

**CITY OF CEDARBURG
A MEETING OF THE COMMON COUNCIL
MONDAY, JANUARY 27, 2025 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, January 27, 2025 at 7:00 p.m.** The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., on the second floor, Council Chambers. The meeting may be accessed by clicking the following link:

<https://us02web.zoom.us/j/87809821451>

AGENDA

1. CALL TO ORDER - Mayor Patricia Thome
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE – Boy Scout Pack 3836
4. ROLL CALL: Present – Common Council – Mayor Patricia Thome, Council Members Jim Fitzpatrick, Kevin Curley, Kristin Burkart, Mark Mueller, Melissa Bitter, Robert Simpson, Kristian Lindo
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 2 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. NEW BUSINESS
 - A. Discussion and possible action on Ordinance No. 2025-09 amending section 10-1-34(a) of the Code of Ordinances to create loading zone parking restrictions on the east side of Hanover Avenue from a point 320 feet south of the south curb line of Western Road for 20 feet*
 - B. Discussion and possible action on Amplified Music permit for First Immanuel Lutheran Church to hold worship services at Cedar Creek Park on Wednesdays 5:30 p.m. – 7:30 p.m. from June 25, 2025 through July 30, 2025*
 - C. Discussion and possible action on issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc. for Winter Festival to be held on Saturday, February 15, 2025 from 10:00 a.m. to 10:00 p.m. and on Sunday, February 16, 2025 from 8:30 a.m. to 5:00 p.m.*
 - D. Discussion and possible action on issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc. for Strawberry Festival to be held on Saturday June 28,

2025 from 10:00 a.m. to 9:00 p.m. and Sunday, June 29, 2025 from 10:00 a.m. to 5:00 p.m.*

- E. Discussion and possible action on issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc. for Wine & Harvest Festival to be held on Saturday, September 20, 2025 from 10:00 a.m. to 9:00 p.m. and Sunday, September 21, 2025 from 10:00 a.m. - 5:00 p.m.*

8. CONSENT AGENDA

- A. Discussion and possible action on approval of January 13, 2025 Council Meeting Minutes*
- B. Discussion and possible action on payment of bills dated 01/08/2025 through 01/17/2025, transfers from 01/08/2025 through 01/24/2025, and payroll from 12/22/2024 through 01/18/2025*

9. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. City Administrator's Report*

10. COMMUNICATIONS

- A. Comments and suggestions from Council Members**
- B. Mayor's Report

11. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee, or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* Information attached for Council; available through City Clerk's Office.

** Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.

*** Information available through the Clerk's Office.

City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity and

reasonable accommodation for individuals with disabilities in employment,
its services, programs, and activities.

To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@cityofcedarburg.wi.gov

01/23/25 tas

CITY OF CEDARBURG

MEETING DATE: January 27, 2025

TEM NO: 8.A.

TITLE: Discussion and possible action on Ordinance No. 2025-09 amending section 10-1-34(a) of the Code of Ordinances to create loading zone parking restrictions on the east side of Hanover Avenue from a point 320 feet south of the south curb line of Western Road for 20 feet

ISSUE SUMMARY: P2 Development has requested that a second loading zone be created at the secondary front entrance to the Fox Run Apartment building. This loading zone is on the north side of the ramp to their underground parking garage. This request is to provide better lines of sight for vehicles entering and exiting the parking garage. A loading zone was approved early in 2024 in front of the main entrance to the apartment building which is on the south side of the parking garage ramp.

STAFF RECOMMENDATION: Adopt Ordinance No. 2025-09.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: The Public Works and Sewerage Commission at its meeting on January 9, 2025 recommended the loading zone parking restriction.

BUDGETARY IMPACT: Cost of additional signage.

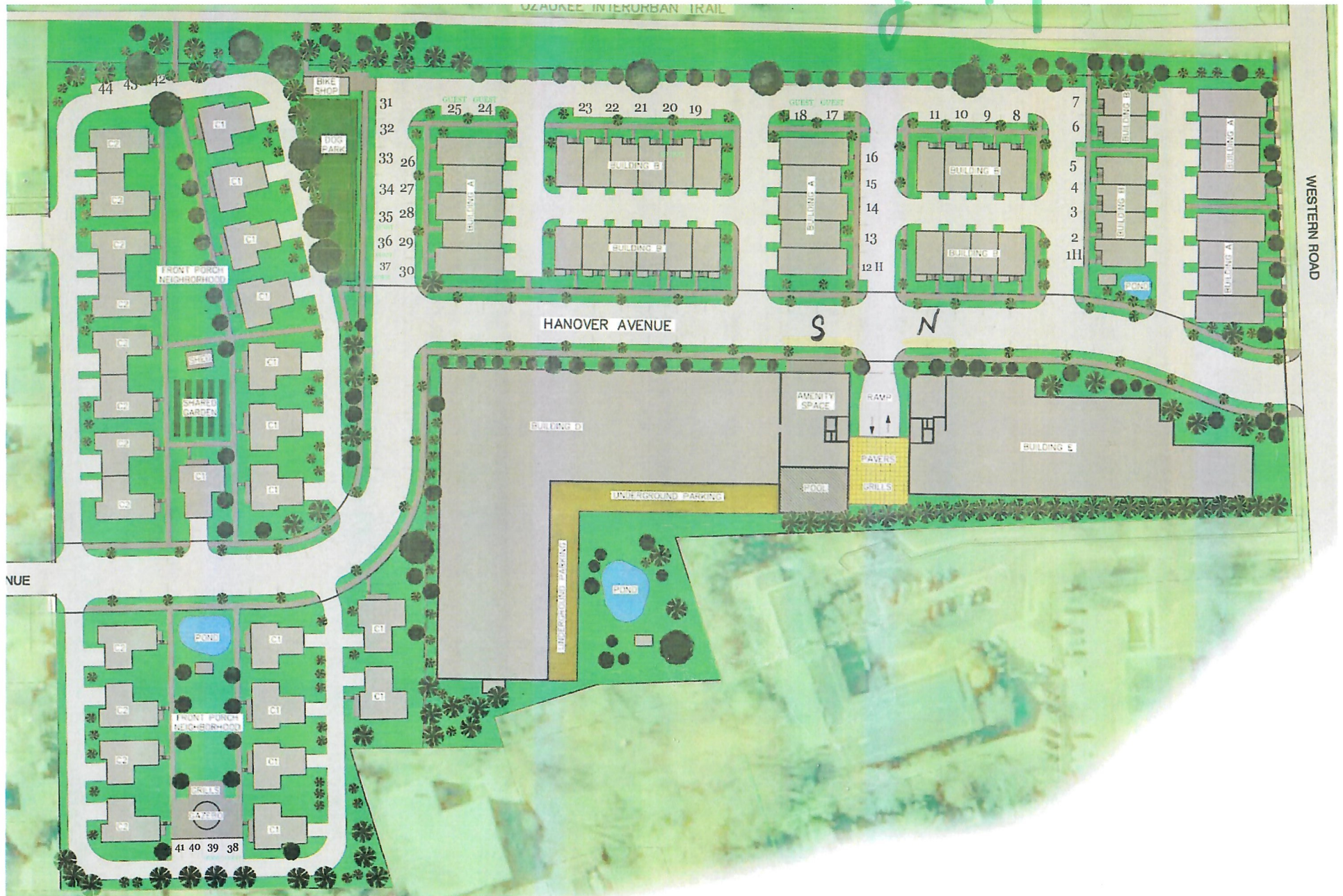
ATTACHMENTS:

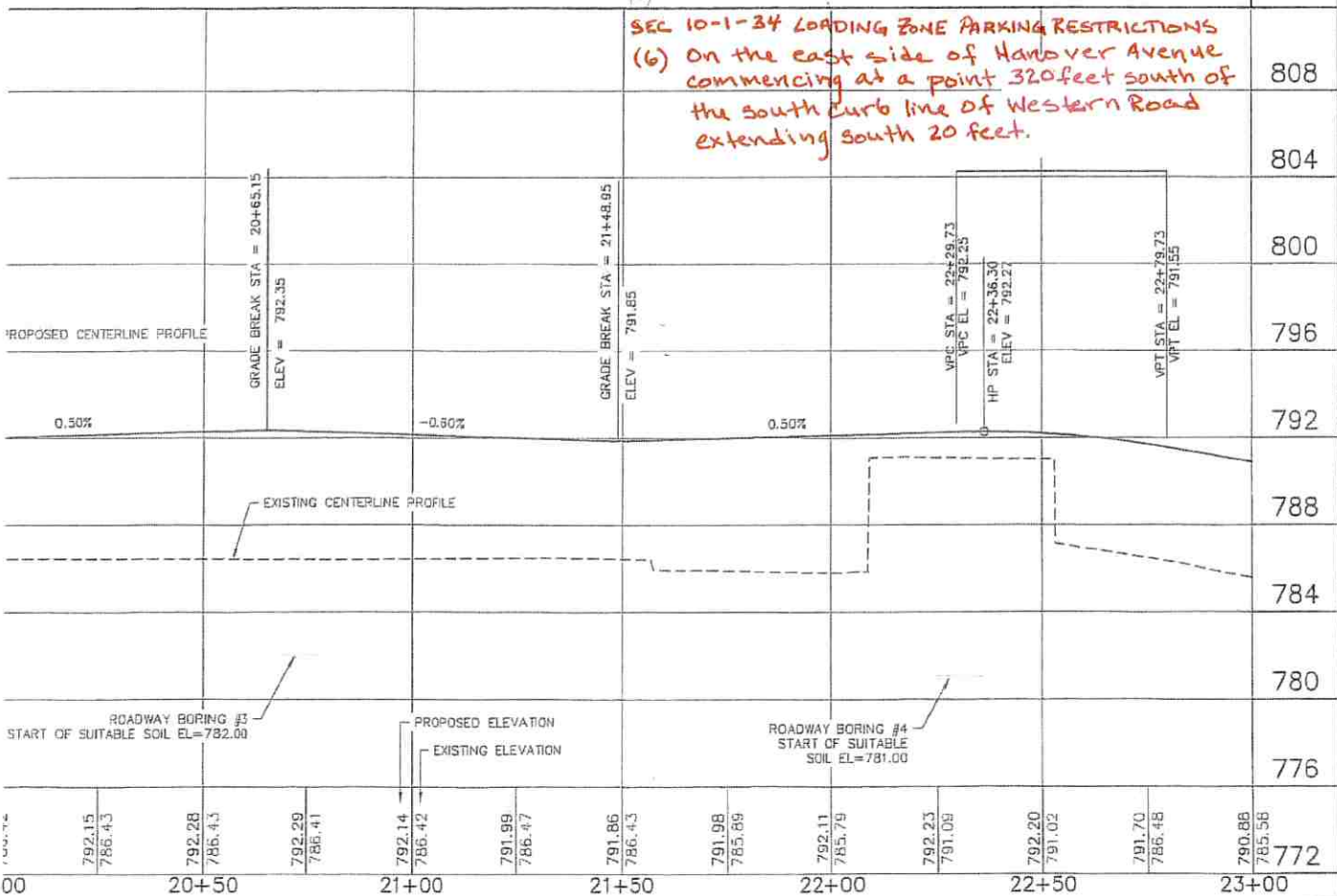
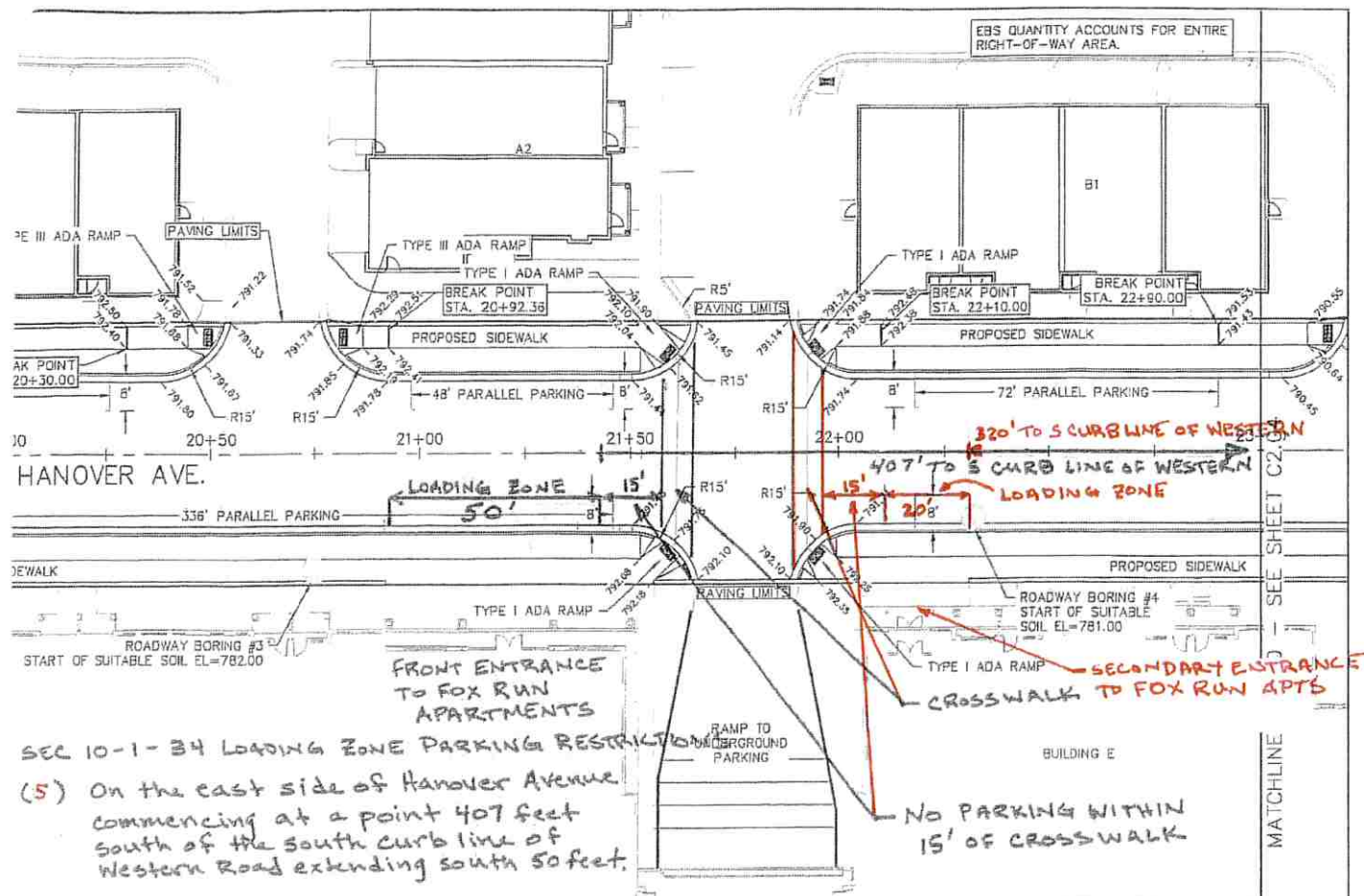
- Loading zone location exhibit
- Copy of proposed ordinance
- PW&S Commission minutes 1/9/25

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser-Director of Engineering and Public Works
262-375-7610

Outdoor Parking Map





CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
January 9, 2025

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held on Thursday, January 9, 2025. This meeting was held at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor Thome.

Roll Call: Present – Mayor Patricia Thome, Terry Wagner, Rick Verhaalen, Tim Larson, Nick Janous, Council Member Robert Simpson, AJ Hester, Bob Dries

Excused- Charlie Schumacher

Also Present - Director of Engineering Michael Wieser, Water Recycling Center Superintendent Dennis Grulkowski, Public Works Superintendent Joel Bublitz, Administrative Assistant Theresa Hanaman

STATEMENT OF PUBLIC NOTICE

Administrative Assistant Theresa Hanaman confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Commissioner Larson made a motion, seconded by Commissioner Verhaalen, to approve the minutes of November 14, 2024. The motion carried unanimously with Commissioner Schumacher excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS - NONE

NEW BUSINESS

CONSIDER TRAFFIC CONTROL SIGNAGE FOR THE STONE LAKE DEVELOPMENT ON SUSAN LANE; AND ACTION THEREON.

The roads within Phase 1 of the Stone Lake Development have been paved. The sidewalks will be installed next spring. The City will need to erect street signs and traffic control signage in the spring. A yield sign is proposed on the main entry road at Susan Lane and the private side street. Director Wieser noted the developer will be billed for the cost of all street name and traffic control signage.

A motion was made by Commissioner Verhaalen, seconded by Council Member Simpson, to add the yield sign from the main entry road for the Stone Lake Development on Susan Lane and the private side street. The motion carried unanimously with Commissioner Schumacher excused.

CONSIDER REQUEST FROM P2 PROPERTY MANAGEMENT TO AUTHORIZE THE CREATION OF A SECOND LOADING ZONE ON THE EAST SIDE OF HANOVER AVENUE 320 FEET SOUTH OF THE SOUTH CURB LINE OF WESTERN ROAD EXTENDING SOUTH FOR 20 FEET; AND ACTION THEREON.

P2 Development has requested that a second loading zone be created at the secondary front entrance to the Fox Run apartment building on Hanover Avenue south of Western Road. Director Wieser said their reason for this request is to provide better sight lines for vehicles entering and exiting the parking garage. Staff have no objections to this request.

A motion was made by Commissioner Hester, seconded by Council Member Simpson, to authorize the creation of a second loading zone on the east side of Hanover Avenue 320 ft. south of the south curb line by eliminating one (1) parking space to make the loading zone area larger. The motion carried unanimously with Commissioner Schumacher excused.

DISCUSS THE WASHINGTON AVENUE AND MILL STREET INTERSECTION; AND ACTION THEREON.

Staff have received complaints about the amount of time it takes to enter Washington Avenue off Mill Street, especially during busy times. Washington Avenue is classified as a primary arterial with approximately 9,400 vehicles per day (2023) at Mill Street. Mill Street is classified as a local street with approximately 150 vehicles per day (1999) at Washington Avenue.

Discussion ensued; no action was taken.

REPORTS

UPDATE ON PUBLIC WORKS OPERATIONS

Public Works crews have been working on Christmas tree pick up and pothole repair. Superintendent Bublitz mentioned the unpredictable ice storm we had on Monday that took crews away from tree trimming for a short time and the opening of the skating rink.

UPDATE ON WATER RECYCLING PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS

Superintendent Grulkowski provided an update to the Public Works and Sewerage Commissioners regarding the Kenzie Lift Station and the force main that caused flooding in a basement. He indicated that the break might be located near the intersection of Highland and Sarangela or potentially under the creek towards West Highland. Director Wieser mentioned that a meeting will be scheduled to determine the appropriate course of action to locate and repair the break.

IDENTIFY FUTURE AGENDA ITEMS

Commissioner Dries mentioned he would like to have more updates regarding the Wastewater Treatment Facility.

ADJOURNMENT

A motion was made by Commissioner Hester, seconded by Council Member Simpson, to adjourn the meeting at 7:19 p.m. The motion carried unanimously with Commissioner Schumacher excused.

Theresa Hanaman
Engineering and Planning Administrative Assistant

ORDINANCE NO. 2025-09

**An Ordinance Creating Loading Zone Parking Restrictions on the
East side of Hanover Avenue, South of Western Road in front of
The Fox Run Apartments' secondary entrance**

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 10-1-34(a)(6) of the Code of Ordinances of the City of Cedarburg is hereby created as follows:

SEC. 10-1-34(a) LOADING ZONE PARKING RESTRICTIONS

(6) On the east side of Hanover Avenue from a point three hundred twenty (320) feet south of the south curb line of Western Road extending south for twenty (20) feet.

SECTION 2. Severability. If any provision of this ordinance is invalid or unconstitutional, such invalidity of unconstitutionality shall not affect the other provisions of this ordinance.

SECTION 3. Effective Date: This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 27th day of January 2025.

Patricia Thome, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: January 27, 2025

ITEM NO: 7.B.

TITLE: Discussion and possible action on Amplified Music permit for First Immanuel Lutheran Church to hold worship services at Cedar Creek Park on Wednesdays 5:30 p.m. – 7:30 p.m. from June 25, 2025 through July 30, 2025

ISSUE SUMMARY: First Immanuel Lutheran would like to begin holding outdoor worship services at Cedar Creek Park from June 25, 2025 through July 30, 2025. In the past, the Council has provided discounted rates for music permits issued outside of liquor license holders.

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

BUDGETARY IMPACT:

ATTACHMENTS: First Immanuel Lutheran application and park rental form

INITIATED/REQUESTED BY: Julie Weber, First Immanuel Lutheran

FOR MORE INFORMATION CONTACT: Tracie Sette (262) 375-7606



CITY OF CEDARBURG
W63 N645 Washington Avenue
P.O. Box 49
Cedarburg, WI 53012
Phone: (262) 375-7606
Fax: (262) 375-7906

APPLICATION FOR AMPLIFIED MUSIC/SOUND IN AN OUTDOOR ALCOHOL BEVERAGE SEATING AREA

In accordance with Section 7-2-17 of the Code of Ordinances of the City of Cedarburg, the undersigned makes application for outdoor amplified sound and music in an outdoor alcohol beverage seating area (beer garden). Applicants must be Outdoor Alcohol Beverage License holders.

\$250 annual application fee due at the time of application. The permit period is January 1 – December 31.

Name of Business: First Immanuel Lutheran

Address: W67 N622 Evergreen Blvd. Cedarburg, WI 53012

Agent or Person in Charge: Julie Weber

Phone Number: 262-388-0740 / 262-377-6610

I agree to comply with Section 7-2-17 of the City Code (see attached) and all laws, ordinances, rules, regulations, and penalties associated with issuance of this permit.

SIGNED: Julie Weber

DATE: _____

We will be conducting worship services from 6:30 - 7:30 pm on Wednesdays June 25 - July 30.

There will be live music with instruments as well

as voice amplification. Set up + practice will occur between 5:30 - 6:30 pm. Food served in picnic shelter.

Date Filed: _____

Paid: _____

Permit Issued: _____

Date copy sent to Police Dept.: _____

ORDINANCE NO. 2021-21

An Ordinance Repealing and Replacing Section 7-2-17, Outdoor Alcohol Beverage Licenses Required for Outdoor Consumption at Class "B" Premises

The Common Council of the City of Cedarburg, Wisconsin, hereby ordains as follows:

SECTION 1. Section 7-2-17 the Municipal Code of the City of Cedarburg is hereby repealed and recreated in its entirety as follows:

SEC. 7-2-17 OUTDOOR ALCOHOL BEVERAGE LICENSES REQUIRED FOR OUTDOOR CONSUMPTION AT CLASS "B" PREMISES. (Ord. 92-54) (Ord. 94-45) (Ord. 96-01) (Ord. 2006-28)(Or. 2008-07)(Ord. 2015-14)

- (a) **Required for Outdoor Consumption.** No licensee shall permit the consumption of alcohol beverages on any part of the licensed premises not enclosed within the building, except under license granted by the Common Council. The licenses are a privilege in which no rights vest and, therefore, may be revoked by the Common Council at its pleasure at any time. No person shall consume or have in his or her possession alcohol beverages on any unenclosed part of the licensed premises which is not described in a valid Outdoor Alcohol Beverage License.
- (b) **Limitations on Issuance of Outdoor Alcohol Beverage License.** In making their determination on whether or not to approve an Outdoor Alcohol Beverage license, the Common Council shall, on a case-by-case basis, take into consideration the size of the outdoor seating area and its location with respect to adjacent residential uses. Each applicant for an Outdoor Alcohol Beverage License shall accurately describe the outdoor seating area and shall indicate the nature of fencing or other measures intended to provide control over the operation of the outdoor seating area. The Plan Commission shall review all proposed Outdoor Alcohol Beverage Licenses to determine if they are harmful, offensive or otherwise adverse to the surrounding neighborhood and shall recommend that the license be granted as requested, modified or denied. If the premises is within the Historic District, the Plan Commission shall take into consideration the recommendation of the Landmarks Commission. The Building Inspector shall verify that criteria established the Plan Commission and the Landmarks Commission are met prior to issuance of an Outdoor Alcohol Beverage License. No amplified sound or music is permitted outside the enclosed (building) premises. Amplified sound or music is not permitted in the outdoor seating area, subject to Section (e) herein. There shall be a licensed operator with the outdoor seating area at all times while in operation. There shall be a Fifty (\$50.00) Dollar fee for an Outdoor Alcohol Beverage License. (Ord. 96-01) (Ord. 2006-28)(Ord. 2008-07)(Ord. 2015-14)
- (c) **Adjoining Property Owners to be Notified of Pendency of Applications.** All property owners within one hundred fifty (150) feet of the outdoor seating area shall be notified by first class mail of the pendency of application for an Outdoor Alcohol Beverage Permit with or without Amplified Music by the City Clerk's Office.
- (d) **State Statutes Enforced Within Outdoor Seating Area.** Every licensee under this Section shall comply with and enforce all provisions of Ch. 125, Wis. Stats., applicable to

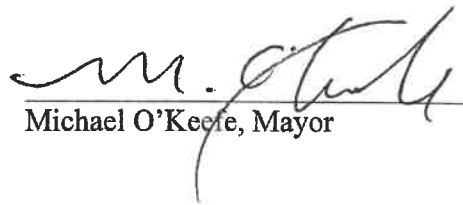
Class "B" licensed premises, except insofar as such provisions are clearly inapplicable. Violation of the provisions of Ch. 125, Wis. Stats., shall be grounds for immediate revocation of the Outdoor Alcoholic Beverage License by the Common Council. (96-01)

- (e) **Outdoor Amplified Sound or Music Permit.** As an exception to the amplified sound and music prohibition of subsection (b) herein, Outdoor Alcohol Beverage License holders may apply for a permit allowing outdoor amplified sound and music subject to the following limitations:
1. Amplified sound or music may only be generated in the outdoor seating area for which the Outdoor Alcohol Beverage License was issued.
 2. Any amplified music or sound exceeding 80 decibels requires a permit under this subsection.
 3. An annual permit fee of \$250.00 shall be required prior to issuance of any Outdoor Amplified Sound or Music Permit.
 4. Amplified music or sound shall not exceed 90 decibels, regardless of whether a permit has been issued. Exceptions to this are events held at Cedar Creek Park Bandshell which shall not exceed 110 decibels.
 5. Pedal tavern music shall be played at 65 decibels or less.
 6. Methods of measuring decibels.
 - (a) Equipment. Decibel measurement shall be made with a decibel meter.
 - (b) Location of measurement. Decibel measurement shall be made at the nearest lot line of the premises from which a noise complaint is received. The noise meter shall be placed at a height of at least three (3) feet above the ground and at least three (3) feet away from walls, barriers, obstructions, and all other sound reflective surfaces.
 - (c) The equipment necessary to measure sound shall reside within the City of Cedarburg Police Department and must be calibrated every nine (9) months.
 - (d) A police officer, or other designated enforcement official of the City, may, if he or she has reasonable suspicion to believe a violation of this ordinance, is or has been committed, request the volume to be lowered or issue a citation. Permit will be revoked upon receiving three (3) citations.
 - (e) A noise that exceeds the decibel rating allowed must exceed the decibels permitted for more than five (5) seconds within a one (1) minute period to be in violation of this ordinance.
 7. Amplified music exceeding 80 decibels shall not be allowed during Summer Sounds dates.
 8. Each organization or business is allowed a maximum of three (3) days per week for amplified music or sound, limited to four hours per day. This excludes acoustic, mic only, tv sound bar, or one speaker amplification that is under 80 decibels.
 9. Amplified sound and music shall be allowed between the hours of 11:00 a.m. and 9:00 p.m.
 10. On Friday & Saturday nights amplified music shall be allowed until 10:00 p.m. from Memorial Day until Labor Day.
 11. All other restrictions and limitations of Section 7-2-17 remain in full force and effect (Ord. 2015-14)

SECTION 2. SEVERABILITY. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3. This ordinance shall take effect and be in full force after its passage and publication as provided by law.

Passed and adopted by the Common Council of the City of Cedarburg on November 8, 2021.



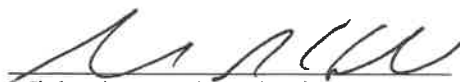
Michael O'Keefe, Mayor

Attest:



Tracie Sette, City Clerk

Approved as to form:



Michael P. Herbrand, City Attorney



CEDARBURG PARKS AND RECREATION DEPARTMENT
PARKS AND FACILITY RESERVATION AGREEMENT

W63 N645 Washington Ave

P O Box 49

Cedarburg WI 53012

Phone (262) 375-7611 Fax (262) 375-1028

Applicant: Julie Weber @ First Immanuel

Address: W67 N622 Evergreen Blvd.

City: Cedarburg State: WI Zip Code: 53012

Phone: Home: 262-377-6610 Work: 262-388-0760 Cell: 262-388-0760 Email: jweber@fils.org

Organization: First Immanuel

Address: Same as above

City: _____ State: _____ Zip Code: _____

Type of Event: Worship Services # of participants anticipated: 150 ?

PARK	AREA	DAY	DATE (S)	TIME: From - To
Cedar Creek Park	Bandshell	6/25 7/2	6/25 - 7/30 Wednesdays	5:30 - 8:30
Beer Sales?	No <u>X</u> Yes _____	Yes _____	If yes, contact City Clerk for liquor license	
Amplification?	No _____ Yes <u>X</u>	Yes <u>X</u>	Allowed at Cedar Creek Park, Boy Scout Park and Community Pool only. Need permit from Police Department.	
Tents?	No <u>X</u> Yes _____	Yes _____	If yes, Size _____ Number _____ To confirm tents contact Recreation Director	
Mechanical Rides?	No <u>X</u> Yes _____	Yes _____	If yes, contact Clerks Office for permit	
Fireworks?	No <u>X</u> Yes _____	Yes _____	If yes, contact Clerks Office for permit	
Special Event?	No <u>X</u> Yes _____	Yes _____	Excess of 250 people, contact Parks and Recreation Director for additional information.	
Bounce Houses	No <u>X</u> Yes _____	Yes _____	If yes, contact Recreation Director, need Certificate of Liability Insurance	

The undersigned accepts full responsibility for the conduct of the above group while on park property and agrees to indemnify and save harmless the City of Cedarburg from any and all liability which might be occasioned to said City by virtue of granting permission in this agreement. I further agree to exercise due care in the preservation of the premises. I further agree that I will ensure compliance with all rules, regulations or ordinances applicable to the use of City of Cedarburg parks and facilities.

Signature: Julie Weber Date: 1/2/25
(Applicant must be 18 years of age or older)

Fee: \$1,200 FOR OFFICE USE ONLY Pd. w/visa

Insurance Required: No X Yes _____

Department Approval: Chandler Sepp Date: 1/2/25

(White copy - applicant) (Yellow copy - office) (Pink copy - Parks crew) (Gold copy - Police Department)
SIGN & RETURN ALL 4 COPIES TO THE PARKS & RECREATION DEPARTMENT

FACILITY SALES RECEIPT



Receipt #
Payment Date:
Household:

228637
01/02/25
4017

Cedarburg Parks and Recreation Dept
163 N645 Washington Avenue
Cedarburg, WI 53012
Phone: (262)375-7611
www.cedarburgparkandrec.com

First Immanuel Luth
W67 N622 Evergreen Blvd
Cedarburg WI 53012
kroeske@fils.org

Hm Ph: (262)377-6610
Wk Ph: (262)377-6610

Reservation Details: Cedar Creek Park, Cedar Creek Area 1/Shelter

Address: Portland Rd., Cedarburg, WI, 53012
Reserv. Contact: **Julie Weber**
Phone Number: **(262)377-6610**
Reserv. Number: 3120
Status: Firm

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Wed 06/25/2025 5:30P to 8:30P	100.00	100.00	100.00	100.00	0.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Cedar Creek 1-Resident	100.00	1.00	0.00	0.00	100.00

Reservation Details: Cedar Creek Park, Cedar Creek Area 1/Shelter

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Wed 07/02/2025 5:30P to 8:30P	100.00	100.00	100.00	100.00	0.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
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Wed 07/09/2025 5:30P to 8:30P	100.00	100.00	100.00	100.00	0.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Cedar Creek 1-Resident	100.00	1.00	0.00	0.00	100.00

Reservation Details: Cedar Creek Park, Cedar Creek Area 1/Shelter

Address: Portland Rd., Cedarburg, WI, 53012
Reserv. Contact: **Julie Weber**
Phone Number: **(262)377-6610**
Reserv. Number: 3120
Status: Firm

FACILITY SALES RECEIPT



Receipt # 228637
Payment Date: 01/02/2025
Household: 4017

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Wed 07/16/2025 5:30P to 8:30P	100.00	100.00	100.00	100.00	0.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
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Wed 07/23/2025 5:30P to 8:30P	100.00	100.00	100.00	100.00	0.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
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<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Wed 07/30/2025 5:30P to 8:30P	100.00	100.00	100.00	100.00	0.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Cedar Creek 1-Resident	100.00	1.00	0.00	0.00	100.00

Reservation Details: Cedar Creek Park, Cedar Creek Area 2/Bandshell

Address: Portland Rd., Cedarburg, WI, 53012
 Reserv. Contact: **Julie Weber**
 Phone Number: **(262)377-6610**
 Reserv. Number: 3120
 Status: Firm

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Wed 06/25/2025 5:30P to 8:30P	100.00	100.00	100.00	100.00	0.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Cedar Creek Area 2-Resident	100.00	1.00	0.00	0.00	100.00

FACILITY SALES RECEIPT



Receipt # 228637
Payment Date: 01/02/2025
Household: 4017

Reservation Details: Cedar Creek Park, Cedar Creek Area 2/Bandshell

Address: Portland Rd., Cedarburg, WI, 53012
 Reserv. Contact: **Julie Weber**
 Phone Number: **(262)377-6610**
 Reserv. Number: 3120
 Status: Firm

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Wed 07/02/2025 5:30P to 8:30P	100.00	100.00	100.00	100.00	0.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Cedar Creek Area 2-Resident	100.00	1.00	0.00	0.00	100.00

Reservation Details: Cedar Creek Park, Cedar Creek Area 2/Bandshell

Address: Portland Rd., Cedarburg, WI, 53012
 Reserv. Contact: **Julie Weber**
 Phone Number: **(262)377-6610**
 Reserv. Number: 3120
 Status: Firm

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Wed 07/09/2025 5:30P to 8:30P	100.00	100.00	100.00	100.00	0.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Cedar Creek Area 2-Resident	100.00	1.00	0.00	0.00	100.00

Reservation Details: Cedar Creek Park, Cedar Creek Area 2/Bandshell

Address: Portland Rd., Cedarburg, WI, 53012
 Reserv. Contact: **Julie Weber**
 Phone Number: **(262)377-6610**
 Reserv. Number: 3120
 Status: Firm

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Wed 07/16/2025 5:30P to 8:30P	100.00	100.00	100.00	100.00	0.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Cedar Creek Area 2-Resident	100.00	1.00	0.00	0.00	100.00

Reservation Details: Cedar Creek Park, Cedar Creek Area 2/Bandshell

Address: Portland Rd., Cedarburg, WI, 53012
 Reserv. Contact: **Julie Weber**
 Phone Number: **(262)377-6610**
 Reserv. Number: 3120
 Status: Firm

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Wed 07/23/2025 5:30P to 8:30P	100.00	100.00	100.00	100.00	0.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Cedar Creek Area 2-Resident	100.00	1.00	0.00	0.00	100.00

FACILITY SALES RECEIPT



Receipt #
Payment Date:
Household:

228637
01/02/2025
4017

Reservation Details: Cedar Creek Park, Cedar Creek Area 2/Bandshell

Address: Portland Rd., Cedarburg, WI, 53012
Reserv. Contact: **Julie Weber**
Phone Number: **(262)377-6610**
Reserv. Number: **3120**
Status: **Firm**

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Wed 07/30/2025 5:30P to 8:30P	100.00	100.00	100.00	100.00	0.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Cedar Creek Area 2-Resident	100.00	1.00	0.00	0.00	100.00

Processed on 01/02/25 @ 3:18pm by CS

Total New Fees	1,200.00
Discount Applied	0.00
Total Due	1,200.00
Total Fees Paid	1,200.00
Total Paid	1,200.00

Payment of: 1,200.00 Made By:VISA Auth: Card#: xxxxxxxxxxxx With Reference:

REFUND POLICY:

A \$10.00 processing fee will be charged for all refunds up to 1 week prior to the program start date. If your original form of payment was by credit card, an additional 3.5% cancellation fee will be applied from the original amount paid.

After 1 week prior to program beginning, NO refunds are issued unless the program is cancelled by the department. Thank you for your cooperation.

CITY OF CEDARBURG
W63 N645 Washington Avenue
P.O. Box 49
Cedarburg, WI 53012

City Clerk

(262) 375-7606
FAX (262) 375-7906

APPLICATION FOR FESTIVAL CELEBRATION PERMIT

Name of Festival Winter Festival
Date(s) February 15-16 Starting Time(s) Sat 10 am Ending Time(s) Sat 10 pm
Sun 8:30 am Sun 5 pm
Name of Committee Festivals of Cedarburg Inc
Address PO Box 406 Cedarburg, WI 53012
Street City State
Chairperson of Festival Cori Kaminsky (Rice)
Address Same as above Telephone 262-377-3891
Street City State

PERMIT FEE: \$300

Cori Kow Date 1/16/25
Signature of Chairperson

FOR OFFICE USE ONLY

City Clerk's Office

- ☐ Certificate of Insurance provided
- ☐ Map of festival area provided
- ☐ List of Festival Cmte. members, sponsors, and participants
- ☐ Date of Common Council approval
- ☐ Permit fee paid
- ☐ Date Permit issued
- ☐ Application(s) for Special Class B License(s) received & approved (if applicable)
- ☐ Application(s) for Block Party(s) approved (if applicable)
- ☐ Application for rental of City Hall meeting rooms approved (if applicable)

City Administrator

Recreation Department

- ☐ Application for rental of City Park approved (if applicable)
- ☐ Application for rental of Community Center approved (if applicable)
- ☐ Application for rental of City Hall lawn approved (if applicable)

Police Department

- ☐ Additional Police Officers approved (if applicable)
- ☐ List of booth locations and special parking provisions

Public Works Department

- ☐ Work order for Public Works services received (if applicable)

City Treasurer's Office

- ☐ Invoice date (if applicable)
- ☐ Payment received (due within 30 days)

*****Senior Center

Fire Department

- ☐ Approval for health & safety (if applicable)

Senior Parking

CITY OF CEDARBURG
W63 N645 Washington Avenue
P.O. Box 49
Cedarburg, WI 53012

City Clerk

(262) 375-7606
FAX (262) 375-7906

APPLICATION FOR FESTIVAL CELEBRATION PERMIT

Name of Festival Strawberry Festival
Date(s) June 28+29 Starting Time(s) Sat 10am Ending Time(s) Sat 9pm
Name of Committee Festivals of Cedarburg Inc.
Address Po Box 406 Cedarburg WI 53012
Street City State
Chairperson of Festival Cori Rice Kaminsky
Address Same as above Telephone 262-377-3891
Street City State

PERMIT FEE: \$300

Cori Kaminsky 11/16/25
Signature of Chairperson Date

FOR OFFICE USE ONLY

City Clerk's Office

- ☐ Certificate of Insurance provided
☐ Map of festival area provided
☐ List of Festival Cmte. members, sponsors, and participants
☐ Date of Common Council approval
☐ Permit fee paid
☐ Date Permit issued
☐ Application(s) for Special Class B License(s) received & approved (if applicable)
☐ Application(s) for Block Party(s) approved (if applicable)
☐ Application for rental of City Hall meeting rooms approved (if applicable)

City Administrator

Recreation Department

- ☐ Application for rental of City Park approved (if applicable)
☐ Application for rental of Community Center approved (if applicable)
☐ Application for rental of City Hall lawn approved (if applicable)

Police Department

- ☐ Additional Police Officers approved (if applicable)
☐ List of booth locations and special parking provisions

Public Works Department

- ☐ Work order for Public Works services received (if applicable)

City Treasurer's Office

- ☐ Invoice date (if applicable)
☐ Payment received (due within 30 days)

***** Senior Center

Fire Department

- ☐ Approval for health & safety (if applicable)

Senior Parking

CITY OF CEDARBURG
W63 N645 Washington Avenue
P.O. Box 49
Cedarburg, WI 53012

City Clerk

(262) 375-7606
FAX (262) 375-7906

APPLICATION FOR FESTIVAL CELEBRATION PERMIT

Name of Festival Wine + Harvest Festival
Date(s) September 20-21 Starting Time(s) 10am Ending Time(s) Sat 9pm
Sun 5pm
Name of Committee Festivals of Cedarburg Inc.
Address PO Box 406 Cedarburg, WI 53012
Street City State
Chairperson of Festival Cori Rice Kaminsky
Address PO Box 406 Cedarburg WI Telephone 262-377-3891
Street City State

PERMIT FEE: \$300

Cori Kaminsky
Signature of Chairperson

1/16/25
Date

FOR OFFICE USE ONLY

City Clerk's Office

- ☐ Certificate of Insurance provided
☐ Map of festival area provided
☐ List of Festival Cmte. members, sponsors, and participants
☐ Date of Common Council approval
☐ Permit fee paid
☐ Date Permit issued
☐ Application(s) for Special Class B License(s) received & approved (if applicable)
☐ Application(s) for Block Party(s) approved (if applicable)
☐ Application for rental of City Hall meeting rooms approved (if applicable)

City Administrator

Recreation Department

- ☐ Application for rental of City Park approved (if applicable)
☐ Application for rental of Community Center approved (if applicable)
☐ Application for rental of City Hall lawn approved (if applicable)

Police Department

- ☐ Additional Police Officers approved (if applicable)
☐ List of booth locations and special parking provisions

Public Works Department

- ☐ Work order for Public Works services received (if applicable)

City Treasurer's Office

- ☐ Invoice date (if applicable)
☐ Payment received (due within 30 days)

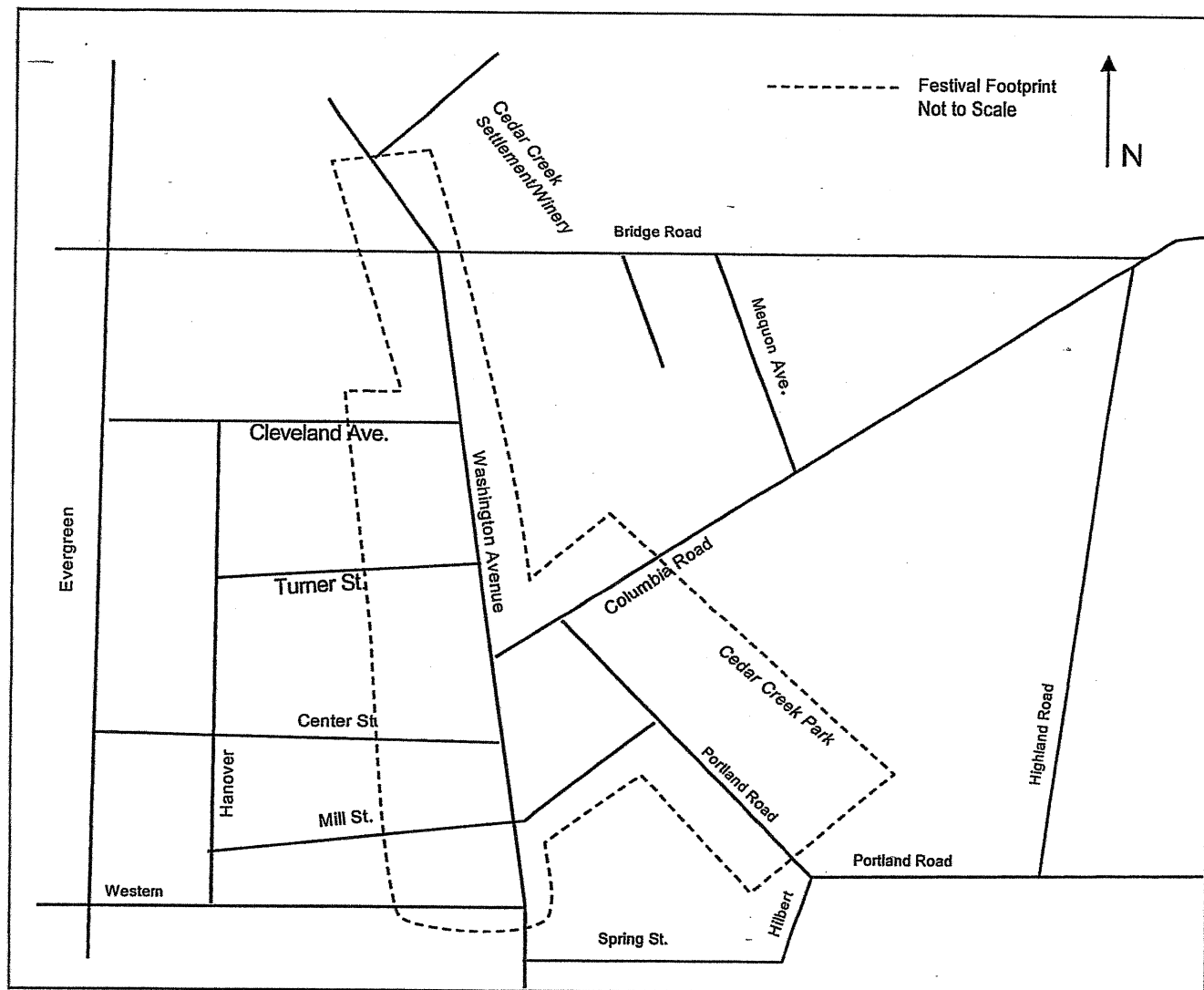
***** Senior Center

Fire Department

- ☐ Approval for health & safety (if applicable)

☐ Senior Parking

Festival Footprint Map



2025 Participating Sponsors

A. Lyneis Electric
Academy Travel
All Energy Solar
Amish Craftsman Guild II
Aurora Wisconsin
Backyard Playsets LLC
Bath Fitters
Bella Lei Salon Spa & Boutique
Blain's Farm & Fleet
Bubbl'r
Cedar Creek Motorsports
Cedar Creek Winery
Cedarburg Chamber of Commerce
Connect Chiropractic
Country in the Burg
Empire Home Remodeling
EverDry Waterproofing
Exterior Pros
Fermentarium
Fox Run Development
Foxtown
Fred Astaire Dance Studio
Fringe Interiors
Fromm Pet Food
Fox World Travel
Gruber Law Offices
Hupy & Abraham
Kemps
Kkomfort
Kohler
Leaf Filter Gutter Protection
Leaf Home Water Solutions
Leaf Guard
Medulla (Chiro)
Milwaukee Bucks

Molson Coors/Beer Capitol

Newman Chevrolet
Ozaukee County Farm Bureau
Pop'n Joy
Port Washington State Bank
Renewal by Andersen
Sommers
Sovereign Select LLC Insurance
Spectrum
State Farm/ Infinity Marketing
Summit Credit Union
Superior Fence Company
Tight Seal
T-Mobile
The Home Improvement Network
Verizon
Washington House Inn
West Bend Axe Throwing
White Rice Advertising
Wisconsin Lottery

Festivals of Cedarburg, Inc. - 2025 Board Members

Cori Rice- President

White Rice Advertising
W156 N11355 Pilgrim Road
Germantown, WI 53022
414-218-3701
Coririce88@gmail.com

Paul Radtke – Vice President

TRS Solutions
W54 N254 Van Buren Dr.
Cedarburg, WI 53012
414-690-6699
pradtke@trsolutions.com
DOB: 6/20/67
DL: WI R320-6816-7220-04

Jim B. Pape –Treasurer

Stone Mill Development Corp.
N70 W6340 Bridge Road
Cedarburg, WI 53012
262-375-9390
jbpape@mac.com
Home: 1990 Night Pasture Road
Cedarburg, WI 53012
DOB: 5/21/42
DL: WI P100-4424-2181-01

Margaret S. Dobson- Secretary

Cedarburg Chamber of Commerce
W59 N730 Highwood Drive
Cedarburg, WI 53012
414-840-8010
director@cedarburg.org
DOB: 10/16/76
DL: WI D125-5777-6876-00

John Katzka

7453 Devonshire Drive
Cedarburg, WI 53012
262-387-0192
DOB: 4/15/40
DL: WI K320-4654-0135-03
jekatzka@sbcglobal.net

Connie Niebauer

Cedar Creek Winery
N70 W6340 Bridge Road
Cedarburg, WI 53012
262-377-8020
cniebauer16@icloud.com

Valera Smokvin

Chief Executive Officer
The Chocolate Factory
PO Box 130
Grafton, WI 53024
262-501-6870
valera@thechocolatefactorywi.com

Bob Batty, PDC

Commander, Post 288
Wisconsin American Legion
W57N481 Hilbert Ave.
Cedarburg, WI 53012
414-491-8927 c
262-377-9661 h
battysr@gmail.com

Stephanie Hayes

Owner
Art of Joy
W63N664 Washington Ave, Cedarburg, WI
53012262-424-0911
stephanie@myartofjoy.com

Kedron Teare

Owner
Cedarburg Popcorn Company
W63 N633A, Washington Ave
Cedarburg, WI 53012
kteare1105@gmail.com

Common Council Liaison:

Melissa Bitter
City of Cedarburg
W63 N645 Washington Avenue
Cedarburg, WI 53012
kburkart@ci.cedarburg.wi.us

Festival of Cedarburg, Inc.

W63 N643 Washington Avenue
P.O. Box 406
Cedarburg, WI 53012
262-377-3891
Patrick Curran – Executive Director
Sarah Enwald – Festival Manager
Emily Gengler- Festival Coordinator
Jessica Knight- Festival Coordinator

**CITY OF CEDARBURG
COMMON COUNCIL
January 13, 2025**

**CC20250113-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, January 13, 2025 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor Thome called the meeting to order at 7:00 p.m. A moment of silence was observed, and the Pledge of Allegiance was recited.

Roll Call: Present - Mayor Patricia Thome, Council Members Melissa Bitter, Jim Fitzpatrick, Kristin Burkart, Kevin Curley, Robert Simpson, Kristian Lindo, Mark Mueller (via Zoom)

Also Present - City Administrator Mikko Hilvo, Deputy City Clerk Jessica Campolo, City Attorney Michael Herbrand, City Engineer Mike Wieser, interested citizens

STATEMENT OF PUBLIC NOTICE

At Mayor Thome's request, Deputy City Clerk Campolo verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Terry King - W63 N762 Sheboygan Rd.

Terry expressed concern about the audio not working properly in the Council Chambers.

PUBLIC HEARINGS

A PUBLIC HEARING TO DISCUSS THE 2025 CITY BUDGET

A motion was made by Council Member Curley, seconded by Council Member Burkart, to open the public hearing. The motion carried without a negative vote.

City Administrator Hilvo and City Attorney Herbrand explained that this public hearing is a repeat of the public hearing held on November 25, 2024, after it was discovered that the city's official newspaper failed to publish the public hearing notice. Nothing has changed in the city budget from the public hearing that was held in November. The public hearing is being repeated in order to follow state statutes.

There was no public comment.

A motion was made by Council Member Burkart, seconded by Council Member Bitter, to close the public hearing. The motion carried on a roll call vote with Council Members Bitter, Fitzpatrick, Burkart, Curley, Simpson, Lindo and Mueller voting aye.

NEW BUSINESS

DISCUSSION AND POSSIBLE ACTION ON AMENDMENT TO THE LISTING CONTRACT FOR HWY 60 BUSINESS PARK BROKERAGE SERVICES PROVIDED BY NEWMARK

Curt Pitzen from Newmark spoke to the Common Council about the commercial real estate market conditions, and the work being done to sell the lots in the business park.

A motion was made by Council Member Burkart, seconded by Council Member Simpson, to approve the Amendment to the listing contract for HWY 60 Business Park Brokerage Services provided by Newmark. The motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2025-02 AUTHORIZING THE SALE OF A 2.4932 ACRE PARCEL OF REAL PROPERTY IN THE HWY 60 BUSINESS PARK TO CORNERSTONE CLC PROPERTIES LLC

The Council approved the sale at the December 9, 2024 Common Council meeting. The Resolution authorizes the sale.

A motion was made by Council Member Curley, seconded by Council Member Burkart, to approve Resolution 2025-02 authorizing the sale of a 2.4932 acre parcel of real property in the Hwy 60 Business Park to Cornerstone CLC Properties LLC. The motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NOS. 2025-01, 2025-02, AND 2025-03 ADJUSTING 2025 IMPACT FEES BASED ON THE ANNUAL INCREASE OF THE CONSTRUCTION COST INDICES PUBLISHED IN THE ENGINEERING NEWS RECORD

City Engineer Wieser explained that per the municipal code, fees are to be adjusted annually based on the Construction Cost Index published in the Engineering News Record. Discussion was held.

A motion was made by Council Member Burkart, seconded by Council Member Fitzpatrick to approve Ordinance Nos. 2025-01, 2025-02 and 2025-03 adjusting 2025 Impact Fees based on the annual increase of the Construction Cost Indices published in the Engineering News Record. The motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF CLASS “B” BEER AND “CLASS C” WINE ONLY LICENSE FOR RH&F LLC LOCATED AT W61 N513 WASHINGTON AVENUE, CEDARBURG, WI, ERIC STELTER, AGENT, PREMISE TO BE LICENSED: W61 N513 WASHINGTON AVENUE, KNOWN AS REAL HEALTH & FITNESS

Eric Stelter introduced himself as the owner of Real Health & Fitness. The fitness center would like the option to serve beer and wine to members during evening social gatherings.

A motion was made by Council Member Burkart, seconded by Council Member Simpson, to approve a Class “B” Beer and “Class C” wine only license for RH&F LLC located at W61 N513 Washington Avenue, Cedarburg, WI, Eric Stelter, Agent, premise to be licensed: W61 N513 Washington Avenue, known as Real Health & Fitness. The motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF ORDINANCE NOS. 2025-04, 2025-05, 2025-06, 2025-07, 2025-08 REAPPROVING THE 2025 CITY BUDGET

A motion was made by Council Member Fitzpatrick, seconded by Council Member Simpson, to approve Ordinance Nos. 2025-04, 2025-05, 2025-06, 2025-07, and 2025-08 reapproving the City Budget. The motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2025-01 DESIGNATING DEPOSITORIES AND AUTHORIZING SIGNATURES FOR THE CITY OF CEDARBURG LIGHT & WATER CHECKING AND SAVINGS ACCOUNTS

City Administrator explained that this is an annual approval.

A motion was made by Council Member Fitzpatrick, seconded by Council Member Burkart, to approve Resolution No. 2025-01 designating depositories and authorizing signatures for the city of Cedarburg Light & Water checking and savings accounts. The motion carried without a negative vote.

CONSENT AGENDA

A motion was made by Council Member Burkart, seconded by Council Member Simpson, to approve the following consent agenda items:

- A. Discussion and possible action on approval of November 25, 2024 and December 9, 2024 Council Meeting Minutes
- B. Discussion and possible action on payment of bills dated 12/04/2024 through 01/07/2025, transfers from 12/04/2024 through 01/07/2025, and payroll from 11/24/2024 through 12/21/2024

The motion carried without a negative vote.

CITY ADMINISTRATOR'S REPORT

City Administrator Hilvo shared that former Common Council Member Arnett has given each Common Council member a copy of the book "Saving a Dam and the Heart of a Community".

He also shared an update on the Amcast site. A brief was filed by the city's attorneys opposing Olivar Fiontar's motion to dismiss the raze order. There is no court date set. On January 8th, Judge Gerol stated that Olivar Fiontar should have named the Board of Zoning Appeals and not the city, and therefore the case had to be dismissed. Judge Gerol agreed with the city that even if the proper party had been named, pleadings did not allege sufficient facts to show that Olivar Fiontar was entitled to certiorari relief. The court granted the city's motion to dismiss the case.

CITY ASSESSOR YEAR IN REVIEW

The Assessor's Report for 2024 was included in the packet.

COMMENTS AND SUGGESTIONS FROM COUNCIL MEMBERS

Council Member Curley shared details about the MLK event being held at the Cedarburg Cultural Center on January 20th. He also shared that he is in favor of keeping dams.

Council Member Mueller shared that Riveredge Nature Center has luminary walks on Friday nights through Valentine's Day.

Council Member Lindo shared that he had the opportunity to meet the new Cedarburg police officers and feels they will be valuable assets to the community.

MAYOR'S REPORT

No report.

ADJOURNMENT

A motion was made by Council Member Mueller, seconded by Council Member Burkart, to adjourn the meeting at 7:31 p.m. The motion carried without a negative vote.

Jessica Campolo
Deputy City Clerk

01/21/2025 11:34 AM
User: mrusso
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 01/08/2025 - 01/17/2025
Banks: PWBDD

Page 1/9

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
01/10/2025	PWBDD	48952	ANDREW F MALOVRH	OVERPAYMENT OF TAXES			** VOIDED **
01/10/2025	PWBDD	48953	ANDREW SKROBIS	OVERPAYMENT OF TAXES	261400	000000	9,658.49
01/10/2025	PWBDD	48955	AT&T	TELEPHONE/COMMUNICATIONS	500225	522110	101.14
01/10/2025	PWBDD	48956*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	518100	443.02
01/10/2025	PWBDD	48957	AT&T MOBILITY	TELEPHONE/COMMUNICATIONS	500225	522110	1,270.23
01/10/2025	PWBDD	48958	BAY TRAILER DEPOT, INC	PACE AMERICAN CARGOSPOT TRAILER	500380	522410	4,616.06
01/10/2025	PWBDD	48959	BENJAMIN KEENER	OVERPAYMENT OF TAXES	261400	000000	4,619.91
01/10/2025	PWBDD	48960*#	BEYER'S HARDWARE	REPAIR AND MAINTENANCE	500240	555510	27.54
				REPAIR AND MAINTENANCE	500240	555510	(21.93)
				CHECK PWBDD 48960 TOTAL FOR FUND 100:			5.61
01/10/2025	PWBDD	48961	BIASEW	PROF PUBLICATIONS AND DUES	500320	522310	50.00
01/10/2025	PWBDD	48962	BLAIN'S FARM & FLEET	OPERATING SUPPLIES	500350	533210	159.98
				MAINTENANCE PARTS	500353	533210	96.28
				CHECK PWBDD 48962 TOTAL FOR FUND 100:			256.26
01/10/2025	PWBDD	48964	BUBLITZ PLUMBING & HEATING	BRYANT SINGLE STAGE GAS FURNACE, AND AC	500290	555510	12,570.00
01/10/2025	PWBDD	48965	CEDARBURG CHAMBER OF COMMERCE	PROF PUBLICATIONS AND DUES	500320	511100	185.00
01/10/2025	PWBDD	48966	CEDARBURG LAND AND CATTLE LLC	OVERPAYMENT OF TAXES	261400	000000	5.00
01/10/2025	PWBDD	48967	CEDARBURG LIGHT & WATER	REPAIR AND MAINTENANCE	500240	555510	622.00
01/10/2025	PWBDD	48968	CHARLES J BUEHLER	OVERPAYMENT OF TAXES	261400	000000	783.46
01/10/2025	PWBDD	48970	CINTAS CORPORATION	OPERATING SUPPLIES	500350	533210	355.47
01/10/2025	PWBDD	48971	CIVIC PLUS LLC	EQUIPMENT/SOFTWARE	500380	514700	4,019.58
01/10/2025	PWBDD	48972*#	CONLEY MEDIA, LLC	LEGAL PUBLICATIONS	500325	514100	508.92
				LEGAL PUBLICATIONS	500325	514100	225.28

01/21/2025 11:34 AM
User: mrusso
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
CHECK DATE FROM 01/08/2025 - 01/17/2025
Banks: PWBDD

Page 2/9

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
				OFFICE SUPPLIES	500310	514200	132.00
				ELECTIONS LEGAL NOTICES	500321	514200	33.90
				CHECK PWBDD 48972 TOTAL FOR FUND 100:			900.10
01/10/2025	PWBDD	48975	DPI SUPPLY, INC	OFFICE SUPPLIES	500310	515600	293.55
				OFFICE SUPPLIES	500310	515600	84.88
				CHECK PWBDD 48975 TOTAL FOR FUND 100:			378.43
01/10/2025	PWBDD	48976	EIASEW, INC	PROF PUBLICATIONS AND DUES	500320	522310	40.00
01/10/2025	PWBDD	48979	FIVE CORNERS DODGE	REPAIR AND MAINTENANCE	500240	522120	107.78
				GAS AND OIL EXPENSE	500351	522120	60.42
				CHECK PWBDD 48979 TOTAL FOR FUND 100:			168.20
01/10/2025	PWBDD	48980	GALLS, LLC	UNIFORMS	500346	522120	154.13
01/10/2025	PWBDD	48981	GENERAL COMMUNICATIONS INC	REPAIR AND MAINTENANCE	500240	522110	6,900.00
01/10/2025	PWBDD	48982	GIERACHS SERVICE, INC	OTHER EXPENSES	500390	522120	140.00
01/10/2025	PWBDD	48983	GOLLNICK & SONS TREE SERVICE	MAINT/CONTRACTED SERVICES	500290	555510	1,475.00
01/10/2025	PWBDD	48984#	GRAFTON ACE HARDWARE	REPAIR AND MAINTENANCE	500240	522410	25.19
				REPAIR AND MAINTENANCE	500240	522410	9.89
				OPERATING SUPPLIES	500350	533210	134.99
				CHECK PWBDD 48984 TOTAL FOR FUND 100:			170.07
01/10/2025	PWBDD	48985	HEIN ELECTRIC SUPPLY CO	REPAIR AND MAINTENANCE	500240	555510	180.98
				REPAIR AND MAINTENANCE	500240	555510	95.47
				CHECK PWBDD 48985 TOTAL FOR FUND 100:			276.45
01/10/2025	PWBDD	48986	IBS OF SOUTHEASTERN WISCONSIN	MAINTENANCE PARTS	500353	533210	169.95
01/10/2025	PWBDD	48987	JACOB R JODAT	OVERPAYMENT OF TAXES	261400	000000	190.51
01/10/2025	PWBDD	48988	JM BRENNAN, INC.	REPAIR AND MAINTENANCE	500240	518100	684.00
01/10/2025	PWBDD	48989	JX ENTERPRISES, INC	MAINTENANCE PARTS	500353	533210	275.96

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Fund: 100 GENERAL FUND							
01/10/2025	PWBDD	48990	KEVIN WOOD	OVERPAYMENT OF TAXES	261400	000000	339.14
01/10/2025	PWBDD	48991	LACY B BENISHEK	OVERPAYMENT OF TAXES	261400	000000	3,157.51
01/10/2025	PWBDD	48992	LEAGUE OF WI .MUNICIPALITIES	PREPAID EXPENSES	162000	000000	7,211.38
01/10/2025	PWBDD	48993	LISA DAVIS	PUBLIC WORKS FEES	463101	000000	15.00
01/10/2025	PWBDD	48996	MATHESON TRI-GAS INC	OPERATING SUPPLIES	500350	533210	104.67
01/10/2025	PWBDD	48997	MICHAEL BURMESCH	OVERPAYMENT OF TAXES	261400	000000	11,050.24
01/10/2025	PWBDD	48998	MILLER-BRADFORD AND RISBERG	MAINTENANCE PARTS	500353	533210	3.00
01/10/2025	PWBDD	49000	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	52.83
				MAINTENANCE PARTS	500353	533210	449.00
				MAINTENANCE PARTS	500353	533210	22.16
				MAINTENANCE PARTS	500353	533210	33.41
				CHECK PWBDD 49000 TOTAL FOR FUND 100:			557.40
01/10/2025	PWBDD	49002#	ONTECH SYSTEMS, INC	PROFESSIONAL SERVICES	500210	514700	2,233.00
				PROFESSIONAL SERVICES	500210	514700	158.76
				EQUIPMENT/SOFTWARE	500380	514700	1,099.00
				EQUIPMENT/SOFTWARE	500380	514700	1,625.30
				ATTORNEY/CONSULTANT	500212	522110	490.00
				REPAIR AND MAINTENANCE	500240	522110	953.00
				CHECK PWBDD 49002 TOTAL FOR FUND 100:			6,559.06
01/10/2025	PWBDD	49003	PIASEW	PROF PUBLICATIONS AND DUES	500320	522310	40.00
01/10/2025	PWBDD	49004	QUALITY STATE OIL CO., INC.	GAS AND OIL EXPENSE	500351	533210	2,624.13
01/10/2025	PWBDD	49005	R.A. SMITH NATIONAL	DEVELOPERS AGREE-STONE LAKE	239261	000000	4,119.60
01/10/2025	PWBDD	49006	RAINBOW TREE CARE	MAINT/CONTRACTED SERVICES	500290	555510	21,637.20
01/10/2025	PWBDD	49007	RAY O'HERRON CO., INC.	UNIFORMS	500346	522120	234.99
				UNIFORMS	500346	522120	68.74
				CHECK PWBDD 49007 TOTAL FOR FUND 100:			303.73

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Fund: 100 GENERAL FUND							
01/10/2025	PWBDD	49010	SAUKVILLE FEED SUPPLY	REPAIR AND MAINTENANCE	500240	533440	582.08
01/10/2025	PWBDD	49011	SHERRILL, INC	EQUIPMENT OUTLAY	500380	555510	769.81
01/10/2025	PWBDD	49012	SPECTRUM	TELEPHONE/COMMUNICATIONS	500225	522110	29.66
01/10/2025	PWBDD	49013	SYNCHRONY BANK	OPERATING SUPPLIES	500350	533210	37.97
01/10/2025	PWBDD	49014	TAPCO, INC	SIGNS	500363	533311	111.70
01/10/2025	PWBDD	49015	TOWN OF CEDARBURG	EXTRAORDINARY SERVICES	500211	516100	618.60
				EXTRAORDINARY SERVICES	500211	516100	428.11
				CHECK PWBDD 49015 TOTAL FOR FUND 100:			1,046.71
01/10/2025	PWBDD	49016	UNIFIRST CORPORATION	OPERATING SUPPLIES	500350	533210	73.66
01/10/2025	PWBDD	49018	WEIDGE RADIATOR & AC INC,	MAINTENANCE PARTS	500353	533210	375.00
01/10/2025	PWBDD	49019	WISCONSIN DEPT OF JUSTICE	TELEPHONE/COMMUNICATIONS	500225	522110	84.00
01/10/2025	PWBDD	49020	ZUERN BUILDING PRODUCTS	EQUIPMENT OUTLAY	500380	533311	5.41
01/13/2025	PWBDD	49021	DOUGLAS YIP	OVERPAYMENT OF TAXES	261400	000000	4,166.75
01/17/2025	PWBDD	49022	AMERICAN DEFENSE MFG LLC	EQUIPMENT OUTLAY	500380	522120	803.99
				EQUIPMENT OUTLAY	500380	522120	8,132.70
				CHECK PWBDD 49022 TOTAL FOR FUND 100:			8,936.69
01/17/2025	PWBDD	49025#	BEYER'S HARDWARE	OPERATING SUPPLIES	500350	518100	40.42
				OPERATING SUPPLIES	500350	533210	21.87
				CHECK PWBDD 49025 TOTAL FOR FUND 100:			62.29
01/17/2025	PWBDD	49026	BOEHLKE BOTTLED GAS CORP.	GAS AND OIL EXPENSE	500351	533210	310.00
01/17/2025	PWBDD	49028	BURKE TRUCK & EQUIPMENT INC.	MAINTENANCE PARTS	500353	533210	351.87
01/17/2025	PWBDD	49029	CAROL M MIRACLE	OVERPAYMENT OF TAXES	261400	000000	4,788.90
01/17/2025	PWBDD	49031	CIVIC PLUS LLC	EQUIPMENT/SOFTWARE	500380	514700	7,166.25
01/17/2025	PWBDD	49032	CUSTOM SERVICE INFORMATION, LLC	ATTORNEY/CONSULTANT	500212	522110	550.00

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Fund: 100 GENERAL FUND							
01/17/2025	PWBDD	49034	EDELHOFF LAWNMOWER SERVICE	REPAIR AND MAINTENANCE	500240	555510	6.93
01/17/2025	PWBDD	49036	FIRST ADVANTAGE OCC HEALTH SVC	PROFESSIONAL SERVICES	500210	533210	237.46
01/17/2025	PWBDD	49037	FRANCINE S FITTING	OVERPAYMENT OF TAXES	261400	000000	190.51
01/17/2025	PWBDD	49039	GG & KR LLC	PLAN REVIEW	443514	000000	127.50
01/17/2025	PWBDD	49040	GHL PROPERTIES	OVERPAYMENT OF TAXES	261400	000000	3,530.78
01/17/2025	PWBDD	49041#	GRAFTON ACE HARDWARE	OPERATING SUPPLIES	500350	518100	51.15
				MAINTENANCE PARTS	500353	533210	9.88
				CHECK PWBDD 49041 TOTAL FOR FUND 100:			61.03
01/17/2025	PWBDD	49042*#	GUTHRIE & FREY	REPAIR AND MAINTENANCE	500240	518100	75.00
01/17/2025	PWBDD	49043*#	HOUSEMAN & FEIND, LLP	EXTRAORDINARY SERVICES	500211	516100	2,350.00
01/17/2025	PWBDD	49049	MID-MORAINÉ MUNIC. ASSOCIATION	TRAVEL & TRAINING	500330	513200	35.00
01/17/2025	PWBDD	49051	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	66.13
01/17/2025	PWBDD	49054	ODP BUSINESS SOLUTIONS,LLC	OFFICE SUPPLIES	500310	522110	54.41
01/17/2025	PWBDD	49057	OZAUKEE COUNTY CLERK	EQUIPMENT OUTLAY	500380	514200	1,827.68
01/17/2025	PWBDD	49060	PREMIER APPAREL	UNIFORMS	500346	522410	1,180.00
01/17/2025	PWBDD	49061*#	QUALITY STATE OIL CO.,INC.	GAS AND OIL EXPENSE	500351	533210	126.74
01/17/2025	PWBDD	49062	RAY O'HERRON CO.,INC.	EQUIPMENT OUTLAY	500380	522120	61.78
01/17/2025	PWBDD	49063	REDISHRED ACQUISITION INC	PROFESSIONAL SERVICES	500210	515600	57.20
01/17/2025	PWBDD	49064	REGISTER OF DEEDS	RECORDING FEES	500311	514100	60.00
01/17/2025	PWBDD	49065	ROBERT FEHL	PUBLIC WORKS FEES	463101	000000	15.00
01/17/2025	PWBDD	49067	SHARON J MALOVRH	OVERPAYMENT OF TAXES	261400	000000	1,432.05
01/17/2025	PWBDD	49069	STATE INDUSTRIAL PRODUCTS	OPERATING SUPPLIES	500350	533210	142.29

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
01/17/2025	PWBDD	49072	TIRES UNLIMITED AUTOMOTIVE	REPAIR AND MAINTENANCE	500240	522120	639.12
01/17/2025	PWBDD	49073	TITAN BRANDS	EQUIPMENT OUTLAY	500380	522120	1,968.21
01/17/2025	PWBDD	49074	TK ELEVATOR CORPORATION	REPAIR AND MAINTENANCE	500240	518100	282.52
01/17/2025	PWBDD	49075	TRANSUNION RISK AND ALTERNATIVE	OFFICE SUPPLIES	500310	522130	105.30
01/17/2025	PWBDD	49077*#	UNIFIRST CORPORATION	OPERATING SUPPLIES	500350	533210	73.66
01/17/2025	PWBDD	49079	VANTAGE FINANCIAL, LLC	EQUIPMENT OUTLAY	500385	514700	830.00
01/17/2025	PWBDD	49081	WISCONSIN HUMANE SOCIETY	ANIMAL POUND	500213	522110	30.00
Total for fund 100 GENERAL FUND							154,221.14
Fund: 220 RECREATION PROGRAMS FUND							
01/10/2025	PWBDD	48972*#	CONLEY MEDIA, LLC	SUPPLIES AND EXPENSES	500347	555390	132.00
01/10/2025	PWBDD	48974	DANCE SPORT STUDIOS OF CEDARBURG	POMS EXPENSES	500394	555390	40.00
01/10/2025	PWBDD	48995	MASTER PRINTWEAR	SUPPLIES AND EXPENSES	500347	555390	2,700.00
				SOLAR RECREATION	500356	555390	1,728.65
CHECK PWBDD 48995 TOTAL FOR FUND 220:							4,428.65
01/10/2025	PWBDD	49008	REBEL ATHLETIC, INC	POMS EXPENSES	500394	555390	849.75
01/17/2025	PWBDD	49045	KRISTIN KRESS	SUMMER SOCCER	467329	000000	45.00
01/17/2025	PWBDD	49056	OZAUKEE COUNTY	POMS EXPENSES	500394	555390	350.00
01/17/2025	PWBDD	49066	SANDY WILLIAMS	TOTAL BODY FITNESS	467335	000000	105.00
01/17/2025	PWBDD	49071	THE BOW TOUR	POMS EXPENSES	500394	555390	660.00
Total for fund 220 RECREATION PROGRAMS FUND							6,610.40
Fund: 240 SWIMMING POOL FUND							
01/17/2025	PWBDD	49080	VERMONT SYSTEMS INC.	OPERATING SUPPLIES	500350	555320	1,680.00
Total for fund 240 SWIMMING POOL FUND							1,680.00
Fund: 260 LIBRARY FUND							

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Fund: 260 LIBRARY FUND							
01/10/2025	PWBDD	48956*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	555110	352.00
01/10/2025	PWBDD	49001	NASSCO, INC.	OPERATING SUPPLIES	500350	555110	650.17
01/17/2025	PWBDD	49023	AMERICAN LIBRARY ASSOCIATION	PROF PUBLICATIONS AND DUES	500320	555110	210.00
01/17/2025	PWBDD	49030	CINTAS CORPORATION	MAINT/CONTRACTED SERVICES	500290	555110	233.28
01/17/2025	PWBDD	49044	KANOPY, INC.	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	391.00
01/17/2025	PWBDD	49047	MARK MORAN	DONATION EXPENDITURES	500322	555110	450.00
01/17/2025	PWBDD	49050	MIDWEST TAPE, LLC	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	1,331.13
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	1,411.33
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	1,230.81
				CHECK PWBDD 49050 TOTAL FOR FUND 260:			3,973.27
				Total for fund 260 LIBRARY FUND			6,259.72
Fund: 270 FIRE DEPT & EMS							
01/10/2025	PWBDD	48951	AIRGAS USA LLC	EMS SUPPLIES AND EXPENSES	500347	522500	302.48
01/10/2025	PWBDD	48954	ASCENSION WI EMP SOLUTIONS	OPERATING SUPPLIES	500350	522500	35.00
01/10/2025	PWBDD	48963	BOUND TREE MEDICAL, LLC	EMS SUPPLIES AND EXPENSES	500347	522500	15.29
01/10/2025	PWBDD	48973	CONWAY SHIELD	FIREFIGHTING EQUIPMENT	500380	522500	381.74
01/10/2025	PWBDD	48978	FIRE ENGINEERING	PROF PUBLICATIONS AND DUES	500320	522500	34.95
01/10/2025	PWBDD	48994	MACQUEEN EQUIPMENT	EQUIPMENT TESTING	500235	522500	85.75
01/17/2025	PWBDD	49027	BOUND TREE MEDICAL, LLC	EMS SUPPLIES AND EXPENSES	500347	522500	1,004.58
01/17/2025	PWBDD	49035	ENGINEERED SECURITY SOLUTIONS	OPERATING SUPPLIES	500350	522500	198.00
				OPERATING SUPPLIES	500350	522500	198.00
				CHECK PWBDD 49035 TOTAL FOR FUND 270:			396.00
01/17/2025	PWBDD	49038	GALLS, LLC	UNIFORMS	500346	522500	110.52
01/17/2025	PWBDD	49042*#	GUTHRIE & FREY	OPERATING SUPPLIES	500350	522500	38.30

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 FIRE DEPT & EMS							
01/17/2025	PWBDD	49053	NORTHERN METAL & ROOFING CO.	OPERATING SUPPLIES	500350	522500	740.00
01/17/2025	PWBDD	49055	OLSEN'S PIGGLY WIGGLY	OPERATING SUPPLIES	500350	522500	50.38
				OPERATING SUPPLIES	500350	522500	50.91
				OPERATING SUPPLIES	500350	522500	40.88
				OPERATING SUPPLIES	500350	522500	266.50
				OPERATING SUPPLIES	500350	522500	224.93
				OPERATING SUPPLIES	500350	522500	116.38
				CHECK PWBDD 49055 TOTAL FOR FUND 270:			749.98
01/17/2025	PWBDD	49058	PENFLEX ACTUARIAL SERVICES, LLC	PROFESSIONAL SERVICES	500210	522500	1,000.00
01/17/2025	PWBDD	49061*#	QUALITY STATE OIL CO., INC.	GAS AND OIL EXPENSE	500351	522500	152.55
01/17/2025	PWBDD	49068	SOUTHERN OZAUKEE FIRE & EMS	EMS-PARAMEDIC OVERSIGHT FEE	500402	522500	75,000.00
01/17/2025	PWBDD	49070	STRYKER SALES , LLC	REPAIR AND MAINTENANCE	500240	522500	30.94
				REPAIR AND MAINTENANCE	500240	522500	1,340.14
				CHECK PWBDD 49070 TOTAL FOR FUND 270:			1,371.08
01/17/2025	PWBDD	49076	UBS FINANCIAL SERVICES	RETIREMENT	500152	522500	21,296.18
01/17/2025	PWBDD	49077*#	UNIFIRST CORPORATION	MAINT/CONTRACTED SERVICES	500290	522500	129.02
01/17/2025	PWBDD	49078	UNITED HEALTHCARE	REFUNDS - EMS BILLING	500392	522500	498.33
				Total for fund 270 FIRE DEPT & EMS			103,341.75
Fund: 350 TIF DISTRICT FUND #4							
01/17/2025	PWBDD	49043*#	HOUSEMAN & FEIND, LLP	ATTORNEY/CONSULTANT	500212	566710	1,010.50
				Total for fund 350 TIF DISTRICT FUND #4			1,010.50
Fund: 353 TIF DISTRICT #6							
01/17/2025	PWBDD	49043*#	HOUSEMAN & FEIND, LLP	ATTORNEY/CONSULTANT	500212	566710	2,561.50
				Total for fund 353 TIF DISTRICT #6			2,561.50
Fund: 400 CAPITAL IMPROVEMENTS FUND							
01/10/2025	PWBDD	49017	USSI RENTAL, INC	STREET IMPROVEMENTS	500854	533311	4,100.00

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Fund: 400 CAPITAL IMPROVEMENTS FUND							
01/17/2025	PWBDD	49046	LAROSA LANDSCAPE COMPANY	PARK IMPROVEMENTS	500861	555510	1,500.00
01/17/2025	PWBDD	49052	NEUMAN POOLS, INC	POOL FLOOR INLET REPLACEMENT	500861	555510	16,221.50
Total for fund 400 CAPITAL IMPROVEMENTS FUND							21,821.50
Fund: 601 WATER RECYCLING CENTER							
01/10/2025	PWBDD	48960*#	BEYER'S HARDWARE	MAINTENANCE SUPPLIES	500340	573830	19.77
				MAINTENANCE SUPPLIES	500340	573830	25.15
CHECK PWBDD 48960 TOTAL FOR FUND 601:							44.92
01/10/2025	PWBDD	48969	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	131.40
				SAFETY EQUIPMENT	500372	573825	135.88
CHECK PWBDD 48969 TOTAL FOR FUND 601:							267.28
01/10/2025	PWBDD	48977	ELECTRIC PUMP	LIFT STATIONS	185324	000000	2,251.00
01/10/2025	PWBDD	49009	RUEKERT-MIELKE, INC.	ENGINEERING	500215	573850	1,809.72
01/17/2025	PWBDD	49024	BADGER STATE WASTE, LLC	SLUDGE HAULING	500294	573825	27,716.00
01/17/2025	PWBDD	49033	DONOHUE & ASSOCIATES, INC	ENGINEERING SERVICES	182331	000000	2,530.00
01/17/2025	PWBDD	49048	MEAD & HUNT INC.	WRC ADAPTIVE MANAGEMENT	500383	573835	1,230.00
01/17/2025	PWBDD	49059	PIEPER ELECTRIC, INC.	CONTINGENCY RESERVE	500990	573855	29,148.40
Total for fund 601 WATER RECYCLING CENTER							64,997.32
Fund: 700 RISK MANAGEMENT FUND							
01/10/2025	PWBDD	48999	MUNICIPAL PROPERTY INSURANCE	PROPERTY INSURANCE	500510	519400	59,568.00
Total for fund 700 RISK MANAGEMENT FUND							59,568.00
TOTAL - ALL FUNDS							422,071.83

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CITY OF CEDARBURG
TRANSFER LIST
1/8/25-1/24/25

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
1/9/2025	\$1,013.01	ICMA-contributions for 12/22/24-1/4/25
1/9/2025	\$5,220.00	North Shore Bank-contributions for 12/22/24-1/4/25
1/9/2025	\$622.11	State of Wisconsin-child support for 12/22/24-1/4/25
1/9/2025	\$970.27	Wis Deferred Comp-contributions for 12/22/24-1/4/25
1/9/2025	\$550.00	Police Association-dues for 12/22/24-1/4/25
1/10/2025	\$1,500.00	Pitney Bowes-postage
1/13/2025	\$28,000.32	State of Wisconsin-December sales tax
1/13/2025	\$9,401.27	Southgate Leasing-vehicle leases
1/15/2025	\$966.12	Aflac-December premiums
1/15/2025	\$2,638.82	Minnesota Life-February premiums
1/15/2025	\$152,784.78	ETF-February health insurance premiums
1/15/2025	\$15,250.46	Elan-December credit card payment
1/20/2025	\$2,457.20	ADP-invoices
1/22/2025	\$83.34	EDPS-fees
1/22/2025	\$239,000.00	PWSB Payroll
1/22/2025	\$1,013.01	ICMA-contributions for 1/5/25-1/18/25
1/22/2025	\$5,220.00	North Shore Bank-contributions for 1/5/25-1/18/25
1/22/2025	\$622.11	State of Wisconsin-child support for 1/5/25-1/18/25
1/22/2025	\$970.27	Wis Deferred Comp-contributions for 1/5/25-1/18/25
1/22/2025	\$550.00	Police Association-dues for 1/5/25-1/18/25
	<u>\$468,833.09</u>	

PWSB PAYROLL CHECKING ACCOUNT

1/10/2025	\$188,014.94	Payroll for 12/22/24-1/4/25
1/10/2025	\$76,865.53	Payroll taxes for 12/22/24-1/4/25
1/24/2025	\$189,510.52	Payroll for 1/5/25-1/18/25
1/24/2025	<u>\$79,861.13</u>	Payroll taxes for 1/5/25-1/18/25
	\$534,252.12	



City of Cedarburg

City Administrator's Report

January 21, 2025

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Clerk– There will be a primary election on Tuesday, February 18th.

Engineering– Engineering staff met with RA Smith regarding the 2025 Street & Utility project. The RFPs for the south Washington Ave. project have gone out and are due back February 21st.

Water Recycling– The open position at the Water Recycling Center has been filled. Pressure testing is going on at the Kenzie Lift Station. The ditch project is ongoing.

Planning– The Plan Commission will revisit the Smart Growth Plan at the January 28th meeting.

Library– There will be an part-time position posted soon. Staff is working on the State Annual Report.

DPW– Staff is working on Christmas tree pickup, taking down Christmas lights, wreaths & the Santa house, tree trimming, pot hole patching, and indoor maintenance projects. The mechanic job is posted.

Treasurer– Tax collection is going on through January 31st. The audit will begin the first week of March.

Administrator– There will be a public education video coming out about the state of the Water Recycling Center.

Respectfully submitted,

Mikko Hilvo