

**CITY OF CEDARBURG  
PUBLIC WORKS AND SEWERAGE COMMISSION  
February 11, 2021**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, will be held at **7:00 p.m. on Thursday, February 11, 2021**. This meeting will be available to attend online utilizing the zoom app. Information on how to access the meeting is attached to the meeting packet or can be requested by emailing [mhilvo@ci.cedarburg.wi.us](mailto:mhilvo@ci.cedarburg.wi.us).

1. CALL TO ORDER - Mayor Michael O'Keefe
2. ROLL CALL: Present - Mayor Michael O'Keefe, Gary Graham, Ryan Hammetter, Charles Schumacher, Council Member Kristin Burkart, Bob Dries, Judy Guse, Bill Oakes, Sandra Beck

Also Present - Director of Engineering Michael Wieser, Public Works Superintendent Joel Bublitz, Cedarburg Water Recycling Center Superintendent Eric Hackert, Cedarburg Water Recycling Center Dennis Grulkowski

**AGENDA**

3. STATEMENT OF PUBLIC NOTICE
- \* 4. APPROVAL OF MINUTES – January 14, 2021
5. COMMENTS AND SUGGESTIONS FROM CITIZENS
6. NEW BUSINESS
  - \* A Discuss speeding complaints on Western Road; and action thereon
  - \* B Discuss the plan to replace an existing sanitary sewer cleanout with a new sanitary sewer manhole in the front yard of W67N542 and W67N546 Evergreen Boulevard as part of the 2021 Street and Utility Project; and action thereon
  - \* C Discuss the detour route for the 2021 Asphalt Pavement Repair Project on Washington Avenue; and action thereon

7. REPORTS

- A. Update on Public Works operations
- \* B. Update on water recycling plant operations and discussion of monthly reports for the months of January
- C. Identify future agenda items

8. ADJOURNMENT

*\*Information attached for Commission Members, available through City Clerk's Office*

City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity, and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

To request reasonable accommodation, contact the Clerk's Office, (262) 375-7606, email: [cityhall@ci.cedarburg.wi.us](mailto:cityhall@ci.cedarburg.wi.us)

MEMBERS – PLEASE NOTIFY CITY CLERK'S  
OFFICE IF UNABLE TO ATTEND THIS MEETING.

02/02/21 adk



### CITY OF CEDARBURG PUBLIC MEETING POLICY DURING COVID-19

The City of Cedarburg will begin utilizing [zoom](#), an online meeting tool, to conduct City meetings. This includes all public meetings. We are cancelling all non-essential meetings and limiting agenda items but there are items that do require decisions to be made so that projects throughout the City can continue or get completed in a timely manner. We will continue to adhere to open meeting laws as set forth by the State of Wisconsin.



Most recently the Wisconsin Department of Justice issued an advisory on March 16, 2020, addressing this issue and stating that: “Governmental bodies typically can meet their open meetings obligations, while practicing social distancing to help protect public health, by conducting meetings via telephone conference calls if the public is provided with an effective way to monitor such calls (such as public distribution, at least 24 hours in advance, of dial-in information for a conference call).” The advisory emphasizes that “When an open meeting is held by teleconference or video conference, the public must have a means of monitoring the meeting. DOJ concludes that, under the present circumstances, a governmental body will typically be able to meet this obligation by providing the public with information (in accordance with notice requirements) for joining the meeting remotely, even if there is no central location at which the public can convene for the meeting.

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3. Provide your Name, Address, Email, Phone Number to him via email with a request to join the meeting.
4. You will receive an invite to the meeting via email. Click on the invite prior to the meeting being held. The meeting will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
5. All public participants will have their microphone muted.
6. If, during public comment, anyone wishes to talk they should request to do so through the chat feature or by using the “hand” to wave at the meeting organizer. The administrator of the meeting will unmute you at the appropriate time and ask you to make your comments.

If you are unable to utilize a computer, iPad, or tablet to view the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, we can email one to you.

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## CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 – FOR STAFF & BOARD MEMBERS

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8. All Votes will be done through roll call.

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