

CEDARBURG LIGHT & WATER COMMISSION

November 18, 2024

The regular monthly meeting of the Light & Water Commission was held on Monday, November 18, 2024 at 6:00 p.m. at the utility office.

Call to order by Blaine Hilgendorf

Roll Call: Present – Joseph Dorr, Blaine Hilgendorf, Tim Larson, Andy Moss, David Pagel, Paul Radtke and City Council Member Jim Fitzpatrick
Also Present – General Manager Ben Collins, Administrative Manager Mari Lauer, Staff Accountant Jessica Cotter

STATEMENT OF PUBLIC NOTICE

The Statement of Public Notice was read, and it was acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

NEW BUSINESS

Commissioner Joseph Dorr announced his resignation from the Commission.

APPROVAL OF MINUTES

The minutes of the Regular Meeting held on October 21, 2024 were read and approved on a motion by Tim Larson, seconded by Paul Radtke. Motion carried.

VOUCHER SUMMARY FOR OCTOBER

Accounts Payable, ACH, & Wire Transfers	\$ 1,620,177.35
Payroll	<u>100,376.64</u>
Total Vouchers	\$ 1,720,553.99

BANK BALANCE FOR OCTOBER

10/1/24 Balance Available	\$ 2,112,895.88
+ Deposits	2,083,314.22
- Checks and Other Debits	<u>3,431,873.68</u>
10/31/24 Available Balance	\$ 766,336.42

REVENUE ITEMS FOR OCTOBER

kWh Sold 8,283,928	\$ 893,796.56
Water Sold 32,109,098 Gallons	<u>183,243.77</u>
	\$ 1,077,040.33

Water Pumped 38,055,880 Gallons
Power Purchased – 8,522,747 kWh

NEW BUSINESS

PRELIMINARY BUDGET PRESENTATION; AND ACTION THEREON

The 2025 Financial Budget was provided to the Commissioners prior to the meeting and can be viewed electronically.

Staff Accountant Jessica Cotter presented highlights of the electric and water 2025 Capital and O&M budgets.

A motion was made by David Pagel, seconded by Jim Fitzpatrick, to approve the 2025 Capital and O&M budgets. Motion carried with Commissioner Dorr abstaining.

CITY COUNCIL, MANAGER AND DEPARTMENT REPORTS

The Manager & Department Reports were provided to the commissioners in advance of the meeting. The full reports can be reviewed in the electronic commission packet.

Jim Fitzpatrick provided an update on city council developments. The Smart Growth Plan continues to evolve with a public input/hearing at the Cedarburg Cultural Center on December 17.

CLW is currently looking to fill the following positions: Manager of Accounting and Finance, Staff Accountant, and Billing Specialist.

Employee self-assessments and reviews are being completed. The information will be compiled and shared with the commission at an upcoming meeting.

The electrical overhead rebuild project continues along the Interurban Trail. The project is scheduled for completion by the end of 2024.

Phase II of the lead service replacement project is progressing ahead of schedule.

The January commission meeting is scheduled for Tuesday, January 21 due to Martin Luther King Jr holiday on January 20.

APPROVAL OF BILLS

The bills, as listed on the Check Register were audited, and a motion was made by Tim Larson, seconded by Jim Fitzpatrick, to approve the bills for payment. Motion carried.

ADJOURN TO CLOSED SESSION

A motion was made by Jim Fitzpatrick, seconded by Paul Radtke, to adjourn to closed session at 7:12 pm, Pursuant to Wis. Stats. 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public

employee over which the governmental body has jurisdiction or exercises responsibility, specifically for discussion and review of employment, compensation and job performance of General Manager, Ben Collins.

ADJOURNMENT

A motion was made by Tim Larson, seconded by Jim Fitzpatrick, to adjourn at 7:48 pm