

CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
March 13, 2025

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held on Thursday, March 13, 2025. This meeting was held at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor Thome.

Roll Call: Present – Mayor Patricia Thome, Terry Wagner, Rick Verhaalen, Tim Larson, Council Member Robert Simpson, Charlie Schumacher

Excused- Bob Dries, Nick Janous, AJ Hester

Also Present - Director of Engineering Michael Wieser, Superintendent Dennis Grulkowski, Administrative Assistant Theresa Hanaman

STATEMENT OF PUBLIC NOTICE

Administrative Assistant Theresa Hanaman confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Commissioner Verhaalen made a motion, seconded by Commissioner Wagner, to approve the minutes of January 9, 2025. The motion carried unanimously with Commissioners Dries, Hester, and Janous excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS - NONE

NEW BUSINESS

**CONSIDER BIDS RECEIVED FOR THE 2025 SIDEWALK REPLACEMENT PROGRAM;
AND ACTION THEREON.**

Director Wieser confirmed five bids were received for the 2025 Sidewalk Replacement Program with the low bid of \$49,712.50 being submitted by BMCI Construction. The low bid from BMCI Construction is within budget and they have successfully completed many projects in the City in the past.

Commissioner Schumacher made a motion, seconded by Commissioner Verhaalen, to approve the BMCI Construction bid for the 2025 Sidewalk Replacement Program not to exceed \$49,712.50. The motion carried unanimously with Commissioners Dries, Hester, and Janous excused.

REVIEW BIDS RECEIVED FOR THE 2025 STREET AND UTILITY PROJECT.

The 2025 Street and Utility Project is scheduled to take place on Evergreen Boulevard (Bridge to 85' north of Pine), Jackson Street (Washington to Hilgen), Hilgen Avenue (Jackson to Hamilton), Fillmore Avenue (Garfield to Hamilton), Alyce Street (Interurban Trail to Washington), Fairfield Street (Washington to Termini), and Layton Street (Washington to Termini).

Director Wieser received a total of 3 bids with the low bid of \$2,805,024.10 being submitted by Vinton Construction. Vinton's bid was about \$300,000 above the engineer's estimate and over budget. Since other items came in under budget this project can still be completed within the overall roadway and storm sewer budgets.

Due to time constraints in getting the project started, this item was taken to the Common Council at the March 10th meeting. This item is for informational purposes only.

Commissioner Schumacher made a motion, seconded by Council Member Simpson, to approve Vinton Construction for the 2025 Street Utility Project. The motion carried unanimously with Commissioners Dries, Hester, and Janous excused.

REVIEW ENGINEERING PROPOSALS FOR THE DESIGN OF THE SOUTH WASHINGTON AVENUE RECONSTRUCTION PROJECT; AND ACTION THEREON.

Director Wieser sent out a Request for Proposal (RFP) to five engineering consulting firms for the design of the South Washington Avenue Reconstruction Project and received a total of 4 responsive proposals. The proposals were evaluated based on project understanding, approach, schedule, project team, experience, and fee. The two highest-rated proposals were submitted by Kapur and RaSmith, but ultimately the low fee submitted by M Squared Engineering provided the highest total score. The fee of \$69,840 submitted by M Squared was well below the amount budgeted for the work.

Commissioner Wagner made a motion, seconded by Commissioner Larson, to approve the Request for Proposal (RFP) from M Squared Engineering for the South Washington Avenue Reconstruction Project not to exceed \$69,840.00. The motion carried unanimously with Commissioners Dries, Hester, and Janous excused.

UPDATE ON THE WATER RECYCLING CENTER FACILITY PLAN.

As the Public Works and Sewerage Commission is aware, Donahue continues to work on Phase 2 of the Facility Plan with all the work expected to be completed by early September.

Based on the last meeting Director Wieser was asked to research the possibility of Cedarburg joining MMSD. In preliminary conversations with MMSD, it would be possible for Cedarburg to join. There would be an extensive process that would need to be followed to make that happen.

Currently, Mequon sewer ends at Highland and goes to MMSD. Mequon does not plan to leave and would not be interested in a consolidation of facilities. Grafton also does not have any interest in consolidating with Cedarburg. Their daily flow has plenty of capacity but they would be interested in sludge removal.

Director Wieser and some elected officials met with a wastewater expert from the area who suggested some treatment process technology alternatives that could be used at the existing WRC site. These

alternatives are intriguing and worth investigating further.

Director Wieser asked Donahue to produce a proposal to add the Treatment Process Technology Alternatives at the existing WRC and the possibility of joining MMSD as alternatives to the facility plan.

Discussion only, no action was taken.

UPDATE ON THE ADAPTIVE MANAGEMENT PLAN FOR THE WATER RECYCLING CENTER.

Cedarburg currently works with Cedar Creek Farmers Groups as part of the Adaptive Management Plan. In the first year of the AM Plan, Cedarburg worked with 5 farms and had over 1,000 acres. Seven farmers enrolled for the 2023/2024 crop year with a total of 2,112.3 acres. This coming year there will be 12 farms with close to 6,000 acres. The total agricultural phosphorus reduction for the 2024 crop year was 1,974.8 lbs. At the Pioneer sight, the City has converted the farm fields to prairie and grass mixed with clover, and on the front 5 acres, prairie and wildflowers which will be aesthetically pleasing from the road. The goal for the coming crop year is to reach 3,000 pounds of phosphorus reduction but the target is 5,300 pounds by the end of the Adaptive Management Plan. Superintendent Grulkowski added other things the City can do including stream bank stabilization which MMSD and the Milwaukee Rivers Keepers Group will complete at the Pioneer Site and buffer strips along the creek, so runoff stays out. This will allow the City to receive credit for Adaptive Management.

REPORTS

UPDATE ON PUBLIC WORKS OPERATIONS

Director Wieser provided an update for the Public Works operation, which currently has been working with forestry on dead tree and trunk removal, pre-construction pruning, pothole patching, seal cracking, street sweeping, and removal of the ice rink.

UPDATE ON WATER RECYCLING PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS

Superintendent Grulkowski provided an update to the Public Works and Sewerage Commissioners about the lining project, which was a total of 4,860 feet long. There were some issues with the lining wrinkling and Superintendent Grulkowski will meet with Visu-Sewer to rectify the issue. The gravity thickener needs new arms, which will be installed, and plans to start the ditch in April.

IDENTIFY FUTURE AGENDA ITEMS - NONE

ADJOURNMENT

A motion was made by Commissioner Schumacher, seconded by Commissioner Larson, to adjourn the meeting at 7:30 p.m. The motion carried unanimously with Commissioners Dries, Hester, and Janous excused.

Theresa Hanaman
Engineering and Planning Administrative Assistant