POLICE AND FIRE COMMISSION **PFC20180510-1**
May 10, 2018 **UNAPPROVED**

A regular meeting of the Police and Fire Commission, City of Cedarburg, Wisconsin, was held on Thursday, May 10, 2018 at the Cedarburg Police Department, W75N444 Wauwatosa Road, Cedarburg, Wisconsin, in the Community Room.

The meeting was called to order by President Robert Carroll at 7:00 p.m.

Roll Call: Present - Robert Carroll, Jim Salp, and Linda Krieg

Excused - Joel Dhein and Steve Weber

Also Present – Police Chief Thomas J. Frank, Asst. Fire Chief Bill Hintz

STATEMENT OF PUBLIC NOTICE

Robert Carroll acknowledged the agenda for this meeting which was posted and distributed in compliance with Wisconsin Open Meetings Law.

ELECTION OF PRESIDENT, VICE-PRESIDENT AND SECRETARY; AND ACTION THEREON

Motion made by Jim Salp to re-elect Robert Carroll as President, re-elect Joel Dhein as Vice-President, and re-elect Linda Krieg as Secretary. Linda Krieg seconded the motion. Motion carried without negative vote with Joel Dhein and Steve Weber excused.

APPROVAL OF MINUTES

Motion was made by Jim Salp, seconded by Linda Krieg, to approve the March 8, 2018 minutes. Motion carried without negative vote with Joel Dhein and Steve Weber excused.

NEW BUSINESS

Discuss Process for Hiring a Patrol Officer; and Action Thereon

The hiring process was reviewed. Should there be a future patrol officer opening, it was recommended we follow the same process as previously adopted. Motion made by Jim Salp, seconded by Linda Krieg, to follow the existing hiring process. Motion carried without negative vote with Joel Dhein and Steve Weber excused.

Consider Tyler Ryan for Passive Membership; and Action Thereon

Per Assistant Chief Hintz, Chief Vahsholtz is not recommending Tyler Ryan at this time. No action was taken.

Consider Appointment of Special Officers; and Action Thereon

Chief Frank provided a list of names for recommendation of special officer appointment. Motion made by Jim Salp, seconded by Linda Krieg, to approve the appointment of the listed special officers. Motion carried without negative vote with Joel Dhein and Steve Weber excused.

Review and Certify Code of Ethics; and Action Thereon
The Code of Ethics was reviewed. Motion made by Jim Salp, seconded by Linda Krieg, to certify the Code of Ethics. Motion carried without negative vote with Joel Dhein and Steve Weber excused.

Consider Bryson McDougal for Active EMS; and Action Thereon
The Fire Department did not have ample time to review Bryson McDougal for Active EMS. No action will be taken at this time.

REPORT OF POLICE CHIEF AND FIRE CHIEF

Update on Police Department Projects
Chief Frank advised that the Department is preparing for an active shooter training event which will take place in the coming week.

Currently the Department is testing and evaluating new technology that would provide for a camera to be attached at the end of an officer's firearm. The camera would activate when the gun is drawn.

The Department is getting new handguns for all their officers.

The Crime Prevention officer made a recommendation for three additional video cameras in the downtown area.

Update on Fire Department Projects
Asst. Chief Hintz provided the Commission with a copy of the Cedarburg Fire Department 2017 Annual Report.

The Fire Department is approaching their busy fundraising season.

Additionally, the Fire Department is purchasing a new utility vehicle and a new tender truck. They will be purchasing a new ladder truck in the future.

Confirm Next Meeting (July 12, 2018) and Agenda Items; and Action Thereon
Chief Frank confirmed the next meeting will be held on July 12, 2018.

ADJOURNMENT

Motion made by Jim Salp, seconded by Linda Krieg, to adjourn the meeting at 7:35 p.m. Motion carried without negative vote with Joel Dhein and Steve Weber excused.

Linda Krieg
Secretary

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