

**CITY OF CEDARBURG
BOARD OF APPEALS MEETING
JUNE 6, 2024 – 6:00 P.M.**

A meeting of the Board of Appeals of the City of Cedarburg, Wisconsin, will be held on **Thursday, June 6, 2024 at 6:00 p.m.** at City Hall, W63 N645 Washington Avenue, Cedarburg, WI, second floor Council Chambers and also online utilizing the Zoom link: <https://us02web.zoom.us/j/81838067114>

AGENDA

1. **CALL TO ORDER** - Chairperson Aaron Olejniczak
2. **ROLL CALL:** Present - Tom Mesalk, Aaron Olejniczak, Douglas Yip, Tim Schelwat (1st alternate)

Excused - Megan Torres

Also Present- Building Inspector Jeff Thoma, City Attorney Mike Herbrand, City Clerk Tracie Sette
3. **STATEMENT OF PUBLIC NOTICE**
4. **DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES – May 18, 2023***
5. **ANNUAL REVIEW AND CERTIFICATION OF CODE OF ETHICS**
6. **DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF RULES OF PROCEDURE**
7. **PUBLIC HEARING – REQUEST FOR VARIANCE – N49 W5643-45 PORTLAND ROAD**

The Board of Appeals will consider the petition of Jadon Clark for a variance to waive the requirement of percentage of lot area and minimum offset for a driveway, at the above property on Portland Road, 13-082-01-14-001. Included in the petition is a request for a variance to waive the minimum offset requirement for driveways.

Sec 13-1-47(f)(5) The sum total of the floor area of the principal building and all accessory buildings shall not exceed 36 percent of the lot area; and the lot coverage for the principal buildings and accessory buildings shall not exceed 30 percent of the lot area.

Sec 13-1-84(a) Driveways in standard lots shall have a minimum offset of three feet from the lot line.

A variance granted by the Board of Appeals is necessary to waive the requirement of lot area and/or lot coverage as well as driveway offsets.

8. DELIBERATION AND ACTION ON THE REQUEST OF JADON CLARK, PORTLAND ROAD, PARCEL 13-082-01-14-001

9. ADJOURNMENT

* *Information attached for the Board; available through City Clerk's Office.*

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF INDIVIDUALS WITH DISABILITIES.
PLEASE CONTACT THE CITY CLERK'S
OFFICE AT (262) 375-7606
E-MAIL: cityhall@cityofcedarburg.wi.gov

**MEMBERS – PLEASE NOTIFY THE CITY CLERK'S
OFFICE IMMEDIATELY IF ARE UNABLE TO ATTEND THIS MEETING**

05/31/24 tas