

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
June 10, 2021**

**PW/SEW20210610-1
UNAPPROVED**

A meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday June 10, 2021. This meeting was held online utilizing the zoom app. The meeting was called to order at 7:00 p.m. by Council Member Kristin Burkart

Roll Call: Present – Ryan Hammetter, Charles Schumacher, Council Member Kristin Burkart, Judy Guse, Sandy Beck, Gary Graham

Excused- Bob Dries, Bill Oakes, Mayor Michael O'Keefe

Also Present - Director of Engineering Michael Wieser, Cedarburg Water Recycling Center Lead Operator Dennis Grulkowski, Cedarburg Water Recycling Center Superintendent Eric Hackert, Public Works Superintendent Joel Bublitz, Symbiot Representative Jon Butt

STATEMENT OF PUBLIC NOTICE

Secretary Kim Esselmann confirmed that proper legal notice of the meeting had been given.

ELECTION OF VICE CHAIRPERSON; AND ACTION THEREON

Motion made by Commissioner Guse, seconded by Commissioner Schumacher, to reelect Commissioner Oakes as the Vice Chairperson. The motion carried unanimously with Commissioner Dries, Commissioner Oakes and Mayor Michael O'Keefe excused.

APPROVAL OF MINUTES

Motion made by Commissioner Guse, seconded by Commissioner Hammetter, to approve the minutes of March 11, 2021. The motion carried unanimously with Commissioner Dries, Commissioner Oakes and Mayor Michael O'Keefe excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

REVIEW AND CERTIFY CODE OF ETHICS; AND ACTION THEREON

Motion made by Council Member Kristin Burkart, seconded by Commissioner Schumacher, to certify that all Commissioners present have read and acknowledge the City of Cedarburg Code of Ethics. The motion carried unanimously with Commissioner Dries, Commissioner Oakes and Mayor Michael O'Keefe excused.

DISCUSS CONVEYANCE ALTERNATIVES TO SUPPORT THE FUTURE WATER RECYCLING CENTER LOCATION; AND ACTION THEREON

Jon Butt from Symbiont discussed and presented a PowerPoint presentation to give more background on conveyance alternatives to support the new Water Recycling Center location. Alternatives considered are most direct, follow the road, gravity or force main. There is also an additional hybrid approach that was discussed. The next steps will be to conduct a flow study, review the collection system, review existing geotechnical data, review right-of-way along the route, refine upstream, refine horizontal and vertical alignment based on property ownership existing utilities and stakeholder input.

No action needed at this time.

PRESENTAION OF THE COMPLIANCE MAINTENANCE ANNUAL REPORT FOR THE CEDARBURG WATER RECYCLING CENTER; AND ACTION THEREON

Cedarburg Water Recycling Center Lead Operator Dennis Grulkowski presented the Compliance Maintenance Annual Report for the Water Recycling Center. Cedarburg Water Recycling Center Lead Operator Dennis Grulkowski stated the plant received all A's, but it is an aging plant. This was presented to the Common Council on May 24.

No action taken on this agenda item.

CONSIDER BIDS RECEIVED FOR THE 2021 ASPHALT PAVEMENT REPAIR PROJECT; AND ACTION THEREON

The 2021 asphalt pavement repair project is scheduled to take place on Washington Avenue from Center Street to Hamilton Road. The work is scheduled to take place from September 21, 2021 to October 26, 2021.

Bids were received on Tuesday June 8 and are overbudget. Payne & Dolan, Inc was the lowest bid at \$342,392. Only \$290,000 was budgeted for this project.

Motion made by Commissioner Guse, Seconded by Commissioner Schumacher, to ask Common Council to access the fund balance for extra money for this project. The motion carried unanimously with Commissioner Dries, Commissioner Oakes and Mayor Michael O'Keefe excused

DISCUSS THE POSSIBILITY OF DOING FUTURE IN-PERSON MEETINGS; AND ACTION THEREON

The Common Council is beginning hybrid meetings at their June 14 meeting which allows in-person meeting with the zoom component. We are looking for a consensus on beginning in-person meetings.

Motion made by Commissioner Hammetter and seconded by Commissioner Graham to hold in-person meetings starting in July. The motion carried unanimously with Commissioner Dries, Commissioner Oakes and Mayor Michael O'Keefe excused.

REPORTS

Update on Public Works Operations

Superintendent Bublitz stated the street sweeper has been out, brush pick up has been going on since April and street paving is getting done.

Update on Water Recycling Plant Operations and Discussion of Monthly Reports

Cedarburg Water Recycling Center Superintendent Hackert discussed operations at the plant and plant performance through his effluent reports for the month of March, April and May. Coagulant bid opening will take place next week.

Identify Future Agenda Items

No items were identified.

ADJOURNMENT

Motion made by Commissioner Schumacher, seconded by Commissioner Beck, to adjourn the meeting at 7:45 P.M. The motion carried unanimously with Commissioner Dries, Commissioner Oakes and Mayor Michael O'Keefe excused.

Kim Esselmann
Building Inspection/Public Works Secretary