

**CITY OF CEDARBURG  
COMMON COUNCIL  
February 10, 2025**

**CC20250210-1  
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, February 10, 2025 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor Thome called the meeting to order at 7:04 p.m. A moment of silence was observed, and the Pledge of Allegiance was recited.

Roll Call: Present - Mayor Patricia Thome, Council Members Jim Fitzpatrick, Kristin Burkart (via Zoom), Kevin Curley, Robert Simpson (arrived at 7:25 p.m.), Kristian Lindo, Mark Mueller (via Zoom)

Excused - Council Member Melissa Bitter

Also Present - City Administrator Mikko Hilvo, Deputy City Clerk Jessica Campolo, City Attorney Michael Herbrand, interested citizens and news media

**STATEMENT OF PUBLIC NOTICE**

At Mayor Thome's request, Deputy City Clerk Campolo verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law.

**COMMENTS AND SUGGESTIONS FROM CITIZENS**

Gordon Goggin – W62 N630 Washington Ave.

Gordon expressed concern about encroachments in the historical district and thinks it should be a future agenda item.

**NEW BUSINESS**

**DISCUSSION AND POSSIBLE ACTION ON REQUEST FROM THE GREATER CEDARBURG FOUNDATION AND CEDARBURG CHAMBER OF COMMERCE TO CLOSE WASHINGTON AVENUE FROM CLEVELAND STREET TO TURNER STREET ON SEPTEMBER 27<sup>TH</sup>, 2025, FROM 11:00 A.M. – 11:00 P.M.**

Joe Rintelman, representing the Greater Cedarburg Foundation, and Maggie Dobson, President & CEO of the Cedarburg Chamber of Commerce, spoke on behalf of their organizations. The organizations are planning a joint Community Celebration to commemorate their respective anniversaries, GCF's 25<sup>th</sup> and the Chamber's 80<sup>th</sup>. They requested to close Washington Avenue from Cleveland Street to Turner Street on Saturday, September 27, 2025, from 11:00 a.m. to 11:00 p.m. Events would include local entertainment, a band, and a community dinner on Washington Avenue.

Council Member Curley brought to attention that Saturday September 27<sup>th</sup> is the week following Wine & Harvest Festival, where Washington Avenue is also closed. He shared that he received a comment from a local business owner who is concerned about the impact that will have on their business. Mayor Thome shared that she received similar concerns from Armbruster Jewelers.

Discussion was held about the notice given to businesses. It was shared that both the Chamber and the City mailed letters to businesses within the event footprint. City Administrator Hilvo shared that city letters are sent to building owners, not necessarily the address of the building. Chamber President Maggie Dobson clarified she sent letters to the addresses provided by the City Clerk, and it was her intent to include all businesses. Council Member Lindo shared he would like more time to discuss the event with business owners.

Mayor Thome shared that she is in favor of the street closure for the event. Council Member Mueller expressed he thinks this sounds like a great community-building event, and he is also in favor.

#### Public Comment

Ann Denk – Wyndrose Fine Jewelry

Ann shared that she did not receive a letter informing her about this event being on the Common Council agenda. She also shared that this event will negatively impact her business. She suggested alternative locations.

Gordon Goggin – W62 N630 Washington Ave.

Gordon shared that he did not receive a letter, and he spoke to other business owners who did not receive the letter. He also shared that this event will negatively impact his business. He suggested alternative locations.

Terry King - W63 N762 Sheboygan Rd.

Terry shared that he thinks the idea of a community gathering is a fantastic idea. He suggested having the event on a Sunday, instead of a Saturday.

Sampson Parsons – W57 N511 Hilbert Ave.

Sampson suggested alternative locations, including the parking lot between Sal's Pizza and the Community Center, or the new city park on Hanover.

Council Members Simpson and Fitzpatrick shared that they are concerned about the impact it will have on businesses. Council Member Burkart said that she would have liked more notice on this agenda item so she could have spoken to business owners ahead of time.

It was agreed upon that both organizations contribute positively to the community and are worthy of a celebration, but a compromise on location and day should be made. No action was taken.

#### **PRESENTATION**

##### **EHLERS FINANCIAL MANAGEMENT PLAN PRESENTATION**

City Administrator Hilvo explained that the Financial Management Plan put together by Ehlers Financial is meant to serve as a tool to guide decisions about upcoming major projects in the city. Harry Allen from Ehlers Financial presented the 2024 Financial Management Plan. Council Member Curley expressed the need to prepare and educate the public about increases in the tax rate that will come with the approval of large upcoming projects. Council Member and Finance Committee Member Jim Fitzpatrick provided insight, as well as Finance Committee Members Jack Arnett and Al Lorge.

Public Comment

Terry King - W63 N762 Sheboygan Rd.

Terry feels that increased development in the city will create more long-term expenses and urged the Council to be mindful of that.

**NEW BUSINESS, CONTINUED**

**DISCUSSION AND POSSIBLE ACTION ON APPROVING RESOLUTION NO. 2025-03  
ADOPTING THE 2025 REVISED FEE SCHEDULE**

City Administrator Hilvo explained that the building inspection fees are the only change to the Fee Schedule, and that they went up 5%. The fees are comparable to surrounding communities.

A motion was made by Council Member Mueller, seconded by Council Member Simpson, to approve Resolution No. 2025-03 adopting the 2025 revised Fee Schedule. The motion carried without a negative vote with Council Member Bitter excused.

**DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT OF NEW AGENT, ANTHONY MARX, FOR CVS STORE ALCOHOL BEVERAGE LICENSE LOCATED AT W63 N152 WASHINGTON AVENUE, CEDARBURG, WI**

A motion was made by Council Member Curley, seconded by Council Member Fitzpatrick, to appoint a new agent, Anthony Marx, for CVS Store Alcohol Beverage License located at W63 N152 Washington Avenue, Cedarburg, WI. The motion carried without a negative vote with Council Member Bitter excused.

**CONSENT AGENDA**

A motion was made by Council Member Curley, seconded by Council Member Fitzpatrick, to approve the following consent agenda items:

- A. Discussion and possible action on approval of January 27, 2025 Council Meeting Minutes
- B. Discussion and possible action on payment of bills dated 01/18/2025 through 02/04/2025, transfers from 01/25/2025 through 02/07/2025, and payroll from 01/19/2025 through 02/01/2025

The motion carried without a negative vote with Council Member Bitter excused.

**CITY ADMINISTRATOR'S REPORT**

City Administrator Hilvo shared that he is working on a citizen notification and alert system that has email and cell phone capabilities.

**COMMENTS AND SUGGESTIONS FROM COUNCIL MEMBERS**

Council Member Lindo encouraged people to attend Winter Festival.

**MAYOR'S REPORT**

No report.

**ADJOURNMENT**

A motion was made by Council Member Mueller, seconded by Council Member Curley, to adjourn the meeting at 8:53 p.m. The motion carried without a negative vote with Council Member Bitter excused.

Jessica Campolo  
Deputy City Clerk