

CEDARBURG LIGHT & WATER COMMISSION

March 17, 2025

The regular monthly meeting of the Cedarburg Light & Water Commission was held on Monday, March 17, 2025 at 6:00 p.m. at the utility office.

Call to order by President Andy Moss

Roll Call: Present – Michael Bradburn, Tim Larson, Andy Moss, David Pagel, Paul Radtke, and City Council Member Jim Fitzpatrick

Also Present – General Manager Karsten Huse, Administrative Manager Mari Lauer

STATEMENT OF PUBLIC NOTICE

The Statement of Public Notice was read, and it was acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

The minutes of the Regular Meeting held on February 17, 2025 were read and approved on a motion by Tim Larson, seconded by Michael Bradburn. Motion carried.

VOUCHER SUMMARY FOR FEBRUARY

Accounts Payable, ACH, & Wire Transfers	\$ 1,513,090.64
Payroll	<u>94,681.00</u>
Total Vouchers	\$ 1,607,771.64

BANK BALANCE FOR FEBRUARY

2/1/25 Balance Available	\$ 881,570.19
+ Deposits	1,734,052.85
- Checks and Other Debits	<u>- 940,615.65</u>
2/28/25 Available Balance	\$ 1,675,007.39

REVENUE ITEMS FOR FEBRUARY

kWh Sold 8,589,859	\$ 986,034.32
Water Sold 24,215,240 Gallons	<u>212,501.82</u>
	\$ 1,198,536.14
Water Pumped 31,649,820 Gallons	
Power Purchased – 8,813,906 kWh	

NEW BUSINESS

INTRODUCTION AND PRESENTATION OF ASHLEY SONSTHAGEN, WPPI ENERGY SERVICES MANAGER

Ashley Sonsthagen, WPPI Energy Services Manager, presented the summary of activities from 2024 and discussed the plans for 2025. Ashley builds and maintains connections with all residential, industrial, commercial and educational customers.

Ashley discussed highlights from 2024, energy efficiency incentives, community and residential programs, and operational planning. In addition, she outlined the action plans for 2025.

APPA LEGISLATIVE RALLY REPORT

Commissioner Andy Moss, General Manager Karsten Huse and Mayor Patricia Thome, attended the 2025 APPA Legislative Rally in Washington DC. Representatives from Wisconsin Municipal Power Providers were in attendance to speak with legislators including Senators Johnson and Baldwin and Representative Grothman's staff.

PHILANTHROPIC POLICY AND ACTION THEREON

CLW is an active participant in community-based projects and events that serve the residents and businesses primarily in the City of Cedarburg.

The new Philanthropic Policy was recently discussed with the Personnel Committee, and the proposed draft was developed, and the draft was presented to the full commission.

A motion was made by Paul Radtke, seconded by Jim Fitzpatrick, to approve the Philanthropic policy as presented. The Philanthropic committee will be comprised of the general manager, a staff member, and a commissioner. Motion carried.

CITY COUNCIL, MANAGER AND DEPARTMENT REPORTS

The Manager & Department Reports were provided to the commissioners in advance of the meeting. The full reports can be reviewed in the electronic commission packet.

The Billing Specialist position will be reposted. Mari Lauer was recently chosen to serve on WPPI's Member Services Advisory Group.

Karsten has been working with internal staff and outside resources on the Electric Dept reorganization and staffing.

APPROVAL OF BILLS

The bills listed on the Check Register were audited, and a motion was made by Paul Radtke, seconded by Tim Larson, to approve the bills for payment. Motion carried.

ADJOURN TO CLOSED SESSION

A motion was made by Paul Radtke, seconded by Tim Larson, to adjourn to closed session at 7:23 pm, Pursuant to Wis. Stats. 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss performance of General Manager Karsten Huse, and to discuss the Electric Department Reorganization including potential new hire and existing staff evaluations to better support the utility needs.

POSSIBLE ACTION ON CLOSED SESSION ITEMS

A motion was made by Tim Larson, seconded by David Pagel, to promote two current electric employees in the department and post an Engineering Technician position.

A motion was made by Tim Larson, seconded by David Pagel, to confirm Karsten Huse as General Manager with retroactive salary effective January 1, 2025. Motion carried.

ADJOURNMENT

A motion was made by Jim Fitzpatrick, seconded by Tim Larson, to adjourn at 8:05 pm