "pre-piped" waterway which allows the apparatus to be quickly placed into operation as an elevated master stream, which can flow up to 1000 GPM of water. The truck was rebuilt in 2000, with the biggest change being an interlock safety ladder system.

TOWER 159

Ladder Tower 159 is the third unit to respond out of Station 1 for city calls and the fourth unit out for rural calls.

Purchase price: $500,000

Specifications include:

- 1988 Pierce Arrow 7-person chassis
- 475 hp Detroit Diesel engine
- Allison automatic transmission
- 1500 GPM Waterous pump (no on-board water tank)
- 105 ft. aerial platform
- 12 kW generator

Command Apparatus 2024

Command 167 is a 2023 Chevy Silverado 1500 4X4 pick-up truck. 167 is utilized by the on-duty Chief Officer. It has the capabilities to be set up as a command post for any incident.

Purchase price: $85,000

Command 168 is a 2022 Chevy Tahoe utilized by the Fire Chief. It has the capabilities to be set up as a command post for any incident.

Purchase price: $67,000

Rescue Apparatus 2024

AMBULANCES 151 and 152

Ambulances 151 and 152 rotate out of Station 1 and Station 2 monthly to equally distribute workload and to accommodate secondary EMS calls when Ambulance 150 is in use.

Purchase price: $204,000 each

Specifications include:

- 2012 Kenworth T270 chassis
- PX6 Paccar Diesel engine
- Allison automatic transmission
- Medtec ambulance module

Squad 153 is the first due apparatus out of Station 1 for motor vehicle crashes, industrial accidents and carbon monoxide (CO) incidents.

Purchase price: $500,000

Specifications include:

- 2006 Pierce Quantum 6-person chassis
- 425 hp Detroit Diesel engine
- Allison automatic transmission
- 19 ft. walk-through body with seating for 7
- 30 kW PTO driven generator
- (2) 20 ft. light towers (4.5 kW each)

SQUAD 153

Specialty Apparatus 2024

Aside from brush fires, 158 has the capabilities to run as a first responder vehicle for EMS related incidents and carries the needed equipment to respond to motor vehicle crashes. 158 is utilized to pull the Dive/Water Rescue Trailer (see below).

Purchase price: $110,000

Specifications include:

- 2006 GMC 5500 4x4 5-person chassis
- Duramax Diesel engine
- 250 GPM Darley pump
- 240-gallon water tank
- 5-gallon Class A foam tank

Brush Truck 158 responds out of Station 2, located in the Town of Cedarburg.

Brush Truck 157 is first to respond out of Station 1 for brush fires.
Purchase price: $28,000

Specifications include:

- 1989 GMC 3500 1-ton 4x4 pickup truck
- 454 cubic inch fuel-injected V8 engine
- 135 GPM Darley pump
- 200-gallon water tank
- 5-gallon Class A foam tank

The **Dive Trailer (shown above with 157)** is a 1998 cargo trailer located at Station 2. It responds for all dive/water rescue incidents and any other situations deemed necessary by the Chief. The trailer was donated in 2002 in memory of two first responder brothers who lost their lives on 9-11-2001. Members of CFD designed and refurbished the trailer to meet the needs of the department. **Cost to refurbish: $20,000**

EMS Cart and Kubota purchased in 2017

The EMS cart and Kubota are utilized primarily for festivals and other special events, to provide quick access through highly populated areas.

B.E.R.T. (Bicycle Emergency Response Team)

Used for EMT's to respond quickly and safely to rescue incidents in crowded areas during special events.

Utility Vehicles 2024

Utility 155 is a 2019 Chevrolet 2500HD 4x4 pick-up truck. 155 is primarily used for trainings. It can also be utilized for school transport, scene support, or as a first responder vehicle.

Purchase price: $60,000

Utility 154 is a 2015 Chevrolet Tahoe 4x4. Utilized by the fire inspector, for training and for special events.

Purchase price: $51,000

First Response Vehicle 156 is a 2021 Chevrolet Traverse. This vehicle was purchased to help EMS crews provide faster patient care with a quick response from a first responder before the ambulance arrives. The vehicle has an AED, oxygen and a medical bag onboard.

Purchase price: $70,000

Utility 169 is a 2013 Chevrolet Suburban 4x4. 169 is utilized primarily as a transport vehicle for Fire/EMT school classes and trainings.

Purchase price: $80,000

Antique Fire Equipment

The Cedarburg Fire Department has a collection of five pieces of antique apparatus housed in the Station 3 museum. Always a favorite at the parades and shows!

1907 horse-drawn Howe pumper (Pictured above) Not shown is the 1907 man-drawn hose cart.

1924 Graham/Dodge pumper. The first motorized fire truck in the department. The motor of the Graham pumper was rebuilt by a team of department members this year to prepare for its 100th year anniversary in the July 4th parade.

1956 FWD (now Seagrave Fire Apparatus) Geesink Ladder Truck. The 85-foot unit was purchased in May 1957. In March 1976 it was empowered with a Detroit G-71 diesel engine. In the spring of 1978, the body and ladder were repainted and refurbished to include an enclosed cab. Sold in 1988 with the purchase of Tower 159. In 2002, CFD purchased it back from Bristol FD for $5,107.
Original purchase price: $35,000

1928 Pirsch pumper. Originally purchased new by CFD and then purchased back from other owners and restored.
Both pumpers are still drivable and can be seen in the annual 4th of July parade.

FIRE/EMS STANDBY
Cedarburg Festivals and Other Events

In 2024, CFD members were ready to stand-by during a busy year of community events!

- Cops N Kids at City Park May 5th
- Marathon Run Cedarburg May 25th
- Kids Kick Off Summer Cedar Creek Park June 8th
- Flag Day Parade in Waubeka June 9th
- WILO USA Cedar Creek Classic Bike Race June 18th
- Strawberry Festival June 22nd and 23rd
- Rotary Music Festival July 3rd
- Parade July 4th
- Fish Day Port Washington July 20th
- County Fair July 31st thru August 4th
- Country in the Burg August 23rd and 24th at City Park
- Varsity Football CHS September 13th, 27th, and October 18th
- Wine & Harvest Festival September 21st and 22nd

Our EMS and Fire personnel logged **1,221 hours** standing by for the events listed above.
Always ready to respond with our ambulance cart, Fire UTV and bicycle teams to quickly get through the festival crowds.

Our stand-by crew joined up with two nurses from Ascension Columbia St. Mary's Hospital Ozaukee in August at Country In The Burg.

Back Row: Nurse, AEMT Kelly LaPorta, EMS Driver Teddy Krol

Front Row: Nurse, EMT Jamie Wilhelme, and Full-Time FF/AEMT Ethan LeGault

COMMUNITY RISK REDUCTION (CRR)

In 2024, the new Division of Community Risk Reduction was created to combine the bureaus previously known as Public Education/Community Outreach, Fire Prevention/Inspection, and fire investigations. The goal of this division is to utilize data and information to identify risks throughout the Cedarburg Community and appropriately address them, thus making our community safer. Risks can be identified through the completion of life safety inspections and fire investigations and then be mitigated using public education and outreach. This division is critical to the department's vision of ensuring that Cedarburg is a safe community.

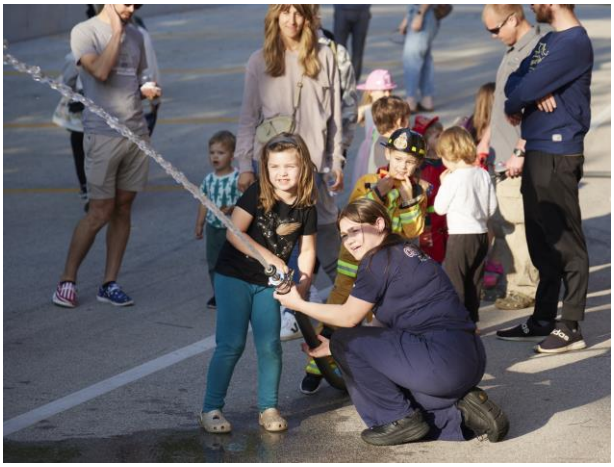
Community Risk Reduction – Public Education and Outreach

Educating the public is paramount to the overall reduction of risk throughout our community. From a simple tour of the fire station to the hands on learning we provide all ages of the public; every little bit can truly make a difference. In the social media world we live in, we spent much of 2024 working to increase our social media presence to not only share what we do, but also to share vital information and safety messages for the public to live by.

Over the course of the year, we spent approximately **750 hours across 41 events** providing education to the public, although this number does not necessarily include most of the station tours that occurred during the year. This included 15 CPR classes, 12 community events, 13 educational presentations, and others. Our annual Open House in May was again a very big hit and was well attended by the public, while our Fire Prevention Week social media safety messages and school visits were very well received. We pride ourselves on opening our doors up to the public to let every child climb through our trucks, answer any questions someone may have, and informing the public about the Cedarburg Fire Department and its members. Public education can also quickly turn into a form of recruitment as well.

Sparky greeting the kids at Open House in May

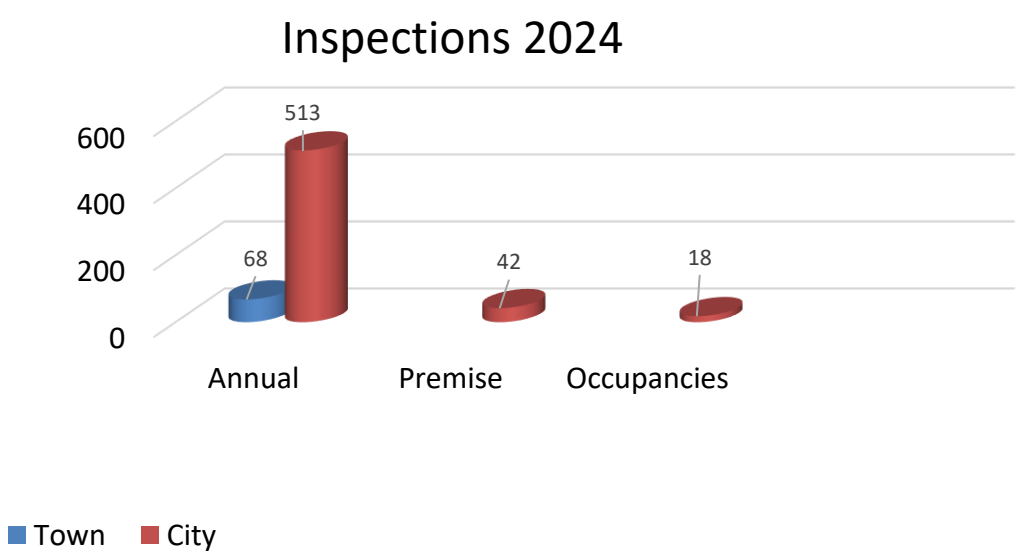
FF/EMT Katrina Schoen helping the kids learn to operate the fire hose at Open House



Community Risk Reduction – Fire and Life Safety Inspections

2024 was a busy year for fire inspections and building plan reviews. **In total, 581 inspections were completed across the City and Town of Cedarburg, identifying 399 violations.** These inspections were completed using the newly adopted 2024 edition of the Fire Code, NFPA 1. While the state continues to adopt the outdated 2012 edition, use of the 2024 edition locally provides direction for our inspectors on a variety of new hazards that have become more widespread and present since 2012. The CRR Division also completes plan reviews for new occupancy uses, alterations, and new structures. There were 15 plan reviews completed in 2024 for new or altered fire alarm systems, sprinkler systems, radio coverage booster systems, and kitchen hood suppression systems. These plan reviews allow the fire department to review plans for new and altered buildings to identify any hazards prior to work beginning. Most notably, the completion of the Fox Run apartment buildings in the City and the construction of the new Athlete Performance building in the Town required much attention through many inspections.

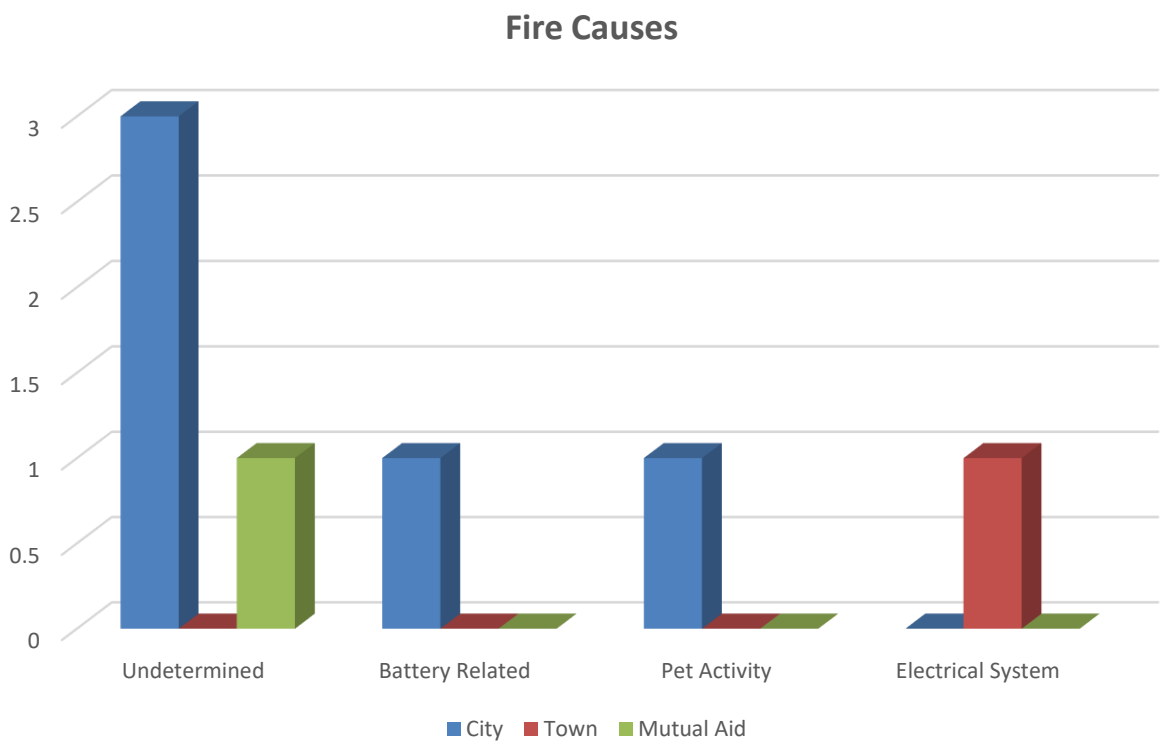
	City	Town	Total
Inspections	513	68	581
Re-inspections	3	2	5
Occupancy inspections	18	0	18
Premise Inspections	42	0	42
Inspections w/ Violations	217	26	243
Inspections With No Violations	296	42	338



Community Risk Reduction – Fire Investigation

Many will ask how investigating a fire that has occurred reduces risk of fire? Fire investigation accomplishes many things, mainly to identify the origin and cause of the fires, and secondly, to determine that no crime was committed. By identifying the origin and cause of fires, we can identify trends that may show common causes, causes which can be addressed with public education and outreach. The origin and cause determination of fires can be complicated and difficult, most of the time resulting in the cause of the fire being labeled as "undetermined." This does not mean we don't necessarily know why or how the fire started, but more so that we are not able to eliminate potential sources of ignition. As an example, a garage fire occurred and the area of origin was determined by CFD fire investigators which involved a vehicle, building electrical wiring, battery powered equipment and lithium-ion batteries. Typically, an electrical engineer must be involved to review and eliminate some of those items as possible sources. While CFD investigators are highly trained and educated, this type of expertise must be outsourced and is typically handled by insurance companies, leaving us with an undetermined cause.

Good working relationships are critical in fire investigations, and we pride ourselves in working closely with our Law Enforcement partners from the Cedarburg Police Department, the Ozaukee County Sheriff's Office, and other fire investigators. In 2024, CFD investigators conducted 7 fire investigations, 5 located in the City, 1 in the Town, and 1 to assist a mutual aid partner. Out of the 7 total investigations, 4 were labeled as undetermined, while the causes of the other three were determined to be a Li-ion battery related failure, accidental cause from a pet activity, and a damaged electrical system.



Accomplishments in 2024

As Chief, I am proud to say that we accomplished all our 2024 goals!

The most important and biggest accomplishment was the passing of the referendum in April.

This allowed us to go from volunteer to paid-on-call for our volunteer members, to move the Fire Chief position from part-time to full-time, and to start our own Paramedic program. In following with our plan, we were able to hire our third Firefighter/Paramedic (see page 11 for more details).

Department Goals for 2025

- ❑ Order a new ambulance to replace our 2012 Kenworth. Lead time is estimated at two years for delivery.
- ❑ Continue to work with all parties involved regarding the renovation or replacement of our current fire station.
- ❑ Hire two (2) full-time Firefighter/Paramedics.
- ❑ Conduct a fleet study of all CFD vehicles to help plan for the future of the department and to develop a comprehensive replacement schedule.

FIREMEN'S PARK, INC

It is worthy to note that Firemen's Park Inc. is a private non-profit corporation and separate from the Cedarburg Fire Department. However, it is the same group of dedicated volunteers and paid staff that you read about in our annual report. Not only do they volunteer thousands of hours every year for the fire department, but they also put in countless hours of volunteer time raising funds to purchase the vehicles that are then donated to the City. Legally, on paper, they are two separate groups. However, in reality, they are one group of people with the same common goal: **Giving back to our community!**

2024 Fundraiser Events Held at Firemen's Park:

- April 27 — Light and Water Recycling Event
- April 13 and 20 — Boat/RV/Camper Storage (Removal Spring)
- May 26 — Maxwell Street Day
- June 15 — "The Pull" Truck & Tractor Event
- July 14 — Maxwell Street Day
- July 22 - August 10 — County Fair (includes dates in Park for set up and tear down)
- August 24 — Golden Bulldogs
- September 1 — Maxwell Street Day
- September 6-7 — Ozaukee Radio Club Fall SwapFest
- October 6 — Maxwell Street Day
- October 19 and 26 — Boat/RV/Camper Storage (Store during winter)

In 2024, members volunteered 3,895 hours at fundraising events, which does not include the many hours of meetings, park maintenance and event planning that is too difficult to count. The Park Board is comprised of honorary, active and passive members, including retired Assistant Chief Bill Koeppen as Park Board President.

Drone shot from above Firemen's Park

CITY OF CEDARBURG

MEETING DATE: June 30, 2025 **ITEM NO:** A.

TITLE:
Discussion and possible action on Cedarburg Fire Department Fleet Evaluation Proposal

ISSUE SUMMARY:
The National Fire Protection Association (NFPA) establishes standards for the recommended service life of fire department vehicles, with each vehicle type subject to specific lifespan guidelines. The current fleet at the Cedarburg Fire Department includes several apparatus that have exceeded these standards. As the cost of replacement vehicles has nearly doubled in some cases, it is essential to develop a comprehensive and strategic replacement plan that addresses both immediate and long-term needs.

Given the increasing costs, the Cedarburg Fire Department Corporation can no longer independently fund vehicle acquisitions despite ongoing fundraising efforts. Therefore, some municipal support will be necessary in the future. This evaluation will guide the department in identifying current and future operational needs and in crafting an effective, forward-looking budget plan.

STAFF RECOMMENDATION:
Approve

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

- **Study Funding:**The department has not yet filled the two paramedic positions originally scheduled for hire in January 2025. The resulting salary savings, combined with increased EMS transport revenue, will be used to offset the costs of the study.
- **2024 Fund Activity:**
  In 2024, the Special Revenue Fund saw a net increase of **$222,695**, bringing the current fund balance to **$2,046,334**. These funds are allocated for future expenses, including ambulance acquisitions, EMS equipment purchases, and other capital projects.
- **Referendum Operating Fund:**
  Please note that this balance does not include the Referendum Operating Fund, which is maintained separately. As of now, that fund holds a balance of **$853,003**.

ATTACHMENTS:

1. CFD Fleet Evaluation

INITIATED/REQUESTED BY:
Chief Vahsholtz

FOR MORE INFORMATION CONTACT:
Chief Vahsholtz
jvahsholtz@cityofcedarburg.wi.gov
(262) 375-6170

Deputy Chief Joey Hintz
Cedarburg Fire Department
West 61 North 631 Mequon Avenue
Cedarburg, Wisconsin 53012

January 19, 2025

RE: Fire Apparatus Fleet Evaluation

Dear Deputy, Chief Hintz:

Enclosed please find the proposal for Emergency Vehicle Response to study the fire apparatus and the equipment for the Cedarburg Wisconsin Fire Department. Following our conversations regarding a review of the Cedarburg Fire Department fleet, this proposal covers replacement engine and truck apparatus and other areas highlighted during our conversation. The suggested timetable for the fleet evaluation would be the Spring of 2025, with the prompt signing of this proposal. We have outlined specific areas to review and provided a cost to complete these fire protection engineering services.

We thank you for the opportunity to offer this proposal to the Cedarburg Fire Department and the City of Cedarburg and look forward to working with you on this important project.

Sincerely,
Michael Wilbur
Emergency Vehicle Response

CC: file
Encl: Proposal

Overview:
Emergency Vehicle Response (EVR) was contacted by Deputy Chief Joey Hintz to provide the Cedarburg Fire Department with a fire apparatus fleet evaluation and analysis. EVR will conduct an onsite review of the fire apparatus evaluating the condition and use of each apparatus. EVR will evaluate the response area and conduct a needs assessment for apparatus and equipment the fire department will require for emergency operations and hazard mitigation. Finally, EVR will collect the needed response and repair data for analysis. A report will be tendered identifying any areas of concern and an apparatus replacement plan. Each recommended apparatus will have bullet point recommendations provided to help guide the fire department towards the appropriate apparatus with proper equipment and function for the missions that they could face.

The following fire and EMS apparatus will be reviewed: Engine 161, Engine 162, Engine 163, Tender 164, Brush 157, Brush 158, Truck 159, Squad 153 and Ambulance 150, Ambulance 151 Ambulance 152. These eleven (11) heavy vehicles shall be inspected and evaluated. The other nine (9) support units will be evaluated to see where they fit in the overall Fleet Replacement Plan. This is a total of twenty (20) Units as part of this evaluation.

Fire Apparatus Evaluation:
Emergency Vehicle Response shall be responsible for an onsite review of significant buildings and target hazards within the response area of the Cedarburg Fire Department to review engine and ladder company apparatus access, hydrant locations, and building conditions. The present apparatus fleet will be evaluated in terms of age, condition, tool and equipment layout, and hose loads. Recommendations will be made for improvement or areas of concern. Each apparatus will also be provided with a projected replacement date and listed in the full fleet replacement plan document so that the city and the fire department can financially plan for the fleet replacement over time.

Equipment Evaluation
All tools, appliances, and equipment carried on the apparatus will be reviewed for compliance with the National Fire Protection Association Standard the published NFPA 1900 which shall impact new vehicles placed on order after January 1, 2024. Recommendations for additional equipment items shall be made if needed.

Full Fleet Replacement Plan
The fire department fleet will be evaluated regarding present and future apparatus needs. EVR will include recommendations for future apparatus purchases as applicable. A roadmap of vehicle replacement by year will be provided to help ensure apparatus is replaced when needed and on a programmed basis. Apparatus will be spaced out, where possible, to lessen the financial burden of replacing multiple apparatus consecutively. All recommendations shall reference the appropriate National Fire Protection Association standards where applicable.

Timetable and Deliverables:
EVR will need a minimum of three (3) days to complete the onsite field work, with EVR personnel working in conjunction with Fire Department personnel. This would include the Deputy Chief, and other stakeholders, as needed.

Six to eight weeks after the fieldwork is completed, a draft copy of the report will be sent to the Fire Department via email along with an invoice. The invoice is payable upon receipt, and prompt payment is greatly appreciated. After reviewing the draft report, a final report will be submitted to the fire department. EVR will deliver ten (10) printed copies of the final report to the fire department via U.S. Mail.

After tendering the final report, one in-person workshop session will be conducted with the City of Cedarburg, Fire Department officials, and other stakeholders at a time and date convenient to all parties. The workshop will assist in implementing the recommendations and concepts outlined in the report. It will also provide a forum for questions and clarifications to ensure a future vision for all parties.

The workshop session should be scheduled promptly to provide sufficient time to follow the plan. Acquiring any new apparatus is difficult, in the current climate, with price increases and extended delivery times. Delaying the implementation of any apparatus replacement plan can lead to increased apparatus costs and even a further extension of delivery times. This can lead to increases of hundreds of thousands of dollars in purchasing costs and months or years of delay. However, the workshop must be scheduled and completed within sixty days of delivery of the final report.

Engineering Costs:
Apparatus Fleet Evaluation Draft report, 10 Copies of the Final Report Mailed to the Fire Department, and one (1) workshop meeting.

Eighteen thousand eight hundred dollars ($18,800.00)

The following proposal is acceptable to the Cedarburg Fire Department in witness thereof. The Cedarburg Fire Department and Emergency Vehicle Response execute this agreement following the attached terms.

The Cedarburg Fire Department	Emergency Vehicle Response
Date	Date

Additional Services Available from Emergency Vehicle Response

Upon completion of the review of the fire apparatus and equipment, The Fire Department may wish to consider the following services available from Emergency Vehicle Response.

- Emergency Vehicle Response can assist in the development and review of fire apparatus specifications. Draft outline specifications would be developed to assist the department apparatus committee before meeting with prospective apparatus manufacturers.

- Review of final apparatus bidding specifications and analysis of apparatus manufacturer's bid proposals for technical compliance and component review before contract award.

- Attendance at pre-construction conference with manufacturer to ensure compliance with department specifications and industry best practices.

- Attendance at the final inspection review to ensure compliance with department specifications.

Contact Emergency Vehicle Response for your custom proposal

CITY OF CEDARBURG

MEETING DATE: June 30, 2025 **ITEM NO:** B.

TITLE:
Discussion and possible action on approval of bid to replace Community Gym roof

ISSUE SUMMARY:

Following the roof analysis conducted by The Garland Company in November 2023, it was determined that the flat roof sections of the gym / community center are in critical condition and require immediate replacement. Based on this urgent need, the roof replacement project was accelerated from the originally planned 7-year Capital Improvement Plan (CIP) schedule to 2025.

Enclosed is the Bid Tabulation Form, listing all contractors who submitted bids for the project. As part of the formal bid opening process, each submission was thoroughly reviewed for compliance with the Project Bid Submittal standards. Both bids received were complete, included all required documentation, and were submitted with valid Bid Bonds.

After careful evaluation, I recommend awarding the Base Bid, Add Alternate #1, and Alternate #1 to **FJA Christiansen Roofing**, for a total cost of **$275,000**. This recommendation is based on bid completeness, compliance with requirements, and total project value. The selected bid falls **under the approved project budget of $295,000**, ensuring cost efficiency while addressing the critical infrastructure need.

STAFF RECOMMENDATION:
Approve

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
The Landmarks Committee met on 6/26/2025 to decide whether to replace the roof flashing on the front facade with copper, which is currently on the building, or with a color-coated aluminum to match copper. Landmarks voted unanimously to replace the flashing with **ALTERNATE #1 COPPER**

BUDGETARY IMPACT:

ATTACHMENTS:
1. City of Cedarburg - Community Center - Roof Inspection Report Blue Sheet Packet
2. City of Cedarburg - 2025 Community Center Roof Replacement Project - Letter of Recommendation

INITIATED/REQUESTED BY:

Jeff Thoma

FOR MORE INFORMATION CONTACT:

CEDARBURG

WISCONSIN

Garland ▪ Solutions

COMMUNITY GYM & AQUATIC CENTER ROOF INSPECTION

Partners for the life of your building.®

GARLAND®

SINCE 1895

The Garland Company

Building Envelope Solutions

- A Full Service, ISO Certified, Roof Asset Management Company, Established in 1895.
- Manufactures a Full Line of High-Performance Products:
  - ✓ Modified Bitumen Roof System
  - ✓ Single Ply Hybrid Roof Systems
  - ✓ Standing Seam and Flat Seam Metal Roofing
  - ✓ Fluid Applied Membranes
  - ✓ Full Line of Maintenance Products
  - ✓ Green Roofing and Sustainable Design
- Deep Product Selection Backed by Ongoing R&D
- Sustainable and Green Roofing Options
- ESOP Company
- Lowest Warranty Adjustment Rating in the Industry

Chain of Liability

Commodity Manufacturer

CEDARBURG

BUILDING/ROOFING CONSULTANT

CONTRACTORS

SUPPLY HOUSE

MANUFACTURER

- High Soft Costs
- No direct involvement from Manufacturer (Warranty holder)
- Minimized ability to affect or control quality of work or product

Full-Service Manufacturer

CEDARBURG

GARLAND

- Analysis and Design
- Inspections
- Project Management
- Preventative Maintenance
- Design

CONTRACTORS

- Minimal Soft Costs
- Direct Manufacturer Involvement
  - Proper product applications
  - Focused on long term success (Warranty holder)
- One contact to oversee, inspect, and update throughout entire process
- Facilitate Bid process and cut out administrative burden for customer
- True Apples-to-Apples bid comparison
- Ability to compare/evaluate all roofing system types

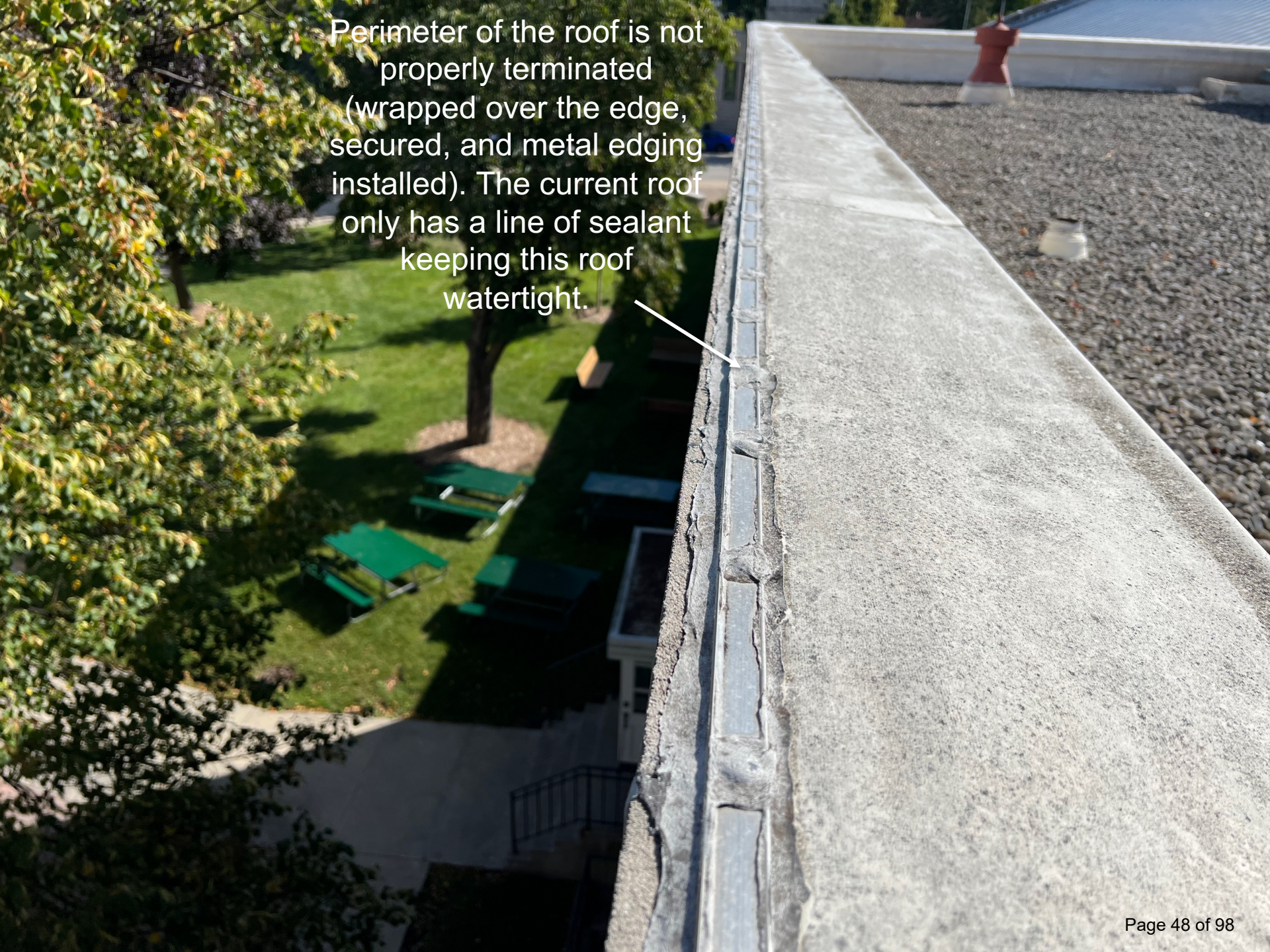
GARLAND since 1895

COMMUNITY GYM CENTER

GARLAND
since 1895

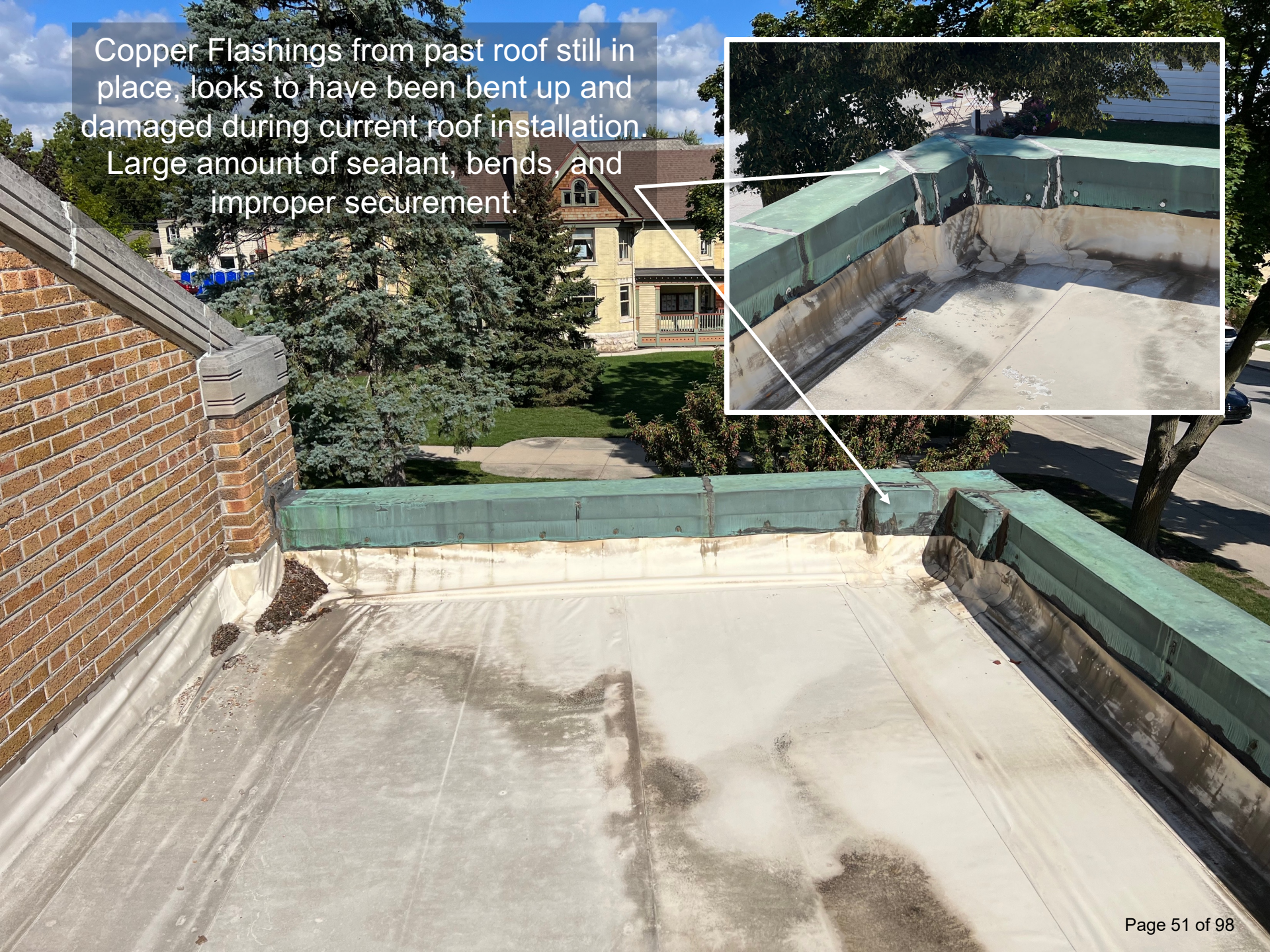
Ballasted TPO (very rare & cheap roof to install)

Many areas on this roof are not secured properly. The membrane for this hatch is just nailed down (no termination bar) and not folded over the wood nailer.


Perimeter of the roof is not properly terminated (wrapped over the edge, secured, and metal edging installed). The current roof only has a line of sealant keeping this roof watertight.

Majority of seams and patches on this roof are loose and unadhered

Open hole in this roof section's flashings


Copper Flashings from past roof still in place, looks to have been bent up and damaged during current roof installation. Large amount of sealant, bends, and improper securement.

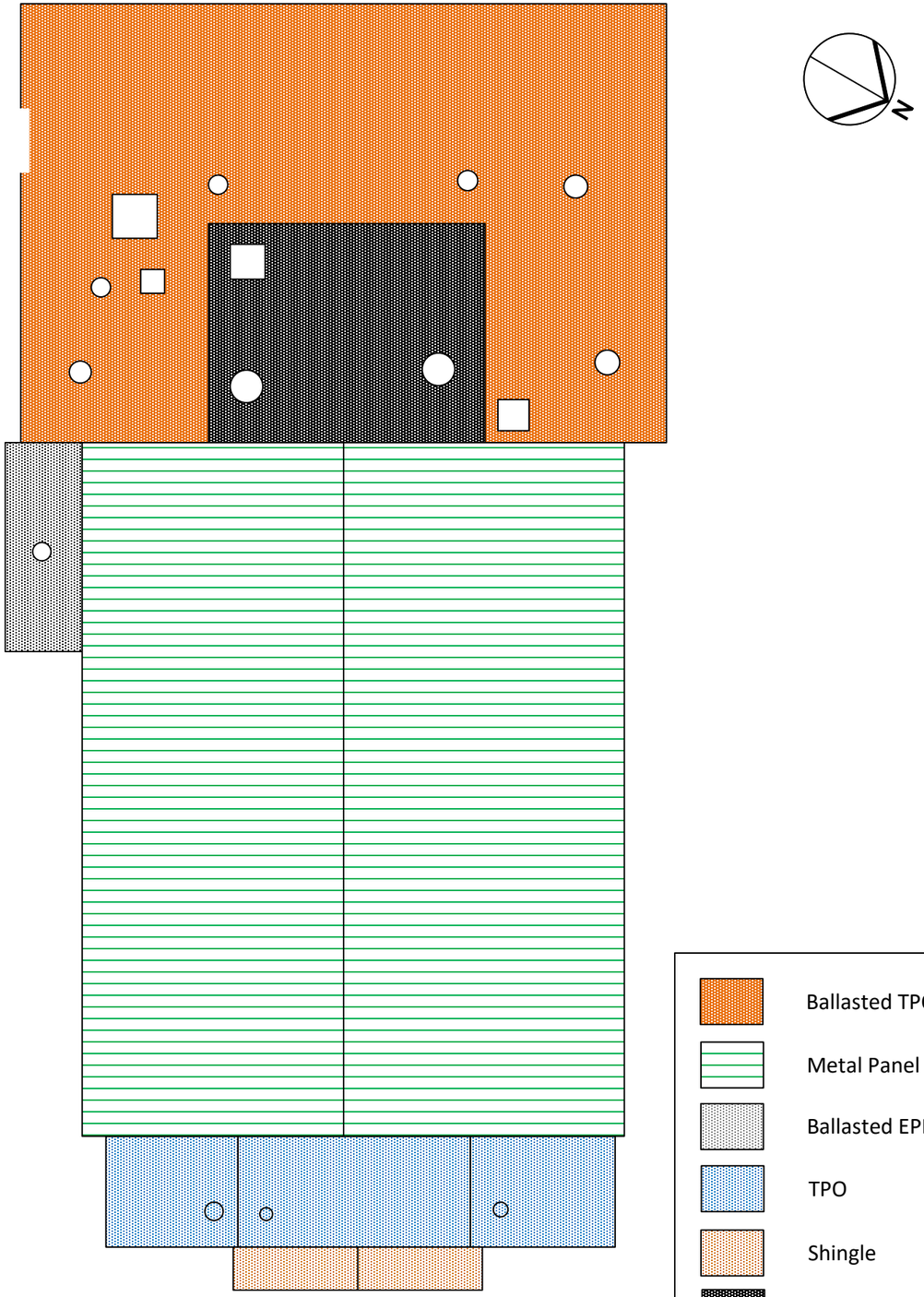
Center roof of front lobby, has perimeter metal that is improperly installed, fails ANSI-SRI standards. The metal securing this roof, is secured with finishing nails (not clips or fasteners). Leaves large risk of blow offs and failure.

Large ponding spot on the center
lobby roof. Drain is in high spot.

No Metal Counter Flashing installed over Termination Bar (standard for all roof systems). No through-wall flashings/weeps in masonry to allow wall to properly drain out of wall. Water currently drains out into roof insulation

Budgets

COMMUNITY GYM 2023 ROOF INSPECTION



The Garland Company
3800 E. 91st Street
Cleveland, OH 44105

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UPDATED
10/13/2023

CITY OF CEDARBURG
W63N645 Washington Ave, Cedarburg, WI 53012

SHEET TITLE:
COVER PAGE

SHEET NO.
A-1

CEDARBURG

SCOPE OF WORK (EPDM REPAIRS)

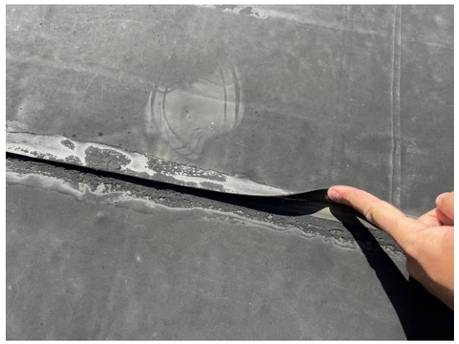
Repair loose seams and patches (5 Patches and 50 ft of Seam Repair)

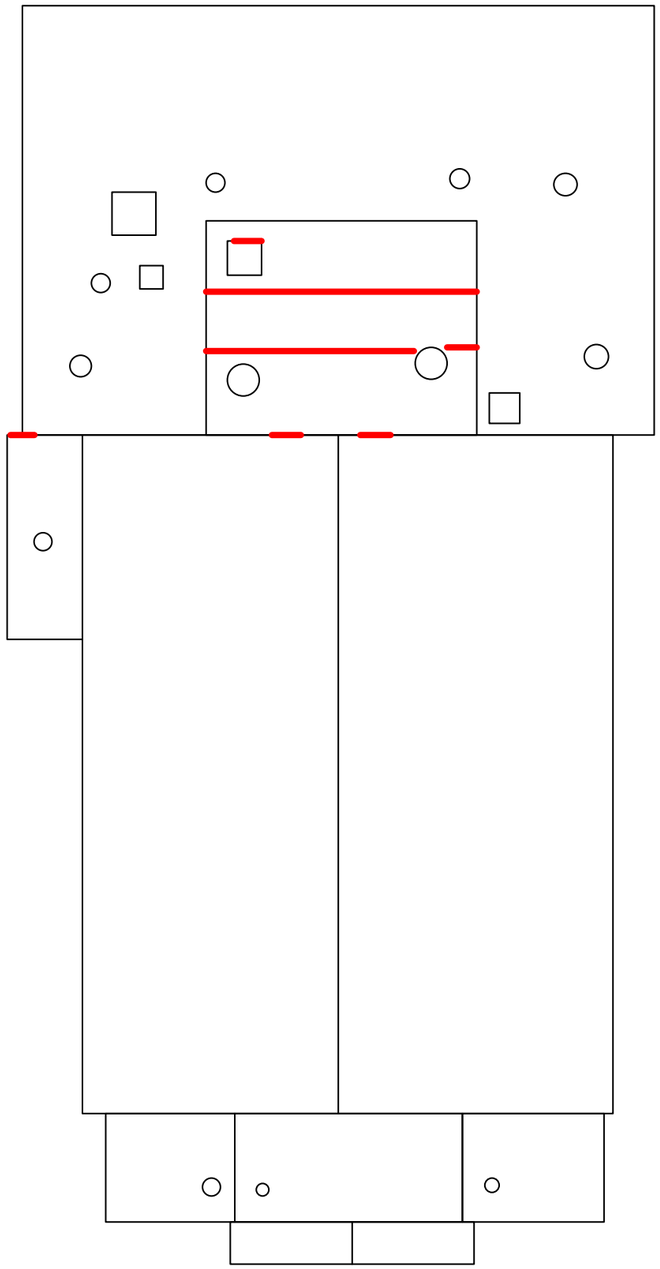
1. Remove any dirt or debris from Open and loose EPDM Areas
2. Removed failed or cracked sealant
3. Clean area with EPDM Membrane Cleaner
4. Prime area with Single Ply Primer
5. Apply EPDM Structural Adhesive inside Open seam or Open Hole
6. Cover Area with EPDM Coverstrip

BUDGET: $3,500 (Bid out to 2/3 contractors)

SEVERITY LEVEL

- S1 • Critical
- S2 • Major
- S3 • Moderate
- S4 • Low





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UPDATED
10/13/2023

CITY OF CEDARBURG
W63N645 Washington Ave, Cedarburg, WI 53012

SHEET TITLE:

SCOPE OF WORK

SHEET NO.

A-2

CEDARBURG

SEVERITY LEVEL

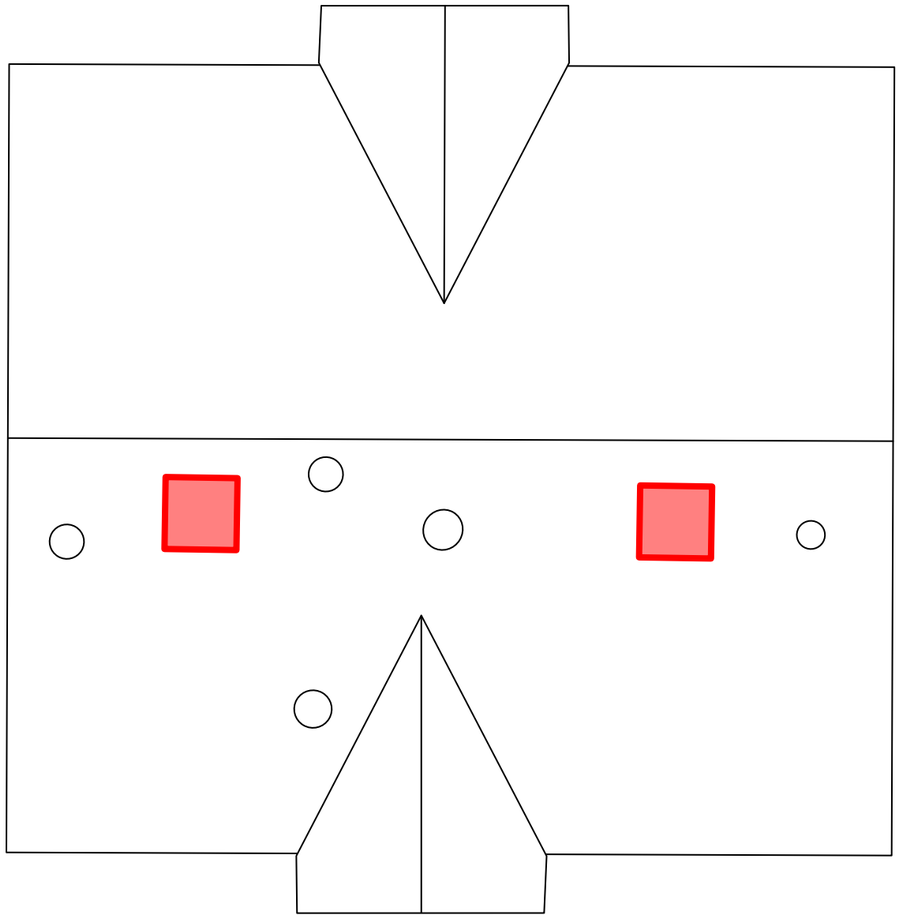
- S1 • Critical
- S2 • Major
- S3 • Moderate
- S4 • Low

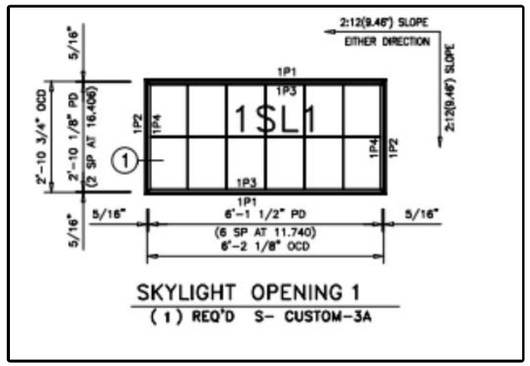
SCOPE OF WORK (Translucent Panel Replacement)

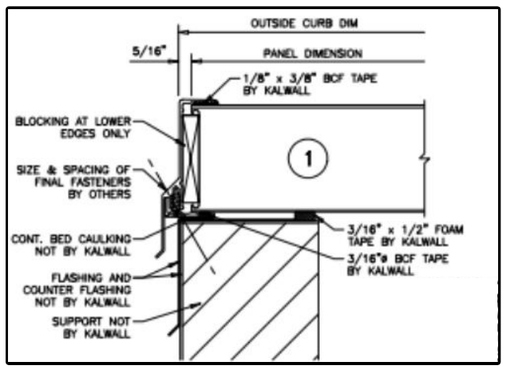
Remove and Replace Existing Panels (2 Translucent Panel Skylights)

1. Remove existing Translucent Panels
2. Repair and reseal existing skylight curbs
3. Install new Translucent Panels over curb

BUDGET: $6,000 (Bid out installation work, estimate on skylights)







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UPDATED
10/13/2023

CITY OF CEDARBURG
W63N645 Washington Ave, Cedarburg, WI 53012

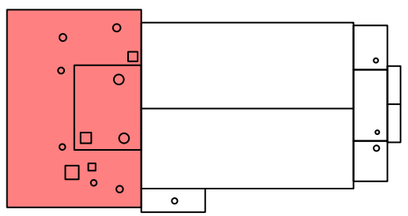
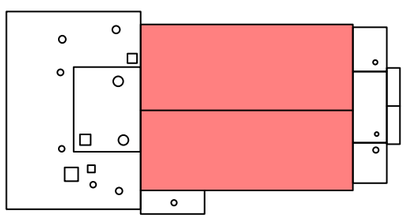
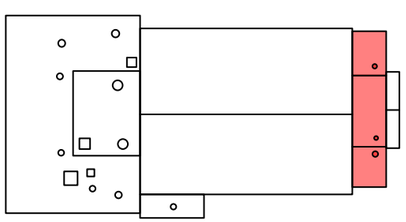
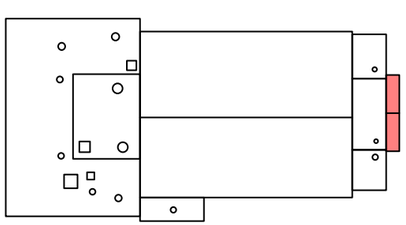
SHEET TITLE:

SCOPE OF WORK

SHEET NO.

A-4

CITY OF CEDARBURG – FACILITY BUDGETS

	Facility Roof Description	Square Footage	Current Roof Type	Estimated Roofing Budget Year	Budget
	Back Flat Roof Section	4,500	60 Mil Ballasted EPDM & TPO	2025/2026	-
	Gym Roof	8,600	Standing Seam Metal Roof	2035	-
	Front Lobby	900	TPO	2025/2026	-
	Front Entrance Overhang	200	Asphaltic Shingle	2025/2026	-

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3800 E. 91st Street
Cleveland, OH 44105

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UPDATED
10/13/2023

CITY OF CEDARBURG
W63N645 Washington Ave, Cedarburg, WI 53012

SHEET TITLE:
FACILITY BUDGETS

SHEET NO.
A-5

Example Roof Photos

THE GARLAND COMPANY, INC.
HIGH PERFORMANCE BUILDING ENVELOPE SOLUTIONS
3800 EAST 91ST. STREET • CLEVELAND, OHIO 44105-2197
PHONE: (216) 641-7500 • FAX: (216) 641-0633
since 1895

Monday, June 23rd, 2025
City of Cedarburg
W63N645 Washington Avenue
Cedarburg, WI 53012

Letter of Recommendation

RE: Community Center Roof Replacement Project

This letter will serve as an accounting of the bid process for this project, as well as a Letter of Recommendation on how to proceed.

On Thursday, April 3rd The Garland Company and City of Cedarburg met to review the bid documents and designs for this project. After the project document and designs were reviewed and approved for bidding, the project's timeline was put in place, the project was advertised, and a Mandatory Pre-Bid meeting was set. The project was advertised for a 2-week period, from May 13th to May 27th. The Pre-Bid meeting was held on Tuesday, May 27th at 10:00 am, where contractors signed in. At the Pre-Bid meeting, the contractors were able to review the project and ask questions on all aspects of the project. Bids were due 14 days later, on Tuesday, June 10th at 10:00 am. All bids were to be mailed, or hand delivered to the City of Cedarburg City Hall, in a sealed envelope, per the Project's Bidding Instructions. On Tuesday, June 10th, 2025, at 10 am, 2 (two) bids were received, read out loud, and entered into a Bid Tabulation Form.

Attached is the Bid Tabulation Form, listing the bidding contractors and their bids. As part of the bid opening process, the bid submissions were reviewed to ensure they conform to the Project Bid Submittal standards, were submitted correctly, and with a Bid Bond. Both bids submitted were submitted correctly and had all the required items for bid acceptance. After review of the bids, it is my recommendation that the Base Bid, Add #1, and Alternate #1 be selected, from FJA Christiansen Roofing. Accepting all three bids would have a total project cost of $275,000. Under the project budget of $295,000.

By accepting the low bid for this project, we are able to address the aging roofs on the City of Cedarburg Community Gym and install a roof system that provides proper long-term waterproofing for this facility. These new roof systems will address areas of current & past leaks/issues, it will increase the roof's waterproofing capabilities, and provide an increased longevity for the building. It will also ensure all roof sections on this facility are addressed and no roof on this facility will not need to be replaced for another 30-40 years.

If you have any questions or require further information, please feel free to contact me at (920) 309-2179 or rsurman@garlaind.com.

Sincerely,

Rhett Surman
Milwaukee – Territory Manager
6710 W Wisconsin Ave, Wauwatosa, WI 53213
P: (920) 309-2179 E: rsurman@garlandind.com

BID TABULATION

Project: City of Cedarburg - Community Gym
Bid Date: 6.10.25

DISCIPLINE:

CONTRACTOR	Statement of Qualification	Bid Examination Form	List of Subcontractors	Disclosure of Ownership	Addidavit of Organization	Bid Bond	BASE BID	ADD #1	ALTERNATE #1	BID TOTAL (Base Bid+Add+Alterante)
FJA Christiansen Roofin	x	x	x	x	x	x	$241,100	$27,900	$6,000	$275,000
Langer Roofing	x	x	x	x	x	x	$327,500	$30,500	$6,000	$364,000

CITY OF CEDARBURG

MEETING DATE: June 30, 2025 **ITEM NO:** C.

TITLE:
Discussion and possible action on creation of an Ad Hoc Bicycle and Pedestrian Plan Committee

ISSUE SUMMARY:
As the City of Cedarburg continues to grow, the need for improved bicycle and pedestrian infrastructure has become increasingly evident. A well-developed plan will enhance safety, accessibility, and connectivity for residents and visitors. The creation of an **Ad Hoc Bicycle and Pedestrian Plan Committee** will provide a structured approach to assessing current conditions, gathering public input, and recommending actionable improvements.

The committee will work collaboratively with City staff, community stakeholders, and the Town of Cedarburg to develop a comprehensive plan that aligns with existing city policies, including the **Comprehensive Plan** and **Park and Open Space Plan**.

Purpose of the Committee:
The **Ad Hoc Bicycle and Pedestrian Plan Committee** will be tasked with:

- Evaluating existing pedestrian and bicycle infrastructure.
- Identifying gaps and areas of improvement for safety and accessibility.
- Engaging the community through public meetings, surveys, and outreach.
- Developing recommendations for short-term and long-term infrastructure projects.
- Exploring funding opportunities, including grants and partnerships.
- Presenting a final **Bicycle and Pedestrian Plan** to the Common Council for adoption.

Staff recommends that the **Common Council approve the creation of the Ad Hoc Bicycle and Pedestrian Plan Committee** to guide the development of a formal plan that will improve pedestrian and bicycle infrastructure in Cedarburg.

Requested Action:
Motion to approve the formation of an **Ad Hoc Bicycle and Pedestrian Plan Committee**, with appointments to be made by the Mayor and confirmed by the Common Council.

Proposed Committee Structure:
To ensure diverse representation, the committee will include both City and Town of Cedarburg residents, along with key stakeholders:

- **City Representatives**
  - Parks Staff
  - Resident Advocates (Cycling, Walking, or Accessibility)
- **Town Representatives**
  - Public Works/Parks Representative

    - Resident Advocates
- **Advisory Members (Non-Voting)**
    - Police Department Representative

Committee Timeline and Deliverables:
The committee is expected to complete its work within **12 months**, following this tentative timeline:

- **Phase 1 (Months 1-3):** Data collection & infrastructure assessment
- **Phase 2 (Months 3-6):** Public engagement & community input
- **Phase 3 (Months 6-9):** Draft plan development & recommendations
- **Phase 4 (Months 9-12):** Final review & presentation to the Common Council

STAFF RECOMMENDATION:
Approve

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:
None

ATTACHMENTS:
None

INITIATED/REQUESTED BY:
Mikko Hilvo, Administrator

FOR MORE INFORMATION CONTACT:
Mikko Hilvo
Administrator
mhilvo@cityofcedarburg.wi.gov
(262) 375-7917

CITY OF CEDARBURG

MEETING DATE: June 30, 2025 **ITEM NO:** D.

TITLE:
Discussion and possible action on approving Resolution No. 2025-11 for the creation of a Bike and Pedestrian Plan Adhoc Committee.

ISSUE SUMMARY:

STAFF RECOMMENDATION:
Adopt

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:
1. Res 2025-11 Bike and Ped Adhoc Committee Resolution - mph rev 6-24-25-FINAL

INITIATED/REQUESTED BY:
Mikko Hilvo

FOR MORE INFORMATION CONTACT:
Mikko Hilvo, City Administrator

CITY OF CEDARBURG
RESOLUTION NO. 2025-11

A Resolution Authorizing the Creation of a Joint Bicycle & Pedestrian Facilities Ad Hoc Committee of the City of Cedarburg and Town of Cedarburg

WHEREAS, the City of Cedarburg Common Council and Town of Cedarburg Board agree to the creation of an informal advisory Joint Bicycle & Pedestrian Facilities Ad Hoc Committee ("Committee"); and

WHEREAS, the mission of this ad hoc committee could include completing an evaluation of City, Town, and interconnecting area bicycle and pedestrian-related facilities, establishing a framework for improving that infrastructure, researching ideas and options for potential connections, making recommendations on policies, projects, and initiatives to enhance safety, accessibility, and connectivity, exploring grant opportunities, engaging the community in developing a long-term plan to promote walking and biking routes, encouraging intergovernmental cooperation with neighboring Ozaukee County communities/Ozaukee County, and making periodic reports to the City of Cedarburg Common Council and Town of Cedarburg Board on findings in our Community; and

WHEREAS, the ad hoc committee will be comprised of no more than two City of Cedarburg staff members, two Town of Cedarburg staff members, one Cedarburg Police representative (nonvoting member), and no more than six community advocate members, total, from the City and Town who have sufficient knowledge, expertise, and experience to provide thoughtful analysis of the issues affecting bicycle and pedestrian amenities. The City and Town shall each appoint a maximum of 3 community advocate members, one from each the Town and City that is a voting member. If elected officials are appointed, one will come from the City and one from the Town (if either the City or the Town chooses not to appoint an elected official, the other will not appoint one either); of the total membership, three from the City and three from the Town will be voting members, and

WHEREAS, the Chairperson of the Committee shall be elected by majority vote of the members of the Committee at the first meeting of the Committee. The members shall also elect a vice-Chair at the first meeting, to serve as chair of the Committee in the absence of the Chairperson.

WHEREAS, the City of Cedarburg Common Council will be responsible for appointing the City members. The Town of Cedarburg Board will be responsible for appointing the Town members; and

WHEREAS, voting on items specific to the Town or City will be made by respective voting members of the Town or City, voting on potential connection points will be made by all voting members, and any recommendations specific to the Town or City or potential connection points will be taken back to the Town and City elected bodies by their respective staff members for consideration and potential incorporation into new or existing plans at the direction of the elected officials; and

WHEREAS, this newly formed Joint Bicycle & Pedestrian Facilities Ad Hoc Committee will be considered temporary in nature and will dissolve upon the completion of the creation and approval of the Joint City/Town Bicycle and Pedestrian Plan, unless terminated sooner by action of the Common Council; the committee will have no budgeted funds assigned to it initially; and

WHEREAS, this resolution shall become effective upon its passage by the City of Cedarburg Common Council.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Cedarburg does hereby approve and authorize the creation of this Joint Bicycle & Pedestrian Ad Hoc Committee in accordance with this resolution.

PASSED and ADOPTED this 30th day of June, 2025.

_____

Patricia Thome, Mayor

Attest:

_____

Tracie Sette, City Clerk

CITY OF CEDARBURG **CC20250609-1**
COMMON COUNCIL **UNAPPROVED**
June 9, 2025

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, June 9, 2025 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor Thome called the meeting to order at 7:03 p.m. A moment of silence was observed, and the Pledge of Allegiance was recited.

Roll Call: Present - Mayor Patricia Thome, Council Members Melissa Bitter (via Zoom), Jim Fitzpatrick, Kristin Burkart, Amanda Didier, Robert Simpson, Mark Mueller

Excused - Council Member Kristian Lindo

Also Present - City Administrator Mikko Hilvo, Deputy City Clerk Jessica Campolo, City Attorney Michael Herbrand, City Planner Mary Censky, Director of Engineering & Public Works Michael Wieser, Water Recycling Center Superintendent Dennis Grulkowski, Police Chief Michael McNerney, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor Thome's request, Deputy City Clerk Campolo verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic,* to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Cathy Czech N119W5835 James Circle
Cathy inquired if there will be an opportunity to discuss the SARB Resolution later in the meeting. She also stated that she wrote to the city on May 18th and again on Friday and she is still waiting for a response.

PRESENTATION

AUDIT REPORT PRESENTED BY BAKER TILLY

City Administrator Hilvo introduced Paul Frantz who was online via Zoom. Paul presented the Audit Report. City Administrator Hilvo thanked Finance Director/Treasurer Kelly Livingston and Deputy Treasurer Maureen Hartjes for their work on the audit.

UNFINISHED BUSINESS

DISCUSSION AND POSSIBLE ACTION ON CEDARBURG WOOLEN MILLS DAM REMOVAL FEASIBILITY STUDY

City Administrator Hilvo explained that the city has received an updated proposal from Inter-Fluve, Inc. to conduct a Feasibility Study for the potential removal of the Cedarburg Woolen Mills Dam on Cedar Creek. The total cost of the study is $60,209. He also explained the cost for a Feasibility Study of the Ruck Dam is $49,619. The Ruck Dam is owned by the Landmarks Preservation Society, and they have communicated they are not planning to remove or allow removal of the dam. The city is still waiting to hear what the cost will be to repair the dam, the most recent estimate being $800,000, with $400,000 grant funding available.

Council Member Fitzpatrick expressed that the cost of the Feasibility Study in proportion to the cost of the dam repair is too high, especially when the Council is unlikely to support removing the dam. Council Members Mueller and Simpson agreed. Council Member Didier wants to wait for the updated repair estimate. Council Member Burkart feels that the cost of the study is too high considering the community does not support removing the dam. Mayor Thome expressed that the dams are the face of Cedarburg and are symbolic, and she does not support removing them.

Chuck Buehler W52N844 Castle Court
Chucks feels the dams are important to the history of the community.

Mark Sanders N72W5873 Appletree Lane
Mark expressed that the dam has no purpose, is not historic, and repairing it is not a good use of funds.

Cheryl Nenn, Milwaukee Riverkeeper 600 E. Greenfield Ave. Milwaukee
Cheryl thinks the city should do the Feasibility Study.

Mayor Thome acknowledged that she knows the dam is not an original dam that is being preserved. When she refers to the history of the dams, she is referring to the history of having dams in Cedarburg.

No action was taken by the Common Council.

NEW BUSINESS

DISCUSSION AND POSSIBLE ACTION ON THE INSTALLATION OF A FREE TRIAL AND FUTURE PURCHASE OF FLOCK SECURITY CAMERAS

Police Chief McNerney explained that the department is requesting approval for a free 60-day trial of Flock Security Cameras. During this time the department will evaluate the Flock system and determine if they would like to request them in the 2026 budget. The cameras assist in criminal investigations, stolen vehicle recovery, and locating missing persons. Council Member Simpson shared that Flock Cameras are an incredible tool for law enforcement.

A motion was made by Council Member Simpson, seconded by Council Member Mueller, to approve the installation of a free trial and future purchase of Flock Security Cameras in the City of Cedarburg, camera locations stipulated by the Police Chief. The motion carried without a negative vote with Council Member Lindo excused.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2025-10 APPROVING THE 2024 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR) FOR THE WATER RECYCLING CENTER

Water Recycling Center Superintendent Dennis Grulkowski explained that this is an annual report for the DNR.

A motion was made by Council Member Burkart, seconded by Council Member Simpson, to approve Resolution 2025-10 approving the 2024 Compliance Maintenance Annual Report (CMAR) for the Water Recycling Center. The motion carried without a negative vote with Council Member Lindo excused.

DISCUSSION AND POSSIBLE ACTION ON AMENDMENT TO THE TOWER/LAND LEASE AGREEMENT FOR T-MOBILE ON THE WESTERN AVENUE MONOPOLE

Director of Engineering & Public Works Michael Wieser explained that the amendment provides T-Mobile with more lease area to place a generator on the Western Avenue Monopole site. The amendment also increases the cap of engineering review and inspection costs incurred by the City that T-Mobile would be responsible to reimburse from $2,500 to $7,500 on future T-Mobile projects within the monopole site.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Mueller, to approve the amendment to the Tower/Land Lease agreement for T-Mobile on the Western Avenue Monopole. The motion carried without a negative vote with Council Member Lindo excused.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2025-23, CREATING A NEW SITE AND ARCHITECTURAL REVIEW BOARD (SARB) UNDER SECTION 2-4-17 OF THE CITY'S MUNICIPAL CODE

City Administrator Hilvo explained that this ordinance will formally create the Site and Architectural Review Board. After discussion, it was suggested that under (2) Membership and Appointments, all members appointed to the SARB, including the Common Council member and Plan Commission member, shall be confirmed at the first Common Council meeting in May, instead of the second Common Council meeting in April. Council members agreed to this change.

Cathy Czech N119W5835 James Circle
Cathy asked for clarifications regarding the wording of the ordinance.

Discussion was held about (3) Powers, Duties, and Appeals. It was suggested that the word "recommend" be added to clarify that this is solely an advisory board. Council members agreed to this addition.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Mueller, to approve Ordinance No. 2025-23, creating a new Site and Architectural Review Board (SARB) under Section 2-4-17 of the City's Municipal Code, with the changes that were discussed. The motion carried without a negative vote with Council Member Lindo excused.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2025-24 AMENDING ARTICLE F DESCRIBING THE SITE AND ARCHITECTURAL DESIGN REVIEW BOARD (SARB) PURPOSE, PRINCIPLES, STANDARDS AND PROCEDURES

City Planner Censky explained that this ordinance formalizes SARB's advisory role to the Plan Commission.

A motion was made by Council Member Burkart, seconded by Council Member Mueller, to approve Ordinance No. 2025-24. The motion carried without a negative vote with Council Member Lindo excused.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2025-25 REGARDING THE MINIMUM SIZE REQUIREMENT FOR CITY PARKING STALLS

Planner Censky gave the following overview: the City's current parking stall size requirement is 180 sq. ft., generally laid out as 10' wide by 18' deep stalls. The Plan Commission expressed interest in approving a smaller size of 162 sq. ft. as the minimum. This is not uncommon around Wisconsin and beyond, and is being proposed more often in plans submitted to the Plan Commission. On May 12, 2025, the Common Council denied the smaller minimum size but favored giving flexibility to the Plan Commission where the Plan Commission deems it is appropriate. Therefore, the ordinance being proposed this evening states the size of each parking space shall be not less than 180 square feet, laid out in 10' wide by 18' deep configuration, *and* this minimum required stall size and configuration may be waived or modified by the Plan Commission in certain circumstances. Discussion was held.

Terry King W63N762 Sheboygan Road
Terry supports the bigger parking stall size.

A motion was made by Council Member Burkart, seconded by Council Member Simpson, to approve Ordinance No. 2025-25 regarding the minimum size requirement for City parking stalls. The motion carried with Council Members Bitter, Burkart, Didier, Simpson, and Mueller voting aye, Council Member Fitzpatrick voting nay, and Council Member Lindo excused.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MAYORAL COMMON COUNCIL COMMITTEE ASSIGNMENTS

A motion was made by Council Member Burkart, seconded by Council Member Fitzpatrick, to approve the Mayoral Common Council Committee Assignments. The motion carried without a negative vote with Council Member Lindo excused.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MAYORAL APPOINTMENTS TO SARB: ADAM VOLTZ, PAUL RUSHING, PETER DAMSGAARD, JACK ARNETT, KRISTIN BURKART (COUNCIL REP)

Mayor Thome explained that Adam Voltz is moving from the Plan Commission to the SARB. The Mayor will search for a Plan Commissioner to replace Adam. Attorney Herbrand clarified that Adam Voltz will be a three-year appointment, Paul Rushing will be a two-year appointment, and Peter Damsgaard will be a one-year appointment. Adam Voltz will be the Chairperson.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Simpson, to approve the Mayoral Appointments to SARB, subject to the stipulations presented. The motion carried without a negative vote with Council Member Lindo excused.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF A CLASS "A" BEER AND "CLASS A" LIQUOR LICENSE, EFFECTIVE JULY 1, 2025, FOR SPEEDWAY LLC, P.O.

BOX 139044, DALLAS, TX 75313, LAURA M. STREUBING, AGENT, PREMISES TO BE LICENSED: W63N121 WASHINGTON AVENUE, KNOWN AS SPEEDWAY #4203

Deputy City Clerk Campolo explained that Speedway has applied to expand their license to include "Class A" Liquor.

A motion was made by Council Member Burkart, seconded by Council Member Simpson, to approve a Class "A" Beer and "Class A" Liquor license, effective July 1, 2025, for Speedway LLC, P.O. Box 139044, Dallas, TX 75313, Laura M. Streubing, Agent, premises to be licensed: W63N121 Washington Avenue, known as Speedway #4203. The motion carried without a negative vote with Council Member Lindo excused.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF A CHANGE OF AGENT AND RENEWAL OF A "CLASS C" LIQUOR (WINE ONLY) FOR CHISELLED GRAPE WINERY LLC, W64N713 WASHINGTON AVENUE, CEDARBURG, WI 53012, SALLY BRETSCH, AGENT, PREMISE TO BE LICENSED: W64N713 WASHINGTON AVENUE, KNOWN AS CHISELLED GRAPE WINERY

A motion was made by Council Member Fitzpatrick, seconded by Council Member Simpson, to approve a change of Agent and renewal of a "Class C" Liquor (wine only) for Chiselled Grape Winery LLC, W64N713 Washington Avenue, Cedarburg, WI 53012, Sally Bretsch, Agent, premise to be licensed: W64N713 Washington Avenue, known as Chiselled Grape Winery. The motion carried without a negative vote with Council Member Lindo excused.

DISCUSSION AND POSSIBLE ACTION ON CREATIONS OF A HUMAN RESOURCES MANAGER POSITION FOR THE CITY OF CEDARBURG

City Administrator Hilvo explained the need for a Human Resources Manager position proposed for 2026. Council Member Burkart spoke on behalf of the Personnel Committee, reiterating this need. The job description and duties were discussed, as well as how the position will be funded.

A motion was made by Council Member Burkart, seconded by Council Member Simpson, to approve the creation of a Human Resources Manager position that would start in 2026. The motion carried without a negative vote with Council Member Lindo excused.

DISCUSSION AND POSSIBLE ACTION ON 2026 BUDGET PARAMETERS AND BUDGET CALENDAR

City Administrator Hilvo explained that the budget parameters and priorities are brought before the Council annually to help guide the development of the upcoming fiscal year's budget. The three budget priorities are the hiring of a Human Resources Manager, the installation of Flock and Security cameras, and the Cost-Of-Living Adjustment wage increase.

A motion was made by Council Member Burkart, seconded by Council Member Didier, to approve the 2026 Budget Parameters and Budget Calendar. The motion carried without a negative vote with Council Member Lindo excused.

UPDATE ON AMCAST SITE

City Administrator Hilvo shared that the EPA and Army Corps recently did testing on the Amcast site. City Attorney Herbrand gave an overview of the two legal matters currently pending with the Amcast site.

CONSENT AGENDA

Prior to the Consent Agenda being approved, Mayor Thome reminded the businesses applying for Amplified Music/Sound to be mindful of decibel levels and how sound travels, especially over the creek.

A motion was made by Council Member Mueller, seconded by Council Member Simpson, to approve the following consent agenda items:

A. Discussion and possible action on approval of May 12, 2025 Council Meeting minutes

B. Discussion and possible action on payment of bills dated 05/08/2025 through 06/01/2025, transfers from 05/12/2025 through 06/02/2025, and payroll from 04/27/2025 through 05/24/2025

C. Discussion and possible action on approval of Application for Amplified Music/Sound in an Outdoor Alcohol Beverage Seating Area for the following businesses, effective June 10, 2025, through June 30, 2026: Art of Joy, Blanca's Commercial Kitchen, Brunch/The Rooftop, Cedarburg Art Museum, Lime Cantina, North 48, The Cheese Wedge, Stagecoach Inn, and Union House Cedarburg

D. Discussion and possible action on 2025-2026 Alcohol License renewals (see list attached)

The motion carried without a negative vote with Council Member Lindo excused.

CITY ADMINISTRATOR'S REPORT

City Administrator Hilvo shared that there is a temporary art installation of a quilt in front of City Hall, in collaboration with the quilt museum. The artists are Luke Haynes and Nicole Leth from Asheville, North Carolina. The quilt is part of the Affirmation Quilt Project.

COMMENTS AND SUGGESTIONS FROM COUNCIL MEMBERS

None.

MAYOR'S REPORT

None.

ADJOURN TO CLOSED SESSION

A motion was made by Council Member Fitzpatrick, seconded by Council Member Mueller, to adjourn to Closed Session at 8:55 p.m. pursuant to State Statute 18.85(1)(e) to deliberate or negotiate the purchase of public property, the investment of public funds, or to conduct other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically discussed

was the Letter of Intent from Luther Group for Lot 4 in the Hwy 60 Business Park. The motion carried on a roll call vote with Council Members Bitter, Fitzpatrick, Burkart, Didier, Simpson, and Mueller voting aye, and Council Member Lindo excused.

RECONVENE TO OPEN SESSION

Open session reconvened at 9:09 p.m.

DISCUSSION AND POSSIBLE ACTION ON LETTER OF INTENT FROM LUTHER GROUP FOR LOT 4 IN THE HWY 60 BUSINESS PARK

A motion was made by Council Member Mueller, seconded by Council Member Simpson, to approve the Letter of Intent from Luther Group for Lot 4 in the Hwy 60 Business Park with the terms discussed in Closed Session. The motion carried without a negative vote with Council Member Lindo excused.

ADJOURNMENT

A motion was made by Council Member Mueller, seconded by Council Member Burkart, to adjourn the meeting at 9:11 p.m. The motion carried without a negative vote with Council Member Lindo excused.

Jessica Campolo
Deputy City Clerk

CITY OF CEDARBURG

MEETING DATE: June 30, 2025 **ITEM NO:** B.

TITLE:
Discussion and possible action on payment of bills dated 06/02/2025 through 06/20/2025, transfers from 06/03/2025 through 06/30/2025, and payroll from 05/25/2025 through 06/21/2025

ISSUE SUMMARY:

STAFF RECOMMENDATION:
Approve

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT:

ATTACHMENTS:
1. ck reg 6.20.25
2. Transfer List 060225-063025

INITIATED/REQUESTED BY:

FOR MORE INFORMATION CONTACT:

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
06/06/2025	PWBDD	50279#	BEYER'S HARDWARE	REPAIR AND MAINTENANCE	500240	533210	5.37
				MAINTENANCE PARTS	500353	533210	32.29
				REPAIR AND MAINTENANCE	500240	555510	17.07
				REPAIR AND MAINTENANCE	500240	555510	119.62
				CHECK PWBDD 50279 TOTAL FOR FUND 100:			174.35
06/06/2025	PWBDD	50281	BUDIAC PLUMBING INC	PROFESSIONAL SERVICES	500210	533210	2,434.00
06/06/2025	PWBDD	50284	CARLIN HORTICULTURAL SUPPLIES	SUPPLIES AND EXPENSES	500347	555220	609.05
06/06/2025	PWBDD	50286	CEDARBURG OVERHEAD DOOR CO.	OPERATING SUPPLIES	500350	533210	194.00
06/06/2025	PWBDD	50289	CIVIC PLUS LLC	PROFESSIONAL SERVICES	500210	514100	2,835.00
06/06/2025	PWBDD	50290*#	COMPLETE MOBILE DRUG TESTING LLC	DUE FROM LIGHT & WATER	156200	000000	89.56
				PROFESSIONAL SERVICES	500210	533210	179.12
				CHECK PWBDD 50290 TOTAL FOR FUND 100:			268.68
06/06/2025	PWBDD	50291*#	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	500310	515600	459.90
06/06/2025	PWBDD	50292	CONLEY MEDIA, LLC	LEGAL PUBLICATIONS	500325	514100	631.95
06/06/2025	PWBDD	50294	DATCP	WEIGHTS AND MEASURES INSPECT	500214	522360	2,250.00
06/06/2025	PWBDD	50295	EGELHOFF LAWNMOWER SERVICE	MAINTENANCE PARTS	500353	533210	21.90
06/06/2025	PWBDD	50296	ENGINEERED SECURITY SOLUTIONS	OPERATING SUPPLIES	500350	533210	198.00
06/06/2025	PWBDD	50297	FASTENAL COMPANY	MAINTENANCE PARTS	500353	533210	57.60
				MAINTENANCE PARTS	500353	533210	45.59
				CHECK PWBDD 50297 TOTAL FOR FUND 100:			103.19
06/06/2025	PWBDD	50299	FORWARD TS	EQUIPMENT OUTLAY	500385	514700	14.00
06/06/2025	PWBDD	50300	FOX VALLEY TECHNICAL COLLEGE	TRAVEL & TRAINING	500330	522110	325.00
06/06/2025	PWBDD	50301	FP SOLUTIONS LLC	REPAIR AND MAINTENANCE	500240	522100	350.00
06/06/2025	PWBDD	50303*#	GRAFTON ACE HARDWARE	REPAIR AND MAINTENANCE	500240	555510	172.75

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
06/06/2025	PWBDD	50304*#	HOME DEPOT CREDIT SERVICES	MAINTENANCE PARTS	500353	533210	77.88
				EQUIPMENT OUTLAY	500380	533450	1,055.00
				REPAIR AND MAINTENANCE	500240	555510	78.88
				CHECK PWBDD 50304 TOTAL FOR FUND 100:			1,211.76
06/06/2025	PWBDD	50305	J R BOEHLKE INC	MAINT/CONTRACTED SERVICES	500290	555510	625.00
				MAINT/CONTRACTED SERVICES	500290	555510	198.00
				CHECK PWBDD 50305 TOTAL FOR FUND 100:			823.00
06/06/2025	PWBDD	50308	JOE JACOBS	PROFESSIONAL SERVICES	500210	522310	390.00
06/06/2025	PWBDD	50312	KIM CHRISTENSON	PROFESSIONAL SERVICES - 7 CHAIR YOGA	500210	555140	210.00
06/06/2025	PWBDD	50313	KURT SCHOESSOW	MAINTENANCE PARTS	500353	533210	152.44
06/06/2025	PWBDD	50314	LANNON STONE PRODUCTS, INC.	REPAIR AND MAINTENANCE	500240	533440	326.50
06/06/2025	PWBDD	50315	LIESENER SOILS INC.	REPAIR AND MAINTENANCE	500240	533440	432.00
06/06/2025	PWBDD	50316	LOCHEN EQUIPMENT	MAINTENANCE PARTS	500353	533210	119.58
06/06/2025	PWBDD	50319*#	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	180.65
				MAINTENANCE PARTS	500353	533210	(47.70)
				CHECK PWBDD 50319 TOTAL FOR FUND 100:			132.95
06/06/2025	PWBDD	50320	OLSEN'S PIGGLY WIGGLY	OPERATING SUPPLIES	500350	533210	155.07
				OPERATING SUPPLIES	500350	533210	73.68
				CHECK PWBDD 50320 TOTAL FOR FUND 100:			228.75
06/06/2025	PWBDD	50321	ONTECH SYSTEMS, INC	PROFESSIONAL SERVICES	500210	514700	105.00
				EQUIPMENT/SOFTWARE	500380	514700	1,672.00
				EQUIPMENT/SOFTWARE	500380	514700	728.00
				CHECK PWBDD 50321 TOTAL FOR FUND 100:			2,505.00
06/06/2025	PWBDD	50323#	QUALITY STATE OIL CO.,INC.	FUEL INVENTORY	161500	000000	3,055.20

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
				FUEL INVENTORY	161500	000000	4,856.40
				GAS AND OIL EXPENSE	500351	533210	625.00
				CHECK PWBDD 50323 TOTAL FOR FUND 100:			8,536.60
06/06/2025	PWBDD	50324	SCHMITZ READY MIX, INC.	REPAIR AND MAINTENANCE	500240	533311	570.00
06/06/2025	PWBDD	50325	SHERWIN INDUSTRIES, INC.	REPAIR AND MAINTENANCE	500240	533311	2,400.00
06/06/2025	PWBDD	50326	SHERWIN WILLIAMS CO.	OPERATING SUPPLIES	500350	533210	103.27
06/06/2025	PWBDD	50327	STUMP GRINDING 4 LESS, LLC	MAINT/CONTRACTED SERVICES	500290	555510	6,826.74
06/06/2025	PWBDD	50328	TREVIPAY	MAINTENANCE PARTS	500353	533210	119.98
				MAINTENANCE PARTS	500353	533210	69.99
				CHECK PWBDD 50328 TOTAL FOR FUND 100:			189.97
06/06/2025	PWBDD	50329	TRUCK COUNTRY OF WISC	MAINTENANCE PARTS	500353	533210	109.31
06/06/2025	PWBDD	50331*#	U.S. CELLULAR	TELEPHONE/COMMUNICATIONS	500225	533210	113.59
				TELEPHONE/COMMUNICATIONS	500225	555510	45.00
				CHECK PWBDD 50331 TOTAL FOR FUND 100:			158.59
06/06/2025	PWBDD	50332	U.S. POSTAL SERVICE	POSTAGE	500315	514100	436.00
06/06/2025	PWBDD	50333	UNIFIRST CORPORATION	OPERATING SUPPLIES	500350	533210	79.78
				OPERATING SUPPLIES	500350	533210	79.78
				CHECK PWBDD 50333 TOTAL FOR FUND 100:			159.56
06/06/2025	PWBDD	50334	VMC LLC	PROFESSIONAL SERVICES	500210	533110	512.50
06/06/2025	PWBDD	50335*#	WAYSIDE NURSERIES, INC.	TREES AND SUPPLIES	500341	555510	2,370.00
06/06/2025	PWBDD	50336*#	ZUERN BUILDING PRODUCTS	REPAIR AND MAINTENANCE	500240	555510	60.90
06/13/2025	PWBDD	50342	APEX SOFTWARE	OPERATING SUPPLIES	500350	533110	260.00
06/13/2025	PWBDD	50346*#	BEYER'S HARDWARE	REPAIR AND MAINTENANCE	500240	522120	10.34

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
				OPERATING SUPPLIES	500350	533210	66.81
				MAINTENANCE PARTS	500353	533210	30.52
				MAINTENANCE PARTS	500353	533210	44.89
				MAINTENANCE PARTS	500353	533210	23.05
				REPAIR AND MAINTENANCE	500240	555510	5.37
				REPAIR AND MAINTENANCE	500240	555510	62.95
				REPAIR AND MAINTENANCE	500240	555510	42.03
				CHECK PWBDD 50346 TOTAL FOR FUND 100:			285.96
06/13/2025	PWBDD	50348	BLAIN'S FARM & FLEET	REPAIR AND MAINTENANCE	500240	555510	290.48
06/13/2025	PWBDD	50351*#	BUDIAC PLUMBING INC	REPAIR AND MAINTENANCE	500240	518100	235.00
				REPAIR AND MAINTENANCE	500240	518100	235.00
				REPAIR AND MAINTENANCE	500240	522100	235.00
				CHECK PWBDD 50351 TOTAL FOR FUND 100:			705.00
06/13/2025	PWBDD	50353	CEDAR CORPORATION	MAINT/CONTRACTED SERVICES	500290	533720	3,000.00
06/13/2025	PWBDD	50355	CEDARBURG LIGHT & WATER	DUE TO L&W IMPACT FEES	256201	000000	2,126.29
				DUE TO L&W IMPACT FEES	256201	000000	2,126.29
				DUE TO L&W IMPACT FEES	256201	000000	16,858.58
				DUE TO CLW - DELINQ UTILITIES - TAX	256202	000000	169.32
				CHECK PWBDD 50355 TOTAL FOR FUND 100:			21,280.48
06/13/2025	PWBDD	50356	CEDARBURG OVERHEAD DOOR CO.	REPAIR AND MAINTENANCE	500240	533210	1,877.00
06/13/2025	PWBDD	50358	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	522110	584.00
				TELEPHONE/COMMUNICATIONS	500225	522110	423.15
				CHECK PWBDD 50358 TOTAL FOR FUND 100:			1,007.15
06/13/2025	PWBDD	50359*#	CINTAS CORPORATION	OPERATING SUPPLIES	500350	533210	202.49
06/13/2025	PWBDD	50361	CULLIGAN OF WEST BEND	MAINTENANCE SUPPLIES	500340	522100	65.45
06/13/2025	PWBDD	50365	EGELHOFF LAWNMOWER SERVICE	MAINTENANCE PARTS	500353	533210	162.10
06/13/2025	PWBDD	50367	EXCEL DISPOSAL OF WISCONSIN LLC	PUBLIC WORKS FEES	463101	000000	274.28

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
06/13/2025	PWBDD	50368	EXTREME SKI & BIKE	EQUIPMENT OUTLAY	500380	522120	944.50
06/13/2025	PWBDD	50369	FIRST RESPONDERS PSYCHOLOGICAL	ATTORNEY/CONSULTANT	500212	522110	750.00
06/13/2025	PWBDD	50371	FORESTRY SUPPLIERS	REPAIR AND MAINTENANCE	500240	555510	171.94
06/13/2025	PWBDD	50375	GROTHS COUNTRY GARDENS	SUPPLIES AND EXPENSES	500347	555220	8,590.00
06/13/2025	PWBDD	50379	KRUEGER LUMBER CO, INC	REPAIR AND MAINTENANCE	500240	555510	1,170.00
06/13/2025	PWBDD	50380	LIESENER SOILS INC.	REPAIR AND MAINTENANCE	500240	533440	252.00
06/13/2025	PWBDD	50382	MATHESON TRI-GAS INC	MAINTENANCE PARTS	500353	533210	105.03
06/13/2025	PWBDD	50387	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	322.96
				MAINTENANCE PARTS	500353	533210	80.24
				MAINTENANCE PARTS	500353	533210	160.48
				CHECK PWBDD 50387 TOTAL FOR FUND 100:			563.68
06/13/2025	PWBDD	50390#	ONTECH SYSTEMS, INC	PROFESSIONAL SERVICES	500210	514700	3,278.00
				ATTORNEY/CONSULTANT	500212	522110	70.00
				REPAIR AND MAINTENANCE	500240	522110	916.00
				CHECK PWBDD 50390 TOTAL FOR FUND 100:			4,264.00
06/13/2025	PWBDD	50392	OZAUKEE COUNTY	RECORDING FEES	500311	514100	30.00
06/13/2025	PWBDD	50393	QUALITY STATE OIL CO.,INC.	GAS AND OIL EXPENSE	500351	533210	414.59
06/13/2025	PWBDD	50396*	RAY O'HERRON CO.,INC.	EQUIPMENT OUTLAY	500380	522120	268.98
06/13/2025	PWBDD	50398	SITEONE LANDSCAPE SUPPLY	REPAIR AND MAINTENANCE	500240	555510	126.49
06/13/2025	PWBDD	50399	SPECTRUM	TELEPHONE/COMMUNICATIONS	500225	522110	32.88
06/13/2025	PWBDD	50400	STATE INDUSTRIAL PRODUCTS	OPERATING SUPPLIES	500350	533210	142.29
06/13/2025	PWBDD	50401	T & N ACQUISITION COMPANY	EQUIPMENT OUTLAY	500380	522120	403.02
06/13/2025	PWBDD	50402	TAPCO,INC	REPAIR AND MAINTENANCE	500240	533421	715.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
06/13/2025	PWBDD	50406	VILLAGE OF GRAFTON	OTHER EXPENSES - BREWERS GAME REIMB	500390	555140	1,171.40
06/20/2025	PWBDD	50414	AT&T	PROFESSIONAL SERVICES	500210	522130	545.00
06/20/2025	PWBDD	50415*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	518100	246.88
06/20/2025	PWBDD	50416*#	AT&T MOBILITY	TELEPHONE/COMMUNICATIONS	500225	522310	140.56
				TELEPHONE/COMMUNICATIONS	500225	533110	77.08
				TELEPHONE/COMMUNICATIONS	500225	533210	140.56
				TELEPHONE/COMMUNICATIONS	500225	555510	103.82
				CHECK PWBDD 50416 TOTAL FOR FUND 100:			462.02
06/20/2025	PWBDD	50417	AURORA HEALTH CARE	PROFESSIONAL SERVICES	500210	522130	25.00
06/20/2025	PWBDD	50421*#	BEYER'S HARDWARE	REPAIR AND MAINTENANCE	500240	518100	17.88
				REPAIR AND MAINTENANCE	500240	518100	3.12
				REPAIR AND MAINTENANCE	500240	522120	2.70
				OPERATING SUPPLIES	500350	533210	56.56
				MAINTENANCE PARTS	500353	533210	3.49
				MAINTENANCE PARTS	500353	533210	29.56
				MAINTENANCE PARTS	500353	533210	2.86
				REPAIR AND MAINTENANCE	500240	533440	62.92
				REPAIR AND MAINTENANCE	500240	555510	89.21
				CHECK PWBDD 50421 TOTAL FOR FUND 100:			268.30
06/20/2025	PWBDD	50422	BLAIN'S FARM & FLEET	OPERATING SUPPLIES	500350	533210	323.66
06/20/2025	PWBDD	50423	BOEHLKE BOTTLED GAS CORP.	GAS AND OIL EXPENSE	500351	533210	36.10
06/20/2025	PWBDD	50425	BUDIAC PLUMBING INC	REPAIR AND MAINTENANCE	500240	518100	667.00
06/20/2025	PWBDD	50427	CATALIS TAX & CAMA, INC	PROFESSIONAL SERVICES	500210	515400	7,150.00
06/20/2025	PWBDD	50428	CEDARBURG CHAMBER OF COMMERCE	AWARDS, SUPPLIES	500343	519200	350.00
06/20/2025	PWBDD	50429	CEDARBURG CHAMBER OF COMMERCE	OTHER EXPENSES	500390	513100	30.00
06/20/2025	PWBDD	50431*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	513100	18.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
				TELEPHONE/COMMUNICATIONS	500225	513200	19.50
				TELEPHONE/COMMUNICATIONS	500225	514100	35.62
				INTERNET	500220	514700	763.61
				TELEPHONE/COMMUNICATIONS	500225	515400	20.15
				TELEPHONE/COMMUNICATIONS	500225	515600	33.07
				TELEPHONE/COMMUNICATIONS	500225	518100	48.38
				TELEPHONE/COMMUNICATIONS	500225	522310	20.17
				INTERNET	500220	522410	175.00
				TELEPHONE/COMMUNICATIONS	500225	522410	23.60
				TELEPHONE/COMMUNICATIONS	500225	533110	26.15
				TELEPHONE/COMMUNICATIONS	500225	533210	24.25
				OPERATING SUPPLIES	500350	533210	159.98
				TELEPHONE/COMMUNICATIONS	500225	555140	20.00
				INTERNET	500220	555510	165.00
				INTERNET	500220	555510	165.00
				INTERNET	500220	555510	122.97
				TELEPHONE/COMMUNICATIONS	500225	566310	26.15
				CHECK PWBDD 50431 TOTAL FOR FUND 100:			1,866.60
06/20/2025	PWBDD	50433	CINTAS CORPORATION	OPERATING SUPPLIES	500350	533210	748.55
06/20/2025	PWBDD	50434	CITY OF MILWAUKEE	SUPPLIES AND EXPENSES	500347	555220	4,096.00
06/20/2025	PWBDD	50435	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	500310	515600	35.02
06/20/2025	PWBDD	50437	DIGITAL EDGE OF WISCONSIN LLC	PRINTING-NEWSLETTERS, ETC	500313	522110	57.00
06/20/2025	PWBDD	50438	DPI SUPPLY,INC	OFFICE SUPPLIES	500310	515600	84.88
06/20/2025	PWBDD	50440	EGELHOFF LAWNMOWER SERVICE	MAINTENANCE PARTS	500353	533210	287.99
06/20/2025	PWBDD	50442	FASTENAL COMPANY	FUEL SYSTEM MAINTENANCE	500326	533210	806.82
				MAINTENANCE PARTS	500353	533210	176.22
				CHECK PWBDD 50442 TOTAL FOR FUND 100:			983.04
06/20/2025	PWBDD	50445*#	GENERAL COMMUNICATIONS INC	REPAIR AND MAINTENANCE	500240	522120	75.00
06/20/2025	PWBDD	50446	GFL ENVIRONMENTAL	REPAIR AND MAINTENANCE	500240	533311	610.82

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
06/20/2025	PWBDD	50449	HI-LINE, INC	MAINTENANCE PARTS	500353	533210	315.10
06/20/2025	PWBDD	50450*#	HOUSEMAN & FEIND, LLP	EXTRAORDINARY SERVICES	500211	516100	3,502.00
				ATTORNEY/CONSULTANT	500212	522110	245.00
				CHECK PWBDD 50450 TOTAL FOR FUND 100:			3,747.00
06/20/2025	PWBDD	50451	JANI-KING OF MILWAUKEE	MAINTENANCE PARTS	500353	533210	422.73
06/20/2025	PWBDD	50452	JIM FITZPATRICK	PUBLIC WORKS FEES	463101	000000	25.00
06/20/2025	PWBDD	50455	LAFORCE INC.	LEGACY TREE & BENCH PROGRAM	500384	555510	2,990.00
06/20/2025	PWBDD	50456	LAROSA LANDSCAPE COMPANY	REPAIR AND MAINTENANCE	500240	522100	253.43
06/20/2025	PWBDD	50457*#	MAC PAVING INC	REPAIR AND MAINTENANCE	500240	533440	13,400.00
06/20/2025	PWBDD	50458	MACQUEEN EQUIPMENT	MAINTENANCE PARTS	500353	533210	78.69
06/20/2025	PWBDD	50461	MEQUON LAWN & GARDEN	EQUIPMENT OUTLAY	500380	533450	530.00
06/20/2025	PWBDD	50462	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	30.01
				MAINTENANCE PARTS	500353	533210	6.49
				MAINTENANCE PARTS	500353	533210	25.29
				CHECK PWBDD 50462 TOTAL FOR FUND 100:			61.79
06/20/2025	PWBDD	50463*#	NASSCO, INC.	MAINTENANCE SUPPLIES	500340	522100	42.85
06/20/2025	PWBDD	50465	ODP BUSINESS SOLUTIONS,LLC	OFFICE SUPPLIES	500310	522110	13.32
				OFFICE SUPPLIES	500310	522110	44.39
				CHECK PWBDD 50465 TOTAL FOR FUND 100:			57.71
06/20/2025	PWBDD	50466*#	OLSEN'S PIGGLY WIGGLY	OPERATING SUPPLIES	500350	522410	139.04
				OPERATING SUPPLIES	500350	533210	63.54
				CHECK PWBDD 50466 TOTAL FOR FUND 100:			202.58

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
06/20/2025	PWBDD	50467#	ONTECH SYSTEMS, INC	PROFESSIONAL SERVICES	500210	514700	334.60
				ATTORNEY/CONSULTANT	500212	522110	175.00
				TELEPHONE/COMMUNICATIONS	500225	522110	40.00
				CHECK PWBDD 50467 TOTAL FOR FUND 100:			549.60
06/20/2025	PWBDD	50469*#	QUALITY STATE OIL CO.,INC.	GAS AND OIL EXPENSE	500351	533210	229.00
06/20/2025	PWBDD	50472*	RAY O'HERRON CO.,INC.	UNIFORMS	500346	522120	2,080.58
				UNIFORMS	500346	522120	2,080.58
				UNIFORMS	500346	522120	2,080.58
				UNIFORMS	500346	522120	2,145.57
				UNIFORMS	500346	522120	2,080.58
				CHECK PWBDD 50472 TOTAL FOR FUND 100:			10,467.89
06/20/2025	PWBDD	50473*#	RICOH USA, INC.	OFFICE SUPPLIES	500310	522110	110.95
				OFFICE SUPPLIES	500310	522110	69.02
				CHECK PWBDD 50473 TOTAL FOR FUND 100:			179.97
06/20/2025	PWBDD	50474	ROAD EQUIPMENT PARTS CENTER	MAINTENANCE PARTS	500353	533210	29.20
06/20/2025	PWBDD	50475	RYAN KELAND	PUBLIC WORKS FEES	463101	000000	25.00
06/20/2025	PWBDD	50477*#	SCHMITZ READY MIX, INC.	REPAIR AND MAINTENANCE	500240	533440	263.34
06/20/2025	PWBDD	50480	TRANSUNION RISK AND ALTERNATIVE	OFFICE SUPPLIES	500310	522130	75.00
06/20/2025	PWBDD	50481	TRUCK COUNTRY OF WISC	MAINTENANCE PARTS	500353	533210	32.12
				MAINTENANCE PARTS	500353	533210	(26.44)
				CHECK PWBDD 50481 TOTAL FOR FUND 100:			5.68
06/20/2025	PWBDD	50483#	UNIFIRST CORPORATION	MAINTENANCE SUPPLIES	500340	522100	107.50
				OPERATING SUPPLIES	500350	533210	84.48
				MAINTENANCE PARTS	500353	533210	79.78
				CHECK PWBDD 50483 TOTAL FOR FUND 100:			271.76

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
06/20/2025	PWBDD	50484	VANTAGE FINANCIAL,LLC	EQUIPMENT OUTLAY	500385	514700	830.00
06/20/2025	PWBDD	50485	VITAL RECORDS CONTROL	PROFESSIONAL SERVICES	500210	515600	57.20
06/20/2025	PWBDD	50486	W. & E. RADTKE	SUPPLIES AND EXPENSES	500347	555220	646.20
06/20/2025	PWBDD	50487	WHITE RICE ADVERTISING & PR. LLC	PROFESSIONAL SERVICES	500210	555220	500.00
06/20/2025	PWBDD	50488	WISCONSIN DEPT OF JUSTICE	TELEPHONE/COMMUNICATIONS	500225	522110	1,113.00
06/20/2025	PWBDD	50489#	WM CORPORATE SERVICES, INC	PUBLIC WORKS FEES	463101	000000	72.00
				MAINT/CONTRACTED SERVICES	500290	533710	49,170.24
				MAINT/CONTRACTED SERVICES	500290	533730	22,373.76
				CHECK PWBDD 50489 TOTAL FOR FUND 100:			71,616.00
				Total for fund 100 GENERAL FUND			217,467.96
Fund: 200 CEMETERY FUND							
06/06/2025	PWBDD	50303*#	GRAFTON ACE HARDWARE	OPERATING SUPPLIES	500350	544210	15.78
06/06/2025	PWBDD	50304*#	HOME DEPOT CREDIT SERVICES	REPAIR AND MAINTENANCE	500240	544210	165.56
06/13/2025	PWBDD	50337	ADAM J ARENTZ	MISCELLANEOUS REVENUE	486000	000000	350.00
				Total for fund 200 CEMETERY FUND			531.34
Fund: 220 RECREATION PROGRAMS FUND							
06/06/2025	PWBDD	50274	ANNA S GORN	POMS EXPENSES	500394	555390	225.00
06/06/2025	PWBDD	50276	BADGERETTE POM PON INC	POMS EXPENSES	500394	555390	11,435.00
06/06/2025	PWBDD	50278	BETTER GOLF FOREVER, LLC	MAINT/CONTRACTED SERVICES	500290	555390	1,624.00
06/06/2025	PWBDD	50280	BRYAN STACH	YOUTH FOOTBALL REGISTRATION	467317	000000	70.00
06/06/2025	PWBDD	50287	CEDARBURG SCHOOL DISTRICT	SCHOOL DISTRICT FEES	500228	555390	680.00
06/13/2025	PWBDD	50344	BADGERETTE POM PON INC	POMS EXPENSES	500394	555390	904.00
06/13/2025	PWBDD	50354	CEDARBURG CREEK FARM	SUPPLIES AND EXPENSES	500347	555390	350.00
06/13/2025	PWBDD	50377	JULIE M CARPENTER	MISCELLANEOUS REVENUE	486000	000000	260.00
06/13/2025	PWBDD	50403	TERRY MITMAN	MISCELLANEOUS REVENUE	486000	000000	50.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 220 RECREATION PROGRAMS FUND							
06/13/2025	PWBDD	50404	TRACY JESTER	SUPPLIES AND EXPENSES	500347	555390	900.00
06/20/2025	PWBDD	50430	CEDARBURG SCHOOL DISTRICT	POMS EXPENSES	500394	555390	150.00
06/20/2025	PWBDD	50431*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	555390	33.75
06/20/2025	PWBDD	50436	COURTNEY MEYER	YOUTH FOOTBALL REGISTRATION	467317	000000	70.00
06/20/2025	PWBDD	50459	MASTER PRINTWEAR	SUPPLIES AND EXPENSES	500347	555390	1,606.75
06/20/2025	PWBDD	50470	RACHEL DRAYNA	MISCELLANEOUS REVENUE	486000	000000	150.00
				Total for fund 220 RECREATION PROGRAMS FUND			18,508.50
Fund: 232 DONATIONS							
06/06/2025	PWBDD	50336*#	ZUERN BUILDING PRODUCTS	K-9 UNIT EXPENSE	500352	522120	1,779.17
06/13/2025	PWBDD	50357	CEDARBURG VETERINARY CLINIC	K-9 UNIT EXPENSE	500352	522120	145.45
06/13/2025	PWBDD	50409	WVRC-GRAFTON	K-9 UNIT EXPENSE	500352	522120	310.52
				Total for fund 232 DONATIONS			2,235.14
Fund: 240 SWIMMING POOL FUND							
06/06/2025	PWBDD	50285	CEDAR CREST ICE CREAM	OPERATING SUPPLIES	500350	555321	1,444.08
06/06/2025	PWBDD	50303*#	GRAFTON ACE HARDWARE	MAINTENANCE SUPPLIES	500340	555320	174.39
06/06/2025	PWBDD	50307	JK CONTRACTORS INC	MAINTENANCE SUPPLIES	500340	555320	7,160.00
06/06/2025	PWBDD	50317	MASTER PRINTWEAR	UNIFORMS	500346	555320	350.00
				UNIFORMS	500346	555320	130.00
				CHECK PWBDD 50317 TOTAL FOR FUND 240:			480.00
06/13/2025	PWBDD	50341	AMERICAN SIGNAL CORPORATION	TRAVEL & TRAINING			** VOIDED **
06/13/2025	PWBDD	50343	BADGER POPCORN & CONCESSION	OPERATING SUPPLIES	500350	555321	214.89
				OPERATING SUPPLIES	500350	555321	5,471.96
				OPERATING SUPPLIES	500350	555321	(45.62)
				CHECK PWBDD 50343 TOTAL FOR FUND 240:			5,641.23

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 240 SWIMMING POOL FUND							
06/13/2025	PWBDD	50381	MAGGIE SCHIEL	SWIMMING POOL - LESSONS	467342	000000	75.00
06/20/2025	PWBDD	50413	AMERICAN RED CROSS	TRAVEL & TRAINING	500330	555320	376.00
06/20/2025	PWBDD	50431*#	CHARTER COMMUNICATIONS	INTERNET	500220	555320	134.98
				TELEPHONE/COMMUNICATIONS	500225	555320	33.06
				CHECK PWBDD 50431 TOTAL FOR FUND 240:			168.04
06/20/2025	PWBDD	50447*#	GRAFTON ACE HARDWARE	MAINTENANCE SUPPLIES	500340	555320	78.28
				Total for fund 240 SWIMMING POOL FUND			15,597.02
Fund: 260 LIBRARY FUND							
06/06/2025	PWBDD	50272	AKALAI HANUI	DONATION EXPENDITURES	500322	555110	225.00
06/06/2025	PWBDD	50273	AMAZON CAPITOL SERVICES	OFFICE SUPPLIES	500310	555110	28.08
				OFFICE SUPPLIES	500310	555110	21.16
				COMPUTER/COPIER SUPPLIES	500312	555110	666.85
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	18.99
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	77.82
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	172.60
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	80.72
				DONATION EXPENDITURES	500322	555110	37.55
				DONATION EXPENDITURES	500322	555110	57.54
				DONATION EXPENDITURES	500322	555110	138.60
				DONATION EXPENDITURES	500322	555110	37.36
				OPERATING SUPPLIES	500350	555110	22.97
				OPERATING SUPPLIES	500350	555110	1,210.26
				CHECK PWBDD 50273 TOTAL FOR FUND 260:			2,570.50
06/06/2025	PWBDD	50277	BAKER & TAYLOR BOOKS	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	32.78
06/06/2025	PWBDD	50283	CAITLIN REINARTZ	DONATION EXPENDITURES	500322	555110	100.00
06/06/2025	PWBDD	50288*#	CINTAS CORPORATION	OPERATING SUPPLIES	500350	555110	233.28
06/06/2025	PWBDD	50293	CORNERSTONE HISTROY SYMPOSIUM	DONATION EXPENDITURES	500322	555110	350.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 260 LIBRARY FUND							
06/06/2025	PWBDD	50306	JAMES IMAGING SYSTEMS, INC.	COMPUTER/COPIER SUPPLIES	500312	555110	219.18
				COMPUTER/COPIER SUPPLIES	500312	555110	446.21
				CHECK PWBDD 50306 TOTAL FOR FUND 260:			665.39
06/06/2025	PWBDD	50311	KENT ADHESIVE PRODUCTS CO.	OFFICE SUPPLIES	500310	555110	134.95
06/13/2025	PWBDD	50340	AMAZON CAPITOL SERVICES	OFFICE SUPPLIES	500310	555110	197.94
				OFFICE SUPPLIES	500310	555110	51.98
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	24.59
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	68.44
				DONATION EXPENDITURES	500322	555110	347.56
				DONATION EXPENDITURES	500322	555110	60.37
				TECHNOLOGY	500382	555110	34.98
				CHECK PWBDD 50340 TOTAL FOR FUND 260:			785.86
06/13/2025	PWBDD	50345	BAKER & TAYLOR BOOKS	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	175.04
				DONATION EXPENDITURES	500322	555110	17.00
				CHECK PWBDD 50345 TOTAL FOR FUND 260:			192.04
06/13/2025	PWBDD	50364	DPI SUPPLY,INC	COMPUTER/COPIER SUPPLIES	500312	555110	285.50
06/13/2025	PWBDD	50378	KANOPY, INC.	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	401.20
06/13/2025	PWBDD	50384	MIDWEST TAPE, LLC	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	1,420.93
06/13/2025	PWBDD	50386	MILWAUKEE PLATE GLASS CO	REPAIR AND MAINTENANCE	500240	555110	810.00
06/13/2025	PWBDD	50388	NORTHWOODS LASER & EMBROIDERY	EMPLOYMENT EXPENSES	500395	555110	22.50
06/13/2025	PWBDD	50389	OLSEN'S PIGGLY WIGGLY	PROGRAM SUPPLIES	500308	555110	21.27
06/13/2025	PWBDD	50391	OTIS ELEVATOR COMPANY	MAINT/CONTRACTED SERVICES	500290	555110	3,445.92
06/13/2025	PWBDD	50397	SCHOLASTIC INC	DONATION EXPENDITURES	500322	555110	33.00
				DONATION EXPENDITURES	500322	555110	17.25
				CHECK PWBDD 50397 TOTAL FOR FUND 260:			50.25
06/20/2025	PWBDD	50410	ABDO PUBLISHING	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	2,953.95

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 260 LIBRARY FUND							
06/20/2025	PWBDD	50412	AMAZON CAPITOL SERVICES	OFFICE SUPPLIES	500310	555110	24.40
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	30.27
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	57.98
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	27.99
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	34.99
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	262.36
				DONATION EXPENDITURES	500322	555110	229.07
				DONATION EXPENDITURES	500322	555110	140.59
				DONATION EXPENDITURES	500322	555110	86.23
				DONATION EXPENDITURES	500322	555110	98.96
				OPERATING SUPPLIES	500350	555110	120.64
				CHECK PWBDD 50412 TOTAL FOR FUND 260:			1,113.48
06/20/2025	PWBDD	50415*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	555110	324.10
06/20/2025	PWBDD	50419	BAKER & TAYLOR BOOKS	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	279.95
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	466.08
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	395.91
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	348.55
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	19.28
				DONATION EXPENDITURES	500322	555110	142.00
				DONATION EXPENDITURES	500322	555110	17.00
				DONATION EXPENDITURES	500322	555110	15.00
				DONATION EXPENDITURES	500322	555110	41.00
				CHECK PWBDD 50419 TOTAL FOR FUND 260:			1,724.77
06/20/2025	PWBDD	50426	CAITLIN REINARTZ	DONATION EXPENDITURES	500322	555110	50.00
06/20/2025	PWBDD	50431*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	555110	204.99
06/20/2025	PWBDD	50439	E.L.S. LANDSCAPING & LAWN	MAINT/CONTRACTED SERVICES	500290	555110	70.00
06/20/2025	PWBDD	50463*#	NASSCO, INC.	OPERATING SUPPLIES	500350	555110	175.92
06/20/2025	PWBDD	50464	NORTHWOODS LASER & EMBROIDERY	OFFICE SUPPLIES	500310	555110	15.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 260 LIBRARY FUND							
06/20/2025	PWBDD	50468	OWEN'S OFFICE SUPPLIES,INC	OFFICE SUPPLIES	500310	555110	77.00
				Total for fund 260 LIBRARY FUND			18,456.58
Fund: 270 FIRE DEPT & EMS							
06/06/2025	PWBDD	50271	AIRGAS USA LLC	EMS SUPPLIES AND EXPENSES	500347	522500	109.18
06/06/2025	PWBDD	50275	ASCENSION WI EMP SOLUTIONS	OPERATING SUPPLIES	500350	522500	1,651.00
06/06/2025	PWBDD	50291*#	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	500310	522500	229.95
06/06/2025	PWBDD	50302	GALLS, LLC	UNIFORMS	500346	522500	187.58
				UNIFORMS	500346	522500	59.16
				UNIFORMS	500346	522500	80.44
				CHECK PWBDD 50302 TOTAL FOR FUND 270:			327.18
06/06/2025	PWBDD	50310	JOIN THE FIRE SERVICE LLC	MARKETING	500223	522500	429.00
06/06/2025	PWBDD	50319*#	NAPA AUTO PARTS	REPAIR AND MAINTENANCE	500240	522500	69.82
06/06/2025	PWBDD	50330	TSR SOLUTIONS, INC.	EMS - FAP GRANT EXPENSES	500397	522500	5,600.18
06/06/2025	PWBDD	50331*#	U.S. CELLULAR	TELEPHONE/COMMUNICATIONS	500225	522500	15.50
06/13/2025	PWBDD	50339	ALBIERO PLUMBING- HVAC	OPERATING SUPPLIES	500350	522500	224.00
06/13/2025	PWBDD	50346*#	BEYER'S HARDWARE	OPERATING SUPPLIES	500350	522500	39.58
				OPERATING SUPPLIES	500350	522500	10.21
				OPERATING SUPPLIES	500350	522500	7.33
				OPERATING SUPPLIES	500350	522500	25.66
				OPERATING SUPPLIES	500350	522500	34.15
				OPERATING SUPPLIES	500350	522500	17.77
				OPERATING SUPPLIES	500350	522500	13.00
				OPERATING SUPPLIES	500350	522500	66.37
				OPERATING SUPPLIES	500350	522500	39.58
				OPERATING SUPPLIES	500350	522500	35.88
				OPERATING SUPPLIES	500350	522500	17.77
				OPERATING SUPPLIES	500350	522500	67.27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 FIRE DEPT & EMS							
				OPERATING SUPPLIES	500350	522500	14.35
				OPERATING SUPPLIES	500350	522500	12.50
				OPERATING SUPPLIES	500350	522500	23.29
				OPERATING SUPPLIES	500350	522500	56.69
				OPERATING SUPPLIES	500350	522500	2.67
				OPERATING SUPPLIES	500350	522500	17.88
				OPERATING SUPPLIES	500350	522500	8.07
				GAS AND OIL EXPENSE	500351	522500	50.35
				CHECK PWBDD 50346 TOTAL FOR FUND 270:			560.37
06/13/2025	PWBDD	50350	BOUND TREE MEDICAL, LLC	EMS SUPPLIES AND EXPENSES	500347	522500	2,774.35
06/13/2025	PWBDD	50351*#	BUDIAC PLUMBING INC	OPERATING SUPPLIES	500350	522500	280.00
06/13/2025	PWBDD	50352	CASPER COFFEE	OPERATING SUPPLIES	500350	522500	192.00
06/13/2025	PWBDD	50360	CONWAY SHIELD	FIREFIGHTING EQUIPMENT	500380	522500	77.40
06/13/2025	PWBDD	50362	DASH MEDICAL GLOVES,LLC	EMS SUPPLIES AND EXPENSES	500347	522500	102.00
06/13/2025	PWBDD	50370	FOREMOST PROMOTIONS	OPERATING SUPPLIES	500350	522500	1,690.19
06/13/2025	PWBDD	50372	FP SOLUTIONS LLC	OPERATING SUPPLIES	500350	522500	165.00
06/13/2025	PWBDD	50373	GALLS, LLC	UNIFORMS	500346	522500	31.54
06/13/2025	PWBDD	50374*#	GENERAL COMMUNICATIONS INC	TELEPHONE/COMMUNICATIONS	500225	522500	190.00
06/13/2025	PWBDD	50385	MILWAUKEE AREA TECHNICAL COLLEGE	TRAVEL & TRAINING	500330	522500	201.06
				TRAVEL & TRAINING	500330	522500	3,282.00
				CHECK PWBDD 50385 TOTAL FOR FUND 270:			3,483.06
06/13/2025	PWBDD	50408	WPP LLC	OPERATING SUPPLIES	500350	522500	243.62
06/20/2025	PWBDD	50411	AIRGAS USA LLC	EMS SUPPLIES AND EXPENSES	500347	522500	924.80
06/20/2025	PWBDD	50415*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	522500	155.15
06/20/2025	PWBDD	50420	BATZNER PEST CONTROL	MAINT/CONTRACTED SERVICES	500290	522500	75.67

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 FIRE DEPT & EMS							
06/20/2025	PWBDD	50424	BOUND TREE MEDICAL, LLC	EMS SUPPLIES AND EXPENSES	500347	522500	48.98
				EMS SUPPLIES AND EXPENSES	500347	522500	45.00
				EMS SUPPLIES AND EXPENSES	500347	522500	593.99
				CHECK PWBDD 50424 TOTAL FOR FUND 270:			687.97
06/20/2025	PWBDD	50431*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	522500	18.98
				TELEPHONE/COMMUNICATIONS	500225	522500	229.61
				CHECK PWBDD 50431 TOTAL FOR FUND 270:			248.59
06/20/2025	PWBDD	50441	EMS MANAGEMENT & CONSULTANTS	PROFESSIONAL SERVICES	500210	522500	2,870.92
06/20/2025	PWBDD	50444	GALLS, LLC	UNIFORMS	500346	522500	97.68
				UNIFORMS	500346	522500	122.87
				UNIFORMS	500346	522500	69.73
				CHECK PWBDD 50444 TOTAL FOR FUND 270:			290.28
06/20/2025	PWBDD	50445*#	GENERAL COMMUNICATIONS INC	TELEPHONE/COMMUNICATIONS	500225	522500	35.00
				TELEPHONE/COMMUNICATIONS	500225	522500	200.00
				CHECK PWBDD 50445 TOTAL FOR FUND 270:			235.00
06/20/2025	PWBDD	50447*#	GRAFTON ACE HARDWARE	GAS AND OIL EXPENSE	500351	522500	104.36
06/20/2025	PWBDD	50454	JOIN THE FIRE SERVICE LLC	MARKETING	500223	522500	429.00
06/20/2025	PWBDD	50466*#	OLSEN'S PIGGLY WIGGLY	OPERATING SUPPLIES	500350	522500	40.88
				OPERATING SUPPLIES	500350	522500	38.62
				OPERATING SUPPLIES	500350	522500	38.69
				CHECK PWBDD 50466 TOTAL FOR FUND 270:			118.19
06/20/2025	PWBDD	50469*#	QUALITY STATE OIL CO.,INC.	GAS AND OIL EXPENSE	500351	522500	232.27
06/20/2025	PWBDD	50473*#	RICOH USA, INC.	MAINT/CONTRACTED SERVICES	500290	522500	92.85

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 FIRE DEPT & EMS							
06/20/2025	PWBDD	50478	TOMASO'S	OPERATING SUPPLIES	500350	522500	96.25
06/20/2025	PWBDD	50479	TOTAL INDUSTRIAL AIR LLC	OPERATING SUPPLIES	500350	522500	667.50
				OPERATING SUPPLIES	500350	522500	390.75
				CHECK PWBDD 50479 TOTAL FOR FUND 270:			1,058.25
06/20/2025	PWBDD	50482	UNDERWATER CONNECTION	OPERATING SUPPLIES	500350	522500	360.00
				Total for fund 270 FIRE DEPT & EMS			26,424.89
Fund: 280 PUBLIC SAFETY IMPACT FEES							
06/06/2025	PWBDD	50298	FGM ARCHITECTS INC	PROFESSIONAL SERVICES	500210	522140	2,800.00
06/20/2025	PWBDD	50443	FGM ARCHITECTS INC	PROFESSIONAL SERVICES	500210	522140	4,200.00
				Total for fund 280 PUBLIC SAFETY IMPACT FEES			7,000.00
Fund: 350 TIF DISTRICT FUND #4							
06/20/2025	PWBDD	50450*#	HOUSEMAN & FEIND, LLP	ATTORNEY/CONSULTANT	500212	566710	1,469.00
				Total for fund 350 TIF DISTRICT FUND #4			1,469.00
Fund: 353 TIF DISTRICT #6							
06/20/2025	PWBDD	50450*#	HOUSEMAN & FEIND, LLP	ATTORNEY/CONSULTANT	500212	566710	882.00
				Total for fund 353 TIF DISTRICT #6			882.00
Fund: 400 CAPITAL IMPROVEMENTS FUND							
06/06/2025	PWBDD	50282	BURKE TRUCK & EQUIPMENT INC.	EQUIP REPLACEMENT	500880	533210	75,776.00
06/06/2025	PWBDD	50309	JOHN JONES AUTOMOTIVE	VEHICLE REPLACEMENTS	500811	522410	43,200.50
06/13/2025	PWBDD	50349	BMCI CONSTRUCTION INC	SIDEWALK REPLACEMENTS-CAPITAL	500899	533311	24,958.42
06/13/2025	PWBDD	50374*#	GENERAL COMMUNICATIONS INC	VEHICLE REPLACEMENTS	500811	522410	11,720.55
06/13/2025	PWBDD	50376	JGS GEOTECH, LLC	STREET IMPROVEMENTS	500854	533311	4,128.00
06/13/2025	PWBDD	50394*#	R.A. SMITH NATIONAL	DUE FROM LIGHT & WATER	156200	000000	1,210.50
				STREET IMPROVEMENTS	500854	533311	2,034.00
				STORMWATER IMPROVEMENTS	500475	533440	459.00
				CHECK PWBDD 50394 TOTAL FOR FUND 400:			3,703.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 400 CAPITAL IMPROVEMENTS FUND							
06/13/2025	PWBDD	50395	RAMBOLL AMERICAS ENGINEERING	PROCHNOW	500841	533750	8,515.40
06/13/2025	PWBDD	50396*	RAY O'HERRON CO.,INC.	OFFICER EQUIPMENT	500724	522120	6,942.86
06/13/2025	PWBDD	50407#	VINTON CONSTRUCTION COMPANY	DUE FROM LIGHT & WATER	156200	000000	132,072.89
				STREET IMPROVEMENTS	500854	533311	245,179.99
				STORMWATER IMPROVEMENTS	500475	533440	142.50
				CHECK PWBDD 50407 TOTAL FOR FUND 400:			377,395.38
06/20/2025	PWBDD	50471	RAMBOLL AMERICAS ENGINEERING	PROCHNOW	500841	533750	3,127.55
				DAM STUDIES	500874	533750	6,091.99
				DAM STUDIES	500874	533750	2,016.12
				CHECK PWBDD 50471 TOTAL FOR FUND 400:			11,235.66
06/20/2025	PWBDD	50472*	RAY O'HERRON CO.,INC.	OFFICER EQUIPMENT	500724	522120	605.62
				OFFICER EQUIPMENT	500724	522120	115.30
				CHECK PWBDD 50472 TOTAL FOR FUND 400:			720.92
				Total for fund 400 CAPITAL IMPROVEMENTS FUND			568,297.19
Fund: 410 LEAD SERVICE - PRIVATE							
06/06/2025	PWBDD	50318	MRJ CONSTRUCTION	PRIVATE SIDE - LEAD PIPE	500872	533750	193,354.74
				Total for fund 410 LEAD SERVICE - PRIVATE			193,354.74
Fund: 601 WATER RECYCLING CENTER							
06/06/2025	PWBDD	50288*#	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	137.63
06/06/2025	PWBDD	50290*#	COMPLETE MOBILE DRUG TESTING LLC	PROFESSIONAL SERVICES	500210	573850	179.12
06/06/2025	PWBDD	50322	PACE ANALYTICAL SERVICES, LLC	LAB SUPPLIES	500370	573825	100.00
06/06/2025	PWBDD	50331*#	U.S. CELLULAR	TELEPHONE/COMMUNICATIONS	500225	573825	54.00
06/06/2025	PWBDD	50335*#	WAYSIDE NURSERIES, INC.	MAINTENANCE SUPPLIES	500340	573840	640.00
06/13/2025	PWBDD	50338	AERZEN USA CORPORATION	MAINTENANCE SUPPLIES	500340	573830	678.68

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 601 WATER RECYCLING CENTER							
06/13/2025	PWBDD	50347	BEYOND ROOFING AND EXTERIOR,LLC	MAINTENANCE SUPPLIES	500340	573830	3,063.49
06/13/2025	PWBDD	50359*#	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	137.63
06/13/2025	PWBDD	50363	DONOHUE & ASSOCIATES, INC	ENGINEERING SERVICES	182331	000000	5,220.50
06/13/2025	PWBDD	50383	MID CITY CORPORATION	COLLECTION MAINS AND ACCESS.	184313	000000	42,020.21
06/13/2025	PWBDD	50394*#	R.A. SMITH NATIONAL	COLLECTION MAINS AND ACCESS.	184313	000000	796.50
06/20/2025	PWBDD	50415*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	573825	231.99
06/20/2025	PWBDD	50416*#	AT&T MOBILITY	TELEPHONE/COMMUNICATIONS	500225	573825	99.52
06/20/2025	PWBDD	50418	BADGER STATE WASTE, LLC	SLUDGE HAULING	500294	573825	33,404.00
06/20/2025	PWBDD	50421*#	BEYER'S HARDWARE	MAINTENANCE SUPPLIES	500340	573830	16.17
06/20/2025	PWBDD	50431*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	573825	149.39
				TELEPHONE/COMMUNICATIONS	500225	573825	55.25
				CHECK PWBDD 50431 TOTAL FOR FUND 601:			204.64
06/20/2025	PWBDD	50432	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	140.64
06/20/2025	PWBDD	50448	HAWKINS , INC.	COAGULANTS	500371	573825	3,899.00
06/20/2025	PWBDD	50453	JOHN M ELLSWORTH CO INC	MAINTENANCE SUPPLIES	500340	573830	77.14
06/20/2025	PWBDD	50457*#	MAC PAVING INC	MAINTENANCE SUPPLIES	500340	573840	6,100.00
06/20/2025	PWBDD	50460	MEAD & HUNT INC.	YEAR #4 OF ADAPTIVE MANAGEMENT	500383	573835	630.00
06/20/2025	PWBDD	50466*#	OLSEN'S PIGGLY WIGGLY	LAB SUPPLIES	500370	573825	46.51
06/20/2025	PWBDD	50476	SABEL MECHANICAL, LLC	LABOR TO REPAIR AND INSTALL PARTS	185334	000000	1,150.45

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 601 WATER RECYCLING CENTER							
06/20/2025	PWBDD	50477*#	SCHMITZ READY MIX, INC.	MAINTENANCE SUPPLIES	500340	573830	794.47
				Total for fund 601 WATER RECYCLING CENTER			99,822.29
Fund: 700 RISK MANAGEMENT FUND							
06/13/2025	PWBDD	50366	EMR, LLC	INSURANCE CLAIMS 2025	500556	519400	288.80
				INSURANCE CLAIMS 2025	500556	519400	16,590.50
				CHECK PWBDD 50366 TOTAL FOR FUND 700:			16,879.30
06/13/2025	PWBDD	50405	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT COMPENSATION	500393	519400	1,004.88
				Total for fund 700 RISK MANAGEMENT FUND			17,884.18
			TOTAL - ALL FUNDS				1,187,930.83

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CITY OF CEDARBURG
TRANSFER LIST
6/3/25-6/30/25

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
6/6/2025	$1,500.00	Pitney Bowes-postage
6/9/2025	$73.27	EDPS-credit card processing fees
6/10/2025	$100.00	Associated Bank-FSA fees
6/12/2025	$298,000.00	PWSB Payroll
6/12/2025	$1,011.42	Mission Square-contributions for 5/25/25-6/7/25
6/12/2025	$5,060.00	North Shore Bank-contributions for 5/25/25-6/7/25
6/12/2025	$622.11	State of Wisconsin-child support for 5/25/25-6/7/25
6/12/2025	$916.66	Wis Deferred Comp-contributions for 5/25/25-6/7/25
6/12/2025	$577.50	Police Association-dues for 5/25/25-6/7/25
6/16/2025	$3,078.93	Minnesota Life-July premiums
6/16/2025	$1,503.00	Aflac-May premiums
6/16/2025	$160,521.50	ETF-July health insurance premiums
6/16/2025	$21,281.73	Elan-May invoice
6/27/2025	$328,000.00	PWSB Payroll
6/27/2025	$622.11	State of Wisconsin-child support for 6/8/25-6/21/25
6/27/2025	$916.66	Wis Deferred Comp-contributions for 6/8/25-6/21/25
6/27/2025	$577.50	Police Association-dues for 6/8/25-6/21/25
6/27/2025	$5,060.00	North Shore Bank-contributions for 6/8/25-6/21/25
6/27/2025	$1,031.45	Mission Square-contributions for 6/8/25-6/21/25
6/30/2025	$170,624.34	WRS-May remittance
	$1,001,078.18	
PWSB PAYROLL CHECKING ACCOUNT		
6/13/2025	$213,358.85	Payroll for 5/25/25-6/7/25
6/13/2025	$83,703.65	Payroll taxes for 5/25/25-6/7/25
6/27/2025	$237,752.39	Payroll for 6/8/25-6/21/25
6/27/2025	$91,717.41	Payroll taxes for 6/8/25-6/21/25
	$626,532.30	
PWSB MONEY MARKET ACCOUNT		
6/20/2025	$300,000.00	PWSB Checking

City of Cedarburg

City Administrator's Report

June 23, 2025

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Clerk — The new agenda/minutes software project is underway.

Engineering—The sidewalk program is 75% finished. All utilities for the street projects should be finished by July 4th. The kickoff meeting will take place for the South Washington new design. Set-up and take-down will soon be happening for the Bike Race, Strawberry Festival, and the July 4th festivities.

Planning Department— The next Plan Commission meeting will be July 7, 2025. The new Site and Architectural Review Board (SARB) will have the first meeting scheduled in July.

Treasurer— The Treasurer will be working on Payroll this week. Health insurance is increasing 2.5% for next year.

Building Inspection— The new Stone Lake development has had (5) permits issued thus far. Bids for the Community Gym are in and will be approved at the June 30th Council meeting. CVMIC completed a City Hall compliance check.

Senior Center—The Ozaukee County Senior Conference was held on June 17, 2025. There were 175 in attendance and 55 vendors in the gym. The feedback was very positive.

Light & Water— The Lead Service Replacement Project is currently in between Phase 1 and Phase 2.

Water Recycling Center– The new truck will be delivered on Tuesday, June 24, 2025. The ditch project is nearing completion.

Administrator— The City may be transitioning to a Teams based phone system next year. Work on the 2026 budget has begun.

Respectfully submitted,

Mikko Hilvo
City Administrator