

CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
January 9, 2025

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held on Thursday, January 9, 2025. This meeting was held at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor Thome.

Roll Call: Present – Mayor Patricia Thome, Terry Wagner, Rick Verhaalen, Tim Larson, Nick Janous, Council Member Robert Simpson, AJ Hester, Bob Dries

Excused- Charlie Schumacher

Also Present - Director of Engineering Michael Wieser, Water Recycling Center Superintendent Dennis Grulkowski, Public Works Superintendent Joel Bublitz, Administrative Assistant Theresa Hanaman

STATEMENT OF PUBLIC NOTICE

Administrative Assistant Theresa Hanaman confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Commissioner Larson made a motion, seconded by Commissioner Verhaalen, to approve the minutes of November 14, 2024. The motion carried unanimously with Commissioner Schumacher excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS - NONE

NEW BUSINESS

CONSIDER TRAFFIC CONTROL SIGNAGE FOR THE STONE LAKE DEVELOPMENT ON SUSAN LANE; AND ACTION THEREON.

The roads within Phase 1 of the Stone Lake Development have been paved. The sidewalks will be installed next spring. The City will need to erect street signs and traffic control signage in the spring. A yield sign is proposed on the main entry road at Susan Lane and the private side street. Director Wieser noted the developer will be billed for the cost of all street name and traffic control signage.

A motion was made by Commissioner Verhaalen, seconded by Council Member Simpson, to add the yield sign from the main entry road for the Stone Lake Development on Susan Lane and the private side street. The motion carried unanimously with Commissioner Schumacher excused.

CONSIDER REQUEST FROM P2 PROPERTY MANAGEMENT TO AUTHORIZE THE CREATION OF A SECOND LOADING ZONE ON THE EAST SIDE OF HANOVER AVENUE 320 FEET SOUTH OF THE SOUTH CURB LINE OF WESTERN ROAD EXTENDING SOUTH FOR 20 FEET; AND ACTION THEREON.

P2 Development has requested that a second loading zone be created at the secondary front entrance to the Fox Run apartment building on Hanover Avenue south of Western Road. Director Wieser said their reason for this request is to provide better sight lines for vehicles entering and exiting the parking garage. Staff have no objections to this request.

A motion was made by Commissioner Hester, seconded by Council Member Simpson, to authorize the creation of a second loading zone on the east side of Hanover Avenue 320 ft. south of the south curb line by eliminating one (1) parking space to make the loading zone area larger. The motion carried unanimously with Commissioner Schumacher excused.

DISCUSS THE WASHINGTON AVENUE AND MILL STREET INTERSECTION; AND ACTION THEREON.

Staff have received complaints about the amount of time it takes to enter Washington Avenue off Mill Street, especially during busy times. Washington Avenue is classified as a primary arterial with approximately 9,400 vehicles per day (2023) at Mill Street. Mill Street is classified as a local street with approximately 150 vehicles per day (1999) at Washington Avenue.

Discussion ensued; no action was taken.

REPORTS

UPDATE ON PUBLIC WORKS OPERATIONS

Public Works crews have been working on Christmas tree pick up and pothole repair. Superintendent Bublitz mentioned the unpredictable ice storm we had on Monday that took crews away from tree trimming for a short time and the opening of the skating rink.

UPDATE ON WATER RECYCLING PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS

Superintendent Grulkowski provided an update to the Public Works and Sewerage Commissioners regarding the Kenzie Lift Station and the force main that caused flooding in a basement. He indicated that the break might be located near the intersection of Highland and Sarangela or potentially under the creek towards West Highland. Director Wieser mentioned that a meeting will be scheduled to determine the appropriate course of action to locate and repair the break.

IDENTIFY FUTURE AGENDA ITEMS

Commissioner Dries mentioned he would like to have more updates regarding the Wastewater Treatment Facility.

ADJOURNMENT

A motion was made by Commissioner Hester, seconded by Council Member Simpson, to adjourn the meeting at 7:19 p.m. The motion carried unanimously with Commissioner Schumacher excused.

Theresa Hanaman
Engineering and Planning Administrative Assistant