

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
MARCH 12, 2018 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, March 12, 2018 at 7:00 p.m.** at City Hall, W63 N645 Washington Avenue, Cedarburg, WI, in the second floor Council Chambers.

AGENDA

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL:** Present – Common Council – Mayor Kip Kinzel, Council Members John Czarnecki, Jack Arnett, Dick Dieffenbach, Rick Verhaalen, Patricia Thome, and Mike O’Keefe
5. **STATEMENT OF PUBLIC NOTICE**
6. **APPROVAL OF MINUTES*** - February 26, 2018
7. **COMMENTS AND SUGGESTIONS FROM CITIZENS**** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals or a future Council agenda item.
8. **NEW BUSINESS**
 - * A. Consider award of contract for the 2018 annual concrete sidewalk program; and action thereon.
 - * B. Consider Resolution No. 2018-07 authorizing staff to apply for a DNR Municipal Dam Grant for pending repairs to the Columbia Mills and Woolen Mills Dams; and action thereon
 - * C. Consider a request to contract for replacing three flat roofs at the Cedarburg Water Recycling Center; and action thereon
 - * D. Consider application of L&G Express Bar, LLC, Larry D. Weidmann, agent, for a Class “B” beer and “Class B” liquor license for L&G Express at N50 W5586 Portland Road due to change in ownership from a partnership to an LLC; and action thereon
 - * E. Consider request of Ambur Vance of At JJ’s LLC to amend the premise description of the Class “B” Beer and “Class B” liquor license of At JJ’s at W62

N559 Washington Avenue to sell and serve alcohol outside during Strawberry Fest and Wine and Harvest Fest; and action thereon

- * F. Consider request to use Recreation Fund Balance for Youth Football Equipment; and action thereon
- * G. Consider payment of bills for the period 02/23/18 through 03/01/18, transfers for the period 02/22/18 through 03/06/18, and payroll for the period 02/11/18 through 02/24/18; and action thereon
- *** H. Consider License Applications; and action thereon
 - 1. Consider approval of new Operators License application for the period ending June 30, 2018 for Nicholas S. Heebisch;

9. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- * A. Administrator's Report
- * B. Building Inspector's Report – February 2018

10. COMMUNICATIONS

- ** A. Comments and suggestions from citizens
- B. Comments and announcements by Council Members
- C. Mayor's Report

11. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting, but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO
ACCOMMODATE THE NEEDS OF INDIVIDUALS WITH DISABILITIES.
PLEASE CONTACT THE CITY CLERK'S OFFICE AT (262) 375-7606
E-MAIL: cityhall@ci.cedarburg.wi.us

03/08/18 ckm

**CITY OF CEDARBURG
COMMON COUNCIL
FEBRUARY 26, 2018**

**CC20180226-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, February 26, 2018, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Council Member Patricia Thome called the meeting to order at 7:00 p.m.

ROLL CALL: Present - Common Council: Council Members John Czarnecki, Jack Arnett, Dick Dieffenbach, Rick Verhaalen, Patricia Thome

Excused - Mayor Kip Kinzel, Council Member Mike O'Keefe

Vacant - Aldermanic District 5

Also Present - City Administrator/Treasurer Christy Mertes, Director of Public Works and Engineering Tom Wiza, Police Chief Tom Frank, City Clerk Constance McHugh, Detective Sergeant Michael McNerney, Police Officers Steven Chojnacki and Benjamin Buckenberger, City Attorney Michael Herbrand, Police and Fire Commissioners Joel Dhein, Jim Salp, and Linda Krieg, 1st District Aldermanic Candidate Sara Dunstone, 3rd Aldermanic District Candidates Kristin Burkart and Ryan Hammetter; interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Council Member Thome's request, City Clerk McHugh verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

Motion made by Council Member Czarnecki, seconded by Council Member Dieffenbach, to nominate Council Member Thome as Acting Mayor. Motion carried with Council Member O'Keefe excused and Aldermanic District 5 vacant.

APPROVAL OF MINUTES

Motion made by Council Member Dieffenbach, seconded by Council Member Arnett, to approve the minutes of the February 12, 2018 meeting. Motion carried unanimously with Council Member O'Keefe excused and Aldermanic District 5 vacant.

OATHS OF OFFICE: POLICE OFFICERS STEVEN CHOJNACKI AND BENJAMIN BUCKENBERGER

City Clerk McHugh administered the oath of office to newly hired Police Officers Steven Chojnacki and Benjamin Buckenberger.

Police Chief Frank recognized Police and Fire Commission members in attendance at the meeting - Joel Dhein, Jim Salp, and Linda Krieg - for their efforts in the hiring process.

CONSIDER DESIGN PROPOSALS RECEIVED FOR REPLACEMENT OF THE HIGHLAND LIFT STATION

Director Wiza said staff requested proposals from three engineering consulting firms to design a new sanitary sewer pump station to replace the existing Highland Drive facility. Symbiont submitted the lowest design fee, at \$65,205, plus shop drawing review and construction inspection on an hourly basis as needed.

Director Wiza said acquisition of the site for the new lift station is still underway, but staff is recommending the design contract move forward, as it will take three to four months to complete the design and get the project out for bid. Attorney Herbrand said he is working on the land acquisition with attorneys from BMO Harris Bank.

Motion made by Council Member Arnett, seconded by Council Member Czarnecki, to award the Highland lift station design contract to Symbiont in the amount of \$62,205, plus shop drawing review and construction inspection on an hourly basis as needed. Motion carried with Council Member O'Keefe excused and Aldermanic District 5 vacant.

CONSIDER ENGINEERING SERVICES PROPOSAL FROM GRAEF FOR WOOLEN MILLS DAM INSPECTION AND DNR DAM GRANT APPLICATION

Director Wiza said a notice was received from the Department of Natural Resources (DNR) advising that a formal inspection of the Woolen Mills Dam must be completed in 2018. Since concrete maintenance and scour repairs are planned for later this year, any other required repairs identified in this inspection can be added to this scope of work. Graef has submitted a proposal to perform the inspection in the amount of \$2,850.

In addition, Director Wiza asked Graef to provide a proposal for a DNR Municipal Dam Grant application for both Woolen Mills and Columbia Mills Dams. This grant could potentially provide 50% matching funds for the cost of repairs up to \$400,000. There is no guarantee the City will be awarded the grant. The cost for preparation of the grant application is \$2,000.

Motion made by Council Member Czarnecki, seconded by Council Member Dieffenbach, to award the contract for engineering services related to the Woolen Mills dam inspection in the amount of \$2,850 and preparation of the grant application in the amount of \$2,000 to Graef. Motion carried with Council Member O'Keefe excused and Aldermanic District 5 vacant.

CONSIDER ORDINANCE NO. 2018-03 INCREASING THE ALLOCATED FUNDS IN THE GENERAL FUND, CEMETERY AND CAPITAL IMPROVEMENT FUND FOR THE 2018 BUDGET

City Administrator/Treasurer Mertes said a proposed ordinance has been drafted relating to encumbrances from 2017. These are projects and/or purchases that were budgeted in 2017 and not completed or purchased.

Motion made by Council Member Dieffenbach, seconded by Council Member Czarnecki, to adopt Ordinance No. 2018-03 increasing the allocated funds in the General Fund, Cemetery and Capital Improvement Fund for the 2018 budget. Motion carried with Council Member O'Keefe excused and Aldermanic District 5 vacant.

CONSIDER RESOLUTION NO. 2018-05 TRANSFERRING FUNDS FROM PUBLIC SAFETY AND PUBLIC WORKS TO GENERAL GOVERNMENT AND CULTURE AND RECREATION

City Administrator/Treasurer Mertes said that at the end of each year no appropriations may remain over expended within the budget. The proposed resolution will allow the transferring of funds from Public Safety and Public Works to the General Government and Culture and Recreation.

Savings were realized in the Police Department Patrol section and Public Works Street Improvements overtime accounts. Other funds used for year-end appropriations are the funds received but not previously budgeted.

With the change in accounting for the Senior Center trips and adding the Senior Center van to the General Fund, the budget needs to reflect the trip fees and expenditures and all the activity of the Senior Center van.

The legal fees in General Fund were over budget by \$29,285 for the year but General Government offset a portion of that, the balance of \$12,000 needs to be appropriated from another department.

The Parks, Recreation and Forestry Salaries and Celebrations Other Expenses accounts were over budget. Park, Recreation and Forestry Salaries overage is due to the allocation of the employees on projects throughout the year. The Celebrations account was over budget due to the donation of \$10,000 from Mercury Marine for the fireworks. The revenue was recorded as a donation and then as an expenditure in Celebrations, the same account as the City contribution to the Chamber of Commerce.

Motion made by Council Member Arnett, seconded by Council Member Dieffenbach, to adopt Resolution No. 2018-05 transferring funds from Public Safety and Public Works to General Government and Culture and Recreation. Motion carried with Council Member O'Keefe excused and Aldermanic District 5 vacant.

CONSIDER RESOLUTION NO. 2018-06 IMPLEMENTING A MUNICIPAL-WIDE ENERGY MANAGEMENT POLICY

The Council, in 2013, adopted a resolution implementing a municipal-wide energy management policy. This allowed the City to become eligible to receive energy efficiency incentives through the Light and Water/WPPI Energy Utility and Municipal Program. The resolution expired, and a new one needs to be adopted to keep the existing relationship.

Motion made by Council Member Czarnecki, seconded by Council Member Arnett, to adopt Resolution No. 2018-06 implementing a municipal-wide Energy Management Policy. Motion carried with Council Member O'Keefe excused and Aldermanic District 5 vacant.

Council Member Dieffenbach said an energy audit was done at the Library. It was found that the air handling equipment was running 24 hours a day, which lead to increased electricity costs. Adjustments will be made in the air handling system and savings should be realized because of the audit.

PAYMENT OF BILLS

Motion made by Council Member Dieffenbach, seconded by Council Member Czarnecki, to approve the payment of the bills for the period 02/08/18 through 02/16/18, transfers for the period 02/07/18 through 02/21/18, and payroll for the period 01/28/18 through 02/10/18. Motion carried with Council Member O’Keefe excused and Aldermanic District 5 vacant.

Council Member Dieffenbach questioned why Ozaukee Disposal collects in the City, in addition to Waste Management. He suggested there be one contract.

LICENSE APPLICATIONS

Motion made by Council Member Czarnecki, seconded by Council Member Dieffenbach, to authorize the issuance of new Operators licenses for the period ending June 30, 2018 to Tyler J. Bell, Carrie G. Mueller, and Lindsey K. Vang. Motion carried with Council Member O’Keefe excused and Aldermanic District 5 vacant.

Motion made by Council Member Czarnecki, seconded by Council Member Arnett, to

- 1) authorize issuance of temporary Class “B” licenses to Cedarburg Fireman’s Park, Inc. for Maxwell Street Days, Firemen’s Park, W65 N796 Washington Avenue, for May 27, July 15, September 2, and October 7, 2018 from 6:00 a.m. to 10:00 p.m.;
- 2) authorize issuance of a temporary Class “B”/”Class B” license to Cedarburg Fireman’s Park, Inc. for the Ozaukee County Fair, Firemen’s Park, W65 N796 Washington Avenue, for August 1, 2018 through August 5, 2018, 8:00 a.m. to 12:00 a.m.; and
- 3) authorize issuance of a temporary Class “B” license to Cedarburg Fireman’s Park, Inc. for the Raceway Revisited event, Firemen’s Park, W65 N796 Washington Avenue, for June 2, 2018, 8:00 a.m. to 5:00 p.m.

Motion carried with Council Member O’Keefe excused and Aldermanic District 5 vacant.

ADMINISTRATOR’S REPORT

City Administrator/Treasurer Mertes said SafeWise recently released its 20 Safest Cities in Wisconsin report for 2018. Cedarburg made the list as the #10 safest city in the State, based on FBI crime data. Another study listed Cedarburg as the #4 safest city in the State.

The auditors will be on-site the week of March 5.

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Dieffenbach said although he is going off the Council, efforts to review employee benefits to realize savings must occur.

Council Member Verhaalen asked for an update on the Amcast site. Attorney Herbrand said Ozaukee County has initiated the tax foreclosure process. The developer is working with the DNR and EPA on a remediation agreement.

ADJOURNMENT

Motion made by Council Member Dieffenbach, seconded by Council Member Arnett, to adjourn the meeting at 7:39 p.m. Motion carried with Council Member O'Keefe excused and Aldermanic District 5 vacant.

Constance K. McHugh, MMC/WCPC
City Clerk

CITY OF CEDARBURG

MEETING DATE: March 12, 2018

ITEM NO: 8. A.

TITLE: Consider award of contract for the 2018 annual concrete sidewalk program; and action thereon

ISSUE SUMMARY: Staff received bids for the 2018 concrete sidewalk replacement project. A total of seven bids were received, with the low bid coming from Forward Contractors in the amount of \$41,450.00. The second low bidder was Snorek Construction, Inc. at \$50,210.00.

Forward Construction is a small firm in their third year in business. The firm president formerly operated as LaLonde Contractors. While the City had a difficult experience working with LaLonde Contractors on the 2008 Street and Utility contract, staff believes they are qualified to complete the sidewalk program, as this is strictly concrete flatwork which is what they do.

STAFF RECOMMENDATION: Staff is recommending award of the 2018 sidewalk contract to Forward Contractors on the basis of their low bid.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: The Public Works and Sewerage Commission was scheduled to meet March 8th, but the meeting was cancelled due to lack of a quorum. Therefore this item is brought to the Common Council without a recommendation from the Commission.

BUDGETARY IMPACT: \$45,000 was budgeted for sidewalk repairs.

ATTACHMENTS: Bid tabulation

INITIATED/REQUESTED BY: Tom Wiza/Mike Wieser

FOR MORE INFORMATION CONTACT: Tom Wiza-Director of Engineering and Public Works
262-375-7610

City of Cedarburg 2018 Annual Sidewalk Replacement & Concrete Repair Program Bid Tab

Item #	Description	Units	Qty	Forward Contractors		Snorek Construction, Inc		T.P. Concrete Inc.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Remove & Replace 5" Thick Concrete Sidewalk	SF	5,500	\$ 6.40	\$ 35,200.00	\$ 7.52	\$ 41,360.00	\$ 8.00	\$ 44,000.00
2	Remove & Replace 7" Thick Concrete Sidewalk/Driveway Approach	SF	400	\$ 6.40	\$ 2,560.00	\$ 8.00	\$ 3,200.00	\$ 8.50	\$ 3,400.00
3	Remove & Replace Concrete Curb & Gutter	LF	100	\$ 35.00	\$ 3,500.00	\$ 50.00	\$ 5,000.00	\$ 50.00	\$ 5,000.00
4	Full Depth Concrete Sidewalk & Asphalt Pavement Saw Cut	LF	50	\$ 3.00	\$ 150.00	\$ 5.00	\$ 250.00	\$ 5.00	\$ 250.00
5	Installation 24"x48" Pre-Stamp Cast Iron Detectable Warning Plate Assemblies Manufactured by Neenah Foundry (Plates are furnished by the City)	EA	4	\$ 10.00	\$ 40.00	\$ 100.00	\$ 400.00	\$ 35.00	\$ 140.00
Totals				\$ 41,450.00		\$ 50,210.00		\$ 52,790.00	

Item #	Description	Units	Qty	Rennhack Construction Inc.		D.C. Burbach, Inc.		Marvin Gleason Contractor, Inc.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Remove & Replace 5" Thick Concrete Sidewalk	SF	5,500	\$ 9.22	\$ 50,710.00	\$ 9.90	\$ 54,450.00	\$ 10.95	\$ 60,225.00
2	Remove & Replace 7" Thick Concrete Sidewalk/Driveway Approach	SF	400	\$ 9.69	\$ 3,876.00	\$ 10.60	\$ 4,240.00	\$ 11.75	\$ 4,700.00
3	Remove & Replace Concrete Curb & Gutter	LF	100	\$ 46.50	\$ 4,650.00	\$ 68.00	\$ 6,800.00	\$ 45.00	\$ 4,500.00
4	Full Depth Concrete Sidewalk & Asphalt Pavement Saw Cut	LF	50	\$ 3.00	\$ 150.00	\$ 16.00	\$ 800.00	\$ 7.50	\$ 375.00
5	Installation 24"x48" Pre-Stamp Cast Iron Detectable Warning Plate Assemblies Manufactured by Neenah Foundry (Plates are furnished by the City)	EA	4	\$ 35.00	\$ 140.00	\$ 60.00	\$ 240.00	\$ 200.00	\$ 800.00
Totals				\$ 59,526.00		\$ 66,530.00		\$ 70,600.00	

Item #	Description	Units	Qty	Raza of Racine LLC	
				Unit Price	Total
1	Remove & Replace 5" Thick Concrete Sidewalk	SF	5,500	\$ 11.50	\$ 63,250.00
2	Remove & Replace 7" Thick Concrete Sidewalk/Driveway Approach	SF	400	\$ 12.50	\$ 5,000.00
3	Remove & Replace Concrete Curb & Gutter	LF	100	\$ 50.00	\$ 5,000.00
4	Full Depth Concrete Sidewalk & Asphalt Pavement Saw Cut	LF	50	\$ 4.00	\$ 200.00
5	Installation 24"x48" Pre-Stamp Cast Iron Detectable Warning Plate Assemblies Manufactured by Neenah Foundry (Plates are furnished by the City)	EA	4	\$ 400.00	\$ 1,600.00
Totals				\$ 75,050.00	

CITY OF CEDARBURG

MEETING DATE: March 12, 2018

ITEM NO: 8. B.

TITLE: Consider Resolution No. 2018-07 authorizing staff to apply for a DNR Municipal Dam Grant for pending repairs to the Columbia Mills and Woolen Mills Dams; and action thereon.

ISSUE SUMMARY: The DNR has ordered certain structural and seepage related repairs to be completed on the Columbia Mills and Woolen Mills Dams. To assist municipalities in maintaining their dams, the DNR offers a competitive Municipal Dam Grant program. Graef will be assisting staff in preparing the grant application, but DNR also requires an authorizing resolution for City staff to submit the application, sign grant agreement documents, and submit reimbursement requests.

If we are successful, the grant would cover 50% of the first \$400,000 of eligible repairs, and 25% of costs exceeding \$400,000. The work is to be completed by October 31, 2018.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: Grant may offset up to 50% of the repair costs. \$500,000 is budgeted for the repairs.

ATTACHMENTS: Copy of Resolution No. 2018-07

INITIATED/REQUESTED BY: Tom Wiza

FOR MORE INFORMATION CONTACT: Tom Wiza-Director of Engineering and Public Works
262-375-7610

RESOLUTION NO. 2018-07

CITY OF CEDARBURG, OZAUKEE COUNTY

**Authorizing Resolution for Participation in the
Department of Natural Resources
MUNICIPAL DAM GRANT PROGRAM**

WHEREAS, the City of Cedarburg owns the Columbia Mills and Woolen Mills Dams and requests financial assistance under s. 31.385 and s. 227.11, Wis. Stats., and ch. NR 335, Wis. Adm. Code, for the purpose of dam maintenance and repair; and

WHEREAS, the state share of such a project may not exceed 50 percent (50%) of the first \$400,000 of total eligible project costs nor 25 percent (25%) of the next \$800,000 of total eligible project costs;

NOW, THEREFORE, BE IT RESOLVED, the City of Cedarburg, HEREBY AUTHORIZES Thomas Wiza, Director of Engineering and Public Works to:

- Submit an application to the DNR for financial aid under ch. NR 335, Wis. Adm. Code;
- Sign grant agreement documents
- Take all necessary action to complete the project associated with any grant agreement; and
- Submit reimbursement claims along with necessary supporting documentation.

BE IT FURTHER RESOLVED, that the City of Cedarburg agrees to pay a share of the eligible costs which is equal to the total project cost minus the state share.

Passed and adopted by the Common Council of the City of Cedarburg this 12th day of March, 2018.

Kip Kinzel, Mayor

Attest:

Constance K. McHugh, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: March 12, 2018

ITEM NO: 8. C.

TITLE: Consider a request to contract for replacing three flat roofs at the Cedarburg Water Recycling Center; and action thereon.

ISSUE SUMMARY: The Water Recycling Center is in need of replacing the roofing on the three main buildings. Two of the buildings are leaking through the ceilings currently. They are all over 15 years old.

STAFF RECOMMENDATION: Approve the hiring of ARC Commercial Contracting Services who was the low bidder for the project.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: The Public Works and Sewage Commission scheduled for March 8 was cancelled due to a lack of quorum; therefore, there is not a recommendation from the Committee.

BUDGETARY IMPACT: These funds have been budgeted for 2018 in the Equipment Replacement Fund.

ATTACHMENTS: Summary of bids

INITIATED/REQUESTED BY: Eric Hackert, CWRC Superintendent

FOR MORE INFORMATION, CONTACT: Eric Hackert, 262-375-7900.

2018 Roofing Project at Water Recycling Center

Bids to replace three roofs at the center, Control Building, RAS Building and the RAS building.

Bidders:

1. Great Lakes Roofing Corporation: \$137,500
2. Performance Roofing Sysytems: \$138,225
3. ARC Commercial Contracting of Wisconsin: \$81,700

Staff recommends ARC to receive the bid.

CITY OF CEDARBURG

MEETING DATE: March 12, 2018

ITEM NO: 8. D.

TITLE: Consider application of L&G Express Bar, LLC, Larry D. Weidmann, agent, for a Class “B” beer and “Class B” liquor license for L&G Express at N50 W5586 Portland Road due to change in ownership from a partnership to an LLC ; and action thereon

ISSUE SUMMARY: L&G Express was formerly owned by a partnership. One of the two partners died last fall. The remaining partner reorganized and formed an LLC that has applied for the existing liquor licenses.

STAFF RECOMMENDATION: N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: \$600 annual fee

ATTACHMENTS: None

INITIATED/REQUESTED BY: Larry D. Weidmann, L&G Express

FOR MORE INFORMATION CONTACT: Connie McHugh, City Clerk

CITY OF CEDARBURG

MEETING DATE: March 12, 2018

ITEM NO: 8. E.

TITLE: Consider request of Ambur Vance of AT JJ's, LLC to amend the premise description of the Class "B" Beer and "Class B" liquor license of AT JJ's at W62 N559 Washington Avenue to sell and serve alcohol outside during Strawberry Festival and Wine and Harvest Festival; and action thereon

ISSUE SUMMARY: The owners of AT JJ's are seeking permission to alter the liquor license premise description to be able to sell and serve alcohol under a tent on the street in front of the business (30 feet of space) during Strawberry Fest and Wine and Harvest Festival.

STAFF RECOMMENDATION: N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: N/A

ATTACHMENTS: Request from Ambur Vance

INITIATED/REQUESTED BY: Ambur Vance

FOR MORE INFORMATION CONTACT: Amy Kletzien, Deputy Clerk

City of Cedarburg - Connie McHugh

From: Ambur <amburvance@yahoo.com>
Sent: Thursday, March 01, 2018 8:55 AM
To: City of Cedarburg - Connie McHugh
Subject: Amendment to liquor license

Connie,

My name is Ambur Vance from AT JJ's. I am looking to see if I can amend our liquor license to be able to serve beer and wine in front of our building for Strawberry and Harvest Fest.

We have requested the 30' of space in the road directly in front of our building. We will have a pop up tent for shade. I have spoken to Festivals and attended the mandatory meeting to serve beer and wine so I am aware of all the rules and requirements.

Please let me know if you have any questions.

Thanks,
Ambur Vance
414-688-7667

CITY OF CEDARBURG

MEETING DATE: March 12, 2018

ITEM NO: 8. F.

TITLE: Consider request to use Recreation Fund Balance for Youth Football Equipment; and action thereon

ISSUE SUMMARY: The City of Cedarburg recreation department has recently partnered with the Cedarburg Dawgs Football program to help develop youth football in Cedarburg. The Dawgs will offer tackle football from grades 5th – 8th. The recreation department will continue offering flag football from grades K4 – 4th but under the name Cedarburg Dawgs Flag Football. The purpose of this is to unify all levels of youth football in Cedarburg from K4 all the way to the high school level.

History of Flag Football in Cedarburg:

In 2006 we, recreation department, were approached by a group of parents to take over flag football in Cedarburg. They had been offering it for a couple years but many of the parents involved had kids grow out of the program and no one else was interested in offering it. The group at that time gave us all their equipment (value \$3000) and \$2000 startup funds that they had from the previous season. This allowed us to offer the program in our community at a reasonable cost to participants.

Request:

For this new tackle football league to be able to provide the best program possible for our youth they need equipment that will provide the children the safety they need to participate in the program. Recreation staff and the park board feel that a sponsorship of \$5,000 would help them accomplish this. The funds will come out of our special recreation special revenue account which was created for the purpose of funding recreation programs in the community without tax support. In the past we have used special revenue funds for starting other programs such as youth theater, poms and dance, soccer, and have also used it to purchase new recreation software.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: Parks, Recreation and Forestry Boar recommended utilization of \$5,000 of fund balance.

BUDGETARY IMPACT: Use of fund balance from Recreation Special Revenue Fund: \$5,000

ATTACHMENTS: Special Revenue Fund Balance Sheet

INITIATED/REQUESTED BY: Mikko Hilvo, Director of Parks, Recreation, & Forestry

FOR MORE INFORMATION CONTACT: Mikko Hilvo, Director of Parks, Recreation, & Forestry



CITY OF CEDARBURG
G/L Trial Balance Month End
 Current Period: MARCH 2018

03/07/18 4:13 PM
 Page 7

Act Code	Last Dim Descr	Begin Yr	YTD Debit	YTD Credit	2018 YTD Bal
FUND 220 RECREATION PROGRAMS FUND					
220-111300	PWSB Checking	\$0.00	\$36,702.45	\$26,442.67	\$10,259.78
220-111310	PWSB Payroll Checking	\$0.00	\$2,396.86	\$14,896.67	-\$12,499.81
220-113050	T&A INVESTMENTS - PARKS	\$10,837.74	\$0.00	\$0.00	\$10,837.74
220-118000	PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00
220-131000	ACCOUNTS RECEIVABLE	\$0.00	\$0.00	\$0.00	\$0.00
220-131300	ACCRUED ACCOUNTS RECEIVABLE	\$0.00	\$0.00	\$0.00	\$0.00
220-151000	DUE FROM GENERAL FUND	\$103,679.55	\$0.00	\$0.00	\$103,679.55
220-212000	ACCOUNTS PAYABLE	-\$11,058.15	\$26,357.67	\$15,772.52	-\$473.00
220-212500	ACCRUED VOUCHERS PAYABLE	\$0.00	\$0.00	\$0.00	\$0.00
220-215001	ACCRUED PAYROLL	-\$1,668.58	\$1,668.58	\$0.00	\$0.00
220-242100	DUE TO STATE - SALES TAXES	\$0.00	\$0.00	\$0.00	\$0.00
220-242200	DUE TO COUNTY - SALES TAXES	\$0.00	\$0.00	\$0.00	\$0.00
220-242300	STADIUM SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00
220-251000	DUE TO GENERAL FUND	\$0.00	\$0.00	\$12,291.15	-\$12,291.15
220-260100	DEFERRED REVENUES	\$0.00	\$0.00	\$0.00	\$0.00
220-263000	PARK AND RECREATION DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00
220-342900	UNASSIGNED FUND BALANCE	-\$101,790.56	\$34,182.65	\$31,905.20	-\$99,513.11
220-352000	ENCUMBRANCES	\$0.00	\$0.00	\$0.00	\$0.00
220-353000	ENCUMBRANCES - PRIOR YEAR	\$0.00	\$0.00	\$0.00	\$0.00
FUND 220 RECREATION PROGRAMS FUND		\$0.00	\$101,308.21	\$101,308.21	\$0.00

CITY OF CEDARBURG
TRANSFER LIST
2/22/18-3/6/18

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
2/26/2018	\$16,103.24	Light & Water-January charges
2/26/2018	\$2,139.01	Light & Water-January charges
2/28/2018	\$70,935.70	WRS-January remittance
3/1/2018	\$163,843.75	DTC-interest payment
3/2/2018	\$205,000.00	PWSB Payroll
3/2/2018	\$3,307.84	ICMA-contributions for 2/11/18-2/24/18
3/2/2018	\$467.50	Police Union-contributiions for 2/11/18-2/24/18
3/2/2018	\$4,700.57	North Shore Bank-contributions for 2/11/18-2/24/18
3/2/2018	\$5,628.92	Health Savings Accounts-contributions for 2/11/18-2/24/18
3/2/2018	\$911.88	AFLAC-February premiums
3/2/2018	\$2,767.01	Minnesota Life-April premiums
3/2/2018	\$534.44	Superior Vision-March premiums
3/2/2018	\$5,411.02	MetLife-March dental ins premiums
3/2/2018	\$1,500.00	Pitney Bowes-postage
3/5/2018	\$81,843.20	WCA-March health ins premiums
3/5/2018	\$2,948.34	Light & Water-February charges
	<u>\$568,042.42</u>	

PWSB PAYROLL ACCOUNT

3/2/2018	\$147,335.60	Payroll for 2/11/18-2/24/18
3/2/2018	\$58,193.44	Payroll taxes for 2/11/18-2/24/18
	<u>\$205,529.04</u>	

PWSB MONEY MARKET ACCOUNT

2/22/2018	\$9,937.26	Internal Service Money Market
2/23/2018	\$500,000.00	PWSB Checking
3/1/2018	\$1,240,000.00	DTC debt principal payments
3/2/2018	\$300,000.00	PWSB Checking
	<u>\$2,049,937.26</u>	

CITY OF CEDARBURG

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03/01/18 12:35 PM

Page 1

MARCH 2018

		Check Amt	Invoice	Comment
111300 PWSB Checking				
Unpaid	ADP, LLC.			
E 100-515600-210	PROFESSIONAL SERVICES	\$2,292.50	509494790	TREAS-1/5/18 PROCESSING
	Total ADP, LLC.	\$2,292.50		
Unpaid	ADRC OZAUKEE COUNTY			
E 100-555140-210	PROFESSIONAL SERVICES	\$60.00	DONATION	SR CTR-DONATION FOR BIRTHDAY PARTY FUND
	Total ADRC OZAUKEE COUNTY	\$60.00		
Unpaid	AMERICAN INDUSTRIAL MEDICAL			
E 100-519200-210	PROFESSIONAL SERVICES	\$308.66	19949	DPW-AUDIOGRAMS
E 601-573825-372	SAFETY EQUIPMENT	\$308.67	19949	CWRC-AUDIOGRAMS
G 100-156200	DUE FROM LIGHT & WATER	\$308.67	19949	L&W-AUDIOGRAMS
	Total AMERICAN INDUSTRIAL MEDICAL	\$926.00		
Unpaid	AT&T			
E 100-533210-225	TELEPHONE/COMMUNICATIO	\$36.63	262375760302	DPW-PHONE
E 260-555110-225	TELEPHONE/COMMUNICATIO	\$141.14	262375760302	LIBR-PHONE
E 601-573825-225	TELEPHONE/COMMUNICATIO	\$49.70	262375760302	CWRC-PHONE
E 100-518100-225	TELEPHONE/COMMUNICATIO	\$51.54	262375760302	CH-PHONE
E 100-522230-225	TELEPHONE/COMMUNICATIO	\$39.47	262375760302	FD-PHONE
	Total AT&T	\$318.48		
Unpaid	AT&T LONG DISTANCE			
E 260-555110-225	TELEPHONE/COMMUNICATIO	\$46.78	836841746-8	LIBR-LONG DISTANCE
E 100-522110-225	TELEPHONE/COMMUNICATIO	\$1.87	836841746-8	PD-LONG DISTANCE
G 100-156200	DUE FROM LIGHT & WATER	\$173.30	836841746-8	L&W-LONG DISTANCE
	Total AT&T LONG DISTANCE	\$221.95		
Unpaid	BADGER BUS TOUR & TRAVEL			
E 100-555140-390	OTHER EXPENSES	\$60.00	43711-Revised	SR TOURS-ONEIDA 3/2/2018
	Total BADGER BUS TOUR & TRAVEL	\$60.00		
Unpaid	BAKER & TAYLOR AUDIOBOOK PRE			
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$376.65	2033501115	LIBR-CMDS
	Total BAKER & TAYLOR AUDIOBOOK PRE	\$376.65		
Unpaid	BAKER & TAYLOR BOOKS			
E 260-555110-322	DONATION EXPENDITURES	\$80.32	2033469269	LIBR-FRIENDS-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$321.37	2033469269	LIBR-BOOKS
E 260-555110-322	DONATION EXPENDITURES	\$33.34	2033479897	LIBR-FRIENDS--BOOKS
E 260-555110-322	DONATION EXPENDITURES	\$129.34	2033479897	LIBR-DONATIONS-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$169.76	2033479897	LIBR-BOOKS
E 260-555110-322	DONATION EXPENDITURES	\$86.51	2033511139	LIBR-FRIENDS-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$45.41	2033511139	LIBR-BOOKS
	Total BAKER & TAYLOR BOOKS	\$866.05		
Unpaid	BEAR GRAPHICS, INC.			

CITY OF CEDARBURG

03/01/18 12:35 PM

Page 2

***Check Detail Register©**

MARCH 2018

		Check Amt	Invoice	Comment
E 100-514200-310	OFFICE SUPPLIES	\$132.58	0790991	ELECTIONS-CERTIFICATE ENVELOPES
	Total BEAR GRAPHICS, INC.	\$132.58		
Unpaid	BEST BUY BUSINESS ADVANTAGE			
E 100-533210-350	OPERATING SUPPLIES	\$236.92	3112104	DPW-MEMORY CARD READER/WALLET/VERBATIM
	Total BEST BUY BUSINESS ADVANTAGE	\$236.92		
Unpaid	BEYER S HARDWARE STORE			
E 601-573830-340	MAINTENANCE SUPPLIES	\$14.00	137432	CWRC-MARKERS/NIPPLE/HOSE WASHERS
E 601-573830-340	MAINTENANCE SUPPLIES	(\$0.44)	137433	CWRC-CREDIT-MARKERS
E 100-518100-240	REPAIR AND MAINTENANCE	\$12.54	137491	COMPLEX-NIPPLES/COUPLING
E 100-518100-350	OPERATING SUPPLIES	\$4.49	137492	COMPLEX-HAND CLEANER
E 260-555110-350	OPERATING SUPPLIES	\$14.83	137560	LIBR-PUTTY KNIFE/BOWL BRUSH/CADDY
E 100-522410-350	OPERATING SUPPLIES	\$29.69	137561	EM-THRD INSERT TOOL
	Total BEYER S HARDWARE STORE	\$75.11		
Unpaid	BRUCK LAW OFFICES, S.C.			
G 100-215914	COURT ORDERED DEDUCTIONS	\$225.87		GARNISHMEN PAYROLL GARNISHMENT
	Total BRUCK LAW OFFICES, S.C.	\$225.87		
Unpaid	BUSINESS CARD			
E 100-555510-310	OFFICE SUPPLIES	\$45.49	1690	PARKS-AMAZON.COM
E 100-555510-310	OFFICE SUPPLIES	(\$45.49)	1690	PARKS-CREDIT-AMAZON.COM
E 100-555510-240	REPAIR AND MAINTENANCE	\$199.82	1690	PARKS-WI DOT/WALMART/AMAZON.COM
E 220-555390-372	SAFETY EQUIPMENT	\$277.18	1690	REC-AMERICAN RED CROSS
E 100-555510-310	OFFICE SUPPLIES	\$91.96	1873	PARKS-AMAZON.COM/BESTBUY/OFFICEDEPOT
E 220-555390-347	SUPPLIES AND EXPENSES	\$29.84	1873	REC-AMAZON.COM
E 220-555390-347	SUPPLIES AND EXPENSES	\$15.00	1873	REC-PLUGNPAY
E 220-555390-372	SAFETY EQUIPMENT	\$55.00	1873	REC-AMERICAN RED CROSS
E 220-555390-394	POMS EXPENSES	\$386.35	1873	REC-WEISSMAN/DISCOUNTDANCE/EPICSPORTS.COM
E 260-555110-240	REPAIR AND MAINTENANCE	\$38.69	1908	LIBR-MEQUON VACUUM CLEANER
E 260-555110-310	OFFICE SUPPLIES	\$200.89	1908	LIBR-FAMILY VIDEO/AMAZON.COM
E 260-555110-310	OFFICE SUPPLIES	\$495.00	1908	LIBR-VARIDESK
E 260-555110-315	POSTAGE	\$4.45	1908	LIBR-CDRBRG POST OFFICE
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$198.49	1908	LIBR-AMAZON.COM/AMAZON MKTPLACE
E 260-555110-320	PROF PUBLICATIONS AND DU	\$296.00	1908	LIBR-WIS LIBRARY ASSN
E 260-555110-322	DONATION EXPENDITURES	\$25.00	1908	LIBR-FRIENDS-CEDARBURG FESTIVALS
E 260-555110-322	DONATION EXPENDITURES	\$8.76	1908	LIBR-FRIENDS-POSTNET
E 260-555110-322	DONATION EXPENDITURES	\$106.19	1908	LIBR-DONATIONS-AMAZON.COM
E 100-518100-240	REPAIR AND MAINTENANCE	\$195.88	3367	COMPLEX-INDUSTRIAL CONTROLS
E 601-573850-330	TRAVEL & TRAINING	\$1,445.00	3367	CWRC-UWEX REGISTRATIONS
E 601-573825-372	SAFETY EQUIPMENT	\$105.74	6149	CWRC-AMAZON.COM
E 601-573830-340	MAINTENANCE SUPPLIES	\$573.46	6149	CWRC-AMAZON.COM
E 601-573830-350	OPERATING SUPPLIES	\$68.95	6149	CWRC-AMAZON.COM
E 100-533450-340	MAINTENANCE SUPPLIES	\$77.58	6193	DPW-AMAZON.COM
E 100-533730-344	RECYCLING EXPENSES	\$151.32	6193	DPW-AMAZON.COM
E 100-533210-350	OPERATING SUPPLIES	\$587.08	6193	DPW-AMAZON.COM/OFFICEDEPOT

CITY OF CEDARBURG

***Check Detail Register©**

03/01/18 12:35 PM

Page 3

MARCH 2018

		Check Amt	Invoice	Comment
E 100-533210-353	MAINTENANCE PARTS	\$121.17	6193	DPW-CONNECTCELL/BESTBUY
	Total BUSINESS CARD	\$5,754.80		
Unpaid	CEDARBURG CHAMBER OF COMMERCE			
E 100-522410-343	AWARDS, SUPPLIES	\$100.00	GIFT CERTIF.	EM-5 GIFT CERTIF. FOR 3/3/18 AWARDS DINNER
	Total CEDARBURG CHAMBER OF COMMERCE	\$100.00		
Unpaid	CHEMTREAT INC			
E 100-518100-380	EQUIPMENT/CAPITAL OUTLA	\$151.00	2551745	COMPLEX-TEST KITS/SULFITE DROP TEST KIT
	Total CHEMTREAT INC	\$151.00		
Unpaid	CULLIGAN OF WEST BEND			
E 200-544210-245	HOUSE MAINTENANCE	\$57.00	502X02889105	CEM-SOLAR SALT
	Total CULLIGAN OF WEST BEND	\$57.00		
Unpaid	DAVISON, GEOFFREY M			
G 100-261400	OVERPAYMENT OF TAXES	\$59.17	TAX REFUND	OVERPAYMENT OF 2017 TAXES
	Total DAVISON, GEOFFREY M	\$59.17		
Unpaid	EGELHOFF LAWNMOWER SERVICE			
E 200-544210-240	REPAIR AND MAINTENANCE	\$6.80	237635	CEM-ROLLER ASSMBLY CENTER 2 PIECE
	Total EGELHOFF LAWNMOWER SERVICE	\$6.80		
Unpaid	ENVIRONMENTAL SYSTEMS			
E 601-573850-215	ENGINEERING	\$1,100.00	93424715	CWRC-PO# CWRC826-ARCGIS ONLINE
	Total ENVIRONMENTAL SYSTEMS	\$1,100.00		
Unpaid	FASTENAL COMPANY			
E 100-518100-350	OPERATING SUPPLIES	\$85.98	WISAU98440	COMPLEX-TROOPER 36X72 BLK MAT
	Total FASTENAL COMPANY	\$85.98		
Unpaid	GRAFTON SENIOR CENTER			
E 100-555140-390	OTHER EXPENSES	\$1,109.81	(100)	SR TOUR-NEWSIES AT THE FIRESIDE
	Total GRAFTON SENIOR CENTER	\$1,109.81		
Unpaid	GUTHRIE & FREY			
E 100-518100-380	EQUIPMENT/CAPITAL OUTLA	\$1,099.00	IN-18031	COMPLEX-LINCOLN BLDG-WATER SOFTENER
E 100-518100-380	EQUIPMENT/CAPITAL OUTLA	\$1,099.00	IN-18032	COMPLEX-GYM-WATER SOFTENER
	Total GUTHRIE & FREY	\$2,198.00		
Unpaid	HAMILTON, VIOLET			
E 700-519400-523	INSURANCE CLAIMS - 2018	\$24.26	MAILBOX DA	ISF-REIMBURSEMENT FOR DAMAGED MAILBOX 2/20/18-PD
	Total HAMILTON, VIOLET	\$24.26		
Unpaid	HARTFORD POLICE DEPT			
E 100-522120-330	TRAVEL & TRAINING	\$30.00	INSERVICE	PD-HARTFORD PD INSERVICE DAY-SGT KELL
	Total HARTFORD POLICE DEPT	\$30.00		

CITY OF CEDARBURG

03/01/18 12:35 PM

Page 4

***Check Detail Register©**

MARCH 2018

		Check Amt	Invoice	Comment
Unpaid	HEIN ELECTRIC SUPPLY CO			
E 601-573830-340	MAINTENANCE SUPPLIES	\$1,671.95	438473-00	CWRC-WASH DOWN HEATER/BUSHING/ELECTRICAL HARDWARE
	Total HEIN ELECTRIC SUPPLY CO	<u>\$1,671.95</u>		
Unpaid	HOME DEPOT CREDIT SERVICES			
E 100-533450-340	MAINTENANCE SUPPLIES	\$21.08	1024369	DPW-PLASTIC POLY MAILBOXES
E 601-573830-340	MAINTENANCE SUPPLIES	\$55.96	5561597	CWRC-WING NUT TEST PLUG/SCRUB BRUSH
E 100-533450-340	MAINTENANCE SUPPLIES	\$99.55	7242595	DPW-WINDSHIELD MOUNTS
	Total HOME DEPOT CREDIT SERVICES	<u>\$176.59</u>		
Unpaid	JANI-KING OF MILWAUKEE/ROYAL F			
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$1,678.00	MIL02180653	LIBR-FEBRUARY 2017 7 DAYS/WK JANITORIAL
	Total JANI-KING OF MILWAUKEE/ROYAL F	<u>\$1,678.00</u>		
Unpaid	JM BRENNAN, INC.			
E 100-518100-240	REPAIR AND MAINTENANCE	\$245.00	SALES000093	COMPLEX-LINCOLN-2/1/18 PM
E 100-518100-240	REPAIR AND MAINTENANCE	\$245.00	SALES000093	COMPLEX-GYM-2/1/18 PM
	Total JM BRENNAN, INC.	<u>\$490.00</u>		
Unpaid	KAPCO			
E 260-555110-310	OFFICE SUPPLIES	\$167.74	1345432	LIBR-LP 007/POLY/LABEL PROTECTORS
	Total KAPCO	<u>\$167.74</u>		
Unpaid	LA ROSA LANDSCAPE			
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$205.80	60585	LIBR-2/6 & 7/18 SHOVEL/DE-ICE
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$154.60	60667	LIBR-2/9/18 SHOVEL/DE-ICE
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$154.60	60774	LIBR-2/11/18 SHOVEL/DE-ICE
	Total LA ROSA LANDSCAPE	<u>\$515.00</u>		
Unpaid	MADDEN MEDIA			
E 100-555140-210	PROFESSIONAL SERVICES	\$25.00	12072017P	SR CTR-LISTING WI ARTS & CRAFT FAIR GUIDE
	Total MADDEN MEDIA	<u>\$25.00</u>		
Unpaid	MID-AMERICAN RESEARCH CHEMICAL			
E 100-518100-350	OPERATING SUPPLIES	\$244.59	0629055-IN	COMPLEX-FULL COURT CLEANER/DUST MOP TRTMT
	Total MID-AMERICAN RESEARCH CHEMICAL	<u>\$244.59</u>		
Unpaid	MID-MORaine ASSOCIATION-JACKSO			
E 100-511100-320	PROF PUBLICATIONS AND DU	\$627.67	DUES	COUNCIL-2017-2018 DUES
	Total MID-MORaine ASSOCIATION-JACKSO	<u>\$627.67</u>		
Unpaid	MUNICIPAL ENVIRONMENTAL GROUP			
E 601-573850-215	ENGINEERING	\$1,286.30	MEG ANNUAL	CWRC-2018 MEG ANNUAL DUES
	Total MUNICIPAL ENVIRONMENTAL GROUP	<u>\$1,286.30</u>		
Unpaid	NAPA AUTO PARTS			
E 601-573845-240	REPAIR AND MAINTENANCE	\$143.10	5269-928461	CWRC-FUEL FILTERS
E 100-555145-351	GAS AND OIL EXPENSE	\$3.46	5269-928500	SR VAN-VEH# 59-OIL FILTER

CITY OF CEDARBURG

03/01/18 12:35 PM

Page 5

***Check Detail Register©**

MARCH 2018

		Check Amt	Invoice	Comment
E 601-573830-340	MAINTENANCE SUPPLIES	\$262.60	5269-928869	CWRC-AIR FILTERS
E 100-555145-351	GAS AND OIL EXPENSE	\$54.10	5269-929106	SR VAN-VEH #59-OIL DRAIN PLUG/WHEEL NUT
E 601-573830-340	MAINTENANCE SUPPLIES	\$3.83	5269-929160	CWRC-NAPAGOLD FUEL FILTER
	Total NAPA AUTO PARTS	\$467.09		
Unpaid	NEENAH FOUNDRY CO.			
E 400-533311-854	STREET IMPROVEMENTS	\$3,760.00	258956	DPW-PO# DPW827-ADJUSTING RINGS/FRAME/GRATES
	Total NEENAH FOUNDRY CO.	\$3,760.00		
Unpaid	OFFICE DEPOT			
E 260-555110-310	OFFICE SUPPLIES	\$112.82	106014587001	LIBR-SANDISK USB/LABELS
E 260-555110-310	OFFICE SUPPLIES	\$192.63	106014749001	LIBR-LETTER TRAY/TAPE
E 260-555110-310	OFFICE SUPPLIES	\$26.97	10601475001	LIBR-CLEAR PROTECTORS/BINDER
E 260-555110-310	OFFICE SUPPLIES	(\$12.98)	106729777001	LIBR-CREDIT PROTECTORS RETURNED
E 260-555110-310	OFFICE SUPPLIES	\$12.98	106730037001	LIBR-HVY CLEAR PROTECTORS
	Total OFFICE DEPOT	\$332.42		
Unpaid	OLSEN S PIGGLY WIGGLY			
E 260-555110-308	PROGRAM SUPPLIES	\$29.65	34392	LIBR-TREATS FOR ART EXHIBIT RECEPTION
	Total OLSEN S PIGGLY WIGGLY	\$29.65		
Unpaid	POPSOCKETS LLC			
E 220-555390-394	POMS EXPENSES	\$613.00	SQ001781	POMS-WHITE BK/RUN CHARGE/SETUP
	Total POPSOCKETS LLC	\$613.00		
Unpaid	RAMBOLL ENVIRON US CORPORATION			
E 400-533750-841	PROCHNOW	\$763.94	1390009169	PROCHNOW-1/1/18-1/31/18
E 400-533750-841	PROCHNOW	\$234.92	1690009172	PROCHNOW-1/1/18-1/31/18 SERVICES
	Total RAMBOLL ENVIRON US CORPORATION	\$998.86		
Unpaid	RECOGNITION SPECIALIST, INC.			
E 100-522410-343	AWARDS, SUPPLIES	\$118.25	30973	EM-PLAQUES/ENGRAVING
	Total RECOGNITION SPECIALIST, INC.	\$118.25		
Unpaid	RIVISTAS SUBSCRIPTION SERVICES			
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$247.17	6769	LIBR-USA TODAY-ZIP 53012
	Total RIVISTAS SUBSCRIPTION SERVICES	\$247.17		
Unpaid	SUPERIOR CHEMICAL CORP.			
E 100-518100-350	OPERATING SUPPLIES	\$248.99	181956	COMPLEX-PUMP FOR GALLON JUG/CONCRETE SEAL
	Total SUPERIOR CHEMICAL CORP.	\$248.99		
Unpaid	SYMBIONT			
E 601-573850-215	ENGINEERING	\$4,684.75	46733	CWRC-PO#CWRC804-SUPPORT & GIS THROUGH 1/26/18
	Total SYMBIONT	\$4,684.75		
Unpaid	U.S. POSTAL SERVICE			

CITY OF CEDARBURG

03/01/18 12:35 PM

Page 6

***Check Detail Register©**

MARCH 2018

		Check Amt	Invoice	Comment
E 100-514100-315	POSTAGE	\$225.00	MAILING FEE	CLERKS-USPS MARKETING MAIL FEE
	Total U.S. POSTAL SERVICE	\$225.00		
Unpaid	UNIFIRST CORPORATION			
E 601-573825-372	SAFETY EQUIPMENT	\$48.35	096 1002820	CWRC-UNIFORMS
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$23.63	096 1022839	LIBR-MATS/HANDLES/DRY MOP
	Total UNIFIRST CORPORATION	\$71.98		
Unpaid	VEOLIA ES INDUSTRIAL SERVICES			
E 601-573825-294	SLUDGE HAULING	\$16,560.00	INV-3184	CWRC-SLUDGE WASTE TRANSPORT TO GREEN BAY WWTP
	Total VEOLIA ES INDUSTRIAL SERVICES	\$16,560.00		
Unpaid	WMCA			
E 100-514100-330	TRAVEL & TRAINING	\$30.00	REGISTRATIO	CLERKS-3/8/18 DISTRICT 5 MTG-KLETZIEN
	Total WMCA	\$30.00		
	111300 PWSB Checking	\$51,738.93		

Fund Summary

<u>111300 PWSB Checking</u>	
100 GENERAL FUND	\$11,321.19
200 CEMETERY FUND	\$63.80
220 RECREATION PROGRAMS FUND	\$1,376.37
260 LIBRARY FUND	\$5,812.53
400 CAPITAL IMPROVEMENTS FUND	\$4,758.86
601 WATER RECYCLING CENTER	\$28,381.92
700 RISK MANAGEMENT FUND	\$24.26
	\$51,738.93

CITY OF CEDARBURG

02/23/18 9:29 AM

Page 1

***Check Detail Register©**

FEBRUARY 2018

		Check Amt	Invoice	Comment
111300 PWSB Checking				
Unpaid	A LYNEIS ELECTRIC LLC			
E 100-522100-240	REPAIR AND MAINTENANCE	\$166.74	5514	PD-TROUBLESHOOT LOSS OF POWER TO HALLWAY LIGHT
	Total A LYNEIS ELECTRIC LLC	\$166.74		
Unpaid	ADP, LLC.			
E 100-515600-210	PROFESSIONAL SERVICES	\$411.60	508750965	TREAS-TIME AND ATTENDANCE
E 100-515600-210	PROFESSIONAL SERVICES	\$474.55	508751614	TREAS-2/5/18 PAYROLL
E 100-515600-210	PROFESSIONAL SERVICES	\$462.44	509363795	TREAS-2/10/18 PAYROLL
	Total ADP, LLC.	\$1,348.59		
Unpaid	BADGERETTE POM PON-NEW BERLIN			
E 220-555390-394	POMS EXPENSES	\$148.00	APPAREL	POMS APPAREL
	otal BADGERETTE POM PON-NEW BERLIN	\$148.00		
Unpaid	BAKER & TAYLOR AV PRE PROCESS			
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$102.59	B81150800	LIBR-DVDS
	Total BAKER & TAYLOR AV PRE PROCESS	\$102.59		
Unpaid	BAKER & TAYLOR BOOKS			
E 260-555110-322	DONATION EXPENDITURES	\$63.58	2033485863	LIBR-FRIENDS-BOOKS
E 260-555110-322	DONATION EXPENDITURES	\$18.77	2033485863	LIBR-DONATIONS-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$248.55	2033485863	LIBR-BOOKS
E 260-555110-322	DONATION EXPENDITURES	\$15.62	2033493596	LIBR-FRIENDS-BOOKS
E 260-555110-322	DONATION EXPENDITURES	\$89.69	2033493596	LIBR-DONATIONS-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$90.94	2033493596	LIBR-BOOKS
E 260-555110-322	DONATION EXPENDITURES	\$39.67	2033501448	LIBR-FRIENDS-BOOKS
E 260-555110-322	DONATION EXPENDITURES	\$48.06	2033501448	LIBR-DONATIONS-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$373.83	2033501448	LIBR-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$318.83	2033501449	LIBR-BOOKS
	Total BAKER & TAYLOR BOOKS	\$1,307.54		
Unpaid	BEN MEADOWS CO.			
E 100-555510-240	REPAIR AND MAINTENANCE	\$60.40	SI04028563	PARKS-OVERBOOTS
	Total BEN MEADOWS CO.	\$60.40		
Unpaid	BEYER S HARDWARE STORE			
E 100-533210-353	MAINTENANCE PARTS	\$32.38	136528	DPW-TAKTRAX WALKING SHOE
E 100-533210-353	MAINTENANCE PARTS	\$5.66	136582	DPW-DECOLGT BULB/PVC PIPE
E 100-533210-353	MAINTENANCE PARTS	\$8.62	136605	DPW-ANTIFOG TREATMENT
E 100-518100-240	REPAIR AND MAINTENANCE	\$10.78	136869	COMPLEX-CARBON BRUSH
E 100-522100-340	MAINTENANCE SUPPLIES	\$22.82	137121	PD-HE DETERGENT/WINDSHIELD FLUID
E 100-533210-350	OPERATING SUPPLIES	\$12.12	137166	DPW-SHOP/#196-BLK OIL BASE/SLV MET MARKER
E 100-522100-340	MAINTENANCE SUPPLIES	\$15.09	137207	PD-AERATOR/SEAM ADHESIVE STAIN REMOVER
E 100-533210-353	MAINTENANCE PARTS	\$7.11	137281	DPW-CLR COAT CABLE
E 100-533210-353	MAINTENANCE PARTS	\$14.39	137338	DPW-INDUST. DRUMLINER
E 100-522410-240	REPAIR AND MAINTENANCE	\$12.28	137341	EM-CLR CLEANER/HARDWARE

CITY OF CEDARBURG

02/23/18 9:29 AM

Page 2

***Check Detail Register©**

FEBRUARY 2018

		Check Amt	Invoice	Comment
E 100-533210-353	MAINTENANCE PARTS	\$4.97	137356	DPW-MAILBOX HARDWARE
E 100-533210-353	MAINTENANCE PARTS	\$5.33	137363	DPW-MAILBOX HARDWARE
E 100-533210-353	MAINTENANCE PARTS	\$29.66	137372	DPW-VIN HOSE WASHER/QUICK CONN
Total	BEYER S HARDWARE STORE	\$181.21		
Unpaid	BUBLITZ CREATIVE			
E 100-522110-310	OFFICE SUPPLIES	\$120.00	3531	PD-WEBSITE SECURITY & BACKUP PKG-RENEWAL
E 100-514700-210	PROFESSIONAL SERVICES	\$120.00	3531	IT-WEBSITE SECURITY BACKUP
E 100-514700-210	PROFESSIONAL SERVICES	\$150.00	3549	IT-WEBSITE UPDATES (JAN 2018)
Total	BUBLITZ CREATIVE	\$390.00		
Unpaid	BURKE TRUCK & EQUIPMENT INC			
E 100-533450-340	MAINTENANCE SUPPLIES	\$212.65	23020	DPW-LOCK NUTS/BUSHINGS
Total	BURKE TRUCK & EQUIPMENT INC	\$212.65		
Unpaid	CEDARBURG FIRE DEPARTMENT			
E 100-522230-235	OPERATING EXPENSES	\$51,125.00	QRTLY PYMT	FD-1ST QTR 2018 OPERATING EXPENSES
Total	CEDARBURG FIRE DEPARTMENT	\$51,125.00		
Unpaid	CHEMINDUSTRIAL SYSTEMS INC			
E 100-533210-353	MAINTENANCE PARTS	\$16.66	5457/0000	DPW-CAM CAP FCAM 2" PP
Total	CHEMINDUSTRIAL SYSTEMS INC	\$16.66		
Unpaid	CHEMTREAT INC			
E 100-518100-350	OPERATING SUPPLIES	\$115.12	2550046	COMPLEX-CHEMICAL TREATMENT
Total	CHEMTREAT INC	\$115.12		
Unpaid	CINTAS CORPORATION			
E 100-533210-350	OPERATING SUPPLIES	\$132.41	184129901	DPW-UNIFORMS
Total	CINTAS CORPORATION	\$132.41		
Unpaid	CINTAS FIRST AID & SAFETY			
E 100-533210-350	OPERATING SUPPLIES	\$54.91	5010011157	DPW-FIRST AID SUPPLIES
Total	CINTAS FIRST AID & SAFETY	\$54.91		
Unpaid	CITY CEDARBURG-PETTY CASH			
E 100-555140-390	OTHER EXPENSES	\$10.00	PETTY CASH	SR CTR-DRIVER TIP-1/28/18 SYMPHONY TOUR
E 100-514200-310	OFFICE SUPPLIES	\$15.20	PETTY CASH	ELECTIONS-2 TOTE BAGS FOR CARE FAC. VOTING
E 601-573850-330	TRAVEL & TRAINING	\$6.00	PETTY CASH	CWRC-PARKING FEE-2/7/18 CONEX EVENT
E 100-555140-310	OFFICE SUPPLIES	\$5.99	PETTY CASH	SR CTR-COFFEEMATE CREAMER FOR PROGRAMS
Total	CITY CEDARBURG-PETTY CASH	\$37.19		
Unpaid	COLUMBIA ST. MARYS CORPORATE W			
E 100-522130-210	PROFESSIONAL SERVICES	\$680.00	30313	PD-JANUARY 2018 AUDIOGRAMS
Total	COLUMBIA ST. MARYS CORPORATE W	\$680.00		
Unpaid	COMMUNITY PRINTING INC.			
E 100-522110-313	PRINTING-NEWSLETTERS, ET	\$69.00	26491	PD-NOTE CARDS/A2 BLANK ENVELOPES

CITY OF CEDARBURG

02/23/18 9:29 AM

Page 3

***Check Detail Register©**

FEBRUARY 2018

		Check Amt	Invoice	Comment
Unpaid				
Total COMMUNITY PRINTING INC.		\$69.00		
Unpaid				
COMPASS MINERALS AMERICA				
E 100-533450-450	SNOW AND ICE MATERIALS	\$15,311.84	189524	DPW-PO# DPW779-BULK HWY COARSE
E 100-533450-450	SNOW AND ICE MATERIALS	\$14,213.03	189966	DPW-PO# DPW779-BULK HWY COARSE
Total COMPASS MINERALS AMERICA		\$29,524.87		
Unpaid				
COMPLETE OFFICE OF WISCONSIN				
E 100-514100-312	COMPUTER/COPIER SUPPLIE	\$418.18	256457	CENTRAL DUPL-VARIOUS SIZES COPY PAPER
Total COMPLETE OFFICE OF WISCONSIN		\$418.18		
Unpaid				
EMMONS BUSINESS INTERIORS				
E 100-522110-380	EQUIPMENT/CAPITAL OUTLA	\$349.99	135385	PD-YES FABRIC CHAIR
Total EMMONS BUSINESS INTERIORS		\$349.99		
Unpaid				
FAIRCHILD EQUIPMENT, INC				
E 100-533210-353	MAINTENANCE PARTS	\$149.64	J96018	DPW-NYLON SLINGS
Total FAIRCHILD EQUIPMENT, INC		\$149.64		
Unpaid				
GALL PLUMBING, INC				
E 260-555110-240	REPAIR AND MAINTENANCE	\$343.89	14557	LIBR-MENS TOILET FLUSH VALVE REBUILD
Total GALL PLUMBING, INC		\$343.89		
Unpaid				
GENERAL COMMUNICATIONS, INC.				
E 100-522120-240	REPAIR AND MAINTENANCE	\$1,691.00	250824	PD-KUSTOM SIGNAL RAPTOR
E 100-522120-346	UNIFORMS	\$100.00	251057	PD-HARRIS SPEAKER MIC
E 100-522120-346	UNIFORMS	\$15.00	251369	PD-HARRIS KNOB KIT
Total GENERAL COMMUNICATIONS, INC.		\$1,806.00		
Unpaid				
HEAVY EQUIPMENT SPECIALISTS				
E 100-533210-353	MAINTENANCE PARTS	\$226.00	25977	DPW-CUB RUNNERS/BUMPERS
Total HEAVY EQUIPMENT SPECIALISTS		\$226.00		
Unpaid				
HERBST OIL, INC.				
G 100-161500	FUEL INVENTORY	\$4,973.63	66612	DPW-DIESEL FUEL
G 100-161500	FUEL INVENTORY	\$2,088.00	66965	DPW-UNLEADED FUEL
Total HERBST OIL, INC.		\$7,061.63		
Unpaid				
HERMAN S SERVICE				
E 700-519400-523	INSURANCE CLAIMS - 2018	\$245.00	REPAIR-CLAI	ISF-PD VEH#4-WINCH SERVICE 2/14/2018 ACCIDENT
E 100-522120-240	REPAIR AND MAINTENANCE	\$35.00	REPAIR-TIRE	PD-VEH #5-TIRE REPAIR
Total HERMAN S SERVICE		\$280.00		
Unpaid				
JANI-KING OF MILWAUKEE/ROYAL F				
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$897.00	MIL02180399	LIBR-FEBRUARY 2018 JANITORIAL
Total JANI-KING OF MILWAUKEE/ROYAL F		\$897.00		
Unpaid				
JFTCO INCDBA FABICK CAT				
E 100-533210-353	MAINTENANCE PARTS	\$170.14	C209538	DPW-STUDS/CLIPS/FILTERS/SPRINGS

CITY OF CEDARBURG

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02/23/18 9:29 AM

Page 4

FEBRUARY 2018

		Check Amt	Invoice	Comment
E 100-533210-353	MAINTENANCE PARTS	\$124.82	C209549	DPW-SPRINGS
Total	JFTCO INCDBA FABICK CAT	\$294.96		
Unpaid	KASDORF, LEWIS & SWIETLIK, SC			
E 700-519400-552	Insurance Claims 2016	\$528.40	CLM ALBI0575	ISF-SHABANI V CEDARBURG #510327
Total	KASDORF, LEWIS & SWIETLIK, SC	\$528.40		
Unpaid	LA ROSA LANDSCAPE			
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$326.26	60485	LIBR-FEBRUARY SHOVEL/DE-ICE
Total	LA ROSA LANDSCAPE	\$326.26		
Unpaid	LARK UNIFORM OUTFITTERS INC			
E 100-522120-346	UNIFORMS	\$127.60	260052	PD-SILVER & GOLD SERVICE PINS
E 100-522120-346	UNIFORMS	\$49.95	260113	PD-NAVY PANTS/DRK NAVY SHIRTS
E 100-522120-346	UNIFORMS	\$32.95	260411	PD-BI FOLD WALLET/CREDIT CARD
E 100-522120-346	UNIFORMS	\$744.15	260495	PD-SNAKE CHAIN BUTTON HOOK/RAIN COVER
Total	LARK UNIFORM OUTFITTERS INC	\$954.65		
Unpaid	M SQUARED ENGINEERING LLC			
E 400-533311-854	STREET IMPROVEMENTS	\$7,541.25	18019	2018 STREET PROJECT-ENGINEERING
Total	M SQUARED ENGINEERING LLC	\$7,541.25		
Unpaid	MASTER PRINTWEAR			
E 220-555390-394	POMS EXPENSES	\$248.00	APPAREL	REC-POMS APPAREL
Total	MASTER PRINTWEAR	\$248.00		
Unpaid	MID-STATE EQUIPMENT			
E 100-533210-353	MAINTENANCE PARTS	\$169.54	H11143	DPW-42-3 BROOM-TIRE/SPINDLE
E 100-533450-340	MAINTENANCE SUPPLIES	\$104.83	H11144	DPW-STOCK-CUTTING EDGE/PIN/WHEEL
E 100-533210-353	MAINTENANCE PARTS	\$488.02	H11189	DPW-CUTTING EDGE/PIN/WHEEL
E 100-533210-353	MAINTENANCE PARTS	(\$4.34)	H11266	DPW-CREDIT-RETURNED WHEELS
Total	MID-STATE EQUIPMENT	\$758.05		
Unpaid	MOEENBURG, CHUCK			
E 100-518100-240	REPAIR AND MAINTENANCE	\$110.00	CLEANING	CH-FEBRUARY 2018-CLEAN ENTRY
Total	MOEENBURG, CHUCK	\$110.00		
Unpaid	MTAW			
E 100-515600-320	PROF PUBLICATIONS AND DU	\$55.00	DUES	TREAS-2018 DUES-K LIVINGSTON
E 100-515600-320	PROF PUBLICATIONS AND DU	\$55.00	DUES	TREAS-2018 DUES-K HUEBL
E 100-515600-320	PROF PUBLICATIONS AND DU	\$55.00	DUES	TREAS-2018 DUES-C. MERTES
Total	MTAW	\$165.00		
Unpaid	NAPA AUTO PARTS			
E 100-533210-353	MAINTENANCE PARTS	\$131.94	5269-928111	DPW-CONCENTRATE
E 100-533210-353	MAINTENANCE PARTS	(\$131.94)	5269-928248	DPW-CREDIT-RETURNED CONCENTRATE
E 100-533210-353	MAINTENANCE PARTS	\$10.22	5269-928411	DPW-SHOP-SOCKET 36MM DEEP 12
E 100-533210-353	MAINTENANCE PARTS	\$50.62	5269-928418	DPW-2006 EXPED.-PARKING BRAKE SHOES

CITY OF CEDARBURG

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02/23/18 9:29 AM

Page 5

FEBRUARY 2018

		Check Amt	Invoice	Comment
Total NAPA AUTO PARTS		\$60.84		
Unpaid	OFFICE DEPOT			
E 100-522110-310	OFFICE SUPPLIES	\$11.42	103899868001	PD-USB EXT CABLES
E 100-522110-310	OFFICE SUPPLIES	\$14.19	103900029001	PD-PATHKLEEN
E 100-515600-310	OFFICE SUPPLIES	\$6.24	106700305001	TREAS-STAPLES
E 100-533110-310	OFFICE SUPPLIES	\$20.23	106700597001	ENG-DVD-R DISCS 50PK
E 601-573830-350	OPERATING SUPPLIES	\$24.38	106700598001	CWRC-HEAVY DUTY BLUE FOLDERS
Total OFFICE DEPOT		\$76.46		
Unpaid	ONTECH SYSTEMS, INC			
E 100-514700-380	EQUIPMENT/CAPITAL OUTLA	\$1,536.00	33161	CH-FIREWALL & BACKUP SUPPORT
E 100-514700-380	EQUIPMENT/CAPITAL OUTLA	\$3,894.00	33170	IT-CPUS-EM/BILL/JENNY/TOM/DARLA & SR CTR
E 100-514700-210	PROFESSIONAL SERVICES	\$483.50	33355	IT-PREFERRED SERVER CARE
E 100-533210-350	OPERATING SUPPLIES	\$90.00	33494	DPW-GARAGE-SONICWALL DYNAMIC SUPPORT
E 100-514700-210	PROFESSIONAL SERVICES	\$14.72	33636	IT-COMPUTER SETUP
Total ONTECH SYSTEMS, INC		\$6,018.22		
Unpaid	OZAUKEE COUNTY TREASURER			
G 850-246000	DUE TO COUNTY - ST/CO PROP T	\$6.61	2017 TAXES	LC PENALTY-131460116000
Total OZAUKEE COUNTY TREASURER		\$6.61		
Unpaid	QUALITY STATE OIL CO., INC.			
E 100-533210-351	GAS AND OIL EXPENSE	\$125.13	2791734	DPW-TERRACAIR DSL EXHAUST FLUID
Total QUALITY STATE OIL CO., INC.		\$125.13		
Unpaid	RICOH USA, INC			
E 100-522110-240	REPAIR AND MAINTENANCE	\$106.18	5052277900	PD-11/1/17-1/31/18 IMAGES
Total RICOH USA, INC		\$106.18		
Unpaid	RIVER RUN COMPUTERS			
E 100-522110-240	REPAIR AND MAINTENANCE	\$1,311.00	77547	PD-2018 LABOR SUPPORT AGREEMENT FOR MTNCE VISITS
Total RIVER RUN COMPUTERS		\$1,311.00		
Unpaid	RJ THOMAS MFG. CO.			
G 100-212500	ACCRUED VOUCHERS PAYABLE	\$393.00	195410	PARKS-TRASH RECEPTACLES
Total RJ THOMAS MFG. CO.		\$393.00		
Unpaid	RNOW INC			
G 100-212500	ACCRUED VOUCHERS PAYABLE	\$97.95	2017-52849	DPW-WATER FILTERS
Total RNOW INC		\$97.95		
Unpaid	SHEFFIELD, MARY			
E 100-566310-210	PROFESSIONAL SERVICES	\$2,252.50	CONTRACT	ECON DEV-FEBRUARY 2018 SERVICES
Total SHEFFIELD, MARY		\$2,252.50		
Unpaid	SOUTHSIDE TIRE CO., INC.			
E 100-533730-290	MAINT/CONTRACTED SERVIC	\$980.00	842118	DPW-MONGO WIDE RETREADS

CITY OF CEDARBURG

02/23/18 9:29 AM

Page 6

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FEBRUARY 2018

		Check Amt	Invoice	Comment
Total SOUTHSIDE TIRE CO., INC.		\$980.00		
Unpaid	STAPLES ADVANTAGE			
E 240-555320-390	OTHER EXPENSES	\$145.81	8048583242	POOL-COLORED COPY PAPER
Total STAPLES ADVANTAGE		\$145.81		
Unpaid	STATE OF WISCONSIN DOJ-PO2688+			
E 100-522110-225	TELEPHONE/COMMUNICATIO	\$133.00	L4603T	PD JANUARY 2018 TIME
Total STATE OF WISCONSIN DOJ-PO2688+		\$133.00		
Unpaid	STREICHER S POLICE EQUIPMENT			
E 100-522120-346	UNIFORMS	\$329.92	I1299659	PD-COMBAT APPLIC TOURNIQUET/QUIK CLOT/MAGAZINE CASE
E 100-522130-346	UNIFORMS	\$34.99	I1299675	PD-MAGAZINE CASE
E 100-522120-346	UNIFORMS	\$82.96	I1300571	PD-DUTY BELT POUCHES
E 100-522120-346	UNIFORMS	\$45.98	I1300654	PD-DUTY BELT POUCHES
E 100-522120-346	UNIFORMS	\$762.80	I1301092	PD-NEW HIRE-PATROL READY BAG/KNIFE/RADIO HOLDER
Total STREICHER S POLICE EQUIPMENT		\$1,256.65		
Unpaid	STRIETZEL, HEIDI			
E 260-555110-331	LSTA GRANT EXPENDITURES	\$300.00		INSTRUCTION LIBR-CLASS INSTRUCTION 2/24/2018
Total STRIETZEL, HEIDI		\$300.00		
Unpaid	TIME WARNER CABLE-PO BOX 4639			
E 100-533210-350	OPERATING SUPPLIES	\$166.80	707258501214	DPW-STOP 1
E 100-555510-220	Internet	\$166.80	707258501214	PARKS-STOP1
E 100-522110-225	TELEPHONE/COMMUNICATIO	\$108.99	707259901021	PD-INTERNET
E 100-514700-220	Internet	\$83.09	707260101020	EM-INTERNET
E 100-522110-225	TELEPHONE/COMMUNICATIO	\$410.13	709872301020	PD-PRI2
Total TIME WARNER CABLE-PO BOX 4639		\$935.81		
Unpaid	U. S. CELLULAR			
E 601-573825-225	TELEPHONE/COMMUNICATIO	\$20.50	0234044952	CWRC-HIGHLAND LIFT STN
E 601-573825-225	TELEPHONE/COMMUNICATIO	\$16.51	0234044952	CWRC-WWTP-TABLET
E 100-522310-225	TELEPHONE/COMMUNICATIO	\$47.01	0234044952	B.I.-M. BAIER-PHONE
E 100-533210-225	TELEPHONE/COMMUNICATIO	\$16.51	0234044952	DPW-JOEL BUBLITZ-TABLET
E 601-573825-225	TELEPHONE/COMMUNICATIO	\$1.86	0234044952	CWRC-WM HESS-PHONE
E 601-573825-225	TELEPHONE/COMMUNICATIO	\$42.01	0234044952	CWRC-E HACKERT-PHONE
E 100-555510-225	TELEPHONE/COMMUNICATIO	\$99.56	0234044952	PARKS-K. LEGAULT-TABLET
E 100-555510-225	TELEPHONE/COMMUNICATIO	\$99.56	0234044952	PARKS-D SCHWANTES-TABLET
E 100-555510-225	TELEPHONE/COMMUNICATIO	\$99.56	0234044952	PARKS-J PETERSON-TABLET
E 100-522410-225	TELEPHONE/COMMUNICATIO	\$16.51	0234044952	EM MNGT-TABLET
E 100-522410-225	TELEPHONE/COMMUNICATIO	\$26.51	0234044952	EM MNGT CARD
E 100-555510-225	TELEPHONE/COMMUNICATIO	\$870.51	0234044952	PARKS-K WESTPHAL-TABLET
E 100-533210-225	TELEPHONE/COMMUNICATIO	\$16.51	0234044952	DPW-IPAD PRO 12.9
E 100-533110-225	TELEPHONE/COMMUNICATIO	\$2.38	0234044952	ENG-T WIZA-PHONE
E 100-533210-225	TELEPHONE/COMMUNICATIO	\$316.50	0234044952	DPW-B. HINTZ-PHONE
E 100-518100-225	TELEPHONE/COMMUNICATIO	\$10.50	0234044952	COMPLEX-J BUNTROCK-PHONE

CITY OF CEDARBURG
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02/23/18 9:29 AM

Page 7

FEBRUARY 2018

		Check Amt	Invoice	Comment
E 100-533110-225	TELEPHONE/COMMUNICATIO	\$2.30	0234044952	ENG-M WIESER-PHONE
E 100-522410-225	TELEPHONE/COMMUNICATIO	\$0.50	0234044952	EM MNGT-PHONE
E 100-555145-225	TELEPHONE/COMMUNICATIO	\$3.94	0234044952	SR VAN-PHONE
E 100-555510-225	TELEPHONE/COMMUNICATIO	\$209.59	0234044952	K WESPHAL-CELL
E 601-573825-225	TELEPHONE/COMMUNICATIO	\$42.01	0234044952	WWTP DUTY PHONE
E 100-522410-225	TELEPHONE/COMMUNICATIO	\$26.51	024044952	EM MGNT CARD
Total U. S. CELLULAR		\$1,987.35		

Unpaid UNIFIRST CORPORATION				
E 100-533210-350	OPERATING SUPPLIES	\$48.20	096 1000716	DPW-UNIFORMS
E 601-573825-372	SAFETY EQUIPMENT	\$48.35	096 1001771	CWRC-UNIFORMS
E 100-533210-350	OPERATING SUPPLIES	\$48.20	096 1001776	DPW-UNIFORMS
E 601-573830-342	JANITORIAL SUPPLIES	\$47.23	096 1001788	CWRC-MATS/WIPERS
Total UNIFIRST CORPORATION		\$191.98		

Unpaid W.H. JACKLIN, INC.				
E 100-522100-240	REPAIR AND MAINTENANCE	\$628.37	31414	PD-REPLACED HEAT VALVE
Total W.H. JACKLIN, INC.		\$628.37		

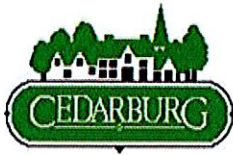
Unpaid WALTS PETROLEUM SERVICE INC				
E 100-533210-351	GAS AND OIL EXPENSE	\$461.39	92896	DPW-WORK ORDER 62665
Total WALTS PETROLEUM SERVICE INC		\$461.39		

Unpaid WE ENERGIES-PO BOX 90001				
E 100-522100-224	NATURAL GAS	\$10.23	7090-613-994	PD-WAUWATOSA RD UNIT G
E 100-522100-224	NATURAL GAS	\$1,318.33	7289-351-610	PD WAUWATOSA RD
Total WE ENERGIES-PO BOX 90001		\$1,328.56		

111300 PWSB Checking \$126,928.59

Fund Summary

111300 PWSB Checking	
100 GENERAL FUND	\$114,539.39
220 RECREATION PROGRAMS FUND	\$396.00
240 SWIMMING POOL FUND	\$145.81
260 LIBRARY FUND	\$3,277.28
400 CAPITAL IMPROVEMENTS FUND	\$7,541.25
601 WATER RECYCLING CENTER	\$248.85
700 RISK MANAGEMENT FUND	\$773.40
850 FIDUCIARY FUND	\$6.61
	\$126,928.59



City of Cedarburg

City Administrator's Report

March 8, 2018

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works— The Department is working on the Highland lift station (kickoff meeting held this week with Symbiont), dams, sidewalk program and the 2018 Street & Utility project (bid opening on Tuesday).

Assistant Engineer Weiser is attending a lift station class in Madison on Wednesday through Friday.

The Public Works crew cleared the curbs throughout the City with two street sweepers and is helping with forestry work.

Parks, Recreation & Forestry— The Forestry Crew is making good progress on tree work during this mild weather and will continue through March. Applications are being accepted for seasonal park maintenance to start in April.

Library— Director Pierschalla is interviewing for the Reference & Adult Services Librarian.

The Great Decisions series will run from March 1—22. A Mayoral Candidates event will take place on March 10 at 1:00 p.m. and is open to the public (the whole event will air on the CPL radio station—available on SoundCloud or from the Library homepage). Irish/folk musician Kitty Donohoe will perform on Sunday, March 11 at 1:00 p.m. Edmunds Studios gifted a 3D virtual tour of the Library and it is posted on their website.

Clerk— The Clerk's Office is preparing for the Spring Election on April 3, 2018.

Light & Water— The Utility is accepting applications for an accounts payable/payroll position. The year-end audit is taking place this week.

The Utility has replaced many of the street lights with LED lights on the busier City streets. Some test fixtures have been installed in a few residential areas.

Senior Center— The Center's Mega Rummage Sale was successful.

Water Recycling Center—The Utility is cleaning storm sewers and working on catch basins on the east side of Washington Avenue. Three sewage pumps have been rebuilt (bearings and seals) and the motors have been checked and baked to remove any moisture and grease.

Jared Kison will be attending confined space training, Dustin Moder attended the general wastewater week long course, and Jared Kison and Bill Hess attended a pump class.

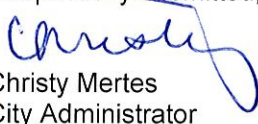
Police— Police Officer Bradley Meyer has graduated as an expert in drug recognition.

Administrator— The auditing firm is here this week for the year-end audit. The City-wide weight loss challenge is in its second week with 14 participants.

Department Heads and I will be meeting with David Baily from CVMIC to discuss Employment Law updates and benefits in May.

I attended the Emergency Management/Auxiliary Police Volunteer Recognition Dinner on March 3.

Respectfully submitted,


Christy Mertes
City Administrator

2018 PERMIT SUMMARY BY MONTH

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Single Family		2											2
Addition/Alteration	7	11											18
Commerical New Constructio		1											1
Commercial Additions/Alterati	1	1											2
Heat/Vent	31	25											56
Signs	1												1
Plumbing	30	29											59
Electrical	41	30											71
Occupancy	5	4											9
TOTAL VALUE TO CITY	160,010	16,895,500											17,055,510
INSPECTIONS													
MICHAEL BAIER	116	195											311
ROGER KISON	4												4