

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
December 9, 2021**

**PW/SEW20211209-1
UNAPPROVED**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, December 9, 2021. This meeting was held at Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor Michael O'Keefe.

Roll Call: Present – Ryan Hammetter, Mayor Michael O'Keefe, Sandy Beck, Bill Oakes, Council Member Kristin Burkart, Gary Graham, Andrew Hester

Excused- Charles Schumacher, Bob Dries

Also Present - Director of Engineering Michael Wieser, Cedarburg Water Recycling Center Lead Operator Dennis Grulkowski, Cedarburg Water Recycling Center Superintendent Eric Hackert, Symbiont Representative Jon Butt, Ruekert and Mielke Representative Dave Arnott, City of Cedarburg Resident Ken Albrecht

STATEMENT OF PUBLIC NOTICE

Secretary Kim Esselmann confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Oakes, seconded by Commissioner Beck, to approve the minutes of November 11, 2021. The motion carried unanimously with Commissioner Schumacher and Commissioner Dries excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

CONSIDER REQUEST FROM N68W7132/W7134 CLEVELAND STREET TO WIDEN DRIVEWAY AND DRIVE APPROACH; AND ACTION THEREON

Director Wieser explained that this item was tabled from last month's meeting, and he did meet with Ken Albrecht with three different options to widen his driveway and driveway approach. Mr. Albrecht would prefer option two. All work would be done at the owner's

expense. The sidewalk is not damaged and will not be on the City's replacement program and if replaced, will be done at the owner's expense.

Motion made by Commissioner Oakes, seconded by Council Member Kristin Burkart, to allow the variance for the homeowner to go with option two due to safety concerns of ice damning, high school and grade school foot traffic and heavy vehicle traffic during school hours, with no financial payment from the City. The motion carried unanimously with Commissioner Schumacher and Commissioner Dries excused.

CONSIDER REQUEST TO PROHIBIT ON-STREET PARKING WITHIN 20 FEET ON EACH SIDE OF THE TWO DRIVEWAYS TO N27W5707 LINCOLN BOULEVARD AND WITHIN 20 FEET OF EACH SIDE OF THE TWO DRIVEWAYS TO W56N225 MCKINLEY BOULEVARD; AND ACTION THEREON

Director Wieser stated Fire Chief Vahsholtz has requested that parking be removed on each side of both driveways to N27W5707 Lincoln Boulevard (Cedarburg Health Services) and on each side of both driveways to W56N225 McKinley Boulevard (McKinley Place Assisted Living). The ambulance frequents both these locations and when cars are parked tight to the driveway, it is difficult get the ambulance in and out. Guests and employees park on the street and are typically parked around these driveways.

Director Wieser stated that he worked with the Fire Department and observed the ambulance entering and exiting the driveways in question. It was decided 20 feet on each side of the driveways would give ample room to safely make the turns.

Staff does not object to the parking prohibition as there is plenty of parking in the area and it could prevent an accident.

Motion made by Council Member Burkart, seconded by Commissioner Oakes, to limit on-street parking to 20 feet on each side of the driveways at N27W5707 Lincoln Boulevard and W56N225 McKinley Boulevard as recommended by staff. The motion carried unanimously with Commissioner Schumacher and Commissioner Dries excused.

REVIEW SYMBIONT PROPOSAL FOR ADAPTIVE MANAGEMENT PLAN ADMINISTRATION; AND ACTION THEREON

Lead Operator Grulkowski stated that Symbiont submitted a proposal for the administration of the Adaptive Management Plan. Their estimated fee came to \$89,470 for 2022 and a not to exceed total fee of \$453,900 for the first five years of the plan.

Symbiont Representative Jon Butt was present to answer any questions.

Superintendent Hackert stated that this is a budgeted item.

Motion made by Commissioner Oakes, seconded by Commissioner Graham, to recommend approval of the Symbiont proposal, not to exceed \$89,470 for 2022 and a not

to exceed total fee of \$453,900 for the first five years of the plan, to the Common Council. The motion carried unanimously with Commissioner Schumacher and Commissioner Dries excused.

REVIEW ENGINEERING PROPOSALS FOR THE DORCHESTER DRIVE LIFT STATION UPGRADES; AND ACTION THEREON

Superintendent Hackert explained that a total of three engineering proposals were received for the Dorchester Drive Lift Station Upgrade. The fees of the three proposals were within \$3,000 with Ruekert & Mielke coming in low at \$41,685.

Ruekert and Mielke Representative Dave Arnott explained that this upgrade is needed to eliminate a confined space and will be adding a new generator. Also upgrading the electric from 220 amps to 440 amps per Cedarburg Light and Waters request. This is a budgeted item with bidding going out in March/April and work starting approximately May/June.

Motion made by Council Member Kristin Burkart, seconded by Commissioner Beck, to recommend approval of the Ruekert and Mielke proposal not to exceed \$41,685 to the Common Council. The motion carried unanimously with Commissioner Schumacher and Commissioner Dries excused.

REVIEW SPEED STUDY CONDUCTED ON SUSAN LANE BETWEEN HOLLY LAND AND SHEBOYGAN ROAD; AND ACTION THEREON

Director Wieser had the Police Department conducted a speed study on Susan Lane at Fairview Court from November 18 to November 22. The average speed came in at 26.7 mph and the 85th percentile speed came in at 31 mph. Overall, the speed study shows good compliance. This is a good starting point

No action needed.

REPORTS

Update on Public Works Operations

Director Wieser stated that public works crews are working on final leaf pick up. Next week Superintendent Bublitz will be renting a mastic machine to place around manholes. They are prepping the trucks for snow plowing and they have been out two times salting.

Update on Water Recycling Plant Operations and Discussion of Monthly Reports

Water Recycling Center Lead Operator Grulkowski discussed operations at the plant and plant performance through the effluent and influent reports for the month of November.

Superintendent Hackert stated the process of razing the silo, garages, house and well building are complete. The barn is mostly cleaned out for debris and showing there will

need to be cement flooring repair. He has added trail cameras, no trespassing signage, security lighting and all the locks have been changed.

Identify Future Agenda Items

None

ADJOURNMENT

Motion made by Mayor Michael O'Keefe, seconded by Commissioner Hammetter, to adjourn the meeting at 7:56 P.M. The motion carried unanimously with Commissioner Schumacher and Commissioner Dries excused.

Kim Esselmann
Building Inspection/Public Works Secretary