

CITY OF CEDARBURG
FINANCE COMMITTEE
February 18, 2025

A regular meeting of the Finance Committee of the City of Cedarburg, Wisconsin, was held online on Tuesday, February 18, 2025, utilizing the Zoom app.

Council Member Jim Fitzpatrick called the meeting to order at 1:00 p.m.

Roll Call: Present - Council Member Jim Fitzpatrick, Jack Arnett, Allan Lorge, Jeff Slater, Mary Kay Bourbulas, Tim Voeller and Michael Bradburn.

Also Present- City Administrator Mikko Hilvo, Finance Director Kelly Livingston, and Deputy Treasurer Maureen Hartjes.

STATEMENT OF PUBLIC NOTICE

Deputy Treasurer Hartjes confirmed proper legal notice of the meeting had been given.

COMMENTS & SUGGESTIONS FROM CITIZENS

None

APPROVAL OF MINUTES

A motion was made by Mr. Bradburn to approve the minutes of November 19, 2024. The motion was seconded by Mr. Arnett. Motion carried unanimously.

REPORTS

The Finance Committee reviewed the Ehlers December Summary, Ehlers Consolidated Holdings report and the fourth quarter Cash and Investment report. Administrator Hilvo stated these reports are provided for the Finance Committee members to review quarterly and stated the reports are straightforward and there are not any significant issues to discuss. Finance Director Livingston stated the City's tax account has less funds due to the large February tax settlement.

NEW BUSINESS

The Finance Committee reviewed the financial policy FC-10 – Fund Balance Policy. The Finance Committee noted there were not any real changes needed. A discussion ensued regarding various fund balances and fund balance uses.

A motion was made by Ms. Bourbulas to send the updated policy to the Common Council and was seconded by Mr. Slater. Motion passed unanimously.

Administrator Hilvo presented information regarding resort tax. Administrator Hilvo stated to charge resort tax the City would need to declare itself a premier resort area and have at least 40% of the equalized assessed value

of the taxable property within the City be used by tourism related retailers. Administrator Hilvo said the City looked at this in 2019 and did not qualify. The Finance Committee discussed the potential of implementing a half percent sales tax and determined more research is needed to determine the feasibility of the tax. Administrator Hilvo stated he will gather information including quantifying potential revenue and obtaining a cost estimate for lobbying.

The Finance Committee discussed the City's Financial Management Plan specifically regarding the Public Safety Building and Wastewater Treatment Plant. The Finance Committee discussed the possibility of borrowing money for repairs with the option of a 20-year or 30-year loan to spread the impact of the loan over a longer period. Administrator Hilvo stated he would contact Ehlers and ask what the difference between a 20 year and 30-year borrowing for the public safety building would be for the City and if it would make sense for the City.

Mr. Arnett asked if Ehlers could incorporate projected growth based on the school district's recent growth model, which includes potential future housing projects looking at a five-year forecast. Administrator Hilvo stated the City has fifteen hours included in our Financial Management plan for revisions and will contact Ehlers.

The Finance Committee discussed the possibility of joining with other communities for the City's Wastewater Treatment Plant. Administrator Hilvo stated that Grafton was not interested, and Mequon is connecting to the Milwaukee system.

Identify future agenda items, and action thereon

No future agenda items were identified.

Confirm Next Meeting Date March 18, 2025, at 1:00pm

ADJOURNMENT

Motion made by Mr. Arnett, seconded by Ms. Bourbulas to adjourn the meeting at 1:52 p.m. Motion carried without a negative vote.

Maureen Hartjes
Deputy Treasurer