

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
March 9, 2017**

**PW/SEW20170309-1
UNAPPROVED MINUTES**

A meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, March 9, 2017 at Cedarburg City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. The meeting was called to order at 7:00 p.m. by Mayor Kinzel.

Roll Call: Present - Mayor Kip Kinzel, Jim Slavin, Council Member Mike O'Keefe, Bill Oakes, Sandy Beck, Charles Schumacher

Absent- Gary Graham

Excused - Sandra Beck, Charles Schumacher

Also Present - Director of Engineering and Public Works Tom Wiza, Wastewater Superintendent Eric Hackert, Public Works Secretary Kim Gordon, Waste Management Representative District Manager John Luby and Economic Development Member Joe Kassander

STATEMENT OF PUBLIC NOTICE

Secretary Gordon confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Oakes, seconded by Commissioner Slavin, to approve the minutes of February 9, 2017. Motion carried unanimously with Commissioner Beck and Commissioner Schumacher excused and Commissioner Graham absent.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

CONSIDER REQUEST FROM WASTE MANAGEMENT TO ADD A FRIDAY REFUSE AND RECYCLING COLLECTION ROUTE TO BETTER SERVE THE COMMUNITY GIVEN THE AMOUNT OF NEW DEVELOPMENT; AND ACTION THEREON

Director Wiza informed the Commissioners this item is being brought back from last meeting for further discussion. Waste Management District Manager John Luby advised that in the event a holiday cancels one of the weekday pickups, they would have a Saturday pickup that week. Everyone would be delayed one day.

John Luby stated that notification hangers would be placed on recycle bins at least 2 weeks or more prior to the start date.

Motion made by Commissioner Guse, seconded by Commissioner Oakes, to approve the Waste Management Friday pick up of recycling and refuse. Motion carried unanimously with Commissioner Beck and Commissioner Schumacher excused and Commissioner Graham absent. Mayor Kinzel noted that the Common Council should be informed of the schedule change, but this item will not need Council approval.

DISCUSS PROPOSAL FROM JOE KASSANDER FOR STRONGER ENFORCEMENT AGAINST PROPERTY OWNERS WHO FAIL TO SHOVEL SIDEWALKS WITHIN 24 HOURS OF A SNOWFALL EVENT; AND ACTION THEREON

Director Wiza explained the Economic Development Board is dissatisfied with the number of public sidewalks that remain unshoveled 24 hours after a snow event. Joe Kassander has inquired as to why there is not better enforcement of the Ordinance. He stated that a group of people think that unshoveled sidewalks and overhanging brush hinders people from walking and shopping in the downtown area. Director Wiza explained that our crews are busy plowing and removing snow for several days after an event and to have someone inspect all 100 plus miles of sidewalks, take down all of the addresses, research the property ownership, write letters to all offenders, and then follow up with all offenders is unrealistic.

Presently enforcement of sidewalk snow and ice issues is handled on a complaint basis, and a police officer will attempt to make contact with the resident to get the sidewalk shoveled.

Mr. Kassander is proposing that the City turn over enforcement of unshoveled sidewalks to a private contractor, which would guarantee walks are cleared per the Ordinance. Residents would receive a bill in the mail each time snow removal or salting is required. Unpaid bills would be placed on the tax roll.

Commissioner Guse stated that she investigated this with the Police Department and they only get about 10-20 calls per winter. She also stated that Interfaith group shovels about 37 homes but can't get to them all done in a 24 hour period. Director Wiza will talk to Tom Frank, Chief of Police, to have his officers patrol this better.

Commissioner Guse also asked if a sign can be put up at the yard waste area during winter time that reminds residents to shovel their sidewalks. Maybe this reminder can be attached to the Wastewater flyers to make better public awareness.

Mr. Kassander provided a sample ordinance and several violation notices which are use by the City of Glendale.

REVIEW BIDS RECEIVED FOR THE 2017 STREET AND UTILITY CONSTRUCTION; AND ACTION THEREON

Bids for the 2017 street and utility construction were received and opened at 10:00 AM Tuesday March 7th. Staff prepared a summary spreadsheet of all bidders and PTS Contractors, Inc. presented the lowest bid at \$1,517,750. We have worked with them before and Director Wiza stated that he is very happy with the bids.

Motion made by Commissioner Guse, seconded by Commissioner Oakes, to recommend the Common Council award the 2017 street and utility construction bid to PTS Contractors, Inc. Motion carried unanimously with Commissioner Beck and Commissioner Schumacher excused and Commissioner Graham absent.

DISCUSS EXISTING LOADING ZONE ON THE WEST SIDE OF WASHINGTON AVENUE LOCATED MID-BLOCK BETWEEN MILL STREET AND WESTERN AVENUE; AND ACTION THEREON

Director Wiza explained that the Mayor asked that this item be placed on the agenda as parking in the downtown is at a premium. It appears this loading zone located in front of W61 N517 & W61 N521 Washington Avenue was originally created to accommodate furniture deliveries at the building which is now Real Fitness.

Director Wiza spoke with Gus Wirth who owns the building to see if the loading zone is still needed. Mr. Wirth felt it should remain and advised that the Ozaukee County shared ride taxi routinely uses the space to pick up and drop off passengers; many of whom frequent the PJ Piper Pancake House restaurant.

Commissioner Guse talked with a driver for the Ozaukee County Taxi and they cannot drop off people on the opposite side of the street and allow the riders to cross the street. She also stated that the loading zone was created back in 1989 for Carson's Hair Salon.

Motion made by Commissioner Oakes, seconded by Commissioner Slavin, to recommend the Common Council eliminate that loading zone in front of W61 N517 & W61 N521 Washington Avenue. Motion carried unanimously with Commissioner Beck and Commissioner Schumacher excused and Commissioner Graham absent.

UPDATE ON PUBLIC WORKS OPERATIONS

Director Wiza explained that there is still a "punch list" being worked on at the new DPW facility.

Director Wiza stated that PTS Contractors wants to start the street and utility project on April 3rd. This will go to the common council on March 27th.

The recommended 4 hour parking on Hanover, in front of LaBudde Group was denied by the Common Council. Linda Pierschalla, Library Director said they would work with the Historical Society on the parking issue. There is a parking agreement in place.

Commissioner Guse asked if the yard waste attendants were thanked for their years of service. Secretary Gordon will ask/remind Superintendent Bublitz to formally thank them.

UPDATE ON SEWERAGE PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS

Wastewater Superintendent Hackert discussed the effluent data report from February 2017.

In April, 5 small repairs will be done in Maple Manor at a cost of about \$12,000. This will be completed before the street construction.

Sludge hauling has become an issue. There are still five years left on the contract with Veolia, but they are claiming that they cannot find anyone willing to accept the sludge and they are losing money in the process. It appears they subcontracted with Badger Trucking and are now hauling to a storage tank in Hartford. These actions by Veolia have everyone confused and not sure what is going on.

Wastewater Superintendent Eric Hackert will be looking at the wastewater and sewer ordinances.

ADJOURNMENT

Council Member Mike O'Keefe moved to adjourn the meeting at 8:13 p.m. The motion was seconded by Commissioner Slavin. Motion carried unanimously with Commissioner Beck and Commissioner Schumacher excused and Commissioner Graham absent.

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Kim Gordon
Building Inspection/Public Works Secretary