

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
JUNE 11, 2018 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, June 11, 2018 at 7:00 p.m.** at City Hall, W63 N645 Washington Avenue, Cedarburg, WI, in the second floor Council Chambers.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Dan von Bargen, Jack Arnett, Kristin Burkart, Rick Verhaalen, Garan Chivinski, Patricia Thome, and Rod Galbraith
5. STATEMENT OF PUBLIC NOTICE
6. APPROVAL OF MINUTES* - May 14, 2018
7. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals or a future Council agenda item.
8. PUBLIC HEARINGS
 - * A. Consider Resolution No. 2018-17 to amend the Comprehensive Land Use Plan – 2025 for the two parcels at the northeast corner of Evergreen Blvd. and Pioneer Road from the High Medium Density Residential classification to the Office classification; and action thereon (Plan Comm. 04-11-18)
 - * B. Consider Ordinance No. 2018-08 to rezone the above properties from RD-1 Two Family Residential District to B-4 Office and Service District; and action thereon (Plan Comm. 04-11-18)
9. PRESENTATIONS
 - * A. Presentation of the 2017 Library Report
10. NEW BUSINESS
 - * A. Consider Resolution No. 2018-18 Authorizing the Issuance and Sale of \$1,245,000 General Obligation Promissory Notes, Series 2018A; and action thereon

- * B. Consider recommendation of Police Chief to deny new operator's license application of Philip J. Fox; and action thereon
- * C. Consider application of Le's Pho LLC, Ly Q Le, Agent, for a Class "B" Beer and "Class C" Wine license for Le's Pho at W63 N146 Washington Avenue; and action thereon
- * D. Consider award of engineering services contract to AECOM for TMDL stormwater compliance; and action thereon
- * E. Consider Development Agreement and Certified Survey Map approvals for the apartment project on the parcel located approximately 506' south of Highway 60 on the east side of Sheboygan Road north of the Glen at Cedar Creek; and action thereon (Plan Comm. 06-04-18)
- * F. Consider final plat approval for the Glen at Cedar Creek Addition No. 1; and action thereon (Plan Comm. 06-04-11); and action thereon
- * G. Accept and refer to Plan Commission the rezoning petition from Greg Zimmerschied of Cornerstone Buildings LLC to rezone the parcel at N56 W6093 Portland Road from I-1 Institutional and Public Service District to B-3 Central Business District; and action thereon
- * H. Accept and refer to Plan Commission the rezoning petition Greg Zimmerschied of Cedarburg Land & Cattle LLC to rezone the parcels at the corner of Mill Road and Washington Avenue from B-3/HPD Central Business District/Historic Preservation District to B-3/HPD/PUD Central Business District/Historic Preservation District/Planned Unit Development; and action thereon
- * I. Consider Memorandum of Understanding (MOU) with the Town of Cedarburg to share Shoretel phone system; and action thereon
- * J. Consider payment of bills for the period 05/10/18 through 06/01/18, transfers for the period 05/12/18 through 06/08/18, and payroll for the period 05/06/18 through 06/02/18; and action thereon
- *** K. Consider License Applications; and action thereon
 - 1. Consider approval of new Operator's License applications for the period ending June 30, 2018 for Carol A. Ameen, Anne E. Johnson, Judy A. Mattias, Lynda K. Wachter, Amy L. Whitney
 - 2. Consider approval of new and renewal Operator License applications for the period June 1, 2018 through June 30, 2019 (see attached list)

11. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- * A. Administrator's Report
- * B. Building Inspector's Report – May 2018

12. COMMUNICATIONS

- ** A. Comments and suggestions from citizens
- B. Comments and announcements by Council Members
- C. Mayor's Report

13. ADJOURNMENT – CLOSED SESSION

It is anticipated the Common Council will adjourn to closed session pursuant to State Statutes 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, more specifically, to consider the possible purchase of a parcel of land that is a portion of N69 W5269 Columbia Road for construction of a sanitary sewer pump station. Approval of May 14, 2018 closed session minutes.

14. RECONVENE TO OPEN SESSION

15. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting, but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO
ACCOMMODATE THE NEEDS OF INDIVIDUALS WITH DISABILITIES.
PLEASE CONTACT THE CITY CLERK'S OFFICE AT (262) 375-7606
E-MAIL: cityhall@ci.cedarburg.wi.us

06/07/18 ckm

Consider approval of new Operator License applications for the period ending June 30, 2019 for:

Lucas A. Allen
Mark A. Borden
Ron A. Carr
Adam S. Dykema

Cynthia M. Dzikowski
Michelle L. Pries
Sarah N. Jellen
Justyn J. Krueger

Craig A. Kuske
Annette M. Mytko-Kennedy
Sara K. Newhauser
Kaitlin K. Sheffield

Consider approval of renewal Operator License applications for the period ending June 30, 2019 for:

Walter H. Alverson
Kevin J. Bachmann
Stephanie J. Baldwin
Sam A. Barnhart
Patricia M. Bartlein
Dena C. Baule
Joey M. Baumle
Karla M. Biermann
Chad M. Bowen
Daniel A. Brisley
Jody L. Brzezinski
Annette L. Chiddister-Woods
Steven F. Danner
Eva M. Danner
Chad A. Doedens
Tricia A. Dooley
Kimberly R. Eggleston
Arthur E. Filter
Christina N. Gabrielson
Jeanette L. Gabrys
Dan J. Gogin
Steven R. Gratz
H. Michael Hagerman
Carina R. Heckert
Gina A. Heidemann
Jeannie N. Heins
Alexander J. Hildebrand

Catherine A. Hilgart
Elizabeth N. Hoffman
Matthew C. Jackson
Elizabeth A. Jacobson
Anne E. Johnson
Lori E. Josephson
Gregory J. Jourdain
MaryLee Katzka
Mark A. Kennedy
Kristen M. Klug
Stacy J. Kowalkowski
Mark C. Kowalkowski
Aida A. Kozic
Bruce A. Krenzke
Shirley K. Krenzke
Angela M. Kroner
Thomas W. Krueger
Pamela S. LaBouve
Kathleen A. Lanser
Cynthia M. Larson
Mark E. Larson
James A. Lee
Todd R. Luft
David Magnusson Jr.
Joseph K. Meador
Paul V. Micha
Chris C. Nelson

Emily A. Pape
Polly H. Partain
Maureen M. Peck
Christine L. Pope
Martha K. Ray
Sheridan P. Riley
Terrance E. Ronsman
Caryn M. Sager
Deborah A. Sajdak
Nicholas W. Schultz
Jennifer P. Smith
Jean M. Snow-Lambo
Neil P. Soukup
Ann M. Speirs
Laura M. Struebing
Gene Szudrowitz
Michelle L. Taraboi
Kerry K. Tharp
Brian C. Tiegs
Jerry E. Truchan
Lynda K. Wachter
Stacey L. Wedereit
Larry D. Weidmann
Michelle L. Welch
John A. Welk
Amy L. Whitney
Jeffrey A. Wrobbel

**CITY OF CEDARBURG
COMMON COUNCIL
May 14, 2018**

**CC20180514-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, May 14, 2018, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Mayor O’Keefe called the meeting to order at 7:00 p.m.

Roll Call: Present - Common Council – Mayor Michael O’Keefe, Council Members Dan von Bargen, Jack Arnett, Kristin Burkart, Rick Verhaalen, Garan Chivinski, Patricia Thome, Rod Galbraith

Also Present - City Administrator/Treasurer Christy Mertes, City Attorney Michael Herbrand, Deputy City Clerk Amy Kletzien, Police Chief Tom Frank, City Clerk Constance McHugh, Water Recycling Center Superintendent Eric Hackert, Director of Parks, Forestry and Recreation Mikko Hilvo, Cedarburg School Superintendent Todd Bugnacki, Director of Business Services Ben Irwin, Director of Buildings and Grounds John Koster, School Board Member Kevin Kennedy, Mike Groth of Groth Design Group, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

APPROVAL OF MINUTES

Motion made by Council Member Thome, seconded by Council Member Arnett, to approve the minutes of the April 30, 2018 meeting as presented. Motion carried without a negative vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

PRESENTATIONS

PRESENTATION OF THE 2017 AUDIT REPORT; AND DIRECTION THEREON

Paul Frantz of Baker Tilly Virchow Krause, LLP presented the results of the 2017 City audit.

Audit Objective

The objective of the audit is to express their opinion on the financial statements of the City of Cedarburg as of December 31, 2017.

Financial Statements

o **Audit Opinion**

After tonight's review they will issue an opinion based on the Council's recommendation and approval. An unmodified opinion is the highest level of assurance that the City can receive from the external auditors. It means that the financial statement document has all accounting principles applied consistently between years, in allowance of generally accepted accounting principles. This is the ultimate outcome that you are looking for when receiving an audit.

o **Management's Discussion and Analysis**

This is a good comparative. It is a narrative written by management that talks about the activity that took place in 2017 and does a good job of summarizing this in plain English.

o **Financial Highlights – Governmental Funds**

- General Fund – Revenues were \$8,011,152 compared to expenditures of \$8,635,823
- Other Sources – Transfer of \$636,761
- Change in Fund Balance - \$12,090
- End of Year Fund Balance - \$2,458,070
 - o Fund Balance consists of Non-spendable (prepaid item) \$142,753, Assigned (for future years use) \$627,008, and Unassigned \$1,688,309
- Health of General Fund Reserves – They recommend a range of unassigned fund balance of 10 – 25% of the budgeted expenditures of the subsequent year. The City has a healthy 19%.
- Budgetary Compliance – The City budgeted to use \$181,422 of fund balance. The City added \$12,090 for a positive difference of \$193,512
- Capital Improvement Fund Balance - \$695,794
- Debt Service Fund Balance - \$43,212
- Non-major Government Funds - \$2,073,684
- Proprietary Funds – Unrestricted and Restricted Cash Balance – Light & Water Utility Operating Income - \$1,642,935 with a Net Position at the end of the year of \$42,734,489. Fund Balance and Net Position are not the same. The available cash in the utilities is \$7,155,103. The Sewer Utility almost broke even with an operating loss of \$1,798 with available cash of \$5,607,086 with Restricted Cash of \$2,749,108. The Internal Service Fund balance - \$1,000,388.
- Long-Term Debt is \$16,597,559. The City has the ability to borrow up to 5% of the equalized value, which is \$65,457,365 with the capacity to borrow an additional \$48,859,806.

Communication Letter

- o One material weakness was identified: Internal controls over financial reporting. This is a very common material weakness that is given to 90 – 95% of their clients. This means that the City does not have a CPA that specializes in governmental accounting on staff to prepare the financial statement document. There is a cost benefit to this and the City has chosen to outsource this function. They receive cooperation and have limited journal entries. The City has good solid individuals in place making good decisions and keeping the Council up-to-date.
- o Two-way communication regarding the audit – looking for feedback from the Common Council.

- o Other comments and recommendations – recommendations were made to management to develop a plan to address some informational points on new accounting standards that are coming down the line.
- o Required communication to those charged with governance – lists any new accounting policies that were adopted during the course of the year along with accounting estimates that were evaluated and used by management. This communication also indicates that they did not have any disagreements with management during the audit. Lastly, they list the non-services that they provided for the City and declare their independence.

In answer to Council Member Arnett’s questions, Mr. Frantz explained that they do a risk-based audit approach and nothing came through as a level of concern that needs to be communicated to the Council. There is a good segregation of duties over the transaction cycles. In regard to the net pension liability, Mr. Frantz said that number is based on an actuarial study and is not intended for the Council as decision makers to have to evaluate how to address this liability in the future. The funded pension in Wisconsin is in great shape.

In answer to Council Member Burkart’s question, Mr. Frantz confirmed that the City received the highest level of assurance that an auditor can give to a client.

Mayor O’Keefe and the Common Council thanked City Administrator/Treasurer Mertes for her work preparing for the audit.

PRESENTATION BY CEDARBURG SCHOOL DISTRICT ON THE LONG RANGE MASTER PLAN FOR THE SCHOOL DISTRICT

Superintendent Todd Bugnacki explained that over the last three years, the Cedarburg School District (CSD) has examined instructional and facility needs to maintain the District’s high academic standards. Through the development of a Long Range Master Plan (LRMP), the District identified planning for anticipated enrollment growth, supporting teaching and learning and improving safety and security as the top priorities to address. The Board took a huge step forward, a few weeks ago, by engaging all of its constituents by sending out a survey to all those served by the Cedarburg School system asking them for their input. It is looking for guidance in making future decisions. Recently, the Board directed the administrative team to engage with focus groups and listening sessions. Thirty plus focus groups were conducted with over 485 participants (including alumni, business leaders, community members, parents, teachers and students).

The results are as follows:

Needs: The top three priorities for this Long Range Master Plan are:

- Addressing enrollment and capacity
 - o Within District boundaries, 16 new subdivisions/developments have been approved or proposed. That equates to 575 new homes. Coupled with regular growth, the District could experience an increase of 250-350 kids in the next seven years.
- Improved Teaching and Learning Environments
 - o Their commitment to students is to ensure that every student graduates from high school well-prepared and future-ready. Thus, the goal of the District is to optimize student achievement by designing learning experiences responsive to future job markets, by incorporation: project based and real life applications;

engineering and design principles and departments (like art and engineering) that foster student collaboration; critical thinking; and problem solving skills.

- Safety and Security
 - The safety and security of the students, staff and community is always a priority. Upon conducting a variety of security assessments, the District looks to make multiple improvements from traffic control to building security and everything in between. The Cedarburg School District is committed to providing the safest environment possible.

Capacity & Enrollment:

- School Capacity
 - All but one of the schools are currently operating at/over capacity, creating operational challenges. As a result, schools are using spaces and rooms for functions other than their intended purposes, including using hallways and storage spaces for instruction.
- Enrollment Growth
 - The District is anticipating steady growth that could total more than 350 additional students by the 2025-2026 school year.

Potential Solutions:

- To address the top three priority needs the District has worked with architectural and construction consultants to create a solution. This potential solution not only solves growth concerns; improves teaching and learning, and addresses safety and security, but it also addresses the majority of concerns that were expressed in the community focus groups.

Financial Background

- \$72.3 million is the estimated cost of these potential solutions. (The estimated interest rate is 4.25% over 20 years).
- The estimated tax increase would be .98 cents per \$1,000 of home value.
- The District will be paying off debt obligations from past projects, which will assist in reducing the potential tax impact on the community and still keep rates below where it was in 2013.

In closing, Superintendent Bugnacki explained that the surveys are due by June 1 and he encouraged everyone to participate. He expressed appreciation for taking the time to listen to his presentation and the ongoing collaboration between the City and the School District.

In answer to Council Member Verhaalen's question, Superintendent Bugnacki explained that the 4K (1/2 day) program was started two years ago and the enrollment is 146 students.

In answer to Council Member Burkart's question, Superintendent Bugnacki explained that the outdoor classrooms incorporate the natural areas adjacent to the schools by rectifying grading differences.

Council Member Thome stated that the School District is not addressing needs that are a result of poor maintenance on the buildings. The buildings are in great condition and can be attributed to all those responsible. Superintendent Bugnacki confirmed that this is not a result of neglect of maintenance. They have been good stewards of taxpayer dollars and maintained the facilities. He clarified that the survey includes the desire to address the immediate needs and there is no intention

of coming back to the public and asking for additional support for another phase. Phase one will address the immediate needs; however, the master plan reaches out 35- 40 years.

Mayor O’Keefe thanked the School District for doing an outstanding job and being a great asset to the community.

NEW BUSINESS

CONSIDER RESOLUTION NO. 2018-12 PROVIDING FOR THE SALE OF APPROXIMATELY \$1,245,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2018A; AND ACTION THEREON

Maureen Holsen of Ehlers & Associates explained that they are the City’s Municipal Advisor and they help the City with current and long range financial planning. They have been assisting the City in evaluating the 2018 financial options for paying for the 2018 capital projects that were approved in the budget and also an obligation the City has to provide developer assistance related to TID #4.

One of the borrowings (TID#4) will be pending and the borrowing for capital projects will go forward on a sales schedule. Both of the borrowings will be done through a competitive sale process involving bids. The lowest bidder will be the final sale results.

Maureen Holsen brought attention to the Pre-Sale Report related to Resolution No. 2018-12 and reviewed some of the exhibits, specifically the sizing worksheet. G.O. Notes Series 2018A will be a tax-exempt issue in the amount of \$1,245,000 over a 10 year term and are for public purposes. These will be presented at the June 11 Common Council meeting with a plan closing date of June 28, 2018.

G.O. Bonds Series 2018B is a taxable issue in the amount of \$3,425,000 over a 20 year term for a developer incentive related to TID #4. No date will be set for either the closing or the sale because the land acquisition by the developer is still pending.

Maureen Holsen also reviewed the tax impact as a result of the borrowing. The existing debt levy for 2018 is \$1,656,474 with a tax rate of \$1.22 specific to the debt service. With the two additional borrowings, she outlined a table showing the estimated revenue that the City anticipates will be available in TID #4 to offset a portion of the 2018B issue. With the existing debt service payments along with the new borrowings the projected debt service levy and the projected debt service tax rate were outlined in a table. Both payments will start in 2019 with a tax rate of \$1.54 per \$1,000.

Finally, Maureen Holsen reviewed a 5 year trend in municipal bond indices. This shows that rates have been steadily rising since December 2017; therefore, they have been conservative in their estimates in the presale report. Over the five year term, interest rates are in-line with what the average has been but they have been historically low comparatively over this time period.

In answer to Council Member Arnett’s questions, City Administrator/Treasurer Mertes explained there are funds available of \$287,500 from a previous borrowing and the cash applied is money that was set aside in the budget for the street improvements.

In answer to Mayor O’Keefe’s question, City Administrator/Treasurer Mertes said that the DNR grant for repairs is not included.

Council Member Arnett asked why the City is paying for a rating from Moody’s Investor’s Service twice and so close together at \$12,000 each. Maureen Holsen explained that a new rating needs to be done for each issue. Council Member Arnett asked if Ehler’s would be able to negotiate a discount. Ms. Holsen stated that it will depend on the timing of the two borrowings, whether or not they can negotiate these fees. After some discussion Ms. Holsen agreed to reach out for discounted fees from Moody’s.

In answer to Council Member Verhaalen’s question, City Administrator/Treasurer Mertes stated that this is the second or third year in a row that the City has borrowed for street projects. The City depleted all their reserves for capital projects.

In answer to Mayor O’Keefe’s question regarding the number of different agenda items relating to the borrowing, Maureen Holsen explained that there are different statutory requirements for borrowing purposes and authorization needs to be shown for each specific purpose as required by Quarles and Brady. Agenda items B, C and D are related to the Series 2018B G.O. Bonds.

City Administrator/Treasurer Mertes confirmed for Council Member Galbraith that the tax increase will be approximately \$75 on a \$260,000 home for this borrowing.

In answer to Council Member Verhaalen, Maureen Holsen explained that the benefit of approving the authorization resolution tonight for the TID #4 borrowing will save time and create less delay in the sale process.

In answer to Council Member Verhaalen’s question, City Administrator/Treasurer Mertes stated that in order to stop borrowing for street projects each year, the City will need to raise the tax rate and growth will help also. Because of the levy limit, the City will not be able to levy what is needed; however, the City could raise the levy each year to try and catch up. One benefit to spending is that the City receives more State transportation aids in return.

Motion made by Council Member Arnett, seconded by Council Member Thome, to adopt Resolution No. 2018-12 providing for the sale of approximately \$1,245,000 General Obligation Promissory Notes, Series 2018A. Motion carried without a negative vote.

CONSIDER INITIAL RESOLUTION NO. 2018-13 AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$3,425,000 FOR COMMUNITY DEVELOPMENT PROJECTS IN TAX INCREMENTAL DISTRICT NO. 4; AND ACTION THEREON

Motion made by Council Member Thome, seconded by Council Member von Bargaen, to adopt Resolution No. 2018-13 authorizing General Obligation Bonds in an amount not to exceed \$3,425,000 for Community Development projects in Tax Incremental District No. 4. Motion carried with Council Members von Bargaen, Arnett, Burkart, Chivinski, Thome and Galbraith in favor and Council Member Verhaalen opposed.

CONSIDER RESOLUTION NO. 2018-14 DIRECTING PUBLICATION OF NOTICE TO ELECTORS; AND ACTION THEREON

Motion made by Council Member Thome, seconded by Council Member Arnett, to adopt Resolution No. 2018-14 directing publication of Notice to Electors. Motion carried without a negative vote.

CONSIDER RESOLUTION NO. 2018-15 PROVIDING FOR THE SALE OF NOT TO EXCEED \$3,425,000 TAXABLE GENERAL OBLIGATION COMMUNITY DEVELOPMENT BONDS, SERIES 2018B; AND ACTION THEREON

Motion made by Council Member Arnett, seconded by Council Member Thome, to adopt Resolution No. 2018-15 providing for the sale of not to exceed \$3,425,000 taxable General Obligation Community Development Bonds, Series 2018B. Motion carried with Council Members von Bargen, Arnett, Burkart, Chivinski, Thome and Galbraith voting in favor and Council Member Verhaalen opposed.

CONSIDER RECOMMENDATION OF POLICE CHIEF TO DENY NEW OPERATOR'S LICENSE APPLICATION OF CHRISTOPHER R. HALL; AND ACTION THEREON

Police Chief Frank explained that he recommends denial of the new operator's license application of Christopher Hall based on a 2010 felony conviction on a property offense and a 2012 underage drinking conviction, where he was uncooperative in both instances. Christopher Hall was not present to answer questions.

Motion made by Council Member Burkart, seconded by Council Member Galbraith, to deny the new Operator's License application for Christopher R. Hall based on Police Chief Frank's recommendation. Motion carried without a negative vote.

CONSIDER REQUEST TO BEGIN THE PROCESS TO HIRE A POLICE OFFICER DUE TO AN ANTICIPATED RETIREMENT; AND ACTION THEREON

Police Chief Frank explained that with an officer's anticipated retirement in October, the Cedarburg Police Department will be one officer position below the usual staffing level of 20. He requested permission to begin the process to hire a patrol officer. The process to hire an officer will run 6 to 9 months in length.

In answer to Council Member Verhaalen's question, Chief Frank explained that two officers were hired from the last list and a new list will need to be created.

In answer to Council Member Arnett's question, Chief Frank explained that the job opening is posted at Technical colleges, in the Wisconsin State Journal, the Law Enforcement Bulletin, and on Governmentjobs.com through NeoGov.

Chief Frank explained that the Department sees a lot of interest for this job. The standards are set high where the applicant needs to be certified or be eligible for certification. The Department received 90 applications for the last opening.

Motion made by Council Member Arnett, seconded by Council Member von Bargaen, to authorize Chief Frank to begin the process to hire a Police Officer due to an anticipated retirement. Motion carried without a negative vote.

CONSIDER 2017 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR) FOR THE WASTEWATER TREATMENT PLANT AND RESOLUTION NO. 2018-16 ACCEPTING THE REPORT; AND ACTION THEREON

Superintendent Hackert explained that the Compliance Maintenance Report is an annual summary report used to determine the effectiveness of the sewerage system to meet DNR permit limits and to indicate areas of the system that may need improvement. It covers all aspects of discharge and all of the areas that it is approved to discharge through the State. It also looks at the biosolids that are removed from the plant and then hauled to Green Bay and to a tank in Hartford (within the last 2 months). Staffing is reviewed and whether they have enough certified operators. The requirement is two and the City currently has three certified operators. Financing is reviewed, to be certain there is enough money in the replacement funds for the collection system and equipment, as well as operating costs. It also looks as to whether the plant does repairs. Superintendent Hackert explained that the Water Recycling Center is also tied into the Street and Utility projects each year. They have 10 years of projects planned and they need to coordinate with the City's street projects. In 2017, no points were deducted from any categories in the report. No action for improvement in the system is needed. This was accomplished with a lot of extra work from staff because the Water Recycling Center was short four employees out of six for a good portion of 2017. There are two new employees with this job being their first career job in wastewater and they have been training all year. In October 2017 he was able to bring in two operators with experience.

Council Member Verhaalen asked how the plant differentiates drop off loads between holding tanks and septic tanks. Superintendent Hackert explained that a form is required asking that question along with a permit and fee. Also, the plant randomly samples the loads. Superintendent Hackert explained the difference between a holding tank and a septic tank. The fees are higher for septic loads based on their cost to treat it.

Council Member von Bargaen stated that he appreciates the kind welcome and the Public Works staff. He was impressed with the Department's accomplishments with a low staff.

Motion made by Council Member von Bargaen, seconded by Council Member Thome, to accept the 2017 Compliance Maintenance Annual Report (CMAR) for the Wastewater Treatment Plant and adopt Resolution No. 2018-16 accepting the report. Motion carried without a negative vote.

Council Member Arnett thanked the Department for making an old Chevy run like a Corvette with half the number of drivers.

CONSIDER PROCESS/POLICY WHEN "CLASS B: LIQUOR LICENSES BECOME AVAILABLE; AND ACTION THEREON

At the request of Council Member Arnett, the Clerk's Office has been keeping a "waiting list" for those interested in obtaining a liquor license. His idea is to reach out to these individuals when a license becomes available.

Council Member Verhaalen thought it was more appropriate to call it a notification list rather than a waiting list.

City Clerk McHugh stated that a license will become available on July 1 and two people are on the notification list. She is looking for direction or guidance on handling the license when it becomes available.

In answer to Council Member Verhaalen's question regarding notifying the building owner when a license is available, City Clerk McHugh explained that this does not happen often that a license becomes available. In this case, Silver Creek Brewery will not require a Class B Liquor license any longer from the City to operate. A change was made by 2011 Wis. Act 32, allowing a brewery to sell fermented malt beverages at retail without having to obtain a municipal beer license; a brewery that held a liquor license as of June 1, 2011 may continue to sell intoxicating liquor without a municipal liquor license; a brewery may not sell intoxicating liquor unless it has been "grandfathered in" to sell intoxicating liquor at the brewery premises under sec. 125.29(3)(h), Wis Stats. without a municipal license.

In answer to Mayor O'Keefe and Council Member Arnett's questions, City Clerk McHugh explained that the Clerk's Office has not notified or advertised any available licenses in the past because there was not a big demand.

In answer to Council Member Thome's question, City Attorney Herbrand stated that he does not know how other communities handle an available license and City Clerk McHugh is looking for the Council's direction. He encouraged a simple notification list that does not mandate the Common Council to anything. If people want to be on the list they can seek out the Clerk with nothing beyond that. When a license might become available they could receive a letter. City Clerk McHugh was in favor of calling the people and talking to them.

City Attorney Herbrand explained that the Common Council has a fair amount of discretion in granting new licenses and he thought they should keep that discretion. He understands that businesses will want to be aware.

Council Member Arnett thought the more publicity about an available license would be better. He suggested putting a notification on the City website and to have a business renew their intentions annually.

Council Member Verhaalen stated that interested businesses would probably inquire on the status occasionally.

Council Member Burkart stated that once the City begins advertising they should be certain to follow the same procedure every time.

City Clerk McHugh stated that the website currently asks interested parties to contact the Clerk's Office and two businesses have done that.

Council Member Galbraith stated that by posting the availability of a license on the website this puts the burden back on those that want to apply for the license and that way the City would not miss anyone.

City Clerk McHugh did not believe that businesses would check the City website each day for the availability of a liquor license. There is a 15 day waiting period between the time the license is applied for and the Common Council can act on it.

Council Member Verhaalen suggested a 30 day minimum to allow more time for businesses to apply.

City Clerk McHugh explained that a prospective tenant of Gus Wirth has applied for the Combination Class B Liquor license, as of last Friday.

Gus Wirth, N48 W6000 Spring Street, stated that originally a license was kept with a building. The last time a license was available he came with a request for a restaurant that would be operating in 30 days or he was going to apply for the license. That license was issued to someone who had not previously asked for a license and was operating under a Class "B" beer and "Class C" wine license. Mexican restaurants need margaritas and need a full license. The new applicants will also need a liquor license to operate as a restaurant. A different Common Council at the time, broke the habit of keeping the license with a building. This new process caused pressure on himself and City Clerk McHugh. He thought the City had the correct number of liquor licenses available but he believes it was disrupted and that is causing the pressure.

In answer to Council Member Chivinski's question, City Attorney Herbrand did not believe it was a change in policy in granting a liquor license; however, the question was should the license stay with a building that may not have an immediate viable tenant or should it go to another operating business. The action item tonight, is not necessarily to look at history or to look at one particular applicant, it is to look at the process going forward.

In answer to Council Member Thome's question, City Attorney Hebrand stated that years ago landlords would hold a license to protect it and keep it with the building. This is probably slowly changing with times because of liability.

City Clerk McHugh explained that a license is issued to a particular person for a particular premise. It does not always go automatically to a building. When the tenant left the building on the corner of Washington Avenue and Western Road, the license did not automatically stay at that location.

In answer to Council Member Verhaalen's question regarding the preferred method of contacting the people on the waiting list, City Clerk McHugh stated that she would prefer calling them and talking to them if the Common Council authorizes it.

Council Member Verhaalen stated that the people on the waiting list should be informed that they will be contacted by phone when there is an available license. At that point City Clerk McHugh will tell the interested business that they should apply by a certain date and give them the date that the license will be considered by the Common Council.

Council Member Burkart expressed concern for a bar/restaurant that would want to sell their established business and would have to be concerned about losing the license. It was explained that the Common Council always has the discretion over the license and who it is issued to.

In answer to Council Member von Bargaen's question regarding the timing issue of a license in certain cases, City Clerk McHugh explained that the Code states that a business must operate so many days within a 30 day period. However, there can be an exception if it involves remodeling or something else along those lines.

Motion made by Council Member Galbraith, seconded by Council Member Thome, to authorize the City Clerk to notify the interested parties on the notification list for a liquor license by calling them.

Council Member Arnett advocated that the City also send a letter to those interested as evidence that there has been contact and to post it on the website.

Council Member Galbraith amended the motion to post the availability of a license on the website. Council Member Thome agreed to the amendment.

Council Member Arnett made a motion to amend the original motion to add a letter as part of the notification process along with a phone call when a license is available. Motion was seconded by Council Member Chivinski. Motion carried with Council Members von Bargaen, Arnett, Burkart, Chivinski and Galbraith in favor and Council Members Verhaalen and Thome opposed.

Motion carried on the original motion as amended without a negative vote.

CONSIDER REQUEST FOR FUNDS TO ADD POWER TO CEDAR CREEK PARK FOR SUMMER SOUNDS; AND ACTION THEREON

John Wallace, Co-President of Summer Sounds, explained that Summer Sounds is 100% volunteer driven and 100% funded by sponsors and the revenue generated in the park. They are a low maintenance addition to the City. The event has grown in popularity and as the park continues to expand with the new band shell, he is requesting on behalf of Summer Sounds and other users for additional power. It is toward the back part of the park where they are currently operating under a single power pedestal and they are blowing fuses every night and are having to use long extension cords. A portion of their revenue is generated by the vendors and they are important to the event; therefore, it is important to make it easier and safer for those vendors. He asked for \$1,160 to add a portable adapter for events in the park that require power. John Wallace had this conversation with Director Hilvo and this money is not in his budget.

In answer to Council Member Verhaalen's question, John Wallace explained that he is asking for a one-time cost of \$1,160.

In answer to Council Member Galbraith's questions, Director Hilvo said that the Parks Department pays for the cost of the electricity in the park. John Wallace explained that Summer Sounds receives a vendor fee and that revenue goes to Summer Sounds and not the City.

In answer to Council Member Verhaalen's question, Police Chief Frank stated that there have not been any additional safety related costs due to Summer Sounds. They send officers on walks through the park that are working that shift and have not needed to add any extra officers.

Council Member Galbraith stated that there is a need for police presence and there has to be more burden on the Police Department as the events grow in popularity. He expressed concern for the

taxpayers after listening to several requests this evening. In this case, the City is providing power and funds for Summer Sounds and at what point does the taxpayer not have to pay for this.

In answer to Council Member Thome's question, Director Hilvo stated that the cost amounts to \$1,400 per year for his Department. The electrical costs are minute.

Council Member Verhaalen stated that Summer Sounds bring people to the City and it is an indirect gain for the City.

John Wallace argued that Summer Sounds is the lowest maintenance event that occurs in the City. He does not want to diminish that there is a cost to what they do; however, the cost relative to the gain that the City experiences on those Friday nights is minimal. They are a stand-alone organization of all volunteers. They do not intend to make the event any bigger than it is right now. There are infrastructure constraints that prohibit further growth of the event. He stated that Summer Sounds brings people to Cedarburg from out of town and they are spending money in the City. There is value to their event and their request would make the park more usable in the future.

In answer to Council Member Verhaalen's question, John Wallace stated that there are approximately 12 vendors at each event. Council Member Verhaalen said that it would cost each vendor approximately \$92 to split the cost of his request.

Council Member Galbraith stated that there is an indirect benefit to the businesses in the City and this keeps the tax base down.

Council Member Verhaalen explained that different costs have been covered by the City before this request. Most recently, a request for a modification to the band shell for the bands to back up to the stage.

John Wallace understands that there are costs involved in Summer Sounds but when you look at 10 weeks with approximately 5,000 attendees for the last 16 years, it would be a disproportionate amount that the City has contributed.

Mayor O'Keefe stated that people live in Cedarburg because it is a special place and Summer Sounds is a part of this. Summer Sounds has grown and been nurtured and is very close to being self-sufficient. Occasionally, he is asked why the City doesn't do more for Summer Sounds. The City does maintain the park and it is heavily used and needs maintenance.

In answer to Mayor O'Keefe's question, John Wallace said that they pay the soccer club to clean the park at 6:00 a.m. on Saturday mornings.

Council Member Burkart stated that Summer Sounds adds to the City and is in favor of helping. She asked if the additional power would add noise. John Wallace explained that people will not know it is there because it is only extending the current power structure with a portable unit.

In answer to Council Member Verhaalen's question, Director Hilvo explained that if the City is buying the unit then the City will have control of its use.

Director Hilvo pointed out that he has a very tight budget that he uses to make many things happen; however, he is asking that it not be taken out of his budget.

Council Member Thome stated that she understands how hard it is get supporters and she appreciates what Summer Sounds does.

Motion made by Council Member Thome, seconded by Council Member von Bargaen, to approve the request for funds to add power at Cedar Creek Park for Summer Sounds from the Contingency Reserve Fund.

Council Member Arnett said that this would amount to 12¢ per citizen for ten concerts.

Council Member Chivinski stated that Summer Sounds is great for the City. Unfortunately the City does have limited resources and that is where the healthy skepticism comes from.

John Wallace said that Summer Sounds may not do enough to communicate to the City and the questions have been good. They will work to keep the City informed because these events really contribute to the community.

Motion carried without a negative vote.

CONSIDER QUOTE RECEIVED FOR CONSTRUCTION OF THE PRAIRIE VIEW PARK SHELTER; AND ACTION THEREON

Director Hilvo stated that this project was bid out with no response. The shelter has been delivered to Prairie View Park and he needed to find a contractor to do the work. He reached out to two contractors and Dahlman Construction expressed interest for a cost of \$85,920. The cost of the shelter was \$60,000 with a budget of \$180,000 for the project resulting in an approximate savings of \$30,000 that can be used for landscaping. Director Hilvo explained that there may be an issue with the process after talking to City Attorney Herbrand. Technically, according to the League of Municipalities if there is a no bid situation a community is probably required to re-advertise for bids. It is not an option for a City or Village to negotiate contracts when State Law requires the project to be let by competitive bidding. He did not negotiate with any vendor and was given a quote by Dahlman Construction. Director Hilvo continued to explain that the City followed the proper bidding procedure and it is a simple shelter project. He is concerned that it will take another 4-6 weeks to bid the project again whereas; he could start now and have it done by the end of June to enjoy for the summer.

City Attorney Herbrand explained that there is no clear law in this situation.

Council Member Arnett stated that this is an \$80,000 project and the City has gone through all of the procedures with no bids. There is a company willing to do the work. The damages would only be construction profits of 10% of \$80,000 and it would cost more for a company to sue the City. He opined that there was no meaningful risk in going ahead with the project.

In answer to Council Member Thome's question, Director Hilvo said that there are safety issues and structural issues if the shelter remains there unfinished for a long period of time. It is a kit and can

be finished by the end of June if it is started this week. If the project is delayed they may have to move the kit indoors to protect it prior to being built.

Mayor O’Keefe was comfortable that the quote to build it came in under budget. Director Hilvo stated that preliminary estimates indicated that it may cost \$95,000.

Council Member Burkart recalled that Director Wiza was only able to get one bid on a recent project.

Council Member Chivinski stated that he had difficulty finding someone to do a project at his home; however, as a risk manager you always want to worry about setting a precedent especially if the market changes but he agreed with Council Member Arnett’s approach in this situation.

Motion made by Council Member Arnett, seconded by Council Member Thome, to accept the quote received for construction of the Prairie View park shelter in the amount of \$85,920. Motion carried without a negative vote.

ANNUAL REVIEW AND CERTIFICATION OF CODE OF ETHICS

The Common Council reviewed and certified the Code of Ethics.

CONSIDER PAYMENT OF BILLS DATED 04/26/18, TRANSFERS FOR THE PERIOD 04/28/18 THROUGH 05/11/18, AND PAYROLL FOR THE PERIOD 04/22/18 THROUGH 05/05/18 AND ACTION THEREON

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to approve payment of bills dated 04/26/18, transfers for the period 04/28/18 through 05/11/18, and payroll for the period 04/22/18 through 05/05/18. Motion carried without a negative vote.

CONSIDER LICENSE APPLICATIONS; AND ACTION THEREON

Motion made by Council Member Thome, seconded by Council Member Galbraith, to approve new Operators License applications for the period ending June 30, 2018 for Bryce M. Burke and Angela M. Bushee. Motion carried without a negative vote.

Motion made by Council Member Thome, seconded by Council Member Burkart, to approve the 2018-2019 alcohol, operator, and cigarette licenses as listed:

Class “A” Fermented Malt Beverage and “Class A” Cider Only (Off-Premise Consumption Only):

Speedway LLC, PO Box 1580, Springfield, OH 45501, Michael R. Weber, Agent, premises to be licensed: W63 N121 Washington Avenue, known as **Speedway 4203**.

“Class A” Intoxicating Liquor (Off-Premise Consumption Only):

The Shinery Neenah LLC, 4301 W. Wisconsin Avenue, Appleton, WI 54913, Elizabeth Reissmann, Agent, premises to be licensed: W63 N706 Washington Avenue, known as **The Shinery**.

Class “A” Fermented Malt Beverage and “Class A” Intoxicating Liquor (Off-Premise Consumption Only):

Bonus Inc., dba Olsen’s Piggly Wiggly, W61 N286 Washington Avenue, Cedarburg, WI 53012, Ryan L. Olson, Agent, premises to be licensed: W61 N286 Washington Avenue, known as **Olsen’s Piggly Wiggly**.

Toto’s Inc., 4600 W. Brown Deer Road, Brown Deer, WI 53223, Krystal L. Poppe, Agent, premises to be licensed: W63 N157 Washington Avenue, known as **Otto’s Wine and Spirits**.

Super Sales USA Inc., PO Box 493, Cedarburg, WI 53012, Douglas Gall, Agent, premises to be licensed: W62 N174 Washington Avenue, known as **Citgo Super Sales Cedarburg**.

Wisconsin CVS Pharmacy, LLC, One CVS Drive, M/C 1160, Woonsocket, RI 02895, Dione Jeffrey, Agent, premises to be licensed: W63 N152 Washington Avenue, known as **CVS Pharmacy #8775**.

Walgreen Co., P.O. Box 901, Deerfield, IL 60015, Brett D. Zingsheim, Agent, premises to be licensed: W62 N190 Washington Avenue, known as **Walgreens #13620**.

Class “B” Fermented Malt Beverage and “Class B” Intoxicating Liquor (On or Off-Premise Consumption):

Ernie’s Wine Bar LLC, N49 W5471 Portland Road, Cedarburg, WI 53012, Benjamin M. Grade, Agent, premises to be licensed: N49 W5471 Portland Road, known as **Ernie’s Wine Bar**.

Stagecoach 520 LLC, W61 N520 Washington Avenue, Cedarburg, WI 53012, Anne M. Conley, Agent, premises to be licensed: W61 N520 Washington Avenue, known as **Stagecoach Inn/The Five 20 Pub**.

RCB Group Inc., W63 N699 Washington Avenue, Cedarburg, WI 53012, Richard C. Buser, Agent, premises to be licensed: W63 N699 Washington Avenue, known as **Maxwell’s**.

C. Wieslers Inc., W61 N493 Washington Avenue, Cedarburg, WI 53012, Mike G. Jackson, Agent, premises to be licensed: W61 N493 Washington Avenue, known as **C. Wieslers**.

Kowloon Chinese Restaurant Inc., W63 N145 Washington Avenue, Cedarburg, WI 53012, Henry A. Liang, Agent, premises to be licensed: W63 N145 Washington Avenue, known as **Kowloon Chinese Restaurant**.

Fineco LLC, W63 N140 Washington Avenue, Cedarburg, WI 53012, Daniel S. Pals, Agent, premises to be licensed: W63 N140 Washington Avenue, known as **Grapes and Tastes**.

North 48 Inc., W62 N599 Washington Avenue, Cedarburg, WI 53012, Peter A. Olds, Agent, premises to be licensed: W62 N599 Washington Avenue, known as **North 48**.

Morton’s Wisconsin LLC, N56 W6339 Center Street, Cedarburg, WI 53012, Chris Morton, Agent, premises to be licensed: N56 W6339 Center Street, known as **Mortons Wisconsin Inn**.

Thomas Restaurant, LLC, W63 N688 Washington Avenue, Cedarburg, WI 53012, Nicole Thomas, Agent, premises to be licensed: W63 N688 Washington Avenue, known as **Tomaso’s**.

L&G Express Bar LLC, N50 W5586 Portland Road, Cedarburg, WI 53012, Larry D. Weidmann, Agent, premises to be licensed: N50 W5586 Portland Road, known as **L&G Express Bar**.

Peter Wollner Post No. 288 of the American Legion, W57 N481 Hilbert Avenue, Cedarburg, WI 53012, James A. Lee, Agent, premises to be licensed: W57 N481 Hilbert Avenue, known as **Peter Wollner Post No. 288 of the American Legion**.

Cedarburg Cultural Center Inc., W62 N546 Washington Avenue, Cedarburg, WI 53012, Stephanie Hayes, Agent, premises to be licensed: W62 N546 Washington Avenue, known as **Cedarburg Cultural Center**.

RCB Group Inc., W62 N550 Washington Avenue, Cedarburg, WI 53012, Richard C. Buser, Agent, premises to be licensed: W62 N550 Washington Avenue, known as **The Stonewall Pub**.

Cedars III LLC, W53 N404 Park Lane, Cedarburg, WI 53012, Michael F. Kowalkowski, Agent, premises to be licensed: W53 N404 Park Lane, known as **Cedars III**.

MacBeebs LLC, Owned by Catherine Heebner, 3041 N. 75th Street, Milwaukee, WI 53210, Catherine Heebner, Agent, premises to be licensed: W62 N238 Washington Avenue, known as **Farmstead**.

Anvil Pub & Grille LLC, N70 W6340 Bridge Road, Cedarburg, WI 53012, Donna M. Taylor, Agent, premises to be licensed: N70 W6340 Bridge Road, known as **Anvil Pub & Grille**.

Settlers Inn LLC, W63 N657 Washington Avenue, Cedarburg, WI 53012, Joan D. Dorsey, Agent, premises to be licensed: W63 N657 Washington Avenue, known as **Settlers Inn**.

AT JJ's LLC, W62 N559 Washington Avenue, Cedarburg, WI 53012, Ambur A. Vance, Agent, premises to be licensed: W62 N559 Washington Avenue, known as **AT JJ's**.

Cedarburg Art Museum & Society, Inc., W63 N675 Washington Avenue, Cedarburg, WI 53012, Pamela Caserta Hugdahl, Agent, premises to be licensed: W63 N675 Washington Avenue, known as **Cedarburg Art Museum**.

Phoa Brothers, Inc., W62 N547 Washington Avenue, Cedarburg, WI 53012, Jimmy Phoa, Agent, premises to be licensed: W62 N547 Washington Avenue, known as **New Fortune**.

GG & KR LLC, W62 N630 Washington Avenue, Cedarburg, WI 53012, Gordon M. Goggin, Agent, premises to be licensed: W62 N630 Washington Avenue, known as **The Stilt House**.

Class "B" Fermented Malt Beverage (On or Off-Premise Consumption) and "Class C" Wine (On-Premise Consumption):

Morales Restaurants LLC, 2550 Country Aire Drive, Cedarburg, WI 53012, Debra A. McQuaid, Agent, premises to be licensed: W63 N674 Washington Avenue, known as **Vintage Café & City Deli**.

Donna M. Taylor, 1441 Keup Road, Grafton, WI 53024, premises to be licensed: N70 W6340 Bridge Road, known as **Cream & Crepe Café**.

P.J. Piper LLC, W61 N514 Washington Avenue, Cedarburg, WI 53024, Judith Fergadakis, Agent, premises to be licensed: W61 N514 Washington Avenue, known as **P.J. Piper Pancake House.**

Brandywine LLC, W61 N480 Washington Avenue, Cedarburg, WI 53012, Andrew C. Wilson, Agent, premises to be licensed: W61 N480 Washington Avenue, known as **Brandywine.**

J.L. Joyce Enterprises Inc., W63 N144 Washington Avenue, Cedarburg, WI 53024, James P. Joyce, Agent, premises to be licensed: W63 N144 Washington Avenue, known as **Jim's Grille.**

Otte Restaurants LLC, W63 N540 Hanover Avenue, Cedarburg, WI 53012, John M. Otte, Agent, premises to be licensed: W63 N540 Hanover Avenue, known as **Romano's Pizzeria.**

Two Crafty Chicks LLC, W61 N506 Washington Avenue, Cedarburg, WI 53012, Kathleen Hartzheim, Agent, premises to be licensed: W61 N506 Washington Avenue, known as **Thirsty Hammer Workshop.**

Java House Café & Micro Roaster LLC, W63 N653 Washington Avenue, Cedarburg, WI 53012, Scott A. Sidney, Agent, premises to be licensed: W63 N653 Washington Avenue, known as **Java House Café & Micro Roaster.**

Famous Sals of Cedarburg, Wisconsin, Inc., W61 N635 Washington Avenue, Cedarburg, WI 53012, Bekim Elmazi, Agent, premises to be licensed: W63 N635 Washington Avenue, known as **Sals Famous Pizza.**

Baehmann's Golf Center Inc., W73 N1122 Washington Avenue, Cedarburg, WI 53012, Kurt Baehmann, Agent, premises to be licensed: W73 N1122 Washington Avenue, known as **Baehmann's Golf Center.**

"Class B" Winery License (On or Off-Premise Consumption):

Wollersheim Winery Inc., 7876 Hwy 188, PO Box 87, Prairie Du Sac, WI 53578, Constance J. Niebauer, Agent, premises to be licensed: N70 W6340 Bridge Road, known as **Cedar Creek Winery.**

The Chiselled Grape Winery LLC, W64 N713 Washington Avenue, Cedarburg, WI 53012, Harald Tomesch, Agent, premises to be licensed: W64 N713 Washington Avenue, known as **The Chiselled Grape Winery.**

Cigarette Licenses for Period Ending June 30, 2019:

Bonus Inc. (Olsen's Piggly Wiggly)
W61 N286 Washington Avenue

Super Sales USA, Inc. (Citgo)
W62 N174 Washington Avenue

Fineco, LLC (Grapes & Tastes)
W63 N140 Washington Avenue

Toto's Inc. (Otto's Wine & Spirits)
W63 N157 Washington Avenue

Speedway, LLC (#4203)
W63 N121 Washington Avenue

Walgreen Co. (#13620)
W62 N190 Washington Avenue

New Operator's Licenses for Period Ending June 30, 2019

Dawn M. Brooks	Brian A. Kurlinski
Bryce M. Burke	William A. Langholz
Dylan J. Krivoshein	Robert R. Vanderloop

Renewal Operator's Licenses for Period Ending June 30, 2019

Hannah C. Aronson	Paul G. Goetz	Sheryl L. Pals
Deborah Bath	Eric E. Grassel	Allen W. Parnell
Teia J. Batiansila	Jeremy M. Gruenweller	David J. Polacek
Roger E. Behling	David B. Haberman	Bryan J. Price
Nicholas L. Behling	Angela L. Habermann	John L. Pryor
Tyler J. Bell	Christine M. Habich	Ronald H. Reimer
Lindsey J. Berndt	Dustin J. Halyburton	Patrice J. Renfrow
Michael C. Besaw	Andrew W. Heidtke	John W. Riege
Wendy S. Bolz	Jill Hepburn	Erin A. Riley
Michael Bourbonais	Sarah L. Hepburn	Elizabeth F. Riley
Nicholas A. Boylen	Leslie E. Heppe	Zachary R. Ringel
Lois M. Bray	James M. Hintz	Mark D. Roberts
Dawn M. Brooks	Sam D. Hoffmann	Ann M. Ruska
Daniel M. Burbach	Teri L. Jackson	James M. Salp
Elizabeth M. Bursten	Brian M. Jackson	Tyler T. Schemenauer
Pamela M. Caserta Hugdahl	Katherine A. Jackson	Tori L. Schone
Shane R. Cassidy	Dennis F. Jaeger	Sherri A. Scofield
Joel M. Christophersen	Kristin V. Kamke	Thomas J. Shippen
Jordan Z. Cole	Charles A. Kison	Richard S. Siefert
William W. Conley	Randall H. Kison	Eric L. Siudak
Callen L. Cummings	Jake E. Krajenka	John M. Striepling
Megan T. Czisny	Edmund A. Kwaterski Jr.	Kim K. Stroessner
Benjamin J. Dereszynski	James D. Lake	Jeff M. Theisen
Edward J. Dettloff	Diane M. Lane	Jodie E. Thierfelder
Shirley A. DeVona	James J. Levine	Scott R. Thomas
Keri L. Dietrich	Pamela A. Lidington	Spencer D. Thomas
Mary E. Dolezal	Dennis H. Loberger	Sandra J. Tietzen
Monica J. Dorsey	Craig E. Lowdermilk	Kelly E. Timple
Thomas M. Dorsey	Karissa J. Mathias	David L. Vahsholtz
Shelley M. Doxtator	Bradley J. Mayer	Richard L. von Trebra
Jonathan P. Dunne	Brandon J. McCarthy	Jessica M. Wallace
Eric W. Engstrom	Saul Benjamin Morales McQuaid	Clarey Wamhoff
Suzanne V. Ernst	Carrie G. Mueller	Kenneth L. Weintraub
Jacqueline J. Ertl	Jason D. Mutza	Patrick R. Weyer
Kim M. Esselmann	Sharon L. Nelson	Troy A. White
Judi K. Even	Jamie N. Nevins	Allison E. Wray
Blaine E. Gibson	Richard H. Nielsen	John E. Zarling
Matthew W. Gifford	Daniel S. Pals	James W. Zipter

Motion carried without a negative vote.

UNFINISHED BUSINESS

CONSIDER ORDINANCE NO. 2018-04 AMENDING SEC. 11-2-7 OF THE MUNICIPAL CODE PERTAINING TO THE PLACEMENT OF CHAIRS IN ADVANCE OF THE ANNUAL 4TH OF JULY PARADE; AND ACTION THEREON

Council Member Verhaalen suggested that chairs not be allowed to be set out before 7 a.m. on the Fourth of July.

Police Chief Frank reviewed the history of chairs being set out for this event. In 2001 they experienced many people placing their chairs out two days before the parade. By the morning of July 3rd, most of the downtown area was lined with chairs which created a serious public safety concern. People trying to park downtown to do business were finding it difficult to access the sidewalks. After working with the City Attorney at the time, an Administrative rule was proposed in 2002 to not allow any chairs along the curb until 7:00 p.m. on July 3rd when many of the businesses were closed. This worked well; however, there is still a party before the fourth downtown as people start gathering around noon – 3 p.m. to stake out their area for their chairs at 7 p.m. By 5 p.m. the streets are lined with people, there is a festive mood, he needs to assign at least two officers on overtime to police the street and remind people not to set out chairs before 7 p.m. For the most part, people listen because they understand the public safety concern.

Council Member Galbraith asked Police Chief Frank what time they begin closing the road for the parade on the fourth. Police Chief Frank stated that this is done by 9 a.m. for the parade to start at 10 a.m. Auxiliary Police help with the event and pull people from other areas of the County because the event is so large.

Police Chief Frank expressed concern for setting a 7:00 a.m. time for putting out chairs because this may cause people to gather at 3 a.m. to set chairs out. He thought people would be angrier with officers asking them not to set out chairs at this time and it may be more confrontational.

In answer to Council Member Galbraith's question, City Attorney Herbrand stated that there is a current ordinance that the Council is being asked to amend in this situation allowing people to set their chairs out at 7 p.m.

Council Member Burkart stated that she talked to many residents and businesses and it is a 1/3 split in opinion. One-third believe it is tradition to set up beforehand, one-third does not want chairs out before 7 p.m. and one-third want to set up chairs the day of the parade. She believed there are issues with all of these scenarios. She asked if there were any issues of disorderly conduct on July 3 and Police Chief Frank said there is not. He stated that there are some open intoxicants and they handle it by asking people to dump it out. The Police Department does not want to be heavy handed because it is a nice event. For the most part, people do listen to the officers. Only a few times, did the Department have to cut cables from trees.

In answer to Mayor O'Keefe's question, Police Chief Frank stated that there are very few disputes that involve the officers. Spots cannot be reserved on a public sidewalk with chalk or duct tape and officers tell people this.

Council Member Verhaalen expressed concern for people setting up canopies that go into the road.

Superintendent Hackert stated that the City employees are still working on July 3rd and it is very difficult to get a truck down Spring Street and continue working safely in some areas.

Gus Wirth lives on Spring Street and viewed this as a good problem.

Council Member Verhaalen was directed by a citizen to look at the Travers City, MI website in regard to their festivals and in 2017 it stated that they will post a policy when they come up with one.

Gus Wirth stated that there is a lot of shadow industry that is going on that benefit many non-profit organizations. He does not oppose this type of traffic.

In answer to Mayor O’Keefe’s question, Police Chief Frank opined that people will be out hours before anytime that is set by the Common Council because the parade is so popular.

Council Member von Barga summarized a lengthy email from a constituent suggesting that the City ask people to refrain from attempting to reserve any space before 5 p.m. and allowing each person to take a seat at a space to be reserved and bring one or two additional chairs to be placed and left overnight. Eliminating chalk and duct tape might eliminate any hard feelings also.

Deb Spiering, W61 N673 Mequon Avenue, works at a downtown business. She thought that 7:00 p.m. was a good time; however, she does not always see it being enforced. People start gathering already in the morning before she gets to work and as the day progresses it is hard to conduct business. It sends a bad message to people that are trying to shop in Cedarburg. It would be helpful to enforce the 7 p.m. time.

Gina Stupek, W55 N253 Van Buren Drive, is a July 3rd event partaker and she has never had a situation where someone was disrespectful to other people or the officers. They have met new friends and it has always been a very positive experience in Cedarburg on July 3. She needs to get her children to areas before the parade and it would make it more difficult to have a rush of people setting out chairs in the morning. It would also make it more difficult to enjoy the rest of the festivities all day long if it starts earlier. It is hard to fix something that is not broken.

Council Member Thome believes that changing the time to early morning for chairs would cause a problem for all of the entities that must be out there to prepare for the parade that morning. After listening, she requested that the City try to be more forceful in regard to enforcing the obvious things. We should keep doing what we are doing with a little more force.

Council Member Arnett stated that no plan will be perfect and some people will be unhappy. This is a good problem to have and it is a popular event that is part of the fabric of Cedarburg. He advocated that Ordinance No. 2018-04 be adopted with the 7 p.m. rule as written. He would like to see volunteers distribute flyers that say “No chalk, no tape, be nice to each other.” He thought that the conflict primarily comes from chalking and taping.

In answer to Council Member Galbraith’s question in regard to liability and not adopting the ordinance and letting the Police Department enforce the policy, City Attorney Herbrand stated that the ordinance as amended still states that you cannot block or obstruct the sidewalk. The City

would only create liability for creating a known hazard such as placing a chair in the street. If anything it gives the Police Department something to enforce. The prior policy created a gray area. Council Member Chivinski was in favor of a clear statement that leaves no room for confrontation.

Police Chief Frank said that he was comfortable with the ordinance as written.

Motion made by Council Member Galbraith, seconded by Council Member Arnett, to adopt Ordinance No. 2018-04 amending Sec. 11-2-7 of the Municipal Code pertaining to the placement of chairs in advance of the annual 4th of July Parade.

Council Member Arnett said that he would reach out to volunteers to educate people more about chalking and taping. He complimented Chief Frank for how he handles this event with a light touch.

Motion carried with Council Members von Barga, Arnett, Verhaalen, Chivinski, Thome and Galbraith voting in favor and Council Member Burkart opposed.

CONSIDER MAYOR O'KEEFE'S APPOINTMENT TO THE PLAN COMMISSION (EXP. 04/30/20); AND ACTION THEREON

Mayor O'Keefe submitted Sid Strautmanis as his appointment to the Plan Commission. He is an architect and has experience with historic buildings.

Motion made by Council Member Thome, seconded by Council Member Arnett, to confirm Mayor O'Keefe's appointment of Sid Strautmanis to the Plan Commission (Exp. 04/30/20). Motion carried without a negative vote.

ADMINISTRATOR'S REPORT

City Administrator/Treasurer Mertes presented the 2018 First Quarter Financial Report and asked the Common Council to contact her with any questions or suggestions on the document.

Judy Jepson extended an invitation to the Common Council members to view her collection before it is transferred to the Cedarburg History Museum for display and the City for storage.

Council Member Arnett stated that US Bank is earning the same as the State pool and questioned whether they were supposed to be ½ percent higher and asked City Administrator/Treasurer Mertes to review this.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

COMMENTS & ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Thome encouraged the Council Members to attend the civic event for the Greater Cedarburg Foundation on May 17 at the Cultural Center at 7 p.m.

Council Member Arnett encouraged the Council Members to RSVP and attend the Brand Strengthening Presentation on May 21 at 5:30 p.m.

MAYOR'S REPORT

Mayor O'Keefe issued a Proclamation for Older Americans Month.

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member Thome, seconded by Council Member von Bargaen, to adjourn to closed session at 9:47 p.m. pursuant to State Statutes 19.85(1)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the Council with respect to litigation in which it is or is likely to become involved, more specifically, to discuss Ozaukee County Case Number 2017CV000469 Steven W. Banas et al vs. City of Cedarburg et al, and State Statutes 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, more specifically, to consider cellular tower leases for location on the recently constructed monopole on Western Avenue. Approval of February 12, 2018 closed session minutes. Motion carried on a roll call vote with Council Members von Bargaen, Arnett, Burkart, Verhaalen, Chivinski, Thome and Galbraith voting in favor.

RECONVENE TO OPEN SESSION

Motion made by Council Member Thome, seconded by Council Member Verhaalen, to reconvene to open session at 10:19 p.m. Motion carried on a roll call vote with Council Member von Bargaen, Arnett, Burkart, Verhaalen, Chivinski, Thome and Galbraith voting in favor.

ADJOURNMENT

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to adjourn the meeting at 10:19 p.m. Motion carried without a negative vote.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk

CITY OF CEDARBURG

MEETING DATE: June 11, 2018

ITEM NO: 8. A. & 8. B.

TITLE:

- A. Consider Resolution No. 2018-17 to amend the Comprehensive Land Use Plan – 2025 for the two parcels at the northeast corner of Evergreen Blvd. and Pioneer Road from the High Medium Density Residential classification to the Office classification; and action thereon (Plan Comm. 04-11-18)
- B. Consider Ordinance No. 2018-08 to rezone the above properties from RD-1 Two Family Residential District to B-4 Office and Service District; and action thereon (Plan Comm. 04-11-18)

ISSUE SUMMARY: Property owner Duey Stroebel is under contract to sell the southern two lots of the three lots he owns at the northeast corner of Pioneer Road and Evergreen Boulevard for an Orthodontics Clinic being proposed by Dr. Alison Mantel. Currently, Dr. Mantel has a clinic in downtown Cedarburg and plans to construct this new clinic to meet the needs of her adult patients. At this point, Dr. Mantel is only seeking approval of the proper land use and zoning classification with the understanding that she will follow-up with detailed development plans later this year. According to her preliminary plans, Dr. Mantel proposes to construct a new 4,000 square foot clinic with supporting onsite parking similar to the Today's Dentistry across the street.

Property History: Our records indicate that Mr. Stroebel's three parcels were annexed into the City as one 39,360 square foot parcel in January 2009. That parcel was subsequently classified on the Land Use Plan as High-Medium Density Residential and zoned Rd-1 Two-Family District. Later in 2009, the parcel was divided into the three separate lots with plans to construct a two-family structure on each lot. However, due to the downturn in the economy at the time, no building permit was ever pursued and consequently these lots have remained without activity ever since.

Proposed Land Use Classification and Zoning: Council Members are reminded that before any land use decision can be made State Law requires that the Comprehensive Land Use Plan and the Zoning must be consistent with each other and that these documents reflect the use being proposed. Accordingly, the first step in this process is to amend the Land Use Plan from the High-Medium Density Residential (5.2 to 10.8 units per acre) classification to the Office classification. The second step in this process is to rezone the site from Rd-1 Two-Family District to the B-4 Office and Service District.

STAFF RECOMMENDATION: Staff feels that this project is consistent with established development patterns for this area and therefore approval is recommended.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: At their April 11, 2018 meeting the Plan Commission recommended approval by unanimous vote.

BUDGETARY IMPACT: N/A

ATTACHMENTS:

- Resolution No. 2018-17, Ordinance No. 2018-08
- Plan Commission Minutes from the April 11, 2018 Meeting.
- Summary of Proposal.
- Survey
- Letter from property owner at 6634 Pioneer Road

INITIATED/REQUESTED BY: Duey Stroebel, Owner

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

**CITY OF CEDARBURG
RESOLUTION NO. 2018-17**

**A Resolution Amending the City of Cedarburg
Comprehensive Land Use Plan - 2025
for the Two Parcels Located at the Northeast Corner
of Pioneer Road and Evergreen Boulevard**

WHEREAS, the City of Cedarburg, pursuant to the provisions of Section 62.23 of the Wisconsin Statutes, has created a City Plan Commission; and

WHEREAS, the City Plan Commission has prepared a plan for the physical development of the City of Cedarburg and environs, said plan known as *The City of Cedarburg Smart Growth Comprehensive Plan -2025* and

WHEREAS, the City Plan Commission on the 7th day of January 2008 recommended the aforementioned Comprehensive Plan and on the 25th day of February 2008 the Common Council adopted the plan; and

WHEREAS, the adopted Land Use Plan recommends High-Medium Density Residential Use as shown on the Land Use Map; and

WHEREAS, a proposed orthodontist office on this property would require amending the High-Medium Density Residential classification to the Office classification; and

WHEREAS, the Plan Commission reviewed the requested amendment on April 11, 2018, and the Common Council held a public hearing on June 11, 2018 to consider amending the Plan and found such change to be appropriate and compatible with the existing and future nearby uses.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 66.1001(4)(b) of the Wisconsin Statutes, the City of Cedarburg Common Council on the 11th day of June 2018, hereby amends *The City of Cedarburg Smart Growth Comprehensive Land Use Plan - 2025*, as follows: the northeast corner of Pioneer Road and Evergreen Boulevard is hereby classified as Office Use in the Comprehensive Land Use Plan – 2025.

Passed and adopted this 11th day of June 2018.

Michael J. O’Keefe, Mayor

Attest:

Constance K. McHugh, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

ORDINANCE NO. 2018-08

**An Ordinance Rezoning the Two Parcels of Land Located at
the Northeast Corner of Pioneer Road and Evergreen Blvd.**

The proposed ordinance having been submitted to the City Plan Commission for recommendation and notice having been given pursuant to Wis. Statute, the Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

The following described real estate situated in the City of Cedarburg, Wisconsin, presently being in an RD-1 Two-Family Residential District is hereby rezoned to B-4 Office and Service District:

BEING PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 34, T.10 N., R.21 E., CITY OF CEDARBURG, OZAUKEE COUNTY, WISCONSIN and described as:

COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 34; THENCE N 02° 32' 40" W., 40.00 FEET; THENCE N 87° 09' 11" E., 40.00 FEET TO THE POINT OF THE BEGINNING; THENCE N 02° 32' 40" W., 224.00 FEET; THENCE N 87° 09' 11" E., 120.00 FEET; THENCE S 02° 32' 40" E., 224.00 FEET; THENCE S 87° 09' 11" W., 120.00 FEET TO THE POINT OF BEGINNING.

Said parcels contain .617 acres, more or less.

This ordinance shall take effect upon its passage and publication as provided by law.

Passed and adopted this 11th day of June 2018.

Michael J. O'Keefe, Mayor

Countersigned:

Constance K. McHugh, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG
PLAN COMMISSION

PLN20180411-1
UNAPPROVED MINUTES

April 11, 2018

A regular meeting of the Plan Commission of the City of Cedarburg was held on Wednesday, April 11, 2018 at Cedarburg City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. The meeting was called to order at 7:00 p.m. by Mayor Kinzel.

Roll Call: Present – Mayor Kip Kinzel, Council Member John Czarnecki, Mark Burgoyne, Greg Zimmerschied, Heather Cain, Daniel von Bargaen

Excused - Mark Poellot

Also Present - City Planner Jon Censky, Administrative Secretary Darla Drumel

STATEMENT OF PUBLIC NOTICE

Administrative Secretary Drumel confirmed that the agenda for the meeting had been posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Commissioner Cain moved to approve the minutes of March 5, 2018 and the motion was seconded by Commissioner Zimmerschied. Commissioner Zimmerschied requested that the minutes be corrected as follows:

1. Add a paragraph after the seventh paragraph on Page PLN20180305-3 that reads "Commissioner Zimmerschied recused himself."
2. Correct the last sentence of the first paragraph on Page PLN20180305-5 to read "The motion was seconded by Mayor Kinzel, Council Member Czarnecki, Vice Chairperson Burgoyne, and Commissioners von Bargaen and Zimmerschied voting in favor; Commissioner Cain voting against; and with Commissioner Zimmerschied recused and ~~with~~ Commissioner Poellot excused."

The motion with the proposed corrections carried without a negative vote, with Commissioner Poellot excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Mayor Kinzel offered the opportunity for the public to speak on any issue unrelated to the agenda items. None were offered.

CONSIDER A LAND USE PLAN AMENDMENT RECOMMENDATION TO CHANGE THE USE CLASSIFICATION FROM HIGH DENSITY RESIDENTIAL TO OFFICE AND REZONING FROM RD-1 TWO-FAMILY RESIDENTIAL TO B-4 OFFICE AND

SERVICE DISTRICT FOR TWO LOTS AT THE NORTHEAST CORNER OF PIONEER ROAD AND EVERGREEN BOULEVARD TO CONSTRUCT AN ORTHODONTIST OFFICE – DUEY STROEBEL/ALISON MANTEL, D.D.S, MS

Planner Censky reported that property owner Duey Stroebel is under contract to sell the southern two lots of the three lots he owns at the northeast corner of Pioneer Road and Evergreen Boulevard for an orthodontics clinic being proposed by Dr. Alison Mantel. Currently, Dr. Mantel has her clinic in downtown Cedarburg and her plan is to construct this new clinic to provide more space and improved technology to meet the needs of growing adult patients. At this point, Dr. Mantel is only seeking approval of the proper land use and zoning classification with the understanding that she will follow-up with detailed development plans for Plan Commission consideration later this year. According to her preliminary plans, Dr. Mantel hopes to construct a new 4,000 square foot clinic with supporting onsite parking similar to Today's Dentistry across the street.

City records indicate that Mr. Stroebel's three parcels were annexed into the City as one 39,360 square foot parcel in January 2009. That parcel was subsequently classified on the Land Use Plan as High-Medium Density Residential and zoned Rd-1 Two-Family District. Later in 2009, the parcel was divided into the three separate lots with plans to construct a two-family structure on each lot. However, due to the downturn in the economy at the time, no building permit was ever pursued and consequently these lots have remained without activity ever since.

As Commissioners know, before any decision on this project can be made, the 2025 Land Use Plan and zoning must be amended so both documents are consistent with each other and they reflect the use being proposed. Accordingly, the first step is to amend the Land Use Plan from the High-Medium Density Residential (5.2 to 10.8 units per acre) classification to the Office classification. The second step in this process, if the Land Use Plan amendment is approved, is to rezone the site from Rd-1 Two-Family District to the B-4 Office and Service District.

Planner Censky noted that since this project is consistent with the existing office development across the street, City staff finds that the use is compatible with the use pattern established for the area.

It was noted that even if the residential development proposed north of the third lot is not accomplished, the duplex zoning would match the condominiums that exist across the street on Pheasant Court.

Action:

A motion was made by Mayor Kinzel, seconded by Council Member Czarnecki, to recommend the Land Use Plan amendment and rezoning for the two lots at the northeast corner of Pioneer Road and Evergreen Boulevard as requested. The motion carried without a negative vote, with Vice Chairperson Burgoyne and Commissioner Poellot excused.

APPROVAL OF A CERTIFIED SURVEY MAP TO DIVIDE A 16,450 SQUARE FOOT PARCEL FROM THE 2.5-ACRE BMO HARRIS PARCEL LOCATED AT W51 N676 HIGHLAND DRIVE – CITY OF CEDARBURG/BMO HARRIS BANK

Planner Censky advised that the Cedarburg Public Works and Engineering Department is in the planning process to upgrade the Highland Road Sanitary Sewer Lift Station located at the southeast corner of the BMO Harris site immediately west of the Highland Road bridge. That process will include the installation of a new wet well and larger lift station which will be located further back on the site than the existing lift station. This upgrade is necessary to handle the anticipated waste water flows from new and/or anticipated development occurring in the Sheboygan Road and State Highway 60 area. Because of the scale of this project, the Engineering Department is proposing to acquire the area at the southeast corner of the BMO Harris site and in order facilitate the land transfer the Certified Survey Map is necessary.

Specifically, this land division will serve to split the existing 2.5-acre site into two parcels of 16,450 square feet and 92,894 square feet in size. As regards to minimum lot sizes in the B-2 District **Section 13-1-54(f) (B-2 Community Business District) Lot Area - lots shall provide sufficient area and width for the principal building and its accessory buildings, off-street parking and loading areas and yard.** Since this parcel is needed to support the expansion of an existing lift station and staff review indicates that the CSM is Code-compliant, approval is recommended.

The Plan Commission is the only approval authority for this Certified Survey Map.

Action:

Mayor Kinzel moved to approve the Certified Survey Map as requested. The motion was seconded by Council Member Czarnecki and carried without a negative vote, with Vice Chairperson Burgoyne and Commissioner Poellot excused.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS

No comments or announcements were offered.

MAYOR'S ANNOUNCEMENTS

No announcements were offered.

ADJOURNMENT

A motion was made by Mayor Kinzel, seconded by Council Member Czarnecki, to adjourn the meeting at 7:07 p.m. and carried without a negative vote, with Vice Chairperson Burgoyne and Commissioner Poellot excused.

Darla Drumel,
Administrative Secretary



Mantel Orthodontics
Alison Mantel, DDS, MS
W61 N529 Washington Ave.
Cedarburg WI, 53012
P: 262-421-8111
F: 262-421-8001
drmantel@mantelortho.com

Proposed Clinic for Mantel Orthodontics

To Whom It May Concern,

Below is a proposed outline for the new Mantel Orthodontics clinic space.

Goal: To create a facility that improves the quality of care our patients can receive. To expand the scope of patients we are able to care for, by adding spaces to make them more comfortable. To ensure that the staff at Mantel Orthodontics has a comfortable work environment.

Proposed outline: Approximately 4,000 square feet dedicated to Mantel Orthodontics. With added space, I will be adding private treatment rooms for patients with special needs and our growing adult population. Additional consultation rooms for more private discussions will be added. More seating for our waiting room (currently standing room only during the after-school hours) will be paramount. I will be added several pieces of technology (scanners, 3D printers and a 3D xray machine) that currently take too much space to fit into my rental building. Pending costs, a basement would be desirable.

Exterior esthetics: My goal for the building is to make it harmonious with the esthetics of adjacent buildings (Today's Dentistry) as well as to use materials that will not look dated in time. I envision some combination of stone and siding. Entrance to the building will be from the parking lot that will be located on the northern of the two lots. The patient "bay" area will be facing East. Private offices will be facing Pioneer. It is my hope to maintain all of the beautiful, large trees on the lot and add landscaping where patients may be looking out. Large windows are important to me, as sun light is a premium in our state.

Proposed timing of the project: Planning to commence planning in the fall of 2018 with building starting no sooner than 2019.

Sincerely,

Alison Mantel

3769

CERTIFIED SURVEY MAP

STATE OF WISCONSIN)

OZAUKEE COUNTY) SHEET 1 OF 2

BEING PART OF SW 1/4 OF THE SE 1/4 OF SECTION 34, T.10 N., R.21 E., CITY OF CEDARBURG OZAUKEE COUNTY, WISCONSIN.

0917814

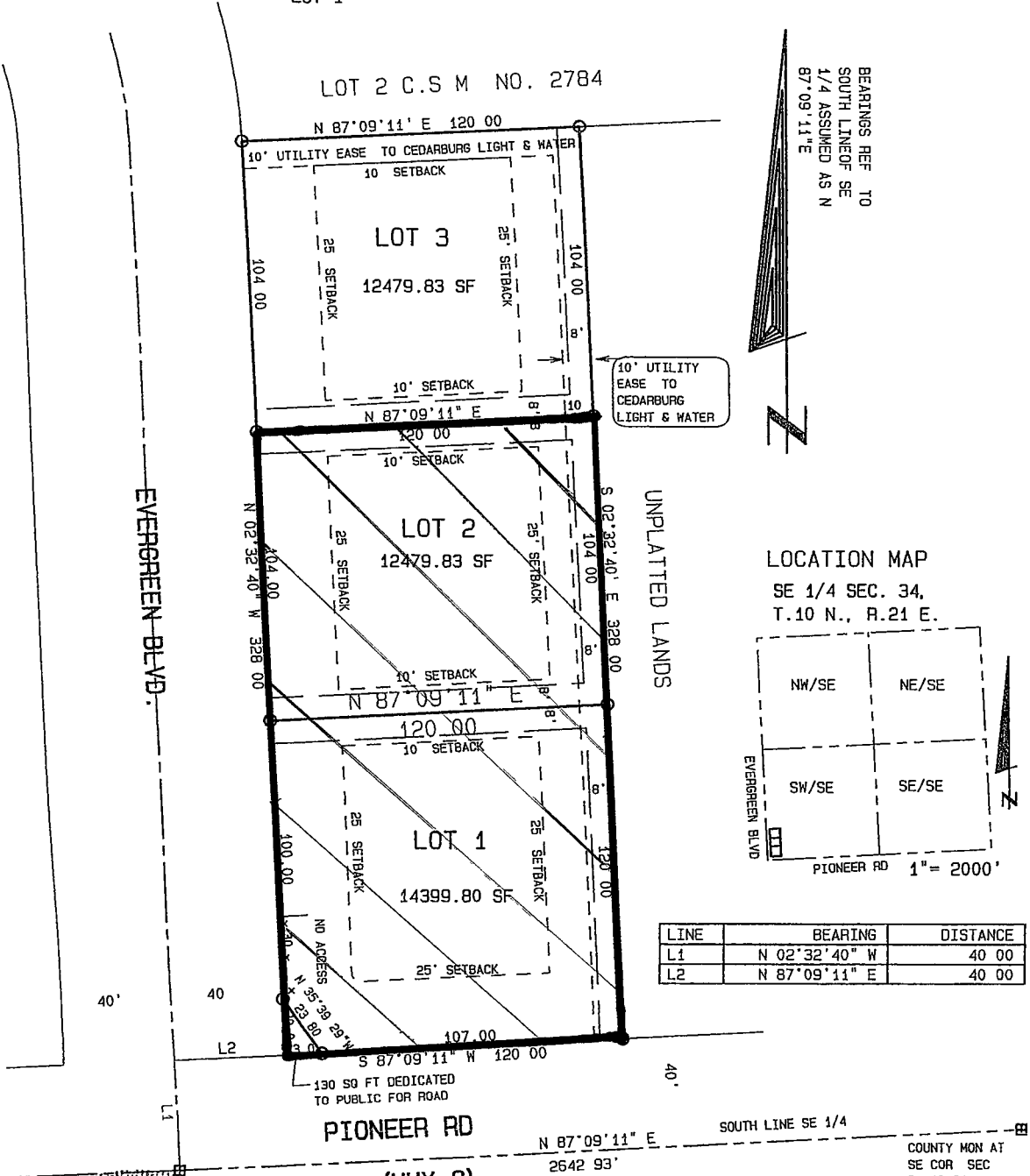
RONALD A. VOIGT
OZAUKEE COUNTY
REGISTER OF DEEDS
PORT WASHINGTON, WI
TXID: 91691

RECORDED ON
01/08/2010 10:43AM

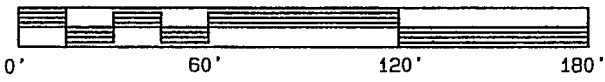
REC FEE: 13.00
TRANS FEE: 0.00
PAGES: 2
EXEMPT #: 0

NOTE: ACCESS RESTRICTION THERE
IS A NO ACCESS TO EVERGREEN
BLVD. ALONG THE SOUTH 50 FEET OF
LOT 1

13-034-15-016.00 *



WISCONSIN
DENNIS J. VAN SLUYS
S-4228
Dennis J. Van Sluys S-1288
dated this 3 day of May, 2009. R-1511/12/09



○ = 1" X 18" IRON PIPE WEIGHING 1.13 LBS/FT
= 8' DRAINAGE & UTILITY EASE TO THE CITY OF CEDARBURG

Dear Zoning Committee, Engineering Committee, and whomever else this may concern,

I own the property in the Town of Cedarburg located just East of the property on the Northeast corner of Pioneer Road and Evergreen Blvd. This letter contains 4 items that are of interest to me and I would appreciate your consideration of in your planning decision process.

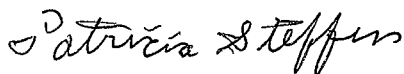
1. Have no objections to residential or dental office, which have both been mentioned in the News Graphic. Please do not allow manufacturing of any kind that could mean 24/7 shifts and trucks coming and going at all hours. Our bedrooms are on the West side of the house, next to the property line. We already hear trucks at night from the business behind our property.
2. As the land you plan to rezone is often quite saturated/wet when it rains, I have concerns on how the property is graded and that it will send more water to the East than it does currently and my property may end up being lower and below and above ground water will be quite a problem for us. The water table is already high and our sump pump runs year round.
3. The well for my home is only about 17 feet from the West property line and I worry there could be a problem with it once construction of any type begins and ground is disturbed. Especially if they are not aware it is so close to the line.
4. Lighting – just a note that the extremely bright exterior lights on the dental building on the Northwest corner of Pioneer Road and Evergreen Blvd. are set to shine directly at my house. At the present time we have a row of evergreen trees on the West side of our property that blocks most of the light from our bedroom windows. But if you go South of those trees the lighting projects right on our garage and if you go north of the last tree the light is blinding. Please do not allow the exterior lights on whatever type of building that goes on the property on the Northwest side of my property to be aimed high and directly at my property.

Thank you for your consideration of these concerns.

Please contact me so I know this information has been read by the appropriate parties. Also, please feel free to ask me any questions you may have on this information.

Thank you, again.

Sincerely,



Patricia Steffen
6634 Pioneer Road
Cedarburg, WI 53012
(262) 377-3030

RECEIVED

JUN 5 - 2018

CITY OF CEDARBURG

Cedarburg Public Library Annual Report 2017

Cedarburg Public Library provides information and resources to all citizens of the community for their continuing recreational, educational, and cultural needs.

~Library Board of Trustees Mission Statement



Linda Pierschalla, Library Director

Did You Know?

-The Community Room is available for rental for private gatherings such as birthday parties or showers or business events.

-The library has a hearing loop installed in the Community Room to assist those with hearing aids or hearing issues to easily hear the speaker.

-You can "book time with a librarian" for assistance using our digital products on your electronic device.

-We have free WiFi and in-library laptop rental available



Inspire, Engage, Grow

2017 brought some noted change in library usage: number of items checked out rose 2%, digital usage increased by 39%, number of people entering the building increased by 5%. Public internet usage went down 20% and WiFi usage increased 37%, study room reservations increased 29%, program attendance by kids remained flat and adult program attendance went up 55%.

The data above tells us the library is being used in ways other than the traditional role. While residents still check out books and other material, we do see an increase in group collaboration projects as well as people coming here alone to do work related to their jobs, schools, or personal research. In 2017, we used the funding we received from 2 different grant resources and responded to the requests we received from our 2016 technology survey. We purchased Adobe Creative Cloud software for the public to use along with funding to pay an instructor to teach more advanced classes using the software. We used the grant to buy equipment ranging from drones that can be coded during our summer activities, to a new 3D printer to replace our old one.

Let us know what other resources you would like our staff to look into!



2017 Service Benchmarks

	2014 *	2015	2016	2017
Patron Use				
Number of visitors through the gate	150,821 estimate	123,679	124,354	128,970
Average number of visitors a day	471 estimate	370	372	375
Cardholders – resident **	8,957	9,357	8,787	8,618
Cardholders – nonresidents **	4,517	4,899	3,731	3,674
New library cards issued	Not counted	987	857	844
Staff Services				
Reference/research questions answered	22,854	14,508	14,404	13,091
Number of youth programs offered	186	149	190	220
Attendance of youth at programs	5,151	7,925	7,655	8,229
Number of adult programs offered	59	100	120	157
Attendance at adult programs	1,124	1,385	1,431	2,525
Summer Reading Program youth attendance	4,543	6,998	6,223	5,425
Staff FTE	12.18	12.86	12.99	12.89
Checkout of Library Materials				
Number of physical materials checked out	196,774	208,020	196,411	197,786
Number of digital materials checked out	13,217	17,318	18,614	21,447
Other Services				
Use of wifi by the public	15,907 estimate	No counter	47,822	50,937
Study room reservations	No rooms	3,702	4,698	5,823
Public computer usage	8,084	9,501	9,346	7,846

* In the new building for half the year. No Sunday hours in first half. Gate counter used less than half the year.

Return on Investment

2017 per capita expenditure for library service from the City budget = \$61.60/year, or \$5.13/month.

Average Cedarburg family of 4 pays \$246/year, or \$20.50/month, for library service.

*Average use presented below by a family in one month of library use.



Input Your Use	Library Materials & Services	Value of Service \$
20	Books Borrowed	\$ 300.00
6	Movies Borrowed	\$ 24.00
5	Music CDs Borrowed	\$ 60.00
2	Audiobooks Borrowed	\$ 30.00
4	Ebooks/Audiobooks Downloaded	\$ 40.00
4	Magazines Borrowed	\$ 8.00
2	Magazine/Newspaper Use in Library	\$ 2.00
1	Meeting Rooms Use (hours per month)	\$ 0.00
1	Program/Class Attended - Adult	\$ 10.00
4	Program/Class Attended - Child	\$ 24.00
4	Computer Use (hours per month)	\$ 48.00
2	Databases Used (number of separate databases)	\$ 20.00
3	Reference Assistance (number of questions)	\$ 45.00
	Cost for services	\$ 611.00

*Where did these numbers come from? -- Per capita expenditures were collected from Wisconsin's 2015 Public Library Statistics, compiled by the [State Division for Libraries & Technology \(DLT\)](#). The return on investment is calculated by dividing each library's annual per capita expenditure by 12 (the number of months) to get a monthly per capita expenditure. The formula then divides the total value received each month by the monthly per capita expenditure.

Technology User Survey Results. Looking Forward. Vision and Plan.

Background Info:

172 responses were captured from the survey. The great take away from the whole process is not only just how much our patrons love the library but also how much value they see in the library pursuing technological endeavors. The results have guided actions and priorities for technology in 2017. The Library Board developed the following **Technology Vision Statement**:

The CPL Board of Trustees is committed to supporting, updating, and funding technology in three broad areas:

- **Leading edge “innovative” technology that attracts current and new users and makes CPL an important part of the regional technology hub.**
- **The behind-the-scenes “infrastructure” that staff rely on for library operations.**
- **The practical “daily use” technology that enjoys frequent use and high levels of public engagement.**

2017 Outcome Goals Accomplished

Adobe Creative Suite – Part of Greater Cedarburg Foundation grant request of \$3,000 – This request covered the purchase of the expensive licenses and some money for a trainer to teach a class series.

Digital Conversion Lab – Part of Greater Cedarburg Foundation grant request. Covered the purchase of the equipment. Conversion lab allows people to convert old family slides and film to digital format and save to USB drives.

Virtual Reality Equipment – Part of Greater Cedarburg Foundation grant. Purchased equipment to use for programs, classes and events. Collaborated with high school students and clients of Portal Industries.

Microsoft Software Classes – Staff member taught public classes and we have had classes for City staff as well. Taught a class at Portal Industries for clients and staff.

Coding and Design Classes – To be implemented in the summer of 2018. Educational programs and games for all ages. Taught by staff member.

Drones – Part of the coding classes and to be used in the summer of 2018.

CPL Radio

Thanks to funding from the Cedarburg Friends of the Library, we have been able to purchase extra equipment needed to boost our internet community radio station.

Programming includes and has included:

- Interviews with the mayoral candidates (had over 200 listeners)
- Recorded children’s storytimes and programs
- Recorded adult programs
- Community radio programs – high school kids/Cultural Center Blueburg Café/local people talking about their favorite books/interviews at the Humane Society/local pro golfer golf show Smash Factor with Andy Fish/local comedy show/audiobooks/old time radio/Local writer Jack Henke reading from his book of News Graphic columns/Jerry Anderson and History Spaces/Digital Confidence for small business, local residents who are marketing professionals developed a program to help small business owners use technology for marketing their products.

Listen to CPL Radio from your computer or smart phone via SoundCloud.

CPL Radio is one of very few library internet radio stations. One of our staff members was asked to be on a panel at a state conference. We are very proud of our staff and the innovative ways they have found to serve our residents and truly be a community center.



Wisconsin's Digital Library is a project of the Wisconsin Public Library Consortium (WPLC), with funding from Wisconsin Public Libraries and Public Library Systems. Additional support is provided by Library Services and Technology Act (LSTA) funds awarded to the Wisconsin Department of Public Instruction by the Federal Institute of Museum and Library Services.

Wisconsin's Digital Library was established in 2001 and is a shared, statewide collection of ebooks, audiobooks, magazines, and streaming video available for free to all Wisconsin public library card holders. Currently, Wisconsin's Digital Library is the collection of digital materials powered by OverDrive but it may grow to include other digital products in the future.

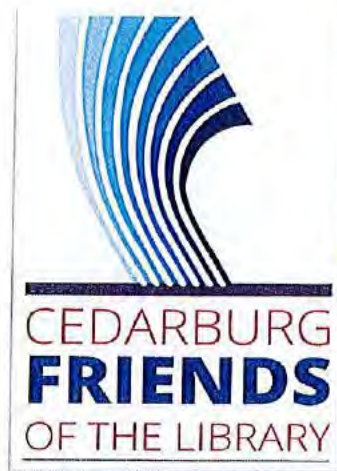
2017 brought the change from the two county Eastern Shores Library System to the current four county Monarch Library System that includes the 31 public libraries in Dodge, Ozaukee, Sheboygan and Washington counties and Lakeland College.

Cedarburg residents have access via the Monarch Catalog to over a million items that are delivered 5 days a week. The Library System is an excellent example of resource sharing among 4 counties to reduce costs and increase services.

Some of the services provided by Monarch Library System to its member libraries including:

- Van Delivery to four counties
- ILS Administration
- Public Information Design
- Continuing Education Workshops
- Group Purchasing
- IT Services
- Member Grants
- Consulting Services
- Mobile Application
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Cedarburg Public Library, a City of Cedarburg Department

Submitted by DeWayna Cherrington, Library Board

The Cedarburg Public Library is an important part of our community and as a member of the Common Council, we would like to share with you some key information about the CPL, its Board, Staff, System, history and governance. Please take a little of your busy time to look through these next few pages for information that might be new to you and answer some of the questions you might have had about the Cedar Public Library.

Program Manager: Library Director

Program Description: The Library is a "body politic" overseen by a City seven-member Library Board, appointed by the Mayor and Common Council. Day to-day management is delegated to the Library Director. The Library's governance is determined by Wisconsin State Statute Chapter 43. The Library is primarily funded by local property taxes and also receives revenue from the non-librariated non-resident County tax.

The Library is a member of the **Monarch Library System** as of December 15, 2016. The system provides residents access to 33 public libraries in Dodge, Ozaukee, Sheboygan and Washington Counties including Lakeland College and two Bookmobiles. Residents have access to well over a million items among all the member libraries.

The mission of the Cedarburg Library is to provide organized information and varied resources to all citizens of the community for their continuing educational, cultural and recreational needs.

2017 Significant Accomplishments:

1. Received two local grants to put toward technology enhancement programs at the Library. Timeline for implementation runs through first half of 2018. Areas of interest were determined by the technology user survey from 2016.
2. Merged with Washington and Dodge County libraries to become the newly formed Monarch Library System. Handled many changes and obstacles that occurred during the merger with the two other counties.
3. Added five Sundays to our public service hours at minimal cost to match the school year.

2018 Objectives To Be Accomplished:

1. Continue to work with Library Board and staff on our goal to be a technology center for the community.
2. Find ways to create a technology replacement budget and create a cycle for replacement of hardware as we go into our fourth year of usage.

Long-Term Objectives:

1. Develop a short and long range plan for library services.
2. Develop a library employee handbook; connected to City Employee Handbook with library-specific description.

Let Me Introduce You to....

Library Board Trustees

		Term ends
Garan Chivinski, Council Member	gchivinski@ci.cedarburg.wi.us	2019
Sue Karlman, President	suekarlman@gmail.com	2019
Sherry Publitz, Vice-President	sherrypublitz@gmail.com	2019
Debra Goeks, Secretary	goeks@earthlink.net	2021
Todd Bugnacki (School)	tbugnacki@cedarburg.k12.wi.us	2020
DeWayna Cherrington	dcherrington@yahoo.com	2020
David Moburg	dloburg@gmail.com	2019

Terms begin April 30 each year. Term lengths are: Council member, 1 year; Citizen/School members 3 years. Library Board meets every fourth Wednesday of the month at 6:30pm in the Library Community Room. Any change to the regular meeting date/time will be noticed.

Monarch Library System

Monarch Library System works with 33 member libraries in Dodge, Ozaukee, Sheboygan, and Washington counties to help make them more effective as they provide services to their customers. Monarch promotes resource sharing, provides a delivery service to help libraries share materials, helps provide leadership in areas of automation and telecommunication, helps manage the Monarch Catalog, and helps provide consulting services and quality continuing education programs. Monarch also brings bookmobile service to areas in Ozaukee and Sheboygan counties without a local public library.

Monarch Library System formed in January 2017 as the result of a merger between **Eastern Shores Library System** (Ozaukee and Sheboygan counties) and **Mid-Wisconsin Federated Library System** (Dodge and Washington counties).

MEMBER LIBRARIES:

Dodge County: Beaver Dam Community Library, Brownsville Public Library, Fox Lake Public Library, Horicon Public Library, Hustisford Community Library, Iron Ridge Public Library, Juneau Public Library, Lomira QuadGraphics Community Library, Lowell Public Library, Mayville Public Library, Reeseville Public Library, Theresa Public Library, Waupun Public Library

Ozaukee County: Bookmobile*, Cedarburg Public Library, Frank L. Weyenberg Library of Mequon-Thiensville, Oscar Grady Public Library – Saukville, U.S.S. Liberty Memorial Public Library – Grafton, W.J. Niederkorn Library - Port Washington

Sheboygan County: Bookmobile*, Cedar Grove Public Library, Elkhart Lake Public Library, Kohler Public Library, Lakeland University Lakeview Community Library - Random Lake, Mead Public Library – Sheboygan, Oostburg Public Library, Plymouth Public Library, Sheboygan Falls Memorial Library

Washington County: Germantown Community Library, Jack Russell Memorial Library – Hartford, Kewaskum Public Library, Slinger Community Library, West Bend Community Memorial Library



Let Me Introduce You to....

Library Staff

Linda Pierschalla,
David Nimmer,

Library Director
Assistant Director

Lpierschalla@cedarburglibrary.org
dnimmer@cedarburglibrary.org

Adult Services Librarians

Deb Bauer, Community Services Librarian -

Selector for adult fiction, mysteries, science fiction, large type, and paperbacks.

Laura Beldavs, Reference & Instruction Librarian -

Selector for adult non-fiction, reference materials, electronic resources.

Lauren Pierre, Administrative Services -

Selector for adult DVDs, adult audiobooks, newspapers/magazines.

Youth Services Staff

Nancy Krajecki, Head of Youth Services

Kathy Gifford, part-time Youth Services Associate

Kasey Leaf, part-time Youth Services/Young Adult Associate

Nancy Scheffler, part-time Youth Services Associate

Circulation Services

Cathy Holnagel, Head of Circulation Services

Jeff Messerman, Library Associate

Kelly Dennison, part-time Library Aide

Fran Kretchmer, part-time Library Aide

Jean Leppert, part-time Library Aide

Molly Witte, part-time Library Aide

Jill Wiza, part-time Library Aide

Elizabeth Worcester, part-time Library Aide

Patrick Hayes, part-time Page/Shelver

Jane Messerman, part-time Page/Shelver

Custodial Services - Dale Timm, part-time

Cedarburg Public Library
W63 N589 Hanover Avenue
Cedarburg, WI 53012
262.375.7640

Short History of Cedarburg Public Library

Short History of Cedarburg Public Library

- 1911 The Library is founded and located on the second floor of the Cedarburg Fire Department Building.
- 1927 The Library moves to new quarters in the Cedarburg Fire Department.
- 1969 A community-wide fundraising campaign raises over \$102,000 toward a building fund and contributes approximately one-fourth of the total project cost.
- 1971 Completion of Cedarburg's first stand-alone library building, 10,812 s.f. The building costs approximately \$257,000. The library is open 42.5 hours per week; it owns 35,000 items; checks out 50,000 items; and has 4,000 cardholders.
- 1999 A space-needs study looks for solutions to problems of overcrowding. The cost of a minor expansion that would provide only temporary relief is determined to be excessive.
- 2000 The City and Town of Cedarburg direct the trustees to study community library needs and determine the library concept that would meet those needs 20 years in the future.
- 2001 The Board of Trustees begins a year-long library needs study, which includes community-wide forums, focus groups, and visits to other library facilities. The next year, the Board reports the results of the study and is directed to develop a building program (a detailed plan of what a new library building would contain).
- 2004 The building program is completed and presented to the City and Town of Cedarburg; officials direct the trustees to reduce the proposed size and plan to build on the site of the existing library. The revised building program calls for 28,875 s.f. In 2005, The Board of Trustees chooses Engberg Anderson as the project architect and solicits public input for the library design. City and Town officials call for an advisory referendum on the building project; a Referendum Committee and a Capital Campaign Committee are formed.
- 2006 The advisory referendum passes in the City with the support of two-thirds of voters; the referendum fails in the Town. City of Cedarburg officials vote to proceed with the building project funded at two-thirds the original projected cost.
- 2007 City of Cedarburg approves borrowing \$6.2 million for the library project. The trustees revise the conceptual design and consider alternate building sites. However, the project loses momentum during the effort to negotiate with Mercury Marine to clean up a brown field site on Madison Avenue for the use of the library.
- 2011 City officials decide to move forward again with the building project. The trustees begin work on a site comparison study to evaluate available sites.
- 2012 The Board of Trustees recommends building a 25,500 s.f. library on the site of the old Cedarburg Police Station. City officials adopt this recommendation and vote to move forward with a \$6 million building project.
- 2013 Ground breaking on May 31. The Community Campaign to raise funds for the building project announces a goal of \$730,000; funds will cover the project's Fixtures, Furnishings and Equipment (FF&E) budget.

Short History of Cedarburg Public Library

- 2014 Cedarburg celebrates the Grand Opening of its new public library building on July 12. The Community Campaign announces that it has raised over \$780,000 for the library building project.
- 2016 Cedarburg migrates to a new, 4-county library system. The Monarch Library System serves 33 libraries in Dodge, Ozaukee, Sheboygan, and Washington counties; library patrons have access to 1.1 million titles through the system.
- Present Library service in Cedarburg continues to evolve. Circulation of digital collections grows quickly, along with use of the library's study rooms and Wi-Fi as more people bring Internet-connected devices into the library to use. Circulation of printed material also increases. Library visits are up 5% in 2017—nearly 129,000 people entered the building.

The library completed a Technology Survey and began implementing the resulting Technology Master Plan in 2017. The initiative includes programming and new equipment such as a digital lab, 3D printers, Adobe In-Design software, and more.



An Overview of Municipal Library Boards

Claire Silverman, Legal Counsel, League of Wisconsin Municipalities

This article revises and updates an article written and published in the February 2014 issue of *The Municipality*.

Wisconsin's libraries are a tremendous resource, important to the democratic process, and play a critical role in ensuring that all Wisconsin's residents have "free access to knowledge, information and diversity of ideas"

¹ Data shows that Wisconsin residents value and use public libraries.²

Most of Wisconsin's 381 public libraries are municipal libraries. The establishment and operation of public libraries is governed by chapter 43 of the Wisconsin Statutes. Municipal libraries are administered by local library boards. The provisions most relevant to municipal libraries and municipal library boards are found in Wis. Stat. secs. 43.52 (municipal libraries), 43.54 (municipal library board composition), and 43.58 (powers and duties of library boards).

Chapter 43 gives library boards broad control over library property and library employees. As a result, questions often arise concerning a library board's powers in relation to the municipal governing body. This Comment provides a general overview of library boards, including

municipal library board authority over library property and the expenditure of library funds and the hiring and compensation of library employees.

It also explains that while a governing body may be able to adopt a charter ordinance asserting greater control over a municipal library, the enactment of such a charter ordinance carries the risk that a library will face a reduction or withdrawal of state aid, or expulsion from a public library system.

I. Library Board Composition

Library boards vary in size and composition depending on a number of factors. The composition of library boards in first class cities (Milwaukee) is governed by Wis. Stat. § 43.54(1)(am). Library boards in cities of the second or third class consist of nine members, although the common council may, by a two-thirds vote, reduce the number of members to seven.³ Library boards in cities of the fourth class consist of seven members. Village library boards are composed of five members, although two additional members may be appointed so that the board has seven members.⁴ Joint library boards⁵ consist of seven to 11 members.⁶

Library board members must be municipal residents, except that not more than two members may be residents of other municipalities.⁷ One member of the library board must be a school district administrator or his or her representative, and no more than one member of the municipal governing body may serve on the library board at any one time.⁸ Joint library agreements must, among other things, contain a procedure for adjusting the membership of the joint library board to ensure that it remains representative of the populations of the participating municipalities as shown by the most recent federal census.

Under Wis. Stat. § 43.60(3), the county in which the library is located in whole or in part may appoint up to five additional members if the county's annual appropriation to the library represents a certain percentage of the annual sum appropriated to the municipal library.⁹

Municipal library board members are appointed by the mayor or village president, with governing body approval. Terms are staggered when the board is initially created and board members are first appointed, but subsequent board members are appointed for three-year terms.¹⁰ In the absence of an ordinance

1. Wis. Stat. § 43.001(1).

2. 2012 data indicated that more than 6 in 10 state residents are registered library users and each week, an average number of 647,000 visits are made to Wisconsin public libraries. Fast Facts About Wisconsin Public Libraries, Department of Public Instruction, based on 2012 Wisconsin Public Library Annual Report Data available online at <http://pld.dpi.wi.gov/pld_dm-lib-stat>

3. Wis. Stat. § 43.54(1)(a) and (3).

4. Wis. Stat. § 43.54(1).

5. Joint libraries may be created by any two or more municipalities or by a county and one or more municipalities located in whole or in part in the county. Wis. Stat. § 43.52. A joint library may not be established unless it includes at least one municipality with a public library established before May 8, 1990. Wis. Stat. § 43.53(3).

6. Wis. Stat. § 43.54(am)(a).

7. Wis. Stat. § 43.54(1)(a).

8. Wis. Stat. § 43.54(1)(c).

9. Wis. Stat. § 43.60(3).

10. Wis. Stat. § 43.54(1)(b).

providing to the contrary, board members' terms begin May 1.¹¹

II. Compensation of Board Members

Library board members may not be compensated for their services, but members may be reimbursed for expenses incurred in performing duties outside the municipality if authorized by the library board. Members may receive per diem, mileage and other necessary expenses incurred in performing their duties if authorized by the library board and the municipal governing body.¹²

III. Library Board Powers

A. Control Over Library Funds

The library board has exclusive control of the expenditure of all moneys appropriated by the governing body or donated to the library fund.¹³ This power of the library board to control funds has been interpreted by the attorney general to include the authority to contract for necessary goods and services for the public library.¹⁴

Although the library board has exclusive control of the moneys appropriated for the library fund, the board does not make actual disbursements from the appropriation. Rather, the board audits and approves vouchers for expenditures and forwards these to the municipal clerk, who follows the ordinary procedure for disbursing municipal funds under § 66.0607 or, if adopted, § 66.0609.¹⁵

Thus, under the statutory scheme, the library board has control over the use of the money appropriated to the fund, but it does not sign the checks or maintain

"The Hazel Brown Leicht Memorial Library is the nicest library in the La Crosse County Library System (obviously I am biased). The staff is friendly, helpful, and always happy to serve. The selections are numerous, and the building is just so welcoming. Free Wi-Fi, free computer use, and oodles of 'real' books and e-books to choose from."

- Terese Schnitzler, Village of West Salem Administrator ♥ Hazel Brown Leicht Memorial Library

"Libraries are the great equalizer, books, computers, and more. The Johnson Creek Public Library offers programs for everyone, kids, older adults, and everyone in between."

- Tim Semo, Village of Johnson Creek Trustee & Library Board Member ♥ Johnson Creek Public Library



Artwork by Becky Strupp

"Orfordville Public Library is a wonderful asset to our village. The staff provide a variety of programming for all ages and works to ensure the community has access to books beyond the walls of the library."

- Becky Strupp - Village of Orfordville Trustee & Library Board Member ♥ Orfordville Public Library

physical control over the actual dollars and cents appropriated to the fund.¹⁶

Library boards probably have disbursement authority, however, with respect to donated funds held in trust by the library board under § 43.58(7). The library board is authorized to receive, manage, and dispose of gifts and donations for library purposes.¹⁷ When a gift or donation is made to a public library, library board members are considered special trustees of such property. The library board may pay or transfer the gift to the treasurer of the

municipality or county in which the public library is situated, may entrust any funds therefrom to a public depository under ch. 34 or may pay or transfer that gift to the library board's financial secretary or, if certain conditions are met, to a charitable 501(c)(3) organization whose purpose is providing financial or material support to the public library.¹⁸ The financial secretary may invest the funds as provided in Wis. Stat. § 66.0603.

The League has interpreted the above provisions to mean that if a library board

11. See Wis. Stat. §§ 62.09(5)(a) and 61.23(2).

12. Wis. Stat. § 43.54(l)(d).

13. Wis. Stat. § 43.58(l).

14. 77 Op. Att'y Gen. 193 (1988).

15. Wis. Stat. § 43.58(2).

16. See Libraries 44.

17. Wis. Stat. § 43.58(7).

18. Wis. Stat. § 43.58(7).

deposits gifts it receives in a public depository, the board may write checks disbursing such funds on its own without involving the municipal clerk.¹⁹

In 1998, Wisconsin law governing libraries was revised to require certain counties to make payments to libraries within those counties. The law was revised again in 2006²⁰ to require those certain counties to also make payments to libraries in adjacent counties. Under the law, counties with a population of less than 500,000 that do not maintain a consolidated public library for the county and that have residents who are not residents of a municipality that maintains a public library must annually pay each public library in the county and adjacent counties a certain amount based on a statutory formula.²¹ County payments to libraries are controlled by the library rather than the municipality. The county payment must be made to the library, either directly or to the library system which then pays the library. The check must then be deposited with the municipality in a fund under library board control.²²

In the past, the law required municipalities to maintain library funding at a level of at least the average of the previous three years as a statutory requirement of library system membership. The Maintenance of Effort requirement was repealed by 2011 Wis. Act 32, § 1173. A similar provision was created in the 2013-2015 State budget as a factor for joint libraries seeking exemption from the county tax levied for library purposes.²³

B. Control Over Library Property

The library board has exclusive control and custody of all lands, buildings, and other property given or granted to, or otherwise acquired or leased by, the municipality for library purposes.²⁴

The library board may, if authorized by the governing body, have exclusive control over the purchase of a site and the erection of a library building.²⁵ Otherwise, the municipal governing body, in the absence of a specific grant of authority to the library board, has the sole right to purchase or acquire sites or erect buildings for library purposes.²⁶ However, in the case of a gift for a library building, the library board has the exclusive right to select and contract for the purchase of a site.²⁷

C. Control Over Library Employees

With respect to the library board's authority in the area of library employees, § 43.58(4) provides in part as follows:

[T]he library board shall supervise the administration of the public library and shall appoint a librarian, who shall appoint such other assistants and employees as the library board deems necessary, and prescribe their duties and compensation.

It is apparent from this that the library board has control over the hiring, firing, and fixing of wages of library employees. Thus, we have concluded in the past that it is the library board, not the municipality, which negotiates with a union representing library employees.²⁸

The Wisconsin Employment Relations Commission has concluded similarly.

On the other hand, municipal governing bodies retain some control over the number of library employees and compensation paid to such employees by virtue of the fact that they control the purse strings. Chances are good that a municipality's annual appropriation constitutes a substantial portion of the library fund, and probably is the main source for the payment of library salaries.

In years past, a municipality's ability to control the number of library employees and their salary by a reduction in funding was limited by a requirement in § 43.15(4)(c)5 to fund libraries at a level not lower than the average of the previous three years in order to retain membership in a public library system and remain eligible for state funding. See § 43.24(3). The "maintenance of effort" requirement was repealed by 2011 Wis. Act 32, § 1173.

While it is clear that the library board has control over the hiring, firing, and compensation paid to library employees, we have concluded in the past that library employees are municipal employees and therefore subject to the same terms or conditions of employment that apply to other municipal employees.²⁹

Support for this conclusion exists in a 1939 attorney general opinion which concludes that library employees are "municipal personnel" for purposes of the municipal civil service system statute (then 66.019 but since renumbered to

19. See Libraries 44.

20. 2005 Wis. Act 420.

21. Wis. Stat. § 43.12(1).

22. Wis. Stat. § 43.12(2) and (3).

23. Wis. Stat. § 43.63(2)(c)2.

24. Wis. Stat. § 43.58(1).

25. Wis. Stat. § 43.58(1).

26. Wis. Stat. § 43.52(3).

27. Wis. Stat. § 43.58(7)(e). For a discussion of the interplay between §§ 43.58(1), 43.54(3), and 43.58(7)(e) in the context of constructing an addition to a library, see Libraries 23.

28. See Libraries 43.

29. See Libraries 40.



Tweet



Dorreen Dembski
@DorreenDembski

Replying to @LeagueWIMuns and @ELGLSconnie

Two great libraries @fdlpl and west bend public library both offer spaces for people to meet and gather, and free access to Internet. Library seems a solitary place but they really are a place for all people. Love the library!

12/13/17, 8:08 AM



Notifications



Leah Harnack @LeahHar... · 5d

Replying to @LeagueWIMuns and @ELGLSconnie

Everything about the children's section. Great selection, hands-on learning activities, wide variety of free programs and wonderful staff.

@waukeshalibrary



11



rob

ELGLSconnie and **robfontella** liked your Tweet

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66.0509).³⁰ Further support for this proposition can be found in the fact that the legislature amended the statute after the attorney general's 1939 opinion to permit municipal governing bodies to exempt any librarians and assistants from a municipal civil service system.

Relying on the above, we have opined that a library board cannot enact a rule for library employees which is inconsistent with the terms and conditions of employment established by the governing body for all municipal employees.³¹ For example, in an opinion written before the legislature limited municipal residency requirements,³² we concluded that a municipal governing body's enactment of a residency requirement for municipal employees would apply to library employees.³³

Likewise, we have concluded that library employees are subject to the same rules concerning vacation schedules that apply to other municipal employees.³⁴ The basis for that conclusion was that such regulations relate to the terms and conditions of employment, as opposed to compensation levels, and therefore are outside the purview of the library board. However, municipalities should be aware that the State of Wisconsin Department of Public Instruction (DPI), Division of Libraries and Technology, takes the position that the public library board determines the benefits for its employees and that these benefits can be the same as, greater or less than, benefits received by other municipal employees.³⁵

Most recently, we concluded that although a library board has the power to set compensation and duties for a library director, that authority does not include power to grant the library director a tenure right in her position with a five-year contract term or limit the library board's power to remove the library director at pleasure through a lump sum payment requirement if discharge is not for cause.³⁶ In informal correspondence, an assistant attorney general reached the opposite conclusion.³⁷

IV. Governing Body Control Over Public Libraries

Although the governing body controls the amount the municipality appropriates to the library, and the terms and conditions of employment for library employees, municipal library boards have nearly autonomous powers with respect to the operation and administration of municipal libraries.

Although prior League opinions conclude that a municipal governing body may take greater control of public library administration by adopting a charter ordinance, pursuant to its constitutional home rule powers, altering ch. 43 and limiting the powers of the library board,³⁸ municipalities should be aware of the risk inherent in proceeding down such a path. First, there is no case law addressing the issue and the attorney general has concluded that the operation of municipal libraries is a matter of statewide concern and thus municipalities may not exercise their constitutional home rule powers to

obtain greater control over municipal libraries by altering ch. 43.³⁹

Second, an exercise of home rule powers to assert more control over municipal libraries might jeopardize a library's ability to participate in a public library system. Wisconsin has 381 public libraries. All of Wisconsin's public libraries have voluntarily chosen to participate in one of the state's 16 regional public library systems. These systems maintain certain standards and provide efficiencies through sharing and consolidation of services. Each public library system receives state aid for the operation and maintenance of the system pursuant to a formula set forth in § 43.24. In order to qualify for and maintain its eligibility for state aid, a public library system must meet certain requirements set forth under Wis. Stat. § 43.15.

According to John DeBacher, Director of Public Library Development, Department of Public Instruction (DPI), the Division for Libraries and Technology within DPI has, since 1989, been actively monitoring whether public libraries comply with public library system membership requirements under § 43.15(4)(c). Under that section, a municipal public library may participate in a public library system only if, among other things, it is established under ch. 43.⁴⁰ Public library systems may expel or reduce aids or services to a municipality which fails to meet this and other requirements listed in § 43.15(4)(c).⁴¹ Also, since September 1, 1991, the Division for Libraries and Technology

30. 28 Op. Att'y Gen. 286 (1939).

31. See Libraries 30 and 40.

32. See Wis. Stat. § 66.0502 created by 2013 Wis. Act 20.

33. See Libraries 30.

34. See Libraries 40.

35. DPI opinion dated 12/6/1991 from DPI Assistant Superintendent, Division of Library Services to Menomonie City Attorney Kenneth Schofield.

36. Libraries 56.

37. Informal correspondence from Assistant Attorney General Thomas Creeron, III, dated 12/22/2006.

38. See Libraries 45.

39. 76 Op. Att'y Gen. 203 (1987).

40. Wis. Stat. § 43.15(4)(c).

41. § 43.18(2m).

has been authorized to reduce aid to a public library system if the system or any participant of the system fails to meet the requirements of § 43.15(4). § 43.24(3).

DPI's position is that if a municipality enacts a charter ordinance taking greater control of its municipal library, the municipal library is no longer "established" under ch. 43 and it is therefore ineligible to participate in a public library system.

According to Mr. DeBacher, since all municipal libraries participate in a public library system, they are all at risk of having state aid reduced or being expelled from a public library system if they adopt a charter ordinance taking

greater control of the local public library.⁴²

Accordingly, municipalities should investigate and seriously consider the ramifications of adopting a charter ordinance asserting greater control over the municipal library before proceeding to enact such legislation.

Libraries # 47R-2

About the author:

Claire Silverman is Legal Counsel for the League. Claire's responsibilities include supervising the legal services provided by the League, answering questions of a general nature for officials and employees of member municipalities, writing legal articles

for the League's magazine and amicus briefs in appellate cases involving issues of statewide concern to municipalities, organizing an annual institute for municipal attorneys, and educating local officials on a variety of topics pertaining to their duties. In addition, she coordinates legal material for the League's web page. She joined the League staff in 1992. Contact Claire at cms@lwm-info.org

42. Libraries 46.

2017 Wis. Act 68 made changes that will affect Board of Review and property assessment practices. The Wisconsin Department of Revenue (DOR) summarized these changes in a December 11, 2017 memo sent to, among others, assessors and municipal clerks and treasurers. The memo is available at the following link: <https://www.revenue.wi.gov/Pages/SLF/assessor-messages-Dec-11-2017.aspx>. Please be sure to review it to ensure your municipality acts in accordance with

the changes made. All the changes are important, but we want to emphasize the following change:

2017 Wis. Act 68 changed the time for the Board of Review's initial meeting. Instead of meeting annually during the 30-day period starting the 2nd Monday of May, the Board of Review is now required to meet annually during the 45-day period starting the 4th Monday of April. Additionally, the meeting cannot be sooner than seven days after the last day which the assessment roll is

open for examination. Thus, it is clear that Open Book and the first meeting of the Board of Review cannot take place on the same date.

In 2018, this means that instead of meeting between May 14 and June 12, the Board of Review will need to meet sometime between April 23 and June 6 at least seven days after the Open Book session.

Special Revenue Fund - Library

Fund 230

Revenues				2017	2017	2018	% Change
	2014	2015	2016	Budget	Estimated	Proposed	
411111 City Property Taxes	490,000	657,842	707,306	707,306	707,306	722,194	2.10%
435432 Grants	707	730	735		13,615		0.00%
467100 Library Fines and Fees	16,840	24,993	23,643	24,500	21,100	22,500	-8.16%
467110 Library Other Revenues—County	118,863	125,872	153,904	184,534	191,669	205,719	11.48%
467150 Library Other Revenues—Copies	2,319	2,383	2,388	2,500	2,400	2,400	-4.00%
473200 Library Donations	2,828		8,727				
481100 Interest Income			8				
482215 Rent of City Property	507	460	650	700	788	700	0.00%
491400 Transfer from Cap. Improvements				7,474	7,474		
Total Revenues	682,064	812,280	897,661	927,014	944,332	958,913	2.86%

Personnel				2017	2017	2018	% Change
	2014	2015	2016	Budget	Estimated	Proposed	
111 Salaries (8.0 FTE)	317,753	336,268	353,342	364,683	359,961	371,980	2.00%
124 Bonus	0	2,000	0	0	0	0	0.00%
125 Part Time Salaries (4.39 PTE)	109,516	119,463	117,409	118,905	118,515	121,311	2.02%
128 Maintenance Salaries (.50 PTE)	12,711	15,407	16,238	15,990	17,376	17,600	10.07%
135 Sick Leave Payout	157	255	7,082	350	652	836	138.86%
151 Social Security	33,288	36,220	37,687	38,331	37,609	39,427	2.86%
152 Retirement	26,150	28,203	28,163	34,072	29,747	34,531	1.35%
154 Health Insurance	67,025	91,937	105,156	120,751	114,451	129,783	7.48%
155 Life Insurance	119	129	106	77	86	94	22.08%
159 Longevity	5,512	5,880	5,155	1,134	3,434	3,654	222.22%
161 EAP/125 Admin.	96	0	0	100	100	100	0.00%
165 Workers' Comp. Insurance	1,041	1,016	1,179	1,178	1,178	1,143	-2.97%
Total	679,368	686,773	674,517	695,574	683,109	720,459	3.56%

Operating				2017	2017	2018	% Change
	2014	2015	2016	Budget	Estimated	Proposed	
212 Professional Services	263	0	0	275	0	275	0.00%
222 Electric	19,037	21,195	23,709	21,100	22,615	24,000	13.74%
223 Marketing	500	594	184	200	61	200	0.00%
224 Natural Gas	8,209	7,179	7,123	7,200	6,874	7,300	1.39%
225 Telephone	2,951	2,189	2,005	2,000	2,255	2,800	40.00%
226 Water Service	1,413	1,649	1,766	1,700	1,839	1,800	5.88%
240 Repair and Maintenance	5,349	1,225	3,947	2,400	3,935	6,000	150.00%
290 Maint./Contracted Services	4,094	45,181	40,643	41,000	45,760	46,000	12.20%
308 Program Supplies	0	570	551	500	161	500	0.00%
310 Office supplies	16,576	6,230	6,257	7,500	7,992	7,500	0.00%
312 Computer Supplies	3,415	2,526	1,912	2,000	2,167	2,000	0.00%
313 Printing-Newsletters	0	0	1,203	0	0	0	0.00%
315 Postage	185	545	585	600	580	625	4.17%
319 Publications and Subscriptions	73,280	85,322	87,548	78,862	64,694	85,000	7.78%
320 Prof. Publications and Dues	1,145	997	1,224	1,600	1,271	1,600	0.00%
330 Travel & Training	4,119	4,873	5,164	6,000	5,790	6,000	0.00%
350 Operating Supplies	2,140	1,471	2,218	1,500	1,755	2,500	66.67%
380 Equipment/Capital Outlay	0	3,243	0	0	0	3,000	0.00%
381 Shared System Services	15,003	22,872	13,809	18,000	17,917	20,600	14.44%

Special Revenue Fund - Library
Fund 260

						2017	2017	2018	% Change
Revenues		2014	2018	2016	Budget	Estimated	Proposed	2018/2017	
382	Library Technology	5,654	2,354	1,234	3,000	932	3,000	0.00%	
395	Employment Expenses	495	0	137	200	50	200	0.00%	
510	Liability/Property Insurance	5,391	4,177	8,005	8,056	7,973	8,060	0.05%	
Total		11,540	6,531	9,376	11,256	8,955	11,260	2.40%	
Total Expenditures		7,425	8,517	8,807	13,992	8,750	9,494	8.58%	
Revenues - Expenditures		(4,105)	(1,986)	(4,631)	(2,736)	(4,795)	(2,404)	55.92%	
Beginning Fund Balance		99,060	(14,463)	(60,353)	(34,427)	(34,427)	34,852		
Donations - assigned fund balance 2018 adjustment				694					
Ending Unassigned Fund Balance		(14,463)	(50,253)	(34,427)	(6,677)	34,852	38,946		
Assigned Funds - Donations									
435432	Grants				730	13,615	3,000	310.96%	
473200	Library Donations					13,597	5,000	0.00%	
Total		0	0	0	730	27,212	8,000	1995.89%	
322	Donation Expenditures					10,213	3,000	0.00%	
331	Grant Expenditures					5,056			
Revenues - Expenditures		0	0	0	730	11,943	5,000		
Beginning Assigned Fund Balance		0	0	694	694	694	12,637		
Ending Assigned Fund Balance		0	0	694	1,424	12,637	17,637		
Total Library Fund Balance		(14,463)	(50,253)	(33,733)	(6,253)	47,489	56,583		

RESOLUTION NO. 2018-18

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE
OF \$1,245,000 GENERAL OBLIGATION PROMISSORY
NOTES, SERIES 2018A

WHEREAS, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Cedarburg, Ozaukee County, Wisconsin (the "City") to raise funds for public purposes, including financing street and dam improvements included in the City's 2018 Capital Improvements Budget (collectively, the "Project");

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the City is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, pursuant to a resolution adopted on May 14, 2018, the City directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell general obligation promissory notes (the "Notes") to pay the cost of the Project;

WHEREAS, Ehlers, in consultation with the officials of the City, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on June 11, 2018;

WHEREAS, the City Clerk (in consultation with Ehlers) caused a notice of the sale of the Notes to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Notes for public sale on June 11, 2018;

WHEREAS, the City has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the City. Ehlers has recommended that the City accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Ratification of the Notice of Sale and Offering Materials. The Common Council hereby ratifies and approves the details of the Notes set forth in Exhibit A attached

hereto as and for the details of the Notes. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the City and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of ONE MILLION TWO HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$1,245,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. The good faith deposit of the Purchaser shall be retained by the City Treasurer and applied in accordance with the Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2018A"; shall be issued in the aggregate principal amount of \$1,245,000; shall be dated June 28, 2018; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on March 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2019. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on March 1, 2026 and thereafter are subject to redemption prior to maturity, at the option of the City, on March 1, 2025 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption. [If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the City shall direct.]

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2018 through 2027 for payments due in the years 2019 through 2028 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2018A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the City above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes

canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of

the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by [_____, _____, _____, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes] [the City Clerk or City Treasurer] (the "Fiscal Agent"). [The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other

things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes】.

Section 13. Persons Treated as Owners; Transfer of Notes. The City shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 16. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Notes allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota at Closing for further distribution as directed by Ehlers.

Section 17. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the

Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 19. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded June 11, 2018.

Michael O'Keefe
Mayor

ATTEST:

Constance K. McHugh
City Clerk

(SEAL)

EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

【EXHIBIT MRP

Mandatory Redemption Provision

The Notes due on March 1, ____, ____ and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on March 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on March 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)

For the Term Bonds Maturing on March 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)

For the Term Bonds Maturing on March 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)

For the Term Bonds Maturing on March 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)】

EXHIBIT E

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
OZAUKEE COUNTY
NO. R-____ CITY OF CEDARBURG \$_____
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2018A
MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
March 1, _____ June 28, 2018 _____% _____
DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.
PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the City of Cedarburg, Ozaukee County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2019 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by [_____, _____, _____] OR [the City Clerk or City Treasurer] (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$1,245,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes including financing street and dam improvements included in the City's 2018

Capital Improvements Budget, as authorized by a resolution adopted on June 11, 2018. Said resolution is recorded in the official minutes of the Common Council for said date.

The Notes maturing on March 1, 2026 and thereafter are subject to redemption prior to maturity, at the option of the City, on March 1, 2025 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

【The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolution authorizing the Notes, at the redemption price of par plus accrued interest to the date of redemption and without premium.】

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the City appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with

a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

【This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.】

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the City of Cedarburg, Ozaukee County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF CEDARBURG
OZAUKEE COUNTY, WISCONSIN

By: _____
Michael O'Keefe
Mayor

(SEAL)

By: _____
Constance K. McHugh
City Clerk

【Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of the City of Cedarburg, Ozaukee County, Wisconsin.

_____, _____

By _____
Authorized Signatory】

DRAFT

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

Cedarburg Police

Memo

To: Mayor O'Keefe and Cedarburg Common Council
From: Thomas J. Frank 
Date: May 23, 2018
Re: Recommendation to deny application for operator's license to serve fermented malt beverages and intoxication liquors

It is my recommendation to deny the license application submitted by Philip J Fox 
 based on his arrest and conviction record.

2018 – Possession of THC 2nd + Offense felony conviction, Operation while Intoxicated
2nd offence misdemeanor conviction (Mequon)

2016 – Possession of THC misdemeanor conviction

2016 – Operating while revoked and Ignition interlock device tampering both
misdemeanor convictions

2015 – Operating while intoxicated 1st offense



May 24, 2018

Philip J. Fox
236 N. Middle Rd.
Belgium, WI 53004

Dear Mr. Fox:

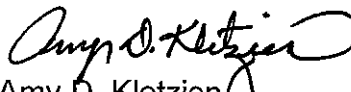
This letter is in regards to your recent application for an Operator's License in the City of Cedarburg. Please be advised that Police Chief Thomas Frank is recommending the Common Council deny your application based on the following arrest and conviction record:

- 2018 – Possession of THC 2nd + Offense felony conviction, Operation while intoxicated 2nd offense misdemeanor conviction (Mequon)
- 2016 – Possession of THC misdemeanor conviction
- 2016 – Operating while revoked and Ignition interlock device tampering both misdemeanor convictions
- 2015 – Operating while intoxicated 1st offense

The Common Council will consider your application on Monday, **June 11, 2018 at 7:00 p.m.** You are being provided with an opportunity to be present at this meeting to provide any additional information to the Council. Chief Frank or his representative will also be present at the meeting. The meeting will take place in the Council Chambers of City Hall, W63 N645 Washington Avenue.

Please feel free to contact me at (262) 375-7606, if you have any questions.

Sincerely,


Amy D. Kletzien
Deputy City Clerk

Cc: Police Chief Thomas Frank
City Administrator/Treasurer Christy Mertes
City Attorney Michael Herbrand

CITY OF CEDARBURG

MEETING DATE: June 11, 2018

ITEM NO: 10. C.

TITLE: Consider application of Le's Pho LLC, Ly Q Le, Agent, for a Class "B" Beer and "Class C" Wine license for Le's Pho at W63 N146 Washington Avenue; and action thereon

ISSUE SUMMARY: Ly Q Le has applied for a Class "B" Beer and "Class C" Wine license for the Vietnamese restaurant to be located in the former La Fajita's spot in the Echo Plaza Shopping Center. Mr. Le plans to open the business around June 15. This license will expire June 30, 2018. Mr. Le's renewal application for this license, as well as his application for a full liquor license, will be on the June 25 Council agenda.

STAFF RECOMMENDATION: N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: \$200 annual license fees

ATTACHMENTS: None

INITIATED/REQUESTED BY: Le Q Le

FOR MORE INFORMATION CONTACT: Connie McHugh, City Clerk

CITY OF CEDARBURG

MEETING DATE: June 11, 2018

ITEM NO: 10. D.

TITLE: Consider award of engineering services contract to AECOM for TMDL storm water compliance; and action thereon.

ISSUE SUMMARY: As part of our MS4 storm water permit, the DNR requires Cedarburg to evaluate practices that will help us comply with the new Total Maximum Daily load (TMDL). Each community has been assigned a specific TMDL for suspended solids and phosphorus, and it applies to our storm water discharge as well as the wastewater plant effluent.

AECOM assisted Cedarburg in obtaining a 50% grant from DNR to identify and evaluate potential storm water best management practices which will help meet the new regulations. The total cost of AECOM's contract is \$40,000 of which \$19,500 is reimbursable through our Nonpoint Source (NPS) grant.

STAFF RECOMMENDATION: Staff recommends award of the storm water engineering services contract to AECOM for not-to-exceed \$40,000.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: N/A.

BUDGETARY IMPACT: A total of \$40,000 is budgeted for NR216 storm water compliance. Part of that is used to fund the illicit discharge monitoring program, storm water public education and information program, and annual report preparation. We expect to ultimately be reimbursed \$19,500 through the DNR NPS grant.

ATTACHMENTS: Copy of consultant proposal

INITIATED/REQUESTED BY: Tom Wiza

FOR MORE INFORMATION CONTACT: Tom Wiza – Director of Engineering and Public Works
(262)375-7610

CONSULTING AGREEMENT AND AUTHORIZATION TO PROCEED

This Agreement between AECOM Technical Services, Inc. (ATS), with offices at 1555 N. RiverCenter Drive, Suite 214, Milwaukee, WI 53212 and City of Cedarburg ("CLIENT"), with offices at W63 N645 Washington Avenue, P.O. Box 49, Cedarburg, WI 53012-0049.

1. ATS agrees to perform the services described in its PROPOSAL dated: May 3, 2018, including attachments and amendments ("SERVICES").
2. CLIENT authorizes ATS to perform these SERVICES for the following project and location:

Cedarburg TMDL Storm Water Control Practice Evaluation

3. ATS is willing to perform the SERVICES in exchange for the following fee (check and complete):

☐ CLIENT will pay on a **time and material** basis. ATS will invoice according to the Fee Schedule* attached to the PROPOSAL.

☐ CLIENT will pay a **lump sum** of \$ _____ . ATS will invoice monthly on a percentage completed basis.

☒ CLIENT will pay on a **time and material basis not to exceed** the sum of \$ 40,000. ATS will invoice according to the Fee Schedule* attached to the PROPOSAL up to the stated limit. Upon reaching the limit, ATS will stop performing unless CLIENT authorizes further work in writing.

☐ CLIENT will pay a retainer in the amount of \$ _____ , to be applied against the fee.

* ATS reserves the right to adjust its Fee Schedule annually.

4. **Billing:** ATS will submit invoices to CLIENT monthly. CLIENT recognizes that timely payment is a material part of this Agreement. Each invoice is due and payable within thirty (30) calendar days of the date of the invoice. CLIENT will pay an additional charge of one and one-half percent per month not to exceed the maximum rate allowed by law for any payment received by ATS more than thirty (30) calendar days from the date of the invoice. CLIENT will pay when due that portion of invoice, if any, not in dispute. If CLIENT fails to pay any undisputed invoiced amounts within thirty (30) calendar days of the date of the invoice, ATS may suspend its performance or terminate this Agreement without incurring any liability to CLIENT and without waiving any other claim against CLIENT.

5. Special Provisions: ☐ NONE ☐ ATTACHMENT

CLIENT confirms reading this document in full (including the terms 6 through 18 on the following page). This Agreement when executed by ATS is an offer to perform the services, open for acceptance within 30 days. This Agreement becomes effective on the date CLIENT signs below.

CLIENT

AECOM Technical Services, Inc. (ATS)

By: _____

By: Tom Holtan

Name: _____

Name: Tom Holtan

Title: _____

Title: Senior Project Manager

Date: _____

Date: May 31, 2018

AECOM

Scope of Services

TMDL STORM WATER CONTROL PRACTICE EVALUATION City of Cedarburg May 8, 2018

BACKGROUND

Storm water pollution from the City of Cedarburg's storm water conveyance system is regulated under a Wisconsin Department of Natural Resources (WDNR) permit (known as the WDNR MS4 permit). The permit required that the City calculate the quantity of storm water pollution (sediment as TSS and Total Phosphorus) from the City's system under: "base" or "no-controls" and "existing" or "with controls" conditions.

In September 2007 the City completed a storm water pollution modeling analysis using WinSLAMM. That analysis determined that the City of Cedarburg was in compliance with water quality discharge requirements at the time. Since then, the WDNR has implemented new policies and procedures for the storm water pollution analysis under the WDNR MS4 permit.

Another factor impacting storm water pollution requirements for the City of Cedarburg is the release of the Milwaukee River Basin Total Maximum Daily Load (TMDL) Analysis. Storm water discharges from areas of the City are assigned a Waste Load Allocation (WLA) for total suspended solids (TSS) and total phosphorus (TP). Reachshed reductions within the City of Cedarburg range from 36-87% for TSS and 67-88% for TP.

The City is currently conducting a Storm Water Management Plan Update that is partially funded through a WDNR NPS grant. That project is utilizing WinSLAMM to update the pollution loading for the WDNR MS4 permit requirement based on the most recent WDNR guidance. Also, an analysis is being conducted to evaluate the City's pollution loading for purposes of comparison with the WLAs being developed for the Milwaukee River TMDL. The water quality evaluation will allow the City to compare their current level of storm water runoff management to the reduction levels required under the pending TMDLs.

Because the City's funding was somewhat limited when pursuing the prior grant, the City could not fund a robust future best management practice (BMP) analysis and only had enough funds to include BMP reductions that were identified in previous studies. Based on the preliminary reachshed reductions reported in the draft TMDL report, the City anticipates that there will be a sizable gap between the current TSS and TP loadings in the City compared to the final TMDL requirements. For this reason, the City is requesting additional funding to conduct a comprehensive future BMP analysis to better understand the potential cost associated with meeting the TMDLs.

The following Scope of Services outlines that tasks identified to evaluate potential BMPs to close the gap between the current TSS and TP loadings and those required under the pending TMDL for the Milwaukee River.

SCOPE OF SERVICES

1.1 Proposed Storm Water Control Practice Evaluation

Consultant will review with the City potential opportunities for pollutant reductions that were not discussed or may have evolved since the prior planning effort.

The evaluation will include additional information available from existing public files including: wetland information, depth of storm sewer entering/exiting the proposed location, size of proposed stormwater control practice and land availability. Consultant will use data that is readily available (such as the WDNR Surface Water Data Viewer or the City's GIS information). Consultant will not conduct field investigations (such as soil borings or wetland delineations) for this evaluation.

This scope assumes no more than 20 sites will be evaluated as potential locations for storm water control practices.

The project may also consider broader BMPs such as redevelopment impacts, increased street cleaning, and leaf collection programs.

1.2 Develop TSS and TP Removal for Proposed Stormwater Control Practices

Consultant will update the TSS and TP for the proposed storm water control practices identified in Task 1.1. This evaluation includes modeling of the potential wet detention basins for TSS and Total Phosphorus pollution control potential. This scope assumes no more than 12 sites will ultimately be modeled for their proposed TSS and TP reductions. Efficiencies of other practices will be estimated as needed.

1.3 Develop Storm Water Control Practice Cost Estimates and Identify Funding Mechanisms

Consultant will develop planning level cost estimates for the proposed stormwater control practices. The cost estimates for site specific practices will be developed with information from recent bid tabs for other stormwater quality projects within the City and surrounding area. Street cleaning and other practices will be estimated based on available documentation and with the support of City Staff. The cost estimates will include a contingency to address engineering and other unknown cost items.

A number of potential funding mechanisms are available to the City and a brief review of potential revenue sources will be discussed, including general revenue, grants, and storm water utility funding. These will be described and evaluated in the report.

1.4 Develop Alternative Evaluation Matrix

Consultant will develop an Alternative Evaluation Matrix with loadings, costs, and other criteria to aid in ranking projects for potential implementation. The initial ranking will be reviewed with the City for comments on the criteria listed in the matrix. The proposed stormwater control practices will be adjusted based on City input and ranked.

1.5 Develop Implementation Schedule

Consultant will work with the City to develop a draft implementation schedule for presentation to the City Common Council for consideration as a roadmap to closing the gap between current pollution reduction levels and TMDL goals through a systematic implementation of BMP efforts (also known as benchmarking).

Task 2.0 Prepare Report Update

Consultant will update and expand upon the latest Storm Water Management Planning Report for the City which will: 1) document the analysis methodology, 2) compile TSS and TP pollution loadings/reductions, 3) summarize the potential new storm water control practice removal efficiency and cost, and 4) develop recommendations.

The report will also contain maps displaying the results of the modeling and the potential locations of future stormwater control practices.

Consultant will provide one (1) hard copy draft report and one (1) electronic copy in Adobe format to the City for review. The draft report will also be provided to the WDNR for review. Review comments will be incorporated into a final report. Consultant will provide five (5) hard copies and a complete copy in an Adobe format of the final report to the City. In addition, Consultant will provide GIS files, WinSLAMM files and related tables to the WDNR and City.

Task 3.0 Project Management, Meetings and Presentation

Two meetings with City staff and Consultant staff are budgeted during the course of the project. The first is a kickoff meeting with the City and Consultant that will review project goals and parameters surrounding potential future BMP placement. The second meeting will take place after the Consultant has developed and analyzed potential BMPs and developed associated tables and figures for discussion with the City.

A presentation to the City Common Council will be conducted at a point in the project that the City feels is appropriate to inform and gain the feedback and concurrence of public officials.

ASSUMPTIONS

1. The City shall furnish Consultant all available maps, orthophotographs, storm water conveyance system drawings, storm water management plans, parcel graphical and tabular data, and other relevant storm water management data, all of which may rely upon without independent verification in performing the Scope of Work. It is also assumed that the above information will be provided at no cost to the project. Data files will be provided digitally to Consultant on a CD if available or paper copy format (if a digital format is not available).
2. Some information provided by the City may be inaccurate or unreliable. Consultant cannot be responsible for inaccuracies in the data supplied by the City. Field verification of the data is not included in the Scope of Work.
3. Preparation of design plans, specifications, or construction documents are not included in this scope of work.
4. All budget items assume one review per task by City staff. Consultant will confirm the results of the City's review before proceeding with the next step of the process. If more than one review per task is conducted or additional information is provided after a review task is completed, a budget amendment may be requested.

SCHEDULE

AECOM will begin the project upon receipt of a fully executed agreement (and concurrence by WDNR as required under the grant).

The base grant period is through December 31, 2019, with an opportunity for a 1-year extension.

It is anticipated that the analyses and report can and will be concluded prior to December 31, 2019.



COST ESTIMATE

The cost estimate for the scope of services is based on the best available information at the time this agreement was developed. The cost estimate by task is shown in the following summary. Individual task cost may vary but AECOM will not exceed the total budget without the written permission of the City of Cedarburg. The grant received by the City makes it eligible to receive reimbursement at a rate of 50% of costs up to a total WDNR contribution of \$19,500.

Task 1 – Evaluation of Control Practices	\$ 27,000
Task 2 – Report	\$ 6,000
Task 3 – PM, Meetings, and Presentations	\$ 7,000
Total	\$ 40,000



CITY OF CEDARBURG

MEETING DATE: June 11, 2018

ITEM NO: 10. E.

TITLE: Consider Development Agreement and Certified Survey Map approvals for the apartment project on the parcel located approximately 506' south of Highway 60 on the east side of Sheboygan Road north of the Glen at Cedar Creek; and action thereon (Plan Comm. 06-04-18)

ISSUE SUMMARY:

The Certified Survey Map (CSM) was required as the basis for Duey Stroebel's Cedar Place Apartment complex site plan which was approved last January. Because the CSM includes dedication of right-of-way for Sheboygan Road and lands dedicated for public park purposes, this request requires Common Council approval. Staff's review of the CSM indicates that they have made the necessary adjustments to the easement widths as previously required and that it otherwise fully complies with the dimensional requirements of the RM-2 Zoning District.

The Development Agreement is the contract between the City and the developer that establishes the developer's responsibilities regarding the provisions of public and private facilities, improvements, and any other agreed-upon terms. This Agreement was drafted by City Attorneys Mike Herbrand and Tim Schoonenberg with input by City Engineer/Director of Public Works along with the Attorney for the applicant and it reflects their cooperative effort. Staff notes that this agreement serves to, among other things, require that as part of the first phase the public sewer and water utilities be extended to the west side of Sheboygan Road and that these utilities be extended to the property north of the site by 2021.

STAFF RECOMMENDATION:

Approve as submitted

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

At their June 4, 2018, the Plan Commission recommended approval by unanimous vote.

BUDGETARY IMPACT: (See Sec. 4.04 of the Development Agreement)

ATTACHMENTS:

- Copy of the Certified Survey Map
- Copy of the Development Agreement
- Unapproved Minutes from the June 4, 2018 Plan Commission Meeting.

INITIATED/REQUESTED BY: Duey Stroebel

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

RECEIVED

APR 27 2018

CITY OF CEDARBURG

CERTIFIED SURVEY MAP NO. _____

A Division of a part of the Northwest 1/4 of the Northwest 1/4 of Section 23, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin.

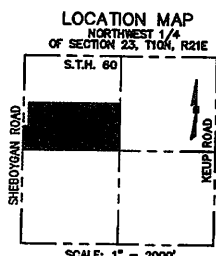
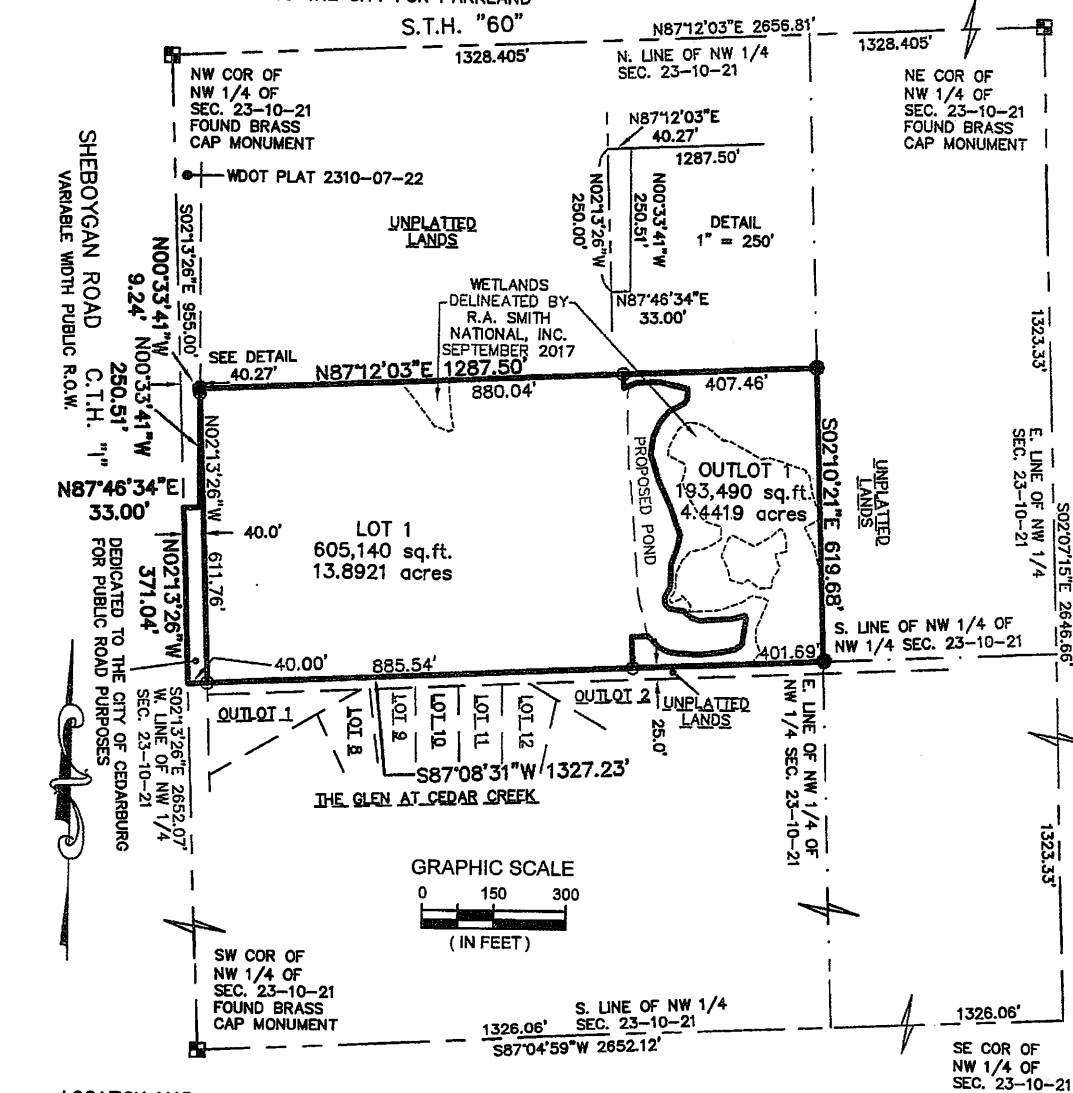
● INDICATES 1" IRON PIPE (FOUND), UNLESS NOTED

○ INDICATES SET 1.315" O.D. IRON PIPE AT LEAST 18" IN LENGTH, 1.68 LBS. PER LINEAL FOOT.

SEE SHEETS 2 THRU 4 FOR EASEMENT DETAILS

OUTLOT 1 IS DEDICATED TO THE CITY FOR PARKLAND

ALL DIMENSIONS SHOWN ARE MEASURED TO THE NEAREST HUNDREDTH OF A FOOT.
ALL BEARINGS ARE REFERENCED TO THE W. LINE OF THE NW 1/4 OF SECTION 23, T 10 N, R 21 E, WHICH BEARS S02°13'26"E. WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE.



S:\5167095\dwg\CS101L300.dwg \ SHEET 1

APRIL 25, 2018
raSmith
CREATIVITY BEYOND ENGINEERING

16745 W. Bluemound Road
Brookfield, WI 53005-5938
(262) 781-1000
rasmith.com

SHEET 1 OF 7 SHEETS

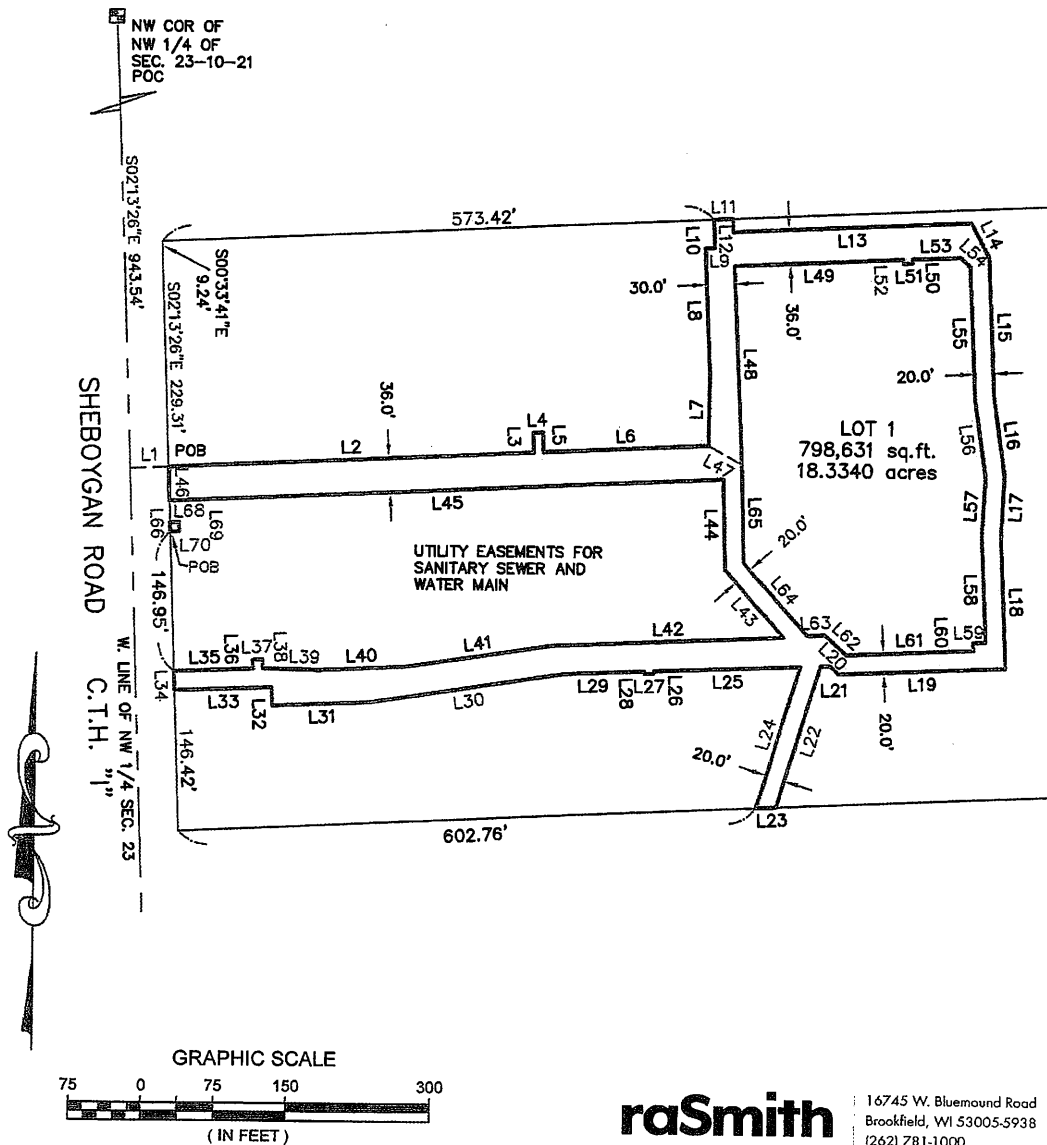
RECEIVED

APR 27 2018

CITY OF CEDARBURG

CERTIFIED SURVEY MAP NO. _____

A Division of a part of the Northwest 1/4 of the Northwest 1/4 of Section 23, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin.



APR 27 2018

CITY OF CEDARBURG

CERTIFIED SURVEY MAP NO. _____

A Division of a part of the Northwest 1/4 of the Northwest 1/4 of Section 23, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin.

SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN }
 :SS
WAUKESHA COUNTY }

I, JOHN P. CASUCCI, Professional Land Surveyor, do hereby certify:

THAT I have surveyed, divided and mapped a division of a part of the Northwest 1/4 of the Northwest 1/4 of Section 23, Town 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin, bounded and described as follows:

COMMENCING at the Northwest corner of said 1/4 Section 23; thence South 02°13'26" East along the West line of said 1/4 Section 955.00 feet to the point of beginning of lands to be described; thence North 87°46'34" East 33.00 feet to a point in the East line of Sheboygan Road; thence North 00°33'41" West along said East line 250.51 feet to a point that is 40.27 feet East of the aforesaid 1/4 Section line; thence North 87°12'03" East 1287.50 feet to a point in the East line of the Northwest 1/4 of the Northwest 1/4 of said Section 23; thence South 02°10'21" East along said East line 619.68 feet to a point in the South line of the Northwest 1/4 of the Northwest 1/4 of said Section 23; thence South 87°08'31" West along said South line 1327.23 feet to a point in the West line of the Northwest 1/4 of said Section 23; thence North 02°13'26" West along said West line 371.04 feet to the point of beginning.

Containing 814,307 square feet or 18.6939 acres.

THAT I have made such survey, land division and map by the direction of _____ owner.

THAT such map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

THAT I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes and Ordinances of the City of Cedarburg, in surveying, dividing and mapping the same.

DATE _____

_____(SEAL)
JOHN P. CASUCCI,
PROFESSIONAL LAND SURVEYOR S-2055

RECEIVED

APR 27 2018

CITY OF CEDARBURG

CERTIFIED SURVEY MAP NO. _____

A Division of a part of the Northwest 1/4 of the Northwest 1/4 of Section 23, Town 10 North,
Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin.

PLAN COMMISSION APPROVAL

This land division is hereby approved by the Plan Commission in the City of Cedarburg this

_____, day of _____, 20__

KIP KINZEL, CHAIRMAN

, SECRETARY

CITY OF CEDARBURG COMMON COUNCIL APPROVAL

APPROVED by the City of Cedarburg Common Council this _____ day of _____, 20__

KIP KINZEL, MAYOR

CONSTANCE McHUGH, CITY CLERK

DEVELOPMENT AGREEMENT

Cedar Place Apartments
Cedarburg, Wisconsin

THIS DEVELOPMENT AGREEMENT (this "Agreement") is made as of the ____ day of June, 2018, by and between the CITY OF CEDARBURG, a Wisconsin municipal corporation (the "City") and CEDAR PLACE APARTMENTS, LLC, a Wisconsin limited liability company (the "Developer").

RECITATIONS

0.1 The Developer owns the Property (as hereinafter defined). The tax key number of the Property is provided in Exhibit A;

0.2 The Developer desires to develop 192 apartment units on the Property and record a Certified Survey Map (as hereinafter defined) as provided in Exhibit B to dedicate public road right-of-way and create easements for public utilities;

0.3 The Property is conditionally zoned as a Planned Unit Development Overlay District ("PUD") and City Ordinance § 13-1-69(n)(2) requires that the Plan Commission recommend and the City Council approve a Development Agreement which shall include, without limitation:

- (a) Timetables for performance/completion of the Improvements (as hereinafter defined);
- (b) Performance requirements and standards and assurances for all Improvements and/or modifications pertaining to the PUD;
- (c) Inspection requirements;
- (d) Prohibition on any division/combination of real estate lots included within the PUD District except as otherwise provided;
- (e) Provisions for lapsing of specific plan approval and automatic reversion of the zoning status of the Property to non-PUD District status upon specific changes of circumstances or failure of the Development (as hereinafter defined) to materialize as agreed to in the Development Agreement;
- (f) Agreements, provisions and/or covenants or additional deed restrictions to be recorded against the lot(s) within the PUD District that will perpetually govern the use, maintenance and continued preservation and protection of the Development and any of its common services, common open areas and/or other facilities;
- (g) Exhibits, drawings or other attachments that depict Improvements, including but not limited to structures, fixtures and landscaping and their relative locations in

true and complete copy of the Improvement Plans is attached hereto as Exhibit "C" and is incorporated herein by reference.

1.05 "Financial Guarantee" means one or more letters of credit or development bonds issued in conformity with the terms and conditions of this Agreement in the amount determined by the "Schedule of Values for Financial Guarantees" with respect to the Property.

1.06 "Property" means all the real property as described on Exhibit "A".

1.07 "Development" means the 192 apartment units to be constructed on the Property.

Article 2

Term

The term of this Agreement shall commence upon due execution hereof by or on behalf of all parties.

Article 3

Developer's Representations and Warranties

The Developer represents and warrants that:

3.01 Good Title. The Developer owns all of the Property free and clear of all liens and encumbrances other than encumbrances shown on the title policy for the Property and mortgages for the purpose of developing the Property, and that it has retained sufficient rights in and to the balance of the Property so as to make all provisions of this Agreement valid and enforceable against the Developer and all successors in interest.

3.02 Contract Documents. The Developer has examined the Contract Documents, is familiar with the specifications set forth therein, and has determined that they are adequate and sufficient for the Developer's purposes.

3.04 Authority. The Developer has received all required approvals to enter into this Agreement and the signatures below shall bind the Developer.

Article 4

Duties of the Developer

4.01 Storm Water Pond Maintenance Agreement. Developer shall sign and record a perpetual maintenance agreement for the storm water pond located within the Development in the form attached hereto as Exhibit "D".

4.02 Construction Duties of the Developer. The Developer shall construct and install the Improvements in two phases. The first phase will consist of the construction of 96 apartment units, and the second phase will consist of the construction of 96 apartment units. The Developer shall also construct, prior to the completion of the second phase, a clubhouse and pool for the

curb and gutter during the first phase of the Development. The curb and gutter shall be dedicated to the City.

- (h) Sidewalks and Walking Paths. Developer agrees to pay for and install 5 foot wide concrete sidewalk on the east side of Sheboygan Road, and as shown on the Improvement Plans and as approved by the City Engineer, pursuant to § 14-1-67. Such sidewalks include 25 feet of sidewalk south of the Development (which would connect the sidewalk to the property to the south with the sidewalk on the Development). All sidewalks installed for public use shall be located in the respective road right-of-ways. Developer shall install the sidewalks during the first phase of the Development. All sidewalks shall be dedicated to the City. The Developer and subsequent property owners shall be responsible for the clearing of snow, ice or other materials that might limit the public use of the sidewalks. In addition, Developer shall install a wood chip walking path at the east end of the site which shall extend to and interconnect with the walking path to the south of the Property and extend to the north property line. Developer shall install such walking path during the first phase of the Development. A portion of the walking path is on land that will be dedicated to the City (as described in Section 4.05(a)).
- (j) Intersection and Lane Improvements. Developer agrees to pay for and install a fully improved "T" intersection with Sheboygan Road (County HWY I) to include concrete curb and gutter, an asphalt bypass lane, street lighting, storm sewer, and sidewalk as required by the City and Ozaukee County. Developer shall install such improvements during the first phase of the Development. Such improvements shall be dedicated to the City.
- (k) Street Improvement. Developer agrees to pay for and install street improvements on the east side of Sheboygan Road as shown on the Improvement Plans and pursuant to § 14-1-53. Developer shall install such street improvements during the first phase of the Development. Such street improvements shall be dedicated to the City. All roads within the Development shall be private roads.
- (l) Street Lamps. Developer shall contract with Cedarburg Light & Water to arrange for the installation of street lighting along the east side of Sheboygan Road, pursuant to § 14-1-60. Such installation shall occur during the first phase of the Development. Street lighting along Sheboygan Road shall utilize standard 30 foot poles with cantilevered fixtures, and shall be dedicated to the City.

Street lighting within the site shall be private lighting maintained by the Developer as approved by the Plan Commission.
- (m) Street Signs. The Developer agrees to pay for and the City agrees to install during the first phase of the Development street identification signs for Sheboygan Road pursuant to § 14-1-61 and any traffic control signage as required by the City Engineer. Such signage shall be dedicated to the City.
- (n) Landscaping Other Than Street Trees. Developer shall pay for and install landscape features as shown in the Improvement Plans during each phase of the Development.

unit). The fee for an apartment unit is due at the time of Building permit issuance for such unit.

- (b) City Street Trees. The Developer shall pay the City of Cedarburg for furnishing and planting 15 street trees at \$300.00 each for a total of \$4,500.00. The City Forestry Department will hold these funds in a segregated street tree account and will purchase and plant street trees when the roadway improvements are completed. This charge is due in full upon issuance of the first Building permit.
- (c) Other Improvement Costs. Developer is responsible to pay for all reasonable engineering, administrative and legal fees associated with the Development, during the installation of public utilities, including the cost of construction inspection, materials testing, preparation of as-built drawings, and other fees associated therewith.
- (d) Account Statements. Developer shall review and approve all engineering, inspection, and attorney draw requests received by the City and pertaining to the Improvements. The City shall provide copies of each such request with supporting documentation to the Developer.
- (e) Recording Fees. Developer shall pay to the Register of Deeds for Ozaukee County all recording fees due for the recording of the Certified Survey Map, the pond maintenance agreement, and any separate dedication instruments and grants of easements as are directly attributable to the Development.

4.06 Property Manager. The Developer shall act as or shall retain a property manager who will be responsible for the maintenance of the storm water pond, as set forth in Section 4.01 above.

4.07 Financial Guarantee. Developer shall provide an irrevocable letter of credit or an approved development bond to the City, which shall not expire prior to fourteen (14) months following the completion of all Improvements being dedicated to the City shown on the Improvement Plans, for the estimated costs of the installation of all such Improvements including: erosion control, site grading, public roadway improvements, utilities, sidewalks, landscaping, inspection and engineering fees. The Developer may apply for a reduction of the Financial Guarantee pursuant to § 14-1-51 of the Cedarburg Zoning Code Regulations. The City shall be authorized from time to time to draw against the Financial Guarantee for costs incurred and due the City pursuant to this Agreement if the Developer has not made payments or not completed required work in a timely manner as determined by the City Engineer.

The amount of the Financial Guarantee shall be based on the Bids/Estimates for the Improvements as set forth in the Schedule of Values in § 4.08 of this Agreement.

4.08 Schedule of Values for Financial Guarantee. Developer shall provide the Financial Guarantee which shall be dated no later than thirty (30) days prior to the commencement of construction of the Improvements, in the amounts set for in § 4.06 and the Schedule of Values attached hereto. The Financial Guarantee shall be sufficient to cover the estimated costs to complete the Improvements for the Development that are being dedicated to the City based on § 4.02 and the Schedule of Values for the Development which include, but are not limited to, the required sewer and water main extensions and street signs.

SCHEDULE OF VALUES FOR FINANCIAL GUARANTEE

Item

	ESTIMATED COST
Construction of storm water ponds Erosion Control Including: Silt fence, tracking pad, hay bale ditch checks, temporary sediment traps, outlet pipe, and rip-rap.	\$ 70,000
Sanitary Sewer	\$280,000
Water Main	\$185,000
Sheboygan Road Storm sewer	\$ 7,500
Sheboygan Road Concrete Curb and Gutter	\$ 10,000
Sheboygan Road Base Course	\$ 12,000
Sheboygan Road Asphalt Pavement	\$ 20,000
Sheboygan Road Concrete Sidewalk	\$ 10,000
Sheboygan Road Grading, Topsoil, Seeding and Mulching	\$ 15,000
Sheboygan Road Street Lighting	\$ 10,000
Sheboygan Road Street Trees	\$ 7,500
Street Signs	\$ 1,500
Lot Piping (Owner's Surveyor)	\$ 500
Legal Fees (City)	\$ 4,000
Inspection Fees (including but not limited to City Administration fees)	\$ 40,000
Sub Total of Construction and Related Costs (Rounded)	\$673,000
Add 20% additional Contingency	\$134,600
THE SCHEDULE OF VALUES FOR EACH LINE ITEM IS BASED ON ESTIMATES. ACTUAL LINE ITEM COSTS MAY VARY. THE TOTAL FINANCIAL GUARANTEE IS AVAILABLE TO THE CITY FOR COMPLETION OF EACH LINE ITEM. THE CITY IS NOT ACTING IN A FIDUCIARY CAPACITY AS TO THE FINANCIAL GUARANTEE.	

TOTAL OF FINANCIAL GUARANTEE:

\$807,600

independent contractors, in carrying out the work and in supervising and safeguarding the same in any respect.

- (b) If a claim is made against the City related to work performed by the Developer or the responsibilities of the Developer under this Agreement, the City agrees that it shall, within ten (10) days of its notice thereof, notify the Developer and any liability insurance carrier, which has been designated by the Developer. The Developer shall thereafter provide full cooperation in defense of the claim. The Developer shall, at the option of the City, defend any claim on behalf of the City in which case the Developer or its insurer is authorized to act on behalf of the City in responding to any claim to the extent of this indemnity. Such authorization includes the right to investigate, negotiate, settle and litigate any such claim and control of the defense thereof subject to the approval of the City.

5.02 Extent of Damages. In every case, but not as a limitation on the liability of the Developer to the City, where judgment is recovered against the City on any such claim as provided in this Article 5, if notice has been given to Developer under § 5.01 above, any judgment thereon shall be conclusive upon the Developer as to the amount of damages and as to its liability therein; provided, however, notwithstanding anything to the contrary contained herein, the City shall reserve and maintain all of its rights and remedies to pursue recovery of all legal and equitable remedies.

5.03 Limitations as to Financial Guarantee. It is expressly understood and agreed by the City, unless specifically directed and authorized by the Developer, that the Financial Guarantee as required of the Developer pursuant to § 4.07 above, is not subject to any draw by the City, or any other party or person, to pay for any, or all, claims for personal injury and property damage arising from the construction or installation of such Improvements, but that the Financial Guarantee is exclusively limited to the payment for the Improvements not provided for by the Developer pursuant to the terms hereof, and for no other purposes.

Article 6

Compliance

6.01 Compliance With Law and Regulations. The Developer shall, in the performance of this Agreement, comply with, and give all stipulations and representations required by all applicable federal, state and local laws, ordinances and regulations. The Developer shall also require such compliance, stipulations and representations with respect to any contract entered into by Developer with others pertaining to the work covered by this Agreement.

Article 7

Conditions and Waivers

Except as otherwise provided in this Agreement, the City shall have no duty to issue building permits for construction of buildings within a phase of the Development unless and until all the following have occurred:

7.01 Improvements. Construction of the Improvements for the phase of the Development are completed pursuant to § 4.02, and the sanitary sewer and water main

Cedarburg City Hall
W63 N645 Washington Avenue
Cedarburg, WI 53012
Fax: (262) 387-2051

Attorneys at Law
1650 9th Avenue
Grafton, WI 53024
Fax: (262) 377-6080

If to Developer, as follows:

S. Duane Stroebel, Jr.
Cedar Place Apartments, LLC
W61 N488 Washington Avenue
Cedarburg, WI 53012
Fax: (262) 377-7061

With a copy to:

William R. Cummings, Esq.
Reinhart Boerner Van Deuren s.c.
1000 North Water Street, Suite 1700
Milwaukee, WI 53202
Fax: (414) 289-8097

or, as to each party, at such other address as shall be designated by such party in a written notice to the other party in accordance herewith. Delivery of all such notices and communications shall be deemed complete, (a) if mailed, when deposited in the mail for certified mail, return receipt requested, postage prepaid, or (b) if sent by facsimile, when confirmed as being received by the party to whom faxed or delivered, or (c) when personally delivered.

8.05 Force Majeure. The obligations of either of the parties hereunder shall be suspended to the extent that it is hindered or prevented from complying therewith because of labor disturbances, including strikes and lockouts, acts of God, fires, storms, accidents, or any cause whatsoever beyond the control of the parties.

8.06 Amendments. No amendment, modification, termination, or waiver of any provision of this Agreement, nor consent to any departure from this Agreement shall in any event be effective unless the same shall be in writing and signed by both parties, and it shall be effective only in the specific instance and for the specific purpose for which given.

8.07 Assignment. This Agreement, and the interests hereunder, shall not be assigned except with the prior, written consent of the City.

8.08 Survival. All of the terms, conditions, and provisions of this Agreement, including but not limited to, all indemnification provisions, shall survive the completion of this Agreement.

8.09 Severability of Provisions. Any provision of this Agreement which is prohibited or unenforceable shall be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement.

8.10 Headings. Article and Section headings in this Agreement are included for convenience of reference only and shall not constitute a part of this Agreement for any other purpose.

8.11 Integration of Terms. This Agreement represents the entire agreement of the parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective authorized officers or agents as of the date first above written.

CEDAR PLACE APARTMENTS, LLC

By: _____
S. Duane Stroebel, Jr., Member

STATE OF WISCONSIN)
) ss
COUNTY OF MILWAUKEE)

Personally came before me this ____ day of June ____, 2018, the above-named S. Duane Stroebel, Jr., , to me known to be the person who executed the foregoing instrument and acknowledged the same on behalf of Cedar Place Apartments, LLC, by its authority.

Notary Public, State of Wisconsin
My commission: _____

Drafted by:
City of Cedarburg

After recording, please return to:
Constance K. McHugh, City Clerk
City of Cedarburg
P.O. Box 49
Cedarburg, WI 53012-0049

EXHIBIT B

Certified Survey Map

[To be inserted]

EXHIBIT D

Perpetual Maintenance Agreement

[To be inserted]

RECOMMENDATION REGARDING DEVELOPMENT AGREEMENT AND CERTIFIED SURVEY MAP APPROVALS FOR CEDAR PLACE APARTMENTS NORTH OF THE GLEN AT CEDAR CREEK – DUEY STROEBEL

Planner Censky explained that the Certified Survey Map (CSM) was required as the basis for Duey Stroebel's Cedar Place Apartment complex site plan. The CSM includes dedication of right-of-way for Sheboygan Road and lands dedicated for public park purposes and requires Common Council approval as well. Staff's review of the CSM indicates that they have made the necessary adjustments to the easement widths as previously required by staff and that it otherwise fully complies with the dimensional requirements of the RM-2 Zoning District.

The Development Agreement is the contract between the City and the developer that establishes the developer's responsibilities regarding the provisions of public and private facilities, improvements, and any other agreed-upon terms. This Agreement was drafted by City Attorneys Mike Herbrand and Tim Schoonenberg with input by the City Engineer/Director of Public Works along with the Attorney for the applicant and it reflects their cooperative effort.

Commissioner Cain questioned whether it was typical to recommend the Development Agreement without the Exhibits. Assistant Attorney Schoonenberg confirmed that the Exhibits are standard straightforward documents that will receive careful review from the Director of Engineering and Public Works.

Action:

Commissioner Cain moved to recommend approval of the Certified Survey Map and Development Agreement with the condition that Exhibits C and D are reviewed by the City Engineer. The motion was seconded by Vice Chairperson Burgoyne and carried without a negative vote.

**RECOMMENDATION REGARDING FINAL PLAT FOR THE GLEN AT CEDAR CREEK
ADDITION NO. 1 AND SETBACK MODIFICATIONS TO LOTS 50, 51 AND 64 – JOHN
WAHLEN**

Planner Censky noted that the Preliminary Plat for The Glen at Cedar Creek was approved in December 2015 and the Final Plat for the first phase received approval in April 2016. Now that they are closing in on completing the first phase, John Wahlen is requesting final plat approval of the second/final phase entitled Glen at Cedar Creek Addition No. 1. This phase will consist of 23 lots ranging in size from 11,526sf to 18,928sf. Commissioners are reminded that the overall subdivision consists of 69 single-family lots ranging in size from 9,863 square feet to 18,938 square feet.

There is one minor technical change to this plat from the Preliminary Plat in that a small corner of Lot No. 64 is being incorporated into the adjacent Outlot No. 3. Lot 64 continues to be consistent in size to the other lots within this subdivision and complies with the regulations of the approved PUD Zoning. In addition, they are asking for flexibility in administering the setback requirements for Lots 50, 51, and 64 for the easier placement of the larger model homes on these irregularly shaped lots. The specific offsets will be established at the time of building permit. You are reminded that a similar request was granted for several lots in the first phase of this development.

Staff's review of the plat indicates that while there is one technical change as discussed above, the plat is in full compliance with the approved preliminary plat. Additionally, City Engineer Tom Wiza has reviewed the engineering plans for this phase and other than some minor technical corrections he has no problem with the plans. Accordingly, staff has no objection subject to compliance with the engineering department requirements.

Action:

Council Member Thome moved to recommend approval of The Glen at Cedar Creek Addition No. 1 Final Plat and modifying the setback requirements for Lots 50, 51 and 64. The motion was seconded by Commissioner Cain and carried without a negative vote.

CITY OF CEDARBURG

MEETING DATE: June 11, 2018

ITEM NO: 10. F.

TITLE: Consider final plat approval for the Glen at Cedar Creek Addition No. 1; and action thereon (Plan Comm. 06-04-11); and action thereon

ISSUE SUMMARY: The Preliminary Plat for this subdivision was approval in December 2015 and the Final Plat for the first phase received approval in April 2016. Now that they are closing in on completing the first phase, the applicant is requesting Final Plat approval of the second/final phase entitled Glen at Cedar Creek Addition No. 1. This phase will consist of 23 lots ranging in size from 11,526sf to 18,928sf. Commissioners are reminded that the overall subdivision consists of 69 single-family lots ranging in size from 9,863 square feet to 18,938 square feet.

There is one minor technical change to this plat from the Preliminary Plat in that a small corner of Lot No. 64 is being incorporated into the adjacent Outlot No. 3. Lot 64 continues to be consistent in size to the other lots within this subdivision and complies with the regulations of the approved PUD Zoning. Staff's review of the plat indicates that while there is one technical change as discussed above, the plat is in full compliance with the approved preliminary plat. Additionally, City Engineer Tom Wiza has reviewed the engineering plans for this phase and other than some minor technical corrections he has no problem with the plans.

STAFF RECOMMENDATION: Staff has no objection subject to compliance with the engineering department requirements.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: At their June 4, 2018 meeting, the Plan Commission recommended approval by unanimous vote

BUDGETARY IMPACT: Impact fees to be paid at the time of building permit.

ATTACHMENTS:

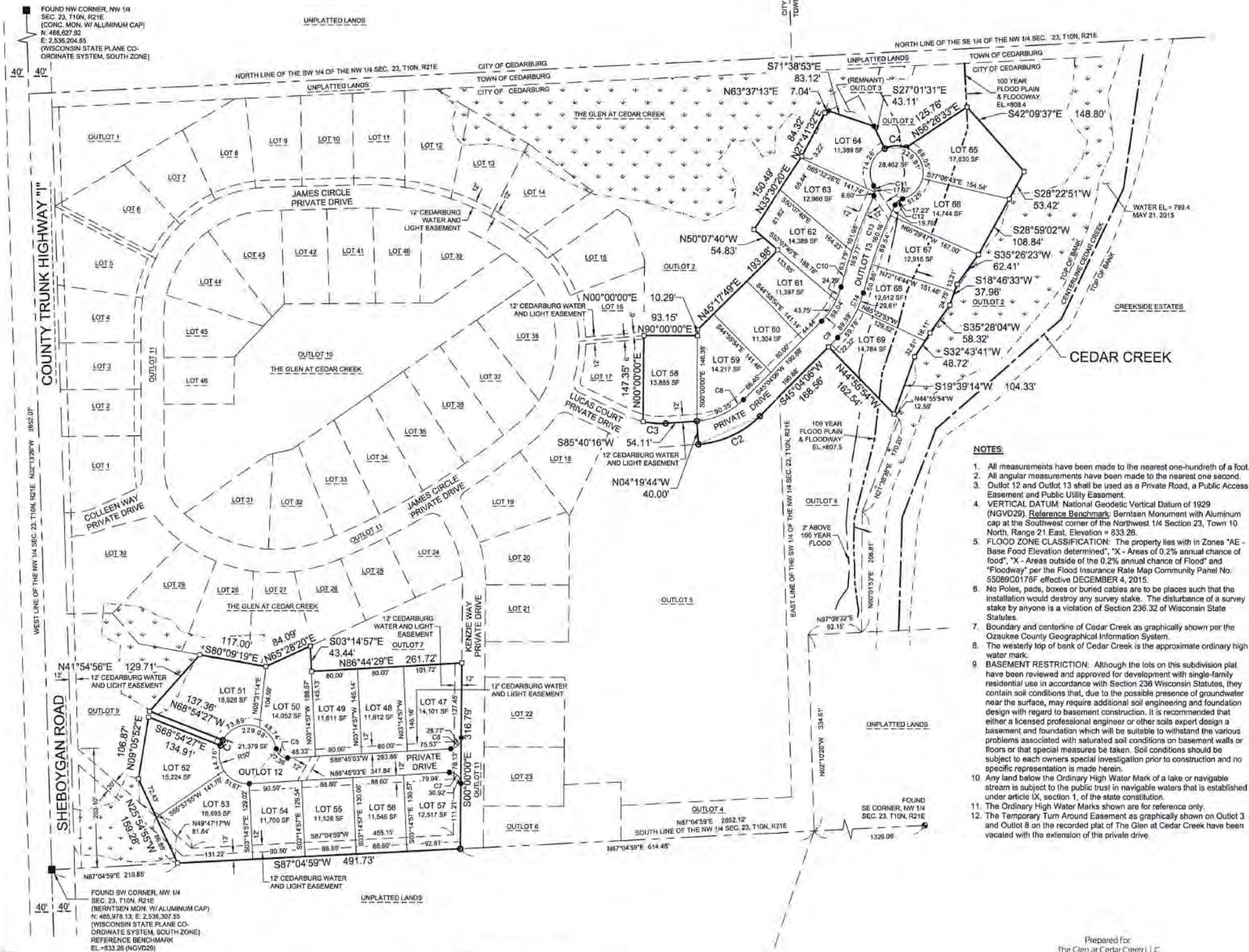
- Copy of The Glen At Cedar Creek Addition No. 1
- Unapproved minutes from the June 4th Plan Commission Meeting

INITIATED/REQUESTED BY: John Wahlen, Developer

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

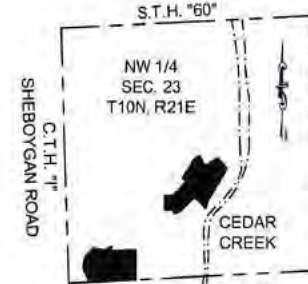
THE GLEN AT CEDAR CREEK ADDITION NO. 1

Being part of Outlot 3 and all of Outlot 8 of The Glen at Cedar Creek, being a part of the Southeast 1/4 and Southwest 1/4 of the Northwest 1/4 of Section 23, Township 10 North, Range 21 East, City of Cedarburg, Ozaukee County, Wisconsin

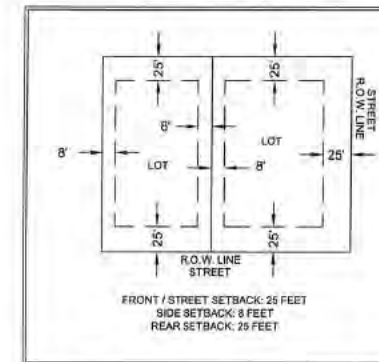


MAY 14, 2018

VICINITY SKETCH
SCALE 1"=1000'



R5-4 SINGLE FAMILY RESIDENTIAL DISTRICT
TYPICAL BUILDING SETBACK DETAIL *
(NOT TO SCALE)

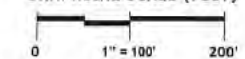


*Excepting:
Lot 50 & Lot 51 - Rear Setback = 20 Feet,
Lot 64 - Front Setback = 20 Feet

Prepared by:
PINNACLE ENGINEERING GROUP
15850 BLUEMOUND ROAD / SUITE 210
BROOKFIELD, WI 53005
OFFICE: (262) 754-8888



GRAPHICAL SCALE (FEET)



Bearings referenced to the Wisconsin State Plane
Coordinate System, South Zone (N.A.D. 1927). The
west line of the Northwest 1/4 of Section 23, Township
10 North, Range 21 East bears N02°13'26"W.

There are no objections to this plat with respect to
Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2),
Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



NOTES

- All measurements have been made to the nearest one-hundredth of a foot.
- All angular measurements have been made to the nearest one second.
- Outlot 12 and Outlot 13 shall be used as a Private Road, a Public Access Easement and Public Utility Easement.
- VERTICAL DATUM: National Geodetic Vertical Datum of 1929 (NGVD29). Reference Benchmark: Bernsten Monument with Aluminum cap at the Southwest corner of the Northwest 1/4 Section 23, Town 10 North, Range 21 East, Elevation = 833.26.
- FLOOD ZONE CLASSIFICATION: The property lies within Zones "AE - Base Flood Elevation determined", "X - Areas of 0.2% annual chance of flood", "X - Areas outside of the 0.2% annual chance of Flood" and "Floodway" per the Flood Insurance Rate Map Community Panel No. 55069C0178F effective DECEMBER 4, 2015.
- No Poles, pads, boxes or buried cables are to be placed such that the installation would destroy any survey stake. The disturbance of a survey stake by anyone is a violation of Section 236.32 of Wisconsin State Statutes.
- Boundary and centerline of Cedar Creek as graphically shown per the Ozaukee County Geographical Information System.
- The westerly top of bank of Cedar Creek is the approximate ordinary high water mark.
- BASEMENT RESTRICTION: Although the lots on this subdivision plat have been reviewed and approved for development with single-family residential use in accordance with Section 236 Wisconsin Statutes, they contain soil conditions that, due to the possible presence of groundwater near the surface, may require additional soil engineering and foundation design with regard to basement construction. It is recommended that either a licensed professional engineer or other soils expert design a basement and foundation which will be suitable to withstand the various problems associated with saturated soil conditions on basement walls or floors or that special measures be taken. Soil conditions should be subject to each owner's special investigation prior to construction and no specific representation is made herein.
- Any land below the Ordinary High Water Mark of a lake or navigable stream is subject to the public trust in navigable waters that is established under article IX, section 1, of the state constitution.
- The Ordinary High Water Marks shown are for reference only.
- The Temporary Turn Around Easement as graphically shown on Outlot 3 and Outlot 8 on the recorded plat of The Glen at Cedar Creek have been vacated with the extension of the private drive.

Prepared for:
The Glen at Cedar Creek LLC
P.O. Box 72
Pewaukee, WI 53072
262-691-2396

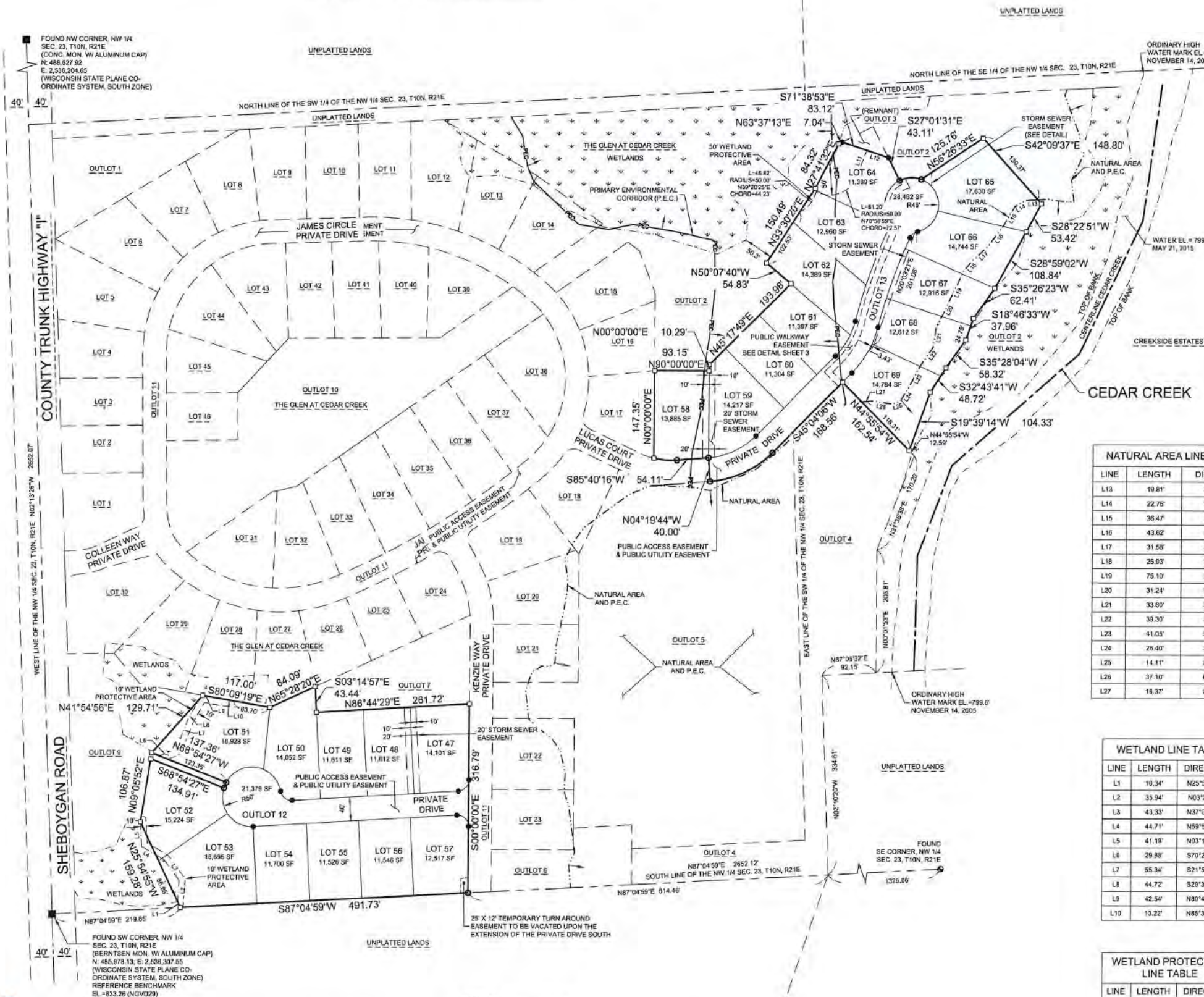
- LEGEND:
- Denotes Found 3/4" Iron Rebar
 - Denotes Found 1/4" Iron Rebar
 - Denotes Set 1/4" X 16" Iron Rebar, 5:30 LBS/FT
 - All other Lot and Outlot corners monumented by 3/4" x 18" Iron Rebar with a minimum weight of 15 LBS/FT
 - Denotes lot areas to the nearest square foot.

This instrument drafted by John P. Konopacki, PLS-Registration No. S-2461

PINNACLE ENGINEERING GROUP

THE GLEN AT CEDAR CREEK ADDITION NO. 1

Being part of Outlot 3 and all of Outlot 8 of The Glen at Cedar Creek, being a part of the Southeast 1/4 and Southwest 1/4 of the Northwest 1/4 of Section 23, Township 10 North, Range 21 East, City of Cedarburg, Ozaukee County, Wisconsin



PRIMARY ENVIRONMENTAL CORRIDOR AREA RESTRICTIONS

- The Plat of Survey for each lot adjacent to the Primary Environmental Corridor shall identify and show all trees 5 inches and greater in diameter that lie within 25 feet of the proposed structure.
- Removal or destruction of any live deciduous tree with a DBH (diameter at breast height) of 5 inches or greater shall be prohibited without the prior approval of the Developer and the City of Cedarburg.
- Grading, filling and construction of residences, associated buildings, driveways and septic systems shall be restricted to building envelopes.
- The removal of topsoil or other earthen materials shall be prohibited.
- The removal or destruction of any vegetative cover, i.e., trees, shrubs, grasses, etc., is prohibited, with the exception that dead, diseased or dying vegetation may be removed. Silvicultural thinning, upon the recommendation of a forester or naturalist, shall also be permitted. The removal of any vegetative cover that is necessitated by the approved construction of a residence or accessory building, shall be permitted. The removal of any vegetative cover within the Primary Environmental Corridor that is necessitated to provide access or service to an approved residence or accessory building, shall be permitted only when the access or service cannot be located outside of the Primary Environmental Corridor.
- Grazing by domesticated animals, i.e., horses, cows, etc., shall be discouraged to the greatest extent possible.
- The introduction of plant material not indigenous to the existing environment of the Primary Environmental Corridor area shall be prohibited.
- Ponds may be permitted subject to the approval of the City of Cedarburg.

WETLAND/FLOODPLAIN RESTRICTIONS

WETLANDS DELINEATED BY NATURAL LANDSCAPES, INC. ON MAY 19, 2015.

- Grading and filling are prohibited, unless specifically authorized by the City of Cedarburg and, if applicable, the Wisconsin Department of Natural Resources and the Army Corps of Engineers.
- The removal of fossil or other earthen materials is prohibited.
- The removal or destruction of any vegetative cover, i.e., trees, shrubs, grasses, etc., is prohibited, with the exception that dead, diseased or dying vegetation may be removed, at the discretion of the landowner. Silvicultural thinning, upon the recommendation of a forester or naturalist.
- Grazing by domesticated animals, i.e., horses, cows, etc., is prohibited.
- The introduction of plant material not indigenous to the existing environment of the Wetland/Floodplain Area area is prohibited.
- Ponds may be permitted subject to the approval of the City of Cedarburg and, if applicable, the Wisconsin Department of Natural Resources and the Army Corps of Engineers.
- The construction of buildings is prohibited.

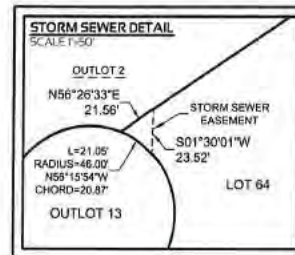
WETLAND PROTECTIVE AREA RESTRICTIONS PER NR 151.125

- Impervious surfaces shall be kept out of the protective area entirely or to the maximum extent practicable. If there is no practical alternative to locating an impervious surface in the protective area the impervious surface must drain away from the wetlands and a storm water management plan may be required and shall contain a written, site-specific explanation. Impervious surfaces include rooftops, sidewalks, driveways, concrete or asphalt pavement and gravel.
- Where land disturbing construction activity occurs within a protective area, adequate sod or self-sustaining vegetative cover of 70 percent or greater shall be established and maintained where no impervious surface is present. The adequate sod or self-sustaining vegetative cover shall be sufficient to provide for bank stability, maintenance of fish habitat, and filtering of pollutants from upstate overland flow areas under sheet flow conditions. Non-vegetative materials, such as rock riprap, may be employed on the bank as necessary to prevent erosion such as on steep slopes or where high velocity flows occur.
- Best management practices such as filter strips, rain gardens, swales, or wet detention ponds, that are designed to control pollutants from non-point sources, may be located in the protective area.

NATURAL AREA LINE TABLE		
LINE	LENGTH	DIRECTION
L13	19.81'	S87°29'26"W
L14	22.75'	S59°08'38"W
L15	36.47'	S30°33'47"W
L16	43.82'	S37°03'40"W
L17	31.58'	S47°27'08"W
L18	25.83'	S41°09'28"W
L19	75.10'	S25°27'17"W
L20	31.24'	S27°12'38"W
L21	33.60'	S07°59'25"W
L22	39.30'	S34°33'31"W
L23	41.05'	S28°14'54"W
L24	26.40'	S31°38'16"W
L25	14.11'	S70°04'13"W
L26	37.10'	N82°04'40"W
L27	18.37'	S85°54'23"W

WETLAND LINE TABLE		
LINE	LENGTH	DIRECTION
L1	10.34'	N25°54'55"W
L2	35.94'	N63°24'02"E
L3	43.33'	N37°09'44"W
L4	44.71'	N59°53'47"W
L5	41.19'	N03°18'03"W
L6	29.80'	S70°20'31"W
L7	55.34'	S21°56'27"W
L8	44.72'	S29°37'13"W
L9	42.54'	N80°47'47"W
L10	13.22'	N85°38'13"W

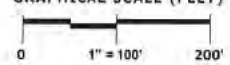
WETLAND PROTECTIVE LINE TABLE		
LINE	LENGTH	DIRECTION
L11	49.18'	N21°00'22"E
L12	38.50'	S71°38'53"E



MAY 14, 2018



GRAPHICAL SCALE (FEET)



There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



RECEIVED
MAY 14 2018
CITY OF CEDARBURG

This instrument drafted by John P. Konopacki, PL5-Registration No. S-2461

PINNACLE ENGINEERING GROUP

- LEGEND:**
- Denotes Found 3/4" Iron Rebar.
 - Denotes Found 1/4" Iron Rebar.
 - Denotes Set 1/4" X 18" Iron Rebar, 430 LBS/FT.
 - All other Lot and Outlot corners monumented by 3/4" X 18" Iron Rebar with a minimum weight of 15 LBS/FT.
 - Denotes lot area to the nearest square foot.

THE GLEN AT CEDAR CREEK ADDITION NO. 1

Being part of Outlot 3 and all of Outlot 8 of The Glen at Cedar Creek, being a part of the Southeast 1/4 and Southwest 1/4 of the Northwest 1/4 of Section 23, Township 10 North, Range 21 East, City of Cedarburg, Ozaukee County, Wisconsin

CURVE TABLE							
CURVE NO.	LOT NO.	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD LENGTH	TANGENT IN
C1	EXTERIOR	10.02'	50.00'	011°28'05"	N22°58'41"E	10.01'	N17°15'08"E
	OUTLOT 12	229.08'	50.00'	262°30'19"	S30°50'12"W	75.18'	N86°45'03"E
	LOT 53	51.87'	50.00'	050°12'52"	S83°38'51"E	49.41'	N19°44'38"W
	LOT 52	44.78'	50.00'	051°17'13"	S8°23'28"E	43.28'	
	LOT 51	73.89'	50.00'	084°40'11"	S71°04'19"W	67.35'	
	LOT 50	48.74'	50.00'	055°50'58"	N38°40'07"W	46.83'	
C2	OUTLOT 13	118.70'	167.50'	040°38'10"	S85°22'11"W	116.23'	S45°04'06"W
C3	LOT 58	39.47'	127.50'	017°44'18"	N85°27'38"W	39.31'	S85°40'16"W
C4	EXTERIOR	38.25'	46.00'	047°38'58"	N86°47'58"E	37.18'	N62°58'29"E
	OUTLOT 13	229.81'	46.00'	268°14'36"	N66°24'14"W	55.21'	N25°31'33"W
	LOT 64	74.25'	46.00'	092°30'01"	N16°43'28"E	65.46'	
	LOT 55	66.05'	46.00'	082°13'50"	S28°14'38"E	50.52'	
	LOT 66	51.25'	46.00'	063°49'47"	S44°48'11"W	48.04'	
C5	LOT 50	27.36'	19.00'	082°30'19"	S51°59'48"E	25.06'	S10°44'38"E
C6	LOT 47	26.77'	19.00'	088°45'03"	N43°22'31"E	26.10'	N86°45'03"E
C7	LOT 57	30.92'	19.00'	093°14'57"	N46°37'29"W	27.62'	N00°00'00"E
C8	LOT 59	90.35'	127.50'	040°36'10"	N85°22'11"E	88.47'	N85°40'16"E
C9	OUTLOT 13	68.04'	127.50'	030°34'45"	N28°48'43"E	67.24'	N45°04'06"E
	LOT 61	43.75'	127.50'	019°39'42"	N35°14'15"E	43.54'	
	LOT 62	24.25'	127.50'	010°55'03"	N19°56'52"E	24.26'	
C10	OUTLOT 13	165.77'	932.38'	010°11'13"	N19°34'57"E	165.55'	N14°28'21"E
	LOT 62	63.75'	932.38'	003°55'12"	N16°28'57"E	63.76'	
	LOT 63	101.98'	932.38'	006°16'01"	N21°32'33"E	101.93'	
C11	OUTLOT 13	17.97'	19.00'	054°12'06"	N2°25'29"W	17.31'	N24°40'34"E
	LOT 53	6.80'	19.00'	015°54'17"	N14°43'25"E	6.57'	
	LOT 64	11.37'	19.00'	034°17'49"	N12°22'38"W	11.20'	
C12	LOT 66	17.23'	19.00'	051°50'43"	S50°44'43"W	16.64'	S75°43'04"W
C13	OUTLOT 13	160.16'	892.38'	010°17'00"	S19°37'51"W	159.95'	S24°46'21"W
	LOT 66	19.76'	892.38'	001°16'08"	S24°08'17"W	19.76'	S14°25'21"W
	LOT 67	89.54'	892.38'	005°44'57"	S20°37'44"W	89.50'	
	LOT 68	50.86'	892.38'	003°15'55"	S18°07'18"W	50.85'	
C14	OUTLOT 13	89.39'	167.50'	030°34'46"	S29°46'43"W	88.34'	S14°25'21"W
	LOT 68	29.61'	167.50'	010°07'47"	S19°33'14"W	29.57'	S45°04'06"W
	LOT 69	59.78'	167.50'	020°28'59"	S34°50'37"W	59.47'	

SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN
WAUKESHA COUNTY, SS

I, John P. Konopacki, Professional Land Surveyor, do hereby certify:

That I have surveyed, mapped and divided part of Outlot 3 and all of Outlot 8 of The Glen at Cedar Creek, as recorded in the Register of Deeds office for Ozaukee County as Document No. 1037063, being a part of the Southeast 1/4 and the Southwest 1/4 of the Northwest 1/4 of Section 23, Township 10 East, Range 21 East, City of Cedarburg, Ozaukee County, Wisconsin. Excepting therefrom that part of Outlot 3, more particularly described as follows: Beginning at the north corner of said Outlot 3; thence South 27°01'31" East along an east line of said Outlot 3, 58.50 feet; thence North 71°38'53" West, 83.12 feet to a north line of said Outlot 3; thence North 63°37'13" East along said north line, 58.39 feet to the Point of Beginning.

Containing 363.579 square feet (8.3466 acres) of land, more or less.

That I have made such survey, land division and map by the direction of The Glen at Cedar Creek LLC, owner of said land.

That such plat is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

That I have fully complied with the provisions of Chapter 236 of the Wisconsin State Statutes and the City of Cedarburg Land Division and Subdivision Code Ordinance in surveying, mapping and dividing the same.

Date: MAY 14, 2018



John P. Konopacki
Professional Land Surveyor -2461

OWNER'S CERTIFICATE OF DEDICATION

The Glen at Cedar Creek LLC, a limited liability company organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said limited liability company caused the land described on this plat to be surveyed, divided and mapped as represented on this plat.

I also certify that this plat survey map is required by s. 236.10 or s. 236.12 of the Wisconsin State Statutes to be submitted to the following for approval or objection:

- City of Cedarburg
- Wisconsin Department of Administration

IN WITNESS WHEREOF, the said The Glen at Cedar Creek LLC has caused these presents to be signed by (name) _____, (title) _____, at _____, County, Wisconsin, on this _____ day of _____, 2018.

In the presence of: The Glen at Cedar Creek LLC

(Name - Title)

STATE OF WISCONSIN
COUNTY) SS

Personally came before me this _____ day of _____, 2018, (name) _____, (title) _____ of the aforesaid limited liability company, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public
Name: _____
State of Wisconsin
My Commission Expires: _____

CONSENT OF CORPORATE MORTGAGEE

_____, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping and dedication of the land described on this plat and does hereby consent to the above certification of owners.

IN WITNESS WHEREOF, the said _____, has caused these presents to be signed by _____, its President, and its corporate seal to be hereunto affixed this _____ day of _____, 2018.

Date _____ President _____

STATE OF WISCONSIN
COUNTY) SS

Personally came before me this _____ day of _____, 2018, _____, to me known to be the person who executed the foregoing instrument and to me known to be such officer of said corporation and acknowledged the same.

Notary Public
Name: _____
State of Wisconsin
My Commission Expires: _____

PLAN COMMISSION APPROVAL

Approved by the Plan Commission of the City of Cedarburg on this _____ day of _____, 2018.

Date _____ Mike O'Keefe, Chairman

Date _____ Dana Drummel, Secretary

COMMON COUNCIL APPROVAL

Approved by the Common Council of the City of Cedarburg, Wisconsin, on this _____ day of _____, 2018.

Date _____ Mike O'Keefe, Mayor

Date _____ Constance McHugh, City Clerk

CITY OF CEDARBURG TREASURER'S CERTIFICATE

STATE OF WISCONSIN
COUNTY) SS

I, Kelly Livingston, being duly elected, qualified and acting Treasurer of the City of Cedarburg, do hereby certify in accordance with the records in my office, there are no unpaid taxes or special assessments as of _____ day of _____, 2018 on any of the lands in THE GLEN AT CEDAR CREEK ADDITION NO. 1 subdivision.

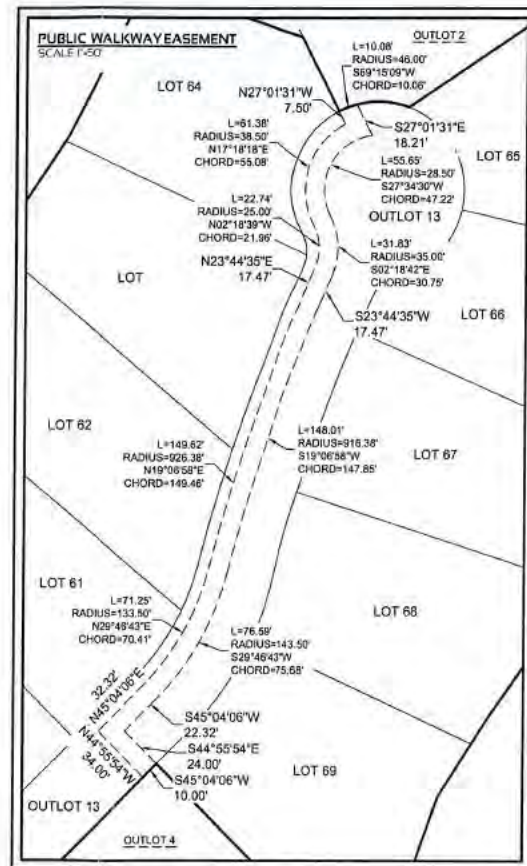
Date _____ Kelly Livingston, Treasurer

OZAUKEE COUNTY TREASURER'S CERTIFICATE

STATE OF WISCONSIN
COUNTY) SS

I, Joshua Morrison, being duly elected, qualified and acting Treasurer of the County of Ozaukee, do hereby certify in accordance with the records in my office, there are no unpaid taxes or special assessments as of _____ day of _____, 2018 on any of the lands in THE GLEN AT CEDAR CREEK ADDITION NO. 1 subdivision.

Date _____ Joshua Morrison, County Treasurer



There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



CITY OF CEDARBURG

MEETING DATE: June 11, 2018

ITEM NO: 10. G.

TITLE: Accept and refer to Plan Commission the rezoning petition from Greg Zimmerschied of Cornerstone Buildings LLC to rezone the parcel at N56 W6093 Portland Road from I-1 Institutional and Public Service District to B-3 Central Business District; and action thereon

ISSUE SUMMARY: According to **Sec. 13-1-183. Review and Recommendation**, the Plan Commission shall review all proposed changes to the district boundaries or amendments within the corporate limits and shall recommend that the petition be granted as requested, modified, or denied. The recommendation shall be made at a Plan Commission meeting subsequent to the Common Council meeting at which the petition is first submitted and shall be made in writing to the Common Council.

The petitioner is requesting this rezoning in order to make the building more marketable for lease. Specifically, under the I-1 Institutional zoning, the petitioner is limited to nonprofit or quasi-public uses, such as, a church, library, school or government office etc. whereas the uses permitted in the B-3 Central Business District are commercial in nature.

STAFF RECOMMENDATION:

Accept Petition and refer it to the Plan Commission for review and recommendation.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: N/A

ATTACHMENTS:

- Rezoning Petition

INITIATED/REQUESTED BY: Cornerstone Builders LLC, Greg Zimmerschied Owner

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610



LAND DEVELOPMENT APPLICATION
City of Cedarburg

PROPERTY LOCATION/ADDRESS: N56 W6043 PORTLAND ROAD

APPLICANT: CORNERSTONE BUILDINGS LLC TELEPHONE 212 370 3919

ADDRESS: N67W5389 CEDAR CT FAX _____
CEDARBURG WI 53012 e-mail CORNERSTONELLC@

PROPERTY OWNER SEE ABOVE TELEPHONE _____

ADDRESS _____ FAX _____
e-mail _____

REQUEST FOR: ☐ Concept Review ☐ Conditional Use Zoning
☐ Site/Architectural Plan Approval ☐ Annexation Request
☐ Subdivision Plat or C S M Review ☐ Variance/Board of Appeals
☒ Zoning District Change ☐ Other

STATUS OF APPLICANT: ☒ OWNER ☐ AGENT ☐ BUYER ☐ OTHER

PROJECT NAME: _____

USES PROPOSED AND DESCRIBE REQUEST: CHANGE FROM INSTITUTIONAL ZONING TO
ATTAINING CENTRAL BUSINESS DISTRICT

CHUCK

NOTE: Please attach five (5) copies of a written description of your proposal or request.
Also provide five (5) full-size sets of supporting drawings, sketches, or survey maps.

The undersigned certifies that he/she has familiarized himself/herself with the State and local codes and procedures pertaining to this application.
The undersigned further hereby certifies that the information contained in this application is true and correct. This application shall be signed by the property owner(s).

SIGNED BY: [Signature] DATE: 04/25/18
Property Owner(s)

\$ 100	Concept Review	Submission of Five (5) Full-Size Plan Sets	_____
* Fee Sch	Site/Architectural Plans		
* Fee Sch	C S M Review		
* Fee Sch	Subdivision Plat		
\$ 250	Zoning District Change	Thirteen (13) Plan Sets Due (11"x17" max):	_____
\$ 200	Zoning Text Change	Confirm Thirteen (13) Plan Sets Submitted	_____
\$ 300	Conditional Use Zoning		
\$ 150	Annexation Request		
\$ 150	Variance/Board of Appeals	1st Plan Commission Appearance	<u>June 4, 2018</u>
* Fee Sch	Other		

\$ 250 TOTAL FEE

APPLICATION AND FEE RECEIVED BY: [Signature] DATE: 4/25/2018

See Fee Schedule Plan Commission File No 13-050-13-23-000

C268 1/1/2016

CITY OF CEDARBURG

MEETING DATE: June 11, 2018

ITEM NO: 10. H.

TITLE: Accept and refer to Plan Commission the rezoning petition Greg Zimmerschied of Cedarburg Land & Cattle LLC to rezone the parcels at the corner of Mill Road and Washington Avenue from B-3/HPD Central Business District/Historic Preservation District to B-3/HPD/PUD Central Business District/Historic Preservation District/Planned Unit Development; and action thereon

ISSUE SUMMARY: According to **Sec. 13-1-183. Review and Recommendation**, the Plan Commission shall review all proposed changes to the district boundaries or amendments within the corporate limits and shall recommend that the petition be granted as requested, modified, or denied. The recommendation shall be made at a Plan Commission meeting subsequent to the Common Council meeting at which the petition is first submitted and shall be made in writing to the Common Council.

The petitioner is requesting approval of the Plan Unit Development Overlay Zoning District for his proposed unified commercial project consisting of three separate buildings; one fronting Washington Ave, another fronting Mill Street and the third fronts Hanover Avenue. While the petitioner has not specifically identified the proposed tenants, the building design suggests that both the Washington Avenue and the Hanover building may include a small restaurant. This project is tied to TID #3 which was created in 2014 with the goal of the petitioner securing all necessary approvals and start construction of at least one of the buildings by 2018.

STAFF RECOMMENDATION:

Accept the petition and refer it to the Plan Commission for review and recommendation

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: The TID Developer Agreement requires the petitioner to create improvements with the minimum assessed value of \$950,000 no later than January 1, 2020.

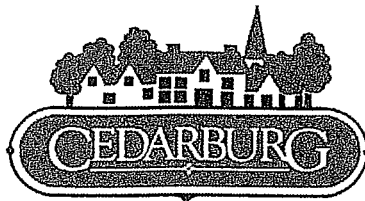
ATTACHMENTS:

- Rezoning Petition

INITIATED/REQUESTED BY: Cornerstone Builders, LLC. Greg Zimmerschied, Owner

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

City Clerk



LAND DEVELOPMENT APPLICATION
City of Cedarburg

PROPERTY LOCATION/ADDRESS:

MILL STREET - NORTH SIDE BETWEEN HANOVER & WASHINGTON

APPLICANT:

CEDARBURG LAND & CATTLE LLC

TELEPHONE:

262 370 3919

ADDRESS:

167W 5389 CEDAR CT

FAX:

CEDARBURG WI 53012

e-mail:

CDTNEEDSTONE LLC @

PROPERTY OWNER:

SAME

TELEPHONE:

EDITHLINK.NET

ADDRESS:

FAX:

e-mail:

REQUEST FOR

- ☐ Concept Review
☐ Site/Architectural Plan Approval
☐ Subdivision Plat or C S M Review
☒ Zoning District Change

- ☐ Conditional Use Zoning
☐ Annexation Request
☐ Variance/Board of Appeals
☐ Other

STATUS OF APPLICANT:

☒ OWNER

☐ AGENT

☐ BUYER

☐ OTHER

PROJECT NAME:

MILL STREET PROJECT

USES PROPOSED AND DESCRIBE REQUEST:

CHANGE FROM BS TO BS PUD

NOTE: Please attach five (5) copies of a written description of your proposal or request.
Also provide five (5) full-size sets of supporting drawings, sketches, or survey maps.

The undersigned certifies that he/she has familiarized himself/herself with the State and local codes and procedures pertaining to this application. The undersigned further hereby certifies that the information contained in this application is true and correct. This application shall be signed by the property owner(s).

SIGNED BY:

Property Owner(s)

DATE:

MAY 29, 2018

- \$ 100 Concept Review
* Fee Sch Site/Architectural Plans
* Fee Sch C.S.M. Review
* Fee Sch Subdivision Plat
\$ 250 Zoning District Change
\$ 200 Zoning Text Change
\$ 300 Conditional Use Zoning
\$ 150 Annexation Request
\$ 150 Variance/Board of Appeals
* Fee Sch Other

Submission of Five (5) Full-Size Plan Sets

Thirteen (13) Plan Sets Due (11"x17" max):

Confirm Thirteen (13) Plan Sets Submitted

1st Plan Commission Appearance

\$ 250.00

TOTAL FEE

Paid As To Go

APPLICATION AND FEE RECEIVED BY:

DATE

5/29/2018

*See Fee Schedule

Plan Commission File No

13-107-06-02-000 C208
13-050-09-10-000

CITY OF CEDARBURG

MEETING DATE: June 11, 2018

ITEM NO: 10. I.

TITLE: Consider Memorandum of Understanding (MOU) with the Town of Cedarburg to share Shoretel phone system; and action thereon

ISSUE SUMMARY: The Town of Cedarburg was looking for a new phone system and in my discussions with the Town Administrator Tim Rhode we decided this was a viable option for them. Tim worked with our phone vendor and decided on the Shoretel system. The City will see reduced costs in the base system.

Each municipality will be responsible for their own phones but share in the cost of the server supporting the system.

The MOU was reviewed by the City Attorney. The Town Board will take action on the item at their July meeting.

STAFF RECOMMENDATION: Approve MOU

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: Approximately 10% savings on future equipment purchases and maintenance agreements for the equipment (~\$1,000).

ATTACHMENTS: MOU

INITIATED/REQUESTED BY: Christy Mertes

FOR MORE INFORMATION CONTACT: City Administrator/Treasurer Christy Mertes, 375-7606

Intergovernmental Memorandum of Understanding
Between the City of Cedarburg and the Town of Cedarburg

This Memorandum of Understanding (“MOU”) is entered into by and between the City of Cedarburg (“City”) and the Town of Cedarburg (“Town”). The City and Town may be individually referred to herein as a “Party”, or collectively as “Parties”.

WHEREAS, The City of Cedarburg purchased a new Shoretel digital phone system (“System”) in 2013 with capacity to service all of its locations and needs; and

WHEREAS, The Town of Cedarburg has reached the end-of-life for its 1997 analogue phone system due to age and lack of replacement components; and

WHEREAS, the City and Town are always looking to work together in an effort to save taxpayer money and resources; and

WHEREAS, The City and Town already have shared internet connectivity via a high speed internet connection with the County in place which provides shared email services; and

WHEREAS, The City and Town may enter into a contract or memorandum of understanding pursuant to section 66.0301 of the Wisconsin Statutes, providing for intergovernmental cooperation between municipal entities;

NOW, THEREFORE, it is hereby agreed and understood, by and between the City and the Town, that the City will allow the Town to become a remote location on its Shoretel digital phone system, as follows:

I. Town agrees to pay its percentage of the annual maintenance cost for the System, estimated at approximately \$200/year starting in the year 2018. Payments will be made no later than June 1 of each year and will be based on the actual maintenance costs incurred in the prior year. The share of the annual maintenance will be based on each municipality’s share of the total lines utilized on the system. By way of example, if the City uses 80 lines in the System, and the Town uses 11 lines, the Town’s share of expenses shall be 12 %.

II. The City and the Town are each responsible to purchase and maintain its individual capital purchases related to each location’s equipment needs. However, the Town and City will share in any future capital purchase needs to maintain the overall system if not covered by the Maintenance agreement by their share of the costs based on the number of lines formula described in Paragraph I, herein.

III. Each Party shall be financially responsible for maintaining its individual equipment within the System. The Town agrees to purchase a block of IT hours at approximately \$160/hour from the City's IT contractor for the Town's cost of maintaining its equipment, as well as any IT cost the Town will incur for initial set up and maintenance in the Town.

IV. The term of this MOU will be for a period of 5 years. During the 5-year term either party can terminate the MOU for any reason upon 150-days advance written notice to the other.

V. Each Party hereby indemnifies the other and agrees to save the other harmless from and against any and all claims, actions, damages, liability and expense of any kind, including reasonable attorney's fees, in connection with or in any way related to the operation of that Party's individual equipment within the System. In case an indemnified Party shall be made a party to any litigation arising out of any such occurrence, then the indemnifying Party shall protect and hold the other harmless and shall pay all costs, expenses and reasonable attorney fees incurred or paid by the other in connection with such litigation.

In witness whereof, the undersigned have set forth their hands and seals upon such dates as set forth below, the last and latest of which being the effective date of the Understanding.

City of Cedarburg

Town of Cedarburg

By: _____
Mike O'Keefe, Mayor

By: _____
David Salvaggio, Town Chair

Date: _____, 2018.

Date: _____, 2018.

By: _____
Constance McHugh, City Clerk

By: _____
Eric Ryer, Town Clerk

Date: _____, 2018.

Date: _____, 2018.

CITY OF CEDARBURG TRANSFER LIST

5/12/18-6/8/18

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
5/16/2018	\$12,303.89	State of Wisconsin-April sales tax
5/18/2018	\$36,726.82	Light & Water-April usage charges
5/23/2018	\$197,000.00	PWSB Payroll
5/23/2018	\$3,237.88	ICMA-contributions for 5/6/18-5/19/18
5/23/2018	\$4,503.94	North Shore Bank-contributions for 5/6/18-5/19/18
5/23/2018	\$5,765.18	Health Savings Accounts-contributions for 5/6/18-5/19/18
5/23/2018	\$495.00	Police Association-contributions for 5/6/18-5/19/18
5/23/2018	\$1,849.76	Light & Water-April usage charges
5/31/2018	\$960.00	Wire-Pascal Kintz (CPD)
6/1/2018	\$79,466.62	WCA-June health insurance premiums
6/1/2018	\$5,321.99	Met Life-June dental insurance premiums
6/1/2018	\$544.63	Superior Vision-June vision insurance premiums
6/1/2018	\$911.88	Aflac-May premiums
6/1/2018	\$3,096.45	Minnesota Life-July life insurance premiums
6/4/2018	\$2,259.16	Light & Water-May usage charges
6/5/2018	\$200,000.00	PWSB Payroll
6/6/2018	\$3,161.47	ICMA-contributions for 5/20/18-6/2/18
6/6/2018	\$4,615.90	North Shore Bank-contributions for 5/20/18-6/2/18
6/6/2018	\$5,725.18	Health Savings Accounts-contributions for 5/20/18-6/2/18
6/6/2018	\$495.00	Police Association-contributions for 5/20/18-6/2/18
	<u>\$568,440.55</u>	

PWSB PAYROLL ACCOUNT

5/25/2018	\$139,363.14	Payroll for 5/6/18-5/19/18
5/25/2018	\$57,485.95	Payroll taxes for 5/6/18-5/19/18
6/8/2018	\$141,929.69	Payroll for 5/20/18-6/2/18
6/8/2018	\$57,797.92	Payroll taxes for 5/20/18-6/2/18
	<u>\$396,576.70</u>	

PWSB MONEY MARKET ACCOUNT

5/31/2018	\$4,681.91	PWSB Internal Service Money Market
5/31/2018	\$200,000.00	PWSB Checking
	<u>\$204,681.91</u>	

PWSB CAPITAL SERVICE MONEY MARKET ACCOUNT

5/31/2018	\$72,370.11	PWSB Money Market Account
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CITY OF CEDARBURG

06/01/18 8:24 AM

Page 1

***Check Detail Register©**

JUNE 2018

		Check Amt	Invoice	Comment
111300	PWSB Checking			
Unpaid	ALL TESTING SPECIALISTS, LLC			
G 601-187034	HIGHLAND LIFT STATION	\$2,459.50	00005644	CWRC-HIGHLAND LS
Total	ALL TESTING SPECIALISTS, LLC	\$2,459.50		
Unpaid	AT&T			
E 100-533210-225	TELEPHONE/COMMUNICATIO	\$36.63	262375760305	DPW-PHONE
E 260-555110-225	TELEPHONE/COMMUNICATIO	\$141.35	262375760305	LIBR-PHONE
E 601-573825-225	TELEPHONE/COMMUNICATIO	\$50.19	262375760305	CWRC-PHONE
E 100-518100-225	TELEPHONE/COMMUNICATIO	\$50.41	262375760305	CH-PHONE
E 100-522230-225	TELEPHONE/COMMUNICATIO	\$39.91	262375760305	FD-PHONE
Total	AT&T	\$318.49		
Unpaid	AT&T LONG DISTANCE			
E 260-555110-225	TELEPHONE/COMMUNICATIO	\$73.07	836841746-8	LIBR-LONG DISTANCE
E 100-522110-225	TELEPHONE/COMMUNICATIO	\$7.20	836841746-8	PD-LONG DISTANCE
G 100-156200	DUE FROM LIGHT & WATER	\$99.43	836841746-8	L&W-LONG DISTANCE
Total	AT&T LONG DISTANCE	\$179.70		
Unpaid	BADGER POPCORN & CONCESSION			
E 240-555321-350	OPERATING SUPPLIES	\$3,372.04	420395	POOL-CONCESSIONS
E 240-555321-350	OPERATING SUPPLIES	\$9.95	420397	POOL-PEPPER RINGS
Total	BADGER POPCORN & CONCESSION	\$3,381.99		
Unpaid	BAKER & TAYLOR AV PRE PROCESS			
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$30.11	B90772410	LIBR-DVDS
Total	BAKER & TAYLOR AV PRE PROCESS	\$30.11		
Unpaid	BEYER S HARDWARE STORE			
E 100-522410-340	MAINTENANCE SUPPLIES	\$12.83	139562	EM-GROMMET KIT/HOOKS/HARDWARE
E 100-522410-380	EQUIPMENT/CAPITAL OUTLA	\$38.69	139686	EM-20" DLX WIND MACHINE FAN
E 601-573830-340	MAINTENANCE SUPPLIES	\$28.08	139731	CWRC-RUBBER STRAP/SCR EXTRACTOR/WEED STOP
Total	BEYER S HARDWARE STORE	\$79.60		
Unpaid	BUSINESS CARD			
E 100-522120-330	TRAVEL & TRAINING	(\$1.06)	0883	PD-CREDIT-RBT PARADISO 37
E 100-522120-330	TRAVEL & TRAINING	\$37.83	0883	PD-SENDIKS GRAFTON
E 100-522120-330	TRAVEL & TRAINING	\$13.76	0883	PD-ZUDARS & CATERING TAMPA FL
E 100-522120-330	TRAVEL & TRAINING	\$25.92	0883	PD-MKE VALENTINESCOFFEE
E 100-522120-330	TRAVEL & TRAINING	\$282.72	0883	PD-BARRYMORE HOTEL/MEALS-TAMPA FL
E 100-522110-390	OTHER EXPENSES	\$9.70	0883	PD-USPS-MAILING
E 100-522110-330	TRAVEL & TRAINING	\$28.50	0883	PD-THE FARMSTEAD
E 100-522120-380	EQUIPMENT/CAPITAL OUTLA	\$161.50	0883	PD-WERKZ
E 100-555510-240	REPAIR AND MAINTENANCE	\$64.05	1690	PARKS-FARMING SECRETS
E 100-555510-240	REPAIR AND MAINTENANCE	\$1.93	1690	PARKS-INTL TRANSACTION FEE-FARMING SECRETS
E 100-555510-240	REPAIR AND MAINTENANCE	\$116.65	1690	PARKS-GANDY COMPANY
E 100-533210-350	OPERATING SUPPLIES	\$246.00	1690	DPW-DULUTH TRADING STORE

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E 601-573850-330	TRAVEL & TRAINING	(\$25.75)	1764	CWRC-REFUND-WWOA REGISTRATION
E 601-573845-240	REPAIR AND MAINTENANCE	\$435.58	1764	CWRC-AMAZON.COM
E 601-573850-330	TRAVEL & TRAINING	\$120.00	1764	CWRC-CSWEA
E 601-573845-240	REPAIR AND MAINTENANCE	\$1,174.00	1764	CWRC-L&K SPECIALTIES
E 601-573830-340	MAINTENANCE SUPPLIES	\$74.26	1764	CWRC-AMAZON.COM
E 100-555510-240	REPAIR AND MAINTENANCE	\$166.86	1873	PARKS-OTC BRANDS/AMAZON.COM
E 100-555510-310	OFFICE SUPPLIES	\$77.92	1873	PARKS-OFFICEDEPOT/TARGET
E 220-555390-347	SUPPLIES AND EXPENSES	\$61.15	1873	REC-AMAZON.COM/AMAZON MKTPLACE/OFFICEDEPOT
E 220-555390-347	SUPPLIES AND EXPENSES	\$15.00	1873	REC-PLUGNPAY
E 220-555390-347	SUPPLIES AND EXPENSES	\$48.14	1873	REC-AMAZON MKTPLACE/DNH GODADDY.COM
E 240-555320-330	TRAVEL & TRAINING	\$250.00	1873	POOL-TAVERN LEAGUE OF WI-FOOD SAFETY TRNG
E 240-555320-340	MAINTENANCE SUPPLIES	\$28.94	1873	POOL-AMAZON MKTPLACE
E 240-555320-340	MAINTENANCE SUPPLIES	\$302.85	1873	POOL-OFFICE DEPOT/AMAZON MKTPLACE
E 240-555320-346	UNIFORMS	\$868.20	1873	POOL-LIFEGUARD STORE
E 240-555320-380	EQUIPMENT/CAPITAL OUTLA	\$529.82	1873	POOL-ADOLPH KIEFER & ASSOC/AMAZON MKTPLACE
E 100-514100-330	TRAVEL & TRAINING	\$70.00	3367	CLERKS-UWEXT LOCAL GVMT CTR
E 100-515600-310	OFFICE SUPPLIES	\$134.77	3367	TREAS-LABOR LAW COMPLIANCE
E 100-514700-380	EQUIPMENT/CAPITAL OUTLA	\$70.00	3367	IT-CONSTANTCONTACT
E 100-522110-240	REPAIR AND MAINTENANCE	\$89.79	6206	PD-AMAZON.COM
E 100-522120-330	TRAVEL & TRAINING	\$400.00	6206	PD-UWW CAMPS AND CONFERENCES
E 100-522120-346	UNIFORMS	\$95.04	6206	PD-EASTBAY
E 100-522120-330	TRAVEL & TRAINING	\$50.00	6206	PD-NATIONAL ACADEMY OF EMERG DISPATCH
E 100-522110-240	REPAIR AND MAINTENANCE	\$15.99	6206	PD-STAMPS.COM
E 100-522120-346	UNIFORMS	\$94.99	6206	PD-AMAZON MKTPLACE
E 100-522110-346	UNIFORMS	\$100.99	9962	PD-HELLY TEC
E 100-522120-330	TRAVEL & TRAINING	\$822.81	9967	PD-RIVERSIDE HOTEL/MEALS-FT LAUDERDALE FL
E 100-522120-330	TRAVEL & TRAINING	\$183.97	9967	PD-GRAND GENEVA RESORT/MEALS-WI
E 100-522110-310	OFFICE SUPPLIES	\$89.97	9967	PD-BEST BUY
E 100-522120-346	UNIFORMS	\$105.59	9967	PD-5.11 TACTICAL.COM ECOM
E 100-522120-330	TRAVEL & TRAINING	\$210.06	9967	PD-HYATT REGENCY GREEN BAY/MEALS
	Total BUSINESS CARD	\$7,648.44		
Unpaid	CEDAR CREST			
E 240-555321-350	OPERATING SUPPLIES	\$1,263.48	90000269894	POOL-ICE CREAM CONCESSIONS
	Total CEDAR CREST	\$1,263.48		
Unpaid	CEDARBURG CHAMBER OF COMMERCE			
E 220-555390-347	SUPPLIES AND EXPENSES	\$105.00	9774	REC-CONQUER THE BURG TICKETS
il	CEDARBURG CHAMBER OF COMMERCE	\$105.00		
Unpaid	CEDARBURG FIRE DEPARTMENT-PQBX			
G 100-251200	DUE TO FIRE DEPARTMENT	\$802.00	GRANT	2018 CVMIC SAFETY GRANT REIMBURSEMENT
al	CEDARBURG FIRE DEPARTMENT-POBX	\$802.00		
Unpaid	CEDARBURG SCHOOL DISTRICT-FAC.			
E 220-555390-228	SCHOOL DISTRICT FEES	\$1,120.00	FAC. RENTAL	REC-TENNIS COURTS

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total CEDARBURG SCHOOL DISTRICT-FAC.		\$1,120.00		
Unpaid	COMPLETE OFFICE OF WISCONSIN			
E 100-515600-310	OFFICE SUPPLIES	\$12.08	326648	TREAS-3/8" STAPLES
E 100-514100-312	COMPUTER/COPIER SUPPLIE	\$325.00	326648	CENTRAL DUPL-WHITE COPY PAPER
Total	COMPLETE OFFICE OF WISCONSIN	\$337.08		
Unpaid	CUMMINS SALES & SERVICE NPOWER			
E 601-573840-340	MAINTENANCE SUPPLIES	\$38.13	E4-23211	CWRC-AIR FILTER
E 601-573840-340	MAINTENANCE SUPPLIES	\$24.30	F6-8184	CWRC-AIR & OIL FILTERS
E 601-573840-340	MAINTENANCE SUPPLIES	\$60.07	F6-8226	CWRC-AIR FILTER
Total	CUMMINS SALES & SERVICE NPOWER	\$122.50		
Unpaid	EWALD AUTOMOTIVE GROUP			
E 400-522120-811	VEHICLE REPLACEMENTS	\$22,361.00	26900	PD-PD809-VEH#5-2018 FORD EXPLORER-VIN68810
E 400-522120-811	VEHICLE REPLACEMENTS	\$21,861.00	26901	PD-PD809-VEH#6-2018 FORD EXPLORER-VIN 68811
Total	EWALD AUTOMOTIVE GROUP	\$44,222.00		
Unpaid	GAYLORD BROTHERS, INC.			
E 260-555110-350	OPERATING SUPPLIES	\$130.00	2539974	LIBR-POWER TAILGATE/INSIDE DELIVERY
Total	GAYLORD BROTHERS, INC.	\$130.00		
Unpaid	GODFREY & KAHN			
E 601-573850-211	EXTRAORDINARY SERVICES	\$2,275.00	716014	CWRC-WPDES MARCH 2018 LEGAL SERVICES
Total	GODFREY & KAHN	\$2,275.00		
Unpaid	GRAFTON ROOFING AND HOME IMPR			
E 100-522100-240	REPAIR AND MAINTENANCE	\$195.00	1434	PD-REPLACE MISSING SHINGLES ON STATION
Total	GRAFTON ROOFING AND HOME IMPR	\$195.00		
Unpaid	HALO BRANDED SOLUTIONS			
E 601-573825-372	SAFETY EQUIPMENT	\$322.74	3455310	CWRC-UNIFORMS
Total	HALO BRANDED SOLUTIONS	\$322.74		
Unpaid	JOHNSON CONTROLS FIRE PROT			
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$634.04	20206328	LIBR-SPRINKLER WET SYSTEM/BACKFLOW INSPECTIONS
Total	JOHNSON CONTROLS FIRE PROT	\$634.04		
Unpaid	LARK UNIFORM OUTFITTERS INC			
E 100-522130-346	UNIFORMS	\$156.70	267043	PD-UNOER ARMOUR POLOS
Total	LARK UNIFORM OUTFITTERS INC	\$156.70		
Unpaid	LATZ, HEATHER			
R 100-467200	PARK RENTAL FEES	\$70.00	REFUND	PARK RENTAL CANCELLATION
Total	LATZ, HEATHER	\$70.00		
Unpaid	LUBRICATION ENGINEERS INC.			
E 601-573845-351	GAS AND OIL EXPENSE	\$2,290.02	IN365101	CWRC-DUOLEC INDUSTRIAL GEAR OIL

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Total LUBRICATION ENGINEERS INC.		\$2,290.02		
Unpaid	MASTER PRINTWEAR			
E 220-555390-347	SUPPLIES AND EXPENSES	\$469.00	2730	REC-PORT & CO COTTON TEES
E 220-555390-347	SUPPLIES AND EXPENSES	\$1,164.70	2736	REC-YOUTH BASEBALL SHIRTS
Total MASTER PRINTWEAR		\$1,633.70		
Unpaid	MEQUON LAWN & GARDEN			
E 601-573830-340	MAINTENANCE SUPPLIES	\$70.07	61712	CWRC-MOWER REPAIRS
Total MEQUON LAWN & GARDEN		\$70.07		
Unpaid	MEYER, CHAD			
R 100-467200	PARK RENTAL FEES	\$150.00	REFUND	PARK RENTAL CANCELLATION
Total MEYER, CHAD		\$150.00		
Unpaid	MPS/INDELCO PLASTICS			
E 240-555320-340	MAINTENANCE SUPPLIES	\$1,068.35	INV036687	POOL-GEARBOX
Total MPS/INDELCO PLASTICS		\$1,068.35		
Unpaid	MULCAHY/SHAW WATER, INC.			
E 601-573825-217	OUTSIDE LAB TESTING	\$447.78	321179	CWRC-FDO 700 IQ PROBE REPLACEMENT CAP
Total MULCAHY/SHAW WATER, INC.		\$447.78		
Unpaid	OFFICE DEPOT			
E 100-522110-310	OFFICE SUPPLIES	\$20.39	140135050001	PD-LEMON DISH SOAP
E 260-555110-310	OFFICE SUPPLIES	\$111.96	140836252001	LIBR-COPY PAPER
E 260-555110-310	OFFICE SUPPLIES	\$9.78	140836821001	LIBR-MICROFIBER DUSTERS
Total OFFICE DEPOT		\$142.13		
Unpaid	QUALITY STATE OIL CO., INC.			
E 601-573845-351	GAS AND OIL EXPENSE	\$1,367.56	2802761	CWRC-MOBIL 1 SW 30
Total QUALITY STATE OIL CO., INC.		\$1,367.56		
Unpaid	RAEBEL, WALTER			
R 100-463101	PUBLIC WORKS FEES	\$25.00	REFUND	REFUND OF APPLIANCE PICKUP FEE-ITEM GONE
Total RAEBEL, WALTER		\$25.00		
Unpaid	RAMBOLL ENVIRON US CORPORATION			
E 400-533750-841	PROCHNOW	\$1,765.77	1690014055	PROCHNOW-BILLINGS THROUGH APRIL 30, 2018
E 400-533750-841	PROCHNOW	\$408.23	1690014059	PROCHNOW-BILLINGS THROUGH APRIL 30, 2018
Total RAMBOLL ENVIRON US CORPORATION		\$2,174.00		
Unpaid	RECOGNITION SPECIALISTS, INC.			
E 100-566310-310	OFFICE SUPPLIES	\$20.00	31575	PLANNER-PLASTIC NAME SIGNS-VOLTZ & STRAUTMANIS
Total RECOGNITION SPECIALISTS, INC.		\$20.00		
Unpaid	REGISTRATION FEE TRUST-PO7911			
E 100-522120-240	REPAIR AND MAINTENANCE	\$70.50	REGISTRATIO PD-VEH#5-TITLE/PLATE-VIN#68810	

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E 100-522120-240	REPAIR AND MAINTENANCE	\$70.50		REGISTRATIO PD-VEH#6-TITLE/PLATE-VIN# 68811
Total	REGISTRATION FEE TRUST-PO7911	\$141.00		
Unpaid	THE SHOPPER, INC			
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$168.44	IN762801	LIBR-DVD CASE FULL SLEEVE
Total	THE SHOPPER, INC	\$168.44		
Unpaid	THOMPSON, ALLISON			
R 220-467432	TENNIS	\$140.00	REFUND	REFUND FOR TENNIS CANCELLATION
Total	THOMPSON, ALLISON	\$140.00		
Unpaid	TIME WARNER CABLE-PO BOX 4639			
E 100-522110-225	TELEPHONE/COMMUNICATIO	\$434.00	709864401051	PD-FIBER INTERNET
Total	TIME WARNER CABLE-PO BOX 4639	\$434.00		
Unpaid	UW-EXTENSION/LOCAL GOVNT CTR			
E 100-514100-330	TRAVEL & TRAINING	\$35.00	1136	CLERKS-ALCOHOL BEVERAGE REGULATION & LICENSING USB
Total	UW-EXTENSION/LOCAL GOVNT CTR	\$35.00		
Unpaid	WAAO MARSHFIELD WI			
E 100-515400-320	PROF PUBLICATIONS AND DU	\$50.00	RENEWAL	ASSESSOR-2018 ANNUAL MEMBERSHIP RENEWAL
Total	WAAO MARSHFIELD WI	\$50.00		
Unpaid	WAUKESHA COUNTY TECHNICAL			
E 100-522120-330	TRAVEL & TRAINING	\$61.88	S0666295	PD-MAY MATERIAL & TUITIONS
Total	WAUKESHA COUNTY TECHNICAL	\$61.88		
Unpaid	WISCONSIN DNR-PO BOX 93192			
E 100-533440-323	STATE OF WI FEES	\$1,500.00	246053940-20	ENG-2018 STORMWATER MUNIC. FEE
Total	WISCONSIN DNR-PO BOX 93192	\$1,500.00		
Unpaid	WIZA, TOM/FIDDLEHEADS			
E 100-519200-343	AWARDS, SUPPLIES	\$50.00	SERVICE AW	20 YEARS CONTINUOUS SERVICE AWARD
Total	WIZA, TOM/FIDDLEHEADS	\$50.00		
Unpaid	WIZA, TOM/STILT HOUSE			
E 100-519200-343	AWARDS, SUPPLIES	\$50.00	SERVICE AW	20 YEARS CONTINUOUS SERVICE AWARD
Total	WIZA, TOM/STILT HOUSE	\$50.00		
111300	PWSB Checking	\$77,872.30		

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Fund Summary			
111300 PWSB Checking			
100 GENERAL FUND	\$8,149.40		
220 RECREATION PROGRAMS FUND	\$3,122.99		
240 SWIMMING POOL FUND	\$7,693.63		
260 LIBRARY FUND	\$1,298.75		
400 CAPITAL IMPROVEMENTS FUND	\$46,396.00		
601 WATER RECYCLING CENTER	\$11,211.53		
	\$77,872.30		

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111300 PWSB Checking				
Unpaid	ADP, LLC.			
E 100-515600-210	PROFESSIONAL SERVICES	\$427.16	514168453	TREAS-PROCESSING CHARGE FOR 5/3/2018
E 100-515600-210	PROFESSIONAL SERVICES	\$432.60	514168998	TREAS-PROCESSING CHARGE-WORKFORCE NOW
E 100-515600-210	PROFESSIONAL SERVICES	\$613.08	514170645	TREAS-PROC CHARGES 5/7/2018
	Total ADP, LLC.	\$1,472.84		
Unpaid	ARMS UNLIMITED			
E 100-522120-380	EQUIPMENT/CAPITAL OUTLA	\$1,560.00	AU8689	PD-SUREFIRE SOCOM FAST/SUREFIRE SOCOM MUZZLE
	Total ARMS UNLIMITED	\$1,560.00		
Unpaid	BAKER & TAYLOR AV PRE PROCESS			
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$57.46	B89637040	LIBR-DVDS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$164.34	B89854110	LIBR-DVDS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$135.51	B90181680	LIBR-DVDS
	Total BAKER & TAYLOR AV PRE PROCESS	\$357.31		
Unpaid	BAKER & TAYLOR BOOKS			
E 260-555110-322	DONATION EXPENDITURES	\$30.00	2033546915	LIBR-FRIENDS-BOOKS
E 260-555110-322	DONATION EXPENDITURES	\$43.00	2033546915	LIBR-DONATION-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$278.18	2033546915	LIBR-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$104.37	2033713039	LIBR-BOOKS
E 260-555110-322	DONATION EXPENDITURES	\$20.00	2033713039	LIBR-DONATION-BOOKS
	Total BAKER & TAYLOR BOOKS	\$475.55		
Unpaid	BELGIANWERKX			
E 100-522120-346	UNIFORMS	\$253.98	220000015049	PD-GIRO BRONTE MIPS/TOUR SHORT/BIKE LIGHT
E 100-522120-346	UNIFORMS	\$144.99	220000015121	PO-GIRO BRONTE MIPS MATTE/TOUR SHORT
	Total BELGIANWERKX	\$398.97		
Unpaid	BEN MEADOWS CO.			
E 100-555510-240	REPAIR AND MAINTENANCE	\$166.88	S104184606	PARKS-HIGH VIS VESTS/NITRILE GLOVES
	Total BEN MEADOWS CO.	\$166.88		
Unpaid	BEYER S HARDWARE STORE			
E 100-518100-240	REPAIR AND MAINTENANCE	\$21.01	139233	COMPLEX-STL RD/HARDWARE
E 260-555110-310	OFFICE SUPPLIES	\$32.39	139356	LIBR-BLENDER
E 100-533210-330	TRAVEL & TRAINING	\$24.28	139423	DPW-TRAINING-PORK/POULTRY RUB/CHARCOAL
E 601-573830-340	MAINTENANCE SUPPLIES	\$28.78	139435	CWRC-LWN WEED CONTROL
E 100-518100-240	REPAIR AND MAINTENANCE	\$14.56	139488	COMPLEX-HARDWARE
E 601-573840-340	MAINTENANCE SUPPLIES	\$38.66	139499	CWRC-CABLE TIES
E 100-533210-330	TRAVEL & TRAINING	\$58.55	139502	DPW-TRAINING-BBO PELLETS/GLAZE/SAUCE
E 200-544210-240	REPAIR AND MAINTENANCE	\$14.08	139527	CEM-POLY FEM COUPLERS/HARDWARE
E 100-522410-240	REPAIR AND MAINTENANCE	\$13.49	139544	EM-AAA BATTERIES
E 200-544210-240	REPAIR AND MAINTENANCE	\$17.97	139569	CEM-MOTOR OIL/V BELT
E 260-555110-350	OPERATING SUPPLIES	\$11.47	139583	LIBR-SINGLE CUT KEY/LEMON PINE SOL/HARDWARE
	Total BEYER S HARDWARE STORE	\$275.24		

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Unpaid	CDW GOVERNMENT, INC.			
E 260-555110-331	LSTA GRANT EXPENDITURES	\$198.33	MPP0516	LIBR-GRANT-APPLECARE FOR MB PRO 13
E 260-555110-331	LSTA GRANT EXPENDITURES	\$1,430.30	MQL7974	LIBR-GRANT-APPLE MBP 13.3
	Total CDW GOVERNMENT, INC.	\$1,628.63		
Unpaid	COMMUNITY PRINTING INC.			
E 100-533210-350	OPERATING SUPPLIES	\$42.00	29171	DPW-EMPLOYEE TIME SHEETS
	Total COMMUNITY PRINTING INC.	\$42.00		
Unpaid	COUNTRY VISIONS COOPERATIVE			
E 100-555510-240	REPAIR AND MAINTENANCE	\$1,160.44	001557	PARKS-COPPER SULFATE/MES/ZINC SULFATE
E 100-555510-240	REPAIR AND MAINTENANCE	\$654.04	228848	PARKS-PEL-LIME BULK
	Total COUNTRY VISIONS COOPERATIVE	\$1,814.48		
Unpaid	COUNTY MATERIALS CORPORATION			
E 100-533440-240	REPAIR AND MAINTENANCE	\$798.00	3068647-00	DPW-CATCH BASIN RISERS
	Total COUNTY MATERIALS CORPORATION	\$798.00		
Unpaid	DEMCO			
E 260-555110-310	OFFICE SUPPLIES	\$87.97	6372480	LIBR-LABELS/BOOKMARKS/BROCHURE HOLDERS
	Total DEMCO	\$87.97		
Unpaid	DIGITAL EDGE OF GRAFTON			
E 240-555320-390	OTHER EXPENSES	\$89.00	13511	POOL-THANK YOU CARDS
	Total DIGITAL EDGE OF GRAFTON	\$89.00		
Unpaid	DUKE S ROOT CONTROL, INC.			
E 601-573835-293	ROOT CONTROL	\$3,859.89	14070	CWRC-PIPE SEWER ROOT CONTROLS
	Total DUKE S ROOT CONTROL, INC.	\$3,859.89		
Unpaid	FIVE CORNERS DODGE			
E 100-522120-240	REPAIR AND MAINTENANCE	\$507.30	39066	PD-NOISE FR RF WHEEL/REPAIRS
	Total FIVE CORNERS DODGE	\$507.30		
Unpaid	GEMPLER S			
E 100-555510-240	REPAIR AND MAINTENANCE	\$90.56	SI04180763	PARKS-TYPE 1 SAFETY CANS/TANK PIPE LABEL GASOLINE
	Total GEMPLER S	\$90.56		
Unpaid	GENERAL COMMUNICATIONS, INC.			
E 100-522120-240	REPAIR AND MAINTENANCE	\$370.00	254795	PD-KUSTOM SIGNALS FALCON
E 700-519400-523	INSURANCE CLAIMS - 2018	\$1,023.00	254855	PD-VEH#4-SETINA SOUNDOFF NFORCE
E 100-522120-347	SUPPLIES AND EXPENSES	\$82.00	254993	PD-POWER PRODUCTS BATTERY
	Total GENERAL COMMUNICATIONS, INC.	\$1,475.00		
Unpaid	GLOBAL EQUIPMENT COMPANY, INC			
E 240-555320-340	MAINTENANCE SUPPLIES	\$1,562.88	112636651	POOL-AIR FRESHENERS/JANITORIAL SUPPLIES
	Total GLOBAL EQUIPMENT COMPANY, INC	\$1,562.88		

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Unpaid	HEIN ELECTRIC SUPPLY CO			
E 240-555320-340	MAINTENANCE SUPPLIES	\$45.35	474974-00	POOL-GE LED15BTS
	Total HEIN ELECTRIC SUPPLY CO	\$45.35		
Unpaid	INTOUCH THERAPEUTIC MASSAGE LL			
G 100-215915	EMPLOYEE REIMBURSEMENTS	\$225.00	CHAIR MASS	5/21/18 CHAIR MESSAGES
	Total INTOUCH THERAPEUTIC MASSAGE LL	\$225.00		
Unpaid	JANI-KING OF MILWAUKEE/ROYAL F			
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$425.00	MIL06180400	LIBR-JUNE 2018 JANITORIAL SERVICES
	Total JANI-KING OF MILWAUKEE/ROYAL F	\$425.00		
Unpaid	JOSEPH JACOBS			
E 100-522310-210	PROFESSIONAL SERVICES	\$195.00	18-002	APRIL & MAY 2018 ELECTRICAL INSPECTIONS
	Total JOSEPH JACOBS	\$195.00		
Unpaid	LARK UNIFORM OUTFITTERS INC			
E 100-522120-346	UNIFORMS	\$115.85	265488	PD-POLY CARGO PANTS/STR GUARD GLOVE
E 100-522120-346	UNIFORMS	\$24.95	265489	PD-CPD COLLAR BRASS
E 100-522120-346	UNIFORMS	\$45.95	265776	PD-EAR PIECE
E 100-522110-346	UNIFORMS	\$129.90	266179	PD-LAPD NAVY SHIRT
E 100-522120-346	UNIFORMS	\$45.95	266189	PD-UNDERVEST POLY SHIRT
	Total LARK UNIFORM OUTFITTERS INC	\$362.50		
Unpaid	LENNY S POOL SERVICE			
E 240-555320-350	OPERATING SUPPLIES	\$1,272.98	150243	POOL-SHELL PATCHING
E 240-555320-350	OPERATING SUPPLIES	\$1,954.09	150259	POOL-CHEMICALS
	Total LENNY S POOL SERVICE	\$3,227.07		
Unpaid	LIGHT AND WATER			
G 100-256201	DUE TO L&W IMPACT FEES	\$87,734.55	WTR IMPACT	ARABELLE DEVELOP IMPACT FEES
G 100-256201	DUE TO L&W IMPACT FEES	\$1,917.68	WTR IMPACT	N49W7035 WESTERN RD-GERVAIS
G 100-256201	DUE TO L&W IMPACT FEES	\$1,917.68	WTR IMPACT	N114W5755 JAMES CIR-CORNERSTONE DEV
G 100-256201	DUE TO L&W IMPACT FEES	\$1,917.68	WTR IMPACT	N114W5832 JAMES CIR-CORNERSTONE DEV
	Total LIGHT AND WATER	\$93,487.59		
Unpaid	LIVINGSTON, KELLY/FIDDLEHEADS			
E 100-519200-343	AWARDS, SUPPLIES	\$50.00	SERVICE AW	10 YEARS CONTINUOUS SERVICE AWARD
	Total LIVINGSTON, KELLY/FIDDLEHEADS	\$50.00		
Unpaid	MINITEX			
E 260-555110-310	OFFICE SUPPLIES	\$798.00	95474	LIBR-BASIC ISO RFID TAGS
	Total MINITEX	\$798.00		
Unpaid	MINNESOTA/WISCONSIN PLAYGROUND			
E 400-555510-861	PARK IMPROVEMENTS	\$45,151.00	2018089	PARKS-PKS822-PAC1 PARKAIRE ACTIVITY CENTER
	Total MINNESOTA/WISCONSIN PLAYGROUND	\$45,151.00		
Unpaid	MORaine PARK TECH COLLEGE-BUS			

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E 220-555390-372	SAFETY EQUIPMENT	\$102.00	201830	REC-CERT/SAFETY CARD FEES-5/17
Total	MORAIN PARK TECH COLLEGE-BUS	\$102.00		
Unpaid	NAPA AUTO PARTS			
E 601-573840-340	MAINTENANCE SUPPLIES	\$25.60	5269-943254	CWRC-AIR FILTERS
Total	NAPA AUTO PARTS	\$25.60		
Unpaid	NORTHLAND BUSINESS SYSTEMS			
E 100-522110-310	OFFICE SUPPLIES	\$875.58	IN82013	PD-OLYMPUS DS5500 IT (2)
Total	NORTHLAND BUSINESS SYSTEMS	\$875.58		
Unpaid	OFFICE DEPOT			
E 260-555110-310	OFFICE SUPPLIES	\$198.22	136131275001	LIBR-BLK TONER/BANDAIDS
E 260-555110-310	OFFICE SUPPLIES	\$4.58	136131948001	LIBR-BANDAGES
Total	OFFICE DEPOT	\$202.80		
Unpaid	OLSEN S PIGGLY WIGGLY			
E 260-555110-310	OFFICE SUPPLIES	\$28.38	34953	LIBR-5/18/18 EE MTG REFRESHMENTS
E 100-519200-335	LEADERSHIP DEVELOPMENT	\$30.10	34987	5/23/18 EMPLOYEE MTG REFRESHMENTS
E 100-555140-210	PROFESSIONAL SERVICES	\$27.39	34992	SR CTR-SR GAMES REFRESHMENTS
Total	OLSEN S PIGGLY WIGGLY	\$85.87		
Unpaid	ONLINE LABELS INC			
E 260-555110-310	OFFICE SUPPLIES	\$32.50	4842434	LIBR-STANDARD WHITE LABELS
Total	ONLINE LABELS INC	\$32.50		
Unpaid	OTIS ELEVATOR COMPANY			
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$2,698.32	CM05395618	LIBR-6/1/18-5/31/19 CONTRACT
Total	OTIS ELEVATOR COMPANY	\$2,698.32		
Unpaid	OZAUKEE ACE HARDWARE			
E 100-518100-240	REPAIR AND MAINTENANCE	\$9.83	155126	COMPLEX-NUTS/BOLTS/SCREWS
Total	OZAUKEE ACE HARDWARE	\$9.83		
Unpaid	OZAUKEE COUNTY CLERK OFCOURTS			
R 100-451101	COURT PENALTIES & COSTS	\$200.00	BOND	BOND-OMAR TORRES RAMIREZ 7/2/88
Total	OZAUKEE COUNTY CLERK OFCOURTS	\$200.00		
Unpaid	OZAUKEE COUNTY ECONOMIC			
E 230-566720-471	CDBG GRANT ADMIN	\$1,840.00	RLF	CDBG-15 HOURS OF WORK ON APPLICATION
Total	OZAUKEE COUNTY ECONOMIC	\$1,840.00		
Unpaid	OZAUKEE COUNTY REGISTER OF			
E 100-514100-311	RECORDING FEES	\$30.00	RECORDING	CUP 2018-05-07 GREAT MJ ON RENTALS @ W62N559 WASHINGTON AVE
Total	OZAUKEE COUNTY REGISTER OF	\$30.00		
Unpaid	PACE ANALYTICAL SERVICES, INC.			
E 601-573825-217	OUTSIDE LAB TESTING	\$21.00	1840050907	CWRC-TOTAL KJELDAHL NITROGEN

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Total	PACE ANALYTICAL SERVICES, INC.	\$21.00		
Unpaid	PENWORTHY COMPANY			
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$728.15	0539293-IN	LIBR-BOOKS
Total	PENWORTHY COMPANY	\$728.15		
Unpaid	POMP S TIRE SERVICE, INC.			
E 100-555145-240	REPAIR AND MAINTENANCE	\$86.51	430067620	SR VAN-ALL SEASON TIRE
Total	POMP S TIRE SERVICE, INC.	\$86.51		
Unpaid	POSTNET WI104			
E 601-573830-340	MAINTENANCE SUPPLIES	\$12.60	313512	CWRC-5/22/18 MAILING TO CUMMINS SALES & SERVICE
Total	POSTNET WI104	\$12.60		
Unpaid	RICOH USA, INC			
E 100-522110-240	REPAIR AND MAINTENANCE	\$117.96	5053287778	PD-4/30/18 METER READS
Total	RICOH USA, INC	\$117.96		
Unpaid	ROTARY CLUB OF CEDARBURG			
E 100-522110-330	TRAVEL & TRAINING	\$227.00	1369	PD-2018 QUARTERLY DUES
Total	ROTARY CLUB OF CEDARBURG	\$227.00		
Unpaid	SHEFFIELD, MARY			
E 100-566310-210	PROFESSIONAL SERVICES	\$2,252.50	CONTRACT	ECON DEV-MAY 2018 SERVICES
Total	SHEFFIELD, MARY	\$2,252.50		
Unpaid	SOCCER WORLD			
E 220-555390-347	SUPPLIES AND EXPENSES	\$90.00	19264	REC-PUGG GOALS W/CASE
Total	SOCCER WORLD	\$90.00		
Unpaid	STAPLES ADVANTAGE			
E 100-533110-350	OPERATING SUPPLIES	\$574.44	8049800032	ENG-INK CARTRIDGES FOR PLOTTER
Total	STAPLES ADVANTAGE	\$574.44		
Unpaid	STERLING MECHANICAL SERVICE			
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$785.00	2011001041	LIBR-SPRING 2018 PREV. MAINTENANCE
Total	STERLING MECHANICAL SERVICE	\$785.00		
Unpaid	STREICHER S POLICE EQUIPMENT			
E 100-522120-346	UNIFORMS	\$209.00	11312844	PD-UNIFORM SHIRT CARRIER/NAME TAG CLOTH
E 100-522120-346	UNIFORMS	\$1,082.96	11313835	PD-NEW HIRE EQUIPMENT
E 100-522120-346	UNIFORMS	\$55.99	11314141	PD-TROUSERS
Total	STREICHER S POLICE EQUIPMENT	\$1,347.95		
Unpaid	SUNSET LAW ENFORCEMENT			
E 100-522120-380	EQUIPMENT/CAPITAL OUTLA	\$146.67	0002253-IN	PD-AGUILA .40 S&W
Total	SUNSET LAW ENFORCEMENT	\$146.67		

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Unpaid	SUPER SALES INC-CITGO			
E 100-522410-340	MAINTENANCE SUPPLIES	\$63.99	14	EM-6 PACK TURBO CAR WASHES
	Total SUPER SALES INC-CITGO	\$63.99		
Unpaid	SUPERIOR CHEMICAL CORP.			
E 100-555510-240	REPAIR AND MAINTENANCE	\$227.76	194199	PARKS-SNAPPY WIPES
	Total SUPERIOR CHEMICAL CORP.	\$227.76		
Unpaid	SYMBIONT			
E 601-573850-215	ENGINEERING	\$2,230.68	47232	CWRC804-OER/GIS SERVICES THRU APRIL 27, 2018
	Total SYMBIONT	\$2,230.68		
Unpaid	TIME WARNER CABLE-PO BOX 4639			
E 100-533210-350	OPERATING SUPPLIES	\$167.34	707258501051	DPW-STOP 1-INTERNET
E 100-555510-220	Internet	\$167.34	707258501051	PARKS-STOP 1-INTERNET
	Total TIME WARNER CABLE-PO BOX 4639	\$334.68		
Unpaid	U. S. CELLULAR			
E 100-522410-225	TELEPHONE/COMMUNICATIO	\$26.10	0248634694	EM MNGT CARD
E 601-573825-225	TELEPHONE/COMMUNICATIO	\$20.50	0248634694	CWRC-HIGHLAND LIFT STN
E 601-573825-225	TELEPHONE/COMMUNICATIO	\$16.10	0248634694	CWRC-WWTP-TABLET
E 100-522310-225	TELEPHONE/COMMUNICATIO	\$46.60	0248634694	M. BAIER-PHONE
E 100-533210-225	TELEPHONE/COMMUNICATIO	\$16.10	0248634694	JOEL BUBLITZ-TABLET
E 601-573825-225	TELEPHONE/COMMUNICATIO	\$0.94	0248634694	CWRC-WILLIAM HESS-PHONE
E 601-573825-225	TELEPHONE/COMMUNICATIO	\$41.60	0248634694	CWRC-ERIC HACKERT-PHONE
E 100-555510-225	TELEPHONE/COMMUNICATIO	\$16.10	0248634694	PARKS-KARA LEGAULT-TABLET
E 100-555510-225	TELEPHONE/COMMUNICATIO	\$16.10	0248634694	PARKS-DAVID SCHWANTES-TABLET
E 601-573825-225	TELEPHONE/COMMUNICATIO	\$18.37	0248634694	CWRC-ERIC HACKERT-TABLET
E 100-555510-225	TELEPHONE/COMMUNICATIO	\$16.10	0248634694	PARKS-JASON PETERSON-TABLET
E 100-522410-225	TELEPHONE/COMMUNICATIO	\$16.10	0248634694	EM MNGT TABLET
E 100-522410-225	TELEPHONE/COMMUNICATIO	\$26.10	0248634694	EM MNGT CARD
E 100-555510-225	TELEPHONE/COMMUNICATIO	\$16.10	0248634694	KEVIN WESTPHAL-TABLET
E 100-533210-225	TELEPHONE/COMMUNICATIO	\$16.10	0248634694	IPAD PRO 12.9
E 100-533110-225	TELEPHONE/COMMUNICATIO	\$3.38	0248634694	ENG-TOM WIZA-PHONE
E 100-533210-225	TELEPHONE/COMMUNICATIO	\$41.60	0248634694	DPW-BILL HINTZ-PHONE
E 100-518100-225	TELEPHONE/COMMUNICATIO	\$8.58	0248634694	JAY BUNTROCK-PHONE
E 100-533110-225	TELEPHONE/COMMUNICATIO	\$11.10	0248634694	ENG-MIKE WIESER-PHONE
E 100-522410-225	TELEPHONE/COMMUNICATIO	\$0.50	0248634694	EM MNGT-PHONE
E 100-555145-225	TELEPHONE/COMMUNICATIO	\$2.94	0248634694	SR VAN-PHONE
E 100-555510-225	TELEPHONE/COMMUNICATIO	\$41.60	0248634694	KEVIN WESTPHAL-CELL
E 601-573825-225	TELEPHONE/COMMUNICATIO	\$41.60	0248634694	WWTP DUTY PHONE
	Total U. S. CELLULAR	\$460.31		
Unpaid	UNIFIRST CORPORATION			
E 601-573825-372	SAFETY EQUIPMENT	\$48.35	096 1015664	CWRC-UNIFORMS
E 100-533210-350	OPERATING SUPPLIES	\$48.20	096 1015669	DPW-UNIFORMS
E 601-573825-372	SAFETY EQUIPMENT	\$48.35	096 1016765	CWRC-UNIFORMS
	Total UNIFIRST CORPORATION	\$144.90		

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Unpaid	VERIZON WIRELESS			
E 100-522110-225	TELEPHONE/COMMUNICATIO	\$649.84	9806262955	PD-PHONE
	Total VERIZON WIRELESS	\$649.84		
Unpaid	W.H. JACKLIN, INC.			
E 100-522100-240	REPAIR AND MAINTENANCE	\$3,565.00	4640	PD-5/1/18-4/30/19 CONTRACT BILLING
	Total W.H. JACKLIN, INC.	\$3,565.00		
Unpaid	WISCONSIN CHIEFS OF POLICE			
E 100-522120-330	TRAVEL & TRAINING	\$130.00		MEMBERSHIP MEMBERSHIP-M MCNERNEY
	Total WISCONSIN CHIEFS OF POLICE	\$130.00		
Unpaid	WISCONSIN DNR-PO BOX 93192			
E 601-573850-323	STATE OF WI FEES	\$9,798.00	246002680-20	CWRC-2018 DISCHARGE ENVIRONMENTAL FEES
	Total WISCONSIN DNR-PO BOX 93192	\$9,798.00		
	111300 PWSB Checking	\$190,726.55		

Fund Summary

111300 PWSB Checking	
100 GENERAL FUND	\$113,021.71
200 CEMETERY FUND	\$32.05
220 RECREATION PROGRAMS FUND	\$192.00
230 COMMUNITY DEV BLOCK GRANT FUND	\$1,840.00
240 SWIMMING POOL FUND	\$4,924.30
260 LIBRARY FUND	\$8,291.47
400 CAPITAL IMPROVEMENTS FUND	\$45,151.00
601 WATER RECYCLING CENTER	\$16,251.02
700 RISK MANAGEMENT FUND	\$1,023.00
	\$190,726.55

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111300 PWSB Checking				
Unpaid	AIRGAS USA LLC			
E 100-533210-351	GAS AND OIL EXPENSE	\$48.00	9952902662	DPW-CYLINDER RENTALS
	Total AIRGAS USA LLC	\$48.00		
Unpaid	ALTEC INDUSTRIES, INC.			
E 100-555510-240	REPAIR AND MAINTENANCE	\$957.32	50239794	PARKS-TA60-PM & DIELECTRIC INSPECTION
E 100-555510-240	REPAIR AND MAINTENANCE	\$562.23	50239809	PARKS-HIRANGER LT-38- PM & DIELECTRIC INSPECTION
	Total ALTEC INDUSTRIES, INC.	\$1,519.55		
Unpaid	AMERICAN MARKETING & PUBLISHIN			
E 100-555140-210	PROFESSIONAL SERVICES	\$295.00	1929670	SR CTR-CEDARBURG WI '18
	Total AMERICAN MARKETING & PUBLISHIN	\$295.00		
Unpaid	AMERICAN SIGNAL CORP.			
E 400-522410-823	SIRENS-EMERGENCY GOVT	\$12,891.95	0008351-IN	EM-T-121A DEC SIREN OMNI
	Total AMERICAN SIGNAL CORP.	\$12,891.95		
Unpaid	BAKER & TAYLOR AV PRE PROCESS			
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$17.93	B89025080	LIBR-DVDS
	Total BAKER & TAYLOR AV PRE PROCESS	\$17.93		
Unpaid	BAKER & TAYLOR BOOKS			
E 260-555110-322	DONATION EXPENDITURES	\$16.00	2033687653	LIBR-DONATIONS-BOOKS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$205.82	2033687653	LIBR-BOOKS
	Total BAKER & TAYLOR BOOKS	\$221.82		
Unpaid	BEAR GRAPHICS, INC.			
E 100-514200-310	OFFICE SUPPLIES	\$237.72	0797045	CLERKS-EL-120 OUTER ELECTION ENVELOPES
	Total BEAR GRAPHICS, INC.	\$237.72		
Unpaid	BEN MEADOWS CO.			
E 100-555510-240	REPAIR AND MAINTENANCE	\$31.56	SI04174137	PARKS-WAFFLE PATTERN NITRILE GLOVES
	Total BEN MEADOWS CO.	\$31.56		
Unpaid	BERG, AMANOA			
R 100-463101	PUBLIC WORKS FEES	\$25.00	REFUND	REFUND OF APPLIANCE PICK UP FEE-ITEMS GONE BEFORE PICKUP
	Total BERG, AMANDA	\$25.00		
Unpaid	BEYER S HARDWARE STORE			
E 100-522100-340	MAINTENANCE SUPPLIES	\$8.26	138253	PD-VELCRO EXTREME STRIP/CUT KEY
E 100-555510-240	REPAIR AND MAINTENANCE	\$33.69	138824	PARKS-AAA BATTERIES/AA BATTERIES/SEAL TAPE
E 100-555510-240	REPAIR AND MAINTENANCE	\$4.04	139024	PARKS-MED GREEN ENAMEL
E 100-533210-350	OPERATING SUPPLIES	\$158.97	139209	DPW-ZEROP WEED/FEED
E 100-555510-240	REPAIR AND MAINTENANCE	\$13.75	139274	PARKS-MASKING TAPE/HOME DUST MASK
E 100-533210-353	MAINTENANCE PARTS	\$85.66	139275	DPW-FUEL SHUT OFF VALVE/OIL FILTER

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Total	BEYER S HARDWARE STORE	\$304.37		
Unpaid	BUBLITZ CREATIVE			
E 260-555110-382	LIBRARY TECHNOLOGY	\$102.50	3621	LIBR-WORDPRESS TRAINING/ERROR CODE DEBUG
E 260-555110-382	LIBRARY TECHNOLOGY	\$120.00	3642	LIBR-WEBSITE SEC & B/U PKG RENEWAL
Total	BUBLITZ CREATIVE	\$222.50		
Unpaid	BUBLITZ PLUMBING & HEATING			
E 100-555510-240	REPAIR AND MAINTENANCE	\$149.35	18587	PARKS-REPLACE BALL VALVE
Total	BUBLITZ PLUMBING & HEATING	\$149.35		
Unpaid	BUDIAC PLUJMBING, INC			
E 100-518100-240	REPAIR AND MAINTENANCE	\$3,275.00	30691	GYM-REPLACE DRAIN PIPING FOR SHOWER DRAINS
Total	BUDIAC PLUJMBING, INC	\$3,275.00		
Unpaid	CARRICO AQUATIC RESOURCES INC			
E 240-555320-350	OPERATING SUPPLIES	\$8,790.72	20181444	POOL-PULSAR BRIQUETTES
Total	CARRICO AQUATIC RESOURCES INC	\$8,790.72		
Unpaid	CINTAS FIRST AID & SAFETY			
E 100-533210-350	OPERATING SUPPLIES	\$112.59	5010713216	DPW-FIRST AID SUPPLIES
Total	CINTAS FIRST AID & SAFETY	\$112.59		
Unpaid	CRETEX SPECIALTY PRODUCTS INC			
E 100-533440-240	REPAIR AND MAINTENANCE	\$4,918.00	028468	DPW-PRO-RING FLAT RINGS
Total	CRETEX SPECIALTY PRODUCTS INC	\$4,918.00		
Unpaid	FASTENAL COMPANY			
E 100-518100-240	REPAIR AND MAINTENANCE	\$32.99	WISAU100374	COMPLEX-PTCHGUAGE SET
Total	FASTENAL COMPANY	\$32.99		
Unpaid	FESTIVAL CITY SYMPHONY			
E 100-555140-390	OTHER EXPENSES	\$21.00	TICKETS	SR TOUR-3 TICKETS-5/13/18 LEGENDS AND MASTERS
Total	FESTIVAL CITY SYMPHONY	\$21.00		
Unpaid	FIORINI, AUSTIN & EMMA			
R 100-443500	BUILDING PERMITS	\$50.00	REFUND	BUILDING PERMIT REFUND-JOB CANCELLED
Total	FIORINI, AUSTIN & EMMA	\$50.00		
Unpaid	FIRST CHOICE TREE CARE, INC.			
E 100-555510-341	TREES AND SUPPLIES	\$5,523.00	25569	PARKS-PKS838-CITY TREES
G 100-239837	DEVELOPERS DEPOSIT-TREE PL	\$3,616.00	25569	PARKS-PKS838-NEW SUBDIVISION TREES
Total	FIRST CHOICE TREE CARE, INC.	\$9,139.00		
Unpaid	GEMPLER S			
E 100-555510-240	REPAIR AND MAINTENANCE	\$69.98	SI04171307	PARKS-EAR PLUGS
E 100-555510-240	REPAIR AND MAINTENANCE	\$84.99	SI04174051	PARKS-RAINWEAR JACKET
Total	GEMPLER S	\$154.97		

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Unpaid	GOLLNICK & SONS TREE SERVICE			
E 100-555510-290	MAINT/CONTRACTED SERVIC	\$750.00	17411	PARKS-TREE REMOVAL FOUNDERS PARK
Total	GOLLNICK & SONS TREE SERVICE	\$750.00		
Unpaid	GRAINGER			
E 100-555510-240	REPAIR AND MAINTENANCE	\$299.65	9785511461	PARKS-RAIN JACKETS/BIB OVERALLS
Total	GRAINGER	\$299.65		
Unpaid	HALL, CHRISTOPHER			
R 100-441124	OPERATOR LICENSES	\$35.00	REFUND	OPERATORS LICENSE FEE REFUND
Total	HALL, CHRISTOPHER	\$35.00		
Unpaid	HAUSER AUTO ELECTRIC LLC			
E 100-518100-240	REPAIR AND MAINTENANCE	\$1,085.00	71198	COMPLEX-AA5 AC BLOWER MOTOR/SPEED CONTROL SWITCH
Total	HAUSER AUTO ELECTRIC LLC	\$1,085.00		
Unpaid	HEIN ELECTRIC SUPPLY CO			
E 240-555320-340	MAINTENANCE SUPPLIES	\$420.00	474955-00	POOL-LED FLOOD BULBS
Total	HEIN ELECTRIC SUPPLY CO	\$420.00		
Unpaid	HILGENDORF MEMORIALS			
E 100-555510-384	LEGACY TREE & BENCH PRO	\$480.00	116123607	PARKS-LEGACY PROG-REBLIN FAMILY & DYBLE
Total	HILGENDORF MEMORIALS	\$480.00		
Unpaid	HI-LINE			
E 100-533210-353	MAINTENANCE PARTS	\$118.81	10619799	DPW-FUSE HOLDER MINI/MAXI BLADES
Total	HI-LINE	\$118.81		
Unpaid	JAMES IMAGING SYSTEMS, INC.			
E 100-514700-385	EQUIPMENT OUTLAY	\$448.21	22629003	1ST FLOOR-COPIER RENTAL/IMAGES 2/28-4/29/18
E 100-514700-385	EQUIPMENT OUTLAY	\$299.83	22629003	2ND FLOOR-COPIER RENTAL/IMAGES 2/28-4/29/18
E 100-555510-350	OPERATING SUPPLIES	\$396.98	22629003	REC-COPIER RENTAL/IMAGES 2/28-4/29/18
Total	JAMES IMAGING SYSTEMS, INC.	\$1,145.02		
Unpaid	JANI-KING OF MILWAUKEE/ROYAL F			
E 100-533210-350	OPERATING SUPPLIES	\$368.00	MIL05180558	DPW-JANITORIAL SERVICES-MAY 2018
Total	JANI-KING OF MILWAUKEE/ROYAL F	\$368.00		
Unpaid	JOHNSONS NURSERY, INC.			
E 100-555510-341	TREES AND SUPPLIES	\$140.00	SBI-13023	PARKS-PKS823-FRONTIER ELM
E 100-555510-341	TREES AND SUPPLIES	\$1,298.00	SBI-13024	PARKS-PKS823-SHINGLE OAK/PRAIRIE STATURE OAK/FRONTIER ELM
Total	JOHNSONS NURSERY, INC.	\$1,438.00		
Unpaid	KELBE BROS. EQUIPMENT CO., INC			
E 100-555510-240	REPAIR AND MAINTENANCE	\$630.00	R01230	PARKS-GRINDER RENTAL 4/23/18-4/30/18
Total	KELBE BROS. EQUIPMENT CO., INC	\$630.00		

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Unpaid	L.F. GEORGE INC.			
E 100-555510-240	REPAIR AND MAINTENANCE	\$1,576.48	RC40392	PARKS-BRUSH CHIPPER REPAIRS
	Total L.F. GEORGE INC.	\$1,576.48		
Unpaid	LAFORCE INC.			
E 100-555510-240	REPAIR AND MAINTENANCE	\$323.40	1064815	PARKS-BEST PEAKS CORE KEYEO TO GM, MP
	Total LAFORCE INC.	\$323.40		
Unpaid	LANSER GARAGE & TOWING, INC.			
E 100-533210-353	MAINTENANCE PARTS	\$79.02	37948	DPW-KOMATSU LIFT TRUCK PARTS
	Total LANSER GARAGE & TOWING, INC.	\$79.02		
Unpaid	MID-MORAIN ASSOCIATION-JACKSO			
E 100-511100-330	TRAVEL & TRAINING	\$24.00	DINNER MTG	COUNCIL-5/23/18 RESERV-D. VON BARGEN
	otal MID-MORAIN ASSOCIATION-JACKSO	\$24.00		
Unpaid	MOEGENBURG, CHUCK			
E 100-518100-240	REPAIR AND MAINTENANCE	\$110.00	CLEANING	COMPLEX-5/1 & 5/14 CLEAN ENTRYs
	Total MOEGENBURG, CHUCK	\$110.00		
Unpaid	MOORE MEDICAL CORP			
E 240-555320-340	MAINTENANCE SUPPLIES	\$650.68	83544698	POOL-FIRST AID SUPPLIES
	Total MOORE MEDICAL CORP	\$650.68		
Unpaid	NAPA AUTO PARTS			
E 601-573830-340	MAINTENANCE SUPPLIES	\$127.37	5269-942615	CWRC-OIL FILTERS
E 601-573830-340	MAINTENANCE SUPPLIES	(\$10.61)	5269-943151	CWRC-CREDIT-PROMO DECALS/PAINT MARKER
E 100-533311-240	REPAIR AND MAINTENANCE	\$166.14	5269-943873	DPW-BACKCAM
	Total NAPA AUTO PARTS	\$282.90		
Unpaid	NASSCO, INC.			
E 240-555320-340	MAINTENANCE SUPPLIES	\$611.44	S2327830.001	POOL-BATH TISSUE/CAN LINERS/PAPER TOWELS
	Total NASSCO, INC.	\$611.44		
Unpaid	NORTH CENTRAL LABORATORIES			
E 601-573825-370	LAB SUPPLIES	(\$56.20)	04328	CWRC-CREDIT-SLUDGE JUDGE RETURNED
E 601-573825-370	LAB SUPPLIES	\$172.81	406395	CWRC-BOD NUTRIENT
	Total NORTH CENTRAL LABORATORIES	\$116.61		
Unpaid	OFFICE DEPOT			
E 100-522110-310	OFFICE SUPPLIES	\$52.33	134232131001	PD-FASTENER BASE, MAGIC TAPE/PENS/STAPLES
E 240-555320-390	OTHER EXPENSES	\$23.11	2186347297	POOL-FILE BOX/NOTEBOOKS
	Total OFFICE DEPOT	\$75.44		
Unpaid	ONTECH SYSTEMS, INC			
E 240-555320-210	PROFESSIONAL SERVICES	\$24.86	34957	POOL-SEASONAL SET UP
E 100-514700-210	PROFESSIONAL SERVICES	\$23.44	34957	IT-PHONES DOWN/THREAT DETECTED
E 100-513100-330	TRAVEL & TRAINING	\$650.00	35061	MAYOR-HP PRODESK 400 G4 DESKTOP COMPUTER

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Total	ONTECH SYSTEMS, INC	\$698.30		
Unpaid	OWEN S OFFICE SUPPLIES			
E 260-555110-310	OFFICE SUPPLIES	\$218.53	26884	LIBR-NAME BADGES/NAMEPLATES/DESK HOLDER
E 260-555110-310	OFFICE SUPPLIES	\$74.28	26980	LIBR-BUSINESS CARDS/NAME BADGES/NAME PLATE
Total	OWEN S OFFICE SUPPLIES	\$292.81		
Unpaid	OZAUKEE DISPOSAL CORPORATION			
E 601-573830-297	REFUSE COLLECTION	\$1,525.00	IN46610	CWRC-2 YD DUMPSTER PICK UP-APRIL 2018
Total	OZAUKEE DISPOSAL CORPORATION	\$1,525.00		
Unpaid	PORT-A-JOHN			
E 100-555510-290	MAINT/CONTRACTED SERVIC	\$205.00	0428456-IN	PARKS-WAUWATOSA RD-PRAIRIE VIEW PARK
Total	PORT-A-JOHN	\$205.00		
Unpaid	PORTAL, INC			
E 100-555140-390	OTHER EXPENSES	\$116.34		TRANSPORTA SR TOURS-BUS 5/13/18 SUNDAY SYMPHONY
Total	PORTAL, INC	\$116.34		
Unpaid	PROFESSIONAL SUPPLY			
E 100-555510-240	REPAIR AND MAINTENANCE	\$1,323.72	939205	PARKS-LINERS
Total	PROFESSIONAL SUPPLY	\$1,323.72		
Unpaid	QUALITY STATE OIL CO., INC.			
E 100-533210-351	GAS AND OIL EXPENSE	\$50.59	2442925	OPW-NL RFG
Total	QUALITY STATE OIL CO., INC.	\$50.59		
Unpaid	RI FLOOR EPOXY			
E 100-555510-240	REPAIR AND MAINTENANCE	\$2,000.00	1036	PARKS-PREP & REPAIR AREAS-TWO BATHROOMS
Total	RI FLOOR EPOXY	\$2,000.00		
Unpaid	SATIN STITCHES LTD			
E 220-555390-394	POMS EXPENSES	\$1,702.00	10064	REC-DEPOSIT-POMS WEB STORE DRESSES
Total	SATIN STITCHES LTD	\$1,702.00		
Unpaid	SHERRILL, INC.			
E 100-555510-240	REPAIR AND MAINTENANCE	\$107.31	INV-411519	PARKS-BOAS SAFETY GLASSES
Total	SHERRILL, INC.	\$107.31		
Unpaid	SHERWIN-WILLIAMS			
E 100-533440-240	REPAIR AND MAINTENANCE	\$51.53	0487-1	DPW-ASE LTX H GL BLACK
E 100-533440-240	REPAIR AND MAINTENANCE	\$3.99	0488-9	OPW-9183 GRAY PRIMER
E 100-533311-240	REPAIR AND MAINTENANCE	\$60.31	4963-2	OPW-PI PROCRYL PR
Total	SHERWIN-WILLIAMS	\$115.83		
Unpaid	SHORT ELLIOTT HENDRICKSON INC			
E 400-518100-806	CITY HALL IMPROVEMENTS	\$293.44	349253	MONOPOLE-GENERAL ENGINEERING SERVICES
Total	SHORT ELLIOTT HENDRICKSON INC	\$293.44		

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Unpaid	SYMBIONT			
E 601-573850-215	ENGINEERING	\$14,000.00	47158	CWRC-CWRC804-PROF SERVICES THRU 4/27/18
	Total SYMBIONT	\$14,000.00		
Unpaid	THOMPSON, LES HARRISON CT			
E 100-555140-210	PROFESSIONAL SERVICES	\$400.00	WATERCOLO	SR CTR-4/11-5/9 WATERCOLOR WORKSHOP
	Total THOMPSON, LES HARRISON CT	\$400.00		
Unpaid	TIME WARNER CABLE-PO BOX 4639			
E 100-514700-220	Internet	\$1,026.50	702696601051	CH OFC-INTERNET
E 100-514700-220	Internet	\$83.09	707260101050	EM STOP 1-INTERNET
E 240-555320-210	PROFESSIONAL SERVICES	\$159.99	709737801050	POOL BLDG CP APT LL-INTERNET
	Total TIME WARNER CABLE-PO BOX 4639	\$1,269.58		
Unpaid	UNIFIRST CORPORATION			
E 601-573825-372	SAFETY EQUIPMENT	\$48.35	096 1014581	CWRC-UNIFORMS
E 100-533210-350	OPERATING SUPPLIES	\$48.20	096 1014586	DPW-UNIFORMS
E 601-573830-342	JANITORIAL SUPPLIES	\$47.23	096 1014597	CWRC-MATS/WIPERS
E 100-522100-240	REPAIR AND MAINTENANCE	\$42.05	096 105680	PD-MATS/MOPS
	Total UNIFIRST CORPORATION	\$185.83		
Unpaid	VALU RITE CORPORATION			
E 100-515400-210	PROFESSIONAL SERVICES	\$1,125.00	CONTRACT	ASSESSOR-COMMERCIAL SERVICES
	Total VALU RITE CORPORATION	\$1,125.00		
Unpaid	VISUAL IMAGE PHOTOGRAPHY, INC.			
E 220-555390-347	SUPPLIES AND EXPENSES	\$143.51	5998	REC-WHITE 1/0 REG GUM ENVELOPES
	Total VISUAL IMAGE PHOTOGRAPHY, INC.	\$143.51		
Unpaid	W. & E. RADTKE			
E 100-555510-240	REPAIR AND MAINTENANCE	\$237.12	120625	PARKS-FLOWERS
	Total W. & E. RADTKE	\$237.12		
Unpaid	WASHINGTON COUNTY TREASURER			
E 100-533450-450	SNOW AND ICE MATERIALS	\$949.70	6077	OPW-SALT BRINE
	Total WASHINGTON COUNTY TREASURER	\$949.70		
Unpaid	WASTE MANAGEMENT OF WI-MN			
E 100-533440-295	STREET SWEEPING	\$1,213.11	0053451-2286-	OPW-4/10/18 STREET SWEEPING
	Total WASTE MANAGEMENT OF WI-MN	\$1,213.11		
Unpaid	WAYSIDE NURSERIES, INC.			
E 100-555510-341	TREES AND SUPPLIES	\$7,279.00	125418	PARKS-PKS 825-TREES
G 100-239837	DEVELOPERS DEPOSIT-TREE PL	\$6,525.00	125418	PARKS-SUBDIV. TREES
	Total WAYSIDE NURSERIES, INC.	\$13,804.00		
Unpaid	WE ENERGIES-PO BOX 90001			
E 100-522100-224	NATURAL GAS	\$9.57	7090-613-994	PD-WAUWATOSA RD UNIT G
E 100-522100-224	NATURAL GAS	\$574.80	7289-351-610	PD-WAUWATOSA RD

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Total	WE ENERGIES-PO BOX 90001	\$584.37		
Unpaid	WISCONSIN COACH LINES			
E 100-555140-390	OTHER EXPENSES	\$695.00	21999	SR TOURS-5/3/18 FIRESIDE
Total	WISCONSIN COACH LINES	\$695.00		
Unpaid	WISCONSIN LIFTING SPEC.INC.			
E 100-533311-240	REPAIR AND MAINTENANCE	\$47.50	1182765	DPW-NYLON SLINGS
Total	WISCONSIN LIFTING SPEC.INC.	\$47.50		
	111300 PWSB Checking	\$96,163.53		

Fund Summary

111300 PWSB Checking	
100 GENERAL FUND	\$53,842.82
220 RECREATION PROGRAMS FUND	\$1,845.51
240 SWIMMING POOL FUND	\$10,680.80
260 LIBRARY FUND	\$755.06
400 CAPITAL IMPROVEMENTS FUND	\$13,185.39
601 WATER RECYCLING CENTER	\$15,850.95
	\$96,163.53

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111300 PWSB Checking				
Unpaid	ADP, LLC.			
E 100-515600-210	PROFESSIONAL SERVICES	\$429.37	513394194	TREAS-4/5/2018 PROCESSING CHARGES
	Total ADP, LLC.	\$429.37		
Unpaid	ARLINGTON INTERNATIONAL			
E 100-555140-390	OTHER EXPENSES	\$240.00	DEPOSIT	SR CTR-DEPOSIT-8/16/2018 TOUR
	Total ARLINGTON INTERNATIONAL	\$240.00		
Unpaid	AT&T			
E 100-522110-225	TELEPHONE/COMMUNICATIO	\$193.46	414Z45632004	PD-PHONE
	Total AT&T	\$193.46		
Unpaid	BAKER & TAYLOR AV PRE PROCESS			
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$91.81	B88420790	LIBR-DVDS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$157.74	B88971040	LIBR-DVDS
	Total BAKER & TAYLOR AV PRE PROCESS	\$249.55		
Unpaid	BAKER & TAYLOR BOOKS			
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$387.89	2033666941	LIBR-BOOKS
	Total BAKER & TAYLOR BOOKS	\$387.89		
Unpaid	BAKER TILLY VIRCHOW KRAUSE LLP			
E 601-573850-218	SEWER AUDIT	\$5,500.00	BT1256124	CWRC-2017 AUDIT PROGRESS BILLING #5
E 100-515900-210	PROFESSIONAL SERVICES	\$5,750.00	BT1256124	2017 AUDIT PROGRESS BILLING #5
	Total BAKER TILLY VIRCHOW KRAUSE LLP	\$11,250.00		
Unpaid	BASSETT MECHANICAL			
E 240-555320-290	MAINT/CONTRACTED SERVIC	\$342.00	656248C	POOL-PERIODIC BILLING 5/1/18-4/30/19
	Total BASSETT MECHANICAL	\$342.00		
Unpaid	BEARINGS, INC.			
E 601-573830-340	MAINTENANCE SUPPLIES	\$4,913.82	0083621-IN	CWRC-SEALMASTER/FALK REPAIR KITS
	Total BEARINGS, INC.	\$4,913.82		
Unpaid	BEYER S HARDWARE STORE			
E 100-533210-353	MAINTENANCE PARTS	\$56.52	136908	DPW-HARDWARE/BULBS/S HOOKS
G 100-131060	INVOICE CLEARING ACCOUNT	\$1.88	137217	FD-SINGLE CUT KEY
E 100-533210-350	OPERATING SUPPLIES	\$14.39	137578	DPW-CLOTHESLINE
E 100-533210-353	MAINTENANCE PARTS	\$8.62	137846	DPW-MM 2PK 1/8X2-3/4 BIT
E 100-533210-353	MAINTENANCE PARTS	\$22.12	137867	DPW-1-1/2 X 48PS ANGL
E 100-555510-240	REPAIR AND MAINTENANCE	\$34.53	138079	PARKS-STORAGE BOX/FOREARM FORKLIFT
E 100-533210-353	MAINTENANCE PARTS	\$19.78	138111	DPW-YELLOW CAUTION TAPE
E 100-533210-353	MAINTENANCE PARTS	\$8.62	138264	DPW-ZEP EMPTY SPRAYER
E 100-555510-240	REPAIR AND MAINTENANCE	\$15.44	138300	PARKS-GLS GRN PAINT
E 100-555510-240	REPAIR AND MAINTENANCE	\$12.12	138364	PARKS-GREEN ENAMEL
E 100-555510-240	REPAIR AND MAINTENANCE	\$39.11	138444	PARKS-STAINKILLER/BRUSHES
E 100-555510-240	REPAIR AND MAINTENANCE	\$84.91	138481	PARKS-POTTING SOIL/BRUSH SET/ROLLER FRAME

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E 100-555510-240	REPAIR AND MAINTENANCE	\$61.18	138501	PARKS-SATIN PASTEL BASE
E 100-555510-240	REPAIR AND MAINTENANCE	\$26.99	138542	PARKS-WHT FLAT FINISH
E 100-555510-240	REPAIR AND MAINTENANCE	\$14.62	138764	PARKS-HARDWARE
E 100-555510-240	REPAIR AND MAINTENANCE	\$37.79	138813	PARKS-TOUGH TEX US FLAG
E 100-555510-240	REPAIR AND MAINTENANCE	\$64.90	138819	PARKS-CHISEL TIP MARKERS/PAINTS
E 100-555510-240	REPAIR AND MAINTENANCE	\$26.95	138836	PARKS-WHT PLASTIC PAILS
E 100-533210-353	MAINTENANCE PARTS	\$2.06	138854	DPW-DWV SCH 40 COUPLING
E 100-533210-353	MAINTENANCE PARTS	\$20.95	138859	DPW-DWV SCH 40 COUPLING/PVC PIPE
E 100-555510-240	REPAIR AND MAINTENANCE	\$27.10	138865	PARKS-WHT PLASTIC PAILS/BUNGEE CORDS
E 100-555510-240	REPAIR AND MAINTENANCE	\$68.37	138877	PARKS-LINESMAN PLIERS
E 100-555510-240	REPAIR AND MAINTENANCE	\$37.62	138951	PARKS-KEYS FOR BOXES AT PARKS
E 100-522100-340	MAINTENANCE SUPPLIES	\$30.46	138971	PD-DETERGENT/D BATTERY/WINDSHIELD FLUID
E 220-555390-347	SUPPLIES AND EXPENSES	\$28.13	139191	REC-2" LAM STL PADLOCK/KEYS
Total	BEYER S HARDWARE STORE	\$765.16		
Unpaid	BIRCHWOOD CB			
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$290.00	96916	LIBR-MAY LAWN INSTALLMENT
Total	BIRCHWOOD CB	\$290.00		
Unpaid	BOLD TECHNOLOGIES			
E 100-522110-240	REPAIR AND MAINTENANCE	\$635.10	15125	PD-MANITOU ALARM SERVICE JUNE-AUG 2018
Total	BOLD TECHNOLOGIES	\$635.10		
Unpaid	BSN SPORTS LLC			
E 220-555390-347	SUPPLIES AND EXPENSES	\$500.01	902155007	REC-EASTON INCREDIBALL SOFTSTITCH 9"
Total	BSN SPORTS LLC	\$500.01		
Unpaid	BUBLITZ CREATIVE			
E 100-514700-210	PROFESSIONAL SERVICES	\$35.00	3620	IT-WEBBSITE UPDATES-APRIL 2018
Total	BUBLITZ CREATIVE	\$35.00		
Unpaid	CDW GOVERNMENT, INC.			
E 260-555110-380	EQUIPMENT/CAPITAL OUTLA	\$1,878.63	MPN0476	LIBR-APPLE MBP 13.3 SG 2.3 16GB
Total	CDW GOVERNMENT, INC.	\$1,878.63		
Unpaid	CEDARBURG CHAMBER OF COMMERCE			
E 100-511100-390	OTHER EXPENSES	\$25.00	JULY 4TH PA	MAYOR/COUNCIL-4TH OF JULY PARADE ENTRY FORM
Total	CEDARBURG CHAMBER OF COMMERCE	\$25.00		
Unpaid	CEDARBURG WOMANS CLUB			
E 260-555110-320	PROF PUBLICATIONS AND DU	\$40.00	MEMBERSHIP	LIBR-ANNUAL MEMBERSHIP
Total	CEDARBURG WOMANS CLUB	\$40.00		
Unpaid	CITY CEDARBURG-PETTY CASH			
E 100-555140-390	OTHER EXPENSES	\$35.00	PETTY CASH	SR CTR-DRIVER TIP-5/3/18 FIRESIDE TOUR
E 100-513200-330	TRAVEL & TRAINING	\$5.00	PETTY CASH	ADMIN-CHAMBER REGISTR-HIRING STRATEGIES
E 100-513200-330	TRAVEL & TRAINING	\$7.00	PETTY CASH	ADMIN-ADMIN DISTR MTG SUPPLIES

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Total CITY CEDARBURG-PETTY CASH		\$47.00		
Unpaid	COLUMBIA ST. MARYS CORPORATE W			
E 100-522130-210	PROFESSIONAL SERVICES	\$102.00	30708	PD-AUDIOGRAMS/TESTS
Total COLUMBIA ST. MARYS CORPORATE W		\$102.00		
Unpaid	CONLEY MEDIA, LLC			
E 100-514100-325	LEGAL PUBLICATIONS	\$383.80	265190418	CLERKS-APRIL 2018 LEGAL NOTICES
Total CONLEY MEDIA, LLC		\$383.80		
Unpaid	CONSTANT CONTACT, INC.			
E 100-514700-380	EQUIPMENT/CAPITAL OUTLA	\$518.00	8UWOB4PAB1	IT-BALANCE DUE-EMAIL PLUS 2018 RENEWAL
Total CONSTANT CONTACT, INC.		\$518.00		
Unpaid	DATCP			
E 100-522360-214	WEIGHTS AND MEASURES IN	\$2,000.00	115-00000088	B.I-WEIGHTS & MEASURES INSPECTION
Total DATCP		\$2,000.00		
Unpaid	ENGINEERED SECURITY SOLUTIONS			
E 100-522120-380	EQUIPMENT/CAPITAL OUTLA	\$7,391.49	43862	PD-INSTALL NEW NVR IP CAMERAS
E 220-555390-347	SUPPLIES AND EXPENSES	\$990.00	43863	REC-IP CAMERA FOR GYM
E 100-518100-385	EQUIPMENT OUTLAY	\$870.00	43864	COMPLEX-IP CAMERA FOR CITY HALL
Total ENGINEERED SECURITY SOLUTIONS		\$9,251.49		
Unpaid	FASTENAL COMPANY			
E 100-533210-353	MAINTENANCE PARTS	\$38.60	WISAU100183	DPW-PB DOM
E 601-573840-340	MAINTENANCE SUPPLIES	\$100.72	WISAU100280	CWRC-RF618 PINDSHCKLS
E 100-518100-240	REPAIR AND MAINTENANCE	\$33.25	WISAU99894	COMPLEX-AC20/BLACKFACECALIPER
Total FASTENAL COMPANY		\$172.57		
Unpaid	FIRST SUPPLY LLC			
E 240-555320-340	MAINTENANCE SUPPLIES	\$131.67	1703689-00	POOL-CALCI-SOLVE NCG
Total FIRST SUPPLY LLC		\$131.67		
Unpaid	FUNTACTICS SOCCER CAMPS			
E 220-555390-290	MAINT/CONTRACTED SERVIC	\$1,365.00	169	INDOOR WINTER CLINICS JAN/FEB 2018
Total FUNTACTICS SOCCER CAMPS		\$1,365.00		
Unpaid	GENERAL COMMUNICATIONS, INC.			
E 700-519400-523	INSURANCE CLAIMS - 2018	\$35.88	254491	PD-VEH#4-SETINA B-PILLAR PLATE FOR RP PARTITION
Total GENERAL COMMUNICATIONS, INC.		\$35.88		
Unpaid	GRAEF			
E 400-533750-874	DAM STUDIES	\$5,127.50	0097324	DAMS-MARCH 2018 SERVICES
Total GRAEF		\$5,127.50		
Unpaid	GRAINGER			
E 100-518100-350	OPERATING SUPPLIES	\$161.57	9776917214	COMPLEX-WATER PRESSURE REDUCING VALVE/ADAPTER

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	Total GRAINGER	\$161.57		
Unpaid	HOUSEMAN & FEIND, LLP			
E 100-522110-212	ATTORNEY/CONSULTANT	\$1,817.10	43229	PD-APRIL 2018 TRAFFIC MATTERS
E 601-573850-211	EXTRAORDINARY SERVICES	\$323.00	43238	CWRC-BMO-LIFT STATION
E 100-516100-211	EXTRAORDINARY SERVICES	\$1,600.00	43238	AUGUST WEBER HAUS
E 100-516100-211	EXTRAORDINARY SERVICES	\$2,241.12	43238	CELL TOWERS/MEETINGS
G 100-239253	DEVELOPERS AGREE-CEDAR PL	\$399.00	43238	CEDAR PLACE APARTMENTS
E 351-566710-212	ATTORNEY/CONSULTANT	\$608.00	43238	HIS
E 350-566710-212	ATTORNEY/CONSULTANT	\$39.00	43239	AMCAST APRIL SERVICES
	Total HOUSEMAN & FEIND, LLP	\$7,027.22		
Unpaid	JJ S PLUMBING REPAIR			
R 100-443502	PLUMBING PERMITS	\$5.00	REFUND	OVERPAYMENT OF PERMIT-N99 W7264 KINGSTON CT
	Total JJ S PLUMBING REPAIR	\$5.00		
Unpaid	JOHN M. ELLSWORTH CO.,INC.			
E 100-533210-351	GAS AND OIL EXPENSE	\$70.38	0551476-IN	DPW-UNIVERSAL SPOKE DRUM WRENCH
	Total JOHN M. ELLSWORTH CO.,INC.	\$70.38		
Unpaid	KLEEMAN MECHANICAL INC			
E 100-533210-353	MAINTENANCE PARTS	\$210.00	20419	DPW-4/20/18 SERVICE-NO HEAT: OFFICE RTU
	Total KLEEMAN MECHANICAL INC	\$210.00		
Unpaid	LAFORCE INC.			
E 400-555510-861	PARK IMPROVEMENTS	\$463.16	1064896	REC-SHED-BEST PEAKS KEYS
	Total LAFORCE INC.	\$463.16		
Unpaid	LAKESIDE INTERNATIONAL LLC-MIL			
E 100-533210-353	MAINTENANCE PARTS	\$56.72	3061423P	DPW-VEH#96-TUBE ASSY FILTER
	Total LAKESIDE INTERNATIONAL LLC-MIL	\$56.72		
Unpaid	LARK UNIFORM OUTFITTERS INC			
E 100-522120-346	UNIFORMS	\$501.80	265282	PD-NAVY POLY STREET SHIRTS/TACSHELL JACKET
	Total LARK UNIFORM OUTFITTERS INC	\$501.80		
Unpaid	LIGHT AND WATER			
E 601-573850-216	L&W BILLING	\$10,555.06	6908	CWRC-MAY 2018 SEWER BILLING
	Total LIGHT AND WATER	\$10,555.06		
Unpaid	MASTER PRINTWEAR			
E 220-555390-347	SUPPLIES AND EXPENSES	\$858.00	2536	REC-SOCCER T-SHIRTS
E 220-555390-347	SUPPLIES AND EXPENSES	\$10.00	2575	REC-T-SHIRT
	Total MASTER PRINTWEAR	\$868.00		
Unpaid	MID-AMERICAN RESEARCH CHEMICAL			
E 601-573835-298	COLLECTION SYSTEM CLEAN	\$2,171.50	0634972-IN	CWRC-D.T. DISINFECTANT TOWELS/ODOR NEUTRALIZER

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E 100-518100-350	OPERATING SUPPLIES	\$278.60	0634973-IN	COMPLEX-SPEED WIPES/ZAP WASP KILLER
total	MID-AMERICAN RESEARCH CHEMICAL	\$2,450.10		
Unpaid	MIKKELSON, GERILYNN			
R 220-467324	AQUATICS FITNESS	\$22.50	REFUNO	REFUND FOR 1 DAY/WEEK WATER FITNESS
Total	MIKKELSON, GERILYNN	\$22.50		
Unpaid	NAPA AUTO PARTS			
E 100-555510-240	REPAIR AND MAINTENANCE	\$1.49	5269-942659	PARKS-TIRE VAL
Total	NAPA AUTO PARTS	\$1.49		
Unpaid	OCONNOR EMILIE			
R 220-486000	MISCELLANEOUS REVENUE	\$35.00	REFUND	REFUND-TREE CLIMBING CANCELLATION
Total	OCONNOR EMILIE	\$35.00		
Unpaid	OFFICE DEPOT			
E 260-555110-310	OFFICE SUPPLIES	\$240.50	128968888001	LIBR-PENCILS/GLUESTICKS/PAPER
E 260-555110-310	OFFICE SUPPLIES	\$15.99	128968888002	LIBR-ASTRO PAPER
E 260-555110-310	OFFICE SUPPLIES	\$74.02	128969818001	LIBR-SUNWORKS PAPER/MARKERS
E 260-555110-310	OFFICE SUPPLIES	\$3.60	128969819001	LIBR-CONSTRUCTION PAPER
E 100-522110-310	OFFICE SUPPLIES	\$35.45	130588410001	PD-PEN REFILLS
E 100-522110-310	OFFICE SUPPLIES	\$16.18	130588549001	PD-DRBRT INK
E 100-522110-310	OFFICE SUPPLIES	\$22.08	130588550001	PD-DURABTE INK
E 100-522110-310	OFFICE SUPPLIES	\$38.28	130588551001	PD-DURABRITE INK/EPSON INK
Total	OFFICE DEPOT	\$446.10		
Unpaid	OLSEN S PIGGLY WIGGLY			
E 100-555510-240	REPAIR AND MAINTENANCE	\$72.13	34788	PARKS-FOOD FOR CREWMEMBERS
E 100-555510-240	REPAIR AND MAINTENANCE	\$8.63	34822	PARKS-OIL FOR GOOSE EGGS
E 100-522120-330	TRAVEL & TRAINING	\$16.42	34850	PD-MEETING SUPPLIES
Total	OLSEN S PIGGLY WIGGLY	\$97.18		
Unpaid	OZ COUNTY-WASH CO PUBL HEALTH			
E 240-555321-324	LICENSES & PERMITS	\$330.00	CONC STAND POOL CONC-ID# 138 HSAT-7QWHJC	
E 240-555320-324	LICENSES & PERMITS	\$400.00	POOL PERMIT POOL-ID# 138 HSAT-7QWFLT	
total	OZ COUNTY-WASH CO PUBL HEALTH	\$730.00		
Unpaid	OZAUKEE ACE HARDWARE			
E 200-544210-350	OPERATING SUPPLIES	\$28.78	154900	CEM-SAFETY MRKR ORG
E 100-518100-350	OPERATING SUPPLIES	\$15.09	154968	COMPLEX-GAUGE SCREW PITCH/STAPLES
Total	OZAUKEE ACE HARDWARE	\$43.87		
Unpaid	PITNEY BOWES GLOBAL FINANCIAL			
E 100-514100-240	REPAIR AND MAINTENANCE	\$112.51	3306045347	CLERKS-POSTAGE METER LEASE PAYMENT
Total	PITNEY BOWES GLOBAL FINANCIAL	\$112.51		
Unpaid	PORT-A-JOHN			
E 100-555510-290	MAINT/CONTRACTED SERVIC	\$205.00	0428262-IN	HANDIC. RESTROOM-PORTLAND S OF MILL
E 100-555510-290	MAINT/CONTRACTED SERVIC	\$85.00	0428271-IN	RESTROOM-PORTLAND S OF MILL

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		Check Amt	Invoice	Comment
E 100-555510-290	MAINT/CONTRACTED SERVIC	\$85.00	0428272-IN	RESTROOM-BRIDGE & HIGHWOOD
E 100-555510-290	MAINT/CONTRACTED SERVIC	\$85.00	0428273-IN	RESTROOM-WAUWATOSA RD/PRAIRIE VIEW PARK
E 100-555510-290	MAINT/CONTRACTED SERVIC	\$85.00	0428274-IN	RESTROOM HAMILTON & PARK LANE
	Total PORT-A-JOHN	\$545.00		
Unpaid	R A SMITH NATIONAL			
G 100-239259	HAMILTON HOUSE	\$6,148.88	136721	HAMILTON HOUSE-3/1/18-3/31/18 WATER MAIN/DISTR.
	Total R A SMITH NATIONAL	\$6,148.88		
Unpaid	RAMBOLL ENVIRON US CORPORATION			
E 400-533750-841	PROCHNOW	\$5,233.12	1690012417	PROCHNOW-MARCH 2018 SERVICES
E 400-533750-841	PROCHNOW	\$587.08	1690012419	PROCHNOW-MARCH 2018 SERVICES
	tal RAMBOLL ENVIRON US CORPORATION	\$6,820.20		
Unpaid	SC SUPPLY COMPANY LLC			
E 100-522410-350	OPERATING SUPPLIES	\$970.92	28947	EM-PO# EM845-PLASTICADE A-FRAMES
	Total SC SUPPLY COMPANY LLC	\$970.92		
Unpaid	SCHMIDT, PETER			
E 100-555510-240	REPAIR AND MAINTENANCE	\$125.00		TRAPPING SV PARKS-5 BEAVER TRAPPINGS AT CEDAR CREEK
	Total SCHMIDT, PETER	\$125.00		
Unpaid	SCHOESSOW, CARY			
E 601-573845-240	REPAIR AND MAINTENANCE	\$292.00	3491	CWRC-VEH#60-READY TO APPLY LETTERING
	Total SCHOESSOW, CARY	\$292.00		
Unpaid	SOCCER WORLD			
E 220-555390-347	SUPPLIES AND EXPENSES	\$410.00	19251	REC-2 BOW NET 4X6 SOCCER GOALS/PUGG GOAL SET
	Total SOCCER WORLD	\$410.00		
Unpaid	STANGL, ERIN			
R 220-486000	MISCELLANEOUS REVENUE	\$70.00	REFUND	REC-TREE CLIMBING CANCELLATION
	Total STANGL, ERIN	\$70.00		
Unpaid	STATE OF WISCONSIN DOJ-PO2688+			
E 100-522110-225	TELEPHONE/COMMUNICATIO	\$847.00	L4603T	PD-APRIL 2018 TIME
	Total STATE OF WISCONSIN DOJ-PO2688+	\$847.00		
Unpaid	STREICHER S POLICE EQUIPMENT			
E 100-522120-346	UNIFORMS	\$172.96	I1311809	PD-TROUSERS/UNDER VEST SHIRTS
E 100-522120-346	UNIFORMS	\$262.99	I1312249	PD-UNIFORM SHIRT CARRIER/NAME TAG CLOTH
E 100-522120-346	UNIFORMS	\$46.98	I1312766	PD-OPEN EAR INSERT/SURVEIL. EARPIECE
	Total STREICHER S POLICE EQUIPMENT	\$482.93		
Unpaid	SYMONDS, MARILYN			
R 220-467310	SUMMER/WINTER REC FEES	\$95.00	REFUND	REC-REFUND FOR GOLF CANCELLATION
	Total SYMONDS, MARILYN	\$95.00		

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		Check Amt	Invoice	Comment
Unpaid	TIME WARNER CABLE			
E 100-513100-225	TELEPHONE/COMMUNICATIO	\$7.37	708014601042	MAYOR-PRI
E 100-513200-225	TELEPHONE/COMMUNICATIO	\$7.37	708014601042	ADMIN.-PRI
E 100-514100-225	TELEPHONE/COMMUNICATIO	\$36.87	708014601042	CLERKS-PRI
E 100-515600-225	TELEPHONE/COMMUNICATIO	\$22.12	708014601042	TREAS-PRI
E 100-515400-225	TELEPHONE/COMMUNICATIO	\$14.75	708014601042	ASSESSOR-PRI
E 100-522310-225	TELEPHONE/COMMUNICATIO	\$14.75	708014601042	BLDG INSP-PRI
E 100-533110-225	TELEPHONE/COMMUNICATIO	\$22.12	708014601042	ENG-PRI
E 100-566310-225	TELEPHONE/COMMUNICATIO	\$14.75	708014601042	PLAN-PRI
E 100-533210-225	TELEPHONE/COMMUNICATIO	\$29.50	708014601042	DPW-PRI
E 220-555390-225	TELEPHONE/COMMUNICATIO	\$29.50	708014601042	REC-PRI
E 100-555140-225	TELEPHONE/COMMUNICATIO	\$14.75	708014601042	SR CTR-PRI
E 601-573825-225	TELEPHONE/COMMUNICATIO	\$58.99	708014601042	CWRC-PRI
E 100-522410-225	TELEPHONE/COMMUNICATIO	\$22.12	708014601042	EM-PRI
E 100-522230-225	TELEPHONE/COMMUNICATIO	\$14.75	708014601042	FD-PRI
E 240-555320-225	TELEPHONE/COMMUNICATIO	\$36.87	708014601042	POOL-PRI
E 100-518100-225	TELEPHONE/COMMUNICATIO	\$66.38	708146010428	CH-PRI
E 100-522110-225	TELEPHONE/COMMUNICATIO	\$409.96	709872301050	PD-PRI 2
	Total TIME WARNER CABLE	\$822.92		
Unpaid	TRANSUNION RISK & ALTERNATIVE			
E 100-522110-225	TELEPHONE/COMMUNICATIO	\$25.00	428298	PD-APRIL 2018 TLOXP
	Total TRANSUNION RISK & ALTERNATIVE	\$25.00		
Unpaid	TRUCK COUNTRY OF WISC			
E 100-533210-353	MAINTENANCE PARTS	\$278.55	R207008664-0	DPW-INSTALL MIRROR COVER
	Total TRUCK COUNTRY OF WISC	\$278.55		
Unpaid	UNEMPLOYMENT INSURANCE			
E 700-519400-393	UNEMPLOYMENT COMPENSA	\$361.31	000008948406	APRIL 2018 UNEMPLOYMENT INSURANCE
	Total UNEMPLOYMENT INSURANCE	\$361.31		
Unpaid	UNIFIRST CORPORATION			
E 601-573825-372	SAFETY EQUIPMENT	\$48.35	096 1013465	CWRC-UNIFORMS
E 100-533210-350	OPERATING SUPPLIES	\$48.20	096 1013470	DPW-UNIFORMS
	Total UNIFIRST CORPORATION	\$96.55		
Unpaid	USA BLUEBOOK			
E 601-573825-370	LAB SUPPLIES	\$815.05	558724	CWRC-PHOSPHORUS TNT/AMMONIA
	Total USA BLUEBOOK	\$815.05		
Unpaid	WE ENERGIES-PO BOX 90001			
E 100-522410-224	NATURAL GAS	\$77.20	0073-603-522	EM-WESTERN
E 100-522230-224	NATURAL GAS	\$543.11	0461-777-971	FD-MEOUON
E 100-555510-224	NATURAL GAS	\$104.01	1010-312-045	BOY SCOUT HOUSE
E 100-555510-224	NATURAL GAS	\$106.56	1201-902-213	GIRL SCOUT HOUSE
E 601-573840-224	NATURAL GAS	\$72.74	1215-012-928	CWRC-GARFIELD ST LS #9
E 601-573840-224	NATURAL GAS	\$10.78	1231-799-804	CWRC-KENZIE WAY LS #11

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E 260-555110-224	NATURAL GAS	\$506.02	2664-690-477	LIBR-HANOVER
E 100-533210-222	ELECTRIC	\$37.58	3090-975-495	6603 HWY 60-ELECTRIC
E 601-573840-224	NATURAL GAS	\$12.80	3226-404-229	CWRC-EVERGREEN CT LS #7
E 601-573825-224	NATURAL GAS	\$67.38	3676-352-296	CWRC-PARK LANE-UV
E 240-555320-224	NATURAL GAS	\$24.65	3800-407-384	POOL-EVERGREEN BLVD
E 100-522230-224	NATURAL GAS	\$418.02	3867-586-082	FD-MEQUON AVE
E 100-518100-224	NATURAL GAS	\$527.25	4273-838-952	CITY HALL-WASHINGTON
E 601-573840-224	NATURAL GAS	\$12.76	4840-580-943	CWRC-HIGHLAND DR LS #8
E 100-518100-224	NATURAL GAS	\$685.74	6030-376-666	LINCOLN BLDG-WASHINGTON
E 601-573825-224	NATURAL GAS	\$212.48	6058-143-423	CWRC-PARK LN-CONTROL BLDG
E 100-533210-224	NATURAL GAS	\$501.79	6625-353-957	DPW-FACILITY-JOHNSON
E 601-573840-224	NATURAL GAS	\$10.21	6625-972-176	CWRC-DORCHESTER LS #4
E 240-555320-224	NATURAL GAS	\$10.21	6829-107-991	POOL-EVERGREEN STE 2
E 601-573840-224	NATURAL GAS	\$10.84	7009-148-866	CWRC-KEUP RD LS #10
E 100-518100-224	NATURAL GAS	\$613.85	9472-045-425	GYM-WASHINGTON
Total	WE ENERGIES-PQ BOX 90001	\$4,565.98		
Unpaid	WILS			
E 260-555110-330	TRAVEL & TRAINING	\$155.00	REGISTRATIO	LIBR-WILS CONFERENCE REGISTR.-D. NIMMER
Total	WILS	\$155.00		
Unpaid	WMCA			
E 100-514100-330	TRAVEL & TRAINING	\$130.00	REGISTRATIO	CLERKS-2018 WMCA CONF. 8/22-24/18
Total	WMCA	\$130.00		
111300	PWSB Checking	\$89,224.85		

Fund Summary

111300 PWSB Checking	
100 GENERAL FUND	\$41,022.80
200 CEMETERY FUND	\$28.78
220 RECREATION PROGRAMS FUND	\$4,413.14
240 SWIMMING POOL FUND	\$1,275.40
260 LIBRARY FUND	\$3,841.20
350 TIF DISTRICT FUND #4	\$39.00
351 TIF DISTRICT FUND #5	\$608.00
400 CAPITAL IMPROVEMENTS FUND	\$12,410.86
601 WATER RECYCLING CENTER	\$25,188.48
700 RISK MANAGEMENT FUND	\$397.19
	\$89,224.85



City of Cedarburg

City Administrator's Report

June 7, 2018

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works— The Street and Utility project is moving along well with excavation and utility work.

The CN Railroad did not repair the crossing on Pioneer Road as well as the City had expected. Poor work was done on the right side of the eastbound lane.

The Public Works Crew will be excavating and installing drain tile on Evergreen Blvd to repair under drainage in the area. The Crew is also working on street sweeping, pot hole patching, street painting, cemetery expansion, and wood chipping. Their summer hours are 6:30 a.m.—3:30 p.m. Monday—Thursday and 6:30 a.m.—10:30 a.m. on Friday.

Water Recycling Center—The Utility is working on cleaning and televising lines in preparation for next year's utility project. New lab testing for extra phosphorous is being done.

Senior Center—The Ozaukee County Senior Conference will be held on June 12 at the Country Inn and Suites in Port Washington. The 24th Annual Ozaukee County Senior Games will end on June 14.

Library—The Summer Reading Program, "Libraries Rock!" begins on June 9. The Library purchased a new state of the art 3D printer with grant money and it will be available at the end of this week.

Clerk—The Clerk's Office is preparing for the August 14 Partisan Primary election.

Police—The Department has begun advertising for a patrol officer to create an eligibility list. A new siren was installed on the interurban trail behind the George Webb Restaurant.

The Department received donations for the recent camera installation from the Cedarburg Merchants Organization (\$3,500), Festivals of Cedarburg (\$500), and an anonymous donation of \$20.

Administrator— Last Monday, I participated in a rating call with Moody's in regard to the City's upcoming borrowing. Last Wednesday, I attended a meeting with the DNR and EPA regarding the Amcast remediation and transfer of property to DJ Burns, which outlined the steps that need to be taken.

Wednesday, June 6, the Safety Committee will be meeting. Thursday, June 7, I will meet with the City Attorney and County Attorney in regard to the transfer of the Amcast property to DJ Burns. The Arrabelle ground breaking will be held at 2:00 p.m.

Respectfully submitted,

Christy Mertes
City Administrator

2018 PERMIT SUMMARY BY MONTH

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Coops				1									1
Single Family		2	5		4								11
Multi-family					1								1
Assessory Building				1	3								4
Addition/Alteration	7	11	22	12	13								65
Commerical New Constructio		1		1									2
Commercial Additions/Alterati	1	1		3	3								8
Pools				1									1
Razing					2								2
Heat/Vent	31	25	19	21	19								115
Signs	2	1	1	4	7								15
Plumbing	30	29	47	30	31								167
Electrical	41	30	36	26	35								168
Occupancy	5	4	5	4	9								27
TOTAL VALUE TO CITY	160,010	16,895,500	2,141,164	18,890,479	2,170,707								40,257,860
INSPECTIONS													
JOE JACOBS			2	2	1								5
MICHAEL BAIER	116	199	138	134	147								734
ROGER KISON	4												4