

**ECONOMIC DEVELOPMENT BOARD
December 6, 2023**

**EDB20231206-1
UNAPPROVED**

A meeting of the Economic Development Board of the City of Cedarburg, Wisconsin, was held on Wednesday, December 6, 2023 at 9:00 a.m. at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers.

The meeting was called to order by Council Member Kevin Curley at 9:01 a.m.

Roll Call: Present - Council Member Kevin Curley (via zoom), Anna Marie Armbruster, Mark Roller, Megan Schelwat (via zoom), Alex Uhan, Joe Otto

 Excused - Maggie Dobson, Michael Pahl

 Also Present - City Administrator Mikko Hilvo

STATEMENT OF PUBLIC NOTICE

Deputy City Clerk Kletzien acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Megan Schelwat, seconded by Alex Uhan, to approve the minutes from the November 1, 2023 meeting. Motion carried without a negative vote with Maggie Dobson and Michael Pahl excused.

COMMENTS & SUGGESTIONS FROM CITIZENS

REPORTS

City Administrator Hilvo gave an overview of businesses that are leaving and coming into Cedarburg.

Council Member Curley explained that the Common Council passed the 2024 budget with only an \$0.08/\$1,000 increase; adding that it is a reasonable and responsible budget. The Water Recycling Center presented the study that was done on the plant and it will require more discussions. A survey regarding Fire and EMS services has been delivered to each household to understand the priorities of the taxpayers.

UNFINISHED BUSINESS

Discussion on the South Business District; and Action Thereon

City Administrator Hilvo explained previous discussions and ideas that have come forward to new member Joe Otto. Joe Otto is interested in pursuing the dog park and presented electric car charging stations and a beer garden located close to the bike path, as future considerations. City Administrator Hilvo explained that he will be working with Cedarburg Light & Water in 2024 on planning for electric charging stations.

Review Downtown Parking Master Plan; and Action Thereon

City Administrator Hilvo presented a report that was done by Assistant Engineer Urbanek showing that

there are 568 available parking spaces and five handicapped spaces close to Washington Avenue.

Discussion ensued and the following ideas were presented:

- Having a professional study done to determine actual space needs during a busy time.
- Using the former Mercury Marine site on St. John Avenue for parking and adding a car charging station.
- Taking caution as empty parking lots can be nuisances and require city services.
- When businesses add tents, etc., it reduces parking for their employees.
- Ask employees to park farther away from premium parking areas.
- Possibly adding 15 minute parking zones in front of coffee shops.
- Blocking off the west end of Mill Street to allow for angle parking and a possible charging station.

City Administrator Hilvo will bring proposals for a parking study to the next Economic Development Board meeting.

NEW BUSINESS

Review Strategic Plan Relating to the Economic Development Board; and Action Thereon

City Administrator Hilvo presented the Strategic Plan to the Board members and highlighted specific areas where the Economic Development Board may contribute.

Council Member Curley expressed an interest in the Board being involved in the hiring process for the new City Planner. It was decided to discuss this position to include some Economic Development responsibilities.

Identify Future Agenda Items and Confirm Next Meeting Date; and Action Thereon

- South Business District – as needed in 2024
- Review Land Use Plan
- Review downtown parking
- Discuss new Planner/Economic Development position

ADJOURNMENT

Motion was made by Alex Uhan, seconded by Anna Marie Armbruster, to adjourn the meeting at 9:53 a.m. Motion carried without a negative vote with Maggie Dobson and Michael Pahl excused.

Amy Kletzien
Deputy City Clerk